

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Marvin Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Lou Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Ken Chiarella, Vice President
Ms. Amy Antelis

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Mr. Jonathan Kim
Ms. Eneri S. Patel

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 43

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted October 7, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS - NonePRESENTATION – I-PADS

Assistant Superintendent Dr. Gorman gave a two-part presentation as related to I-Pads and the research on usage of mobile technology and its affect on student learning, plan for staff professional learning, and long range plan for the year. Dr. Gorman introduced Bill Seng Jr., Biology teacher at Lenape High School who gave an overview of possibilities available for mobile devices. Dr. Gorman then spoke about information as to how the District is going about securing the I-pads and John, a District tech spoke about “Find My I-Pad” application. The Board asked questions and Dr. Gorman responded appropriately. A link related to the I-pad initiative can be found on the District website.

PUBLIC FORUM

Tom Nothstein – 15 Nathaniel Street asked whether the students could ‘jailbreak’ on the I-pads and its effect on I-find as well as whether there will be an integration between white boards and I-pads. Dr. Gorman responded appropriately. An

Rod Kober – 63 Westboro Lane praised Michael Gorski for the wonderful job he’d done as related to resolving a Whittingham scheduling problem for the new high school auditorium.

Madeline Cashman – 35 Nelson Avenue stated that she has three children and doesn’t want them to have an I-pad. Ms. Cashman expressed a number of concerns as related to the I-pads’ usage capabilities and fees involved.

Renee Hader – 11 Regents Drive stated she felt the I-pad initiative is the most innovative thing the district has ever done.

APPROVAL OF MINUTES

A motion was made by Mr. Kaufman and seconded by Mr. Tessler to approve the minutes for the Public Board of Education Meeting held on July 20, 2011. Motion Carried with Mr. Klein and Mr. Braverman abstaining.

A motion was made by Mr. Kaufman and seconded by Mr. Masters to approve the minutes for the Closed Session Board of Education Meeting held on July 20, 2011. Motion Carried with Mr. Klein and Mr. Braverman abstaining.

SUPERINTENDENT’S REPORT/RECOMMENDATIONS

Dr. Hamilton stated he’d had a meeting with Senator Greenstein in an effort to resolve the tuition issues between Monroe Township and Jamesburg Schools and the need for additional State funding. Next, Dr. Hamilton mentioned the EE4NJ Grant and thanked the Monroe Township Education Association and all the staff for their support. Dr. Hamilton mentioned that he received a Distinguished Award from the NAACP.

EnrollmentOut of District PlacementsHome InstructionFire Drills – All SchoolsLockdowns – All SchoolsPERSONNEL

A motion was made by Mr. Kaufman and seconded by Mr. Braverman that Personnel Items (A - T) be approved by consent roll call. Mr. Masters asked for and received clarification on Item L. Roll Call 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Kaufman and seconded by Mr. Masters that Board Action items (A - I) be approved by consent roll call. Mr. Klein pointed out that there was already \$100 in damages at the new High School. Roll Call – 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Braverman and seconded by Mr. Kaufman that Board Action Items (A - Q) be approved by consent roll call. Roll Call – 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Kolupanowich, Board President stated that there had been a Governance Committee meeting and the following were discussed: the forming of a Budget Advisory Committee for budget development, and the continuing to fight for additional State Aid.

COMMITTEE REPORTSBUILDING & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Masters, Vice Chairperson of the Building & Grounds/Transportation Committee stated the committee had met on October 11th and stated the following were discussed: request to donate a shed for storage, lighting at Brookside, mold removal at Applegarth School, graduation at Sun Bank Arena and not enough parking at the Central Administration Building.

A motion was made by Mr. Masters and seconded by Mr. Leary that the date of graduation be changed and scheduled for Friday, June 22, 2012 at 3:00pm at the Sun Bank Arena. Motion Carried.

