

Minutes of the Public Board of Education meeting held on February 13, 2013 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Vice President
Ms. Amy Antelis
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Doug Poye
Mr. Anthony Prezioso
Mr. Lou Masters

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Mr. Robert Czarneski

STUDENT BOARD MEMBERS PRESENT

Mr. Eneri S. Patel
Ms. Francesca Speranza

STUDENT BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

OTHERS

Mary Smith, Attorney-Wilentz, Goldman & Spitzer

MEMBERS OF THE PUBLIC – 54

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 8, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBER REPORT

Ms. Speranza and Ms. Patel spoke about the following events at the High School: Upcoming Battle of the Bands, 8th grade orientation and the Upcoming One Book Read.

PUBLIC FORUM

Mark Klein – 53 Turnberry Drive reminded the Board that once they approve something suggested by Administration, they take the responsibility from the Administration and they themselves are responsible. Therefore, Mr. Klein stated the Board should not just rubber stamp everything presented by the Administration for approval.

Doug Dale – 653 Spotswood-Englishtown Road stated he is angry with the public who attend board meetings demanding that the Budget be cut including cutting teachers' salaries by ten percent and suggesting that positions such as IAQ coordinators are superfluous.

Michele Arminio – 9 Nathaniel Street asked if the bill list found on page 15 of the agenda could be made available to the public prior to the public board meeting.

APPROVAL OF MINUTES

A motion was made by Ms. Antelis and seconded by Mr. Chiarella to approve the minutes for the Special Public Board of Education Meeting held on December 13, 2012. Motion Carried with Mr. Czarneski, Mr. Poye and Mr. Prezioso abstaining.

A motion was made by Mr. Tessler and seconded by Ms. Antelis to approve the minutes for the Public Board of Education Meeting held on December 19, 2012. Motion Carried with Mr. Czarneski, Mr. Poye and Mr. Prezioso abstaining.

A motion was made by Mr. Chiarella and seconded by Mr. Masters to approve the minutes for the Closed Session Board of Education Meeting held on December 19, 2012. Motion Carried with Mr. Czarneski, Mr. Poye and Mr. Prezioso abstaining.

A motion was made by Mr. Kaufman and seconded by Mr. Czarneski to approve the minutes for the Public Board of Education Organization Meeting held on January 3, 2013. Motion Carried.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton reminded everyone in attendance that February 14th is Monroe Cares Day and that collection areas have been set up at each district facility for collections to go to the United Way for victims of Hurricane Sandy. Additionally, Dr. Hamilton read into the record the Mayor's Proclamation that was passed by the township board. A copy of the resolution is attached to the official set of minutes. Next, Dr. Hamilton stated that being approved that evening is a district-wide training as related to strategic planning to be held on Saturday, March 2, 2013 from 9:00 a.m. to 12:00pm by representatives of the New Jersey School Boards Association. Dr. Hamilton asked Dr. Gorman to speak about Avid Students and Dr. Gorman stated that this year will be the first class graduating that has been through the full AVID process and that they will give a presentation on March 21st. Dr. Gorman also talked about the increase in the number of students and the number of AP exams being taken by District students.

ENROLLMENTHOME INSTRUCTION

FIRE DRILLS/SECURITY DRILLS – all schools except for lockdown missing at High School

PERSONNEL

A motion was made by Ms. Antelis and seconded by Mr. Chiarella that Personnel Items (A - FF) be approved by consent roll call. Mr. Czarneski asked for an explanation on item BB as to how a teacher can be paid 117% and Dr. Hamilton stated that it is for teachers who give up a prep period to teach an additional class. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Board Action items (A – K with the exception of Item H) be approved by consent roll call. Mr. Masters asked for an explanation related to Item E and Mr. Czarneski asked how long a period is covered under Item J. Both were given appropriate responses. Mr. Poye asked what the basis is for what gets paid as related to Staff Development and Dr. Gorman explained the full process. Next, Mr. Poye stated he felt that Regulation 5530 under Item I was not complete and made a motion that the regulation 5530 and policy 5530 be excluded from the voting and this was seconded by Mr. Prezioso Motion Carried. Mr. Prezioso then asked if Item F was taking away a job but adding one to replace it in Item G and this was verified. Then for Board Action there was a Roll Call – 9 – 0. Motion Carried with Mr. Prezioso voting no on Item G. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

In relation to Item K, a motion was made by Mr. Chiarella and seconded by Ms. Antelis to recommend that the Board approve a Special Board of Education Meeting to be held on Saturday, March 2, 2013 from 9:00 a.m. to 12pm at the Monroe Township High School Media Center. The purpose of the meeting is for representatives of the New Jersey School Board Association to conduct a Strategic Planning Workshop at a cost of \$1000.00. Roll Call - 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Kaufman and seconded by Ms. Antelis that Board Action Items (A – V) be approved by consent roll call. Mr. Masters asked about item U and Mr. Gorski explained it is to notify NJSBAIG of the change of broker. Mr. Tessler thanked the PTO for their generous donation and Ms. Antelis stated Item V should be clarified as Woodland/Mill Lake PTO. Roll Call – 9 – 0 with Mr. Masters recusing on item H. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich raised the issue of adequacy and Mr. Gorski explained what it is and what is included in determining adequacy. Additionally, he explained that from 2011-2012 to 2013-2014 adequacy decreased from 14.7 million to 3.25 million. Mr. Chiarella, Mr. Masters and Ms. Antelis expressed displeasure and reminded the public that the State can decrease aid even if adequacy is reduced. Mr. Kaufman, Mr. Gorski and Ms. Kolupanowich pointed out that the inadequacy of other districts are cover by funds from us and other districts and Mr. Tessler reminded the public that people move into our district because of the range of programs offered.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Board Action Item H, "Resolution on School Funding in the FY14 NJ State Budget", which was read by Ms. Kolupanowich be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The motion included the Jamesburg Board Member Representative. A copy of the resolution is attached to the official set of minutes.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Board Action item H under the Superintendent's Report which was read in its entirety by Board President Ms. Kolupanowich be approved by consent roll call. Roll Call – 9 – 0. Motion Carried.

