

Minutes of the Public Meeting of the Monroe Township Board of Education held on April 9, 2014 at the High School. 225

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis
Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso

BOARD MEMBERS ABSENT

Mr. Kenneth Chiarella

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STUDENT BOARD MEMBERS PRESENT

Ms. Cori Haider
Ms. Francesca Speranza

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC - 59

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 28, 2014:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

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STUDENT BOARD MEMBERS' REPORT

Ms. Haider reported the following; on April 2, 2014 students in the district wore blue to show support for Autism Awareness, on April 9, 10th and 11th the Enviro-Mobile will visit Oak Tree School to provide the students with more information on how to take care of the earth, on April 27th students will participate in a Walk for Autism, Oak Tree School will begin work on the community garden on May 10th, and on April 11th Woodland School will begin a month long Drop Everything and Read program. Ms. Speranza reported that schools will be closed April 14th through April 21 for spring break, the MTHS Drama Club will be performing the Wedding Singer on April 24, 25, 26 and 27th, a Monroe staff versus Monroe Police Department Basketball Game is scheduled for April 22nd to support Mikey's Road to Recovery, and NJASK Testing will take place in the middle school from April 28th to May 2nd.

HENRY RICKLIS HOLOCAUST MEMORIAL COMMITTEE

Ms. Antelis introduced Mr. David Rothman, Chairman of the Essay Writing Committee. Mr. Rothman explained the mission of the Holocaust Committee and reported that 232 essays were submitted, the highest amount ever received from the high school. Ms. Urvashi Sakar, a freshman at the high school read the winning essay that she submitted. Mr. Rothman thanked Ms. Bonnie Casaletto, Supervisor of Science and Social Studies and Mr. Matt Defilippis, Coordinator of Social Studies for their effort and hard work in coordinating the contest. The following eleven students were the winners of the Essay Contest and received an award from the Holocaust Committee;

Gina Albergo	Christopher Cerniglia	Marissa Grasso	Alexis Land
Sarah Mcgrath	Emmit Patel	Karandeep Randhawa	Urvashi Sarkar
Syed Shah	Connor Smith	Irum Yasim	

MONROE TOWNSHIP HIGH SCHOOL PRESENTATION

Mr. Robert Goodall, Principal, Monroe Township High School introduced Mr. Bob Byrnes, Drama Director. Mr. Byrnes set the stage for a scene in the upcoming Spring Musical "The Wedding Singer". Members of the Board of Education and the public were treated to a student performance of the scene If I Told You. After thanking Mr. Byrnes and the student actors and actresses for the wonderful performance this evening Mr. Goodall shared an informative video presentation highlighting several career-based elective programs that are offered at the high school which offer an introduction to a potential careers or college majors.

iBOOKS PRESENTATION

Ms. Marcy Baughman, Director of Program Management Assessment and Instruction at Pearson Education presented highlights from the Digital Textbook Research Project that Science Teachers Ms. Lambiase and Ms. Bruno, and students participated in. The study

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consisted of having some of their students use the print book Biology Program while other students used the iBooks Biology Program. Ms. Baughman shared the results of how the iBook Biology Program impacted student achievement. The study revealed that the score of the students who used the print books remained the same at 52 percentile while students who used the iBook increased to 60 percentile. The students also participated in a Student Motivation Questionnaire which specified that the students using the iBook Biology Program remained at the same motivation level while the students utilizing the print book decreased in motivation. The study also indicated that ESL students showed a significant increase when using the iBook Program as compared to those who used the print book. Mr. Poye inquired about the number of students that participated in the study. Ms. Baughman responded that there were a total of 300 students that participated, approximately 150 from both South Carolina and Monroe Township. Mr. Kaufman stated that as the need for digital books increases the cost associated with print books should decrease and asked Ms. Baughman to please keep that in mind, adding that we are very cost conscious and if the district is going to keep buying the iBooks we need to start seeing the cost drop. Ms. Arminio inquired what the frequency of updating the iBooks was as compared to the print books. Mr. Mark Stalouf responded that a print book is usually updated every 6 to 10 years while the iBook is updated every 2 to 3 years.

BOARD DISCUSSION OF SPACE FOR SPECIAL SERVICES & PROFESSIONAL DEVELOPMENT NEEDS

Mr. Gerald Tague, Director of Facilities reported that the five year lease on the trailers at Applegarth School which are currently being used for Pupil Personnel Services (PPS), Central Registration and Staff Development will expire on June 25, 2014. Mr. Tague stated that the cost of the trailers is \$16,581 a month. It was recommended by the Buildings, Grounds & Transportation Committee that the lease not be renewed and the search for relocating these departments begin. Mr. Tague stated that he and Mr. Gorski consulted with the board attorney who informed them that they can negotiate up to a five year lease for new commercial space. Mr. Tague asked the Board which of the following directions they would like him to explore; keeping a portion of the trailers for \$5,600, leasing office space, purchasing a facility, or a lease to purchase option. Ms. Antelis inquired if Mr. Tague brought any options for the Board to consider. Mr. Tague responded that he has spoken to several relators and leasing companies and there are a lot of properties to lease in Monroe as well as buildings for purchase if that is the direction the Board would like to go in. Mr. Gorski added that the Board should consider that for a fraction of the almost \$17,000 that the board is paying for the trailers the board can lease a custom space to fit the needs of PPS, Central Registration and Staff Development. Mr. Poye inquired as to the square footage that would be needed. Mr. Tague responded that 5,000 square feet would meet the current needs. Mr. Poye then asked what the square footage of the Mill Lake Annex is. Mr. Tague responded that it is in excess of 5,000 square feet. Mr. Poye suggested as he has done in the past that a study be done in regards to the cost of the MECA program and how many years it will take for the loan to be absolved. Observing that if the facility wasn't used for MECA these departments could be relocated to the annex without additional cost to the district. Mr. Poye stated that he was disappointed that a decision was made