PERSONNEL COMMITTEE

Mr. Tessler, Chairperson of the Personnel Committee stated the committee met on October 10, 2011 and that the following were discussed: Central Office reorganization and update of the implementation, the parameters for trained staff available for EE4NJ Grant and a sidebar agreement for AVID coordinators.

CURRICULUM COMMITTEE

Low Kaufman, Chairperson of the Curriculum Committee stated that the committee met earlier in the evening and that the following items were discussed: AVID overview, need for a stipend position which will coordinate the program, new Algebra I textbook, SPARK/First Tee program, NJPASS, and the curriculum to be approved.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Tessler spoke about the weekly podcast and Mr. Klein gave an update on State Aid.

CLOSED SESSION

A motion was made by Mr. Kaufman and seconded by Mr. Leary that members of the Board of Education go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters:	Harassment Intimidation and Bullying Reports
Personnel:	Superintendent's Evaluation

Motion Carried. To closed session at 8:16 p.m. Returned from closed session at 9:40 p.m.

After Closed Session a motion was made by Mr. Tessler and seconded by Mr. Leary to increase Superintendent Dr. Hamilton's salary by two percent. Roll Call 7 – 0 with Mr. Kaufman recusing.

PUBLIC FORUM

Kim Chaves – 2 Horseshoe Court spoke about a personal transportation which was addressed by Mr. Gorski.

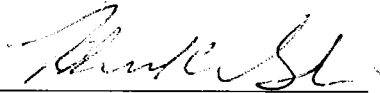
Maria Lepri – 61 Ashmall Avenue spoke about AFLAC and the FSA (Flex Spending Account) that they offer and also act as administrator to the account.

Michele Arminio – 9 Nathaniel Street asked questions related to the Bill Lists and bussing and Mr. Gorski responded appropriately.

ADJOURNMENT

A motion was made by Mr. Leary and seconded by Mr. Klein that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:00 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA
BUSINESS ADMINISTRATOR/BOARD
SECRETARY

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL C. GORSKI
**Business Administrator/
Board Secretary**

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
WEDNESDAY, OCTOBER 12, 2011
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(Recording Board Meetings)**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim
Mr. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted October 7, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS REPORT

6. PRESENTATION – I –PADS7. PUBLIC FORUM *8. APPROVAL OF MINUTES

Public Board of Education Meeting – July 20, 2011

Closed Session Meeting – July 20, 2011

9. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

I. Enrollment

	<u>9/30/11</u>	<u>9/30/10</u>	<u>Difference</u>
Barclay Brook School	449	491	-42
Brookside School	530	681	-151
Mill Lake School	438	667	-229
MTMS	1386	864	+522
Oak Tree	814	822	-8
Woodland School	523	512	+11
Monroe High School	<u>1783</u>	<u>1661</u>	<u>+122</u>
Total Elementary & Secondary	5923	5698	+225

I. (Enrollment cont'd)

School	Monroe			Jamesburg		
	June	Sept.	Difference	June	Sept.	Difference
Academy Learning Center	14	13	Minus 1	1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	0	1	Plus 1			
Childrens Center of Monm.	1	1		1	1	
Collier	1	0	Minus 1			
CPC Upper	4	2	Minus 2	1	0	Minus 1
East Mountain	1	2	Plus 1			
Eden	2	2		1	1	
Ewing High School	1	0	Minus 1			
Harbor School	2	1	Minus 1			
KIVA	0	1	Plus 1	1	0	Minus 1
New Roads Parlin	5	3	Minus 2	1	0	Minus 1
New Roads Somerset	1	1				
Matheny School				1	0	Minus 1
Mary Dobbins School	0	1	Plus 1			
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	2	1	Minus 1			
Middlesex County Acad.	0	1	Plus 1			
Midland	2	1	Minus 1	1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	0	Minus 1
Rugby	1	2	Plus 1	1	0	Minus 1
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	0	Minus 1
UMDNJ	1	1		1	1	
Total	52	48		12	5	

