

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 10, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS - None

SECOND READING, PUBLIC HEARING AND ADOPTION OF THE REFUNDING BOND ORDINANCE

Mr. Gorski spoke about the refunding and stated that it had a first reading at the Public Board of Education meeting February 15<sup>th</sup>. A motion was made by Mr. Chiarella and seconded by Mr. Leary that recommended that the Monroe Township Board of Education adopt the resolution entitled: REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF A PORTION OF THE BOARD'S OUTSTANDING SCHOOL DISTRICT BONDS, SERIES 2004 DATED FEBRUARY 15, 2004, APPROPRIATING NOT TO EXCEED \$67,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$67,500,000 SCHOOL DISTRICT REFUNDING BONDS OF THE BOARD OF EDUCATION FOR FINANCING THE COST THEREOF. Roll Call – 9 – 0. Yeses: Ms. Kolupanowich, Mr. Chiarella, Ms. Antelis, Mr. Braverman, Ms. Faraone, Mr. Kaufman, Mr. Leary, Mr. Masters, Mr. Tessler Absent: Mr. Klein. Motion Carried.

PUBLIC FORUM\*

Robert Roche – 18 Yorkfield Blvd. asked what happens with the two million dollars being placed in Fund 40 as stated in Item I and Mr. Gorski responded that the monies will be used for tax relief and explained the process.

Doug Poye – 4 Tamarack Road asked for clarification on items under Board Action on the Business Administrator's Report: number 1 under Item G that referenced a Career Development Program at a cost of \$3481. per month for approximately ten months and Mr. Gorski responded that this is for classified students with IEPs who receive transitional services; Item K – New High School Contractor Claim and Mr. Gorski responded that the resolution is to protect the District as the General Contractor is being sued by a supplier and under Item I – Resolution Designating Transfer of Certain Unexpended Proceeds to Fund 40, Debt Service Mr. Poye asked about the remaining balance of over seven million dollars and Mr. Gorski explained what it represents and will be used for in the future.

Chrissy Skurbe – 8 Seminole Court asked for further explanation of Item N or the Business Administrator’s Report, Long Range Facilities Plan Amendment and Mr. Gorski explained its purpose is for the redesign of a classroom at the high school for an autistic program and that the cost will be about forty thousand dollars for the renovations. Further Mr. Gorski added that savings to the District from sending students out of District could be as high as six hundred thousand dollars a year.

**CLOSED SESSION – RESOLUTION**

A motion was made by Mr. Chiarella and seconded by Mr. Leary that members of the Board of Education go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel – Employee No. 2966  
 Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No	Date	School	Offender no.
92	1/20/2012	HS	multiple unnamed students
93	1/25/2012	HS	85920
94	1/24/2012	OT	81755
95	1/26/2012	HS	85038
96	1/27/2012	HS	77593
97	1/30/2012	HS	83548
98	2/3/2012	Oak Tree	84262
99	2/3/2012	Oak Tree	84262
100	2/9/2012	HS	70572
101	2/10/2012	Oak Tree	82227, 82228

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried. To closed session at 6:23 p.m.. Returned from closed session at 7:28 p.m.

**APPROVAL OF MINUTES**

A motion was made by Mr. Tessler and seconded by Mr. Masters to approve the minutes for the Public Board of Education Meeting held on December 14, 2011. Motion Carried with Mr. Chiarella abstaining.

A motion was made by Ms. Antelis and seconded by Mr. Tessler to approve the minutes for the Closed Session Board of Education Meeting held on December 14, 2011. Motion Carried with Mr. Chiarella abstaining.

## SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Enrollment

Out of District Placements

Home Instruction

Fire Drills – All Schools

Lockdowns – All Schools

## PERSONNEL

Dr. Hamilton added Item CC to the Superintendent's Personnel Report: It is recommended that members of the Monroe Township Board of Education authorize and approve the salary adjustment for employee #002966 (Sharon Biggs) to an annual salary of \$82,294.74 retroactive to January 1<sup>st</sup>. A motion was then made by Ms. Antelis and seconded by Mr. Braverman that Personnel Items (A – CC) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried with Ms. Faraone, Mr. Kaufman and Ms. Kolupanowich voting no on Item CC. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

## BOARD ACTION

A motion was made by Ms. Antelis and seconded by Mr. Chiarella that Board Action items (A – F) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

## BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Leary and seconded by Ms. Antelis to move the Public Meeting scheduled for March 7<sup>th</sup> to Thursday, March 1<sup>st</sup> at 7:00 PM. Roll Call -8 – 1 with Ms. Faraone voting no. Motion Carried.

A motion was made by Ms. Antelis and seconded by Mr. Chiarella to move the Public Meeting scheduled for March 21<sup>st</sup> to Thursday, March 22<sup>nd</sup> at 7:00 PM. Roll Call – 8 – 1 with Ms. Faraone voting no. Motion Carried.

A motion was made by Mr. Chiarella and seconded by Mr. Braverman that Board Action Items (A – N) be approved by consent roll call. Roll Call – 9 – 0 - Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

## BOARD PRESIDENT'S REPORT

Ms. Kolupanowich, Board President read the following statement as related to Applegarth School:

“Applegarth Elementary School is on schedule to reopen in September, 2012, and welcome in approximately 300 fourth and fifth grade students – who are currently third and fourth graders at Oak Tree Elementary School.

At the November 17, 2010, Monroe Township School District Board of Education meeting, the Board approved an action to close the former Applegarth Middle School for the 2011/2012 school year so that renovations – which included asbestos abatement, new flooring, painting, lighting, ceilings, and signage – could be completed with no students or staff in the building.

The Monroe Township Board of Education and District Administration believe that these renovations will help make the facility more conducive to an elementary school student population. As part of the renovation project, the Board authorized an updated demographic study to be prepared by Ross Haber Associates to provide insight about projected enrollment changes in the Oak Tree and Applegarth School communities.

Our Architect of Record, Design Ideas Group Architecture, was authorized by the Board of Education to work with Dr. Hamilton and the Administrative team to develop an Educational Specification for Applegarth using the new demographic data received from Ross Haber Associates.

McCabe Environmental was also hired by the Board to design the asbestos abatement project and administer testing. As an added precaution, Dr. Richard Lynch, a Certified Industrial Hygienist of Environmental Safety Management and the District's lead environmental consultant for many years, provided another layer of oversight and monitoring well exceeding the AHERA guidelines. Dr. Lynch stated, “Air quality is monitored regularly during the abatement project and will continue to be monitored for IAQ parameters beyond just asbestos leading up to the opening of the school in September, 2012”.