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by the BG&T Committee to remove the trailers without be presented to the full board. Ms. Arminio stated that she was at the BG&T Committee where it was discussed and she too believes that the full board should have discussed and voted on the removal of the trailers. Ms. Arminio also stated that before any action is taken the board needs more details as to why they're relocating and where to go. Ms. Arminio inquired as to how many of the 5,000 square feet will be used for students or will this space be for administrative purposes only. Dr. Gorman responded that the Staff Development portion is used strictly for staff. Ms. Ruela added that the space for PPS and Central Registration is sometimes used for students. Ms. Antelis asked what would be an approximate cost for leasing a 3,000 square foot facility. Mr. Tague responded approximately \$3,000 a month. Ms. Antelis stated that if the board is currently paying over \$16,000 a month for the trailers and we could relocate those departments for approximately \$3000 why would the board consider closing the money maker MECA Program to house PPS when the MECA program is now profitable. Mr. Gorski added that he will be presenting a MECA financial statement update for the seven months ending January 31, 2014 at the next Finance Committee Meeting indicating a \$38,882 profit, adding that the approximate loan balance for the MECA program is \$305,000. Mr. Prezioso suggested that as the MECA and ECE programs grow additional space would be needed to house them. Dr. Hamilton stated that there is room for additional children in the infant room and it is unlikely that the MECA Program would be able to grow because the building could not accommodate it. Ms. Arminio questioned how MECA could be considered a money maker if it still has an outstanding loan. Mr. Gorski responded that MECA is meeting its operating costs and returning a profit. Ms. Arminio questioned where the profit goes. Mr. Gorski responded that it goes to cash which goes to pay off a balance sheet liability for the loan to the general fund. Ms. Arminio asked how much of the loan has been paid off. Mr. Gorski responded that \$5,000 a month has been paid towards the loan since December. Mr. Kaufman reminded the board that the MECA Program is not mandated so the board controls the growth therefore the growth of the program is not an issue. Mr. Nothstein stated that if the MECA Program was not created the board would be looking at a \$200,000 drop in cost with the trailers going in the end of June and these departments relocating to the Mill Lake Annex. Mr. Poye stressed that once again the board is rushed to make a decision without having all the information needed to make an informed decision, adding that he is greatly distressed that a decision was made to remove the trailers without board approval and because of that the board is now being rushed to make a decision. Ms. Kolupanowich inquired if the board can go back and extend the trailer lease. Mr. Tague responded that he could go back and negotiate a price. Dr. Hamilton added that since the inception of MECA there has been discussion of its financial feasibility and one of the challenges that MECA is faced with is whether the program will be closed. Dr. Hamilton asked if the board is going to support MECA that they do so because there is a misconception that it is not supported and this could be creating a potential situation where we may be losing an opportunity to raise more revenue. Mr. Nothstein added that pledging the support is only as good as the board that is supporting it, adding that unfortunately there is no guarantee that after the next election it would be supported by the next board. Ms. Arminio reiterated what Mr. Kaufman said earlier, that the board needs to see the whole picture and not compartmentalize things to be able to make good decisions for the future. Ms. Antelis suggested that the board get

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back on track and discuss finding a facility for PPS, Staff Development and Central Registration. A motion was made by Mr. Nothstein and second by Ms. Arminio that the trailers at Applegarth schools be removed based on the recommendation from the BG&T Committee at the end of the lease. Mr. Kaufman inquired about where the students coming from Oak Tree will be placed. Dr. Hamilton responded that there will be sufficient space at Applegarth for them. Roll Call 7-2-0-1 with Mr. Poye and Mr. Prezioso voting No. Motion Carried. A motion was made by Ms. Antelis and seconded by Mr. Kaufman that the board authorize administration to look for rental space of 5000 square feet for PPS and Staff Development. A motion was made by Ms. Arminio and seconded by Mr. Poye to table that motion until the board receives more information. Roll Call 4-5-0-1 Motion failed with Ms. Antelis, Mr. Braverman, Mr. Czarneski, Mr. Kaufman and Ms. Kolupanowich voting No. Mr. Nothstein questioned if this discussion should be held in closed session. Ms. Kolupanowich answered that the process of looking for space can be discussed in public however when the board is ready to discuss the legal aspects that conversation it cannot be done in public session. Mr. Czarneski added that he has heard from several people that the trailers fall apart after five years and that the board should look for a one or two year lease then look at finding a facility to purchase due to the expense and disturbance of relocating the staff. Ms. Arminio questioned if there was space in the high school or if it would be possible to go out for a referendum to put an addition on the high school to house those departments there. Mr. Poye explained that a referendum would not be the way to go. A motion was made by Ms. Antelis and seconded by Mr. Kaufman to amend her previous motion that the board authorizes administration to look for rental space of 5000 square feet for PPS and Staff Development to include or a similar lease purchase option. Roll Call 9-0-0-1 Motion Carried. A motion was made by Ms. Antelis and seconded by Mr. Kaufman to investigate a rental unit of 5,000 square feet to host PPS and Staff Development or consider similar lease purchase options. Roll Call 9-0-0-1 Motion Carried.

