

PUBLIC BOARD OF EDUCATION MEETING AND 2013-14 BUDGET PUBLIC HEARING
MARCH 21, 2013 195

Minutes of the Public Board of Education Meeting and 2013-14 Budget Hearing held on March 21, 2013 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Vice President
Ms. Amy Antelis
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Lou Masters
Mr. Doug Poye
Mr. Anthony Prezioso

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czameski

STUDENT BOARD MEMBERS PRESENT

Ms. Eneri S. Patel
Ms. Francesca Speranza

STUDENT BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC - 76

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted March 15, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

Dr. Hamilton offered his apology to members of the Board of Education, the community, staff and students for his role in the abusive exchange that occurred at the March 5, 2013 Board of Education Public Meeting.

STUDENT BOARD MEMBERS REPORTS

Student Members Eneri S. Patel and Francesca Speranza spoke about the following events at the high school: Spring Break dates, which are March 25, 2013 thru March 29, 2013, and MTHS will present the Spring Musical Grease on April 11, April 12, April 13 and April 14th.

AVID PRESENTATION

Ms. Michele Critelli, Supervisor of Guidance and Ms. Renata Mackenzie, MTHS Teacher of AVID and English explained the AVID program, its benefits and student accomplishments. Senior students who have been participating in the program shared their experiences with AVID and their college acceptances.

PUBLIC FORUM

George Gunkleman - 5 Kelly Court inquired what AVID stands for. Dr. Hamilton answered Advancement Via Individual Determination.

Tom Nothstein - 15 Nathaniel Street asked what the nature of the closed session Plichta vs. Board of Education was. Mr. Gorski explained accordingly.

Jim Simmons - 549 Buckelew Avenue asked what the enrollment in the MECA program was and what cost are associated with the police presence at this meeting. Dr. Hamilton provided that there were approximately 15 children currently enrolled.

Michele Arminio - 9 Nathaniel Street addressed the fact that lately the Agenda posted on the website and the one handed out at the meeting are much different. Many additions are added after the Agenda is posted. This is happening on a regular basis. Michele inquired as to what a Workstation Specialist is and the job description for it. Michele stressed her concerns regarding the districts nepotism policy and the complications that can occur when board members family are employed by the district. Dr. Hamilton responded.

Gail Cocorikis - 27 Spruce Meadows Drive inquired as to whether the board has looked into having police presence in the schools. Gail questioned, if the board has decided not to have police presence in the schools should they be present at the Public Board of Education Meetings?

Nelson Chen - 4 Ashley Court Stressed his concern regarding the cost affiliated with operating MECA and the decision to open it up to township employees due to lack of enrollment. Mr. Gorski provided start up loan information and Dr. Hamilton discussed future plans.

Joe Castelluccio - 20 Ashley Court a member of Citizens for Responsible Government, asked the board to address the wasteful spending within the district.

APPROVAL OF MINUTES

A motion was made by Mr. Chiarella and seconded by Mr. Masters to approve the minutes for the Public Board of Education Meeting held on January 16, 2013. Motion Carried with Ms. Antelis abstaining.

A motion was made by Mr. Chiarella and seconded by Mr. Tessler to approve the minutes for the Closed Session Board of Education Meeting held on January 16, 2013. Motion Carried with Ms. Antelis abstaining.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis to approve the minutes for the Public Board of Education Meeting held on February 13, 2013. Motion Carried.

A motion was made by Ms. Antelis and seconded by Mr. Masters to approve the minutes for the Closed Session Board of Education Meeting held on February 13, 2013. Motion Carried.

A motion was made by Mr. Chiarella and seconded by Mr. Tessler to approve the minutes for the Special Public Board of Education Meeting held on March 2, 2013. Motion Carried with Ms. Antelis, Mr. Kaufman and Mr. Poye abstaining.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis to approve the minutes for the Public Board of Education Meeting and Hearing – Tentative Budget held on March 5, 2013. Motion Carried with Mr. Poye abstaining.

A motion was made by Mr. Tessler and seconded by Ms. Antelis to approve the minutes for the Closed Session Board of Education Meeting held on March 5, 2013. Motion Carried with Mr. Poye abstaining.

PRESENTATION, PUBLIC HEARING AND ADOPTION OF THE PRELIMINARY 2013-2014 SCHOOL BUDGET

Mr. Michael Gorski, Board Administrator / Board Secretary read a statement as related to the 2013 – 2014 Budget, which is attached to this official set of minutes. Mr. Gorski then highlighted several items from the 2013 – 2014 Budget which included accommodating increasing student enrollment, replacing 4 buses and 2 vans, a new technology lease obligation, and replacing the roof on the Monroe Township Performing Arts Center. Mr. Gorski added that this is the lowest tax increase in the last fifteen years.

PUBLIC FORUM

Tom Nothstein – 15 Nathaniel Street questioned the budgeted amount for Personnel Services and why there isn't an increase for the new FICA charge. Mr. Gorski explained that the FICA reduction only pertained to the employee portion of the tax.

Jill Demaio – 48 Linwood Drive asked if the School Development Authority (SDA) Funding Payments have gone up or remained the same. Mr. Gorski advised that it has increased from previous years.

Frank Gagliardi – 18 Holmes Avenue inquired about the budgeted amount for secretaries. Mr. Gorski will provide this information to him.

Lisa Weinthal – 10 MacFarlane Circle requested the cost differential between the two new sports teams and courtesy busing. Dr. Hamilton addressed.

Nelsen Chen – 4 Ashley Court inquired about the General Fund balance of 5.8 million on the 2012-2013 budget and 4.1 million on the proposed budget and requested that it be explained. Mr. Gorski explained the Department of Education excess surplus calculations.