Recently, at the January 2012, Board of Education meeting, veteran district principal, Mr. Dennis Ventrello, was approved for a transfer to become Applegarth Elementary School's new building principal. Mr. Ventrello has a 40 year career in the Monroe Township School District and is currently the principal of Oak Tree Elementary School. He was the principal who opened Brookside School in 1991 and most recently opened Oak Tree School in 2008. I said at that meeting that I felt Dennis was absolutely the right person to open Applegarth Elementary School and turn it into an excellent educational facility.

The Monroe Board of Education, Dr. Hamilton, and Mr. Ventrello will continue to provide regular project updates to the Monroe Township community about the progress of the Applegarth Elementary School Asbestos Abatement Project from now until the opening of the school in September.

During the past 20 plus years, our district has seen an enormous growth in student population. The Board of Education has addressed the growth of the school district through referendum construction projects and capital projects absorbed in the general operating budget.

Referendum projects for a total of added building space equaling 746,357 square feet and at a cost of over \$200 million include:

1. Construction of Brookside School,
2. An academic pod addition at Brookside School,
3. A two-classroom addition at Brookside School,
4. Construction of the Marasco Performing Arts Center,
5. Additions and renovations at the former High School building (which is currently the Monroe Township Middle School),
6. Addition and renovation at Barclay Brook School,
7. Addition and renovation at Woodland School,
8. Construction of the new Mill Lake School,
9. Construction of Oak Tree School,
10. Construction of the new Monroe Township High School, and
11. Converting Applegarth School to sewer and water.

The Board of Education also addressed the increase of district growth through the trailer (or temporary classroom units) project between the years 2003 and 2011. The trailer projects equated to approximately \$6-\$7 million dollars of the general operations budget funds. Additionally, approximately \$540,000 of the general operating funds was used during the school budget years of 2010/2011 and 2011/2012 to address the Monroe Township Middle School conversion.

In closing, there has been rapid increase in Monroe's student population over the last 20 years. As evidenced by the data shown in this statement, the Monroe Township Board of Education has worked diligently to address this student population growth by being proactive and fiscally responsible in all decisions related to building projects. The Board of Education has committed itself to continuing to address the needs of our growing student population while making sure that the safety, security, and health of our students and staff remains a priority.

Finally, I'd like to say that I believe this Board takes all of the concerns of **all** of the community seriously.

The Applegarth Elementary School is the last piece of the district buildings to be upgraded. It is a project that has been on our radar since December 2003 when the community overwhelmingly supported the referendum to build a new High School and keep the sister school concept in the North, Central and South parts of Monroe. The plan to turn Applegarth into an elementary school was also thought about when the referendum to build Oak Tree was passed and in 2008 when we changed Applegarth to sewer and water.

So, to put all this in a nutshell, the Board of Education plans to open Applegarth Elementary School in September 2012 for 4<sup>th</sup> and 5<sup>th</sup> grades currently at Oak Tree School."

## COMMITTEE REPORTS

### BUILDING & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Building & Grounds/Transportation Committee stated the committee had met on February 9th and the following items were discussed:

An Applegarth update with Dr. Lynch in attendance giving an overview of the precautions taken as related to air quality testing during the asbestos abatement including extra sampling along with providing a report of over 150 pages detailing the entire asbestos abatement project; a request for renovating a high school computer room into an in-house facility for autistic children which would offer opportunity to keep autistic children in our school system and which will result in a sizable savings to the District. The renovations will cost about \$40,000 but will save approximately \$100,000 per student per year in outplacement services. Finally, discussed was additional security at the high school. Mr. Chiarella also showed a thank you to the Board and Administration that was received from Mill Lake students for providing a fence to provide additional security.

### FINANCE COMMITTEE

Mr. Leary stated the Finance Committee met on February 9<sup>th</sup> and that the questions raised by Mr. Roche and Mr. Poye as related to the 2% cap were fully addressed at the meeting and explained earlier in tonight's meeting.

### OTHER BOARD OF EDUCATION BUSINESS

Mr. Tessler stated the Monroe Township Education Foundation is having their 2<sup>nd</sup> annual teachers versus police basketball game on March 23<sup>rd</sup> in the High School gym.

Mr. Masters recognized the Oak Tree Student Council and the Oak Tree PTA for collecting over 280 new and gently used videos and 65 video games for donation to the Bristol Myers Squibb Children's Hospital.

Mr. Leary stated that the District must start negotiations with the Township of Monroe to get 30 more acres for the potential of two new elementary schools in the southwest quadrant.

### PUBLIC FORUM

Kam Kaila, 4 Keswick Circle stated she is part of the town's Human Relations Committee and that there is a need for a replacement Board member to be a part of the Committee and two students; a junior and senior, (boy and girl), to be part of the Committee as well. Ms. Kolupanowich stated this will be addressed.

Michele Arminio, 9 Nathaniel Street as what was resolved at the closed session earlier in the evening. Ms. Kolupanowich stated that the Board must review the incident and bullying report and a personnel item was discussed that was number CC on the agenda. Ms. Arminio asked what the position was and Dr. Hamilton stated that there is only one person with that title and giving the title will disclose the person. Ms. Arminio asked why there was an increase in order

and Dr. Hamilton stated that it was an increase that should have occurred early but during his absence the item was tabled. Further Ms. Arminio asked the amount of the increase and was told it was \$3,731.74. Finally, Ms. Arminio read a letter she'd sent earlier in the day to Mr. Gorski and the Board as related to advertising the date, time and location of the public meetings on the High School neon sign which she'd asked for at a previous Board meeting. Further she asked if it could be put in policy and possibly put up seven days in advance. Lastly she asked if there may be more money coming from the State and if so if it could be used for tax relief.

Tom Nothstein, 15 Nathaniel Street asked where about the status of the send-receive agreement between Jamesburg and Monroe and Mr. Gorski responded that last year there was an agreement that Monroe would not stop Jamesburg from pursuing other options for their students however, this was not successful and therefore the Jamesburg students are welcome back into Monroe indefinitely. Tuition for 2010-2011 is still an issue as Jamesburg under-budgeted by \$153,453 which they will incorporate in their 2012-2013 budget as additional tuition owed to Monroe. For the 2011-2012 school year there was an agreement that Jamesburg Board of Education would begin to recognize and reimburse Monroe for their portion of the bond interest as related to the construction of the new High School based on their percentage of enrollment which will come due in 2013-2014. Mr. Gorski stated that Jamesburg is current with all monies owed to Monroe with the inclusion of the \$153,453 which will be incorporated into their budget. Further Mr. Gorski added that Jamesburg is using a banked cap which will allow them to expand their budget to include an estimated number of students and a rate commensurate with Monroe's anticipated cost for the 2012-2013 school year so Monroe does not anticipate any arrearages to accumulate. Mr. Nothstein asked what the student cost is and Mr. Gorski responded that for 2012-2013 it is \$15,264 per student excluding interest of approximately \$2,900 per student. Finally Mr. Nothstein stated that his understanding of the bullying situation is that it has been deemed in the courts as an unfunded mandate so that we don't have to follow it and Dr. Hamilton stated that no direction has yet been given by the County Superintendent as to how to adjust the programs that are not funded.