II. Home Instruction

Student	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85904	HS	10	CST	Ed Svc Commission	9/7/2011	
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
				Friedman, C. Pepe,		
84129	HS	10	CST	Kudrak	9/7/2011	9/28/2011
81818	BS	5	Med	Levinson	9/20/2011	
				Ed Svc Commission,		
85836	BS	5	Med	Valville	9/7/2011	
85730	OD	11	CST	Ed Svc Commission	9/7/2011	
86521	HS	11	SUS	Weinstein	9/23/2011	9/26/2011
85930	HS	10	Med	Grimaldi, Morolda	9/7/2011	
83901	WD	3	Med	Ciccarella	9/9/2011	9/26/2011
83089	WD	4	504		9/7/2011	
81564	HS	10	CST	Ed Svc Commission	9/7/2011	
				Sadik, Harduby,		
87233	ML	PS	Med	Chelton	9/7/2011	
84262	OT	5	Med	Princeton House	9/7/2011	

III. Fire Drills/Lock Down Drills

Barclay Brook School ----- September 21, 2011
 Brookside School ----- September 14, 2011
 Mill Lake School ----- September 9, 2011
 Monroe Middle School-----September 7 and 26, 2011
 Oak Tree School ----- September 9, 2011
 Woodland School ----- September 15, 2011
 Monroe High School ----- September 28, 2011

Lockdown

Barclay Brook School-----September 23, 2011
 Brookside School -----September 27, 2011
 Mill Lake School ----- September 26, 2011
 Monroe Middle School-----September 26, 2011
 Oak Tree School ----- September 22, 2011
 Woodland School -----September 23, 2011
 Monroe High School ----- September 26, 2011

IV. Personnel

- A. It is recommended that the Board approve a maternity leave of absence to **Ms. Sonny DeMarco**, teacher of grade 5 at Oak Tree School, for the period from December 9, 2011 through May 10, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. DeMarco's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- B. It is recommended that the Board approve a maternity leave of absence to **Ms. Sue Voza**, teacher of grade 5 at Oak Tree School, for the period from November 28, 2011 through June 30, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Voza's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- C. It is recommended that the Board approve a modification in the date of the maternity leave of absence of **Ms. Dawn Marie Kappus**, Reading Specialist at Oak Tree School for the period from January 17, 2012 through May 18, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Kappus' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- D. It is recommended that the Board approve an extension in the maternity leave of absence of **Ms. Kelly Molitoris**, teacher of grade 2 at Barclay Brook School, effective November 21, 2011 through December 15, 2011 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Molitoris' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.

- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Alison North**, teacher of grade 5 at Woodland School, effective January 3, 2012 through April 6, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. North's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- F. It is recommended that the Board approve an extension in the maternity leave of absence of **Ms. Sarah Ginter**, teacher of grade 1 at Mill Lake School, effective December 9, 2011 through March 5, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Ginter's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Shirley Siniscalchi**, teacher of Spanish at MTHS, for the period beginning November 10, 2011 through February 10, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Siniscalchi's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- H. It is recommended that the Board approve an extended medical leave of absence to **Ms. Linda Collura**, teacher of grade 1 at Barclay Brook School, effective November 1, 2011 through January 2, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Collura may have available.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Lohman**, driver in the Transportation Department, retroactive to September 20, 2011 through October 27, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Lohman may have available.

- J. It is recommended that the Board approve a medical leave of absence to **Ms. Diane Arcaro**, paraprofessional at Brookside School, retroactive to September 12, 2011 through October 25, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Arcaro may have available.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Donna Plichta**, secretary at the High School, effective October 13, 2011 through November 25, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Plichta may have available.
- L. It is recommended that the Board approve the following additional personnel for the school goals committee for the 2011-2012 school year stipend pending MTEA negotiations , account no, 11-401-100-100-000-098:

Oak Tree

Faith Vidolin
Kathleen Majewski
Carmela Iadevaia

- M. It is recommended that the Board approve the recall of the following bus drivers in the transportation department, retroactive to September 1, 2011 through June 30, 2012:

Name	Emp. Began	Step	Hours/Day	Account No.
Sharon Gray	12/08	4	6	11-000-270-160-000-096
Martin Poko	9/08	4	6	11-000-270-160-000-096
Linda Sieczkowski	1/09	4(a)	6	11-000-270-160-000-096
Frederick Stricker	9/08	4	6	11-000-270-160-000-096

- N. It is recommended that the Board approve the following personnel for the Technology Resource position for the 2011-2012 school year at the stipend of \$1182 (account no.

Oak Tree

Sonny DeMarco (eff. 9/1/11-11/30/11)

Mill Lake

Brant Lutska

Barclay Brook

Marisa Leston

Brookside

Kristen Palumbo (50%)

Jaclynn Merlette (50%)

- O. It is recommended that the Board approve the following clubs and advisors at the Monroe Township Middle School for the fall 2011 session at the non instructional rate of \$44.85 per hour (pending enrollment) (account no. 11-401-100-100-000-098):

Book Club (6 th)	Kate Capelli-Wood
Book Club (7 th and 8 th)	Irene Curran
Cheer Club	Dawn Fowler
Director's Chair	Joan Venslavsky
Hip Hop Dance Club	Marie-Lucille Temple
Nail Club	Jessica Consiglio
Sports Club	Matthew Gorham

- P. It is recommended that the Board approve the following clubs and advisors at the Monroe Township Middle School for the fall 2011 session at the instructional rate of \$53.87 per hour (pending enrollment) (account no. 11-401-100-100-000-098):

Acting Club (6 th)	Janet Kaufman
Art Club	Maria Naumik
Chamber Singers	Nina Schmetterer
Industrial Arts	Douglas Glassmacher
Jazz Lab	David Rattner
Jewelry Club	Barbara Shapiro
Movie Maker	Donna Montgomery
Mosaic Club	Jeannine Morse
Musical Play Club (6 th)	Nina Schmetterer
Science Club 6 th	Michael Joffe
Science Club (7 th and 8 th)	Jody Ostroski-Heyl
Scrapbooking Club	Arlene Baum
Set Design	Nicole DiLorenzo
Sewing Club	Michelle Murphy

- Q. It is recommended that the Board of Education approve the following substitute teacher rates effective January 1, 2012:

CERTIFICATION	PER DIEM UP TO 29 DAYS	PER DIEM 30 - 99 DAYS	PER DIEM AFTER 100 DAYS	PER DIEM FULL YEAR
County (less than BA)	\$85	\$85	N/A	N/A
County (BA or higher)	\$90	\$95	N/A	N/A
NJ, CE, CEAS	\$90	\$95	\$150	Step & Guide
Nurses	\$150	\$150	\$150	\$150

R. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Donna Ryfkogel	Accounts Payable Clerk	District	\$36,000 +1,000 base+10 yr longevity \$1,000	11-000-291- 100-000-095	9/12/11- 6/30/12	Correction in end date on contract
Raymond Durski	Security	Middle School	Step 2 \$21.13/hr 8hrs/day	11-000-266- 100-000-080	9/26/11- 6/30/12	Change in start date
Jaime Costanzo	10 month secretary	MTMS	Step 1 10 month secretary guide \$35509 pro rated	11-000-240- 105-000-080	9/26/11-6/30/12	Change in start date
Irene Stankiewicz	Custodian	Brookside School	\$18.74/hr. + 2 nd shift \$.51 premium 8.0/hr day + BS	11-000-262- 100-000-020	9/12/11- 6/30/12	Correction
Philip Piccolo	Custodian	MTMS School	\$18.74/hr. + 2 nd shift \$.51 premium 8.0/hr day	11-000-262- 100-000-080	9/12/11- 6/30/12	Correction
Susan Lederman	Para for After School Basic Skills	Barclay Brook	1 hour per day Step 8 \$16.63/hr	11-230-100- 106-000-093	10/3/11-5/3/12	New position
Joseph Muszel	Free/Reduced Lunch Coordinator	District	\$4595	11-000-251- 100-000-095	2011-2012 school year	Stipend position – annual

Kimberly Barbuto	Spec. Ed. Paraprofessional	Oak Tree	Spec. Ed. Step 3 \$12.13+\$1.00 6.75 hrs per day	11-213-100-106-000-093	9/16/11-6/21/12	Transfer
Lisa Romano	Para – Cafeteria	Brookside	Step 1 \$12.13 2.5 hrs/day	11-000-240-105-000-010	9/22/11-6/21/12	Replacement position
Dorothy Domke	Para – Cafeteria	Brookside	Step 1 \$12.13 2.5 hrs/day	11-000-240-105-000-010	9/22/11-6/21/12	Replacement position
Rosa Pieron	Para – Special Education	MTMS	Step 6 Spec. \$13.53+\$1.00 + \$1.00 toileting	11-214-100-106-000-093	9/7/11-6/21/12	Additional amount for toileting

S. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Shirley Torillo	Before and after school nurse	Middle School	Hourly supplemental \$53.84	2011-2012 school year	11-000-213-100-000-098	New position
Stephen Geller	Teacher of TV Production	MTHS	Step 5 BA \$46,858	Retroactive to 9/26/11-6/30/12	11-140-100-101-000-070	Change in start date
Daniel Lombardi	Teacher of Industrial Arts	MTHS	117% Step 5 MA \$46,858+\$3450	Retroactive to 9/6/11-6/30/12	11-140-100-101-000-070	Received certification
Sarah Pullen	After School Basic Skills	Oak Tree	\$77.56 per session	2011-2012 school year	11-230-100-106-000-093	New position
Katherine Doll	After School Basic Skills	Oak Tree	\$77.56 per session	2011-2012 school year	11-230-100-106-000-093	New position
Kelly Molitoris	After School Basic Skills substitute teacher	Barclay Brook	\$77.56 per session	2011-2012 school year	11-230-100-106-000-093	substitute

Lisa Savino	Grade 2 teacher	Barclay Brook	\$85 day	11/21/11-12/15/11	11-140-100-101-000-020	Extension Leave replacement
Brenda Ogrodnick	After School Basic Skills substitute teacher	Barclay Brook	\$77.56 per session	2011-2012 school year	11-230-100-106-000-093	substitute
Kathleen Czizik	After School Basic Skills substitute teacher	Woodland	\$77.56 per session	2011-2012 school year	11-230-100-106-000-093	substitute
Sandra Villegas	After School Basic Skills substitute teacher	Brookside	\$77.56 per session	2011-2012 school year	11-230-100-106-000-093	substitute
Amandalee Bryant	Grade 1 teacher	Barclay Brook	\$85 day	11/1/11-12/23/11	11-140-100-101-000-020	Extension Leave replacement
Ashley Pepe	IAQ	Barclay Brook	Up to 10 hours per month at the non instructional rate	10/1/11-6/21/12	11-140-100-101-000-020	Stipend position
Angel Decker	Zero Period Band Substitute teacher	Brookside	Non instructional rate 1 hour in morning 5 days per week	2011-2012 school year	11-140-100-101-000-020	Substitute
Antonio Pepe	Teacher of Chemistry	MTHS	117% of contract	9/6/11-6/30/12	11-140-100-101-000-070	Teaching an additional section due to increased enrollment
Diana Basmajian	Teacher of Chemistry	MTHS	117% of contract	9/6/11-6/30/12	11-140-100-101-000-070	Teaching an additional section due to increased enrollment
Traci Rickert	Teacher of Chemistry	MTHS	117% of contract	9/6/11-6/30/12	11-140-100-101-000-070	Teaching an additional section due to increased enrollment