Michele Arminio – 9 Nathaniel Street asked how much money was allotted for downloads of textbooks on the iPads. Michelle requested that in the future the board identify what items are actually mandated by the state. Michele questioned the tier enrollment plan for MECA and pointed out that when MECA was introduced it was intended to be a self-sustaining system. Dr. Gorman answered.

Chrissy Skurbe – 8 Seminole Court asked if the Technology Budget included replacing laptops in use the Rosetta Stone Program. Mr. Gorski explained the technology items contained with the 2013 - 2014 Budget.

ADOPTION OF THE 2013 – 2014 BUDGET

A motion was made by Mr. Chiarella and seconded by Ms. Antelis to adopt the 2013-2014 School Budget and file the required documents with the Executive County Superintendent. Roll Call – 7 – 2 – 0 – 1 with all Board Members voting yes except for Mr. Prezioso and Mr. Czarneski voting no and Mr. Braverman who was absent. Motion Carried.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis to direct Dr. Hamilton and Mr. Gorski to review the appropriations contained to the 2013-2014 Final Approved Budget for any non-mandated non-priority appropriations to consider and present possible eliminations to consider reinstating the 4:30 courtesy late run busing for the Middle School and High School and to report these findings to the Finance Committee and at the next Board of Education Meeting scheduled for Wednesday, April 17, 2013. Roll Call 6-3-0-1 with Mr. Czarneski, Mr. Poye and Mr. Prezioso voting no. Motion Carried.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

PERSONNEL

A motion was made by Mr. Masters and seconded by Ms. Antelis that Personnel Item (A) be approved by consent roll call. Roll Call – 9 – 0 – 0 – 1. Motion Carried.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Personnel Items (B – JJ) be approved by consent roll call. Roll Call – 9 – 0 – 0 – 1. Mr. Kaufman recused on item (II), Mr. Czarneski voting no on item (II) and Mr. Prezioso voting no on (GG) and (II). Motion Carried.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Tessler that Board Action Items (A-D) be approved by consent roll call. Roll Call – 9 – 0 – 0 – 1. Motion Carried.

A motion was made by Ms. Antelis and seconded by Mr. Chiarella that Board Actions Items (F-H) be approved by consent roll call. Roll Call – 9 – 0 – 0 – 1. Motion Carried.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Chiarella and seconded by Mr. Tessler that Board Action Items (A – I) be approved by consent roll call. Roll Call – 9 – 0 – 0 – 1. Mr. Masters recused on (H). Motion Carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich tabled the Board President's Report.

COMMITTEE REPORTS

BUILDINGS & GROUNDS TRANSPORTATION COMMITTEE

Mr. Masters, Chairperson of the Buildings Grounds & Transportation Committee stated the committee renewed two trailers at Barclay Brook School for two years. The IAQ Report came back indicating that some minor painting is needed at Barclay Brook over the summer. The committee reviewed the snow plow contract and The Middle School Classroom 129 Interior Alterations Project should be ready for September 2013. The committee also discussed the parking lot situation at Applegarth School and the options available.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Tessler reported that the Monroe Township Varsity Cheer Squad participated in an annual National Championship in Florida. This was the first time in the history of Monroe Township that the High School Varsity Cheer Squad won the National Championship.

The following resolution was made by Mr. Poye and seconded by Mr. Kaufman: It is recommended that the members of the Monroe Township Board of Education dispense of the use of police presence at the Public Board of Education Meetings to be approved by consent of roll call. Roll Call – 9 – 0 – 0 – 1. Motion Carried.

A motion was made by Mr. Masters and Mr. Kaufman seconded to amend Mr. Poye's Resolution to state that unless the Board receives credible evidence of a threat or at the discretion of the Superintendent that police presence not be used at the Public Board of Education Meetings to be approved by consent of roll call. Roll Call – 9 – 0 – 0 – 1. Motion Carried.

Mr. Poye would like the Finance Committee to consider setting a deadline for sufficient enrollment whereby the Board can make a decision as to whether to keep the MECA Program available or not.

Mr. Poye requested that the Finance and Curriculum Committees take a look at the cost and effectiveness of using the Rosetta stone Program versus using a live teacher.

Mr. Chiarella requested to move the Committee Reports to the beginning of the meeting. Dr. Hamilton explained that the order of the Agenda is governed by bylaws. The request can be brought to the Policy Committee to review.

A motion was made by Mr. Czarneski and seconded by Mr. Prezioso to move the Closed Session Resolution after the Public Forum be approved by consent of roll call. Roll Call 9 – 0 – 0 – 1. Motion Carried.

PUBLIC FORUM

Mark Klein – 53 Turnberry Drive apologized to the members of the Board of Education for yelling at the last Board of Education Meeting. He stated that he did not feel that the need for police presence is needed for the Public Board of Education Meetings. He suggested that a member of the Board of Education be a Liaison for the Township Council. Mr. Klein corrected the misinformation that had been printed in the newspaper and report on the radio in regards to the law suit he would like the Board to pursue.

Tom Nothstein – 18 Nathaniel Street would like to see the Violence and Vandalism Report, which is reported annually be returned to the monthly Board of Education Agenda.

Lisa Weinthal – 10 MacFarlane Circle thank Mr. Chiarella and the members of the Board who voted to direct Dr. Hamilton and Mr. Gorski to review the budget to appropriate the fund necessary to reinstate the 4:30 late run courtesy busing.

Frank Gagliardi – 18 Holmes Avenue suggested that as Dr. Hamilton and Mr. Gorski conduct the review of non-mandated non priority items in the budget that they might have the opportunity to identify other areas that can be eliminated.

George Gunkelman – 5 Kelly Court suggested that the Administration and the Township Council arrange some type of communication and try to eliminate the tension that appears to be among them. Mr. Gunkelman also questioned who falls under the Tier 1 Building Usage umbrella.

Michele Arminio -9 Nathaniel Street stated that she agrees that the Township Council and Board of Education should be cordial however; they are two separate elected entities and should remain that way. She also stated that the Board should be very cognizant of the planning and zoning that is going on in the community.

Tom Nothstein – 15 Nathaniel Street wanted to know if there were any other Tier 1 organization other then the Cultural Arts Commission using the facilities.

Chrissy Skurbe – 8 Seminole Court expressed to the Board that she supports the 2013 – 2014 Budget and thanked them for not making cuts.

Mark Klein – 53 Turnberry Avenue shared a rumor that he heard that they will be building 400 affordable housing units on Mounts Mill Road and Route 613. These housing units would not be subject to school taxes.

CLOSED SESSION – RESOLUTION

A motion was made by Mr. Chiarella and seconded by Mr. Masters that the members of the Board of Education go into closed session. Motion Carried. Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Adjourned to Closed Session at 9:10 p.m.

Student Matters: Harassment, Intimidation and Bullying Incidents

Dr. Hamilton gave an HIB Report as related to the following:

Incident No.	Date	School	Student No.
22	2/12/2013	MTMS	81966
23	2/13/2013	Applegarth	83483, 82780, 83007, 82907
24	2/4/2013	HS	85909
25	2/20/2013	MTMS	85686
26	2/26/2013	MTMS	79215
	2/26/2013	MTMS	81799

Legal Matters: Plichta v. Monroe Township Board of Education, et.al.

The Board was updated on an employee lawsuit and the matter is ongoing.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

PERSONNEL: BOARD AND SUPERINTENDENT DISCUSSION SURROUNDING MARCH 5, 2013
PUBLIC MEETING

Dr. Hamilton addressed the Board on his perspective of the incident which occurred at the March 5, 2013 Public Forum and offered an explanation and apology. Mary Smith, Board Attorney offered advice on proper protocol for administration in Public Forum for Administrative and Board stand points.

PERSONNEL: SUPERINTENDENT'S EVALUATION

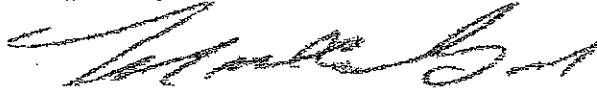
Issues regarding the Superintendent's evaluation were discussed.

Closed Session ended at 10:00 p.m.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:15 p.m.

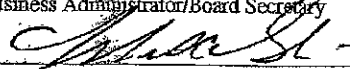
Respectfully submitted,



MICHAEL C. GORSKI, CPA
BOARD SECRETARY / BUSINESS ADMINISTRATOR

I hereby certify that at the Special Public Board of Education Meeting and Hearing of the 2013-2014 Budget held on Thursday, March 21, 2013 at which a quorum was present, a motion was made by Mr. Chiarella and seconded by Ms. Antelis to adopt the 2013-2014 Budget. Roll Call: 7-2-1. Yeses-Mr. Tessler, Ms. Antelis, Mr. Chiarella, Mr. Kaufman, Mr. Masters, Ms. Kolupanowich, Mr. Poye, Noes-Mr. Prezioso, Mr. Czarneski; Absent-Mr. Braverman. Motion Carried.

Mr. Michael C. Gorski, CPA
Business Administrator/Board Secretary



ADOPTION OF THE 2013/14 BUDGET

It is recommended that members of the Board of Education approve the following amounts and resolution for the 2013/14 Budget:

Be It Resolved, by the Monroe Township Board of Education that the 2013/14 General Fund Budget be adopted in the amount of \$98,220,878 and a General Fund Local Tax Levy in the amount of \$85,818,172 and a Special Revenue Fund in the amount of \$978,701 and a Debt Service Budget in the amount of \$10,233,438 and a Debt Service Local Tax Levy in the amount of \$5,875,093. Whereby, the 2013/14 Budget totals \$109,433,017; and

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2013/14 the Categorical Special Education Aid is \$2,048,517; and

For 2013/14 the Categorical Security Aid is \$92,501; and

For 2013/14 the Categorical Transportation Aid is \$496,510; and

For 2013/14 the Debt Service Aid is \$684,610; and

Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and

For 2013/14 the estimated Extraordinary Aid amount is \$214,433; and

Whereas the State's failure to fully fund the School Funding Reform Act of 2008, as well as other factors, has provided insufficient financial support for programs and services contained in the base budget necessitating the application of \$539,319 of unused spending authority to be included in the base budget; and that said needs will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer time, and

Whereas, school district Bylaw #0147; Policy #3440, Policy #4440 and NJAC 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2013/14 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2013/14 school year at the sum of \$158,422, and

Be It Further Resolved that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

Now Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING & BUDGET PUBLIC HEARING
THURSDAY, MARCH 21, 2013
7:00 P.M. - HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis C. Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Aneri S. Patel
Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted March 15, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. AVID SENIOR CLASS 2013 PRESENTATION

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, January 16, 2013
Closed Session Meeting, January 16, 2013
Public Board of Education Meeting, February 13, 2013
Closed Session Meeting, February 13, 2013
Special Public Meeting, March 2, 2013
Public Meeting and Hearing – Tentative Budget, March 5, 2013
Closed Session Meeting, March 5, 2013

