

Minutes of the Public Board of Education Meeting and 2013-14 Budget Hearing held on April 17, 2013 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Vice President
Ms. Amy Antelis
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Lou Masters
Mr. Doug Poye
Mr. Anthony Prezioso

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS PRESENT

Ms. Aneri S. Patel

STUDENT BOARD MEMBERS ABSENT

Ms. Francesca Speranza

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC - 58

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date; time and place thereof posted April 12, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS

Ms. Patel reported that this year's Spring Musical was Grease. The third marking period ends tomorrow April 18, 2013 and class elections will be held April 24th and April 25th.

FALCON LIFE PRESENTATION-

Ms. Sue Abatemarco, Learning Disabilities Teacher Consultant, Ms. Erica Freidman, District Transition Coordinator, Mr. Doug Dale, Speech and Language Specialist and Ms. Dana McGee, School Psychologist at Monroe Township High School presented a program that will be brought to the high school next year called Falcon Life, which stands for Learning Independence through Functional Experiences, a program for developmental disabled students. Currently these students would be sent out of district when they reach ninth grade. This program will address the individual needs of students, ages 14-21 with developmental disabilities in the area of academics, pre-vocational skills, social skills, communications and physical education. The students will be utilizing an apartment which is already established within the high school. Selected general education students will be buddies to these students and will take physical education and lunch with them which will assist with developing social and interactive skills. Next year the district will begin a Special Olympics Team with the middle school and high school eventually expanding it out to the elementary schools.

Ms. Kathy Kolupanowich, Board President wanted to thank everyone who was involved in the Falcon Life Program and expressed how proud they should be for what is being done here in Monroe Township for these students.

TECHNOLOGY PLAN PRESENTATION-

Mr. Reggie Washington, Director of Information Systems presented the Technology Plan, which is required by the state to be submitted every three years. Members of the community, educators, administrators and students formed a committee which helped develop the technology plan. The plan includes necessary equipment to address the states mandate of online state testing during the 2014-2015 school year. The plan includes District Wide Area Network (WAN) and Internet Service, Upgrade speed 20 Mbps, Internet upgrade speed 200 Mbps and installing fiber to connect sister schools. The plan is available at Central Office for anyone wishing to view it.

PUBLIC FORUM -

Mark Klein 53 Turnberry Drive – Mr. Klein complimented Mr. Washington along with the board for doing a fabulous job with the Technology Plan. Mr. Klein then expressed his concerns about the added expenditures for technology. He then referred to a survey conducted by Hamilton Township that went out to their students to inquire if they wanted more technology, have their sports teams reinstated or textbooks. The students choose to do away with the new technology. Mr. Klein then asked the board to consider to start making cuts as they are doing in nearby communities.

Lisa Weinthal 10 MacFarlane Circle – Ms. Weinthal questioned if the district considered purchasing a 6 GHZ Microwave Link which would include T1 and cost approximately \$30,000 a site as compared to a monthly lease fee. Mr. Washington explained that they have considered various ideas up to and including going to the township to see if they could work with them to acquire what would be needed.

Mary Ann Sullivan 12 Chablis Court – Ms. Sullivan inquired if the schools that were visited for the Falcon Program receive any grant money for having the program in the school. Dr. Hamilton answered no. Ms. Ruela, Director of Pupil Personnel further explained that all the supports services are already here at the high school. We are not spending any additional money for this program. In actuality we will be saving money on tuition and transportation by not sending the students out of the district, the greater benefit is to the students and their families by keeping these students here in Monroe. Ms. Kathy Kolupanowich explained that the state no longer funds programs like this anymore, anything we provide for the students the board has to find the funds for.

Robert Roche 18 Yorkfield Blvd. – Mr. Roche questioned who developed the Technology Plan. Mr. Washington explained that it was a collaborative committee consisting of administration, teachers, students, board members and the community. Mr. Roche then asked the board if they considered bringing in an outside consultant to look at the proposal. Mr. Gorski acknowledged Mr. Washington's expertise and experience and expressed the confidence that he and the members of the Board of Education have in him. Dr. Hamilton explained that the state outlines the process in which the plan is developed and requires that the stakeholders of the community develop the plan. Mr. Roche then question Transfer #9 on the agenda. Mr. Gorski explained that they are inter-account transfers to allow for normal variances between what was budgeted for and actual prices. Furthermore the flexibility to transfer monies like this is permitted by the county and is normal and customary to transfer monies within accounts.

Tom Nothstein 15 Nathaniel Street- Inquired about the suspensions listed on the Agenda and why they no longer list the reason for the suspension on the Agenda as they did in the past years. He feels the public should be aware if the suspension were related to drug problems, damage to school property or discipline. Dr. Hamilton explained that the report Mr. Nothstein was referring to is an annual report. Ms. Kathy Kolpunowich further explained that it may jeopardize the confidentiality of the student. Dr. Hamilton will check with the board attorney to see if the board can reveal the nature of the suspension. Mr. Nothstein then questioned what the details of the lawsuit Plichta vs. Monroe Township Board of Education was. Mr. Gorski explained that the board has entered into a settlement with Ms. Plichta for the amount of \$52,500 most of which was covered by the boards insurance. The district was only responsible for the deductible of \$15,000.

Dr. Ihuoma Madu 3 Jurgelsky Road - Thanked the board for the time and effort that they put into volunteering. She expressed how grateful she was to all the teachers and staff involved with bringing the Falcon Life program to Monroe.

Frank Gagliardi 18 Holmes Avenue - Questioned Mr. Washington if the district has the capacity to meet the states requirements if we do not move forward with the proposed Technology Plan. Mr. Washington answered no, we would fail.

Michele Armino 9 Nathaniel Street - Asked the board if they paid attorney fees in the Plichta lawsuit and if so how much they were. Mr. Gorski answered that the district was only responsible for \$15,000 of the settlement. Ms. Armino then questioned if the lawsuit would raise our insurance

premium. Mr. Gorski stated that after speaking to our insurance carrier he was informed that a district with the number of employees that we have compared to the number of claims we've had are actual low. Ms. Armino then asked if the Technology Plan is approved will the district have software or hardware needs that will need to be addressed and are you planning on the future cost that are associated with it. Mr. Washington explained that presently we have what we need but we will always need to maintain and upgrade computers.

Nelsen Chen 4 Ashley Court - Inquired if when the Technology Plan was created did Mr. Washington look at other alternatives. Mr. Washington stated yes. Mr. Chen questioned the Authorization to Bid for Paper listed on the Business Administrators Report and questioned if the paper usage has gone down since the purchase of the iPads. Mr. Gorski explained that the Bid Authorization gives the district the approval to go out for bid for paper if and when we need to do so. Then stated yes paper usage has gone down.

Mary Ann Lester 44 Avenue I - Questioned the board as to the nature of the Plichta Lawsuit and how many lawsuits are pending. Dr. Hamilton answered that the Plichta lawsuit was based on discrimination and that we currently have two lawsuits pending.

Mark Klein 53 Turnberry Drive - Questioned the number of vehicles on the lease purchase. Mr. Gorski answered that there are three out of the four buses are required under state law to be replaced and one additional is being purchased to cover a route that is presently outsourced. The vans are currently out aged. Mr. Klein further stated that if the state wants to mandate things they should be required to provide funding for it.

Guy Del Re 24 Ashley Court - Questioned if any line items are going up or down in regard to the Technology Plan if so, if you go ahead with the expansion will we be adding any additional items since we will have the ability to do so if the proposed Technology Plan passes. Mr. Washington explained that the district will be very cost conscious.

Mary Lester 44 Avenue I - Questioned whether the parents of students that are receiving Home Instruction because of suspensions are paying for the service or the taxpayers are. Dr. Hamilton answered the district pays for Home Instruction.

APPROVAL OF MINUTES

A motion was made by Mr. Tessler and seconded by Mr. Masters to approve the minutes for the Public Board of Education Meeting held on Wednesday, March 21, 2013. Motion carried.

A motion was made by Ms. Antelis and seconded by Mr. Tessler to approve the minutes of the Closed Session Board of Education held on Wednesday, March 21, 2013. Motion Carried.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton informed the public that this past weekend the 75th Youth in Government Conference was held in the State House in Trenton, NJ and the Monroe students representation was outstanding.

PERSONNEL

A motion was made by Mr. Masters and seconded by Ms. Antelis that Personnel Items (A - S) be approved by consent roll call. Roll Call - 9 - 0 - 0 - 1. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Masters and seconded by Mr. Tessler that Board Action items (A - I) be approved by consent roll call. Roll Call - 9 - 0 - 0 - 1 with Mr. Prezioso and Mr. Poye voting no and Mr. Kaufman recusing on Item G. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Antelis and seconded by Mr. Masters that Board Action Items (A - N) be approved by consent roll call. Roll Call - 9 - 0 - 0 - 1 with Mr. Prezioso abstaining on Item G. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich stated that in response to the recent event in Boston, our hearts and prayers go out to everyone in Boston especially those who lost their lives. Ms. Kolupanowich reassured the public that the safety of the students and staff are the first priority of the members of the Board of Education. Ms. Kolupanowich then read a statement in regard to public participation in board meetings. The board received some legal advice on how board members and the public should conduct themselves during Public Forum at board meetings and Ms. Kolupanowich shared this information with the public.

COMMITTEE REPORTS

PERSONNEL COMMITTEE

Mr. Tessler, Chairperson of the Personnel Committee stated that the committee reviewed the job description of the Coordinator of Security and wanted to more clarification, additional information and legal advice before moving forward to present the job description for approval. The committee was presented with the non-affiliate salary increases for the 2013-2014 school year, the committee supported most of them but there were a few exceptions. Dr. Hamilton updated the committee on the current leaves at the Central Office including a temporary stipend position to help defray the cost. The committee stated that the Supervisor of Math and Technology process will begin.

