

Minutes of the Public Board of Education meeting held on April 25, 2012 at the Monroe Township High School.

The meeting was called to order by Board President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board President  
Ms. Amy Antelis  
Mr. Marvin Braverman  
Mr. Ken Chiarella, Vice President  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Mr. Lou Masters  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

None

STUDENT BOARD MEMBERS ABSENT

Mr. Jonathan Kim  
Ms. Eneri S. Patel

STAFF PRESENT

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Michael C. Gorski, CPA, Business Administrator/Board Secretary  
Dr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 76

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 20, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS - None

PUBLIC FORUM - None

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

ENROLLMENT

HOME INSTRUCTION

FIRE/LOCKDOWN DRILLS

PERSONNEL

A motion was made by Mr. Chiarella and seconded by Ms. Antelis that Personnel Items (A - V) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Masters that Board Action items (A – K) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Kaufman and seconded by Ms. Antelis that Board Action Items (A – M) be approved by consent roll call. Roll Call – 10 – 0 with Mr. Klein abstaining on Item I and

asking to check if any of George Norcross' companies are involved with the company stated in Item I. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

### BOARD PRESIDENT'S REPORT

Ms. Kolupanowich stated that the New Jersey Department of Education released a list of 370 schools in the state in three different categories: Priority Schools (low performing schools in need of aggressive guidance), Focused Schools (schools in need improvement in different areas), and Rewards Schools (demonstrate continual excellence or improvement). Further she stated that Oak Tree School is one of 112 schools out of 2,500 that has been chosen as a Rewards School in the classification of highest progress, i.e. schools that have high levels of student growth measured using the median school growth percentiles over time. Oak Tree is one of only eight schools chosen in Middlesex County to receive this unique distinction and congratulated the staff on behalf of the Board and Administration for their continued dedication and hard work in achieving this honor. Then Ms. Kolupanowich gave an update as related to the EE4NJ (Excellent Educators for New Jersey) Grant which is an initiative to pilot new teacher evaluation systems and that Monroe is only one out of ten districts chosen to participate in this initiative.

### COMMITTEE REPORTS

#### PERSONNEL COMMITTEE

Ira Tessler, Chairperson of the Personnel Committee stated the Committee met and updates were given as related to EE4NJ, interviews for the employee day care center head teacher. There was a contract review for the Business Administrator/Board Secretary and the Assistant Superintendent and a template for the Business Administrator/Board Secretary was approved to send to the County. Also discussed were negotiations with the Central Office Support Staff.

#### BUILDINGS & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Masters, Vice Chairperson of the Buildings & Grounds/Transportation Committee stated the Committee met on April 17 and the following items were discussed: Brookside School roof project savings, need to replace some of the footings for the bleachers at a cost of \$35,000, the autism classroom, fencing the basin next to the High School at an approximate cost of \$20,000, multi-organic fertilizer program for the District, Community Ad Hoc Committee under discussion for Applegarth School and it was noted that more old Applegarth furniture has been given away to another school.

#### FINANCE COMMITTEE

Mr. Leary, Chairperson of the Finance Committee stated the Committee met on April 17 and expressed to the public that at the Committee meeting the BASC Lease Agreement terms were discussed and that the Lease Agreement is exempt from the bidding process, as Extraordinary Unspecifiable Services and they unanimously recommended it to the Board. Mr. Gorski then extensively discussed in public the terms of the BASC agreement and specifically the exemption

through EUS (Extraordinary Unspecifiable Services). Mr. Gorski then received questions from the public and answered them in full. The BASC lease agreement and terms were provided to the public in advance. The Board understood the terms of the contract and its exemption from bidding as an EUS. Then a motion was made by Mr. Leary and seconded by Mr. Tessler that recommended that the members of the Monroe Township Board of Education approve the lease agreement terms delineated in the lease agreement between the Monroe Township Board of Education and the BASC Network, Inc. as Monroe BASC with regard to use of Monroe Township Schools as unanimously recommended by the Finance Committee on April 17, 2012 and authorized the Business Administrator/Board Secretary to execute said lease agreement for the period commencing September 1, 2012 and ending June 30, 2015. Various Board members (Mr. Braverman, Ms. Antelis, Mr. Kaufman, Ms. Faraone, Mr. Tessler, and Mr. Klein) spoke of the history of the BASC program and gave their opinion on this issue prior to a roll call being taken. Roll Call – 7 – 2 -1 with Ms. Antelis and Mr. Braverman voting no and Ms. Faraone abstaining. Additionally, Mr. Leary stated the refinancing of bonds has been completed which will save the District taxpayers \$2.5 million through the year 2029.

#### CURRICULUM COMMITTEE

Mr. Kaufman, Chairperson of the Curriculum Committee stated the Committee met earlier in the evening and discussed moving Basic Skills from an after school program to a program during the day as well as the Summer reading list. Ms. Bonnie Burke gave a presentation as to green living and bringing hydroponics to the High School. The course of study and the I-pad program was updated and an update presentation will be given at the next Board meeting.

#### OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein stated in order to obtain additional state aid the District needs to file suit in the Appellate Division and then it can go to the Supreme Court. Mr. Kaufman spoke of the District Day Care Center and licensing requirements of the management/director. Ms. Antelis stated that she has received complaints that dogs have been allowed on school property specifically at the High School practice fields and Dr. Hamilton stated signage will be looked into by Mr. Tague as there is a policy against animals being allowed on school property. Next, Ms. Antelis reminded the Board that a vote was needed as related to a representative to the MRESC (Middlesex Regional Educational Services Commission). A motion was made by Mr. Klein and seconded by Mr. Leary to nominate Ms. Antelis. Motion Carried. Ms. Faraone asked why no left turn is allowed from Perrineville Road into the new High School and Dr. Hamilton stated that the Department of Transportation provides the guidelines. Mr. Masters stated that at the next Buildings & Grounds/Transportation meeting a discussion needs to take place as related to moving trailers at Applegarth. Ms. Kolupanowich stated additional time should be considered by committee chairpersons for committee meetings to allow sufficient time for questions to be asked which will enable more educated decision making taking place.

Ms. Kolupanowich stated that on Monday evening there was a Special Board of Education meeting where a workshop was conducted by our field representative of the New Jersey School Boards Association on how to evaluate a Superintendent. She stated that since there are new Board members who have not received training in this area and some long term members who have not had training in a while, Dr. Hamilton suggested the Board of Education receive a refresher course in

the process. Ms. Kolupanowich briefly explained the process; Superintendent provides the Board with progress towards achieving the goals that he's already provided and completes his portion of the evaluation. Board then completes their portion. Results are compiled and given to the Board President. Board then meets in Closed Session to discuss the results without the Superintendent being present following which a summary is written based on the majority opinion of the Board will be completed by the President and Vice President. A written summary will be given to the Superintendent and a summary meeting will be held with the Board and Superintendent in Closed Session. The Superintendent and Board President sign the summary. A discussion ensued and it was determined the evaluation will be done online and a timeline was established. It was agreed that the Board will meet on June 5<sup>th</sup>.

### CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

#### Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No.	Date of Incident	School	Offender No.
113	3/27/2012	Oak Tree	86130
114	3/27/2012	Oak Tree	86221 , 86222
115	3/21/2012	HS	85038, 81486
116	3/31/2012	Hs	85920, 80930
117	4/2/2012	ML	85871
118	4/2/2012	HS	85664
119	4/5/2012	Barclay Brook	86103, 87046
120	4/20/2012	MTMS	84086

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Mr. Tessler and seconded by Ms. Antelis that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 8:18 p.m.

Returned to Public Meeting at 8:32 p.m.

### PUBLIC FORUM

Jennifer Hyjack – 12 Sycamore Court made comments related to the BASC program and how for the last ten years she has used the program and is very happy with it and that if in the future the Board considers bringing it in-house they don't if it is only in an effort to raise money. Additionally, she expressed that the doing away with zero period and late run bussing targets the same group of parents as those that use the BASC program.

Danielle Taylor – 7 Black Oak Court expressed that her concern is with the K-wrap program as related to BASC and that to bring it in-house would be a conflict of interest to make money from these parents.

Jennifer Williams – 359 Buckelew Avenue expressed that she is offended by calling the BASC program babysitting and that the BASC program (Ms. Carmela) K-wrap has a curriculum and monthly emails to the parents. Further she states the BASC staff is well seasoned and trained.

Doug Poye – 4 Tamarack Road asked for clarification as to the BASC program. Also, Mr. Poye asked for an update as related to I-pad initiative; how many courses (books) are on the I-pads, how many needed to be replaced as they were broken and that he'd heard that young teachers are into it while older teachers are more hesitant. Mr. Gorski gave a brief explanation as to what the BASC program is and its history in the District.

Tom Nothstein – 15 Nathaniel Street asked why the agenda was not on the website as it usually is and Dr. Hamilton responded he would check into it. Mr. Nothstein also stated his opinion related to the BASC program and his concerns as to whether it should have been done as a competitive bid. Mr. Gorski explained that since inception it has been approved by the Board as an unspecifiable service due to the fact that bid specs would have been difficult to prepare because of the type of proposal and impractical because of the specific design of services that BASC provides and the limited amount of competition that could be foreseen to bid on the program and also in consideration of the unnecessary costs for attorney bid review and advertising and that counsel recommended EUS (Extraordinary Unspecifiable Services) under these circumstances.

Maryann Lavian – 42 Narrows Way asked for BASC to have classrooms at Oak Tree for K-wrap so that students did not have to be bussed.

Krista Scheida – 8 Forman Avenue stated she's been an employee of BASC since 1994 and is now a certified teacher running the K-wrap program at Mill Lake. Also that she is glad the Board voted to retain the BASC program and invites anyone to come and visit to see what the program really does.

Andrea Maikowski & Lori Yarusi – owners and operators of the BASC program gave a history of the program and stated they are in 18 schools in New Jersey and think of their staff as family. They stated that the rumor that they would pass on any charge to the parents is not true and they also stated they are approved by DYFS and have lower teacher/student ratios (1 to 10 or 12) than required (1 to 18).

#### ADJOURNMENT

A motion was made by Mr. Leary and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:02 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA

BOARD SECRETARY/BUSINESS ADMINISTRATOR

MONROE TOWNSHIP BOARD OF EDUCATION  
423 Buckelew Avenue  
Monroe Township, New Jersey 08831  
(732) 521-1500  
Fax (732) 521-1628

MICHAEL C. GORSKI, CPA  
Business Administrator/  
Board Secretary

Vision Statement

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

Mission Statement

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA  
PUBLIC MEETING  
WEDNESDAY – APRIL 25, 2012  
7:00 P.M.

HIGH SCHOOL

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**

**(RECORDING BOARD MEETINGS)\*\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Ms. Kathy Kolupanowich, Board President  
Mr. Ken Chiarella, Board Vice President  
Ms. Amy Antelis  
Mr. Marvin I. Braverman  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Mr. Lou Masters  
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Mr. Jonathan Kim  
Ms. Aneri S. Patel

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 20, 2012:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PUBLIC FORUM\*

7. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**I. ENROLLMENT**

	<u>3/31/12</u>	<u>2/29/12</u>	<u>Difference</u>	<u>3/31/11</u>	<u>Difference</u>
Barclay Brook School	457	454	+3	499	-42
Brookside School	532	530	+2	681	-149
Mill Lake School	443	442	+1	671	-228
MTMS	1393	1392	+1	862	+531
Oak Tree	838	827	+11	844	-6
Woodland School	523	520	+ 3	514	+9
Monroe High School	<u>1760</u>	<u>1759</u>	<u>+1</u>	<u>1648</u>	<u>+112</u>
<b>Total Elementary &amp; Secondary</b>	<b>5946</b>	<b>5924</b>	<b>+22</b>	<b>5719</b>	<b>+227</b>

