

Minutes of the Special Public Board of Education meeting held on April 23, 2012 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President
Ms. Amy Antelis
Mr. Marvin Braverman
Mr. Ken Chiarella, Vice President
Mr. Mark Klein
Mr. John Leary
Mr. Lou Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Lew Kaufman

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

None

STUDENT BOARD MEMBERS ABSENT

Mr. Jonathan Kim
Ms. Eneri S. Patel

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary
Dr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 11

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 13, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

WORKSHOP – “EVALUATING A SUPERINTENDENT”

Gwen Thorton, Middlesex County representative for the New Jersey School Boards Association stated that the role of a Board of Education is to set policy, give oversight and direction of the District and to evaluate the progress of the Superintendent whose role it is to establish and work to achieve the goals set for the District.

Ms. Thorton stated that the evaluation of the Superintendent is supposed to be given by April 30th though the Superintendent can offer a letter of extension which Dr. Hamilton did so that the Board could obtain additional direction and details as related to evaluating a Superintendent. Any Board members who have family that work full time for the Board of Education are considered conflicted and cannot participate in the Superintendent's evaluation.

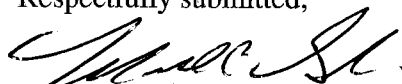
Criteria to measure progress towards meeting District goals was discussed and the Board decided they would use the online evaluation forms provided by New Jersey School Boards Association which would then be compiled and given to the Board President or Business Administrator/Board Secretary. The Superintendent would then be sent a RICE notice and the Board would then meet to prepare a summative evaluation which once agreed upon would be presented to the Superintendent in closed session unless the Board requests and the Superintendent agrees for it to be done in open session. The evaluation is then signed by both the Board President and the Superintendent who has ten days to attach any information or documents that would clarify his evaluation. A copy of the evaluation is sent to the attorney and to the Superintendent's personnel file.

The Board asked questions related to evaluating the Superintendent and Ms. Thorton responded appropriately. Members of the public, Mr. Nothstein and Mr. Roche asked questions and Ms. Kolupanowich and Dr. Hamilton responded appropriately.

ADJOURNMENT

A motion was made by Mr. Klein and seconded by Ms. Antelis that the meeting be adjourned. Motion Carried with Mr. Braverman opposing. The public meeting adjourned at 7:44 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR