

The meeting was called to order by Board President Kathy Kolupanowich at 6:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President  
Mr. Ken Chiarella, Vice President  
Ms. Amy Antelis  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Mr. Lou Masters  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Eneri S. Patel

STUDENT BOARD MEMBERS ABSENT

Mr. Jonathan Kim

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary  
Dr. Jeff Gorman, Assistant Superintendent of Schools

STAFF ABSENT

None

MEMBERS OF THE PUBLIC – 66

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 13, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

### STUDENT BOARD MEMBERS REPORTS

Ms. Patel spoke about the following events at the High School: DECA Regional Competition, Winter Dinner Program and College Planning Night.

### PUBLIC FORUM\*

Chrissy Skurbe – 8 Seminole Court asked if the Governor had signed the bill that would give school boards the right to vote to eliminate the vote for budget if under cap and to move candidates' election to November and if so, if the board planned to take this into consideration. Mr. Gorski responded that the Governor did sign the bill and that a resolution to do so would take place later in the meeting. Ms. Skurbe stated that as a concerned taxpayer she feels the community has the right to vote on the budget.

### CLOSED SESSION – RESOLUTION

A motion was made by Mr. Kaufman and seconded by Mr. Tessler that members of the Board of Education go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel - Interviews for Barclay Brook Principal  
Personnel – Employee No. 2966

#### Student Matters: Harassment, Intimidation and Bullying Incidents

80	12/9/2011	OT	81765
81	12/16/2011	MTMS	80729
82	12/21/2011	BS	81218
83	12/21/2011	HS	80788
84	12/21/2011	HS	85107
85	12/23/2011	MTMS	80541
86	11/22/2011	MTMS	881370, 78441
87	1/10/2012	Oak Tree	82021
88	1/11/2012	Woodland	85060
89	1/11/2012	Oak Tree	84262

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried. To closed session at 6:08 p.m.. Returned from closed session at 8:12 p.m.

A motion was made by Mr. Leary and seconded by Mr. Kaufman to approve the following resolution eliminating the vote on the Annual Budget. Roll Call - 6 - 3. Yeses – Ms. Antelis, Ms. Faraone, Mr. Kaufman, Mr. Leary, Mr. Tessler, Ms. Kolupanowich; Noes – Mr. Chiarella, Mr. Klein, Mr. Masters; Absent – Mr. Braverman. Motion Carried

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF EDUCATION

WHEREAS, Public Law 2012, Chapter \_\_\_ (Senate Bill S3148; Assembly Bill A4394) authorizes a local board of education to adopt a resolution to move the annual school election for school board members to November during the regular general election; and

WHEREAS, the above legislation provides that if a board of education’s annual school election is moved to November, voter approval shall not be required for the board of education’s base budget, which is a budget with a proposed tax levy that does not exceed its tax levy cap; and

WHEREAS, the above legislation provides that if a board of education’s annual school election is moved to November, voter approval shall be required for any proposal for additional funds above the school district’s tax levy cap; and

WHEREAS, the Monroe Township Board of Education (sometimes “Board”) has determined that the statutory restrictions on the local levy tax increase for annual school appropriations is appropriate and sufficient to control and maintain a thorough and efficient education for the children of Monroe Township; and

WHEREAS, the Board, consistent with the budgetary requirements noted above, believes that dispensing with annual school budget votes will save taxpayer dollars and further the public interest; and

WHEREAS, the Board believes that school board member elections in November will attract a far greater number of voters than typically vote in April elections; and

WHEREAS, the Board believes that the elimination of the vote on the school budget and the movement of board member elections to November is in the best interest of the Monroe Township community; and

WHEREAS, the Board understands that this decision shall remain in effect for a minimum of four years pursuant to Section 1 of the aforementioned Public Law.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby determines that the election of school board members shall take place at the annual general election in November 2012; and

BE IT FURTHER RESOLVED, that the Monroe Township Board of Education hereby eliminates the vote on its annual school budget which shall be within the statutory cap and become effective for the 2012-2013 budget.

Dated: January 18, 2012

### APPROVAL OF MINUTES

A motion was made by Mr. Masters and seconded by Mr. Chiarella to approve the minutes for the Public Board of Education Meeting held on October 12, 2011. Motion Carried with Ms. Antelis abstaining.

A motion was made by Mr. Kaufman and seconded by Mr. Klein to approve the minutes for the Closed Session Board of Education Meeting held on October 12, 2011. Motion Carried with Ms. Antelis and Mr. Kaufman abstaining.

A motion was made by Mr. Tessler and seconded by Ms. Antelis to approve the minutes for the Public Board of Education Meeting held on November 16, 2011. Motion Carried with Ms. Faraone abstaining.

A motion was made by Ms. Antelis and seconded by Mr. Tessler to approve the minutes for the Closed Session Board of Education Meeting held on November 16, 2011. Motion Carried with Ms. Faraone abstaining.

### SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton thanked all who sent cards and fruit baskets to him during his recent recovery from surgery. Dr. Hamilton asked Mr. Gorski to give an update as to the status of Applegarth School renovations. Mr. Gorski stated that the EPA has issued all permits necessary for asbestos removal and that four of eight classrooms have been completed, that two firms are monitoring the air quality at all times, that painting is in progress, lockers have been removed and will soon be starting on science labs. Additionally, he stated that permits are being obtained from the Township for lighting and that grants from JCP&L are being investigated as well, estimates will be gotten for painting the outside of the building, Ross Haber & Associates will be doing a demographics study, and that Design Ideas Group has done the educational specifications for the school as related to facility needs. Mr. Gorski then read a letter from Dr. Samuel Stewart, Middlesex County Executive Superintendent of Schools following his recent walk through of Applegarth. A copy of the letter is attached to the official set of minutes.