**I. Enrollment (cont'd)**

<b>School</b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b>Feb</b>	<b>March</b>	<b>Difference</b>	<b>Feb.</b>	<b>March</b>	<b>Difference</b>
Academy Learning Center	12	12		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learn	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	1	1				
CPC Upper	2	2				
East Mountain	0	2	Plus 2	0	1	Plus 1
Eden	2	2		1	1	
Harbor School	1	1				
Hawkwood School	1	1				
JFK Johnson Rehab Inst.*	1	1		1	1	
KIVA	1	1				
New Roads Parlin	3	3				
New Roads Somerset	0	0				
Mary Dobbins School	1	1				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	1	1				
Middlesex County Acad.	0	0		0	0	
Midland	1	1		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	3	3		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
UMDNJ	2	2		2	2	
<b>Total</b>	<b>48</b>	<b>50</b>		<b>8</b>	<b>9</b>	
*Both the Monroe student and Jamesburg student have graduated but attend JFK for transitional services						

**II. Home Instruction**

No.	School	Grade	Reason	Home Instructor	Date Started	Date Ended
78431	MS	8	CST	Ed Svc Commission	9/7/2011	
83089	WD	4	504	Merlette	9/7/2011	
78615	MS	8	Med	Consiglio, Barclay, Pace, Dawson	9/27/2011	
79109	WD	5	Med	Faughnan, Brunotte, Trent	9/26/2011	
85758	HS	9	CST	Profaci, Pepe, Hardt, Simmonds	10/26/2011	
85153	HS	11	CST	Quindes, Simmonds, Riggi,	11/30/2011	
87332	HS	10	CST	Ongaro, Simmonds	11/18/2011	
85107	HS	11	SUS	Pepe	1/5/2012	3/12/2012
83528	HS	12	Med	Education Inc	1/17/2012	3/12/2012
78015	HS	11	Med	New Hope	1/7/2012	
84034	BS	3	Med	Mancuso	1/13/2012	
70304	HS	12	SUS		12/9/2011	
80757	MS	7	Med	Professional Ed Svc. Inc	1/4/2012	
77897	HS	10	CST	Brookfield Schools	12/8/2011	
77536	HS	11	CST	Ballard	2/8/2012	
84326	HS	11	CST	Percherski	2/9/2012	
85729	HS	11	CST	Percherski	2/9/2012	
78774	HS	9	504	Gold, Drust	2/17/2012	
70572	HS	10	SUS	Lustgarten, Deedy, Kudrak	2/8/2012	
83171	HS	9	Med	Olszewski, Ed. Svc. Grimaldi, Bigos, Simmons	2/13/2012	
78140	HS	9	504	Grimaldi	2/22/2012	
81161	MS	7	Med	Magee, Murphy, Morse, Ostroski, Earl	2/24/2012	
83354	HS	12	CST	MacKenzie, Hardt, Rose	2/15/2012	
85090	HS	11	Med	Simmons	2/15/2012	
81422	HS	12	Med	Ballard, Lee	2/21/2012	
83538	HS	12	Sus	Butler	3/19/2012	3/26/2012
87245	HS	9	Sus	Gold	3/22/2012	3/26/2012
85950	HS	10	Sus	Grimaldi, Hardt, Di Meola, Lombardi, Platt, Quindes	3/22/2012	
77511	HS	11	Sus	Varacallo	3/26/2012	
82089	MTMS	6	Med	Gorham, Kirchner, Ostroski	4/2/2012	

**III. FIRE/LOCKDOWN DRILLS**

Barclay Brook School -----	March 14, 2012
Brookside School -----	March 7, 2012
Mill Lake School -----	March 20, 2012
Monroe Middle School-----	March 23, 2012
Oak Tree School -----	March 30, 2012
Woodland School -----	March 7, 2012
Monroe High School -----	March 22, 2012

**Lockdown**

Barclay Brook School-----	March 5, 2012
Brookside School -----	March 19, 2012
Mill Lake School -----	March 21, 2012
Monroe Middle School-----	March 22, 2012
Oak Tree School -----	March 28, 2012
Woodland School -----	March 12, 2012
Monroe High School -----	March 29, 2012

