

Minutes of the Public Board of Education meeting held on March 22, 2012 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Vice President
Ms. Amy Antelis
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary (via telephone)
Mr. Lou Masters

BOARD MEMBERS ABSENT

Mr. Marvin Braverman
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone (left at 8:00p.m.)

STUDENT BOARD MEMBERS PRESENT

Mr. Jonathan Kim
Ms. Eneri S. Patel

STUDENT BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

STAFF ABSENT

None

MEMBERS OF THE PUBLIC – 48

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 16, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORT

Ms. Patel and Mr. Kim spoke about the following events at the high school: HSPA testing for Juniors, College Fair, Mr. Monroe competition and congratulated the winner Jared Hussey and spoke about a meeting with Dr. Hamilton related to various issues in order to have student involvement.

2012/2013 BUDGET PRESENTATION, PUBLIC QUESTIONS AND ADOPTION

Mr. Gorski spoke about projected student enrollment, staffing, instructional programs, state aid, and the major components of 2012/13 projected revenues and appropriations. Ms. Kolupanowich made a statement as to this year's budget process and then asked if any member of the public wanted to speak about the budget. Members of the public made statements and asked questions as related to the proposed 2012/13 budget. Below is a list of members of the Public that spoke. Dr. Hamilton, Mr. Gorski, and members of the Board of Education responded to questions asked by members of the public. A motion was made by Mr. Chiarella and seconded by Ms. Antelis to adopt the 2012/13 Budget Resolution. Roll Call – 8 – 0. Motion Carried to adopt the 2012/13 Budget Resolution. A copy of the Resolution is attached to the official set of minutes.

The following members of the public asked questions and expressed opinions on various issues including zero period bussing during the Public Hearing for the 2012-2013 Budget:

Richard Pitta, 8 Drake Avenue
Liz Preuster, 29 Spruce Meadows Drive
Jennifer Hyjack, 12 Sycamore Court
Megan Hyjack, 12 Sycamore Court
Gail Cocarikas, 27 Spruce Meadows Drive
Chrissy Skurbe, 8 Seminole Court
Richard Pitta, 8 Drake Avenue
Jill DeMaio, 48 Linwood Drive
Michele Jones, 1 Ientile
Liz Preuster, 29 Spruce Meadows Drive
Jennifer Hyjack, 12 Sycamore Court
Richard Pitta, 8 Drake Avenue

Following the Budget Presentation and Adoption a motion was made by Ms. Antelis and seconded by Mr. Kaufman to move the meeting scheduled for April 18, 2012 to April 25, 2012 and it was noted that the May 9, 2012 meeting will not be a reorganization meeting. Roll Call 7 – 0. Motion Carried. Ms. Faraone left prior to the roll call.

A motion was made by Mr. Klein and seconded by Mr. Kaufman to approve the Public Meeting schedule from June 2012 through January 2013. A copy of the schedule is attached to the official set of minutes. Roll Call 7 – 0. Motion Carried. Ms. Faraone left prior to the roll call.

PUBLIC FORUM

Michele Arminio, 9 Nathaniel Street asked when the four year period starts for the no budget vote and Mr. Gorski responded appropriately.

Ms. Kimberly Toto, 29 Fox Run spoke about the upcoming Autism Day.

APPROVAL OF MINUTES

A motion was made by Ms. Antelis and seconded by Mr. Klein to approve the minutes for the Public Board of Education Meeting held on January 18, 2012. Motion Carried.

A motion was made by Mr. Klein and seconded by Ms. Antelis to approve the minutes for the Closed Session Board of Education Meeting held on January 18, 2012. Motion Carried.

A motion was made by Ms. Antelis and seconded by Mr. Masters to approve the minutes for the Public Board of Education Meeting held on February 15, 2012. Motion Carried with Mr. Klein and Mr. Chiarella abstaining.

A motion was made by Mr. Klein and seconded by Mr. Tessler to approve the minutes for the Closed Session Board of Education Meeting held on February 15, 2012. Motion Carried with Mr. Klein and Mr. Chiarella abstaining.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton introduced Mr. Goodall, High School principal who presented an update to follow-up on the student's who at a prior meeting expressed a concern as related to scheduling.