CURRICULUM COMMITTEE

Mr. Kaufman, Chairperson of the Curriculum Committee stated the committee met earlier in the evening and the following was discussed: A new Band Program at the high school, which will be self-sustained through fundraising. This program will expand into the summer and provide services to the community. The committee will be updated at the next meeting. Boris Hladek presented the committee with a Video Taping Distribution System Presentation that is set to go before the Finance Committee. This system will be able to eliminate going outside for services which will save the district costs.

FINANCE COMMITTEE

Amy Antelis, Chairperson of the Finance Committee stated the committee met Wednesday, April 15, 2103 and the following was discussed:

Mr. Gorski informed the committee of the need to go out for Request for Food Proposal (RFP) as the 5 year contract will expire on June 30, 2013 for Pomptonian. Mr. Gorski informed the committee that he and Nancy Mitrocsak, Director of Food Services are incorporating changes to better serve the Board in the RFP. Mr. Gorski introduced the resolution for and discussed the benefit of Lease Purchase Financing. Buses, vans, copiers, security upgrade and instructional computers are being leased as part of the 2013 – 2014 Budget. Mr. Gorski updated the committee on the cost savings of using Ed Data. Mr. Gorski and Dr. Hamilton presented financial information with a loss of \$173,554.92. The committee recommended to keep the program for one more year, and to reevaluate again next year. Mr. Gorski explained the law regarding the Verification of Payroll Check Distribution and that the process is being implemented this April and May. Dr. Hamilton and Mr. Gorski presented Kathy Kolupanowich's two day busing alternative at a cost of \$40,000 - \$45,000 a year. Mr. Gorski and Dr. Hamilton offered the High School P.A System Upgrade as an offset, which is budgeted for \$47,800. Amy Antelis suggested seeking alternative financing from the High School Booster Club or the Monroe Education Foundation to still fund the P.A System. Ms. Kathy Kolupanowich then introduced the following resolution;

It is recommended to the members of the Monroe Township Board of Education that the following 2013-2014 Budget amendments be approved:

- A. Implementation of 4:30 after school transportation, two days a week, at Monroe Township Middle School and Monroe Township High School at an approximate cost of \$40,000.
- B. Eliminate the Monroe Township High School PA System Upgrade, approved in the 2013 - 2014 Budget for an amount of \$47,800.

Be it resolved that administration will seek alternative funding sources via local groups and if such resources are recognized the PA System Upgrade will be readopted in the 2013 – 2014 Budget. Roll Call - 7 – 2 – 0 – 1 with Mr. Prezioso and Mr. Czarneski voting no. Motion Carried.

BUILDINGS & GROUNDS TRANSPORTATION COMMITTEE

Mr. Masters, Chairperson of the Buildings & Grounds/Transportation Committee stated the committee reviewed the recommendations of the Ad Hoc Committee which included a New Demographic study and Authorized Design Study. The committee discussed reconfiguring of some

classrooms in the middle schools which could create 7 new classrooms. The committee reviewed the roof replacement project update for the middle school and the need to address a drainage problem with a sidewalk. The Integrative Pest Management Program (IPM) was reviewed. The committee is looking into a concern that was brought to their attention regarding parent drop off at Applegarth and Oak Tree Schools.

Mr. Tessler made a motion and Mr. Poye seconded it to accept the recommendations from the Ad Hoc Committee. Roll Call - 9 - 0 - 0 - 1. Motion Carried

OTHER BOARD OF EDUCATION BUSINESS

Mr. Chiarella informed the board and public that he attended the Township Planning Board Meeting on April 3, 2013 at which they introduced a 520 unit development which will be located at the intersection of Spotswood Englishtown Road and Mounts Mills Road. According to the Impact Study that was done they anticipate the development will generate approximately 93 children. Projected units will go in at about 100 units per year.

Mr. Masters read a statement regarding the Green Thumb Garden at Oak Tree School. The Ribbon Cutting Ceremony for the Green Thumb Garden will take place on May 22, 2013 at 2:00 p.m.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that the members of the Board of Education go into closed session. Motion Carried.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel Matter: Superintendent's Evaluation update on progress

Student Matters: Residency Hearing –

The board approved the appeal and the student will remain enrolled in our district.

Student Matters: Harassment, Intimidation and Bullying

Incident No.	Date of Incident	School	Student No.
31	3/19/2013	MTMS	88016, 81756, 80489
32	4/4/2013	MTMS	81966

33	4/4/2013	MTMS	82310, 80484, 80534
34	4/9/2013	HS	85969

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Adjourned to Closed Session at 9:10 p.m.

Returned to Public Meeting at 9:50 p.m.

PUBLIC FORUM

Robert Roche 18 Yorkfield Blvd. – Inquired about the amount that has been transferred into the MECA Fund from the General Fund. Mr. Gorski replied \$200,000. He then asked how much more can be anticipated. Mr. Gorski answered that would depend on revenues coming in, with expenditures at the current rate he would estimate that it would need another \$35,000.

Mark Klein 53 Turnberry Drive – informed the board of the Township's plan for the two new proposed developments. He expressed his views then encouraged board members and the public to attend the next Township Meeting to be held on April 25, 2013 at 7:00 p.m.

Nelsen Chen 4 Ashley Court – Mr. Chen questioned how many families represent the 15 children in the MECA Program, how many employees represent the \$117,000 in salaries, are the employees full or part time and are they covered under the MTEA contract, how many of them receive health benefits. Dr. Hamilton replied there are currently 17 children in the program which are the children of teachers and one administrator. The employees at MECA are non-affiliates meaning they are not part of a contractual bargaining unit. Dr. Hamilton stated that there is 1 director, 1 teacher, 1 secretary and a couple of part time paraprofessionals. Mr. Gorski replied that only two of the employees are eligible for health benefits.

Michele Arminio 9 Nathaniel Street - Questioned why the board is considering extending a program that is not currently self-sustaining s a ten month program, how many children will it take to sustain the program, and then asked the board to look at how many children are benefiting from the program as compared to putting these funds to other items that more children will benefit from. Ms. Kathy Kolupanowich explained that by the time the board found a candidate for the Director position some employees who left deposits for registration had to withdrawal from the program because they had to register their children at other day care programs in March or April. With the program now functional they will be able to see if registrations increase.

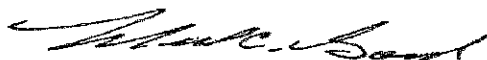
Bob Zeglarski 162 Tournament Drive – Inquired as to how the money was transferred. Mr. Gorski explained that both transfers were on the transfer list but further clarified that they were both transferred via resolution contained within the Board Secretary's Report under Board Action and all were approved by the members of the Board of Education.

Mr. Prezioso questioned the cutoff date for determining the keeping the MECA open. Ms. Kolupanowich answered June 2014. Mr. Prezioso asked the total amount that we have invested into the program at which Mr. Gorski answered \$200,000 loan was set for MECA. Mr. Prezioso requested that the board members continue to be updated to receive the total number of children enrolled in the program. Mr. Prezioso then thanked Dr. Hamilton and Ms. Ruela for bringing the Falcon Life Program to Monroe.

ADJOURNMENT

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:10 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING & BUDGET PUBLIC HEARING
WEDNESDAY, APRIL 17, 2013
7:00 P.M. - HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)
(Recording Board Meetings)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ira Tessler, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Louis C. Masters
Mr. Doug Poye
Mr. Anthony Prezioso

JAMESBURG BOARD MEMBER REPRESENTATIVE

Mr. Robert Czarneski

STUDENT BOARD MEMBERS

Aneri S. Patel

Francesca Speranza

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted April 12, 2013:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. FALCON L.I.F.E. PROGRAM PRESENTATION- LEARNING INDEPENDENCE THROUGH FUNCTIONAL EXPERIENCES

7. PUBLIC FORUM*

8. APPROVAL OF MINUTES

Public Board of Education Meeting, March 21, 2013

Closed Session Meeting, March 21, 2013

9. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**I. Enrollment**

	<u>3/31/13</u>	<u>2/28/13</u>	<u>Difference</u>	<u>2/29/12</u>	<u>Difference</u>
Applegarth School	289	288	+1		+289
Barclay Brook School	443	443	0	457	-14
Brookside School	541	542	-1	532	+9
Mill Lake School	428	428	0	443	-15
MTMS	1386	1387	-1	1393	-7
Oak Tree	602	600	+2	838	-236
Woodland School	523	522	+1	523	0
Monroe High School	<u>1899</u>	<u>1897*</u>	<u>+2</u>	<u>1760</u>	<u>+139</u>
Total Elementary & Secondary	6111	6107	+4	5946	+165

*revised was reported 1898 last month

<u>School</u>	<u>Monroe</u>			<u>Jamesburg</u>		
	<u>Feb.</u>	<u>March</u>	<u>Difference</u>	<u>Feb.</u>	<u>March</u>	<u>Difference</u>
Academy Learning Center	9	9		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	1	1				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	2	2		1	1	
Collier	1	1				
CPC Upper	3	3				
East Mountain	0	0		2	2	
Eden	3	3		1	1	
Harbor School	1	1				
Hawkswood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	0	0		1	1	
Lakeview School	0	0				
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	0	0				
Middlesex County Acad.	2	2				
Midland	0	0		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	2	2				
Nuview Academy	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		2	2	
School for Hidden Intellig.	1	1				
Schroth School	2	2				
Search Day Program	1	1				
UMDNJ	2	2				
Total	47	47		10	10	
*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services						