Ms. Kolupanowich spoke about both financial and educational issues as related to Jamesburg and read a list of all cuts that Jamesburg has made to their education program; all athletic & co-curricular programs, all librarians, all art & music programs, all computer & technology teachers, Special Education Director, secretarial & paraprofessional pupil staff, eliminated a full-time principal in their Middle School. Then she spoke about a joint letter requesting an emergency meeting with the Governor in an effort to work together to find a solution for the Jamesburg situation.

Finally, Ms. Kolupanowich explained the committee process in that they study, review, discuss and make recommendations to the entire board on various issues but that they do not take action on items until it is voted on by the full board; govern by majority rule. Finally, she stated that except for Personnel and Negotiations Committees the other meetings are open to the public for their attendance but not for any input.

COMMITTEE REPORTSBUILDING & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Masters, Chairperson of the Buildings & Grounds/Transportation Committee stated the committee met on February 6th and the following items were discussed: Monroe Township High School Autism Classroom Project Update, WAN and internet upgrade, video server and video distribution for Monroe Township High School, and 2013-2014 budget guidance and related to transportation services. Other items that were discussed were a review of security protocol for the district and NJ Smart Start energy efficiency grants.

FINANCE COMMITTEE

Ms. Antelis, Chairperson of the Finance Committee stated the committee met on February 11th and the following items were discussed: Insurance considerations, acknowledgement of School Development Authority Section 15 Grant – Close out, budget update, auditor's update related to Fund 34 and Fund 38, Recommendation to apply monies to Debt Service, A/P exam cost consideration, and Jamesburg Update.

CURRICULUM COMMITTEE

Mr. Kaufman, Chairperson of the Curriculum Committee stated the committee met earlier in the evening and discussed the following: cost of AP exams to the district of about \$30,000, Jamesburg curriculum issues so students coming into high school can make a smooth transition and viewed a presentation as related to the I-pad initiative.

PERSONNEL COMMITTEE

Mr. Tessler, Chairperson of the Personnel Committee stated the committee met on February 6th and the following was discussed: whether to combine the Math Supervisor position with a Vice Principal position and it was agreed they feel it best to keep the two positions separate, the Human Resources position which will be recommended to be filled, current vacancy list, a Collaborative Planning Day, update on grievances, new positions based on district growth.

POLICY COMMITTEE

Mr. Masters, Vice Chairperson of the Policy Committee stated the committee met on February 7th and the following were discussed: facility use tiers, substance abuse, purchases budgeted, budget transfers, emergency purchases, overexpenditures as well as other types of purchases, AP exams and the school calendar.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Chiarella suggested that Committee Reports be moved on the agenda to before the Superintendent and Business Administrator's reports and it will be taken under consideration. Ms. Antelis agreed that the Committee Reports should be moved before voting. Then he thanked Mr. Gorski for supplying all board members with a copy of Roberts Rules of Order, informed the public of a Recreation Board meeting and stated that baseball's opening day will be April 6th. Lastly he mentioned that the father of one of the district's first grade students had passed away and that a former township councilman had also passed away.

Mr. Prezioso stated that the district loaned MECA \$200,000 and that the goal is for MECA to become self-sustaining and eventually a profit center and wanted to know who absorbs the loan if MECA is not successful and Mr. Gorski stated if that does happen then the loan would be written off.

Mr. Czarneski stated that earlier it was mentioned that among items that Jamesburg had to cut included their Music & Arts programs and that on February 28th Monroe High School is having a concert which the middle school and elementary schools were invited to and asked if in the future the Jamesburg students could be included in the invitation as well so they can see the programs that will be available to them when they enter Monroe Township High School.

A motion was made by Mr. Kaufman and seconded by Mr. Czarneski to move the Public Forum before Closed Session. Motion Carried.

PUBLIC FORUM

Joe Castelluccio – 20 Ashley Court stated he is a part of a Monroe Citizens Group. He stated he wanted to set the record straight as related to a comment he'd made at the last meeting saying that the citizens pay the board's salaries when in reality the board members do not get any payment for being a board member. Then he asked three questions: Why would MECA open to the municipality and/or the general public, if Jamesburg cannot or does not pay the \$615,000 interest owed to Monroe then how does the district make up for this money, and why the payment for AP exams isn't the responsibility of the parents? Mr. Gorski stated if it is opened to the municipality then those employees will be paying for the services and that MECA was designed to be self-sustaining. Then Mr. Gorski stated that if the \$615,000 does not get paid by Jamesburg then insurance rates will be renegotiated and savings will perhaps equal the amount owed. Dr. Gorman stated that the district pays about \$30,000 for AP exams and that it was discussed in committee(s) and determined based on the history of 73 students and 107 exams that payment should be made by the district in an effort to raise standards and made it a requirement that any student taking an AP course must take the AP exam.

Jill DeMaio – 48 Linwood Drive stated she was at the Fiscal Accountability Meeting in January and it was asked by Mr. Gorski to name the greatest asset in the District and she stated she feels it is the teachers and asked the board not to forget this while putting the budget together. She then stated she gets a daily email from PolitickerNJ and today's mentioned that the State Treasurer has given the green light to about \$125 million dollars in qualified school construction bonds to help build more charter schools throughout the State and that this will definitely impact the public schools.

Lisa Weinthal – 10 Macfarlane Circle spoke about some issues that were discussed at the last Buildings & Grounds/Transportation Committee meeting related to restoring late bus runs and the letter that was shared from Mr. Nemeth, who she spoke with personally and wanted it on record that Mr. Nemeth's letter doesn't say it shouldn't be done and that his opinion that the center works is not based on any evaluative observations but rather simply data given to him that was just given to him so his opinion isn't one of Monroe Township's residents but of a County Superintendent who really doesn't have any vested interest in what happens to the children here. Then Ms. Weinthal stated that the report commissioned by the Superintendent only addressed sports specifically and she wants to know CMAC tutor, after school testing and any other academic club or participation will be addressed as those numbers have gone down. Dr. Hamilton responded to this question stating that a review of all programs both academic and non-academic is being done; curricular and extra-curricular and that it was only a preliminary student that was discussed at the BG&T meeting. Next, she wanted to know how with all the surveillance, security and investment in wiring and other ways to keep the students safe, kids are leaving the buildings without any monitoring of bus stops. Dr. Hamilton stated that he is unaware that students are leaving the after school center and Ms. Weinthal clarified that she is specifically concerned about students who stay after for CMAC and after school testing. Dr. Hamilton stated he would refer the matter to Mr. Goodall, high school principal. Finally, she wanted to know how Middle School students in math tutoring do get bussed but don't when they get to the High School? Dr. Hamilton stated that the Board approved pre-basic skills students to be transported along with Basic Skills and TAG students. Ms. Weinthal stated she would like the Board to reconsider and bring back the 4:15pm bus.

Mark Klein – Turnberry Drive thanked Mr. Gorski for an exemplary job he's done in saving millions of dollars over the past years he's been involved with the District. He then stated that related to prosperity wealth per pupil that if the State is taking the total costs of homes and dividing it by the number of pupils this is totally wrong as at least 50% of the homes are over 55 years old living in PRCs and should not be included in the equation. Then Mr. Klein stated that other districts can get grant money to do repairs on their schools (Piscataway & Woodbridge) and we are told we can't get grant money. Next, he spoke to State Aid and reviewed all his attempts over the past three years to get an increase in state aid and also based on Senator Greenstein telling him she can't get the support from Democrats that he doesn't feel she will be able to get the bill passed. Finally, he stated that he feels the school district should be suing the State as it is a right to obtain a free public education.

Maryann Sullivan – 12 Chablis Court asked what the criteria is for selecting students to take AP courses and stated that when she taught an AP course they were always a free choice and the parents paid for any AP test and it was found the children were more motivated when the parents felt they had to pay. Dr. Gorman stated that generally speaking AP courses are chosen by the students but they have to meet certain criteria through honors courses first and achieve at a high level academically. Then Ms. Sullivan asked if there is any collaboration between AP courses and colleges accepting the credits for AP courses and Dr. Gorman responded that there are ongoing discussions but generally speaking AP courses do lead to more rigorous acceptance in colleges.

George Gunkelman – 5 Kelly Court state he wanted to bring to the Board's attention on Regulation 7510 that under Categories specifically Class 2, the Cultural Arts Commission is placed with outside organizations whereby the Arts Commission is a creation of Monroe Township, appointed by the Mayor and monetarily funded by the Township and he wants to

know why this is the only township group that will have to pay higher fees. Further he stated that the only thing this will do by increasing rates is to lower the amount of funds available for Cultural Arts programs and added that almost all the Cultural Arts programs are free to students whereas the other areas aren't free to students. Ms. Kolupanowich stated it will be taken under advisement and Mr. Gorski stated that the categories hadn't changed but rather only the fees but it will be reviewed again.

Nelson Chen – 4 Ashley Court asked why sometimes handouts are given explaining items and wondered why the bill list was not part of the handouts. Mr. Gorski explained that the bill list is so detailed that it is between 50 and 110 pages it is too much detail to give to everyone in the public. Next, he asked why we are paying Bayada nurses to travel to Cherry Hill and Mr. Gorski responded that it is part of an IEP and it is a cost savings maneuver to use Bayada rather than pay one of our fulltime nurses. Then he asked of the 17 new positions totaling \$790,000 how many are mandated positions and if they've been reviewed for necessity and Mr. Gorski responded that three were not mandated but that . Mr. Chen then asked why MECA is not closed if it's not working. Finally, he stated that according to the Department of Education Monroe Township is third in per pupil spending behind New Brunswick and Perth Amboy both which are Abbott districts.

Doug Dale – 653 Spotswood Englishtown Road stated that Monroe's average teachers' salaries are ranked 15th in the County out of 25 districts in Middlesex County. Monroe's full time secretaries ranked 12th and Monroe's full time paraprofessionals averaged \$26,000 per year and poverty level in New Jersey was listed in a Star Ledger article as being under \$22,000. Further he added that Monroe's teachers ranked 335th out of 588 school districts in New Jersey in average teacher's salary yet it still ranked 118 out of 322 high schools in NJ and one of the top ten in Middlesex County. He said it's time to stop blaming the teachers and the education system for the taxes nor is it time to cut programs to the students and that perhaps we should look to blame Governor Christie for the increase in real estate taxes.

MaryAnn Lester – 44 Avenue asked why under professional services Cross County's rates are between \$100-\$250 per hour and Dr. Hamilton stated it varies for many reasons. Ms. Lester than stated it should be remembered that teachers' salaries are based on only 10 months work rather than 12 months as are most other people's salaries.

CLOSED SESSION – RESOLUTIONCLOSED SESSION

A motion was made by Mr. Kaufman and seconded by Mr. Chiarella that members of the Board of Education go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying

Incident No.	Date	School	Student No.
16	9/16/2013	MTMS	Unknown
17	1/21/2013	Woodland	83504, 83058, 83042, 83002
18	2/4/2013	MTMS	88089
19	2/4/2013	MTMS	81175
20	2/4/2013	MTMS	80541
21	2/4/2013	MTMS	84258

Legal Advice: Appeal to Commissioner Update
 Personnel: Employee #001428 Grievance Hearing

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried.

Adjourned to Closed Session at 9:15 p.m.

Returned to Public Meeting at 10:20 p.m.

Following the closed session a motion was made by Lew Kaufman and seconded by Lou Masters to recommend that the Board of Education hereby deny the Level Three Grievance regarding Employee Number 001428 dated January 22, 2013. The Superintendent of Schools and the Board's Business Administrator/Board Secretary are authorized to take all steps necessary to implement this action of the Board of Education. Roll Call – 9 – 0. Motion Carried.

NEXT PUBLIC MEETING

Ms. Kolupanowich stated that the next regular public meeting of the Monroe Township Board of Education will be a Special Meeting on Tuesday, March 5, 2013 at 7:00 p.m.

ADJOURNMENT

A motion was made by Mr. Masters and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:22 p.m.

Respectfully submitted,

MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

MONROE TOWNSHIP BOARD OF EDUCATION

**423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628**

**MICHAEL C. GORSKI
Business Administrator/
Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA

PUBLIC MEETING

WEDNESDAY, FEBRUARY 13, 2013

7:00 P.M.

HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis C. Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Aneri S. Patel
Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 8, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS REPORT

6. PUBLIC FORUM *

7. APPROVAL OF MINUTES

Special Public Board of Education Meeting, December 13, 2012
 Public Board of Education Meeting, December 19, 2012
 Closed Session Meeting, December 19, 2012
 Public Board of Education Organization Meeting, January 3, 2013

8. SUPERINTENDENT'S REPORT/RECOMMENDATIONSI. **Enrollment**

	<u>1/31/13</u>	<u>12/21/12</u>	<u>Difference</u>	<u>1/31/12</u>	<u>Difference</u>
Applegarth School	288	285	+3		+288
Barclay Brook School	444	438	+6	452	-8
Brookside School	540	539	+1	531	+9
Mill Lake School	429	431	-2	441	-12
MTMS	1387	1389	-2	1388	-1
Oak Tree	592	572	+20	827	-235
Woodland School	522	518	+4	519	+3
Monroe High School	<u>1896</u>	<u>1893</u>	<u>+3</u>	<u>1759</u>	<u>+137</u>
Total Elementary & Secondary	6098	6065	+33	5917	+181

I. Enrollment (cont'd)

<u>School</u>	<u>Monroe</u>			<u>Jamesburg</u>		
	<u>Dec.</u>	<u>Jan.</u>	<u>Difference</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Difference</u>
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	1	1				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2		1	1	
Collier	1	1				
CPC Upper	2	3	Plus 1			
East Mountain	1	1		2	2	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	0	0		0	1	Plus 1
Lakeview School	1	0	Minus 1			
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	0	0				
Middlesex County Acad.	1	1		1	0	Minus 1
Midland	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	2	Plus 1			
Nuview Academy	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		1	2	Plus 1
School for Hidden Intellig.	1	1				
Schroth School	1	2	Plus 1			
Search Day Program	1	1				
UMDNJ	3	3		1	0	Minus 1
Total	46	48		10	10	

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85835	ML	2	CST	Ed. Svc. Commission	9/5/2012	10/5/2012
85161	BES	3	Med.	The Children's Hospital	9/5/2012	12/21/2012
78840	MTHS	11	Med.	Roth, Armstrong, Varacallo, Speizer, Drust, Hardt	9/11/2012	10/4/2012
79109	MTMS	6	CST	Schnitzer, Faughnan	9/5/2012	
85157	MTMS	8	CST	Firestine, Van Gorden	9/5/2012	10/8/2012
82377	MTHS	11	Med.	Prof. Education Svc. Inc.	9/24/2012	10/6/2012
80901	MTHS	9	Med.	Olszewski, Price, Granett, Feminella, Ed. Svc. Commission	9/27/2012	
78798	MTHS	10	SUS	Lyons, Morodola	10/1/2012	10/10/2012
78774	MTHS	10	504	Ed. Svc. Commission, Schnitzer, Drust, Romano, Hardt	10/10/2012	
77903	MTHS	11	Med.	Kudrak, Pepe, Wall	10/3/2012	
78585	MTHS	11	Med.	Prof. Education Svc. Inc.	10/2/2012	11/30/2012
78178	MTHS	11	Med.	Simmonds, Hardt, Harris, Drust, Beachum, Rose	10/5/2012	12/9/2012
81034	MTHS	10	SUS	Duane, Mazur, Lyons, Pepe	10/10/2012	
88067	MTHS	10	Med.	Ed. Svc. Commission, Rose, Hardt, Fennessy, Drust, Schnitzer, Morolda	10/10/2012	
85729	OOD	12	CST	Ed. Svc. Commission	10/10/2012	1/14/2013
78140	MTHS	10	504	Snagusky, Drust, Dougherty, Minter, Mazur	10/12/2012	
81071	MTHS	9	SUS	Simmons	10/15/2012	10/19/2012
40454	MTHS	10	SUS	Lyons, Lobello	10/25/2012	11/13/2012
87820	MTHS	9	Med.	Prof. Education Svc. Inc.	11/9/2012	11/30/2012
87717	MTHS	9	Med.	Prof. Education Svc. Inc.	11/14/2012	1/4/2013
85099	MTHS	12	Med.	Vogtman, Ballard, Rose, Beachum	11/14/2012	
32135	MTHS	12	SUS	Speizer, Varacallo	11/27/2012	12/8/2012
83330	MTHS	11	CST	Wall, Lyons, Pepe	11/27/2012	12/10/2012
82377	MTHS	11	CST	Rose, Morolda, MacKenzie, Deedy, Hardt	11/28/2012	
81034	MTHS	10	CST	Toolboom, Duane, Mazur, Lyons, Coccia, Ballard	11/28/2012	
50495	MTHS	12	Med.	Education Inc.	11/27/2012	11/29/2012
81240	MTHS	9	504	Pepe, Feminella, Gold, Hardt, Hoffman	12/4/2012	

83689	BES	4	Med.	Bertini	12/4/2012	1/16/2013
88108	OTS	2	CST	Sadik, Marinelli, Barry	12/5/2012	
78137	MTHS	10	Med.	Prof. Education Svc. Inc.	12/5/2012	
86628	MTHS	10	Med.	Ed. Svc. Commission, Weinstein, Lyons, DiMeola, Morolda, Quest	12/7/2012	
85806	MTHS	10	Med.	Lobello, Parker, Wall, MacKenzie, Driscoll	12/10/2012	1/18/2013
50657	MTHS	12	Med.	Fennessy, Kwitkowski	12/10/2012	
85793	MTHS	12	Med.	UMDNJ, Prof. Education Svc. Inc.	12/6/2012	1/3/2013
50495	MTHS	12	Med.	Lighthouse	11/30/2012	12/12/2012
82089	MTMS	7	Med.	Kirchner, Firestine, Consiglio, Muschla, Ostroski	12/19/2012	
86647	MTHS	10	Med.	UMDNJ	12/29/2012	1/11/2013
85914	MTHS	11	SUS	Simmonds, Pepe	1/9/2013	
85959	MTHS	11	SUS	Toolboom	1/9/2013	1/15/2013
81032	MTHS	9	Med.	Prof. Education Svc. Inc.	1/7/2013	1/30/2013
77504	MTHS	12	SUS	Tolboom, Rose	1/11/2013	
78943	MTMS	8	Med.	Weiner	1/7/2013	
78960	MTHS	10	Med.	Prof. Education Svc. Inc.	1/11/2013	
85634	MTHS	12	SUS	Ballard, McDonald, Wall, Simmonds	1/23/2013	
80870	MTHS	9	Med.	Lobello, Price, Drust, Granett, Riggi	1/29/2013	
84339	MTMS	8	Med.	Prof. Education Svc. Inc.	1/17/2013	
82330	MTHS	10	SUS	Mazur	1/24/2013	
88121	BBS	3H	CST	Parent declined		1/23/2012
85936	MTHS	11	SUS	Pepe, Lyons, Mazur, Speizer	1/29/2013	
84165	MTMS	7	Med.	Education Inc.	1/29/2013	
87717	MTHS	9	Med.	GenPysch	1/28/2013	
77917	MTHS	11	Med.	MacKenzie, McDonald, Pepe, Deedy, Wall, Reiff	1/30/2013	
84243	OTS	2	Med.	Chin	1/31/2013	