ENROLLMENT

HOME INSTRUCTION

FIRE DRILLS AND LOCKDOWNS

PERSONNEL

A motion was made by Mr. Kaufman and seconded by Ms. Antelis that Personnel Items (A - S) be approved by consent roll call. Roll Call – _7 – 0. Motion Carried. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Board Action items (A – K) be approved by consent roll call. Roll Call – 7 - 0. Motion carried. A copy of the Board Action Section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

A motion was made by Ms. Antelis and seconded by Mr. Klein that Board Action Items (A – K) be approved by consent roll call. Roll Call – 7 – 0. Motion Carried. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT’S REPORT - None

COMMITTEE REPORTS

CURRICULUM COMMITTEE

Mr. Masters, Chairperson of the Curriculum Committee stated the committee met prior to the Public Meeting and they toured the following areas in the new High School: Industrial Arts area, Construction and Milling rooms.

BUILDINGS AND GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Buildings and Grounds/Transportation Committee stated the committee met on March 13th and they recommend approving a part-time mechanic. Additionally, Dr. Lynch reported as related to CO2 and testing of air quality before and after Applegarth reopens.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein expressed the need for more people and the PTAs/PTOs to contact the State as related to obtaining additional financial aid.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No.	Incident Date	School	Student No.
107	3/9/2012	HS	85824
108	3/14/2012	BS	84006
109	3/19/2012	BS	83690
110	3/20/2012	WL	83032
111	3/15/2012	MTMS	81195
112	3/15/2012	MTMS	78979, 84304, 87413, 78935,85721

Superintendent's Evaluation Framework
Oak Tree Principal Search

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 8:34 p.m.

Returned to Public Meeting at 9:05 p.m.

PUBLIC FORUM –

Michael Masiuk, 17 Lynwood Drive – stated he understood that the Board is in process of evaluating whether to move the BASC program in-house and asked where they are in the process. Mr. Gorski responded that a resolution was passed by the Board directing him and Dr. Hamilton to prepare financial projections as to the viability of bringing the program in-house and review staffing and facilities needs which they have done. He then asked if the K-Wrap program would be at the Oak Tree School and Dr. Hamilton responded he hopes to make a recommendation to the Board at the next meeting.

Joe Homoki, Hoffman Road – stated that the number of students taking AP courses has increased dramatically over the past few years and asked if all students taking the AP courses then take the test at the end and Dr. Hamilton responded that they do and that the District pays for the exam.

Lina Kao Wong, 1 Byrne Court – stated that ten days earlier a teacher almost hit her son who was standing in a parking space talking to her and that even though she wrote to the principal and Dr. Hamilton nothing was done but to refer her to the police. Dr. Hamilton explained the procedure once something is reported to the police and that he will follow-up and request the police report.

Karyn Rapp, 44 Eldorado Way – asked if any decision had been made as related to busing to Applegarth School and Dr. Hamilton stated a mock run was done during the week to see how the traffic flow will be and that a decision may be made shortly. She stated she is concerned that her child who will be a kindergarten student will be on the bus for forty-five minutes to an hour.

Esther Gregory, 2 Kelly Court – stated she is pleased to see that Oak Tree is being considered to have a BASC K-Wrap program. Then she asked if the curriculum for the 4th and 5th grade students would include science lab, art classes and what languages and Dr. Hamilton responded that the same programs and classes as the other supper elementary schools will be offered to the Applegarth students.

Michele Arminio, 9 Nathaniel Street – asked if any items discussed during the Closed Session have been resolved and Ms. Kolupanowich stated that there has been no resolution of the Superintendent's review which is an ongoing process and the principal search for Oak Tree School is still being done. Then Ms. Arminio asked for clarification as to whether the discussion related to the Superintendent is

related to the framework or the evaluation itself and if it is only a discussion as to framework then it should be a public discussion and Ms. Kolupanowich responded that it has always been her impression that anything related to the Superintendent's evaluation is a closed session item. Additionally, Ms. Arminio asked if there was an update related to solar panels for the High School and Dr. Hamilton stated it has not been on the Buildings and Grounds/Transportation Committee agenda since January and Mr. Gorski stated there has not be anything done at the County level yet.

Dr. Brian Marcus, 15 Harvestview Drive – asked about the air quality at Applegarth and if he could obtain a copy of the letter in 2006 that Dr. Gorman said was sent home to the parents related to the CO2 problem and Dr. Gorman responded that he was referring to the report and not to a letter sent home. Ms. Antelis responded that the problem was resolved after the report came out and it was determined that some teachers were turning radiators off when they shouldn't have and Ms. Kolupanowich responded that each school has an IAQ coordinator. A discussion ensued between Mr. Chiarella, Ms. Antelis, Ms. Kolupanowich and Dr. Marcus as related to high CO2 levels.

Chrissy Skurbe, 8 Seminole Court asked what will be done about the unit ventilator fans at Applegarth School and if the teachers will be mandated to keep the fans on and windows open to address the heat issue. Mr. Gorski stated that a study is being done as related to the fans and ventilation and further that Dr. Lynch said there was never a problem with high CO2 levels affecting the students. Dr. Hamilton added that Dr. Lynch will be speaking to the teachers that will be at Applegarth and will explain that the fans should be left on and windows left open.

Dr. Brian Marcus, 15 Harvestview Drive – asked again about a letter being sent to parents related to air quality. Ms. Antelis stated that the only problem she ever remembers is an air quality problem in 2001 at the High School in which it was dealt with and the school was closed for ten days.

Esther Gregory, 2 Kelly Court – asked if parents should be asking the State for money.

Michele Arminio, 9 Nathaniel Street – stated she realizes that no one is trying to intentionally hurt the children but that it is possible that through neglect of the facts and improper follow through the children can be hurt. Further she stated that the concerns of all parents should be heard.

Christine Lester, 261, Cranbury-Half Acre Road – stated that her son is one of five children in the country that has specific respiratory issues and that mold, lead, asbestos and air quality is extremely important to her and Dr. Hamilton suggests her child get a case manager and an IEP which would address these issues. Ms. Lester stated he has an IEP but she still is concerned.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Mr. Chiarella that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:53 p.m.

Respectfully submitted.



MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

MONROE TOWNSHIP BOARD OF EDUCATION
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(732) 521-1500
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MICHAEL C. GORSKI, CPA
Business Administrator/
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA
PUBLIC MEETING
THURSDAY – MARCH 22, 2012
7:00 P.M.

HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

(RECORDING BOARD MEETINGS)**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President
Mr. Ken Chiarella, Board Vice President
Ms. Amy Antelis
Mr. Marvin I. Braverman
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Mr. Lou Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim
Ms. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 16, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION AND ADOPTION OF THE 2012-2013 SCHOOL BUDGET

7. REVISED PUBLIC MEETING SCHEDULE APPROVAL APRIL AND MAY 2012

8. PUBLIC MEETING SCHEDULE APPROVAL – JUNE 2012 THROUGH JANUARY 20139. PUBLIC FORUM*10. APPROVAL OF MINUTES

Public Meeting January 18, 2012

Closed Session January 18, 2012

Public Meeting February 15, 2012

Closed Session February 15, 2012

11. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>2/29/12</u>	<u>1/31/11</u>	<u>Difference</u>	<u>12/28/11</u>	<u>Difference</u>
Barclay Brook School	454	452	+2	495	- 41
Brookside School	530	531	-1	683	-153
Mill Lake School	442	441	+1	666	-224
MTMS	1392	1388	+4	863	+529
Oak Tree	827	827	0	835	- 8
Woodland School	520	519	+1	513	+ 7
Monroe High School	<u>1759</u>	<u>1759</u>	<u>0</u>	<u>1649</u>	<u>+110</u>
Total Elementary & Secondary	5924	5917	+7	5704	+220

I. Enrollment (cont'd)

School	Monroe			Jamesburg		
	Jan.	Feb.	Difference	Jan.	Feb.	Difference
Academy Learning Center	13	12	Minus 1	1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	2	2				
Eden	2	2		1	1	
Harbor School	1	1				
Hawkwood School	0	1	Plus 1			
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	1	1				
New Roads Parlin	3	3				
New Roads Somerset	1	0	Minus 1			
Mary Dobbins School	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	1				
Middlesex County Acad.	1	0	Minus 1	1	0	Minus 1
Midland	1	1		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	3	3		0	1	Plus 1
School for Hidden Intellig.	1	1				
Schroth School	1	1				
UMDNJ	1	2	Plus 1	2	2	
Total	49	48		8	8	
*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services						

II. Home Instruction

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
83089	WD	4	504	Merlette	9/7/2011	
78615	MS	8	Med	Consiglio, Barclay, Pace, Dawson	9/27/2011	
82564	OD	12	CST	Ed Svc Commission	9/23/2011	2/2/2012
79109	WD	5	Med	Faughnan, Brunotte, Trent	9/26/2011	
85758	HS	9	CST	Profaci, Pepe, Hardt, Simmonds	10/26/2011	
86528	OT	4	Med	Winther	11/8/2011	11/28/2011
85153	HS	11	CST	Quindes, Simmonds, Riggi,	11/30/2011	
87332	HS	10	CST	Ongaro, simmonds	11/18/2011	
85107	HS	11	SUS	Pepe	1/5/2012	
85920	HS	10	SUS	Grimaldi, Massaro, Snagusky, Thumm	1/25/2012	2/16/2012
32125	HS	12	Sus	Kelly	12/15/2012	12/16/2011
83528	HS	12	Med	Education Inc	1/17/2012	
78015	HS	11	Med	New Hope	1/7/2012	
78196	HS	12	CST	Lyons, Rose, Pepe, C.,	1/27/2012	2/25/2012
84034	BS	3	Med	Mancuso	1/13/2012	
70304	HS	12	SUS		12/9/2011	
87150	BS	4	Med	Education Inc	1/26/2012	2/1/2012
87342	MS	8	Med	Professional Ed Svc. Inc	12/15/2011	1/31/2012
80757	MS	7	Med	Professional Ed Svc. Inc	1/4/2012	
77897	HS	10	CST	Brookfield Schools	12/8/2011	
81283	HS	9	CST	Simmons, DiMeola, Ed Svc Commission	12/16/2011	2/6/2012
70454	HS	10	SUS	Quindes	1/14/2012	1/15/2012
77536	HS	11	CST	Ballard	2/8/2012	
84326	HS	11	CST	Percherski	2/9/2012	
85729	HS	11	CST	Percherski	2/9/2012	
78774	HS	9	504	Gold	2/17/2012	
70572	HS	10	SUS	Lustgarten, Deedy, Kudrak	2/8/2012	
83171	HS	9	Med	Olszewski, Ed. Svc. Grimaldi, Bigos, Simmons	2/13/2012	
85523	OT	4	CST	Iadevaia, Holmes	3/1/2012	
78140	HS	9	504	Grimaldi	2/22/2012	
81161	MS	7	Med	Magee, Murphy, Morse, Ostroski	2/24/2012	
83354	HS	12	CST	MacKenzie, Hardt, Rose	2/15/2012	
85090	HS	11	Med	Simmons	2/15/2012	
70572	HS	10	Sus	Lustgarten, Deedy, Kudrak	2/8/2012	
81422	HS	12	Med	Ballard, Lee	2/21/2012	

III. FIRE/LOCKDOWN DRILLS

Barclay Brook School -----	February 1, 2012
Brookside School -----	February 14, 2012
Mill Lake School -----	February 23, 2012
Monroe Middle School-----	February 1, 2012
Oak Tree School -----	February 2, 2012
Woodland School -----	February 2, 2012
Monroe High School -----	February 17, 2012

Lockdown

Barclay Brook School-----	February 6, 2012
Brookside School -----	February 27, 2012
Mill Lake School -----	February 17, 2012
Monroe Middle School-----	February 24, 2012
Oak Tree School -----	February 27, 2012
Woodland School -----	February 23, 2012
Monroe High School -----	February 29, 2012

IV. PERSONNEL

- A. It is recommended that the Board approve a medical leave of absence to **Ms. Janet Kaufman**, Music teacher at Brookside School, effective February 28, 2012 through March 13, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Kaufman may be entitled.

- B. It is recommended that the Board approve a medical leave of absence to **Ms. Christina Basile**, Special Education teacher at the High School, effective May 21, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Basile may be entitled.

- C. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Brodsky** Media Specialist at Brookside School, retroactive to February 21, 2012 through February 24, 2012 and March 12, 2012 pending further action of the Board in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Brodsky may be entitled.

- D. It is recommended that the Board approve a medical leave of absence to **Ms. Lynn Monforte**, Paraprofessional at Mill Lake, retroactive to March 12, 2012 through April 5, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Montforte may be entitled.
- E. It is recommended that the Board approve a change of start date in the maternity leave of absence to **Ms. Danielle Cipolla**, teacher of grade one at Mill Lake School, effective April 23, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Cipolla may be entitled.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Kathy Beyrouy**, Bus Driver in the Transportation Department, retroactive to March 8, 2012 through March 18, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Beyrouy may be entitled.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Barbara Groza**, Custodian at the High School, retroactive to March 6, 2012 through April 3, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Groza may be entitled.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Dawn Krempecki**, Bus Driver in Transportation, effective April 5, 2012 through April 22, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Krempecki may be entitled.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Maria Salvador**, Bus Driver in Transportation, effective March 5, 2012 through March 9, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Salvador may be entitled.

- J. It is recommended that the Board approve a leave of absence to **Ms. Heidi Magee**, Media Coordinator at the High School, effective March 29, 2012 through April 5, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Magee may be entitled.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. Kim Goulding**, Family Consumer Science teacher at the HS, effective April 1, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Goulding may be entitled.
- L. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Shirley Siniscalchi**, Spanish teacher at MTMS, effective May 14, 2012 through June 30, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Siniscalchi may be entitled.
- M. It is recommended that the Board approve a modification in the unpaid leave of absence to **Ms. Nicollete Hommer**, Math teacher at the High School, retroactive to February 6, 2012 through February 20, 2012. Ms. Hommer is entitled to utilize three family illness days and personal days. Ms. Hommer's days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, U.N.J.S.A. 34:11B-1 et seq. as appropriate.
- N. It is recommended that the Board approve the return to work of **Ms. Irene Curran**, Language Arts teacher at MTMS, effective March 19, 2012.
- O. It is recommended that the Board approve the following personnel as a personal aide to assist student in Spring Track (on a rotational basis) for the 2011-2012 school year for a **total** of 2 hours per day for practice and additional time for meets effective (account no. 11-190-100-106):

Jeff Warner Step 1 of the Special Ed para guide \$13.21

- P. It is recommended that the Board approve the following clubs and advisors at MTMS for Spring 2012 pending enrollment:

Model United Nations	Karen Earl	Instructional Rate \$53.87
Student Challenge Club	Nancy Markwell	Non-Instructional Rate \$44.85

Q. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Emanuela Carannante	TOH/ICS	Oak Tree	Step 1 BA \$47,278 prorated pending criminal history review	11-213-100-101-000-093	3/26/12-6/30/12	Leave replacement
Jennifer Mordes	Teacher gr. 3 ICR	Brookside	Step 1 BA \$47,278 pro rated	11-213-100-101-000-093	4/18/12-6/30/12	Leave replacement
Jessica Paparelli	Teacher grade 1	Mill Lake	\$90 per day pending certification	11-120-100-101-000-040	4/23/12-6/30/12	Leave replacement
Megan McIntee	TOH	Oak Tree	Step 1 MA \$47,278+ \$3450 prorated pending criminal history review	11-213-100-101-000-093	4/3/12-6/22/12	Leave replacement
Michael McDonald	Athletic equipment Manager	MTHS	Stipend pro- rated \$4974	11-401-100-100-000-098	11/21/11-2/24/12	Leave replacement
Steven Modzelewski	Volunteer Track Coach	HS	Volunteer	11-402-100-100-000-098	3/1/12-6/30/12	Volunteer
Jackie Varacallo	Volunteer Softball Coach	MTMS	Volunteer	11-402-100-100-000-098	3/1/12-6/30/12	Volunteer
Rhonna Griffin	Substitute Teacher Zero Period	Brookside	1 hour AM (Mon-Fri) non instructional rate \$44.85	11-120-100-101-000-020	3/23/12-6/30/12	Substitute
Maria Carrion	Teacher of Spanish	MTMS	Step 4 BA+15 \$47,883 +\$1750 prorated	11-130-100-101-000-080	5/14/12- 6/22/12	Extension of Leave replacement