9. PRESENTATION AND ADOPTION OF THE 2013-2014 SCHOOL BUDGET

10. PUBLIC FORUM*

11. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>2/28/13</u>	<u>1/31/13</u>	<u>Difference</u>	<u>2/29/12</u>	<u>Difference</u>
Applegarth School	288	288	0		+288
Barclay Brook School	443	444	-1	454	-11
Brookside School	542	540	+2	530	+12
Mill Lake School	428	429	-1	442	-14
MTMS	1387	1387	0	1392	- 5
Oak Tree	600	592	+8	827	-227
Woodland School	522	522	0	520	+ 2
Monroe High School	<u>1898</u>	<u>1896</u>	<u>+2</u>	<u>1759</u>	<u>+139</u>
Total Elementary & Secondary	6108	6098	+10	5924	+184

I. Enrollment (cont'd)

<u>School</u>	Monroe			Jamesburg		
	<u>Jan.</u>	<u>Feb.</u>	<u>Difference</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Difference</u>
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	1	1				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2		1	1	
Collier	1	1				
CPC Upper	3	3				
East Mountain	1	0	Minus 1	2	2	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	0	0		1	1	
Lakeview School	0	0				
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	0	0				
Middlesex County Acad.	1	2	Plus 1			
Midland	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	2	2				
Nuview Academy	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		2	2	
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Search Day Program	1	1				
UMDNJ	3	2	Minus 1			
Total	48	47		10	10	

*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85835	ML	2	CST	Ed. Svc. Commission	9/5/2012	10/5/2012
85161	BES	3	Med.	The Children's Hospital	9/5/2012	12/21/2012
78840	MTHS	11	Med.	Roth, Armstrong, Varacallo, Speizer, Drust, Hardt	9/11/2012	10/4/2012
79109	MTMS	6	CST	Schnitzer, Faughnan	9/5/2012	
85157	MTMS	8	CST	Firestine, Van Gorden	9/5/2012	10/8/2012
82377	MTHS	11	Med.	Prof. Education Svc. Inc.	9/24/2012	10/6/2012
80901	MTHS	9	Med.	Olszewski, Price, Granett, Feminella, Ed. Svc. Commission	9/27/2012	
78798	MTHS	10	SUS	Lyons, Morodola	10/1/2012	10/10/2012
78774	MTHS	10	504	Ed. Svc. Commission, Schnitzer, Drust, Romano, Hardt	10/10/2012	
77903	MTHS	11	Med.	Kudrak, Pepe, Wall	10/3/2012	
78585	MTHS	11	Med.	Prof. Education Svc. Inc.	10/2/2012	11/30/2012
78178	MTHS	11	Med.	Simmonds, Hardt, Harris, Drust, Beachum, Rose	10/5/2012	12/9/2012
81034	MTHS	10	SUS	Duane, Mazur, Lyons, Pepe	10/10/2012	11/28/2012
88067	MTHS	10	Med.	Ed. Svc. Commission, Rose, Hardt, Fennessy, Drust, Schnitzer, Morolda	10/10/2012	2/27/2013
85729	OOD	12	CST	Ed. Svc. Commission	10/10/2012	1/14/2013
78140	MTHS	10	504	Snagusky, Drust, Dougherty, Minter, Mazur	10/12/2012	
81071	MTHS	9	SUS	Simmons	10/15/2012	10/19/2012
40454	MTHS	10	SUS	Lyons, Lobello	10/25/2012	11/13/2012
87820	MTHS	9	Med.	Prof. Education Svc. Inc.	11/9/2012	11/30/2012
87717	MTHS	9	Med.	Prof. Education Svc. Inc.	11/14/2012	1/4/2013
85099	MTHS	12	Med.	Vogtman, Ballard, Rose, Beachum	11/14/2012	
32135	MTHS	12	SUS	Speizer, Varacallo	11/27/2012	12/8/2012
83330	MTHS	11	CST	Wall, Lyons, Pepe	11/27/2012	12/10/2012
82377	MTHS	11	CST	Rose, Morolda, MacKenzie, Deedy, Hardt	11/28/2012	12/14/2012
81034	MTHS	10	CST	Toolboom, Duane, Mazur, Lyons, Coccia, Ballard	11/28/2012	2/20/2013
50495	MTHS	12	Med.	Education Inc.	11/27/2012	11/29/2012
81240	MTHS	9	504	Pepe, Feminella, Gold, Hardt, Hoffman	12/4/2012	
83689	BES	4	Med.	Bertini	12/4/2012	1/16/2013
88108	OTS	2	CST	Sadik, Marinelli	12/5/2012	