#### Enrollment

#### Out of District Placements

#### Home Instruction

#### Fire Drills – All Schools

#### Lockdowns – All Schools

### PERSONNEL

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Personnel Items (A – R) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

A motion was made by Ms. Antelis and seconded by Mr. Tessler that Item S be added that the Board approve Erinn Mahoney as principal of Barclay Brook School at a salary of \$106,511.46 effective February 1, 2012. Roll Call – 9 – 0. Motion Carried.

A motion was made by Ms. Antelis and seconded by Mr. Klein that Item T be added and the Board approve the transfer of Dennis Ventrello as principal of Applegarth School at his current salary of \$148,109.10 plus longevity effective April 1, 2012 through June 30, 2012. Roll Call – 9 – 0. Motion Carried.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Klein that Board Action items (A – L) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent’s Report is attached to the official set of minutes.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Item M be added and the Board approve the 2011-2012 school calendar be revised to include half day sessions on Wednesday, February 8, 2012, Thursday, February 9, 2012, Wednesday February 15, 2012 and Thursday, February 16, 2012 in order to provide inservice training for district teachers for the Excellent Educators for New Jersey Pilot Program for Teacher Effectiveness Evaluation System. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative

A motion was made by Mr. Masters and seconded by Mr. Chiarella that Item N be added and the Board authorize the Superintendent of Schools and the School Business Administrator/Board Secretary to explore the creation of an in house employee child care center. Mr. Chiarella stated he thinks it’s an excellent idea and Mr. Klein stated that his daughter’s district has this and it cut her child care expense from \$1,200 to \$600. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative

A motion was made by Mr. Masters and seconded by Mr. Chiarella that Item O be added and the Board authorize the Superintendent of Schools and the School Business Administrator/Board Secretary to explore the creation of an in house before school/after school child care program. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

A motion was made by Mr. Kaufman and seconded by Mr. Chiarella that Board Action Items (A – P excluding items F and G) be approved by consent roll call. Mr. Masters asked for an explanation of Items O and P and Mr. Gorski explained it was related to refunding of the High School bonds in the amount of \$62,849,000 which will save the District between 2 million and 2.5 million dollars over the term of the bonds. Roll Call – 9 – 0 - Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT’S REPORT

Ms. Kolupanowich, Board President stated that on Thursday, January 12<sup>th</sup> Representative of the 12<sup>th</sup> District, Rush Holt, Susan Hildreth, director of the Institute of Museum and Library Services in Washington, D.C., and several other guests visited Oak Tree Elementary Library. The purpose of the visit was to promote his plans to introduce and promote the Strengthening Kids’ Interest in Learning and Libraries (SKILLs) Act which will include provisions to support school libraries in their efforts to acquire funding support and grants. Next, Ms. Kolupanowich stated that Monroe is one of nine districts chosen for the EE4 NJ Grant whose purpose is to develop a pilot program for fair and equitable evaluations for new teachers. Finally, Ms. Kolupanowich congratulated Board Member Ken Chiarella and his wife Racquel on the birth of their daughter Mary.

## COMMITTEE REPORTS

### BUILDING & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Building & Grounds/Transportation Committee stated the committee had met on January 17th and the following items were discussed: update of Applegarth renovations, Barclay Brook TCU lease extensions options, exploration of both an employee child care center and an in-house before and after school care (BASC) program.

### CURRICULUM COMMITTEE

Low Kaufman, Chairperson of the Curriculum Committee stated the Committee met earlier in the evening and the following items were discussed: Chemical Hygiene Plan was presented by Supervisor Bonnie Burke, a new web-based locker system was presented by the Director of Information Systems Reggie Washington and Pam Garcia gave a follow-up as related to World Languages for grades one and two through use of TCNJ student teachers.

### OTHER BOARD OF EDUCATION BUSINESS

Lou Masters asked if policy changes could be published between first and second readings so that changes proposed can be easily determined. Dr. Hamilton responded it can be done.

### PUBLIC FORUM

A group of eleven Monroe Township High School seniors spoke during the Public Forum expressing their concerns as related to AP courses and scheduling. They expressed concern that our District is not as competitive as West Windsor or East Brunswick in the amount students being accepted at Ivy League Schools and stated they feel part of the reason is both the amount of AP courses being offered and scheduling issues that prevent them from taking all the AP classes they would like to take. The students were: Arjav Raol, Aditya Patel, Sammy Othman, Leon Thanikal, Jonathan Du, Steven Ignarra, Sayan Roychowdhury, Arthi Suresh, Bhavana Kadiyala, Pawel Szczurko and Nish Patel. Haarika Reddy was unable to attend the meeting.

Board Member Mr. Leary stated that perhaps the students should consider applying to going to a Vo-Tech school.

Board Member Ms. Faraone stated she was very impressed and proud of the students

Board Member Mr. Klein stated more scheduling of more AP courses.

Bob Roche – 18 Muirfield Boulevard stated he was impressed with the students. Then he asked if the term of bond refunding will be the same as the original bonds.

Doug Poye – Tamarack Road handed out Educational Spending Guides to the Board Members. He asked several questions that he hopes to get answers for at next month's Board meeting. Next Mr. Poye asked about obtaining information related to new policies prior to the Board approving them and Dr. Hamilton responded that the policies are placed on the website prior to the Policy Committee meeting and can be reviewed there. Finally, Mr. Poye asked for clarification on Business Administrator's Report Items L, M & N and Mr. Gorski explained these items.

Jody Desai, 2 Northwind Court thanked the students for their contribution and then congratulated and gave her support of Mr. Ventrello on his transfer to Principal of Applegarth School. Then she stated she doesn't feel that Applegarth School should open in the Fall and questioned the class size for Applegarth and Oak Tree schools and Dr. Hamilton responded as related to enrollment numbers for Applegarth.