Danielle Cocuzza	Substitute TAG Teacher	Brookside	\$77.56 hr	11-120-100-101-000-020	3/23/12-6/30/12	Substitute
Susan Rosati	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	3/1/12-6/30/12	Extended Leave replacement additional section
Jill Kalyankar	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	3/1/12-6/30/12	Extended Leave replacement additional section
Pamela Valvano	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	3/1/12-6/30/12	Extended Leave replacement additional section
Amanda Docherty	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	3/1/12-6/30/12	Extended Leave replacement additional section
Margaret Dey	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	3/1/12-6/30/12	Extended Leave replacement additional section

R. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Robert Lawrence	Bus Driver	Transportation	Step 5 \$21.59 hr for 6.0/day	11-000-270-160-000-096	9/1/11-6/30/12	Rehire

Angela Bonura	Para	Barclay Brook	\$70 annual stipend professional development	11-190-100-106-000-010 11-213-100-106-000-093	2/21/12-6/30/12	Credit stipend
Arlene Baum	Para	MTMS	\$70 annual stipend professional development	11-213-100-106-000-093	2/21/12-6/30/12	Credit stipend
Fran Wilden	Substitute Basic Skills Para	Brookside	Substitute	11-230-100-106-000-093	3/13/12-5/31/12	Substitute
Sandra Micciulla	After school para club	MTMS	1 hr 35 min 1 day per week at her step on guide	11-401-100-100-000-098	3/12/12-6/15/12	50% coverage
Rosa Pieron	After school para club	MTMS	1 hr 35 min 1 day per week at her step on guide	11-401-100-100-000-098	3/12/12-6/15/12	50% coverage
Frances Yoffredo	Para	Oak Tree	Step 1 Spec. Ed. \$13.21 + \$1.00 for toileting for 2.25 hrs. Step 1 \$12.21 Cafeteria	11-213-100-106-000-093 11-000-240-105-000-060	3/16/12-6/21/12	Modification
Kimberly Barbuto	Para	Oak Tree	Step 1 Spec. Ed. \$13.21+\$1.00 toileting .75/hr; Step 1 \$13.21 Resource 3.0/hrs; Step 1 Cafeteria .75 hours	11-213-100-106-000-093 11-000-240-105-000-060	9/19/11-6/21/12	Change in assignment

R. It is recommended that the Board approve the following substitutes for the 2011-2012 school year:

Certificated

Brittany Duffy
Doreen Esposito
Bret Ciminello
Sarah Germek
Candice Theinert
Alyssa Theinert
Caitlin Hoskins
Courtney Danish
Erica Beltra
Nancy Voza
Nicholas Campbell

Non-Certificated

Approve as Paraprofessional

Michael Sullivan

Approved as Avid Tutor-

Nicholas Campbell

V. BOARD ACTION

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board accept the attached list of Student Suspensions for the Month of February 2012.
- E. It is recommended that the Board approve the revised 2011-2012 school calendar.
- F. It is recommended that the Board approve the 2012-2012 school calendar.
- G. It is recommended that the Board of Education approve tuition for students to attend Middlesex County Arts High School and Middlesex County Arts Middle School for the 2012-2013 school year as follows: Grades 9-12, 14 week program \$815 per student; Grades 6-8, 12 week program \$800 per student which includes roundtrip transportation.

H. It is recommended that the Board approve the following non-affiliate job descriptions:

Program Director/Head Teacher
PreSchool Assistant Teacher

I. It is recommended that the Board approve the creation of the following clubs and advisors on a volunteer basis for the first year:

Peace Ambassadors – Cathy Ielpi and Doreen Mullarney
Italian American Club – Guiseppa Callella

J. It is recommended that the Board approve the Falcon 5K run benefit for the Arthritis Foundation that the High School Athletic Training Club and Spanish Honor Society are hosting on May 20, 2012.

K. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
81283	UMDNJ Therapeutic Day	\$5,400 per month	2/6/12
83636	Hawkswood School	\$284 per diem	2/20/12
78196	East Mountain School	\$328.69 per diem	3/12/12
86569	East Windsor School	\$71.44	1/18/12
86570	East Windsor School	\$66.21	1/19/12
86571	East Windsor School	\$66.21	1/19/12

12. BUSINESS ADMINISTRATOR'S REPORT

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$ 9,367,695.46 for February 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$840,623.97 for February 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$195,458.11 for February 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2012 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #8

It is recommended that members of the Board of Education approve Transfer #8 as presented for fiscal year 2011/12. A copy is attached hereto.

F. AUTHORIZATION TO PURCHASE

It is recommended that the Board of Education adopt the following resolution authorizing Michael C. Gorski, CPA, Business Administrator/Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c), the Monroe Township Board of Education (sometimes "Board") may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) the Board, by a general delegation of power, may establish a bid threshold in an amount not to exceed \$36,000 if the Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9(a) and (c); and

WHEREAS, Michael C. Gorski, CPA, Business Administrator/Board Secretary, is the Board's Purchasing Agent and is qualified pursuant to N.J.S.A. 40A:11-3(a) and (c) and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 (a) and (c), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract: (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of at least two competitive quotations (if practicable) as required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education pursuant to the aforesaid statutes as follows:

- (1) The bid threshold for the Board is hereby established to be \$36,000.00.
- (2) Michael C. Gorski, CPA is duly authorized to award contracts that amount in the aggregate, to less than \$5,400.00 (which is 15 percent of the bid threshold of \$36,000.00) without advertisement for bids and without solicitation of competitive quotations; and
- (3) Michael C. Gorski, CPA is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:
 - (a) amount, in the aggregate, to less than \$36,000.00, but to greater than \$5,400.00; or
 - (b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).
- (4) Michael C. Gorski, CPA is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than \$36,000.00 without prior approval of the Board. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED that this resolution supersedes all prior resolutions on these subjects.

G. NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP ERIC NORTH SUBFUND APPLICATION FOR 2012 SAFETY GRANT PROGRAM BOARD RESOLUTION TO APPLY

It is recommended that members of the Monroe Township Board of Education approve the submission of grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$19,840.00 for the period July 1, 2012 through June 30, 2013. Please refer to attachment for supplemental information.

H. BID AWARD – GROUNDS CARE MAINTENANCE

It is recommended that members of the Monroe Township Board of Education award the Grounds Care Maintenance bid to Pleasant View Landscaping for Base Contract with hourly rate for special projects & Alternate LS1 in the total amount of \$72,997. Please refer to the attached bid analysis for supplemental information.

I. PARTIAL ROOF REPLACEMENT

It is recommended that members of the Board of Education approve the following resolution: “Be It Resolved that the Monroe Township Board of Education approve the submission of the partial roofing replacement project at the Brookside Elementary School to the New Jersey Department of Education for review and Department approval as an “Other” Capital Project; with Amendment of the Long Range Facilities Plan to be consistent with this project. Further, the Board authorized DI Group Architecture, LLC to make this submission to the Department of Education on behalf of the district. State funding is not being requested.

J. BID AUTHORIZATION – BROOKSIDE SCHOOL PARTIAL ROOF REPLACEMENT

It is recommended that members of the Board of Education authorize Michael C. Gorski, CPA, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for roof replacement at Brookside School.

K. BANK APPROVAL

It is recommended that members of the Board of Education approve Provident Bank as a depository and provider of the majority of banking services to the District effective July 1, 2012 pursuant to the results of the RFP (Request for Proposal) for Bank Services.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI

Prepared by

March 22, 2012

Date

13. BOARD PRESIDENT’S REPORT

14. COMMITTEE REPORTS

15. OTHER BOARD OF EDUCATION BUSINESS

16. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No.	Incident Date	School	Student No.
107	3/9/2012	HS	85824
108	3/14/2012	BS	84006
109	3/19/2012	BS	83690

Superintendent's Evaluation Framework
Oak Tree Principal Search

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

17. PUBLIC FORUM ***18. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING**

WEDNESDAY, April 18, 2012 – 7:00 P.M. – HIGH SCHOOL

19. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.