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85835	ML	2	CST	Ed. Svc. Commission	9/5/2012	10/5/2012
85161	BES	3	Med.	The Children's Hospital	9/5/2012	12/21/2012
78840	MTHS	11	Med.	Roth, Armstrong, Varacallo, Speizer, Drust, Hardt	9/11/2012	10/4/2012
79109	MTMS	6	CST	Schnitzer, Faughnan	9/5/2012	
85157	MTMS	8	CST	Firestine, Van Gorden	9/5/2012	10/8/2012
82377	MTHS	11	Med.	Prof. Education Svc. Inc.	9/24/2012	10/6/2012
80901	MTHS	9	Med.	Olszewski, Price, Granett, Feminella, Ed. Svc. Commission	9/27/2012	
78798	MTHS	10	SUS	Lyons, Morodola	10/1/2012	10/10/2012
78774	MTHS	10	504	Ed. Svc. Commission, Schnitzer, Drust, Romano, Hardt	10/10/2012	
77903	MTHS	11	Med.	Kudrak, Pepe, Wall	10/3/2012	
78585	MTHS	11	Med.	Prof. Education Svc. Inc.	10/2/2012	11/30/2012
78178	MTHS	11	Med.	Simmonds, Hardt, Harris, Drust, Beachum, Rose	10/5/2012	12/9/2012
81034	MTHS	10	SUS	Duane, Mazur, Lyons, Pepe	10/10/2012	11/28/2012
88067	MTHS	10	Med.	Ed. Svc. Commission, Rose, Hardt, Fennessy, Drust, Schnitzer, Morolda	10/10/2012	2/27/2013
85729	OOD	12	CST	Ed. Svc. Commission	10/10/2012	1/14/2013
78140	MTHS	10	504	Snagusky, Drust, Dougherty, Minter, Mazur	10/12/2012	
81071	MTHS	9	SUS	Simmons	10/15/2012	10/19/2012
40454	MTHS	10	SUS	Lyons, Lobello	10/25/2012	11/13/2012
87820	MTHS	9	Med.	Prof. Education Svc. Inc.	11/9/2012	11/30/2012
87717	MTHS	9	Med.	Prof. Education Svc. Inc.	11/14/2012	1/4/2013
85099	MTHS	12	Med.	Vogtman, Ballard, Rose, Beachum	11/14/2012	
32135	MTHS	12	SUS	Speizer, Varacallo	11/27/2012	12/8/2012
83330	MTHS	11	CST	Wall, Lyons, Pepe	11/27/2012	12/10/2012
82377	MTHS	11	CST	Rose, Morolda, MacKenzie, Deedy, Hardt	11/28/2012	12/14/2012
81034	MTHS	10	CST	Toolboom, Duane, Mazur, Lyons, Coccia, Ballard	11/28/2012	2/20/2013
50495	MTHS	12	Med.	Education Inc.	11/27/2012	11/29/2012
81240	MTHS	9	504	Pepe, Feminella, Gold, Hardt, Hoffman	12/4/2012	

83689	BES	4	Med.	Bertini	12/4/2012	1/16/2013
88108	OTS	2	CST	Sadik, Marinelli	12/5/2012	
78137	MTHS	10	Med.	Prof. Education Svc. Inc.	12/5/2012	1/17/2013
86628	MTHS	10	Med.	Ed. Svc. Commission, Weinstein, Lyons, DiMeola, Morolda, Quest	12/7/2012	1/2/2013
85806	MTHS	10	Med.	Lobello, Parker, Wall, MacKenzie, Driscoll	12/10/2012	1/18/2013
50657	MTHS	12	Med.	Fennessy, Kwitkowski	12/10/2012	1/31/2013
85793	MTHS	12	Med.	UMDNJ, Prof. Education Svc. Inc.	12/6/2012	1/3/2013
50495	MTHS	12	Med.	Lighthouse	11/30/2012	12/12/2012
82089	MTMS	7	Med.	Kirchner, Firestine, Consiglio, Muschla, Ostroski	12/19/2012	2/15/2013
86647	MTHS	10	Med.	UMDNJ	12/29/2012	1/11/2013
85914	MTHS	11	SUS	Simmonds, Pepe	1/9/2013	1/23/2013
85959	MTHS	11	SUS	Toolboom	1/9/2013	1/15/2013
81032	MTHS	9	Med.	Prof. Education Svc. Inc.	1/7/2013	1/30/2013
77504	MTHS	12	SUS	Tolboom, Rose	1/11/2013	
78943	MTMS	8	Med.	Weiner	1/7/2013	
78960	MTHS	10	Med.	Prof. Education Svc. Inc.	1/11/2013	2/13/2013
85634	MTHS	12	SUS	Ballard, McDonald, Wall, Simmonds	1/23/2013	
80870	MTHS	9	Med.	Lobello, Weinstein, Drust, Granett, Riggi	1/29/2013	
84339	MTMS	8	Med.	Prof. Education Svc. Inc.	1/17/2013	2/19/2013
82330	MTHS	10	SUS	Mazur	1/24/2013	2/21/2013
88121	BBS	3H	CST	Parent declined		1/23/2012
85936	MTHS	11	SUS	Pepe, Lyons, Mazur, Matt Hardt	1/29/2013	
84165	MTMS	7	Med.	Education Inc.	1/29/2013	
87717	MTHS	9	Med.	GenPysch	1/28/2013	
77917	MTHS	11	Med.	MacKenzie, McDonald, Pepe, Deedy, Wall, Reiff	1/30/2013	
84243	OTS	2	Med.	Chin, Oxford	1/31/2013	
70415	MTHS	12	Med.	Ballard, Tolboom, Hladek, Basile	2/14/2013	
87778	MLS	KH	Med.	Kies	2/14/2013	2/28/2013
86628	MTHS	10	Med.	Prof. Education Svc. Inc.	2/18/2013	
50616	MTHS	12	Med.	Massaro, Deedy, Roth, Morolda, Profaci	2/22/2013	
78764	MTHS	10	SUS	McDonald	3/5/2013	3/12/2013
79120	MTMS	8	Med.	Weiner, Heyl, Corbisiero, Kirchner, Earl	2/26/2013	

