

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Ms. Amy Antelis
Mr. Marvin Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Lou Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Ken Chiarella, Vice President

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Francesca Speranza

STUDENT BOARD MEMBERS ABSENT

Ms. Eneri S. Patel

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

STAFF ABSENT

None

MEMBERS OF THE PUBLIC – 77

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 14, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

PRESENTATION OF PLAQUES TO FORMER BOARD MEMBERS KATHY LEONARD, MARK KLEIN, JOHN LEARY AND PATRICE FARAONE

Ms. Kolupanowich and Dr. Hamilton read the inscription on one of the plaques being given in tribute to the following Board Members; Ms. Leonard, Mr. Klein, Mr. Leary and Ms. Faraone for their years of dedicated service to the students. Ms. Leonard was not present for the presentation. It was stated that although Mr. Klein served only one three year term he was diligent in trying to obtain additional school funding. It was then stated that Mr. Leary was completing his third term and had been an integral part of the Finance Committee and served as Chair as well as being the representative to the Middlesex Regional Educational Services Commission. Finally, it was stated that Ms. Faraone was completing her sixteenth year as representative from the Jamesburg Board of Education and her seventeenth year as a member of the Jamesburg Board of Education.

2012 HENRY RICKLIS HOLOCAUST MEMORIAL COMMITTEE ESSAY WRITING CONTEST

Kathy Kolupanowich introduced Amy Antelis Committee Chairwoman who stated who introduced Mr. David Rothman, Chairman of the Essay Writing Contest Committee who explained that this year there were 194 essays submitted and there will be twelve winners. Mr. Rothman then introduced fellow committee members Harold Lichtenstein and Judith Sherman. Mr. Rothman announced the winners of the Holocaust Essay Contest and each winner was presented a \$50 gift card from the Henry Ricklis Holocaust Memorial Committee. The winners of the essay contest were:

Jason Andreadis, Jaclynn Baird, Sal Profaci, Yazmyne Abbott, Christa Tomasulo, Sherry Bai, Max Oge, Neil Patel, Caroline Earl, Shreya Thadkapalli, Navan Shah, and Nicole Eng.

Essays were read that were written by Jason Andreadis and Yazmyne Abbott. Finally, Mr. Rothman thanked those within the district for their effort and hard work in coordinating the contest. Ms. Kolupanowich thanked the students and expressed how proud the Board is of them. Next, Ms. Kolupanowich acknowledged Board Member Amy Antelis for her continued active role on the Henry Ricklis Holocaust Committee. Ms. Antelis expressed her pride in the students and recognized Dave Rothman, Monroe Township High School teacher Matt DeFilippis, and Bonnie Burke for their help in coordinating the contest.

STUDENT BOARD MEMBERS REPORTS

The student board member Francesca Speranza spoke about the following events at the High School: SATs, Parent/Teacher conferences and Winter Break.

PUBLIC FORUM

Donna Rittner - 109 Fontaine Court asked if the 2013-2014 budget will come in over, at or under the CAP and Mr. Gorski responded that there are many factors being taken under consideration such as I-pad initiative commitment, bus lease replacement and 225 potential new students at a cost to the District of \$3.1 million dollars.

Michele Arminio – 9 Nathaniel Street congratulated Mr. Poye and Mr. Prezioso on their election to the Board, thanked the children for their input on the Holocaust, and asked that a statement regarding the following month's election of School Board President be included in its entirety in the minutes and as such a copy is included in the official set of minutes.

Doug Poye – 4 Tamarack Road asked how long the child referenced in Personnel Board Action Item 4G who will be going to UMDMJ at a cost of \$5,500 per month will be attending there and whether the settlements in Action Items I and J there will be of a financial nature. Dr. Hamilton responded that the District is obligated to educate classified students until the age of 2 and some students will be out of district from 5 – 21 while others may return in district. Also, he stated that both I and J will have fiduciary implications to the district. Then Mr. Poye asked why the payments indicated on Items B, F, and G on the Business Administrator's Report for the new High School bond are still being extended. Mr. Gorski responded that monies are left remaining for repairs, modifications, and punch list items but are generally closed out within five years of completion of facility.

Tracy Balsamo – 94 Anderson Avenue asked why the Radon testing was done while children were in session rather than during winter break and it was explained by Mr. Gorski that the testing is not harmful, opening and closing of doors has not effect on results and that it has been done at all district facilities not just at the schools.

Mary Ann Lester – 44 Avenue I asked as related to agenda Item I the monetary amount of the settlement and legal fees and Dr. Hamilton stated that she needs to complete an OPRA form for that information.

APPROVAL OF MINUTES

A motion was made by Mr. Klein and seconded by Mr. Kaufman to approve the minutes for the Public Board of Education Meeting held on November 14, 2012. Motion Carried.