Doug Poye, 4 Tamarack Road suggested that the Board consider possibly having requirements for anyone leaving the District shortly after getting their tuition reimbursed. Also, Mr. Poye stated that at the January meeting the Board voted to move elections to November and he wondered if the pros/cons could be discussed as to how they made their decision and Ms. Kolupanowich stated that each Board member had their own reasons for voting as they did.

Caryn Rapp, 44 Eldorado Way Special Meeting on October 27, 2010 to discuss Applegarth and asbestos was also to discuss a possible grant for the roof and HVAC for Brookside and Applegarth and asked for an update which was given by Mr. Tague and Ms. Kolupanowich.

Robert Roche, 18 Yorkfield asked if the \$2,900 per student that was mentioned in relation to Jamesburg tuition was for interest on the bonds and Mr. Gorski responded that it is. Then Mr. Roche asked if Jamesburg also pays towards the principle and Mr. Gorski responded that since the asset, i.e. the school belongs to Monroe it is up to Monroe only to pay the principle. Mr. Roche asked about the calculation of the tuition and Mr. Gorski explained it includes everything but transportation and resource room.

Jody Desai, 2 Northwind Court stated that since at the Buildings and Grounds meeting it was stated that the three year law no longer applies to keep Applegarth closed if it would make more sense to keep Applegarth closed, accrue money and address the concerns of some of the parents such as fire safety and ADA issues and go back to using trailers. Ms. Kolupanowich stated that

this has been under consideration for about nine years, the money is available for the needed renovations now and that Applegarth School will be opening in September.

Christine Lester, 261 Cranbury-Half Acre Road stated she heard there may be asbestos in the Applegarth roof tiles and lead paint has been found in the playground area. She wanted to know if these issues would all be addressed before April when teachers are expected to move into Applegarth. Ms. Kolupanowich stated that Dr. Lynch will continue to do all health, safety checks and that issues would be addressed before students and teachers move in. Further she stated that her preference would be to keep Applegarth closed until all asbestos and lead paint issues have been addressed as well as bringing the school up to ADA and fire standards.

Esther Gregory, 2 Kelly Court stated that she sent an email to all Board Members on February 13<sup>th</sup> entitled Common Errors and Omissions in Public Schools and wanted to know if any Board members had read it and/or the Rehabilitation Act of 1973 and if it applies to Applegarth as related to Section 504 standards. Mr. Tague responded that Section 504 falls under the jurisdiction of the Office of Civil Rights and it more regards students with disabilities receiving appropriate services rather than to the physical construction of the building. Applegarth addition was in 1983 and the ADA laws were not in effect at that time and a review of the archived plans shows they were reviewed and approved by the Department of Education for the addition and it met all standards at that time. Mr. Tague added that currently approvals must be obtained from both the Department of Education as related to educational adequacy and then to the Department of Community Affairs for a review as to construction codes.

Nancy Scheida, 12 Regent Drive stated she sent an email to Mr. Tessler on Thursday evening and received a very timely response. She also thanked the Board for sticking to their decision to open Applegarth School as the entire town decided to do when they passed the referendum to build the High School. Further she stated that though she respects the Oak Tree parents concern for their children's safety that perhaps what is needed is to take efforts and energy and combine together for a common goal perhaps of approaching the State for more funding which will impact all students.

Mr. Chiarella, Board Member addressed Mr. Poye's question as related to why each member voted yes or no. He stated that at the last meeting it was discussed at length at the last meeting.

#### ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:20 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA  
BUSINESS ADMINISTRATOR/BOARD SECRETARY

MONROE TOWNSHIP BOARD OF EDUCATION  
423 Buckelew Avenue  
Monroe Township, New Jersey 08831  
(732) 521-1500  
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA  
Business Administrator/  
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA  
PUBLIC MEETING  
WEDNESDAY – FEBRUARY 15, 2012  
6:00 P.M.  
HIGH SCHOOL

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(RECORDING BOARD MEETINGS)\*\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President  
Mr. Ken Chiarella, Board Vice President  
Ms. Amy Antelis  
Mr. Marvin I. Braverman  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Mr. Lou Masters  
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim  
Ms. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 10, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. SECOND READING, PUBLIC HEARING AND ADOPTION OF THE REFUNDING BOND BOND ORDINANCE

7. PUBLIC FORUM\*8. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel – Employee No. 2966  
Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No	Date	School	Offender no.
92	1/20/2012	HS	multiple unnamed students
93	1/25/2012	HS	85920
94	1/24/2012	OT	81755
95	1/26/2012	HS	85038
96	1/27/2012	HS	77593
97	1/30/2012	HS	83548
98	2/3/2012	Oak Tree	84262
99	2/3/2012	Oak Tree	84262
100	2/9/2012	HS	70572
101	2/10/2012	Oak Tree	82227, 82228
102	2/14/2012	Brookside	82254

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

9. APPROVAL OF MINUTES

Public Meeting December 14, 2011

Closed Session December 14, 2011

10. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>1/31/12</u>	<u>12/31/11</u>	<u>Difference</u>	<u>1/31/11</u>	<u>Difference</u>
Barclay Brook School	452	451	+1	495	-43
Brookside School	531	530	+1	683	-152
Mill Lake School	441	437	+4	666	-225
MTMS	1388	1388	0	863	+525
Oak Tree	827	818	+9	835	-8
Woodland School	519	520	-1	513	+6
Monroe High School	<u>1759</u>	<u>1759 (revised) 0</u>		<u>1649</u>	<u>+110</u>
<b>Total Elementary &amp; Secondary</b>	<b>5917</b>	<b>5903</b>	<b>+14</b>	<b>5704</b>	<b>+213</b>

**I. Enrollment (cont'd)**

<b>School</b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b>Dec.</b>	<b>Jan.</b>	<b>Difference</b>	<b>Dec.</b>	<b>Jan.</b>	<b>Difference</b>
Academy Learning Center	13	13		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	2	2				
Eden	<b>2</b>	<b>2</b>		<b>1</b>	<b>1</b>	
Harbor School	1	1				
KIVA	1	1				
New Roads Parlin	3	3				
New Roads Somerset	1	1				
Mary Dobbins School	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	1				
Middlesex County Acad.	1	1		1	1	
Midland	1	1		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	3	3				
School for Hidden Intellig.	1	1				
Schroth School	1	1				
UMDNJ	1	1		2	2	
<b>Total</b>	<b>48</b>	<b>48</b>		<b>7</b>	<b>7</b>	

**II. Home Instruction**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
85930	HS	10	Med	Grimaldi, Morolda	9/7/2011	1/30/2012
83089	WD	4	504	Merlette	9/7/2011	
78615	MS	8	Med	Consiglio, Barclay, Pace, Dawson	9/27/2011	
82564	OD	12	CST	Ed Svc Commission	9/23/2011	
79109	WD	5	Med	Faughnan, Brunotte, Trent	9/26/2011	
85758	HS	9	CST	Profaci, Pepe, Hardt, Simmonds	10/26/2011	
85075	HS	12	Med	Professional Ed Svc. Inc	11/2/2011	1/31/2012
86528	OT	4	Med	Winther	11/8/2011	
85153	HS	11	CST	Quindes, Simmonds, Riggi,	11/30/2011	
78690	HS	9	SUS		11/22/2011	
87332	HS	10	CST	Ongaro, simmonds	11/18/2011	
77902	HS	10	SUS			
70321	HS	12	SUS	Pepe	1/4/2012	1/5/2012
86643	HS	9	Med	UMDNJ	1/3/2012	1/30/2012
85107	HS	11	SUS	Pepe	1/5/2012	
85920	HS	10	SUS	Grimaldi, Massaro, Snagusky, Thumm	1/25/2012	
32125	HS	12	Sus	Kelly	12/15/2012	
78196	HS	12	Sus		1/24/2012	
83528	HS	12	Med	Education Inc	1/17/2012	
77610	HS	12	Sus	Sran	1/17/2012	1/18/2012
78015	HS	11	Med	New Hope	1/7/2012	
78196	HS	12	CST	Lyons, Rose, Pepe, C.,	1/27/2012	
84034	BS	3	Med	Mancuso	1/13/2012	
70304	HS	12	SUS		12/9/2011	
87150	BS	4	Med	Education Inc	1/26/2012	
87342	MS	8	Med	Professional Ed Svc. Inc	12/15/2011	
80757	MS	7	Med	Professional Ed Svc. Inc	1/4/2012	
77897	HS	10	CST	Brookfield Schools	12/8/2011	
81283	HS	9	CST	Simmons, DiMeola, Ed Svc Commission	12/16/2011	

**III. FIRE/LOCKDOWN DRILLS**

Barclay Brook School -----	January 10, 2012
Brookside School -----	January 10, 2012
Mill Lake School -----	January 24, 2012
Monroe Middle School-----	January 17, 2012
Oak Tree School -----	January 6, 2012
Woodland School -----	January 6, 2012
Monroe High School -----	January 16, 2012

**Lockdown**

Barclay Brook School-----	January 30, 2012
Brookside School -----	January 23, 2012
Mill Lake School -----	January 20, 2012
Monroe Middle School-----	January 12, 2012
Oak Tree School -----	January 24, 2012
Woodland School -----	January 23, 2012
Monroe High School -----	January 24, 2012

**IV. PERSONNEL**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Patricia Lovrich**, paraprofessional at Oak Tree School, effective July 1, 2012.
- B. It is recommended that the Board approve a medical leave of absence to **Ms. Nancy Simon**, paraprofessional at Oak Tree School, retroactive to January 27, 2012 through February 10, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Simon may be entitled.
- C. It is recommended that the Board approve a medical leave of absence to **Ms. Angela O’Donnell**, teacher of Special Education at Oak Tree School, retroactive to January 20, 2012 pending further action of the Board in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. O’Donnell may be entitled.

- D. It is recommended that the Board approve a medical leave of absence to **Ms. Michele Goff**, paraprofessional at the Middle School, effective February 16, 2012 through April 13, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Goff may be entitled.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Dorio**, paraprofessional at Mill Lake School, retroactive to January 30, 2012 through March 30, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Dorio may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Lisa Choborda**, paraprofessional at Woodland, retroactive January 30, 2012 through February 10, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Choborda may be entitled.
- G. It is recommended that the Board approve a medical leave of absence to **Mr. Donald Miller**, mechanic in the Transportation Department, effective February 6, 2012 pending further action of the Board in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Miller may be entitled.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Stacy Fleisher**, teacher of Physical Education at Oak Tree School, retroactive to February 8, 2012 pending further action of the Board in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Fleisher may be entitled.
- I. It is recommended that the Board approve an unpaid leave of absence to **Ms. Kathy Pietz**, driver in the Transportation Department, effective March 5, 2012 through March 9, 2012. Ms. Pietz's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, UN.J.S.A. 34:11B-1 et seq.

- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Marisol Cruz**, teacher of Special Education at Brookside School, effective April 20, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cruz may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Melissa Cortina**, teacher of kindergarten at Barclay Brook School, effective April 16, 2012 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cortina may be entitled.
- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Danielle Cipolla**, teacher of grade one at Mill Lake School, effective May 1, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cipolla may be entitled.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Michele Virelles**, teacher of Special Education at Brookside School, effective April 16, 2012 through October 5, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be unpaid at Ms. Virelles request.
- N. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Dana McGee**, School Psychologist at the High School, effective March 19, 2012 through June 23, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. McGee may be entitled.
- O. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Shirley Siniscalchi**, teacher of Spanish at the Middle School, effective March 31, 2012 through May 14, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Siniscalchi may be entitled.

- P. It is recommended that the Board approve an extended medical leave of absence to **Ms. Stacey Weinstein**, math teacher at the High School, retroactive January 25, 2012 through February 22, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Weinstein may be entitled.
- Q. It is recommended that the Board approve an unpaid leave of absence to **Ms. Nicollete Hommer**, Math teacher at the High School, retroactive to February 6, 2012 pending further action of the Board. Ms. Hommer is entitled to utilize three family illness days. Ms. Hommer's days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, U.N.J.S.A. 34:11B-1 et seq., as appropriate.
- R. It is recommended that the Board approve an unpaid leave of absence to **Mr. Scott Weiner**, teacher of World Language at the Middle School, effective upon the birth of his twins and for a period of three weeks after. Mr. Weiner is entitled to use his three family illness days and three personal days. Mr. Weiner's additional leave will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, U.N.J.S.A. 34:11B-1 et seq., as appropriate.
- S. It is recommended that the Board approve a change in the date of return of her maternity leave of absence of **Ms. Sara Ginter**, teacher of grade 1 and Mill Lake School, from March 6, 2012 to March 2, 2012 (half day).
- T. It is recommended that the Board approve the return to work of **Mr. Michael O'Leary**, bus driver in the Transportation Department, effective January 25, 2012.
- U. It is recommended that the Board approve the following personnel to attend the in-service on February 21, 2012 for 3.5 hours at their hourly step on guide rate:

**Barclay Brook**

Janet Hyman  
Tracy Lockwood

**Brookside**

Linda Anderson  
Jennifer Sokoloski

**High School**

Kimberly Mazza  
Maria Holmann

- V. It is recommended that the Board approve the following personnel as a personal aide to assist student in Winter and Spring Track for the 2011-2012 school year for a **total** of 2 hours per day for practice and additional time for meets effective (account no. 11-190-100-106):

Larissa Miller	Step 1 of the Special Ed para guide	\$13.21
Sean Fields	Step 1 of the Special Ed para guide	\$13.21
Shari Sigismondo	Step 8 of the Special Ed para guide	\$17.91

- W. It is recommended that the Board approve the modification of the Step on guide for the following employees:

Jessica Johner from Step 2 MA to Step 3 MA  
 Kim Synarski from Step 1 BA to Step 2 BA  
 Randa Sadik from Step 1 MA to Step 2 MA

- X. It is recommended that the Board approve the following Clubs and advisors at MTMS for the Spring 2012 session (pending enrollment):

**Advisory Position (7<sup>th</sup>/8<sup>th</sup> Grade Play):**

Michelle Murphy (Stage Manager) \$1,000

**Club and Advisors (pending enrollment) at MTMS Spring 2012 Session at the non-instructional rate of \$44.85 per hour:**

Book Club 6<sup>th</sup> Grade - Kate Wood  
 Book Club 7<sup>th</sup> and 8<sup>th</sup> Grade - Irene Curran  
 Card Making Club - Eunice Cuyos  
 Director's Chair - Joan Venslavsky  
 Hip Hop Dance Club - Marie Temple-Strano  
 Nail Art Club - Jessica Consiglio  
 Sports Club - Michael Joffe  
 Scratch Programming Club - Ms. Montgomery  
 Rock Band Club - Michael Cappo  
 Rock Music Fan Club - Scott Weiner  
 Wrestling Club - John Devine  
 Yoga Club - Autumn Dawson

**Club and Advisors (pending enrollment) at MTMS Spring 2012 Session at the Instructional rate of \$53.87 per hour:**

Art Club - Maria Naumik  
 AVID LAL Club – Bonnie Crisco  
 AVID Math – Laurie Pike  
 Beginner Guitar Club - Sam Schneider  
 Chamber Singers for Boys - Nina Schmetterer  
 Chamber Singers for Girls - Nina Schmetterer

Industrial Arts - Doug Glassmacher  
 Jazz Lab - David Rattner  
 Jewelry Club - Barbara Shapiro  
 Mosaic Club - Jeanine Morse  
 Scenery Club - Nicole Dilorenzo  
 Science Club 6<sup>th</sup> - Michael Joffe  
 Science Club 7<sup>th</sup> & 8<sup>th</sup> – Jody Ostroski-Heyl  
 Sewing Club - Michelle Murphy

**MTMS Making the Grade Additions (per team @instructional rate of \$53.87):**

<u>Math</u>	<u>Language Arts</u>
Natalie Burd	Sherri Fatovic
	Bonnie Crisco
	Natalie Burd

Y. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Patricia Dinsmore	Temporary Elementary Assistant Principal		\$92,700 pro rated		3/1/12-6/30/12	Temporary Replacement position
Cynthia Levy	Reading Specialist – Leave replacement	Oak Tree	Step 3 MA \$47,633+ \$3450 prorated	11-120-100-101-000-060	1/23/12-5/24/12	Leave replacement – change in start date
Maria Carrion	Teacher of Spanish	MTMS	Step 4 BA+15 \$47,883 +\$1750 prorated	11-130-100-101-000-080	1/23/12-5/14/12	Leave replacement – change in start date
Bernadette Gorman	School Psychologist	HS	Step 1MA+30	11-000-219-104-000-093	3/19/12-6/23/12	Leave replacement extension of contract l
Kathryn McManus	Physical Education	MTMS	Step 1 BA \$47,278	11-130-100-101-000-080	3/1/12-6/30/12 pending criminal history	Replacement position
Victoria DeCarlo	After school basic skills	Brookside	\$77.56 session	11-230-100-101-000-093	1/19/12-6/30/12	After school basic skills

Melissa Schwartz	Key Club Advisor	HS	\$1721 pro rated		1/23/12-6/30/12	Replacement position
Samantha Grimaldi	Bowling Coach	HS	Step 2 \$5959 100% position pro rated		1/23/12-6/30/12	Originally 50% became 100% due to resignation
Elysia Price	Volunteer Girls Lacrosse coach	HS	Volunteer		3/2/12-6/15/12	Volunteer coach
Sean Field	Volunteer Asst. Baseball Coach	HS	Volunteer		3/2/13-6/30/12	Volunteer coach
Nicolette Hommer	Teacher of Math	HS	117% of contract	11-140-100-101-000-070	1/26/12-2/22/12	Extended Leave replacement additional section
Jaclyn Varacallo	Teacher of Math	HS	117% of contract	11-140-100-101-000-070	1/26/12-2/22/12	Extended Leave replacement additional section
Kathleen Dougherty	Teacher of Math	HS	117% of contract	11-140-100-101-000-070	1/26/12-2/22/12	Extended Leave replacement additional section
Michael Wall	Teacher of Math	HS	117% of contract	11-140-100-101-000-070	1/26/12-2/22/12	Extended Leave replacement additional section
Abby Gold	Teacher of Math	HS	117% of contract	11-140-100-101-000-070	1/26/12-2/22/12	Extended Leave replacement additional section
Bonnie Brenner	Teacher of Special Education	MTMS	117% of contract	11-213-100-101-000-093	2/6/12-6/30/12	Extra session IEP compliance

Z. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Maria Holmann	Spec. Ed Para	MTMS	Step 3 Special Ed \$13.41 3.5/hrs	11-213-100-106-000-093	1/19/12-6/30/12	Correction in amount of hourly rate