III. Fire Drills/Security Drills

Applegarth School-----
 Barclay Brook School -----
 Brookside School -----
 Mill Lake School -----
 Monroe Middle School-----
 Oak Tree School -----
 Woodland School -----
 Monroe High School -----

January 9, 2013
 January 11, 2013
 January 9, 2013
 January 8 and 30, 2013
 January 10, 2103
 January 9, 2013
 January 10, 2013
 January 30, 2013

Security Drills

Applegarth School-----	January 29, 2013
Barclay Brook School-----	January 9, 2013
Brookside School -----	January 28, 2013
Mill Lake School -----	January 22, 2013
Monroe Middle School-----	January 24, 2013
Oak Tree School -----	January 19, 2013
Woodland School -----	January 9, 2013
Monroe High School -----	January 24, 2013

IV. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Rachel Van Horn**, as the Assistant Spring Track Coach, effective January 23, 2013.
- B. It is recommended that the Board accept the resignation of **Ms. Arlene Baum**, paraprofessional at MTMS effective February 6, 2013.
- C. It is recommended that the Board accept the resignation of **Ms. Maria Steffero**, as a TAG teacher in the afterschool TAG program effective February 12, 2013.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Eleanor Walker**, Bus Driver in the Transportation Dept., retroactive to February 8, 2013 pending further action of the Board (for a period of approximately 6-8 weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Walker may be entitled.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Jacqueline Ray**, Bus Driver in the Transportation Dept., retroactive to January 14, 2013 through January 20, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Ray may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Mr. Mark Lobo**, custodian at the High School, retroactive to January 31, 2013 through February 7, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Lobo may be entitled.

- G. It is recommended that the Board approve a medical leave of absence to **Mr. David Simone**, custodian at MTMS, retroactive to February 7, 2013 through March 8, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Simone may be entitled.
- H. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Ms. Julie Magid**, Bus Driver in the Transportation Dept., retroactive to February 1, 2013 through February 8, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Magid is entitled to utilize 3 family illness days and the remaining days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- I. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Ms. Maria Cristina Salvador**, Bus Driver in the Transportation Dept., effective February 25, 2013 through March 4, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Salvador is entitled to utilize 3 family illness days and the remaining days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- J. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Mr. Matthew Olszewski**, teacher of Biology at the High School, effective February 25, 2013 through May 25, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Mr. Olszewski's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq. as appropriate.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Carol Buhl**, Bus Driver in the Transportation Dept., retroactive to January 2, 2013 through March 14, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Buhl may be entitled.

- L. It is recommended that the Board approve a medical leave of absence to **Ms. Donna Plichta**, Secretary at the High School, retroactive to January 3, 2013 through February 20, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Plichta may be entitled.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Dawn Rousseau**, Paraprofessional at the High School, retroactive to December 12, 2012 through December 21, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Rousseau may be entitled.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Jill Kalyankar** teacher of Family and Consumer Science at the High School, effective January 30, 2013 through March 1, 2013 wherein her previous approved maternity leave of absence becomes effective March 4, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Kalyankar's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- O. It is recommended that the Board approve a medical leave of absence to **Mr. Lewis Stonaker**, Staff Developer for the District, effective February 25, 2013 through April 1, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Stonaker may be entitled.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Lisa McHugh** teacher of Kindergarten at Barclay Brook School, effective January 22, 2013 pending further action of the Board (for a period of approximately six weeks pending follow up with physician) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McHugh may be entitled.

- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Geri Sullivan**, Coordinator of Student Transportation, retroactive to January 9, 2013 through January 16, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sullivan may be entitled.
- R. It is recommended that the Board approve an extended medical leave of absence to **Ms. Trudy Marmorek**, teacher of Spanish at MTHS, retroactive to January 18, 2013 through February 1, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Marmorek may be entitled.
- S. It is recommended that the Board approve a maternity leave of absence to **Ms. Elisa Bifulco**, teacher of Math at MTMS, effective April 1, 2013 through January 6, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Bifulco's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- T. It is recommended that the Board approve a maternity leave of absence to **Ms. Maryse Naman** Social Worker at the High School, effective March 18, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Naman's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- U. It is recommended that the Board approve a medical leave of absence to **Ms. Juliane LeBron**, teacher of Social Studies at MTMS, effective January 30, 2013 through March 8, 2013 and a maternity leave of absence, effective March 11, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 and B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. LeBron's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.

- V. It is recommended that the Board approve a medical leave of absence to **Ms. Carol Lange**, Library teacher at Applegarth School, effective February 22, 2013 through March 31, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lange may be entitled.
- W. It is recommended that the Board approve a medical leave of absence to **Mr. Anthony Tortoriello**, teacher at Brookside School, effective January 29, 2013 through February 4, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Tortoriello may be entitled.
- X. It is recommended that the Board approve a correction in the medical leave of absence to **Mr. Robert Learn**, Bus Driver in the Transportation Dept., retroactive to December 17, 2012 through December 21, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Learn may be entitled.
- Y. It is recommended that the Board approve a medical leave of absence to **Mr. Frank Morabito**, security at MTMS, effective February 25, 2013 pending further action of the Board (for a period of approximately four to six weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Morabito may be entitled.
- Z. It is recommended that the Board approve an unpaid leave of absence to **Ms. Maria Felice**, paraprofessional at Oak Tree School, effective January 16, 2013 through January 25, 2013.
- AA. It is recommended that the Board approve the return to work of **Ms. Bridgette Fleming**, teacher of grade 2 at Oak Tree, effective January 28, 2013.
- BB. It is recommended that the Board approve the following certificated personnel (on a rotational basis) for the Math Assistance Center Program at MTMS at the corrected salary of \$77.56/hour for 1.5 hours a session for a total of 16 sessions:

Laurie Pike
Laurie Budrewicz
Melissa Lordi
Jeanne Czapkowski
Patricia Vangorden

Kristie Zimmerman
Catherine Puc
Erin Muschla-Berry
Ashley Coppola

CC. It is recommended that the Board approve the following personnel for salary guide changes retroactive to February 1, 2013:

Jaelyn Varacallo	Step 3BA+15
Jennifer Murray	Step 4 MA
Amy Monaco	Step 5 MA
Anthony Carannante	Step 8A MA

DD. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Donna Johansson	Mill Lake	Paraprofessional	Step 3 Spec. Ed. 2.0 hr. –Resource Step 3 Reg. Ed 1.75 hr. Lunch/Playground	11-213-100-106-000-093 11-000-240-105-000-040	1/17/13-6/26/13	Reassignment increase in special ed hours
Paul Junkierski	HS	Custodian	\$750 boiler license	11-000-262-100-000-070	11/15/12-6/30/13	Modification in salary
Dorothy Domke	Central Office	Paraprofessional	Step 1 Reg. \$12.50/hr 7hrs day	11-000-221-105-000-091	1/28/13-9/30/13	Transfer – Leave replacement
Margaret Burke	MS	Paraprofessional	Step 1 Spec. Ed. \$13.50/hr 3.5 hrs/day	11-213-100-106-000-093	2/14/13-6/30/13	New position
Eliot Feldman	District	Webmaster	\$1100 stipend	11-000-252-100-000-070	7/1/12-6/30/13	stipend
Lori Walenty	Barclay Brook	Spec. Ed. Paraprofessional	Step 1 Spec. Ed \$13.50/hr for 3.75 hrs day	11-215-10-106-000-093	2/14/13-6/30/13	New position
Courtney Danish	Brookside	Para-general ed.	Step 1 Reg. \$12.50 2.5/day	11-000-240-105-000-020	2/14/13-6/30/13	Leave position

EE. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Tiffany Deutcher	HS	Teacher of Social Studies	Step 1 MA \$48,579 +\$3450	11-140-100-101-000-070	2/18/13-6/30/13	Leave replacement
Jessica Cocivera	HS	Teacher of Social Studies	Step 1 BA \$48,579	11-140-100-101-000-070	3/11/13-6/30/13 pending criminal history	Leave replacement

Rosemarie Armstrong	HS	Spanish	117% of contract	11-140-100-101-000-070	12/17/12-2/1/13	Leave replacement teaching additional section
Anthony Carannante	HS	Spanish	117% of contract	11-140-100-101-000-070	12/17/12-2/1/13	Leave replacement teaching additional section
Natasha Carannante	HS	Spanish	117% of contract	11-140-100-101-000-070	12/17/12-2/1/13	Leave replacement teaching additional section
Linda LoBello	HS	Spanish	117% of contract	11-140-100-101-000-070	12/17/12-2/1/13	Leave replacement teaching additional section
Kathryn Tervo	HS	Spanish	117% of contract	11-140-100-101-000-070	12/17/12-2/1/13	Leave replacement teaching additional section
Michele Beninda	Mill Lake	Grade 2	Step 4 MA \$49,184+\$3450	11-120-100-101-000-040	retroactive 2/1/13-6/30/13	Leave replacement
Julia Bulkley	HS	Advisor National Arts Honor Society	\$1721 pro rated	11-401-100-100-000-098	1/18/13-6/30/13	Advisor
Alison Goodman	HS	Assistant Girl's Lacrosse coach	Step 1 \$4681	11-402-100-100-000-098	2/15/13-6/30/13 pending criminal history	coach
Melissa Pirigyi	Barclay Brook	Kindergarten	Step 1 \$48,579	11-120-100-101-000-010	2/4/13-3/8/13	Leave replacement
Chelsea Walford	Barclay Brook	Special Ed Kindergarten	Step 1 BA \$48,579 pro rated	11-204-100-101-000-093	1/18/13-2/11/13	Correction in end date of contract
Edgar Esteves	HS	Assistant Boys Tennis Coach	Step 1 \$4076	11-402-100-100-000-098	Spring 2013	Coaching position
David Rattner	MTMS	Pit Band – keyboard 2	\$600 stipend		March 14, 15, 16, 2013	Stipend position
Chris Baldassano	HS	Assistant Girl's Spring Track	Step 2 \$5358	11-402-100-100-000-098	Spring 2013	Coaching position

Samantha Grimaldi	MTMS	TAG - Math	\$77.56 session	11-130-100-101-000-080	2/14/13-6/30/13	Replacement position
Chelsea Walford	Woodland	Teacher of Special Ed	Step 1 BA \$48,579 pro rated	11-213-100-101-000-093	2/19/13-6/30/13	New position

FF. It is recommended that the Board approve the following substitutes for the 2012-2013 school year:

Certificated

Meraj Ali Fatima	Substitute Teacher
Allison Shapow	Substitute Teacher
Evelyn Bramson	Substitute Teacher
Allison Murphy	Substitute Teacher
Shannon Weber	Substitute Teacher
Ashley Coppola	Substitute Teacher (LVE MS)
Diane Mollica	Substitute Nurse
Joann Cardone	Substitute Home Instructor
Usha Singh	Substitute Teacher

Non Certificated

Diane Mollica	Substitute Paraprofessional
Ashley Coppola	Substitute Paraprofessional
Kristina Esopo	Avid Tutor

V. BOARD ACTION

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of requests for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teachers for the 2012-2013 school year.
- D. It is recommended that the Board approve the attached Student Suspension Report for the month of January 2013.
- E. It is recommended that the Board approve the creation of a Multiple Disabilities Program at the Middle School for the 2013-2014 school year.
- F. It is recommended that the Board approve the abolishment of the job description for Administrative Assistant.
- G. It is recommended that the Board approve the attached job description for Human Resources Coordinator.