**IV. Personnel**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Joan Venslavsky**, teacher of Social Studies at MTMS, effective July 1, 2012.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Sandra Klein**, paraprofessional at the Middle School, effective June 30, 2012.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Linda Corneau**, head custodian at Mill Lake School, effective August 31, 2012.
- D. It is recommended that the Board accept the resignation of **Ms. Rachel Van Horn** as Head Coach of the Girl's Spring Track at the High School, effective February 15, 2012.
- E. It is recommended that the Board accept the resignation of **Mr. Christian Jessop**, as Assistant Coach of the Girl's Spring Track at the High School, effective February 15, 2012.
- F. It is recommended that the Board approve an unpaid leave of absence to **Mr. Scott Weiner**, teacher of World Language at the Middle School effective March 27, 2012 through April 24, 2012. Mr. Weiner's leave will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, U.N.J.S.A. 34:11B-1 et seq., as appropriate.
- G. It is recommended that the Board approve an unpaid leave of absence to **Mr. David Virelles**, teacher of Art at Brookside School effective April 23, 2012 through April 27, 2012. Mr. Virelle's leave will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, U.N.J.S.A. 34:11B-1 et seq., as appropriate.

- H. It is recommended that the Board approve a maternity leave of absence to **Ms. Sarah Richards**, teacher of Kindergarten at Barclay Brook School, effective June 1, 2012 through December 13, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Richards may be entitled.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Marie Smits**, teacher of grade 2 at Barclay Brook School, effective September 1, 2012 through December 7, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Smits may be entitled.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Renee Hardt**, teacher of Language Arts at the High School, effective September 4, 2012 through November 19, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Hardt may be entitled.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Samantha Sheenan**, teacher of Special Education at the Middle School, effective May 10, 2012 through December 21, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Sheenan may be entitled.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Rachel Levinson**, teacher of grade 4 at Brookside School, effective June 7, 2012 through June 30, 2012. It is further recommended that the Board approve a child care leave of absence to Ms. Levinson effective September 1, 2012 through June 30, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Levinson may be entitled.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Brooke Yudell**, guidance counselor at the High School, effective June 11, 2012 through June 30, 2012. It is further recommended that the Board approve a maternity leave of absence to Ms. Yudell effective September 1, 2012 through January 1, 2013 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Yudell may be entitled.

- N. It is recommended that the Board approve an extended leave of absence to **Ms. Diane Arcaro**, paraprofessional at Brookside School, effective March 26, 2012 through May 8, 2012 in accordance with Article 17, Paragraph B.2 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2011 through June 30, 2014. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Arcaro may be entitled.
- O. It is recommended that the Board approve a medical leave of absence to **Mr. Kevin Fadden**, custodian at MTMS, effective March 20, 2012 through April 2, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Fadden may be entitled.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Maria Salvador**, bus driver in Transportation, effective April 19, 2012 through April 25, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Salvador may be entitled.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Karen Earl**, teacher of Social Studies at the Middle School, effective May 23, 2012 through June 16, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days which Ms. Earl may be entitled.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Dorio**, paraprofessional at Mill Lake School, effective April 18, 2012 through June 30, 2012. It is further recommended that this leave shall be without pay except for any sick days which Ms. Dorio may be entitled.
- S. It is recommended that the Board approve an extended medical leave of absence to **Ms. Lynn Montforte**, paraprofessional at Mill Lake School, effective April 16, 2012 through June 30, 2012. It is further recommended that this leave shall be without pay except to the extent of any sick days which Ms. Earl may be entitled.
- T. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Linda Frezel	Para	Mill Lake	+\$1.00/hr for education degree	11-190-100-106-000-040	2/1/12-6/30/12	Modification in salary guide
Donna Banninger	Para	Barclay Brook	\$70 annual stipend professional development	11-190-100-106-000-010	2/13/12-6/30/12	Credit stipend
Kim Walker	Para	Barclay Brook	\$70 annual stipend professional development	11-214-100-106-000-093	3/20/12-6/30/12	Credit stipend