Wendy Cerbie	Spec. Ed. Para	Brookside	Step 3 Spec. Ed. \$13.41 6.75/day	11-213-100-106-000-093	Retroactive to 9/1/11-6/30/12	Correction in rate – minus toileting
Sharyn Rothaus	Paraprofessional Cafeteria	Brookside	Step 1 \$12.21 2.5 hours		2/16/12-6/30/12	Replacement for transfer position
Andrea Benevento	10 month secretary	HS	Step 8 +15 longevity Increase hours to 40 hours week	11-000-240-105-000-070	Retroactive to 1/21/12-6/30/12	Increase in hours
Eliot Feldman	Webmaster	District	Stipend \$1,100 year		Retroactive 7/1/11-6/30/12	Resignation replacement
Laura Marinelli	Spec. Ed. Personal para	Barclay Brook	Step 1 Special Ed \$12.21+1.00 + \$1.00 for toileting 6.75/hrs	11-214-100-106-000-093	1/23/12-6/30/12	Replacement position – change in start date
David Simone	Custodian	MTMS	\$19.11 hr +BS +second shift premium 3:00-11:00 pm	11-000-262-100-000-080	1/17/12-6/30/12	Change in shift
Frank Hareslak	Custodian	MTMS	\$19.11 hr+BS	11-000-262-100-000-080	1/17/12-6/30/12	Change in shift
Walter Peto	Volunteer Asst. Baseball Coach	HS	Volunteer		3/2/13-6/30/12 pending receipt of criminal history	Volunteer coach
Patrick Geroni Sr	Volunteer Asst. Baseball Coach	HS	Volunteer		3/2/13-6/30/12 pending receipt of criminal history	Volunteer coach
Emilia Andreassi	Special Ed Para	Brookside	Step 6 Spec. Ed. 6.5/hrs day	11-213-100-106-000-093	2/16/12-3/26/12	Transfer – leave replacement
Susan Romano	Accounts Payable/ Payroll	Central Office	10 years longevity \$1000	11-000-251-100-000-095	3/1/12-6/30/12	Longevity

Chelsea Walus	Volunteer Cheer Coach	HS	Volunteer		2/16/12-6/23/12	volunteer
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AA. It is recommended that the Board approve the following personnel for salary guide changes retroactive to February 1, 2012:

Courtney Pepe	Step 1 MA+30
Christine Garner-Duane	Step 10A MA+30
Valentina Lambiase	Step 11 BA+15
Jonathan Carlin	Step 5 BA+15
Sharon DeMarco	Step 5 MA
Mark Snow	Step 3 MA+30

BB. It is recommended that the Board approve the following substitutes for the 2011-2012 school year:

**Certificated**

Antoinette Laurie	Substitute teacher
Kelly Caldwell	Substitute teacher
Stefanie Siderowitz	Substitute teacher
Swapan Nandi	Substitute teacher
Danielle Pandolfi	Substitute teacher
Brittany Turco	Substitute teacher
David Arnold	Substitute teacher
Lauren Coldfesh	Substitute teacher
Matthew Cano	Substitute teacher
Tracy Balsamo	Substitute teacher
Elizabeth Segarra	Substitute teacher
Alida Granata	Substitute teacher
Julie Stein	Substitute teacher

**Non-Certificated**

Maria Pinzon	Paraprofessional
Julie Stein	Paraprofessional
Linda Preville	Paraprofessional
Harsh Khanna	Paraprofessional
Dorothy Domke	Para/Security/Transportation
Maria Pinzon	Secretary
Linda Preville	Secretary

**Avid Tutors (account no. 11-190-100-106-000-098) \$11.50/hr**

Stephen Modzelewski  
Andrea Feminelli

- CC. It is recommended that the Board approve a salary adjustment for **Ms. Sharon Biggs**, Administrative Assistant to the Superintendent, in the amount of \$82,294.22 pro rated, retroactive to January 1, 2012 through June 30, 2012 pursuant to Personnel Committee recommendations on July 1, 2011.

## V. BOARD ACTION

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of December 2011.
- E. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

Policy 5519	Dating Violence at School
Reg. 5519	Dating Violence at School
Policy 6472	Tuition Assistance
Policy 8505	School Nutrition

- F. It is recommended that the Board approve the following classes, instructors, dates and salaries for the 2012 Adult Education Spring session (pending enrollment):

<u>Instructor</u>	<u>Course Name</u>	<u>Dates</u>	<u>Salary</u>
Aaron,David	Jolsen/Streisand/Cantor	3/27	MTCAC
Aaron,David	Gershwin & Bernstein	4/24	MTCAC
Aaron,David	E.Fitzgerald & M.Torme	5/3	MTCAC
Antoniewicz,Terry	Perspective II	3/15-5/17	\$47 pp
Antoniewicz,Terry	Secrets in your Handwriting	3/13-5/22	\$47 pp
Berger,Dr.	Back Pain	4/19	N/A
Bischel,Rick	Golf	4/3-5/1	\$1,500
Blumenthal,Barbara	History of Broadway	4/19-5/3	\$20 pp
Braman,Norman	Living on the Smile Side	3/13-4/3	\$30 ps
Briskin,Alan	Microsoft Word	3/13-4/3	\$35 pp
Briskin,Alan	Microsoft Word Intermediate	4/5-5/3	\$35 pp
Briskin,Alan	Computer Basic	5/10	\$20 pp
Briskin,Alan	File & Folder Mgnt	5/17	\$20 pp

Coast Boating School	Watercraft & Safe Boating	3/13-5/24	\$55 pp
Cook,Chris	Facebook	3/14-3/28	\$180
Cook,Chris	Capturing the Night	3/17-4/14	\$300
Cook,Chris	Fix it, Share it, Make it	4/26-5/4	\$300
Cook,Chris	Get the Most Out of DSLR	3/15-4/12	\$300
<b><u>Instructor</u></b>	<b><u>Course Name</u></b>	<b><u>Dates</u></b>	<b><u>Salary</u></b>
Cook,Chris	Point & Shoot Camera	4/4-5/23	\$360
Curran, Irene	Toning	3/26-5/15	\$210
Curran,Irene	Emily Dickerson	4/26	MTCAC
D'Alessandro	Intermediate EXCEL	3/15-4/5	\$22 pp
Dery,Veronica	Spanish	3/13-5/8	\$540
Einhorn,Arthur	Cole Porter Man & Music	3/29	MTCAC
Feigenbaum, Bernice	Tap Dancing	3/13-5/22	\$30 ps
Feinsmith,Roberta	Conversation Hebrew	3/15-5/17	\$25 phr.
Feinstein,Lloyd	Difficult Job Market	3/15	N/A
Feinstein,Lloyd	Your Value/PAR Workshop	3/22	N/A
Feinstein,Lloyd	Your Next Career	3/29	N/A
Feinstein,Lloyd	Build Confidence	4/5	N/A
Feinstein,Lloyd	Death by Document	4/19	N/A
Feinstein,Lloyd	Mechanics of Job Search	4/26	N/A
Feinstein,Lloyd	Advanced Interviewing Skill	5/3	N/A
Feinstein,Lloyd	ABC's Salary Negotiations	5/10	N/A
Fischer,Marvin	Music of 20th Century	4/19	MTCAC
Fischer,Marvin	Music of Disney	5/3	MTCAC
Fischer,Marvin	Music of Love	5/7	MTCAC
Ford,Dale	Personal Goal Achievement	3/13,4/3	\$139
Forman,Emily	Acupuncture	4/5	N/A
Gallucci,Barbara	Gentle Yoga	3/13-5/21	\$30 ps
Greenberg,Joel	Japanese Art Lectures	4/3-4/24	\$30 pp
Hye,Suzanne	Beads	3/13	\$50 ps
Hye,Suzanne	Lovely Teardrops	4/3	\$50 ps
Hye,Suzanne	Pearl Multi Strand Necklace	4/5	\$50 ps
Hye,Suzanne	Just Earnings	5/8	\$50 ps
Hye,Suzanne	Just Earnings II	5/10	\$50 ps
Kadoche,Salomon	Pastels	3/15-5/24	\$65 pp
Kapel,Rochelle	Full Body Exercise	3/12-5/21	\$385
Kijak, Ken	Ballroom Dancing	3/13-5/22	\$220
Lucena,Eva	Music & Dance of Spain	5/8	MTCAC
Mahler, Maurice	Life Drawing	3/13-4/24	MTCAC
Mahler, Maurice	Vincent Van Gogh	4/19	MTCAC
Miller,Fred	George & Ira Gershwin	4/17	MTCAC