78137	MTHS	10	Med.	Prof. Education Svc. Inc.	12/5/2012	1/17/2013
86628	MTHS	10	Med.	Ed. Svc. Commission, Weinstein, Lyons, DiMeola, Morolda, Quest	12/7/2012	1/2/2013
85806	MTHS	10	Med.	Lobello, Parker, Wall, MacKenzie, Driscoll	12/10/2012	1/18/2013
50657	MTHS	12	Med.	Fennessy, Kwitkowski	12/10/2012	1/31/2013
85793	MTHS	12	Med.	UMDNJ, Prof. Education Svc. Inc.	12/6/2012	1/3/2013
50495	MTHS	12	Med.	Lighthouse	11/30/2012	12/12/2012
82089	MTMS	7	Med.	Kirchner, Firestine, Consiglio, Muschla, Ostroski	12/19/2012	2/15/2013
86647	MTHS	10	Med.	UMDNJ	12/29/2012	1/11/2013
85914	MTHS	11	SUS	Simmonds, Pepe	1/9/2013	1/23/2013
85959	MTHS	11	SUS	Toolboom	1/9/2013	1/15/2013
81032	MTHS	9	Med.	Prof. Education Svc. Inc.	1/7/2013	1/30/2013
77504	MTHS	12	SUS	Tolboom, Rose	1/11/2013	
78943	MTMS	8	Med.	Weiner	1/7/2013	
78960	MTHS	10	Med.	Prof. Education Svc. Inc.	1/11/2013	2/13/2013
85634	MTHS	12	SUS	Ballard, McDonald, Wall, Simmonds	1/23/2013	
80870	MTHS	9	Med.	Lobello, Price, Drust, Granett, Riggi	1/29/2013	
84339	MTMS	8	Med.	Prof. Education Svc. Inc.	1/17/2013	2/19/2013
82330	MTHS	10	SUS	Mazur	1/24/2013	2/21/2013
88121	BBS	3H	CST	Parent declined		1/23/2012
85936	MTHS	11	SUS	Pepe, Lyons, Mazur, Matt Hardt	1/29/2013	
84165	MTMS	7	Med.	Education Inc.	1/29/2013	
87717	MTHS	9	Med.	GenPysch	1/28/2013	
77917	MTHS	11	Med.	MacKenzie, McDonald, Pepe, Deedy, Wall, Reiff	1/30/2013	
84243	OTS	2	Med.	Chin, Oxford	1/31/2013	
70415	MTHS	12	Med.	Ballard, Tolboom, Hladek, Basile	2/14/2013	
87778	MLS	KH	Med.	Kies	2/14/2013	2/28/2013
86628	MTHS	10	Med.	Prof. Education Svc. Inc.	2/18/2013	
50616	MTHS	12	Med.	Massaro, Deedy, Roth, Morolda, Profaci	2/22/2013	
78764	MTHS	10	SUS	McDonald	3/5/2013	
79120	MTMS	8	Med.	Weiner, Heyl, Corbisiero, Kirchner, Earl	2/26/2013	
85844	MLS	2	Med.	Quinn, Silvers	2/26/2013	

III. Fire Drills/Security Drills

Applegarth School-----	February 22, 2013
Barclay Brook School -----	February 15, 2013
Brookside School -----	February 20, 2013
Mill Lake School -----	February 22, 2013
Monroe Middle School-----	February 7, 2103
Oak Tree School -----	February 13, 2013
Woodland School -----	February 11, 2013
Monroe High School -----	February 25, 2013

Security Drills

Applegarth School-----	February 21, 2013
Barclay Brook School-----	February 26, 2013
Brookside School -----	February 12, 2013
Mill Lake School -----	February 20, 2013
Monroe Middle School-----	February 21, 2013
Oak Tree School -----	February 15, 2013
Woodland School -----	February 25, 2013
Monroe High School -----	February 26, 2013

IV. Personnel

- A. It is recommended that the Board rescind Personnel Items A-P in the Superintendent's Report of March 5, 2013.
- B. It is recommended that the Board approve the resignation, due to retirement, of **Ms. Pamela O'Neill**, Guidance Counselor at Mill Lake School, effective July 1, 2013.
- C. It is recommended that the Board approve the resignation, due to retirement, of **Mr. Wayne Modzelewski**, Head Mechanic in the Transportation Department, effective June 30, 2013.
- D. It is recommended that the Board approve the resignation of **Ms. Joyce Sweeney**, as the Adult Education monitor, effective March 15, 2013.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Joyce Sweeney**, Secretary to the Business Administrator, effective March 6, 2013 pending further action of the Board (until follow-up re-evaluation on April 15, 2013). It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Sweeney may be entitled.

- F. It is recommended that the Board approve a medical leave of absence to **Ms. AnnMarie George**, Use of Buildings/Adult Ed. Secretary, retroactive to February 21, 2013 through March 1, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. George may be entitled.
- G. It is recommended that the Board approve an unpaid leave of absence to **Ms. Cheryl Walus**, driver in the Transportation Department, retroactive to February 25, 2013 through March 1, 2013. Ms. Walus is entitled to utilize 3 family illness days. Ms. Walus' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- H. It is recommended that the Board approve an unpaid leave of absence to **Ms. Sharon Aptaker**, LDTC at the High School, retroactive to March 11, 2013 through March 15, 2013. Ms. Aptaker is entitled to utilize 3 family illness days and any remaining personal days she may have available. Ms. Aptaker's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.
- I. It is recommended that the Board approve an extended medical leave of absence to **Ms. Lisa McHugh** teacher of Kindergarten at Barclay Brook School, effective March 5, 2013 through April 2, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McHugh may be entitled.
- J. It is recommended that the Board of Education approve a medical leave of absence to **Ms. Victoria Trent**, teacher of grade 5 at Woodland School, retroactive to March 11, 2013 through June 9, 2013 in accordance with Article 17.B.2. of the collective negotiations agreement between the Board and the Monroe Township Education Association. Ms. Trent will utilize 33 paid sick leave days and 3 personal days during this leave of absence. Ms. Trent's unpaid leave shall commence on April 29, 2013 and shall continue through June 9, 2013. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. Carol Buhl**, Bus Driver in the Transportation Dept., retroactive to March 14, 2013 through April 2, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Buhl may be entitled.