H. It is recommended that the Board approve the attached “Resolution on School Funding in the FY14 NJ State Budget.”

I. It is recommended that the Board approve the following revised and readopted Policies and Regulations:

Policy 5530	Substance Abuse
Reg. 5530	Substance Abuse
Policy 7510	Use of School Facilities
Reg. 7510	Use of School Facilities
Policy 6421	Purchases Budgeted
Reg. 6421	Purchases Budgeted
Policy 6422	Budget Transfers, Emergency Purchases and Overexpenditure of Funds
Reg. 6422	Budget Transfers, Emergency Purchases and Overexpenditure of Funds
Policy 6423	Expenditures for Non-Employee Activities, Meal and Refreshments
Policy 6440	Cooperative Purchasing
Policy 6450	Choice of Vendor
Policy 6480	Purchase of Food Supplies

J. It is recommended that the Board approve the tuition for the Middlesex Arts and Education Center for the 2012-23013 school year for a total of \$29,735.00:

9 High School students	\$ 7,335.00
28 Middle School Students	\$22,400.00

K. It is recommended that the Board approve New Jersey School Board Association representatives to conduct a Strategic Planning Workshop on Saturday, March 2, 2013 from 9:00-12:00 at a cost of \$1,000.

9. BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

I. BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$11,796,567.94 for January 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,558,434.64 for January 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$4,369.69 for January 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL ADDITIONAL COSTS (BOND SERIES 2008)

It is recommended that the bills totaling \$4,366,274.53 for January 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2.11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the January 2013 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. TRANSFER #7

It is recommended that members of the Board of Education approve Transfer #7 as presented for Fiscal Year 2012/13. A copy is attached hereto.

G. TRANSACTIONS

It is recommended that members of the Board of Education authorize Michael C. Gorski, CPA School Business Administrator/Board Secretary and Laura Allen, CPA, Accounting Supervisor to administer all cash and investment accounts specifically including the authorization to initiate inter and intra account transfers subject to the approval by the other administrator. It is further recommended that members of the Monroe Township Board of Education authorize Joseph Muszel, Bookkeeper; Matt Boone, Payroll Coordinator; and Linda Hartman, Assistant Payroll Coordinator to initiate inter account transfers and intra account transfers subject to approval by or Michael Gorski or Laura Allen.

H. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Oxford to provide a bi-lingual speech evaluation at a fee of \$650.00 per evaluation for the 2012-2013 school year.
2. It is recommended that members of the Board of Education approve Cross County Clinical & Educational Services, Inc. to provide the following: bi-lingual child study team evaluations at a fee of \$825.00 per evaluation and translation/interpreter services minimum of 3 hours a day on site at a fee of \$100-\$250 per hour for the 2012-2013 school year.
3. It is recommended that members of the Board of Education approve Frank Watson to play bagpipes at the High School graduation June 2013 at a flat rate of \$175.00.
4. It is recommended that members of the Board of Education approve Education, Inc. to provide home instruction to students admitted into a hospital or treatment center at a rate of \$36.00 per hour for the 2012-2013 school year.
5. It is recommended that members of the Board of Education approve GenPsych's Educational Company, Silvergate Prep. to provide home instruction to a student placed in their facility for treatment at a fee of \$50.00 per hour for the 2012-2013 school year.
6. It is recommended that members of the Board of Education approve Bayada Nurses to provide one nurse from Sunday, 2/24/13 until Tuesday, 2/26/13 traveling from Monroe Township High School to the Crown Plaza in Cherry Hill, NJ at a total cost of \$1,853.00.

I. BOARD ACTION – RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

WHEREAS, Title 18A: 18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Monroe Township Board of Education has previously authorized Michael C. Gorski, Purchasing Agent for 2012/13 to make any and all purchases necessary to meet the needs of the school district; and

NOW THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes Michael C. Gorski, Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed under Term Contract M8000 - Tires, Tubes and Services (valid 9/15/12-3/31/15)

Commodity/Services	Vendor	State Contract#
Tires	Firestone & Bridgestone (through Custom Bandag Tire)	82528
Tires	Firestone & Bridgetone	82528

(through McCarthy Tire Service)

Tires

Goodyear
(through Service Tire Truck Centers)

82527

J. IDEA PART B PRESCHOOL BUDGET

It is recommended that members of the Board of Education acknowledge receipt of the enclosed 12/13 IDEA Part B Pre-School approved applications.

K. IDEA PART B BASIC

It is recommended that members of the Board of Education acknowledge receipt of the enclosed 12/13 IDEA Part B Basic budget approved applications.

L. TITLE I, PART A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATION AGENCIES

It is recommended that members of the Board of Education acknowledge receipt of the enclosed 12/13 Title I, Part A: Improving Basic Programs Operated by Local Education Agencies approved applications.

M. TITLE II, PART A: TEACHER AND PRINCIPAL TRAINING AND RECRUITING FUND

It is recommended that members of the Board of Education acknowledge receipt of the enclosed 12/13 Title II, Part A: Teacher and Principal Training and Recruiting Fund approved applications.

N. TITLE III

It is recommended that members of the Board of Education acknowledge receipt of the enclosed 12/13 Title III approved applications.

O. TITLE III

It is recommended that members of the Board of Education acknowledge receipt of the enclosed 12/13 EE4NJ (Effective Educators for New Jersey) approved applications.

P. NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY SECTION 15 GRANT AGREEMENT NEW HIGH SCHOOL PROJECT# 3290-N01-03-1165 – CLOSE OUT

It is recommended that members of the Monroe Township Board of Education acknowledge and accept that upon the New Jersey Schools Development Authority determination that all the conditions precedent to the execution of the Section 15 Grant Agreement for project name: New Monroe Township High School; Project# 3290-N01-03-1165, Total Cost: \$99,974,782.91; State share: \$15,244,658.00 had been satisfied for the above referenced project, and therefore entered into agreement with the Monroe Township School District on April 14, 2004.

The Development Authority having executed the Agreement, and having subsequently received the District's final completion checklist, request for disbursement vouchers, invoices, and all other required documents has determined that all requirements of the Agreement have been met and final disbursement can be made.

The Development Authority has instructed its trustee, U.S. Bank, to disburse the full grant amount for the project as specified in Section 2.3.3.1 of the Agreement.