85844	MLS	2	Med.	Quinn, Silvers	2/26/2013	
83330	OOD	11	CST	Pepe, Lyons	3/1/2013	
83153	MTHS	9	Med.	Varacallo, Beachum, Fennessy, Chanley, Massaro, Drust	3/1/2013	
80729	MTMS	7	Med.	UMDNJ, Prof. Education Svc. Inc.	3/7/2013	
80782	MTHS	11	Med.	Rose, MacKenzie, Deedy, Basile, Stapenski, Romano	3/13/2013	
88067	MTHS	10	Med.	Drust, Fennessy, M. Hardt, Rose, Morolda	3/13/2013	
81511	MTHS	9	SUS	Valenti	3/15/2013	
81005	MTHS	10	SUS	Price	3/20/2013	
85969	MTHS	11	SUS	Ed. Svc. Commission	3/22/2013	

III. Fire Drills/Security Drills

Applegarth School-----	March 5, 2013
Barclay Brook School -----	March 20, 2013
Brookside School -----	March 5, 2013
Mill Lake School -----	March 21, 2013
Monroe Middle School-----	March 20, 2103
Oak Tree School -----	March 3, 2013
Woodland School -----	March 20, 2013
Monroe High School -----	March 20, 2013

Security Drills

Applegarth School-----	March 20, 2013
Barclay Brook School-----	March 15, 2013
Brookside School -----	March 6, 2013
Mill Lake School -----	March 20, 2013
Monroe Middle School-----	March 20, 2013
Oak Tree School -----	March 21, 2013
Woodland School -----	March 22, 2013
Monroe High School -----	March 19, 2013

IV. Personnel

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. John Devine**, ICS teacher at MTMS effective June 30, 2013.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Robert Longo**, Guidance Counselor at MTMS effective July 1, 2013.
- C. It is recommended that the Board approve an extended medical leave of absence to **Ms. Donna Plichta**, Secretary at the High School, retroactive March 19, 2013 through May 7, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Plichta may be entitled.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Gloria Piatek**, Paraprofessional in the Transportation Department, retroactive March 11, 2013 through March 20, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Piatek may be entitled.
- E. It is recommended that the Board approve an extended medical leave of absence to **Ms. Carol Buhl**, Bus Driver in the Transportation Department, retroactive to April 2, 2013 through April 23, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Buhl may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Eleanor Walker**, Bus Driver in the Transportation Department, retroactive to April 1, 2013 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Walker may be entitled.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Magdalena Fidura**, teacher of grade 1 at Oak Tree School, effective June 12, 2013 through June 30, 2014 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Fidura may be entitled.

- H. It is recommended that the Board approve a maternity leave of absence to **Ms. Janine Levitt** teacher of ICR/grade 3 at Woodland School, effective June 3, 2013 through September 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Levitt may be entitled.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Kristina Petersen**, teacher of Spanish at MTMS, effective June 3, 2013 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Petersen may be entitled.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Irena Stankiewicz**, custodian at Brookside School, retroactive to April 3, 2013 through April 17, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Stankiewicz may be entitled.
- K. It is recommended that the Board approve an unpaid medical leave of absence under FMLA to **Ms. Susan Lederman**, ten month secretary at Applegarth School, effective April 8, 2013 pending further action of the Board. Ms. Lederman's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- L. It is recommended that the Board approve an extended medical leave of absence to **Ms. Lisa McHugh** teacher of Kindergarten at Barclay Brook School, retroactive to April 2, 2013 through April 12, 2013 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McHugh may be entitled.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Theresa Lutz**, MECA Preschool Teacher, effective May 20, 2013 through August 30, 2013. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Lutz is entitled to. Ms. Lutz's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act N.J.S.A. 34:11B-1 et seq., as appropriate.
- N. It is recommended that the Board approve an unpaid leave of absence for **Ms. Nancy DeBella**, paraprofessional at Mill Lake School retroactive to April 15, 2013 through April 29, 2013. Ms. DeBella's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq.