George Pangalos	Teacher of Chemistry	MTHS	117% of contract	9/6/11-6/30/12	11-140-100-101-000-070	Teaching an additional section due to increased enrollment
Dean Quest	Teacher of Chemistry	MTHS	117% of contract	9/6/11-6/30/12	11-140-100-101-000-070	Teaching an additional section due to increased enrollment
Elysa Bifulco	Teacher of Math	MTMS	117% of contract	10/13/11-6/30/12	11-130-100-101-000-080	Teaching an additional section
Caitlin Darragh	Teacher of Grade 5	Woodland	\$85 per day	10/20/11-12/23/11	11-120-100-101-000-030	Maternity leave position

T. It is recommended that the Board approve the following substitutes for the 2011-2012 school year:

Certificated

Caitlin Darragh	Substitute Teacher
Tracey Martini	Substitute Teacher
Corey Douglas	Substitute Teacher
Reema Pandoh	Substitute Teacher
Reem Gomez	Substitute Teacher

V. Board Action

- A. **Violence, Vandalism, and Substance Abuse** In accordance with N.J.S.A. 18A:17-46, the Annual District Report and the Incident Listing for Violence, Vandalism, and Substance Abuse is being presented for public review.
- B. It is recommended that the Board approve the revisions to the 2011 Memorandum of Agreement between Education and Law Enforcement Officials.
- C. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- D. It is recommended that the Board approve the attached list of request for Field Trips.
- E. It is recommended that the Board approve the attached list of Student Teacher Placements.

F. It is recommended that the Board approve the attached list of Student Suspensions for the month of September 2011.

G. It is recommended that the Board approve the following student and placement:

Student No.	School	Per Diem Rate	Dates
50402	The Rugby School	\$320.73	9/26/11
77897	East Mountain School	\$328.69	9/19/11
84129	East Mountain School	\$328.69	9/29/11

H. It is recommended that the Board approve the submission of proposal for the IDEA FUNDS for fiscal year the 2012:

IDEA B – Basic \$947,779.00

IDEA B – Preschool \$ 43,933.00

I. **2011-2012 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/11 through 9/30/11 --- \$100.00

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
9/22/11	MTHS	Damage to Property	\$100.00
9/15/11	Woodland	Harassment, Intimidation Or bullying	
9/20/11	MTHS	Harassment, Intimidation Or bullying	

10. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$12,388,164.29 for September 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$3,372,112.85 for September 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$117,576.63 for September 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the September 2011 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #3

It is recommended that members of the Board of Education approve Transfer #3 as presented for fiscal year 2011/12. A copy is attached hereto.

F. CAPITAL RESERVE ACCOUNT MAXIMUM AMOUNT

It is recommended that members of the Board of Education approve the Annual Report Maximum Capital Reserve Statement as follows:

The Monroe Township Board of Education School District has 124 projects identified in its Five Year Long Range Facility Plan that have not yet been initiated or advanced. The 124 projects have an estimated total cost over the five-year period of \$7,997,358.

It is estimated that the district may be eligible for state debt service or EDA grant funds for these projects in the amount of \$1,950,132. Accordingly, the estimated local share of these projects is \$6,047,226.

The Local share amount of \$6,047,226 represents the maximum amount the Monroe Township Board of Education School District may deposit in its capital reserve fund for the 2011/12 school year.

CERTIFICATION:

Dr. Kenneth R. Hamilton, Superintendent of Schools

Mr. Michael C. Gorski CPA, Business Administrator

G. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN (CMP) AND ANNUAL MAINTENANCE BUDGET (M1)

It is recommended that members of the Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M1) for the Monroe Township School District in compliance with Department of Education requirements.

H. SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve all grant applications 2011/12 and accept 2011/2012 funds for the following special revenue programs:

Title I, Part A: Improving Basic Programs Operated by Local Education Agencies;

Title II, Part A: Teacher and Principal Training and Recruiting Fund;

Title III,: Grants and sub-grants for English Language Acquisition and Language;

IDEA Part B/Basic in the amount of \$947,779;

IDEA Part B/Pre-School in the amount of \$43,933;

Safety Grant;

Impact Grant;

Excellent Educators for NNJ

Please refer to attached for supplemental information.