Miller,Fred	Cole Porter	4/24	MTCAC
Miller,Fred	Jerome Kern	5/1	MTCAC
Miller,Fred	Rodgers & Hart	5/8	MTCAC
Miller,Fred	Irving Berlin	5/12	MTCAC
Morales,H	Latin Music Ensembles	3/22	MTCAC
<b><u>Instructor</u></b>	<b><u>Course Name</u></b>	<b><u>Dates</u></b>	<b><u>Salary</u></b>
Nimeck, Max	Intro to Drawing	3/13-5/22	\$47 pp
Osman,Bill	60 Yr.s of Lucy	4/17	MTCAC
Phensri, Francis	Thai Cooking	4/3-5/15	\$22 pp
Princeton Driving School	Driver's Point Reduction Class	3/24, 5/5	\$75 pp
Raike,Christopher	First Time Home Buyer	3/15	N/A
Raike,Christopher	For Sale by Owner	3/22	N/A
Raike,Christopher	Refinancing Basics	3/29	N/A
Raike,Christopher	Mortgage 101	4/5	N/A
Rana, Kathy	Fast & Fresh	3/20	\$14 pp
Rana, Kathy	Cooking with Herbs/Spices	5/15	\$14 pp
Renz,Robert	Pottery	3/13-5/24	\$490
Rothman,David	Protecting your assets	4/5,4/19	N/A
Silvestri,Joseph	Complete Financial	4/17-5/1	N/A
Sky,Marc	Amazing Psychic Powers	3/29	\$21 pp
Sky,Marc	Spirit Encounters	3/22	\$21 pp
Sky,Marc	Stop Smoking w/ Hypnosis	5/15	\$21 pp
Sky,Marc	Lose Weight w/ Hypnosis	3/27	\$21 pp
Sky,Marc	Past Lives	3/29	\$21 pp
Sky,Marc	Psychic Reading	3/22	\$21 pp
Spegal,Lillian	Love Learning English	3/13-5/22	\$25 phr.
Torres,Millie	Zumba Gold	3/13-5/24	\$4.75 pp
Torres,Millie	Zumba Fitness	3/13-5-22	\$4.75 pp
Wendel, Dr. David	Spring Allergies	3/22	N/A
Wendel, Dr. David	Cholesterol - the Truth	4/5	N/A
Wendel, Dr. David	Got Belly Fat?	5/3	N/A
Westerfelt, Harry	Country Line Dancing	3/14-5/9	\$62 pp
Wolfert,Larry	Around the Campfire	4/17-5/24	\$25 phr.
Wood,Janet	Bridge Defense	3/13-5/8	\$610.00
Wood,Janet	Recent Bridge Conventions	3/15-5/10	\$610.00

11. BUSINESS ADMINISTRATOR’S REPORT

I. BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$10,873,830.06 for January 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$414,009.39 for January 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the January 2012 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. BI-ANNUAL REPORTS

In accordance with N.J.A.C. 6A:23-2.11(c)4, it is recommended that members of the Board of Education approve the Board Secretary’s and Treasurer’s Summary Reports for the six months ending December 31, 2011.

E. TRANSFER #7

It is recommended that members of the Board of Education approve Transfer #7 as presented for Fiscal Year 2011/12. A copy is attached hereto.

F. TRANSACTIONS

It is recommended that members of the Board of Education authorize Michael C. Gorski, CPA School Business Administrator/Board Secretary and Laura Allen, CPA, Accounting Supervisor to administer all cash and investment accounts specifically including the authorization to initiate inter and intra account transfers subject to the approval by the other administrator. It is further recommended that members of the Monroe Township Board of Education authorize Joseph Muszel, Bookkeeper; Matt Boone, Payroll Coordinator; and Linda Hartman, Assistant Payroll Coordinator to initiate inter account transfers and intra account transfers subject to approval by or Michael Gorski or Laura Allen.

G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve JFK Rehabilitation Institute services to provide a Career Development Program at a rate of \$3,481.00 per month from September 7, 2012 to June 30, 2012.
2. It is recommended that members of the Board of Education approve Frank Watson to play bagpipes at the High School graduation on June 22, 2012 at a flat rate of \$175.00.

H. BOARD ACTION – RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

WHEREAS, Title 18A: 18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Monroe Township Board of Education has previously authorized Michael C. Gorski, Purchasing Agent for 2011/12 to make any and all purchases necessary to meet the needs of the school district; and

NOW THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes Michael C. Gorski, Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Commodity/Services	Vendor	State Contract#
Tires	Firestone & Bridgestone (through Custom Bandag Tire)	A-71687
Tires	Firestone & Bridgetone	A-71687

(through McCarthy Tire Service)

Tires

Goodyear  
(through Service Tire Truck Centers)

A-71688

I. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF CERTAIN UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE

It is recommended that members of the Board of Education approve the following resolution entitled: “RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF CERTAIN UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE”

WHEREAS, on March 4, 2004, the Board of Education (the “Board of Education”) of the Township of Monroe, in the County of Middlesex, New Jersey issued its \$67,699,000 School District Bonds, Series 2004 (the “2004 Bonds”); and

WHEREAS, the 2004 Bonds were issued to finance (a) the construction of a new Monroe High School; (b) any necessary improvements, upgrades, appurtenances, equipment, furniture and site work; and (c) certain incidental expenses (collectively, the “2004 Project”), and

WHEREAS, the proceeds of the 2004 Bonds were deposited in Fund 34 (“Fund 34”) to be used for the 2004 Project; and