- O. It is recommended that the Board approve an extended medical leave of absence to **Ms. Joyce Sweeney**, Secretary to the Business Administrator, effective April 15, 2013 pending further action of the Board (until follow up re-evaluation on June 7, 2013). It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Sweeney may be entitled.
- P. It is recommended that the Board approve the return to work of **Mr. Frank Morabito**, security at MTMS, effective April 2, 2013.
- Q. It is recommended that the Board approve the following certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Desiree White	HS	Family & Consumer Science	Step 5 MA+30 \$49,434+\$4350	11-140-100-101-000-070	Retroactive to 3/6/13-6/30/13	Modification in step on guide Leave replacement
Margaret Dey	HS	Family Consumer Science	117% of contract	11-140-100-101-000-070	1/30/13-3/22/13	Teaching 1 additional section for medical leave
Susan Krawczyk	HS	Family Consumer Science	117% of contract	11-140-100-101-000-070	1/30/13-3/22/13	Teaching 1 additional section for medical leave
Susan Rosati	HS	Family Consumer Science	117% of contract	11-140-100-101-000-070	1/30/13-3/22/13	Teaching 1 additional section for medical leave
Amanda Docherty	HS	Family Consumer Science	134% of contract	11-140-100-101-000-070	1/30/13-3/22/13	Teaching 2 additional section for medical leave
Melissa Pirigyi	Barclay Brook	Kindergarten	Step 1 \$48,579	11-120-100-101-000-010	3/13/13-4/15/13	Extension Leave replacement
Melissa Gonzalez	District	Social Worker	72% of Step 1 MA \$48,579+\$3450	11-000-219-104-000-093	5/1/13-6/30/13	Leave replacement
Daniel Hoehler	MTMS	Math teacher	Step 1 BA \$48579 pro rated	11-140-100-101-000-080	4/18/13-6/30/13	Leave replacement
Alyssa Faigin	Brookside	Anti-Bullying Specialist	\$1,000 pro rated	11-120-100-101-000-050	4/1/13-6/30/13	Stipend position Leave replacement

R. It is recommended that the Board approve the following non-certificated personnel on the following Step on guide:

Employee	School	Position	Salary Guide	Account No.	Dates	Reason for hire
Laurie Rubin	Brookside	Paraprofessional	\$70 salary adjustment		2/21/12-6/30/13	15 hour credit adjustment
Laura Viani	MTMS	Paraprofessional	Step 1 \$12.50/hr 3.75 hrs/ day	11-213-100-106-000-093	4/18/13-6/30/13	Replacement position
Joseph Nagy	MTMS	Custodian	\$750 boiler license	11-000-262-100-000-080	1/31/13-6/30/13	Salary Adjustment
Nancy Tagliaferro	Business Office	Confidential Secretary to the Business Administrator/ Board Secretary	\$52,500 Pro rated	11-000-251-100-000-095	4/1/13-6/30/13	Leave position

S. It is recommended that the Board approve the following list of substitutes for the 2012-2013 school year:

Certificated

Jyotika Dubey
 Hope Chacara
 Lucinda Toto
 Amanda Duffy
 Andrew Stern
 Jacqueline Jesus
 Nandini Chakraborty
 Jane Curran
 Peter Triolo
 Alyssa Faigin
 Kate Dobromilsky
 Christina Giacomelli
 Laura Lang
 Yelena Levy
 Laura Cipolla

Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher

Non-Certificated

Arienna Joyce
 Samantha Gancz
 Nicole Williams
 Mellisa Voza
 Laura Lang

Paraprofessional
 Paraprofessional
 Avid Tutor
 Secretary
 Paraprofessional

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of requests for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teachers for the 2012-2013 school year.
- D. It is recommended that the Board approve the attached Student Suspension Report for the month of March 2013.
- E. It is recommended that the Board approve the attached 2013-2014 School Calendar.
- F. It is recommended that the Board approve the following out of district student placements:

Student No.	School	Start Date	Tuition rate
81034	Newmark High School	Start date is 4/8/13	At a per diem rate of \$279.79
83330	Woodcliff Academy	Start date is 4/15/13	At a per diem rate of \$217.51

- G. It is recommended that the Board approve the District's Technology Plan for the 2013-2016 school years.
- H. It is recommended that the Board of Education approve the previously submitted Settlement Agreement in the matter entitled Plichta v. Monroe Township Board of Education, et al., New Jersey Superior Court, Law Division, Docket No. MID-L-185-11. The Board President, the Business Administrator/Board Secretary and the Board attorney are hereby authorized and directed to take all necessary steps to implement the aforesaid Settlement Agreement.
- I. It is recommended that the Board approve the re-adoption of the following Policies and Regulations:

Policy 6471	School District Travel
Regulation 6471	School District Travel
Policy 6510	Payroll Authorization
Policy 6520	Payroll Deductions
Policy 6620	Petty Cash
Policy 6650	Scholarship Fund
Regulation 6620	Petty Cash
Policy 6660	Student Activity Fund
Policy 6700	Investments

Policy 6740	Capital Reserve Account
Regulation 6740	Capital Reserve Account
Policy 6810	Financial Objectives
Regulation 6810	Financial Objectives
Policy 6820	Financial Reports
Policy 6830	Audit and Comprehensive Annual Financial Report
Policy 6831	Withholding or Recovering State Aid
Policy 6832	Conditions of Receiving State Aid
Policy 7510	Use of Facilities
Regulation 7510	Use of Facilities

10. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$10,227,295.75 for March 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$59,200.58 for March 2013 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2013, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2013 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 as presented for fiscal year 2012/13. A copy is attached hereto.

E. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES: TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2013/14 Budget.

F. PROFESSIONAL APPOINTMENTS

It is recommended that members of the Board of Education approve Bayada Nurses, 101 Executive Drive, Suite 4, Morristown, NJ 08057 for nursing services to attend an overnight high school trip at a fee of \$1,650.00.