Q. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF CERTAIN UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE

WHEREAS, on March 4, 2008, the Board of Education (the "Board of Education") of the Township of Monroe, in the County of Middlesex, New Jersey issued its \$41,900,000 School District Bonds, Series 2008 (the "2008 Bonds"); and

WHEREAS, the 2008 Bonds were issued to finance (a) the additional costs necessary for the construction of a new Monroe High School as previously approved by the voters of the Township of Monroe in December 2003; (b) any necessary improvements, upgrades, appurtenances, equipment, furniture and site work; and (c) certain incidental expenses (collectively, the "2008 Project"), and

WHEREAS, the proceeds of the 2008 Bonds were deposited in Fund 36 ("Fund 36") to be used for the 2008 Project; and

WHEREAS, the 2008 Project has been completed and as of December 31, 2012 \$3,500,000 of the proceeds of the 2008 Bonds remained on deposit in Fund 36 (the "Unexpended 2008 Proceeds"); and

WHEREAS, the Board of Education hereby desires to designate the transfer to Fund 40, Debt Service of a portion of the Unexpended 2008 Proceeds from Fund 36 in an amount equal to \$3,500,000.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, AS FOLLOWS:

Section 1. The Board hereby authorizes the Board Secretary to transfer a portion of the Unexpended 2008 Proceeds from Fund 36 in an amount equal to \$3,500,000 to offset the tax levy for Fiscal Year 2013-2014.

Section 2. This resolution shall take effect immediately.

Adopted: February 13, 2013

The foregoing resolution was adopted by the following votes:

YES:

NOES:

ABSENT:

ABSTAIN:

This resolution is certified as of the 13th day of February, 2013 to be a true and correct copy of the resolution adopted by the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey.

Michael C. Gorski, CPA
Business Administrator/Board Secretary

R. G.R. MURRAY – RESCINDING SERVICES AS BROKER OF RECORD

It is recommended that the Board of Education rescind, effective February 14, 2013 at 12:00 AM, its previous action, dated April 25, 2012, which appointed G.R. Murray Insurance Services as Broker of Record for the Board. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement the aforesaid action of the Board.

S. RESOLUTION – INSURANCE CONSULTANT SERVICES – BORDEN PERLMAN AGENCY

WHEREAS, there exists a need for insurance consultant services for Property, EDP, GL, Umbrella Excess, Errors and Omissions, Auto Liability, Crime/Bonds, Auto Physical Damage, and Equipment Breakdown benefits coverages as an extraordinary unspecifiable service pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-5a(10);

WHEREAS the Business Administrator/Board Secretary has presented a certification to the Board of Education that will be maintained in the Board offices that describes the nature of the work, states that it is not possible to write specifications; and explains why the contract is an extraordinary unspecifiable service;

WHEREAS, N.J.S.A. 18A:18A-5a(2) requires that an award of a contract as an extraordinary unspecifiable service without competitive bids must be publicly advertised; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

- a. The President and the Secretary of said Board are hereby authorized and directed to execute an agreement with Borden Perlman Agency, effective February 14, 2013 through June 30, 2015.
- b. The services provided shall be insurance consultant services for all aspects of the Board's Property, EDP, GL, Umbrella Excess, Errors and Omissions, Auto Liability, Crime/Bonds, Auto Physical Damage, and Equipment Breakdown benefits coverages.
- c. The contract is awarded without competitive bidding as an extraordinary unspecifiable service. A notice shall be published once in an official newspaper stating (1) the nature, duration, service, and amount of the contract and (2) that the resolution and contract are on file and available for public inspection in the office of the Board of Education.
- d. The services shall be provided at no cost to the Board.

T. RESOLUTION – INSURANCE CONSULTANT SERVICES FOR EMPLOYEE HEALTH BENEFITS COVERAGES – GALLAGHER BENEFIT SERVICES, INC.

WHEREAS, there exists a need for insurance consultant services for employee health benefits coverages as an extraordinary unspecifiable service pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-5a(10);

WHEREAS the Business Administrator/Board Secretary has presented a certification to the Board of Education that will be maintained in the Board offices that describes the nature of the work, states that it is not possible to write specifications; and explains why the contract is an extraordinary unspecifiable service;

WHEREAS, N.J.S.A. 18A:18A-5a(2) requires that an award of a contract as an extraordinary unspecifiable service without competitive bids must be publicly advertised; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

- a. The President and the Secretary of said Board are hereby authorized and directed to execute an agreement with Gallagher Benefit Services, Inc., effective February 14, 2013 through June 30, 2015.

b. The services provided shall be insurance consultant services for all aspects of the Board's employee health benefits coverages.

c. The contract is awarded without competitive bidding as an extraordinary unspecifiable service. A notice shall be published once in an official newspaper stating (1) the nature, duration, service, and amount of the contract and (2) that the resolution and contract are on file and available for public inspection in the office of the Board of Education.

d. The services shall be provided at no cost to the Board.

U. NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP (NJSBAIG) –
RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT/BROKER

WHEREAS, the Monroe Township Board of Education, ("Educational Facility") has resolved to join the New Jersey School Boards Association Insurance Group (ERIC North/NJSBAIG Sub Fund) following a detailed analysis; and

WHEREAS, the Bylaws of NJSBAIG require that each entity may designate a Risk Management Consultant/Broker to perform various professional services in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that NJSBAIG shall pay each Risk Management Consultant/Broker a fee to be established annually by the Board of Trustees;

NOW THEREFORE, BE IT RESOLVED Monroe Township Board of Education does hereby appoint Borden Perlman as its Risk Management Consultant/Broker in accordance with the Fund's Bylaws. This appointment will run concurrent thru our 6/30/2015 membership with NJSBAIG (ERIC North/NJSBAIG Sub fund).

Monroe Township Board of Education
Board Secretary/Business Administrator

Signature

Date

V. PTO DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a contribution in the amount of \$13,794 from the Woodland PTO to be used for technology purchases.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA

Prepared by

February 13, 2013

Date

10. BOARD PRESIDENT'S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying

Incident No.	Date	School	Student No.
16	9/16/2425	MTMS	unknown
17	1/21/2013	Woodland	83504, 83058, 83042, 83002
18	2/4/2013	MTMS	88089
19	2/4/2013	MTMS	81175
20	2/4/2013	MTMS	80541
21	2/4/2013	MTMS	84258

Legal Advice: Appeal to Commissioner Update
 Personnel: Employee #001428 Grievance Hearing

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

14. PUBLIC FORUM *

15. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING – TENTATIVE
BUDGET HEARING MARCH 5, 2013 – 7:00 PM - AT THE HIGH SCHOOL

16. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.