A motion was made by Ms. Arminio and seconded by Mr. Prezioso that the board evaluate the MECA Program in detail in lieu of the space needs of the board. Mr. Nothstein stated that the Finance Committee has already discussed doing an evaluation. Ms. Arminio withdraw her motion with caveat that the Finance Committee Meeting be opened to the public so all the members can have that information before the next board meeting. Mr. Nothstein seconded Ms. Arminio's withdrawal of motion.

Mr. Tague reminded the board that there is another lease of six portable classrooms at Barclay Brook School that has a lease that has been extended several times and will expire next June.

PUBLIC FORUM

Steven Riback 23 Riviera Drive - thanked Mr. Goodall and his staff and students for a fabulous presentation. Mr. Riback stated that the board is claiming that the non-mandated MECA Program is making a profit without the cost of housing PPS being counted against it and suggested the board has a lot to be open about with themselves and the public.

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Mark Klein 7 Crenshaw Court- asked when the program with BASC will expire. Mr. Gorski responded that the BASC contract ends on June 30, 2015. Mr. Klein stated in regards to the iBooks presentation that they should have tested middle of the road students for a true accounting of which is better the iBook or the print book. Dr. Gorman responded that the students that were selected for the iBooks study were not all honor students there was as equal amount of honor and regular biology students. Next, Mr. Klein inquired about the difference in the cost of the iBooks from the amount that he was given when he was on the board. Dr. Gorman stated the apple has released the products to Pearson so the price of the books can now be negotiated. Mr. Klein then asked how the teachers are selected to go on the Professional Development Trips. Dr. Gorman responded that the selection of the teachers was based on a raffle basis.

Lou Masters 9 Makalya Court – stated that he thought that it was a great presentation from the high school this evening. Mr. Masters questioned if the funding for the Comcast Amendment (Item D on the Business Administrators Report) will be covered 100 percent. Mr. Gorski responded yes. Mr. Masters also questioned if any more information can be given about Board Action Item F on the Superintendent’s Report regarding the reinstatement of an employee. Dr. Hamilton responded no. Mr. Masters stated that he has a concern with regards to the iBooks presentation, in that Pearson is doing the study and they are also selling the program. Mr. Masters questioned the privacy of those students and inquired who filters that information. Dr. Gorman responded that no student names were given out. Mr. Masters then stated that he enjoyed the board’s conversations this evening.

Corrine Masters 9 Makalya Court – stated that she did not enjoy the conversations this evening and the board basically wasted 45 minutes of time not once talking about any child or educational program. Ms. Masters said she spoke with the iBooks presenter outside and she was told that they collect the student’s names and id numbers and any other information the teachers give them. Ms. Masters inquired if parents have the option to opt out of upcoming Pearson research. Dr. Gorman answered that there were and are always permission forms for the parents to sign to opt out. Ms. Masters inquired if anything has changed in the School Closing and Child Abuse and Neglect Policies. Dr. Hamilton responded that there are some minor changes in them. Ms. Masters then questioned about the policies regarding pediculus Dr. Hamilton responded that the policy was reviewed by the physician and was made to comply with the American Medical Association.

A motion was made by Mr. Poye and seconded by Ms. Antelis that the board take a five minute break. Motion Carried.

APPROVAL OF MINUTES-

A motion was made by Mr. Kaufman and seconded by Ms. Antelis to approve the minutes for the Public Board of Education Meeting held on March 17, 2014. Motion Carried with Ms. Arminio opposing stating that she feels that the minutes should be more comprehensive to

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include more details specifically regarding the absence of Ms. Antelis and Ms. Kolupanowich consulting the attorney regarding her action at a recent town meeting and the absence of the deliberation of board action stating what questions asked and answered. Mr. Gorski responded that he believes that the minutes are comprehensible and follow all the rules in the American Civil Liberties Union. Mr. Gorski offered that the board review and discuss in the Policy Committee the options that are available to have a verbatim transcription service at an expense to the board.

A motion was made by Mr. Nothstein and seconded by Ms. Antelis to approve the minutes for the Closed Session Meeting held on March 17, 2014. Motion Carried with Ms. Arminio and Mr. Prezioso abstaining.