G. LEASE PURCHASE RESOLUTION & EQUIPMENT

It is recommended that the Board of Education adopt the following resolution authorizing Michael C. Gorski, CPA, Business Administrator / Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, N.J.S.A. 18A:18A-42 authorizes the Board of Education of the Township of Monroe (the "Board") to enter into a contract exceeding the fiscal year for the leasing of equipment of every nature and kind; and

WHEREAS, the Board has a need to acquire four fifty-four passenger buses with cameras, two twenty-five passenger vans with cameras and the equipment as described in Schedule A attached hereto (collectively, the "Vehicles and Equipment") for school purposes; and

WHEREAS, the Board desires to acquire the Vehicles and Equipment through State Contract and/or competitive bidding from vendors; and

WHEREAS, the Board desires to obtain financing for the acquisition of the Vehicles and Equipment through competitive bidding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the Superintendent, the Board Secretary and the Board's Bond Counsel to proceed to draft documents and conduct such other activities as are necessary to accomplish (a) the acquisition of the Vehicles and Equipment through State Contract and/or by receipt of bids from vendors and (b) the receipt of bids for financing the acquisition of the Vehicles and Equipment.

Section 2. Upon receipt of bids and the approval of the successful bidder in the event that the Vehicles and Equipment or any portion thereof are acquired through competitive bidding from vendors or at any time after adoption of this resolution in the event that all or a

portion of the Vehicles are acquired through State Contract, the Board hereby directs the Board Secretary to process the necessary purchase orders to acquire the applicable portion of the Vehicles and Equipment in advance of the receipt of bids for financing the acquisition of the Vehicles and Equipment. Such purchase orders shall be expressly subject to the condition that the Board receives and accepts one or more bids for the financing of such Vehicles and Equipment. The award for the financing of the Vehicles and Equipment shall be an encumbrance against the 2013-2014 budget.

Section 3. The Board President and the Board Secretary are hereby authorized and directed to determine all matters in connection with the acquisition and financing of the Vehicles and Equipment not determined by this or subsequent resolution of the Board, as permitted by law.

Section 4. A copy of this resolution shall be placed on file with the Secretary of the Board.

Section 5. The making of and submission to the Executive County Superintendent of the application as required by N.J.A.C. 6A:26-10.1(d) is hereby authorized and approved, and the Board's Bond Counsel, along with other representatives of the Board, are hereby authorized and approved to prepare and submit such application and to represent the Board in matters pertaining thereto.

Section 6. The Board hereby appoints the law firm of McCarter & English, LLP to provide the specialized legal services necessary in connection with the financing of the Vehicles and Equipment. The Secretary of the Board is hereby authorized to cause to be printed any notice required by N.J.S.A. 18A:18A-5(a) (l) in connection with such appointment.

Section 7. This resolution shall take effect immediately

H. RESOLUTION OF MONROE TOWNSHIP BOARD OF EDUCATION
TO ADVERTISE FOR BIDS FOR FOOD SERVICE MANAGEMENT COMPANY

It is recommended that the Board of Education advertise for a food service management company because the existing agreement with Pomptonian Food Service Management expires June 30, 2013. The advertisement shall be consistent with the requirements of the Public School Contracts Law and applicable federal regulations.

NOW, THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary to advertise for bids for a food service management company in accordance with the Public School Contracts Law and the applicable federal regulations; and

BE IT FURTHER RESOLVED that all advertisements shall be published in an official newspaper sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, and in accordance with the terms of N.J.S.A. 18A:18A-21.

Dated: April 17, 2013

I. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of \$15,900 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

J. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2013/14 Budget.

K. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 22, 2012, entitled: “ADOPTION OF THE 2012/13 ANNUAL SCHOOL BUDGET”, members of the Board of Education established the school district travel maximum for the 2012/13 school year at the sum of \$158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2013, \$95,828 has been spent.

L. BID AUTHORIZATION – GARBAGE DISPOSAL SERVICES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for garbage disposal services for the 2013-2014 fiscal year.

M. SUN NATIONAL BANK CENTER

It is recommended that the members of the Board of Education authorize and approve the attached contract with Sun National Bank Center for graduation commencement services.

N. COMCAST BUSINESS COMMUNICATIONS, INC – NETWORK SERVICES

It is recommended that the members of the Board of Education approve Comcast Business Communications, INC to provide network services.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

April 17, 2013
Date

11. BOARD PRESIDENT’S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Student Matters: Residency Hearing
- Personnel: Superintendent's Evaluation update on progress
- Student Matters: Harassment, Intimidation, and Bullying Incidents

Incident No.	Date of Incident	School	Student No.
31	3/19/2013	MTMS	88016, 81756, 80489
32	4/4/2013	MTMS	81966
33	4/4/2013	MTMS	82310, 80484, 80534
34	4/9/2013	HS	85969

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *16. NEXT SCHEDULED - PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, MAY 8, 2013 – 7:00 PM - AT THE HIGH SCHOOL17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

**** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.**

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.