Eric Offenbergs – 48 Eddington Lane commended the Board on staying under the 2% cap and asked if anything over the cap or a second question has to go to vote and Dr. Hamilton and Ms. Kolupanowich responded that it would have to go to vote if over the 2% cap or if it were a second question. Next Mr. Offenbergs asked if full day kindergarten was still under consideration and Dr. Hamilton responded that it is not.

Bob Roche – 18 Muirfield Boulevard asked if the budget cycle for 2012-2013 going to be the same as in previous years and Mr. Gorski responded that it would continue to be the same.

Karen Rapp – 44 Eldorado Way asked if it is known what is going to be happening with bussing to Applegarth and Dr. Hamilton stated there will be a meeting with the transportation department to develop that plan and what impact it would have on that route. Next, Ms. Rapp asked what will be happening with the classrooms that would be moved from Oak Tree to Applegarth and Dr. Hamilton responded that with the anticipated children coming into Oak Tree there won't be a lot of empty classrooms and it will afford the opportunity to restore art and music classrooms. Finally, Ms. Rapp asked if the classroom size will be affected and Dr. Hamilton responded not at this time.

Corrine Masters – 9 Makayla Court asked if the self contained special education classroom currently at Oak Tree would be moving to Applegarth and Dr. Hamilton responded that special education enrollment has not yet been reviewed. Next, Ms. Masters asked what will happen regarding world languages for grades one and two and Dr. Hamilton stated that the parameters of the grant is not yet known. Then Ms. Masters asked what will happen to those children entering grade three next year and Dr. Hamilton responded that they will be using the Rosetta Stone program.

Dennis Ventrello – thanked the Board President, the Board and Superintendent for their support to his appointment to Principal of Applegarth Elementary School. Next Mr. Ventrello stated that establishing a new school is very exciting and spoke about the transition; the challenges and rewards.

Chrissy Skurbe – 8 Seminole Court stated that Mr. Ventrello will be missed at Oak Tree and also asked about class sizes.

#### ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Ms. Antelis that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:58 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA  
BUSINESS ADMINISTRATOR/BOARD SECRETARY

The meeting was called to order by Board President Kathy Kolupanowich at 6:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President  
Mr. Ken Chiarella, Vice President  
Ms. Amy Antelis  
Mr. Marvin Braverman  
Mr. Lew Kaufman  
Mr. John Leary  
Mr. Lou Masters  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Mark Klein

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Mr. Jonathan Kim  
Ms. Eneri S. Patel

STUDENT BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary  
Dr. Jeff Gorman, Assistant Superintendent of Schools

STAFF ABSENT

None

MEMBERS OF THE PUBLIC – 53

MONROE TOWNSHIP BOARD OF EDUCATION  
423 Buckelew Avenue  
Monroe Township, New Jersey 08831  
(732) 521-1500  
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA  
Business Administrator/  
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA  
PUBLIC MEETING  
WEDNESDAY – JANUARY 18, 2012  
6:00 P.M.  
HIGH SCHOOL

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(RECORDING BOARD MEETINGS)\*\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President  
Mr. Ken Chiarella, Board Vice President  
Ms. Amy Antelis  
Mr. Marvin I. Braverman  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Mr. Lou Masters  
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim  
Ms. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 13, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PUBLIC FORUM\*

7. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel - Interviews for Barclay Brook Principal  
Personnel – Employee No. 2966

Student Matters: Harassment, Intimidation and Bullying Incidents

80	12/9/2011	OT	81765
81	12/16/2011	MTMS	80729
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88	1/11/2012	Woodland	85060
89	1/11/2012	Oak Tree	84262

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

- 8. APPROVAL OF MINUTES  
 Public Meeting October 12 2011  
 Closed Session October 12, 2011  
 Public Meeting November 16 2011  
 Closed Session November 16, 2011

9. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

I. ENROLLMENT

	<u>12/31/11</u>	<u>11/30/11</u>	<u>Difference</u>	<u>12/31/10</u>	<u>Difference</u>
Barclay Brook School	451	449	+2	489	-38
Brookside School	530	530	0	680	-150
Mill Lake School	437	438	-1	666	-229
MTMS	1388	1386	+2	863	+525
Oak Tree	818	818	0	830	-12
Woodland School	520	521	-1	512	+8
Monroe High School	<u>1761</u>	<u>1762(revised)</u>	<u>-1</u>	<u>1661</u>	<u>+100</u>
<b>Total Elementary &amp; Secondary</b>	<b>5905</b>	<b>5904</b>	<b>+1</b>	<b>5701</b>	<b>+204</b>

## I. ENROLLMENT (CONT'D)

<b><u>School</u></b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b><u>Nov.</u></b>	<b><u>Dec.</u></b>	<b><u>Difference</u></b>	<b><u>Nov.</u></b>	<b><u>Dec.</u></b>	<b><u>Difference</u></b>
Academy Learning Center	13	13		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	2	2				
East Mountain	0	0				
Eden	2	2		1	1	
Harbor School	1	1				
KIVA	1	1				
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mary Dobbins School	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	1				
Middlesex County Acad.	1	1		0	1	Plus 1
Midland	1	1		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	3	3				
School for Hidden Intellig.	1	1				
Schroth School	1	1				
UMDNJ	1	1		2	2	
<b>Total</b>	<b>48</b>	<b>48</b>		<b>6</b>	<b>7</b>	