A motion was made by Mr. Klein and seconded by Mr. Kaufman to approve the minutes for the Closed Session Board of Education Meeting held on November 14, 2012. Motion Carried.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton thanked the departing board members for all he's learned from them. Dr. Hamilton ensured the public in attendance that student safety is paramount and that current safety procedures are being reviewed with the local police in light of the student shootings in Newton, Connecticut. Dr. Hamilton stated that staff will be retrained as related to emergency drills and also stated parents should encourage students to take the emergency drills seriously.

Enrollment

Out of District Placements

Home Instruction

Fire Drills – All Schools

Lockdowns – All Schools

PERSONNEL

A motion was made by Mr. Kaufman and seconded by Mr. Braverman that Personnel Items (A – FF) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Kaufman and seconded by Mr. Masters that Board Action items (A – K) be approved by consent roll call. Roll Call – 9 – 0 with Mr. Klein voting no on Items I and J. Motion Carried. Mr. Klein asked why the field trip approvals did not include the cost of transportation and Dr. Gorman stated the reason it is not done is that at times transportation is paid for by the parents or the PTA/PTOs. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Kaufman and seconded by Mr. Braverman that Board Action Items (A – P) be approved by consent roll call. Roll Call – 9 – 0 - Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich, Board President wished everyone a happy, healthy holiday season.

COMMITTEE REPORTS

CURRICULUM COMMITTEE

Mr. Kaufman, Chairperson of the Curriculum Committee stated the committee met earlier that evening and the following topics were discussed: Table Tennis Club, Proposal for co-curricular activities, and the iFalcon Store, three sidebar proposals for review; one for the Sixth Grade Play and the other for Director of Chambers Singers.

FINANCE COMMITTEE

Mr. Leary, Chairperson of the Finance Committee stated there had been a Finance Committee meeting on December 18th and the following were discussed: Jamesburg Update, Budget Update related to the budget calendar, recommendation to go to CAP, Recommendation to fix high priority capital project - Monroe Township Middle School Marasco Performing Arts Center Roof, Recommendation for in-house busing and ratables. Mr. Leary stated that Mr. Gorski gave a full account of what was discussed at the meeting during his section of the meeting.

BUILDING & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Masters, Chairperson of the Building & Grounds/Transportation Committee stated there was a committee meeting held on December 18th and the following was discussed: MTMS Renovation of Room 129 for Expanded Special Services Program, 2013-2014 Roof Replacement Designs, Applegarth PEOSH Update, Student Lockers at MTHS, FSCD Parking Lot Permit Extension at Applegarth, Brookside Roof Project Update, and PSE&G Direct Install Program Approval.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein thanked Ms. Kolupanowich for doing a great job as President thanked Mr. Gorski for doing a great job as Business Administrator and protecting resources in the taxpayers interest. Mr. Klein then posed a question to the students, parents and taxpayers in attendance asking why the builders be asked to put monies toward schools when going for a variance which is a possibility. Then Mr. Klein stated that if the builder was only going through the Planning Board they could not be asked. Mr. Leary then spoke and elaborated on the problem of growth in the township and lack of support by the builders. Mr. Masters informed the members of the Board of Education and the public in attendance that the Oak Tree School was given a plaque by the RISE, a charitable organization. Ms. Faraone was thanked by the Board and Administration for the countless hours she has spent as the Jamesburg representative to the Board.

Mr. Kaufman asked if any of the Board were considering running for President of the Board and Ms. Kolupanowich, Mr. Masters and Ms. Antelis all said they are given this consideration. Mr. Masters and Ms. Antelis both thanked Mr. Klein, Mr. Leary and Ms. Faraone for their service to the District.

CLOSED SESSION

A motion was made by Mr. Kaufman and seconded by Mr. Masters that the Board of Education of the Township of Monroe go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No	Date	School	Offender no.
9	10/26/2012	HS	81071
10	11/20/2012	MTMS	88089
11	11/24/2012	MTMS	80993 78254
12	11/24/2012	MTMS	80686
13	11/24/2012	MTMS	86478

Legal: Seek attorney advice in relation to pending suits against the District.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried. To Closed Session: 8:22 p.m. Returned from Closed Session: 9:12 p.m.

PUBLIC FORUM

Chrissy Skurbe – 8 Seminole Court thanked the board members who were leaving for their hard work, thanked Ms. Kolupanowich for her leadership and thanked the board for all the renovations at Applegarth. She also stated that she feels it important to have strong leadership.

Michele Arminio – 9 Nathaniel Street asked if the I-pads were a lease or lease with option to buy and where the money to pay the lease will be coming from and Mr. Gorski responded the monies come from the general budget, funding from state and other sources including the community.

Debra Palella – 15 Louise Lane thanked Dr. Hamilton for keeping parents up to date on what is happening as related to safety in light of the shootings in Newtown, Connecticut. Then she asked if while Dr. Hamilton is working with the police on security issues there has been any thought given to forming a committee with parents and Dr. Hamilton responded that some things can be done immediately and other things need to wait until assessment is completed.