COMMITTEE REPORTS-

BUILDINGS, GROUNDS & TRANSPORTATION COMMITTEE

Ms. Amy Antelis, Chairperson of the Buildings, Grounds & Transportation Committee reported that the committee met on April 1st and discussed the following; the Applegarth trailer lease, an Eric North Safety Grant that the district was awarded in the amount of \$48,906 that will fully fund design and installation of a new fire alarm system at Applegarth School, the need to replace the back stop at the varsity field, the section 15 ROD Grants where administration provided an overview of the Middle School Roof Replacement Project that is scheduled to be completed in summer 2014 and the Committee authorized using Architect of Record DI Group Architecture to prepare plans and bid documents for a roof replacement during summer 2015 for a fee of \$39,500.00.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton reported and congratulated three of the high school's students that were accepted to the Governor's School for 2014.

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Braverman and seconded by Mr. Nothstein that Personnel Items (A-Z) be approved by consent roll call. Ms. Arminio questioned what the account fund 20 means on Item X number 8. Mr. Gorski responded that particular item will be charged to a state or federal grant which is in fund 20. Ms. Arminio also inquired where the \$210,541 additional

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teaching sections in the AVID budget fall. Mr. Gorski responded that AVID teacher salaries are charge to regular instructional salaries and the sections would be charged to the grade levels of the teachers that they are performing the teaching services for. Roll Call 9-0-0-1. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Braverman and seconded by Mr. Nothstein that Board Action Items (A –I) be approved by consent roll call. Mr. Prezioso questioned what the PLTW Core Training is that is listed under the field trips. Dr. Gorman responded that it is Project Lead the Way which is part of the STEM Academy Training. Mr. Poye questioned what cost the district is being charged for the Senior Brunch and Picnic. Dr. Gorman answered that the district only covers the bus students are responsible for paying for the brunch and picnic. Mr. Poye also questioned if before the Care of Injured and Ill Persons and Control of Communicable Diseases Policies are re-adopted has the committee considered the input from our nursing staff. Dr. Hamilton responded yes. Next, Mr. Poye questioned the status of the AED defibrillators. Dr. Hamilton advised that they have inventoried the defibrillators and ordered additional ones to be placed outside. In regards to Policy #8453 - HIV/Aids Mr. Prezioso questioned if the district is protecting our students against communicable disease during to contact sports. Ms. Kolupanowich responded that how to deal with students who have the disease falls under Policy #8453 while the disease itself falls under Policy #8451. Mr. Nothstein inquired what the status of the list that he requested at the last meeting with the abbreviation key for the In School Suspension List is. Dr. Hamilton answered that he has the list in his office for him. Roll Call 9-0-0-1. Motion Carried with Mr. Prezioso voting no on Item A and Item H Policy #8453 and Ms. Antelis recusing on Item A. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Mr. Gorski stated that it should be noted that Mr. Prezioso has waived his right to the tolls and mileage reimbursement for \$6.20 on the travel resolution Item E. A motion was made by Ms. Antelis and seconded by Mr. Nothstein that Board Action Items (A - G) be approved by consent roll call. Ms. Arminio questioned the fee as related to the reimbursable expenses and the limit of Item F- partial roof replacement by DI Group Architecture. Mr. Gorski explained that most professional contracts have a provision to reimbursement rights to expenses such as blue prints and photocopying. Ms. Arminio asked if there is a limit on the reimbursement costs. Mr. Gorski responded no. Mr. Poye questioned if we included Item F – Woodland School Partial Reroof Replacement in the ROD Grant applications. Mr. Gorski responded no they did not because the roof was not a priority at the time of applications adding that the Woodland School roof has taken a beaten this winter. Mr. Nothstein added that the design can be carried for several years if the board decided to wait until a later date to complete the project. Roll Call 9-0-0-1. Motion

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Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich congratulated Ms. Antelis for serving on the Board of Education for 20 years. Adding, that Ms. Antelis has earned enough credits to receive a Master Board Member award. Ms. Antelis will be honored at the Middlesex School Boards Association Meeting /Spring Dinner on Wednesday, May 7, 2014 to celebrate her dedication to the advancement of student achievement.

Ms. Kolupanowich stated that she attended the NJSBA Code of Ethics Training on March 19, 2014. The workshop covered many of the topics that the board has been struggling with and asked Mr. Gorski to schedule this training for the board and invite the Jamesburg Board to attend as well. Ms. Kolupanowich also stated that it was the intention of the board to introduce and present one of the district schools at each meeting to highlight the programs and good things that the board approves and unfortunately that has gotten lost in board discussions on nepotism, ethics violations, legal issues, the fight for State Aid, the townships master plan and the budget. Ms. Kolupanowich asked Mr. Gorski to arrange a Board Retreat to provide some badly needed training.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Kaufman inquired where the policy regarding the marching band awards stand. Dr. Hamilton responded that the current policy will be in place until June 30th and the new policy will be adopted July 1st.

Mr. Poye informed the board that Mr. Czarneski was recently elected Vice President of the Middlesex County School Boards Association. Next, Mr. Poye reported that he attended a meeting of the sub-committee of the Planning Board which was very informative and many welcomed the communication with the board and have suggested that we discussed a sub-committee of this board to join going forward. Mr. Poye stated that the musical performance this evening was super and the video presentation done by Mr. Goodall gave a better understanding about the elective programs that the high school has and how it helps the students understands possible career choices or college major.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Legal Advice: Jamesburg tuition

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- Harassment, Intimidation and Bullying

Incident No.	Date	School	Student No.
33	3/20/2014	HS	86556
34	3/17/2014	MTMS	88640
35	3/28/2014	MTMS	79163
36	4/4/2014	HS	77919

A motion was made by Mr. Kaufman and seconded by Mr. Nothstein that the members of the Board of Education go into closed session. Motion Carried

Adjourned to Closed Session at 10:00 p.m.