## II. HOME INSTRUCTION

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
85904	HS	10	CST	Ed Svc Commission	9/7/2011	10/31/2011
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
81818	BS	5	Med	Levinson	9/20/2011	11/1/2011
85930	HS	10	Med	Grimaldi, Morolda	9/7/2011	
83089	WD	4	504	Merlette	9/7/2011	
81564	HS	10	CST	Ed Svc Commission	9/7/2011	10/27/2011
87233	ML	PS	Med	Sadik, Harduby, Chelton	9/7/2011	12/5/2011
84262	OT	5	Med	Princeton House	9/7/2011	10/26/2011
78615	MS	8	Med	Consiglio, Barclay, Pace, Dawson	9/27/2011	
82564	OD	12	CST	Ed Svc Commission	9/23/2011	
79109	WD	5	Med	Faughnan, Brunotte, Trent	9/26/2011	
78138	MS	8	Med	Magee, Bill, Ostroski, Friedman, C. Pepe, Kudrak	10/6/2011	11/2/2011
84129	HS	10	CST	Profaci, Pepe, Hardt, Simmonds	10/20/2011	11/11/2011
85758	HS	9	CST	Pepe	10/26/2011	
85949	HS	10	Sus	Professional Ed Svc. Inc	11/9/2011	12/5/2011
85075	HS	12	Med	Winther	11/2/2011	
86528	OT	4	Med	Quindes	11/8/2011	
85153	HS	11	CST		11/30/2011	
78690	HS	9	SUS		11/22/2011	
87332	HS	10	CST	Ongaro, simmonds	11/18/2011	
77902	HS	10	SUS			
70321	HS	12	SUS			
85628	HS	9	SUS	Ongaro	12/13/2011	12/14/2011

## III. FIRE/LOCKDOWN DRILLS

Barclay Brook School ----- December 13, 2011  
 Brookside School ----- December 14, 2011  
 Mill Lake School ----- December 14, 2011  
 Monroe Middle School-----December 14, 2011  
 Oak Tree School ----- December 20, 2011  
 Woodland School ----- December 5, 2011  
 Monroe High School ----- December 16, 2011

**Lockdown**

Barclay Brook School-----December 15, 2011  
 Brookside School -----December 19, 2011  
 Mill Lake School -----December 23, 2011  
 Monroe Middle School-----December 9, 2011  
 Oak Tree School ----- December 14, 2011  
 Woodland School -----December 19, 2011  
 Monroe High School ----- December 20, 2011

## IV. PERSONNEL

- A. It is recommended that the Board accept the resignation of **Mr. Brian Latwis**, Coordinator of Special Education/Special Education teacher, Key Club Advisor and Head Bowling Coach at the High School, effective January 20, 2012.
- B. It is recommended that the Board approve a maternity leave of absence to **Ms. Patricia Lewis**, teacher of Special Education at MTMS, for the period from March 23, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Lewis' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- C. It is recommended that the Board approve a maternity leave of absence to **Ms. Sharon Palazzo**, teacher of Special Education at Oak Tree, for the period from April 16, 2012 through January 7, 2013, in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Palazzo's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Deanna Dale**, Business Teacher at MTHS, retroactive to December 12, 2011 through December 23, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Dale may have available.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Kathleen Czizik**, teacher of grade 3 at Woodland School, retroactive to December 12, 2011 through December 23, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Czizik may have available.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Diane Arcaro**, paraprofessional at Brookside School, effective January 3, 2012 pending further action of the Board (approximately March 27, 2012). It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Arcaro may have available.
- G. It is recommended that the Board approve a medical leave of absence to **Mr. Michael O'Leary**, driver in the Transportation Department, effective January 12, 2012 pending further action of the Board (approximately until January 26, 2012 or when the physician releases him). It is further recommended that this leave shall be without pay except to the extent of any sick days Mr. O'Leary may have available.

- H. It is recommended that the Board approve an extended medical leave of absence to **Ms. Joan Fiumefreddo**, secretary at the High School, retroactive to December 23, 2011 through February 13, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Fiumefreddo may have available.
- I. It is recommended that the Board approve an extended medical leave of absence to **Ms. Stacey Weinstein**, math teacher at the High School, retroactive to December 19, 2011 through January 25, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Weinstein may have available.
- J. It is recommended that the Board approve an extended medical leave of absence to **Mr. Chester McNeil**, security guard at MTHS, effective January 3, 2012 through February 10, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days Mr. McNeil may have available.
- K. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Shirley Siniscalchi**, teacher of Spanish at MTMS, effective February 13, 2012 through March 31, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. Ms. Siniscalchi's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq., as appropriate.
- L. It is recommended that the Board approve a return to work of **Mr. Wayne Modzelewski**, head mechanic in the Transportation Department, retroactive to January 3, 2012.
- M. As unanimously recommended by the Personnel Committee on January 9, 2012, it is hereby recommended that members of the Monroe Township Board of Education revise the 7/1/11 through 6/30/12 appointment of Mr. Gerald Tague as Director of Facilities to include the responsibilities of Project Director for the Applegarth School renovations at an unchanged base salary of \$162,360 excluding longevity.
- N. It is recommended that the Board approve the following personnel for the Middle School play on March 22, 23, and 24, 2012 at a stipend of \$600.00:

Martin Griffin	percussion
James Capes	bass
Alfred Hadinger	tuba
Dave Rattner	bass trombone
Yale Snyder	percussion
Janet Kaufman	flute
Samuel Schneider	french horn
Theresa Anthony	back stage

- O. It is recommended that the Board approve the following corrections from the December 14, 2011 Board meeting:

<b>Employee</b>	<b>Approved As on 12/18/11</b>	<b>Should Read</b>
Amandalee Bryant	approved teacher at MTMS	should be Oak Tree
Tim Nally	approved at 110%	should be 100% of contract
Brant Lutska	approved at 107%	should be 100% of contract
Wendy Cerbie	Special Ed Para	should include \$1.00 for toileting
Eve Solow	25 years longevity	should read 30 years eff. 5/2012
Terri Gross	15 years longevity	should read 20 years
Joseph Vena	3 <sup>rd</sup> shift+BS+15 longevity	should read 3 <sup>rd</sup> shift only
Larga Greene	Maintenance -approved 2 <sup>nd</sup> shift	should be 1 <sup>st</sup> shift
Jennifer Chase	100% National Honor Society	should read 50% advisor
Nancy Sarles	MTMS	should read MTMS Spanish
Melissa Lordi	MTMS	should read MTMS Math
Katie Lederman	MTMS	should read MTMS LAP
Charlene Albrecht	grade 6	should read LAP
Chris Sidler	grade 6	should read Social Studies
Jody Ostroski/Heyl	grade 6	should read Science
Stacy Levier	grade 6	should read Math
Melanie Rheume	grade 4 Woodland	Step 9 BA (previously omitted)
Amanda Koekemoer	approved Step 3 BA	should read Step 4 BA
Agnes Carney	omitted	Step 4 6 hours
Suzanne Giglio	omitted	Step 3 6 hours
Nancy DeBella		15 years longevity

- P. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

<b>Employee</b>	<b>Position</b>	<b>School</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
Michael Cousins	Special Education teacher	HS	Step 2 BA \$47,433 prorated	11-213-100-101-000-093	1/23/12-6/30/12	Resignation Replacement
Deborah DeBoer	Special Education Coordinator	MTHS	\$7582 pro rated	11-140-100-101-000-070	1/23/12-6/30/12	Resignation replacement
Heather Berger	Teacher of Language Arts - Leave replacement	MTMS	Step 1 BA \$47,278 prorated	11-130-100-101-000-080	2/1/12-3/30/12	Leave replacement
Cynthia Levy	Reading Specialist – Leave replacement	Oak Tree	Step 3 MA \$47,633+ \$3450 prorated	11-120-100-101-000-060	(pending receipt of fingerprints) – 1/19/12-	Leave replacement

					5/24/12	
Maria Carrion	Teacher of Spanish	MTMS	Step 4 BA+15 \$47,883 +\$1750 prorated	11-130-100- 101-000-080	Pending receipt of fingerprints – immediately through 3/30/12	Leave replacement
Lisa Savino	Teacher gr. 1	Barclay Brook	Step 3 MA \$47,633+\$3450 prorated	11-120-100- 101-000-010	1/19/12- 6/30/12	Leave replacement
Susan Rosati	Family Consumer Science	MTHS	117% of contract	11-140-100- 101-000-070	1/19/12- 2/29/12	Extended Leave replacement additional section
Jill Kalyankar	Family Consumer Science	MTHS	117% of contract	11-140-100- 101-000-070	1/19/12- 2/29/12	Extended Leave replacement additional section
Pamela Valvano	Family Consumer Science	MTHS	117% of contract	11-140-100- 101-000-070	1/19/12- 2/29/12	Extended Leave replacement additional section
Amanda Docherty	Family Consumer Science	MTHS	117% of contract	11-140-100- 101-000-070	1/19/12- 2/29/12	Extended Leave replacement additional section
Margaret Dey	Family Consumer Science	MTHS	117% of contract	11-140-100- 101-000-070	1/19/12- 2/29/12	Extended Leave replacement additional section
Nicolette Hommer	Teacher of Math	MTHS	117% of contract	11-140-100- 101-000-070	12/19/11- 1/25/12	Extended Leave replacement additional section
Jaclyn Varacallo	Teacher of Math	MTHS	117% of contract	11-140-100- 101-000-070	12/19/11- 1/25/12	Extended Leave replacement additional section
Kathleen Dougherty	Teacher of Math	MTHS	117% of contract	11-140-100- 101-000-070	12/19/11- 1/25/12	Extended Leave replacement additional section

Michael Wall	Teacher of Math	MTHS	117% of contract	11-140-100-101-000-070	12/19/11-1/25/12	Extended Leave replacement additional section
Abby Gold	Teacher of Math	MTHS	117% of contract	11-140-100-101-000-070	12/19/11-1/25/12	Extended Leave replacement additional section
Patricia Van Gorden	Teacher of Math – Special Ed.	MTMS	117% of contract	11-213-100-101-000-093	1/19/12-6/30/12	Teaching additional section re: IEP compliance
Laura Frankfurt	Teacher of Language Arts Special Ed.	MTMS	117% of contract	11-213-100-101-000-093	1/19/12-6/30/12	Teaching additional section re: IEP compliance
Pat Geroni	Teacher of Physical Education and Health	MTHS		11-140-100-101-000-070	3/1/12-6/30/12	Transfer from MTMS
Amandalee Bryant	After school basic skills	Oak Tree	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	After school basic skills
Meryn Kies	After school basic skills	Mill Lake	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	After school basic skills
Courtney Pepe	After school basic skills	Mill Lake	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	After school basic skills
Jonathan Carlin	After school basic skills substitute	Woodland	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	Substitute After school basic skills
Eric Silverman	After school basic skills substitute	Brookside	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	Substitute After school basic skills
Courtney Pepe	After school basic skills	Brookside	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	After school basic skills
Courtney Pepe	Ipad Club Advisor	MTHS	Volunteer		1/3/12-6/30/12	Advisor position
Traci Rickert	Swimming Coach	MTHS	Volunteer		1/15/12-4/30/12	Volunteer Advisor out of district
David Rattner	Jazz Band	MTMS	Stipend \$1557	11-401-100-100-000-098	2011-2012 school year	Advisor

Nancy Markwell	National Honor Society Advisor	MTMS	50% \$1,447	11-401-100-100-000-098	2011-2012 school year	Advisor
Adele Hughes	National Honor Society Advisor	MTMS	50% \$1,447	11-401-100-100-000-098	2011-2012 school year	Advisor

Q. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Maria Holmann	Spec. Ed Para	MTHS	Step 3 Special Ed \$12.70+\$1.00 3.5/hrs	11-213-100-106-000-093	1/19/12-6/30/12	Transfer to HS New position
Kim Mazza	Spec. Ed. Para	MTHS	Step 1 Spec. Ed. \$12.21+1.00 3.5/hr	11-213-100-106-000-093	1/19/12-6/30/12	New position
Laura Marinelli	Spec. Ed. Personal para	Barclay Brook	Step 1 Special Ed \$12.21+1.00 + \$1.00 for toileting 6.75/hrs	11-214-100-106-000-093	(pending receipt of fingerprints) – 1/19/12 6/30/12	Replacement position
Steven Modzelewski	Volunteer Track Coach	MTHS	Volunteer		Winter and Spring	Volunteer