Emilia Andreassi	Special Ed Para	Brookside	Step 6 Spec. Ed. 6.5/hrs day	11-213-100-106-000-093	3/26/12-5/1/12	Extension-leave replacement
Kimberly Barbuto	Para	Oak Tree	Step 1 Spec. Ed. \$13.21 6.75/hrs;	11-213-100-106-000-093	3/19/11-6/21/12	Correction in assignment from 3/22/12 Board report
Heather Favretto	Choreographer	HS	Stipend \$2616	11-401-100-100-000-098	9/1/11-11/11/12	Modification in dates – fall production Stipend – substitute
Patricia Wright McVey	Choreographer	HS	Stipend \$2616	11-401-100-100-000-098	2/1/12-5/15/12	Choreographer Spring production
Frances Yoffredo	Personal Para	Oak Tree	Step 1 Spec. Ed. \$13.21/hr 6.75 hrs	11-204-100-106-000-093	4/26/12-6/30/12	Transfer in position

U. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

<b>Employee</b>	<b>Position</b>	<b>School</b>	<b>Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
Tommaso Guarino	Physical Education	Oak Tree	Step 1 BA \$47,278 pro rated	11-130-100-101-000-080	3/27/12- pending return of teacher (no later than 6/30/12)	Leave replacement
Lisa Varacallo	Grade 5	Brookside	Step 1 BA \$47,278 pro rated	11-120-100-101-000-020	4/24/12-6/30/12	Leave replacement
Danielle Pugliese	Teacher kindergarten	Barclay Brook	Step 1 BA \$47,278	11-110-100-101-000-010	4/5/12-6/30/12	Change in start date

Rachel Van Horn	Asst Girl's Spring Track Coach	MTHS	Step 3 \$6259	11-402-100-100-100-098	3/1/12-6/30/12	Replacement position
Christian Jessup	Head Girl's Spring Track Coach	MTHS	Step 3 \$9638	11-402-100-100-100-098	3/1/12-6/30/12	Replacement position
Shanda Scott	Teacher Coach	District	No more than 38 hours at the instructional rate \$53.87/hr	20-293-100-101-000-098	6/24/12-8/30/12	IMPACT grant

V. It is recommended that the Board approve the attached list of substitutes for the 2011-2012 school year:

**Certificated**

Puja Daga	Substitute Teacher
Joan Capp	Substitute Teacher
Megan McIntee	Substitute Teacher
Alana Nachmani	Substitute Teacher
Samantha Liu	Substitute Teacher
Michelle Terranova	Substitute Teacher
Ann Mahanna	Substitute Teacher
Ashleigh Hutton	Substitute Teacher
Brian Brown	Substitute Teacher

**Non-Certificated**

Jessica Doyle	Paraprofessional
Tami Goldstein	Paraprofessional
Josephine Lynch	Paraprofessional
Kathleen Regan	Paraprofessional
Audra Dipierro	Paraprofessional
Tami Goldstein	Secretary
Eugene Madreperla	Computer Tech
Anthony Spirito	Security
Andrea Pleban	Avid Tutors

**V. Board Action**

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board accept the attached list of Student Suspensions for the Month of March 2012.
- E. It is recommended that the Board approve the AVID Implement Agreement effective July 1, 2012 through June 30, 2013 for a total amount of \$29, 901 which includes registration for two schools for \$6,630; early bird registration for 34 participants for \$22,746.00; and AVID weekly for \$525.
- F. It is recommended that the Board approve the revised 2012-2013 School Calendar.
- G. It is recommended that the Board approve the Professional Development Plan for the 2012-2013 school year.

**H. MCESC Representative Term**

It is recommended that the Board appoint a representative to the Middlesex Regional Educational Services Commission for the 2012-2013 school year.