Returned to Public Meeting at 10:35 p.m.

A motion was made by Mr. Nothstein and seconded by Mr. Braverman to approve the following resolution by consent roll call; It is recommended that the Monroe Township Board of Education authorize and direct the Business Administrator/Board Secretary to demand of the Jamesburg Board of Education delivery of a school warrant for past due tuition to the Monroe Township Board of Education pursuant to N.J.S.A. 18A:38-23. Roll Call 8-0-0-1. Motion Carried. The vote did not include the vote of the Jamesburg Representative.

PUBLIC FORUM –

Lou Masters 9 Makalya Court - asked if the Finance Committee Meeting was being converted to a public meeting and what a school warrant was. Mr. Gorski responded that the board did recommend that the Finance Committee Meeting be a public meeting and a school warrant is similar to that of a promissory note.

Ira Tessler 11 Elliot Drive – informed the board and congratulated the Competition Cheerleading Team on winning the State Competition and winning the National title two years in a row. The team also won the Grand Championship which means that Monroe received the highest score out of all the high schools competing.

Corrine Masters 9 Makalya Court - asked what the plan is going to be for the children who have been opted out of state testing. Dr. Hamilton responded that they will make provisions for those students in a non-testing environment. Ms. Masters then asked how many sections are being

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planned for first grade at Oak Tree School next year. Dr. Hamilton responded seven but it could possibly be eight.

Maryann Lester 44 Avenue I – inquired about a program that is being held in Mill Lake School titled Active Kids of Monroe. Mr. Gorski responded that he was not aware of the program and asked Ms. Lester for the flyer and offered to call her after he is able to research it as he does not have access to the school dude program this evening.

Bob Zeglarski 166 Tournament Drive- informed the board that the township council introduced the 2014 budget and anyone wishing to view it should log on to the township website. Mr. Zeglarski pointed out that the 51 million dollar budget relies heavily on the use of sewer utilities surplus as miscellaneous revenue of 5.3 million dollars. He hopes the board pursues this matter with council before the town spends it all and there is nothing left for our students.

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next public meeting of the Monroe Township Board of Education will convene Monday, April 28, 2014 at 7:00 p.m.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. Antelis that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:45 p.m.

Respectfully submitted,



Michael C. Gorski, CPA

Business Administrator/Board Secretary

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, NJ 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI, CPA
Business Administrator/ Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

**AGENDA
PUBLIC MEETING
WEDNESDAY, APRIL 9, 2014
7:00 P.M.
MONROE TOWNSHIP HIGH SCHOOL**

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

BOARD MEMBERS

Ms. Amy Antelis
Ms. Michele Arminio
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Ms. Kathy Kolupanowich
Mr. Thomas Nothstein
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE **

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Ms. Cori Haider

Ms. Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted March 28, 2014:

1. At all schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS'REPORT

6. HENRY RICKLIS HOLOCAUST MEMORIAL COMMITTEE

7. MONROE TOWNSHIP HIGH SCHOOL PRESENTATION

8. iBOOKS PRESENTATION

9. BOARD DISCUSSION OF SPACE FOR SPECIAL SERVICES & PROFESSIONAL DEVELOPMENT NEEDS

10. PUBLIC FORUM***

11. APPROVAL OF MINUTES

Public Board of Education Meeting, March 17, 2014

Closed Session Meeting, March 17, 2014

12. COMMITTEE REPORTS13. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>3/31/14</u>	<u>2/28/14</u>	<u>Difference</u>	<u>3/31/13</u>	<u>Difference</u>
Applegarth School	353	350	+3	288	+65
Barclay Brook School	409	403	+6	443	-34
Brookside School	479	478	+1	542	-63
Mill Lake School	399	398	+1	428	-29
MTMS	1461	1458	+3	1387	+74
Oak Tree	649	643	+6	600	+49
Woodland School	498	500	-2	522	-24
Monroe High School	<u>1953</u>	<u>1950</u>	<u>+3</u>	<u>1898</u>	<u>+55</u>
Total Elementary &	6201	6180	+21	6108	+93

I. Enrollment (cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>March</u>	<u>April</u>	<u>Difference</u>	<u>March</u>	<u>April</u>	<u>Difference</u>
Academy Learning Center	12	12		1	1	
Bridge Academy	2	2				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2		1	1	
Collier	1	1		0	0	
CPC Upper	1	0	Minus 1			
East Mountain	0	0		1	1	
Eden	2	2		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
Lakeview School	1	1				
New Roads Parlin	2	2				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	3	4	Plus 1			
Middlesex County Acad.	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	3	3				
Newmark High School	1	1				
Nuview Academy	0	0		1	1	
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy	0	0		1	1	
Rugby	2	2		1	1	
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Search Day Program	1	1				
The Shore Center	1	0	Minus 1			
UMDNJ	3	3				
Total	50	49		8	8	