I. BENECARD - #6 AMENDMENT TO MANAGEMENT SERVICES AGREEMENT - BENECARD SERVICES, INC.

It is recommended that members of the Board of Education approve the attached “SIXTH AMENDMENT TO AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES” between the Monroe Township Board of Education and Benecard Services, Inc.

J. BENECARD - #7 AMENDMENT TO MANAGEMENT SERVICES AGREEMENT - BENECARD SERVICES, INC.

It is recommended that members of the Board of Education approve the attached “SEVENTH AMENDMENT TO AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES” between the Monroe Township Board of Education and Benecard Services, Inc.

K. BID REJECTION

It is recommended that the Board of Education, in accordance with the bidding documents for the bids having been due on August 17, 2011, reject all bids received on August 17, 2011 as to all items bid pursuant to the Supplemental Technology Supplies procurement by reason of no bids having been received for the 10” Industrial Cabinet Saw and the consequent impracticality of awarding contracts for accessories for a unit for which no bids were received. It is further recommended that the Board of Education abandon the solicitation of bids in the Supplemental Technology Supplies procurement received on August 17, 2011 and procure said goods on the basis of quotations in accordance with N.J.S.A. 18A:18A-3, as the aggregate cost of these items is estimated to be under the bid threshold. The Superintendent of Schools, the Business Administrator/Board Secretary, and the Board Attorney, acting on the Board’s behalf, are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

L. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Meridian Pediatrics Associates, PC for neurological evaluations at the fee of \$175.00 per evaluation for the 2011-2012 school year.

2. It is recommended that members of the Board of Education approve Brookfield Schools to provide home instruction for our students who are hospitalized at The Castle Program @ Virtua (Camden), The Underwood program (Woodbury), the for KEEPS program at St. Peter’s (New Brunswick) and the YES program at Lakeland at a rate of \$53.87 per hour.

M. SAINT BARNABAS

It is recommended that members of the Board of Education approve the attached agreement between the Monroe Township Board of Education and Saint Barnabas Management Services to provide the Employee Assistance Program Plan. Please refer to attachment for supplemental information.

N. AGREEMENT

It is recommended that members of the Board of Education acknowledge receipt of and approve the enclosed agreement between Rams Associates, LP d/b/a Wall Sports Arena (Lessor) and Monroe Township Board of Education (Lessee) which covers use of the Wall Sports Arena as related to activities regarding the High School Ice Hockey Team.

O. NJ ARM ASSET & REBATE MANAGEMENT PROGRAM

It is recommended that members of the Board of Education accept and acknowledge the arbitrage rebate reports prepared for by PFM Asset & Rebate Management Program for the School District Bond Series 2004, Bond Series 2006, and Bond Series 2008, whereas, no liabilities existed as of June 30, 2011 subsequent to the payment and satisfaction of the 2006 Bond Series liability of \$158,965.13 paid to the Internal Revenue Service by its due date of June 6, 2011.

P. ACCOUNT SIGNATORIES

It is recommended that members of the Board of Education authorize Eric Platt, Robert Goodall and James Cernansky as signatories on the following Wells Fargo bank accounts; Monroe Township High School Activities Fund, Monroe Township High School Student Activities – School Store Account, and Monroe Township High School Store Sales Tax Account.

Q. CHECKS ACCEPTANCE

It is recommended that members of the Board of Education acknowledge receipt of and acceptance of two check contributions; one in the amount of \$6,400. from the First Tee Foundation and one in the amount of \$15,000 from the Sparks Program. These checks were presented to help support expansion of programs and services provided for Physical Education and golf programs.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI

OCTOBER 12, 2011

Prepared by

Meeting Date

11. BOARD PRESIDENT’S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment Intimidation and Bullying Reports

Personnel Matters: Superintendent’s Evaluation

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

15. PUBLIC FORUM *

16. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING
WEDNESDAY, NOVEMBER 16, 2011 – 7:00 PM - AT THE HIGH SCHOOL

17. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.