- I. It is recommended that the Board approve the following Policies for a first reading:
  - Policy 1631 Residency requirement for Person Holding School District Office, Employment or Position
  - Policy 3324 Right of Privacy (Teaching Staff)
  - Policy 4324 Right of Privacy (Support Staff)

- J. It is recommended that the Board approve the revision of the following Policies and Regulations:

- Policy 5600 Pupil Discipline/Code of Conduct
- Reg. 5600 Pupil Discipline/Code of Conduct
- Policy 9270 Home Schooling and Equivalent Education Outside the Schools
- Reg. 9270 Home Schooling and Equivalent Education Outside the Schools

- K. It is recommended that the Board approve the following student and placement:

Student No.	School	Tuition	Start Date
83330	East Mountain School	\$328.69 per diem	3/7/12
77897	Daytop Preparatory School	\$239.87 per diem	3/6/12-3/13/12

8. BUSINESS ADMINISTRATOR’S REPORT

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$13,928,496.90 for March 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$30,935.89 for March 2012 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2012, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the March 2012 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

D. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 as presented for fiscal year 2011/12. A copy is attached hereto.

E. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES:  
TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2012/13 budget.

#### F. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the District from the following vendors under their respective NJ State Contract #s:

Company Name	State Contract Number	Company Name	State Contract Number
Adelphia Steel Equip.Co.	A67811 and A70121	Midwest Folding Products	A67816
Allied Plastics	A67827	Palmer Hamilton LLC	A67809
Artco Bell Corporation	A67830	Sico America Inc.	A67824
Brodart Furniture	A66905	Paragon Furniture LLP	A67834 and A62192
Capitol Seating Company	A67832	Grafco	A62171
CDF School Furniture	A67806	Inwood Office Furniture	A67815
Global	A69980	Jasper/Community	A67925
Krueger International Inc.	A67818,A62194, A57057,A66913, A66987		

#### G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education appoint Ms. Jodi Liebov as a certified speech and language specialist for the MT SEPA summer program at the rate of \$139.45 per day for approximately 25 days.
2. It is recommended that members of the Board of Education approve Bayada Nurses for private nursing services for a fee of \$54.50 for an RN per hour or \$44.50 per hour for an LPN for (SS). Additionally, the nurse will also ride the bus with (SS and WS) for an additional \$20.00 for the second student (WS) as per his IEP to ride the bus for the 2011-2012 school year.
3. It is recommended that members of the Board of Education approve Anthony Didia to provide piano accompany for Monroe Township Middle School at the rate of \$50 for May 21<sup>st</sup> rehearsal and a rate of \$100 for the May 28<sup>th</sup> concert performance.

#### H. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

+

WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of \$11,500 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

I. INSURANCE BROKER OF RECORD

It is recommended that members of the Board of Education appoint G. R. Murray Insurance Company as the Board's insurance broker of record for fiscal year 2012/13. The firm of G. R. Murray is not paid a commission or a fee by the Board of Education.

J. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2012/13 budget.

K. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 31, 2010, entitled: "ADOPTION OF THE 2011/12 ANNUAL SCHOOL BUDGET", members of the Board of Education established the school district travel maximum for the 2011/12 school year at the sum of \$158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2011, \$97,628. has been spent.

L. BID AUTHORIZATION – GARBAGE DISPOSAL SERVICES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for garbage disposal services for the 2012-2013 fiscal year.

M. NO CHILD LEFT BEHIND (NCLB) CONSOLIDATED GRANT- REVISION

It is recommended that members of the Board of Education approve the attached revised 11/12 No Child Left Behind (NCLB) Consolidated Grant. Please refer to attached for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA

Prepared by

April 25, 2012

Meeting Date

9. BOARD PRESIDENT'S REPORT10. COMMITTEE REPORTS11. OTHER BOARD OF EDUCATION BUSINESS12. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Student Matters: Harassment, Intimidation and Bullying Incidents

Incident No.	Date of Incident	School	Offender No.
113	3/27/2012	Oak Tree	86130
114	3/27/2012	Oak Tree	86221 , 86222
115	3/21/2012	HS	85038, 81486
116	3/31/2012	Hs	85920, 80930
117	4/2/2012	ML	85871
118	4/2/2012	HS	85664
119	4/5/2012	Barclay Brook	86103, 87046
120	4/20/2012	MTMS	84086

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

13. PUBLIC FORUM \*

14. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING

WEDNESDAY, May 9, 2012 – 7:00 P.M. – HIGH SCHOOL

15. ADJOURNMENT

\* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

\*\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.