- L. It is recommended that the Board approve a medical leave of absence to **Mr. Edward Weiss**, bus driver in the Transportation Department, effective March 11, 2013 through March 15, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Weiss may be entitled.
- M. It is recommended that the Board approve a correction in the medical leave of absence to **Ms. Suzanne Giglio**, driver in the Transportation Department retroactive to February 11, 2013 through February 15, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Giglio may be entitled.
- N. It is recommended that the Board approve an unpaid leave of absence to **Ms. Shirah Sternfield**, Speech Language Specialist at the Middle School, April 1, April 2, May 15 and May 16, 2013 for religious observance.
- O. It is recommended that the Board approve a modification in the appointment of Student Council advisor at Brookside to reflect the following percentages:
- Donna Colossi 70%
Kimberly Bertini 30%
- P. It is recommended that the Board approve the following teachers for the NJHS Faculty Council for one hour at the non-instructional rate of \$44.85:
- Laurie Budrewicz
Eve Solow
Mark Antioquia
Angela Best
- Q. It is recommended that the Board approve the change in hours for the following bus drivers retroactive to March 1, 2013 through June 30, 2013:

<u>DRIVER</u>	<u>Current Hours</u>	<u>Increased to</u>	<u>Rationale</u>
Eunice Fonseca	6	6.5	Early HS and Late BB/BS
Ellen Koehler	6	6.5	Early HS and Late OT

- R. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
James Lincoln	Transportation	Mechanic	\$38,500 pro rated	11-000-270-160-000-096	Retroactive to 1/3/13-6/30/13	Leave replacement
Nick Veni	HS	Workstation Specialist	\$1500 Apple Tech Coordinator Certificate	11-000-252-100-000-050	3/22/13-6/30/13	Salary Base adjustment

- S. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Pam Amendola	Oak Tree	Assistant Principal	\$94,554.00 pro rated	11-000-240-103-000-098	On or before 5/21/13-6/30/13	Retirement replacement
Christopher Arpa	MTMS	Social Studies	Step 1 BA \$48,579 pro rated	11-130-100-101-000-080	4/1/13-6/30/13 pending criminal history	Leave replacement
Nancy Troiani	Woodland	Grade 5	Step 1 BA \$48,579 pro rated	11-120-100-101-000-030	4/1/13-6/30/13	Leave replacement
Alyssa Faigin	Brookside	Guidance Counselor	Step 1 MA \$48,579+\$3450 pro rated	11-000-218-104-000-098	4/1/13-6/30/13 pending criminal history	Leave replacement
Benimpai Coulibably	HS	French Teacher	Step 1 BA+15 \$48,579+\$1750 pro rated	11-130-100-101-000-070	4/1/13-5/6/13	Extension of Leave replacement
Melissa Pirigy	Barclay Brook	Kindergarten	Step 1 \$48,579 pro rated	11-120-100-101-000-010	3/13/13-4/3/13	Extension Leave replacement
Anthony Arcaro	HS	Volunteer Asst boys lacrosse coach	Volunteer		Spring 2013	Volunteer assistant coach

- T. It is recommended that the Board approve the following substitutes for the 2012-2013 school year:

Certificated

Stacie Gachineiro	Substitute Teacher
Christina Hillen	Substitute Teacher
Angela Farrell	Substitute Teacher
John O'Brien	Substitute Teacher
Deborah Kelly	Substitute Teacher
Emily Hedlund	Substitute Teacher
Donald George	Home Instructor

Non- Certificated

Amber Nelson	Avid Tutor
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- U. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Susan Krawczyk**, teacher of Family and Consumer Sciences, effective June 30, 2013.
- V. It is recommended that the Board approve an extended medical leave of absence to **Mr. David Simone**, custodian at MTMS, effective March 8, 2013 through March 22, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Simone may be entitled.
- W. It is recommended that the Board approve a medical leave of absence to **Mr. James Culver**, custodian at the High School, retroactive to February 2, 2013 through February 8, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Culver may be entitled.
- X. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Lederman**, Secretary at Applegarth School, retroactive to February 11, 2013 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Lederman may be entitled.
- Y. It is recommended that the Board approve a medical leave of absence to **Ms. Geralyn Velez**, Paraprofessional at Mill Lake School, retroactive to December 20, 2012 through June 30, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Velez may be entitled.

- Z. It is recommended that the Board approve a medical leave of absence to **Ms. Donna Plichta**, Secretary at the High School, retroactive to February 20, 2013 through March 19, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Plichta may be entitled.
- AA. It is recommended that the Board approve a medical leave of absence to **Ms. Lucia O'Scannell** Paraprofessional at Woodland School, effective March 22, 2013 pending further action of the Board (for a period of approximately four to six weeks) in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. O'Scannell may be entitled.
- BB. It is recommended that the Board approve a maternity leave of absence to **Ms. Donna Colossi**, Guidance Counselor at Brookside School, effective March 26, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Colossi may be entitled.
- CC. It is recommended that the Board approve a maternity leave of absence to **Ms. Lauren Surick**, Music Teacher at Oak Tree/Applegarth School, effective June 3, 2013 through April 4, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. . It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Surick may be entitled.
- DD. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Sinead Kelly** teacher of French at the High School, effective April 2, 2013 through May 3, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kelly may be entitled.
- EE. It is recommended that the Board approve an unpaid leave of absence for **Ms. Suzanne Giglio**, driver in the Transportation Department, retroactive to February 11, 2013 through February 15, 2013. Ms. Giglio is entitled to utilize 3 family illness days. Ms. Giglio's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.

FF. It is recommended that the Board approve an unpaid leave of absence to **Ms. Bhu Calapatti**, Speech Language Specialist at Brookside School, effective March 11, 2013 through March 22, 2013. Ms. Calapatti's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.