Doug Poye – 4 Tamarack Road asked who pays for the sound technicians that were approved under professional appointments and Mr. Gorski responded that the group who is using the facility and sound technicians will pay for their services and that the district pays if it is a district function.

Tracy Balsamo – 94 Anderson Avenue reiterated that her understanding is that radon testing EPA protocols are that the building must be kept closed as much as possible within twelve hours before and during the test.

Mary Ann Lester – Avenue I made a statement that if Jamesburg doesn't pay the costs and interest for debt service which is \$630,000, then how much in tax dollars is the district willing to spend. Further she asked what the district hoped to accomplish through legal channels.

ADJOURNMENT

A motion was made by Mr. Leary and seconded by Mr. Klein that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:28 p.m.

Respectfully submitted,

MICHAEL C. GORSKI, CPA
BUSINESS ADMINISTRATOR/BOARD SECRETARY

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI
Business Administrator/
Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY DECEMBER 19, 2012
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Aneri S. Patel
Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 14, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. PRESENTATION OF PLAQUE TO FORMER BOARD MEMBERS KATHY LEONARD, MARK KLEIN, JOHN LEARY AND PATRICE FARAONE
6. 2012 HENRY RICKLIS HOLOCAUST MEMORIAL COMMITTEE ESSAY WRITING CONTEST
7. STUDENT BOARD MEMBERS REPORT

8. PUBLIC FORUM *9. APPROVAL OF MINUTES

Public Board of Education Meeting, November 14, 2012

Closed Session Meeting, November 14, 2012

10. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>11/30/12</u>	<u>10/31/12</u>	<u>Difference</u>	<u>11/30/11</u>	<u>Difference</u>
Applegarth School	283	285	-2	0	+283
Barclay Brook School	440	438	+2	449	-9
Brookside School	541	541	0	530	+11
Mill Lake School	430	429	+1	438	-8
MTMS	1387	1384	+3	1386	+1
Oak Tree	573	581	-8	818	-245
Woodland School	521	521	0	521	0
Monroe High School	<u>1897</u>	<u>1899</u>	<u>-2</u>	<u>1761</u>	<u>+136</u>
Total Elementary & Secondary	6072	6078	-6	5903	+169

I. Enrollment (cont'd)

<u>School</u>	Monroe			Jamesburg		
	Oct.	Nov.	<i>Difference</i>	Oct.	Nov.	<i>Difference</i>
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	1	1				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2		1	1	
Collier	1	1				
CPC Upper	2	3	Plus 1			
East Mountain	2	2		2	2	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	0	0				
Lakeview School	1	1				
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	0	0				
Middlesex County Acad.	1	1		1	1	Plus 1
Midland	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Nuview Academy	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Search Day Program	1	1				
UMDNJ	3	2	Minus 1	1	1	
Total	47	47		10	10	

*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85835	ML	2	CST	Ed. Svc. Commission	9/5/2012	10/5/2012
85161	BES	3	Med.	The Children's Hospital	9/5/2012	
78840	MTHS	11	Med.	Roth, Armstrong, Varacallo, Speizer, Drust, Hardt	9/11/2012	10/4/2012
79109	MTMS	6	CST	Valendo	9/5/2012	
85157	MTMS	8	CST	Firestine, Van Gorden	9/5/2012	10/8/2012
82377	MTHS	11	Med.	Education Inc.	9/24/2012	10/6/2012
80901	MTHS	9	Med.	Olszewski, Price, Granett, Feminella, Ed. Svc. Commission	9/27/2012	
78798	MTHS	10	SUS	Lyons, Morodola	10/1/2012	10/10/2012
78774	MTHS	10	504	Ed. Svc. Commission, Schnitzer, Drust	10/10/2012	
77903	MTHS	11	Med.	Kudrak, Pepe	10/3/2012	
78585	MTHS	11	Med.	Education Inc.	10/2/2012	
78178	MTHS	11	Med.	Simmonds, Hardt, Harris, Drust, Beachum, Rose	10/5/2012	
81034	MTHS	10	SUS	Duane, Mazur, Lyons, Pepe	10/10/2012	
88067	MTHS	10	Med.	Ed. Svc. Commission, Rose, Hardt, Di Meola, Drust, Schnitzer	10/10/2012	
85729	OOD	12	CST	Ed. Svc. Commission	10/10/2012	
78140	MTHS	10	504	Snagusky, Drust, Dougherty, Minter, Mazur	10/12/2012	
81071	MTHS	9	SUS	Simmons	10/15/2012	10/19/2012
40454	MTHS	10	SUS	Lyons, Lobello	10/25/2012	11/13/2012
87820	MTHS	9	Med.	Education Inc.	11/9/2012	
87717	MTHS	9	Med.	Education Inc.	11/14/2012	
85099	MTHS	12	Med.	Vogtman, Ballard, Rose, Beachum	11/14/2012	
78303	MTHS	12	Med.	DiMeola, Drust, Schnitzer, Ed. Svc. Commission	11/15/2012	
32135	MTHS	12	SUS	Speizer, Varacallo	11/27/2012	
83330	MTHS	11	CST	Wall, Lyons, Pepe	11/27/2012	
82377	MTHS	11	Med.	Rose, Morolda, MacKenzie, Deedy, Hardt	11/28/2012	
81034	MTHS	10	CST	Toolboom, Duane, Mazur, Lyons, Coccia, Ballard	11/28/2012	
50495	MTHS	12	Med.	Education Inc.	11/27/2012	11/29/2012

III. Fire Drills/Lockdown Drills

Applegarth School-----	November 15, 2012
Barclay Brook School -----	November 12, 2012
Brookside School -----	November 12, 2012
Mill Lake School -----	November 16, 2012
Monroe Middle School-----	November 16, 2012
Oak Tree School -----	November 12, 2012
Woodland School -----	November 14, 2012
Monroe High School -----	November 29, 2012

Lockdown

Applegarth School-----	November 26, 2012
Barclay Brook School-----	November 16, 2012
Brookside School -----	November 26, 2012
Mill Lake School -----	November 28, 2012
Monroe Middle School-----	November 19, 2012
Oak Tree School -----	November 20, 2012
Woodland School -----	November 19, 2012
Monroe High School -----	November 19, 2012

IV. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Lisa Dancyger**, After School TAG and Basic Skills paraprofessional, effective November 16, 2012.
- B. It is recommended that the Board accept the resignation of **Ms. Nicole O'Brien**, Advisor for the National Arts Honor Society retroactive to September 1, 2012.
- C. It is recommended that the Board accept the resignation of **Mr. Thomas Law**, Athletic Trainer at the High School (stipend position), effective December 19, 2012.
- D. It is recommended that the Board accept the resignation of **Ms. Ashley Pepe**, as Head Girl's Lacrosse Coach at the HS, effective December 20, 2012.
- E. It is recommended that the Board accept the resignation of **Ms. Carly Welsh**, as Assistant Girl's Lacrosse Coach at the HS, effective December 20, 2012.
- F. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Ronnie Grossman**, Basic Skills teacher at Mill Lake School, effective July 1, 2013.
- G. It is recommended that the Board approve the return to work of **Ms. Patricia Clark**, teacher of grade 5 at Woodland School, effective November 29, 2012.
- H. It is recommended that the Board approve the return to work of **Ms. Christina Perrine**, Art Teacher at Mill Lake, effective December 17, 2012.

- I. It is recommended that the Board approve an extension in the maternity leave of absence to **Ms. Jaime Roche**, Speech Language Pathologist and Woodland School, effective February 4, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Roche's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- J. It is recommended that the Board approve an extension in the maternity leave of absence to **Ms. Ashley Pepe**, teacher of Special Education at Barclay Brook School, effective January 17, 2013 through February 8, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Pepe's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- K. It is recommended that the Board approve an extension in the maternity leave of absence to **Ms. Angela Winther**, teacher of grade 3 at Oak Tree School, effective December 7, 2012 through January 1, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Winther's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- L. It is recommended that the Board approve an extension in the maternity leave of absence to **Ms. Dominique Walters**, teacher of grade 1 at Mill Lake School, effective January 21, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Walters's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- M. It is recommended that the Board approve an extension in the maternity leave of absence to **Ms. Nicole O'Brien**, teacher of Art at the High School, effective December 19, 2012 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. O'Brien's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- N. It is recommended that the Board approve a modification in the maternity leave of absence to **Ms. Marie Claire Louisius**, teacher of French at MTMS, effective December 3, 2012 through April 1, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Louisius's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.

- O. It is recommended that the Board approve a maternity leave of absence to **Ms. Kimberly Ruotolo**, teacher of Language Arts at the High School effective January 28, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Ruotolo's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- P. It is recommended that the Board approve a maternity leave of absence to **Ms. Jill Kalyankar** teacher of Family and Consumer Science at the High School effective March 4, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Kalyankar's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- Q. It is recommended that the Board approve a maternity leave of absence to **Ms. Reeshemah Zielinski**, secretary in the Personnel Department, effective January 22, 2013 through September 30, 2013. Ms. Zielinski's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- R. It is recommended that the Board approve a medical leave of absence to **Mr. Wayne Modzelewski**, Head Mechanic in the Transportation Department, retroactive to November 14, 2012 through January 1, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Modzelewski may be entitled.
- S. It is recommended that the Board approve a medical leave of absence to **Ms. Maria Cabanski**, custodian at the High School, retroactive to October 29, 2012 through November 27, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cabanski may be entitled.
- T. It is recommended that the Board approve a medical leave of absence to **Ms. Beverly Monasseri**, paraprofessional at Brookside School, effective November 13, 2012 through November 21, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Monasseri's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- U. It is recommended that the Board approve a medical leave of absence to **Ms. Victoria Trent**, teacher of grade 5 at Woodland School, effective November 7, 2012 through November 16, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Trent's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.

- V. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara LaRue**, paraprofessional in the Transportation Department, retroactive to November 9, 2012 pending further action of the Board (for a period of approximately 6 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. LaRue's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- W. It is recommended that the Board approve an unpaid intermittent leave of absence to **Ms. Gail Nemeth**, secretary in the Assistant Superintendent's office effective December 4, 2012 through March 4, 2013. Ms. Nemeth's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- X. It is recommended that the Board approve an unpaid intermittent leave of absence to **Ms. Margaret Cerny**, Special Education teacher at the High School effective December 7, 2012 through March 7, 2013. Ms. Cerny's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- Y. It is recommended that the Board approve an unpaid leave of absence to **Ms. Krystyna Karbowska**, custodian at the High School retroactive to November 15, 2012 through November 30, 2012. Ms. Karbowska's is entitled to utilize three family illness days. Any unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- Z. It is recommended that the Board approve a correction in the following personnel for Technology Resource at Brookside School for the 2012-2013 school year:

Kristen Brown from 100% to 50%
 Jacklynn Merlette 50%

- AA. It is recommended that the Board approve the correction in the following coaching stipend:

Assistant Baseball	HS	Sean Field	Step 1 100%	\$4681
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- BB. It is recommended that the Board approve the following certificated personnel (on a rotational basis) for the Math Assistance Center Program at MTMS at 1.5 of the instructional rate (\$53.87/hr) for 16 sessions:

Laurie Pike
 Laurie Budrewicz
 Melissa Lordi
 Jeanne Czapkowski
 Patricia Vangorden

Kristie Zimmerman
 Catherine Puc
 Erin Muschla-Berry
 Ashley Coppola

CC. It is recommended that the Board approve the salaries of the previously approved Monroe Township Central Office Support Staff Association contract retroactive to July 1, 2012 through June 30, 2013:

Employee		Office	Salary	Longevity	Base Pay	Account No.
Boone	Matthew	Business Office	\$66,100.00	\$1,000.00	\$1,000.00	11000251100000095
Franz	Patricia	Superintendent's Office	\$50,851.00	\$1,000.00	\$1,000.00	11000230100000090
George	Ann Marie	Business/Supt. Office	\$40,097.00		\$1,000.00	13602200100000098
Goebel	Mark	Transportation	\$43,606.00		\$1,000.00	11000270160000000
Hansen	Alice	Business Office	\$42,348.00		\$1,000.00	11000251100000095
Hartman	Linda	Business Office	\$48,072.00	\$1,000.00	\$1,000.00	11000251100000095
Malkiewicz	Jean	PPS	\$50,851.00	\$1,000.00	\$1,000.00	11000219105000093
Mazor	Susan	Maintenance	\$50,851.00		\$1,000.00	11000262100000098
Mccoy	Cherie	PPS	\$43,606.00	\$1,000.00	\$1,000.00	11000230100000090
Muszel	Joseph	Business Office	\$58,629.00		\$1,000.00	11000251100000095
Nemeth	Gail	Asst. Supt. Office	\$50,851.00	\$1,500.00	\$1,000.00	11000223105000098
Palermo	Susan	PPS	\$40,097.00		\$1,000.00	11000219105000093
Pecorino	Lou Ann	Business Office	\$36,895.00	\$1,000.00	\$1,000.00	11000251100000095
Romano	Susan	Business Office	\$45,824.00	\$1,000.00	\$1,000.00	11000251100000095
Ryfkogel	Donna	Business Office	\$36,895.00	\$1,000.00	\$1,000.00	11000251100000095
Tagliaferro	Nancy	Superintendent's Office	\$36,895.00		\$1,000.00	11000230100000090
Taylor	Marianne	Asst. Supt. Office	\$37,278.00	\$1,000.00	\$1,000.00	11000221105000091
Zielinski	Reeshemah	Superintendent's Office	\$40,097.00		\$1,000.00	11000230100000090

DD. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Donna Johanesson	Mill Lake	Special Ed Para	Step 3 Spec. Ed. 1.25/day \$13.70	11-204-100-106-000-093	1/1/13-6/30/13	Increase in hours total Hours (3.75/day)
Cheryl Companaro	Mill Lake	Kinder/Lunch	Step 5 Reg. 3.25/day \$13.20/hr	11-000-240-105-000-030	11/15/12-6/26/13	Replacement position
Janet Hyman	Barclay Brook	Spec. Ed. Para	Step 6 Spec. Ed. 3.5/day \$15.10/hr	11-213-100-106-000-093	11/15/12-6/26/13	Transfer
Donna Magliaro	Oak Tree	Para	Step 1 Reg. 3.75/day \$12.50/hr	11-000-240-105-000-030	12/20/12-6/30/13	Replacement position
Wendy Blank	Oak Tree	Paraprofessional After School TAG and Basic Skills	1 hr/day		11/21/12-6/30/13	Replacement position