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started
77917	MTHS	12	CST	Ed. Svc. Commission	9/9/2013
79109	OOD	7	CST	G. Schnitzer	9/9/2013
85038	OOD	11	CST	Reiff, Lyons, Wolk, Hardt, Drust	9/11/2013
78609	MTHS	10	Illness	Reiff, Mazur, Feminella, Ed. Svc. Commission, Gorham	9/16/2013
85936	MTHS	12	Admin	M. Hardt, Lyons, Mazur	10/8/2013
77903	MTHS	12	CST	Ongaro, Pepe, Lyons, Wolverton	10/10/2013
78774	MTHS	11	504	Dougherty, Francis, Massaro, Abruzzese, Simmons	10/24/2013
78140	MTHS	11	504	Sran, Roth, Neues, Romano	10/24/2013
81224	MTHS	12	Illness	Professional Education Services, Lyons	1/2/2014
77921	MTHS	12	504	Stapenski, Deedy, Morolda, Corbisiero	1/15/2014
86619	MTHS	11	504	Roth, Tervo, Dabkowski	1/17/2014
88303	BB	KF	Illness	Cortina	1/16/2014
88080	MTHS	11	CST	Deedy, Ongaro, McDonald, Cerny	1/16/2014
87433	MTHS	10	SUS	Quest	3/5/2014
78703	MTHS	10	SUS	Goldstein	2/28/2014
78047	MTHS	12	SUS	S. MacKenzie	3/11/2014
81053	MTHS	10	SUS	Thumm, S. MacKenzie	3/11/2014
82070	MTHS	10	SUS	Reiff	3/20/2014
80838	MTHS	10	SUS	Granett, Parker, Sanguiliano, Mazur, Neues	3/21/2014
85159	MTHS	11	SUS	Deedy, Valenti, S. Wall, S. Mackenzie	3/21/2014
86631	MTHS	11	SUS	McDonald, Reiff, Ongaro, DeBoer	3/21/2014
70506	MTHS	12	Illness	N. Gross, Bonich, Sarpalius	3/21/2014
81280	MTHS	11	SUS	C. Pepe, S. MacKenzie, DeBellis	4/1/2014

III. Fire Drills/Lockdown Drills

Applegarth School----- March 27, 2014
 Barclay Brook School ----- March 20, 2014
 Brookside School ----- March 28, 2014
 Mill Lake School ----- March 25, 2014
 Monroe Middle School----- March 21, 2014
 Oak Tree School ----- March 21, 2014
 Woodland School ----- March 11, 2014
 Monroe High School ----- March 21, 2014

Lockdown

Applegarth School-----	March 20, 2014
Barclay Brook School-----	March 11, 2014
Brookside School -----	March 12, 2014
Mill Lake School -----	March 24, 2014
Monroe Middle School-----	March 20, 2014
Oak Tree School -----	March 27, 2014
Woodland School -----	March 21, 2014
Monroe High School -----	March 20, 2014

IV. PERSONNEL

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Laura Schreuders**, teacher of grade 6 at MTMS, effective July 1, 2014.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Seena Kravet**, teacher of Kindergarten at Mill Lake School, effective July 1, 2014.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Laura Napolitano**, secretary in the Guidance Department at the High School, effective July 1, 2014.
- D. It is recommended that the Board accept the resignation of **Ms. Patricia Regan**, Media Specialist at Brookside School, effective June 30, 2014.
- E. It is recommended that the Board accept the resignation of **Ms. Lisa Greidinger**, Bus Driver in the Transportation Department, effective April 30, 2014.
- F. It is recommended that the Board accept the resignation of **Ms. Kathy Antonicelli**, Paraprofessional at Oak Tree School, retroactive to March 21, 2014.
- G. It is recommended that the Board accept the resignation of **Ms. April Mariano**, Workstation Specialist, effective June 30, 2014.
- H. It is recommended that the Board accept the resignation of **Ms. Patricia Lewis**, as Language Arts teacher for the Saturday Academy retroactive to March 29, 2014.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Trisha Abrams**, teacher of grade 3 at Woodland School, effective May 27, 2014 through October 12, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Abrams may be entitled.

- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Ania Shanholtzer**, Guidance Counselor at Applegarth School effective September 2, 2014 through February 16, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Shanholtzer may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Kimberly Wittkamp**, teacher of Language Arts at MTMS School, effective May 19, 2014 through November 28, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Wittkamp may be entitled.
- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Tricia Rutherford**, teacher of grade 4 at Woodland School, effective September 2, 2014 through February 1, 2015 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rutherford may be entitled.
- M. It is recommended that the Board approve a modification in the end date of the maternity leave of absence to **Ms. Jamie Newcomb**, Guidance Counselor at Woodland School effective June 13, 2014 through December 14, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Newcomb may be entitled.
- N. It is recommended that the Board approve an extended medical leave of absence to **Ms. Delores Irato**, Bus Driver in the Transportation Department, retroactive to March 17, 2014 through March 28, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Irato may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Linda Healey**, Paraprofessional in the Transportation Department, retroactive to March 11, 2014 through March 19, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Healey may be entitled.

- P. It is recommended that the Board approve a medical leave of absence to **Ms. Julie Magid**, Bus Driver in the Transportation Department, retroactive to April 3, 2014 through April 21, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Magid may be entitled.
- Q. It is recommended that the Board approve a medical leave of absence to **Mr. Ben Howroyd**, teacher of grade 3 at Oak Tree School, retroactive to March 31, 2014 through April 5, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Howroyd may be entitled.
- R. It is recommended that the Board approve an extended medical leave of absence to **Ms. Jacqueline Ray**, Bus Driver in the Transportation Department, retroactive to March 31, 2014 through June 30, 2014 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Ray may be entitled.
- S. It is recommended that the Board approve a modification in the start date of the unpaid leave of absence to **Ms. Karen O'Connell**, teacher of grade 1 at Barclay Brook, effective March 25, 2014 through April 7, 2014. Ms. O'Connell's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- T. It is recommended that the Board approve an unpaid leave of absence to **Mr. Matthew Hardt**, Teacher of Special Education at the High School, effective April 28, 2014 through May 23, 2014. Mr. Hardt's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- U. It is recommended that the Board approve a return to work date for **Ms. Eleanor Walker**, Bus Driver in the Transportation Department, effective March 24, 2014.
- V. It is recommended that the Board approve the return to work date for **Ms. Paula DeBlasio**, teacher of Special Education in the PreSchool at Mill Lake School, effective April 7, 2014.
- W. It is recommended that the Board approve the change in hours for the following bus drivers retroactive to March 31, 2014 through June 30, 2014:

Patricia Diaz	8	6	Gave up Midday route
Cheryl Walus	6	8	Midday route

X. It is recommended that the Board approve the following non-certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	David Virelles	HS	Art	117%	11-140-100-101-000-070	4/21/14-6/30/14	Additional section for maternity leave replacement
2.	Mark Wetzel	HS	Art	134%	11-140-100-101-000-070	4/21/14-6/30/14	Two additional sections for maternity leave replacement
3.	Marie Strano	HS	Art	134%	11-140-100-101-000-070	4/21/14-6/30/14	Two additional sections for maternity leave replacement
4.	Caitlyn Prestridge	Barclay Brook	Teacher of grade 1	Step 1 BA \$48,568 pro rated	11-120-100-101-000-010	4/22/14-6/30/14	Change in salary- placed on guide Maternity leave replacement
5.	Ryan W. Zettlemoyer	MTMS	Chorus Teacher	Step 1 BA \$48,568 pro rated	11-140-100-101-000-080	4/7/14-6/30/14	Change in start date and salary- placed on guide Maternity leave replacement
6.	Joan Zeukas	MTMS	Special Education	Step 4 BA \$49,173 pro rated	11-213-100-101-000-093	4/10/14-6/30/14	Maternity leave replacement
7.	Kerri Kirchner	MTMS	Saturday Academy Language Arts	4.5 hrs on Saturday at \$53.87/hr	Title I Grant	4/12/14-5/19/14	Saturday Academy
8.	Karen Earl	MTMS	AVID Elective Teacher	108.5% of contract	FUND20	4/10/14-6/30/14	Replacement
9.	Bayu Sutrisno	HS	Guidance Counselor	Step 1 MA \$48,568+\$3450	11-000-218-104-000-098	5/12/14-6/30/14	Maternity Leave replacement

Y. It is recommended that the Board approve the following non-certificated staff on the following step on guide:

	Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
1.	Donna Johansson	Mill Lake	Spec. Ed. Para	Step 4 Spec. Ed. \$13.82/hr for 3.75/hr	11-213-100-106-000-093	4/10/14-6/30/14	Transfer to new position
2.	Kevin O'Brien	Mill Lake	Security	Step 2 \$21.64/hr 8 hrs	11-000-266-100-040	3/19/14-6/30/14 pending criminal history	Change in start date
3.	Maria Granda	Mill Lake	Para – lunch/recess	Step 1 Reg. \$12.52 hr. for 2.5/hrs day	11-190-106-100-000-040	4/10/14-6/30/14	Replacement position for transferred employee

Z. It is recommended that the Board approve the following list of substitutes for the 2013-2014 school year:

CERTIFICATED

Rachael Lebo
Rupa Patel
Kriti Rona
Alex Maguire
Erin Niedzwiecki
Rosa Buffolino
Ashley Carlson
Sonia Rawlings
Amanda Kopp
Peter Swift
Danielle Mazza
Somaya Galabi

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Non Certificated

Barbara Norton-Lee
Lori Villiarola
Linda Mole'