GG. It is recommended that the Board approve the following clubs and advisors at MTMS for Spring 2013 (pending enrollment):

Non-Instructional rate of \$44.85:

- Jessica Consiglio – Nail Art
- William Jacoutot – Running Club
- Autumn Dawson – Yoga Club
- Scott Messinger – Sports Club
- John Devine – Wrestling Club

Instructional rate of \$53.87:

- Bonnie Crisco – WICOR Reading & Writing Club – Team Spectrum
- Cybele Posner – WICOR Reading & Writing Club
- Cybele Posner – WICOR Math Club
- Linda Magee – WICOR Reading & Writing Club – Team Icon
- Christine Viszoki – WICOR Reading & Writing – Team Senators
- Patricia Lewis – WICOR Math Club – Team Senators
- Sherri Fatovic – WICOR Reading & Writing Club – Team Quest
- Stacy Levier – WICOR Math Club – Team Quest
- Maria Naumik – Art Club
- Eunice Cuyos – Card Making
- Donna Montgomery – Programming Club
- Douglas Glassmacher – Industrial Arts Club
- Michael Joffe – Green Thumb Club
- Nicole Wilensky – Creative Writing
- Barbara Shapiro – Jewelry
- Michelle Murphy – Sewing Club
- Michael Cappel & Scott Weiner (50/50) – Rock Band Club
- Susan Pace – Academic Bowl 7th Grade
- Christy Viszoki – Academic Bowl 8th Grade
- Jeanne Czapkowski – Forensics Club
- Dana Oberheim – Friends of Rachel Club 6th Grade
- Frances Schwartz – Friends of Rachel Club 7th & 8th Grade
- Karen Earl – Model United Nations Club

HH. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Desiree White	HS	Family & Consumer Science	Step 5 MA \$49,434+\$3450 pending transcripts	11-140-100-101-000-070	3/6/13-6/30/13 pending criminal history	Leave replacement
Katherine Bruno	HS	Science	117% of contract – sixth section	11-140-100-101-000-070	2/25/13-5/24/13	Leave replacement additional section
Edgar Esteves	HS	Science	117% of contract – sixth section	11-140-100-101-000-070	2/25/13-5/24/13	Leave replacement additional section
James McIntire	HS	Science	117% of contract – sixth section	11-140-100-101-000-070	2/25/13-5/24/13	Leave replacement additional section
Christopher Himmelheber	HS	Science	117% of contract – sixth section	11-140-100-101-000-070	2/25/13-5/24/13	Leave replacement additional section
Ryan Parker	HS	Science	117% of contract – sixth section	11-140-100-101-000-070	2/25/13-5/24/13	Leave replacement additional section
Elysia Price	HS	Volunteer asst lacrosse coach	Volunteer	11-402-100-100-000-098	Spring 2013	Volunteer coach
Debbie Zybrick	HS	Volunteer assistant competition cheerleading	Volunteer	11-402-100-100-000-098	2012-2013	Volunteer coach
Christopher Virage	HS	Volunteer Assistant baseball coach	Volunteer	11-402-100-100-000-098	Spring 2013	Volunteer coach
Edward Junquet	HS	Volunteer Assistant boys lacrosse coach	Volunteer	11-402-100-100-000-098	Spring 2013	Volunteer coach
Robert Howatt, Jr.	MTMS	Arts Middle School	20 hours at the hourly supplemental \$53.87		Spring 2013	Stipend position
Nina Schmetterer	MTMS	Director of Chambers Singers	\$1557 – 50%	11-402-100-100-000-098	Spring 2013	Stipend position

Gary Snyder	MTMS	Baseball Coach	Step 3 \$3758	11-402-100-100-000-098	Spring 2013	Coaching position
Kathleen Dillon	MTMS	Softball Coach	Step 3 \$5781 (grandfathered)	11-402-100-100-000-098	Spring 2013	Coaching position
Melissa Pirigyi	Barclay Brook	Kindergarten	Step 1 \$48,579	11-120-100-101-000-010	3/8/13-3/13/13	Extension Leave replacement

II. It is recommended that the Board approve the following non-certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Devin Kaufman	District	Workstation Specialist	\$750 for MAC certification	11-000-252-100-000-050	2/15/13-6/30/13	Salary adjustment
Laura Cassamino	Mill Lake	Lunch paraprofessional	Step 1 Reg. 2.5 hrs/day \$12.50/hr	11-000-240-105-000-030	2/21/13-6/30/13	Transfer – leave replacement
Cara Calichio	Apple-garth	Lunch paraprofessional	Step 1 Reg. \$12.50 2.0/day	11-000-240-105-000-080	3/6/13-6/30/13 pending criminal history	Transfer replacement
Lynn Monforte	Apple-garth	Paraprofessional	Step 6A Reg. 2.0 hrs/\$14.68 and Step 6A Spec. Ed. 1.5 hrs/\$15.68	11-000-240-105-000-080 11-213-100-106-000-093	2/26/13-6/30/13	Increase in hours
Michele Albert	Mill Lake	Paraprofessional	Step 1 Reg. \$12.50/hr for 2.0 hours/day	11-000-240-105-000-030	3/6/13-6/30/13	leave replacement

JJ. It is recommended that the Board approve the following substitutes for the 2012-2013 school year:

Certificated

Daniel Strommen

Substitute Teacher

Non –Certificated

Subha Chakraborti
Donna Esposito
Sophie Exarchakis
Mindy Hall
Rochelle Fennell
Theresa Eustaquio
Emily Hedlund

Paraprofessional
Paraprofessional
Paraprofessional
Paraprofessional
Paraprofessional
Paraprofessional
Avid Tutor