Lech Hoscilowicz	High School	Custodian	3:00-11:00 p.m. shift	11-000-262-100-000-070	12/3/12-6/30/13	Transfer from Brookside
Scott Dinkel	Brookside School	Custodian	3:30-11:30 p.m. shift	11-000-262-100-000-020	12/3/12-6/30/13	Transfer from High School
Mary Lucas	Applegarth	Personal Para	Step 5 Spec. Ed. \$14.20/hr 3.75/hrs	11-214-100-106-000-093	11/26/12-6/30/13	New position – transfer
Donna Oeschner	Barclay Brook	Spec. Ed. Para	Step 1 Spec. Ed \$13.50/hr 3.5/hrs day	11-213-100-101-000-093	1/2/13-6/30/13	Replacement position
Concetta Class	MTMS	Para – Spec. Ed	Step 1 Spec. Ed. \$13.50/hr 3.5hr/day	11-213-100-101-000-093	1/2/13-6/30/13	New position
Rebecca Shield	MTMS	Para – Spec. Ed	Step 1 Spec. Ed. \$13.50/hr 3.5hr/day	11-213-100-101-000-093	1/2/13-6/30/13	New position
Laura Cassamassino	Mill Lake	Cafeteria Para	Step 1 Reg. \$12.50/hr for 2.0 hrs day	11-000-240-105-000-030	12/1/12-6/30/13	Transfer from Applegarth

EE. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Carol Murphy	Mill Lake	Basic Skills			2/1/13-6/30/13	Transfer from grade 2
Carly Welsh	HS	Teacher of Physical Education	Step 1 BA \$48,579 pro rated	11-140-100-101-000-070	1/3/13-6/30/13	Replacement position, transferred from a .50 position
Marissa Santoriello	Applegarth/ Barclay Brook	Teacher of Physical Education 50%	Step 1 BA 50% \$48,579 prorated	11-140-100-101-000-070	1/3/13-6/30/13 pending criminal history	Replacement position
Jennifer Hyer	Mill Lake	Teacher of Art	From 80% to 100%	11-120-100-101-000-040	11/2/12-12/14/12	Leave replacement position
Marthieu Lokougna	MTMS	French Teacher	Step 2 MA \$48,734+\$3450	11-130-100-101-000-080	1/2/13-3/22/13 pending criminal history	Leave replacement

Laura Lang	Applegarth	Special Education	Step 1 MA \$48,579+\$3450	11-213-100-101-000-093	Retroactive to 12/11/12-4/25/13	Leave Replacement
Kelli McNamara	Woodland	Speech and Language Specialist	Step 1 MA \$48,579+\$3450	11-000-218-104-000-098	2/4/13-6/30/13	Leave replacement extension of contract
Alessia Mancuso	Oak Tree	Teacher of Grade 3	Step 1 MA \$48,579+\$3,450	11-120-100-101-000-060	12/13/12-1/2/13	Leave replacement extension of contract
Jessica Paparelli	Mill Lake	Teacher of grade 1	Step 1 MA \$48,579+\$3450	11-120-100-101-000-040	1/21/13-6/30/13	Leave replacement extension of contract
Marie Lucille Strano	HS	Teacher of Art	Step 3 BA+15 \$48,934+\$1750 pro rated	11-130-100-101-000-070	12/19/12-6/30/13	Leave replacement extension of contract
Jamie Neues	HS	Language Arts	Step 1 BA \$48,579	11-140-100-101-000-070	1/29/13-6/30/13	Leave replacement
Julia Bulkley	HS	Visual Arts	17% additional contract	11-140-100-101-000-070	9/5/12-6/30/13	Teaching additional section
Margaret Dey	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	9/5/12-9/23/12	Teaching additional section
Amanda Docherty	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	9/5/12-9/23/12	Teaching additional section
Pam Valvano	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	9/5/12-9/23/12	Teaching additional section
Jill Kalyankar	HS	Family Consumer Science	17% additional contract	11-140-100-101-000-070	9/5/12-9/23/12	Teaching additional section
Mary Mancini	HS	Asst. Coach Winter Track	Step 2 \$5667	11-402-100-100-000-098	2012-2013 school year	Coaching position
Martin Griffin	HS	Band Teacher	17% additional contract	11-140-100-101-000-070	9/5/12-6/30/13	Teaching additional section
Stephen Modzelewski	HS	Volunteer Asst. Track Coach	Volunteer	11-402-100-100-000-098	2012-2013 school year	Volunteer coaching position
Michael Cappel	MTMS	After School Substitute TAG	\$77.56 session	11-130-100-101-000-080	12/21/12-6/30/13	After School TAG

Mary Mancini	MTMS	Wilson Instructor	117% contract – zero period	11-213-100-101-000-093	12/20/12-6/30/13	Existing program
Carly Welsh	HS	Head Girl's Lacrosse	Step 2 \$8006	11-402-100-100-000-098	2012-2013 school year	coaching position
Daniel Byrne	HS	Athletic Trainer	\$9865 pro rated	11-402-100-100-000-098	12/20/12-1/15/13	Stipend position leave replacement

FF. It is recommended that the Board approve the following substitutes for the 2012-2013 school year:

Certificated

Barbara Rosenthal	Substitute Teacher
Deborah Rosenthal	Substitute Teacher
Alecia Sand	Substitute Teacher
Jessica Lewis	Substitute Teacher
Erica Colangelo	Substitute Teacher
Donald Wiener	Substitute Teacher
Michael Mattia	Substitute Teacher
Toneel Syeda	Substitute Teacher
Howard Gurian	Substitute Teacher
Sandra Rosaspina-Obrien	Substitute Teacher
Katie Shaw	Substitute Teacher
Danielle Klecha	Substitute Teacher
Christine Shatynski	Substitute Teacher
Peter Montel	Substitute Teacher
Myrna Reiter	Substitute Teacher
Gloria Heyers	Substitute Teacher
Barbara Rosenthal	Substitute Home Instructor
Gloria Heyers	Substitute Home Instructor

Non-Certificated

Kelli Passalacqua	Substitute Paraprofessional
Stacey D'Aversa	Substitute Paraprofessional

V. Board Action

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Teachers for the 2012-2013 school year.
- E. It is recommended that the Board approve the attached Student Suspension Report for the month of November 2012.
- F. It is recommended that the Board approve the following curriculum for the 2012-2013 school year:

US History II
US History II Honors

- G. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
88104	CPC Behavior Healthcare	\$340 per diem	11/13/12
85835	UMDMJ	\$5,500 per month	10/9/12

- H. It is recommended that the Board approve the re-adoption or revision of the following Policies and Regulations:

Policy 6141	Tax Revenues
Policy 6150	Tuition Income
Policy 6160	Grants from Private Sources
Reg. 6160	Grants from Private Sources
Policy 6210	Fiscal Planning
Reg. 6210	Fiscal Planning
Policy 6220	Budget Preparation
Reg. 6220	Budget Preparation
Policy 6230	Budget Hearing
Policy 6320	Purchases Subject to Bid
Reg. 6320	Purchases Subject to Bid
Policy 6340	Multiple Year Contracts
Reg. 6340	Multiple Year Contracts
Policy 6350	Competitive Contracting
Reg. 6350	Competitive Contracting

- I. It is recommended that the Monroe Township Board of Education approve the previously submitted special education settlement agreement between the Monroe Township Board of Education and M.M. and W.M."

J. It is recommended that the Monroe Township Board of Education approve the previously submitted settlement agreement between the Monroe Township Board of Education and S.A. and R.A. in the matter entitled S.A. and R.A. on behalf of R.A. v. Monroe Township Board of Education, Agency Reference No. 2012-17687, Office of Administrative Law Docket No. EDS 4912-2011N.

K. **Harassment, Intimidation and Bullying** In accordance with N.J.S.A. 18A:17-46, the Semi-Annual District report is listed below public review.

No.	Date of Incident	School	Student No.	ABS	HIB found/unfound	Incident	Discipline Action taken
1	10/11/2012	HS	82314	Cathy Ielpi	founded	fighting and taunting	all students found guilty of contributing to HIB and suspended 3 days
2	10/11/2012	Woodland	81662	Jamie Newcomb	founded	threatening comments	Lunch detention per Code of Conduct
3	10/12/2012	MTMS	81951	Fran Schwartz	founded	demeaning remarks	suspended 1 ISS 2 OSS
4	10/16/2012	ML	86393	Pam O'Neill	found	threatening comments	letter of apology and counseling
5	10/18/2012	HS	85628	Cathy Ielpi	found	threatened to fight	student conferences
6	10/22/2012	MTMS	81701	Fran Schwartz	unfounded		
7	10/24/2012	MTMS	82754	Fran Schwartz	found	threatening comments, slapped student	counseling and 5 days suspension
8	11/7/2012	HS	77483	Cathy Ielpi	found	inappropriate comments	parents contacted
9	10/26/2012	HS	81071	Cathy Ielpi	found	verbally abusive	suspension
10	11/20/2012	MTMS	88089	Dana Oberheim	found	demeaning remarks	2 days out of school suspension and student conference
11	11/24/2012	MTMS	80993 78254	Dana Oberheim	found	insulted and demeaned	group counseling
12	11/24/2012	MTMS	80686	Dana Oberheim	found	insulted and demeaned	student counseling
13	11/24/2012	MTMS	86478	Dana Oberheim	found	insulted and demeaned	Student counseling

11. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,724,210.90 for October 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$6,023.03 for October 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the October 2012 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. TRANSFER #4

It is recommended that members of the Board of Education approve Transfer #5 as presented for fiscal year 2012/13. A copy is attached hereto.