Substitute Para
Substitute Para
Substitute Nurse

V. BOARD ACTION

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2014-15 school year.
- D. It is recommended that the Board approve the previously submitted list of Student Suspensions for March 2014.
- E. It is recommended that the Board of Education approve tuition for students to attend Middlesex County Arts High School and Middlesex County Arts Middle School for the 2014-2015 school year as follows: Grades 9-12, 14 week program \$815 per student; Grades 6-8, 12 week program \$800 per student which includes round trip transportation.
- F. It is recommended that the Board of Education approve the reinstatement of employee no. 001217 retroactive to April 7, 2014. The Superintendent of Schools and the Business Administrator/Board Secretary hereby are authorized and directed to take all necessary steps to implement this action of the Board.
- G. It is recommended that the Board approve the previously submitted Affiliation Agreement between Stockton College and the Monroe Township Board of Education to provide student teaching placement in the area of speech and language specialists.
- H. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Policy 8220	School Day
Reg. 8220	School Day/Closing
Policy 8420	Emergency Evacuation
Reg. 8420	Emergency Evacuation
Policy 8441	Care of Injured and Ill Persons
Reg. 8441	Care of Injured and Ill Persons
Policy 8451	Control of Communicable Disease
Reg. 8451	Control of Communicable Disease
Policy 8453	HIV/Aids
Policy 8462	Child Abuse and/or Neglect
Reg. 8462	Child Abuse and/or Neglect

I. 2013-2014 Violence/Substance Abuse/Estimated Violence/Vandalism Costs for the period -3/14/14-4/9/14:

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
3/18/14	HS	threat	n/a
3/18/14	HS	threat	n/a

14. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

BOARD ACTION

A. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education appoint Ms. Jodi Liebov as a Certified Speech and Language Specialist for the MT. SEPA summer program at the rate of \$139.45 per day for the period of June 30, 2014 through August 1, 2014. The rate is unchanged from last year.
2. It is recommended that members of the Monroe Township Board of Education approve Embrace Kids Foundation, 121 Somerset Street, New Brunswick, NJ 08901 to provide hospital educational services to students admitted into a hospital or treatment center at a rate of \$45.00 per hour for the 2014-2015 school year.

B. CONTRACT – GLOBAL SPECTRUM, L.P.,

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator to execute a contract/agreement between Global Spectrum, L.P. and the Monroe Township Board of Education to utilize Sun National Bank Center for the 2014 High School Graduation Ceremony as previously submitted at a rate of \$8,000. This fee has remained unchanged from last year.

C. NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP ERIC NORTH SUBFUND APPLICATION FOR 2013 SAFETY GRANT PROGRAM BOARD RESOLUTION TO APPLY

It is recommended that members of the Monroe Township Board of Education approve the submission of grant application for the 2013 Safety Grant Program through the New Jersey School Boards Association Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of \$48,906 for the period July 1, 2013 through June 30, 2014.

D. AMENDMENT– COMCAST BUSINESS COMMUNICATIONS, LLC

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Amendment between Comcast Business Communications, LLC and Monroe Township School District to:

- a.) Upgrade the ENS Services currently provided under the Agreement from 100 Mbps to 300 Mbps and 20 Mbps to 50 Mbps at the Customer site(s),
- b.) Upgrade the EDI Services currently provided under the Agreement from 200 Mbps to 500 Mbps at the Customer site(s) as set forth in the Sales Order Form(s) attached hereto.

These services shall be provided on or after July 1, 2014. The district will be utilizing special PARCC funding awarded by the state for these services.

E. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, The Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational program sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational program requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount and comply with board policy; and, be it further

RESOLVED, That the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training program and informational events:

Governance II Training

Board Member	Date	Tolls, Mileage & Parking Reimbursement*(a)	Workshop Fee
Anthony Prezioso	05/22/14	\$6.20	No fee for NJSBA Members

*(a) Mileage calculated at 10 miles one way at \$.31/mile.

F. WOODLAND SCHOOL PARTIAL ROOF REPLACEMENT

It is recommended that members of the Board of Education approve DI Group Architecture, to provide architectural services for the partial roof replacement at Woodland School as recommended by the Building & Grounds/Transportation Committee. The cost for design services is \$39,500 as stated in the previously submitted proposal.

G. APPROVAL OF ADMINISTRATIVE AGENT FOR THE EDUCATIONAL COOPERATIVE PRICING SYSTEM #26EDCP

It is recommended that members of the Monroe Township Board of Education approve Middlesex Regional Educational Services Commission (MRESC) to provide the services of Educational Data Services, Inc. the sole administrative agent for the Educational Cooperative Pricing System #26EDCP, to provide to the Monroe Township Board of Education, access to their proprietary software for the district's use for items bid in the 2014-2015 school year as stated in the previously submitted agreement. The membership fee of \$9,112.50 is unchanged from last year. Participation in this program has saved the district \$748,071 accumulatively as opposed to procuring supplies under state contract or district bidding.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA

Prepared by

April 9, 2014

Meeting Date

15. BOARD PRESIDENT'S REPORT16. OTHER BOARD OF EDUCATION BUSINESS17. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Legal Advice: Jamesburg tuition
- Harassment, Intimidation and Bullying

Incident No.	Date	School	Student No.
33	3/20/2014	HS	86556
34	3/17/2014	MTMS	88640
35	3/28/2014	MTMS	79163
36	4/4/2014	HS	77919

The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

18. PUBLIC FORUM ***19. NEXT SCHEDULED BOARD OF EDUCATION MEETING

Monday, April 28, 2014 7:00 P.M. Monroe Township High School

20. ADJOURNMENT

* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three cameras may be in use at any time, and all cameras must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A. 18A:38-8.1, as follows:

- (1) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
- (2) New capital construction to be utilized by sending district pupils.
- (3) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; and
- (4) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

*** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.