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of requests for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teachers for the 2012-2013 school year.
- D. It is recommended that the Board approve the attached Student Suspension Report for the month of February 2013.
- E. REMOVED
- F. It is recommended that the Board of Education approve tuition for students to attend Middlesex County Arts High School and Middlesex County Arts Middle School for the 2013-2014 school year as follows: Grades 9-12, 14 week program \$815 per student; Grades 6-8, 12 week program \$800 per student which includes roundtrip transportation.
- G. It is recommended that the Board approve the “Level I: Instructional Coaching: Essential for Success” workshop presented by Coaching for Results Global at the Applegarth in the trailers on May 20-21 and June 12-13, 2013 at no cost to the district in exchange registration is opened to outside enrollees.
- H. It is recommended that the board approved the following School Improvement Panels and personnel for planning purposes only for the 2012-2013 school year. This is an amendment to letter E. from the 3-5-2013 Board of Education agenda. This does not count as part of the 3 year implementation process for this panel which will begin September 2013.

Brookside

Principal – Dori Alvich
Supervisor – Robert Mele
Teacher – Rhonna Griffin

Woodland

Principal – Adam Layman
Assistant Principal – Tony Pepe
Teacher – Bethanne Aughbach

Barclay Brook

Principal – Erinn Mahoney
Supervisor – Marie Pepe
Teacher – Katie Rosso

Applegarth

Principal – Dennis Ventrello
Supervisor – (New Assistant Principal) – Michele Critelli
Teacher – Cindy Hill

Oak Tree School

Principal – Patty Dinsmore
Supervisor – Pamela Garcia
Teacher – Amanda Thaiss McGarry

Mill Lake

Principal – Lynn Barberi
Supervisor – Bonnie Burke
Teacher – Carole Murphy

Monroe Township Middle School

Principal – Chari Chanley
Assistant Principal – James Higgins
Teacher – Patricia Smith

Monroe Township High School

Principal – Robert Goodall
Assistant Principal – Scott Madreperla
Teacher – Manjit Sran

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$10,376,458.99 for February 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$832,205.51 for February 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$5,822.57 for February 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance/Buildings & Grounds/Transportation Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$27,428.91 for February 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2.11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2013 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. TRANSFER #8

It is recommended that members of the Board of Education approve Transfer #8 as presented for fiscal year 2012/13. A copy is attached hereto.

G. AUTHORIZATION TO PURCHASE

It is recommended that the Board of Education adopt the following resolution authorizing Michael C. Gorski, CPA, Business Administrator/Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c), the Monroe Township Board of Education (sometimes "Board") may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) the Board, by a general delegation of power, may establish a bid threshold in an amount not to exceed \$36,000 if the Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9(a) and (c); and

WHEREAS, Michael C. Gorski, CPA, Business Administrator/Board Secretary, is the Board's Purchasing Agent and is qualified pursuant to N.J.S.A. 40A:11-3(a) and (c) and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 (a) and (c), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract: (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of at least two competitive quotations (if practicable) as required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education pursuant to the aforesaid statutes as follows:

- (1) The bid threshold for the Board is hereby established to be \$36,000.00.
- (2) Michael C. Gorski, CPA is duly authorized to award contracts that amount in the aggregate, to less than \$5,400.00 (which is 15 percent of the bid threshold of \$36,000.00) without advertisement for bids and without solicitation of competitive quotations; and
- (3) Michael C. Gorski, CPA is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:
 - (a) amount, in the aggregate, to less than \$36,000.00, but to greater than \$5,400.00; or
 - (b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).
- (4) Michael C. Gorski, CPA is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than \$36,000.00 without prior approval of the Board. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED that this resolution supersedes all prior resolutions on these subjects.

H. PROFESSIONAL APPOINTMENTS

1. It is recommended that the members of the Monroe Township Board of Education approve Oxford Consulting Services, 300 Corporate Center Drive, Manalapan, for the following services for the 2012-2013 school year. To provide home instruction at the rate of \$105.00 per session.
2. It is recommended that the members of the Monroe Township Board of Education approve Embrace Kids Foundation, 121 Somerset Street, New Brunswick, NJ to provide

home instruction to students that are hospitalized at a fee of \$45.00 per hour for the 2012-2013 school year.

I. CONTRACT RENEWAL – GROUNDS CARE MAINTENANCE

It is recommended that the Board of Education amend the Board's resolution dated September 12, 2012 approving the renewal of ground care services between the Board and Pleasant View Landscaping ("PVL") for the 2012-2013 fiscal year to be revised to read renewal for the 2013 landscaping season which is the period from April 1, 2013 through December 1, 2013. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI

Prepared by

March 21, 2013

Date

13. BOARD PRESIDENT'S REPORT

14. COMMITTEE REPORTS

15. OTHER BOARD OF EDUCATION BUSINESS

16. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Student Matters: Harassment, Intimidation, and Bullying Incidents

Inc. No.	Date	School	Student ID
27	3/6/2013	MTMS	84258
28	3/7/2013	MTMS	88089
29	3/14/2013	MTMS	81845
			82344
30	3/14/2013	MTMS	84114
			80606

- Seeking Attorney Advice Regarding: Plichta v. Monroe Twp. Board of Ed, et.al.

- Board and Superintendent discussion surrounding March 5, 2013 Public Meeting and to receive attorney advice regarding that meeting.
- Superintendent's Evaluation
The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM *

18. NEXT SCHEDULED - PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, APRIL 17, 2013 – 7:00 PM - AT THE HIGH SCHOOL

19. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.