E. BILL LIST

It is recommended that the bills totaling \$9,629,786.51 for November 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

F. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$27,525.00 for November 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

G. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$1,082.97 for November 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

H. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the November 2012 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

I. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 as presented for fiscal year 2012/13. A copy is attached hereto.

J. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve the firm of "Gerard Stankiewicz of Samuel Klein and Company" to perform the 2012/13 audit in the amount of \$37,500. and the ASSA in the amount of \$4,500. It is further recommended that the firm of "Gerard Stankiewicz of Samuel Klein and Company" be approved to perform other services during fiscal year 2012/13 as needed. Other services as may be required during the contract period, as requested, will be billed at hourly rates as indicated below and determined by the degree of skill required for the respective services(no change from prior year):

Partners or Principals	\$110. to \$150.
Managers or Supervisors	\$85. to \$105.
Staff Members or Para-Professionals	\$50. to \$80.

For 2012/13, Gerard Stankiewicz or equivalent will be billed at \$145 per hour which is no change from prior year.

Please refer to the enclosed document for supplemental information.

2. It is recommended that members of the Board of Education approve The Bilingual Child Study Team to provide Bilingual Educational, Psychological, Social and Speech evaluations at the fee of \$1,000.00 per evaluation for the 2012-2013 school year.
3. It is recommended that members of the Board of Education approve Reid Sound to provide theatrical labor at the following rates effective January 1, 2013 to January 1, 2014:

Stagehand	\$40.00 per hour, five hour minimum
Audio Engineer	\$45.00 per hour, ten hour minimum
Lighting Engineer	\$45.00 per hour, ten hour minimum

Please refer to attached for supplemental information.

4. It is recommended that members of the Board of Education approve Dr. Kapila Seshadri to complete a neurodevelopmental evaluation at a cost of \$763 for the 2012-2013 school year.

K. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2011-2012 funding year. Please refer to attachment for supplemental information.

L. 2013/2014 PRELIMINARY BUDGET CALENDAR

It is recommended that members of the Board of Education approve the attached 2013/2014 Preliminary Budget/School Election Calendar.

M. BID AWARDS–EDUCATIONAL DATA SERVICES BIDS FOR SCHOOL SUPPLIES

It is recommended that members of the Board of Education extend the unit prices and addendum catalog discounts for the period December 1, 2012 to November 30, 2013 as follows:

General Classroom Supplies to School Specialty Inc. of Appleton, Wisconsin as awarded through the Southern Cooperative bid of 10/13/2011, General Classroom Supplies, #26EDCP received by ESC of Morris County, NJ, and

Specialty Area Educational Supplies per the attached list of vendors and conditions as awarded through the New Jersey Cooperative Bid of 10/13/11 #26ESC of Morris County.

Please refer to attached for supplemental information.

N. PUPIL TRANSPORTATION – JOINT TRANSPORTATION AGREEMENT – TO AND FROM SCHOOL

It is recommended that members of the Board of Education approve the attached agreement and schedule of “District Routes Joint Agreements” with host vehicles and with outside contractors for student transportation. Please refer to the attached analysis for supplemental information.

O. BENECARD - #1 AMENDMENT TO MANAGEMENT SERVICES AGREEMENT - BENECARD SERVICES, INC.

It is recommended that members of the Board of Education approve the attached “FIRST AMENDMENT TO AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES” between the Monroe Township Board of Education and Benecard Services, Inc. and amends and modifies the Agreement to Provide Fixed Rate Insured Prescription Drug Management Services effective July 1, 2012(the “Agreement”) by and between the parties. Please refer to attached for supplemental information.

P. EDUCATIONAL SPECIFICATION, LONG RANGE FACILITIES PLAN(LRFP) AMENDMENT, AND AUTHORIZATION TO BID

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to utilize the architect of record, Design Ideas Group (D.I.G.) to prepare an educational specification needed to modify classroom 129 at the Monroe Township Middle School (former High School) into two independent rooms to accommodate an additional independent special needs program for the 2013/2014 school year, to submit to NJDOE, followed by LRFP revision submissions & related board action, preparation of bid documents, bidding, contract award, (if necessary) NJDCA approval, local permitting, construction etc.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

DECEMBER 19, 2012
Meeting Date

12. BOARD PRESIDENT’S REPORT

13. COMMITTEE REPORTS

14. OTHER BOARD OF EDUCATION BUSINESS

15. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No	Date	School	Offender no.
9	10/26/2012	HS	81071
10	11/20/2012	MTMS	88089
11	11/24/2012	MTMS	80993 78254
12	11/24/2012	MTMS	80686
13	11/24/2012	MTMS	86478

Legal: Seek attorney advise in relation to pending suits against the District.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

16. PUBLIC FORUM *17. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING - ORGANIZATION MEETING THURSDAY, JANUARY 3, 2012 – 7:00 PM - AT THE HIGH SCHOOL

18. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.