R. It is recommended that the Board approve the following substitutes for the 2011-2012 school year:

**Certificated**

Sarah Lee	Substitute Teacher
Michelle McCorkle	Substitute Teacher
Zachary Schwartz	Substitute Teacher
Shimaila Zafar	Substitute Teacher
Jessica Paparelli	Substitute Teacher
Susan Vagrin	Substitute Teacher
Emily Szczerba	Substitute Teacher
Suzanne Quercia	Substitute Teacher
Sharon Ash	Substitute Teacher

**Non-Certificated**

Kimberly Strych	Paraprofessional / Secretary
Donna Oechsner	Paraprofessional
Chelsea Walus	Paraprofessional
Alice Brown	Paraprofessional
Fizza Mumtaz	Paraprofessional

- S. It is recommended that the Board approve Erinn Mahoney, as principal of Barclay Brook School at a salary of \$106,511.46 effective February 1, 2012.
- T. It is recommended that the Board approve the transfer of Dennis Ventrello as principal of Applegarth School at this current salary of 148,109.10 plus longevity effective April 1, 2012 through June 30, 2012.

V. BOARD ACTION

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of December 2011.
- E. It is recommended that the Board approve the Ipad club at the High School on a first year volunteer basis.
- F. It is recommended that the Board approve the following students to participate in the GMC and State Swimming Competition for the 2011-2012 school year:

Matthew Earl - sophomore  
Caroline Earl – freshman  
Michael Skibniewski - sophomore

- G. It is recommended that the Board appoint **Mr. Michael C. Gorski**, as Deputy Shelter, Reception & Care Coordinator, Office of Emergency Management for a four (4) year term effective January 1, 2012 through December 31, 2015 retroactively. This voluntary unpaid position grants Mr. Gorski authority to open and make available the school district’s facilities to provide shelter in the event of an emergency in conjunction with Mr. Jerry Tague, Shelter Reception and Care Coordinator.

H. It is recommended that the Board approve the following curriculum for the 2011-2012 school year:

- Family and Consumer Science, grade 7-8
- Symphonic Band
- Wind Ensemble
- Introduction to Art

I. It is recommended that the Board approve the following parent workshops on Harassment, Intimidation and Bullying on March 6, 2012 for a total cost to District of \$700.00:

George Scott presenting “A Parent’s Need to Know and a Parent’s Need to Act for a cost of \$200 per hour for 2 hours = total cost of \$400.00;  
 Michael Fowling presenting “You Don’t Know Me until you Know Me for a cost of \$500.00 (Monroe Township Municipal Alliance to contribute \$200 toward cost of program).

J. It is recommended that the Board approve the following positions per the Personnel Committee meeting on November 3, 2011:

Arts Coordinator for Middlesex Arts Program – up to 20 hours at the supplemental hourly rate – Astin Zino (coordinator)

Assistant Band Director at the Middle School at a stipend of \$1722 – James Capes

K. It is recommended that the Board approve the following Policies and Regulations for a first reading:

- |             |                           |
|-------------|---------------------------|
| Policy 5519 | Dating Violence at School |
| Reg. 5519   | Dating Violence at School |
| Policy 6472 | Tuition Assistance        |
| Policy 8505 | School Nutrition          |

L. It is recommended that the Board approve the revised Policies and Regulations:

- |             |   |
|-------------|---|
| Policy 0168 | Recording Board Meeting   |
| Policy 5460 | High School Graduation  |
| Policy 7510 | Use of School Facilities  |
| Reg. 7510   | Use of School Facilities  |
| Policy 6424 | Emergency Contracts   |
| Policy 9180 | School Volunteers   |
| Policy 9181 | Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants |

- M. It is recommended by the Superintendent that the 2011-2012 school calendar be revised to include half day sessions on Wednesday, February 8, 2012, Thursday, February 9, 2012, Wednesday February 15, 2012 and Thursday, February 16, 2012 in order to provide inservice training for district teachers for the Excellent Educators for New Jersey Pilot Program for Teacher Effectiveness Evaluation System.
- N. It is recommended that members of Board of Education authorize the Superintendent of Schools and the School Business Administrator/Board Secretary to explore the creation of an in house employee child care program.
- O. It is recommended that members of Board of Education authorize the Superintendent of Schools and the School Business Administrator/Board Secretary to explore the creation of an in house before school/after school child care program.

#### 10. BUSINESS ADMINISTRATOR'S REPORT

##### BOARD ACTION

##### A. BILL LIST

It is recommended that the bills totaling \$7,597,542.32 for December 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

##### B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$799,411.72 for November 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

##### C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$212,820.76 for November 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

##### D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2-11(b). In accordance with N.J.A.C. 6A:23-2-11(c) 3, Be It Further Resolved that the Board Secretary certifies

that the December 2011 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2-11(a).

E. TRANSFER #6

It is recommended that members of the Board of Education approve Transfer #5 as presented for Fiscal Year 2011/12. A copy is attached hereto.

F. ANNUAL SCHOOL ELECTION RESOLUTION

It is recommended that members of the Board of Education adopt the attached resolution regarding the Annual School Election scheduled for Wednesday, April 17, 2012.

G. SCHOOL ELECTION – APRIL 17, 2012

- a. It is recommended that members of the Board of Education designate the following public places to post election notices:

- Applegarth Middle School
- Barclay Brook Elementary School
- Brookside Elementary School
- Mill Lake Elementary School
- Monroe Township High School
- Oak Tree Elementary School
- Woodland Elementary School
- Board of Education Administration Building
- Monroe Township Municipal Library
- Monroe First Aid Squad Building
- Monroe Township Community Center
- Monroe Township Fire & EMS Facility
- Township of Monroe Municipal Building in the Office of the Clerk of the Municipality

- b. It is further recommended that the Board of Education approve the following polling places:

- Brookside Elementary School
- Oak Tree Elementary School
- Woodland Elementary School
- Clearbrook Cultural Center
- Concordia Clubhouse
- Encore Monroe
- Monroe Village
- The Ponds Clubhouse

Regency Clubhouse  
Renaissance at Monroe  
Rossmoor Clubhouse  
Whittingham Towne Center  
Monroe Township Community Center  
Monroe Township Fire & EMS Facility  
Monroe Township First Aid Building  
Monroe Township Library

#### H. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Dome-Tech Inc. to provide professional engineering services for the 2011-2012 fiscal year. Please refer to the attached fee schedule for supplemental information.
2. It is recommended that members of the Board of Education approve Wolff, Helies, Duggan, Spaeth & Lucas P.A. to provide legal services and representing the District through New Jersey School Boards Association Insurance Group for up to \$15,000 in fees which represents the District's deductible for indemnity and expense.
3. It is recommended that members of the Board of Education approve Veritext New Jersey Reporting Co. to provide legal court stenography services which fall under the deductible through New Jersey School Board Association Insurance Group.
4. It is recommended that members of the Board of Education recognize corporate name change of Design Ideas Group (DIG) to DIGroup Architecture.

#### H. ENGAGEMENT AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the Engagement Agreement between Kevin O'Keefe, d/b/a Circus Minimus and the Monroe Township Board of Education. Please refer to the attached Engagement Agreement for supplemental information.

#### I. DELTA DENTAL - AMENDMENT TO AGREEMENT

It is recommended that members of the Board of Education approve the attached "AMENDMENT TO THE AGREEMENT" between Monroe Township Board of Education and Delta Dental of New Jersey.

#### J. TITLE 1, PART A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATION AGENCIES

It is recommended that members of the Board of Education approve the enclosed revised 11/12 Title 1, Part A: Improving Basic Programs Operated by Local Education Agencies budget. Please refer to attached for supplemental information.

**K. TITLE II, PART A: TEACHER AND PRINCIPAL TRAINING AND RECRUITING**

It is recommended that members of the Board of Education approve the enclosed revised 11/12 Title II, Part A: Teacher and Principal Training and Recruiting Fund budget. Please refer to attached for supplemental information.

**L. FLEX PLAN ADMINISTRATIVE SERVICES**

It is recommended that members of the Board of Education approve Discovery Benefits to provide administrative services related to the Monroe Township Board of Education’s Cafeteria Plan. Please refer to the attached Flexible Benefits Services Proposal New Jersey Public Schools for supplemental information.

**M. MONROE TOWNSHIP BOARD OF EDUCATION CAFETERIA PLAN – WITH PREMIUM HEALTH FSA AND DEPENDENT CARE ASSISTANCE PROGRAMS**

It is recommended that members of the Board of Education approve the attached Monroe Township Board of Education Cafeteria Plan – With Premium Health FSA and Dependent Care Assistance Programs. Please refer to attached for supplemental information.

**N. MONROE TOWNSHIP BOARD OF EDUCATION CAFETERIA PLAN – SUMMARY PLAN DESCRIPTION**

It is recommended that members of the Board of Education approve the attached Monroe Township Board of Education Cafeteria Plan – Summary Plan Description. Please refer to attached for supplemental information.

**O. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:24-61 et seq.**

It is recommended that members of the Board of Education approve the resolution below entitled:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE  
COUNTY OF MIDDLESEX, NEW JERSEY  
**MAKING APPLICATION TO THE LOCAL FINANCE BOARD**  
PURSUANT TO N.J.S.A. 18A:24-61 et seq.

WHEREAS, THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE BOARD OF EDUCATION, IN THE COUNTY OF MIDDLESEX NEW JERSEY (the “Board”) has heretofore issued its \$67,699,000 School District Bonds, Series 2004 (the “Prior Bonds”) dated February 15, 2004; and

WHEREAS, the Prior Bonds were issued to (i) pay for the construction and equipping of a new high school and (ii) pay the costs of issuance with respect to the Prior Bonds; and

WHEREAS, the Board desires to refund a portion of the Prior Bonds in an amount not in excess of \$67,500,000 in order to achieve debt service savings; and

WHEREAS, the Board desires to make application to the Local Finance Board for its review and/or approval of the proposed refunding of a portion of the Prior Bonds; and

WHEREAS, the Board believes:

- (a) it is in the public interest to accomplish such refunding;
- (b) said refunding is for betterment of the inhabitants of the school district governed by the Board (the “School District”);
- (c) the amounts to be expended for said refunding are not unreasonable or exorbitant;
- (d) the proposed refunding is an efficient and reasonable means of providing for the needs of the inhabitants of the School District and such refunding will not materially impair the credit of the Board or substantially reduce the Board’s ability to pay punctually the principal of and interest on its debts and to supply other essential public improvements or services; and
- (e) the proposed refunding will not create an undue financial burden to be placed upon the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY as follows:

Section 1. The Board hereby appoints (i) the law firm of McCarter & English, LLP to provide the specialized legal services necessary in connection with the refunding of the Prior Bonds and (ii) Phoenix Advisors, LLC to provide the specialized financial advisory services necessary in connection with the refunding of the Prior Bonds. The Secretary of the Board is hereby authorized to cause to be printed any notice required by N.J.S.A. 18A:18A-5(a)(1) in connection with such appointments.