WHEREAS, the 2004 Project has been completed and as of December 31, 2011 \$1,337,401.22 of the proceeds of the 2004 Bonds remained on deposit in Fund 34 (the “Unexpended 2004 Proceeds”); and

WHEREAS, on March 4, 2008, the Board of Education issued its \$41,900,000 School District Bonds, Series 2008 (the “2008 Bonds”); and

WHEREAS, the 2008 Bonds were issued to finance (a) the additional costs necessary for the construction of a new Monroe High School as previously approved by the voters of the Township of Monroe in December 2003; (b) any necessary improvements, upgrades, appurtenances, equipment, furniture and site work; and (c) certain incidental expenses (collectively, the “2008 Project”), and

WHEREAS, the proceeds of the 2008 Bonds were deposited in Fund 36 (“Fund 36”) to be used for the 2008 Project; and

WHEREAS, the 2008 Project has been completed and as of December 31, 2011 \$5,928,810.43 of the proceeds of the 2008 Bonds remained on deposit in Fund 36 (the “Unexpended 2008 Proceeds”); and

WHEREAS, the Board of Education hereby desires to designate the transfer to Fund 40, Debt Service of (a) all of the remaining Unexpended 2004 Proceeds on deposit in Fund 34 on the date of the transfer and (b) a portion of the Unexpended 2008 Proceeds from Fund 36 in an amount such that the total transfer to Fund 40, Debt Service equals [\$2,000,000].

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, AS FOLLOWS:

Section 1. The Board hereby authorizes the Board Secretary to transfer (a) all of the remaining Unexpended 2004 Proceeds on deposit in Fund 34 on the date of the transfer and (b) a portion of the Unexpended 2008 Proceeds from Fund 36 in an amount such that the total transfer to Fund 40, Debt Service equals [\$2,000,000] to offset the tax levy for Fiscal Year 2012-2013.

Section 2. This resolution shall take effect immediately.

Adopted: February 15, 2012

The foregoing resolution was adopted by the following votes:

YES:

NOES:

ABSENT:

ABSTAIN:

This resolution is certified as of the 15<sup>th</sup> day of February, 2012 to be a true and correct copy of the resolution adopted by the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey.

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Michael C. Gorski, CPA  
Business Administrator/Board Secretary

## J. HIGH SCHOOL TV STUDIO

It is recommended that Members of the Board of Education approve Change Order No. 1 to the contract between the Monroe Township Board of Education and Open Systems Integrators, Inc. in the amount of \$6,444.00 for an additional equipment rack and associated wiring to connect AVID work stations as well as integration to the School's LAN as requested by MTHS TV Staff.

## K. NEW HIGH SCHOOL GENERAL CONTRACTOR CLAIM

It is recommended that members of the Board of Education approve Change Order No. 001 to the contract between the Monroe Township Board of Education and Seacoast Builders Corporation in the amount of \$0.00.

The following provisions are incorporated into this Change Order:

WHEREAS, a claim has been made by Extech, a subcontractor to the Contractor's subcontractor Strober Roofing (the "Extech Claim"), which claim is disputed by the Contractor; and

WHEREAS, the Contractor has requested that the Owner forego its contractual right to withhold payment from the Contractor until the Extech Claim is resolved and/or a release of lien is received from Extech and to make a contract payment to the Contractor in the amount of \$635,455.00; and

WHEREAS, the Owner is willing to grant the Contractor's request for payment as above on condition that the Contractor indemnify, defend, and hold the Owner harmless from and against any costs or liabilities, including without limitation defense costs, that may arise from the Owner's payment of funds to the Contractor prior to resolution of the Extech Claim; and

WHEREAS, the parties have agreed that the Contractor's obligations to the Owner in this regard shall be incorporated into the Contract by this Change Order;

NOW, THEREFORE, the Owner and Contractor agree to modify the Contract as follows:

1. The above recitals are incorporated as though set forth at length.
2. In consideration of payment of the sum of \$635,455.00 by the Owner to the Contractor, receipt of which is hereby acknowledged by the Contractor, the Contractor waives and releases any and all Municipal Mechanics' Lien Claim(s) ("Lien") which Contractor has had or currently has, against or upon any portion of the Project or funds due or payable under the Contract, through the date of this Change Order.
3. Contractor warrants and represents that previously received payments have been used to pay in full all bills and claims arising from the Project, that no monies received on account of the Project have been improperly applied to debts or claims not arising from the Project, that the payment received in exchange for this release of lien will be applied first to satisfy all bills and claims arising from the Project with the sole exception of the Extech Claim which is acknowledged as disputed, and that no other supplier or subcontractor of any tier, or

other person or entity, has any outstanding and unresolved claims against Contractor other than for work performed after the period covered by the payment referenced above.

4. In consideration of the payment referenced above the Contractor agrees that if after the date of this Change Order there shall be evidence of any Lien, claim, lawsuit, or other claim or proceeding respecting the matters released and warranted by the Contractor in this Change Order that is filed (i) by the Contractor or (ii) any subcontractor of any tier (including without limitation, Extech) or any supplier of the Contractor, or any other person or entity whatsoever, Contractor shall at its sole cost and expense indemnify, hold harmless and defend the Owner against any and all expenses, costs, losses, damages, costs or other monetary obligations of any kind, including attorneys fees, that arise therefrom or are associated therewith.

5. The agreement of the Owner and Contractor to this Change Order shall be evidenced by their signature on its face sheet.

L. SETTLEMENT AGREEMENT

It is recommended that the Board of Education approve the previously-submitted settlement agreement in the matter entitled S.I. and D.I. o/b/o T.I. v. Monroe Township Board of Education, Office of Special Education Docket No. 2012-17801, Office of Administrative Law Docket No. EDS 14404-2011N.

M. DISTRICT SALE: COMPLETE LOT USED LOCKERS

It is recommended that the Board of Education acknowledge that no bids were received as related to the District Sale: Complete Lot Used Lockers. Please refer to attached for supplemental information.

N. LONG RANGE FACILITIES PLAN AMENDMENT

It is recommended that members of the Monroe Township Board of Education approve the submission of the Room No. C-109 Alteration Project, at the New High School, to the New Jersey Department of Education. The Project is being handled as an “Other Capital” project and the Board of Education is not seeking state funding for said project. The Monroe Township Board of Education has also approved the required amendment to the District’s Long Range Facility Plan in order to accommodate the aforementioned project.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA  
Prepared by

February 15, 2012  
Date

12. BOARD PRESIDENT’S REPORT

13. COMMITTEE REPORTS

14. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM \*

17. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING  
WEDNESDAY, MARCH 7, 2012 – 7:00 P.M. – HIGH SCHOOL

18. ADJOURNMENT

\* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

\*\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.