Section 2. The application to the Local Finance Board is hereby approved, and McCarter & English, LLP, the Board’s Bond Counsel, and Phoenix Advisors, LLC, the Board’s Financial Advisor, along with other representatives of and professional advisors to the Board, are hereby authorized to prepare such application and to represent the Board in matters pertaining thereto.

Section 3. The application is hereby authorized to be submitted to the Local Finance Board.

Section 4. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by N.J.S.A. 18A:24-61 et seq.

Section 5. The Secretary of the Board is hereby directed to file a certified copy of this resolution with the Local Finance Board and to forward a certified copy of this resolution to the Board’s Bond Counsel and Financial Advisor to be included in the application.

Section 6. This resolution shall take effect immediately.

**CERTIFICATE OF SECRETARY OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY CONCERNING RESOLUTION AUTHORIZING LOCAL FINANCE BOARD APPLICATION**

I, Michael C. Gorski, the Secretary of the Board of Education of the Township of Monroe (the “Board”), in the County of Middlesex, State of New Jersey do HEREBY CERTIFY that the foregoing resolution entitled “RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:24-61 et seq.” is a true and correct copy of an original resolution which was duly adopted by said Board at a meeting thereof which was duly called and held on January 18, 2012 and at which a quorum was present and acted throughout, that said copy has been compared by me with the original resolution recorded in the Office of the Secretary of the Board, that it is a correct transcript thereof and of the whole said resolution and that said resolution has not been otherwise altered, amended or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Board as of this \_\_\_ day of January, 2012.

\_\_\_\_\_  
Board Secretary

**P. REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF A PORTION OF THE BOARD'S OUTSTANDING SCHOOL DISTRICT BONDS, SERIES 2004 DATED FEBRUARY 15, 2004, APPROPRIATING NOT TO EXCEED \$67,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$67,500,000 SCHOOL DISTRICT REFUNDING BONDS OF THE BOARD OF EDUCATION FOR FINANCING THE COST THEREOF**

It is recommended that members of the Board of Education approve the resolution below entitled:

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF A PORTION OF THE BOARD'S OUTSTANDING SCHOOL DISTRICT BONDS, SERIES 2004 DATED FEBRUARY 15, 2004, APPROPRIATING NOT TO EXCEED \$67,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$67,500,000 SCHOOL DISTRICT REFUNDING BONDS OF THE BOARD OF EDUCATION FOR FINANCING THE COST THEREOF

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

**Section 1.** Pursuant to N.J.S.A. 18A:24-61 *et seq.* of the School Bond Law of the State of New Jersey (the "State"), the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the "Board"), is hereby authorized to refund a portion of the Board's outstanding \$65,504,000 School District Refunding Bonds, Series 2004 dated February 15, 2004 originally issued in the aggregate principal amount of \$67,699,000.

**Section 2.** In order to finance the cost of the purpose described in Section 1 hereof and the costs of issuance associated therewith, negotiable refunding bonds of the Board are hereby authorized to be issued in the aggregate principal amount of not to exceed \$67,500,000 pursuant to N.J.S.A. 18A:24-61 *et seq.* of the School Bond Law of the State.

**Section 3.** An aggregate amount not to exceed \$675,000 for costs of issuing the refunding bonds, including, without limitation, underwriter's discount, original issue discount, if any, bond insurance, if any, and all legal, accounting, printing and fiduciary expenses, has been included in the aggregate principal amount of refunding bonds authorized herein.

**Section 4.** The purpose of the refunding is to reduce the annual debt service expenses of the Board.

**Section 5.** The Board hereby acknowledges and agrees that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement will be prepared as of the date of this refunding bond ordinance by the Chief Financial Officer of the Township of Monroe, being every municipality comprised within the School District, giving effect to the proposed authorization of bonds of the School District in the aggregate amount not to exceed \$4,651,000, which amount represents the amount of the refunding debt in excess of the debt to be refunded, and that the supplemental debt statement has been filed in the Office of the Clerk of the Township of Monroe and in the Office of the Secretary of the Board prior to the introduction of this refunding bond ordinance. The Board hereby directs the Secretary of the Board to have the supplemental debt statements filed in the Office of the Division of Local Government Services in the Department of Community Affairs prior to final adoption of this refunding bond ordinance.

**Section 6.** A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State prior to final adoption.

**Section 7.** This refunding bond ordinance shall take effect immediately upon final adoption, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted.

**CERTIFICATE OF SECRETARY OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY CONCERNING REFUNDING BOND ORDINANCE**

I, Michael C. Gorski, the Secretary of the Board of Education of the Township of Monroe (the "Board"), in the County of Middlesex, State of New Jersey do HEREBY CERTIFY that the foregoing ordinance entitled "REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF A PORTION OF THE BOARD'S OUTSTANDING SCHOOL DISTRICT BONDS, SERIES 2004 DATED FEBRUARY 15, 2004, APPROPRIATING NOT TO EXCEED \$67,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$67,500,000 SCHOOL DISTRICT REFUNDING BONDS OF THE BOARD OF EDUCATION FOR FINANCING THE COST THEREOF" is a true and correct copy of an original ordinance which was duly introduced by said Board at a meeting thereof which was duly called and held on January 18, 2012 and at which a quorum was present and acted throughout, that said copy has been compared by me with the original ordinance recorded in the Office of the Secretary of the Board, that it is a correct transcript thereof and of the whole said ordinance and that said ordinance has not been otherwise altered, amended or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Board as of this \_\_\_ day of January, 2012.

\_\_\_\_\_  
Board Secretary

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI  
Prepared by

January 18, 2012  
Meeting Date

11. BOARD PRESIDENT'S REPORT

12. COMMITTEE REPORTS

13. OTHER BOARD OF EDUCATION BUSINESS

14. PUBLIC FORUM \*

15. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, FEBRUARY 15, 2012 – 7:00 P.M. – HIGH SCHOOL

16. ADJOURNMENT

\* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

\*\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.