

Minutes of the Public Board of Education meeting held on July 14, 2010 at the Monroe Township High School.

The meeting was called to order by Board President Lew Kaufman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Lew Kaufman, Board President
Mr. Marvin Braverman, Board Vice President
Mr. Ken Chiarella
Mr. Mark Klein
Mr. Louis C. Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

None

STUDENT BOARD MEMBERS ABSENT

Ms. Reena Dholakia
Mr. Jonathan Kim

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael C. Gorski, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC/STAFF – 6

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted July 9, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS' REPORT - None

PUBLIC FORUM - None

APPROVAL OF MINUTES

A motion was made by Mr. Braverman and seconded by Ms. Faraone to approve the minutes for the Public Board of Education Meeting held on June 16, 2010. Motion Carried with Mr. Klein abstaining.

A motion was made by Mr. Tessler and seconded by Mr. Braverman to approve the minutes for the Closed Session Meeting held on June 16, 2010. Motion Carried with Mr. Klein abstaining.

A motion was made by Mr. Braverman and seconded by Mr. Masters to approve the minutes for the Special Public Board of Education Meeting held on June 21, 2010. Motion Carried with Mr. Klein abstaining.

A motion was made by Mr. Braverman and seconded by Mr. Tessler to approve the minutes for the Closed Session Meeting held on June 21, 2010. Motion Carried with Mr. Klein abstaining.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated that the District Administrators participated in a very productive administrative retreat on July 7th and 8th which was held within the District. Reviewed and discussed data and progress to date on discussing steps to becoming an even stronger and effective school district and making plans for addressing the Superintendents' Action Plan for the 2010/2011 school year. Also would like to discuss with the Board at some point whether or not there should be a Board retreat this summer or put it off to Fall.

ENROLLMENT

HOME INSTRUCTION

FIRE DRILLS

PERSONNEL

A motion was made by Mr. Braverman and seconded by Mr. Chiarella that Personnel Items (A - Z) be approved by consent roll call. Roll Call – 7 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Braverman and seconded by Mr. Tessler that Board Action items (A – J) be approved by consent roll call. Roll Call – 7 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Braverman and seconded by Mr. Chiarella that Board Action Items (A – EE) be approved by consent roll call. Roll Call – 7 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Kaufman stated the first Governance Committee has been established with representatives of all committee chairpersons to provide a forum to exchange ideas and to set milestones and which will meet quarterly. Mr. Kaufman indicated that the committee met earlier in the evening and the following was discussed: project & scope of the committee, brief overviews from each chair who have recently held meetings, goals & objectives for the District from both business & academic standpoints, and District-wide budgetary expense controls. Mr. Kaufman stated that the graduation for the Class of 2010 went extremely well.

COMMITTEE REPORTS

CURRICULUM COMMITTEE

Ira Tessler, Vice Chairperson of the Curriculum Committee stated that the committee met on Thursday, July 8th and that many topics were discussed.

PERSONNEL COMMITTEE

Mr. Braverman, Chairperson of the Personnel Committee stated that on Tuesday, July 13th the Personnel Committee met and Dr. Hamilton discussed the elimination of the position of Supervisor of Math and Dr. Hamilton discussed how the actual supervision and evaluation will now take place.

BUILDINGS & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Buildings & Grounds/Transportation Committee stated that on Tuesday, July 13th the committee met and that the Roclene Manor Revised Offer for Sewer Easement, Long Range Facilities Plan Amendment was discussed.

Then, Mr. Chiarella made a motion which was seconded by Mr. Braverman to authorize the Superintendent and the Business Administrator to pursue the revised offer by Roclene Manor LLC for the sale of sanitary sewer easement with the assistance of the Board Attorney and if reasonable conditions can be met to authorize the acceptance of this offer. Mr. Tessler asked if during the installation process school would be interrupted or services disrupted and Mr. Gorski stated that this would be in the contract and there would be punitive damages for any disruption of service and that it would be completed prior to the start of school. Motion Carried.

Next, Mr. Chiarella stated that the new High School is at 80% completion and that the District received a payment from the New Jersey School Development Authority (NJSDA) State in the amount of \$6,000,000 for reaching the 60% milestone

OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein questioned as to whether the District must pay \$60,000 to the State for deferred settlement charges for bonds even though it was never in the contract with them. Mr. Gorski responded that even though it was not in the contract the District was required to budget this money under the Capital Projects Fund and that it will be a deduction from our State Aid payment for the 2010/2011 school year. Mr. Klein then asked whether our State Aid then would be further reduced by \$60,000 from the \$236,000 it had already been cut by the State and Mr. Gorski concurred. Mr. Klein and Mr. Braverman questioned the 10% for freight that is budgeted for purchases and Mr. Gorski responded by explaining that the 10% was built in to insure there's always enough for freight and also explained what happens to any overages in the freight account.

CLOSED SESSION – RESOLUTION

Mr. Kaufman moved, seconded by Mr. Chiarella to adopt the following resolution:

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

- Interviews with Principal candidates
- Discussion for pursuing restoration of State Aid

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried.

Members of the Board of Education convened to Closed Session at 7:15 p.m.

Members of the Board of Education reconvened to the Public Meeting at 9:47 p.m.

Upon reconvening after closed session a motion was made by Mr. Tessler and seconded by Mr. Klein to recommend that Dana Walker be appointed as Principal of Barclay Brook School effective August 1, 2010 through June 30, 2011 at a prorated salary of \$113,650. Roll Call – 6 – 0. Ms. Faraone was not present for the vote. Motion Carried

PUBLIC FORUM

Michelle Arminio, 9 Nathaniel Street asked a question as related to one of the closed session items, several questions regarding items on the Superintendent's and Business Administrator's Report and Mr. Gorski responded appropriately.

ADJOURNMENT

A motion was made by Mr. Masters and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:56 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

Board Agenda July 14, 2010

MONROE TOWNSHIP BOARD OF EDUCATION
423 Buckelew Avenue
Monroe Township, New Jersey 08831
(732) 521-1500
Fax (732) 521-1628

MICHAEL GORSKI
Business Administrator/
Board Secretary

Vision Statement

"The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education."

Mission Statement

"The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment."

AGENDA
PUBLIC MEETING
WEDNESDAY, JULY 14, 2010
7:00 P.M.
HIGH SCHOOL

(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:

BOARD MEMBERS

Mr. Lew Kaufman, Board President
Mr. Marvin I. Braverman, Board Vice President
Mr. Ken Chiarella
Mr. Mark Klein
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard

Mr. Louis C. Masters
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Reena Dholakia
Mr. Jonathan Kim

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted July 9, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PUBLIC FORUM *

7. APPROVAL OF MINUTES

Public Meeting Minutes June 16, 2010
Closed Session Minutes June 16, 2010
Special Public Meeting Minutes June 21, 2010
Closed Session Minutes June 21, 2010

8. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

I. Enrollment

	<u>6/30/10</u>	<u>5/31/10</u>	Increase+ Decrease-	<u>6/30/09</u>	<u>Difference</u>
Applegarth School	804	804	0	811	- 7
Barclay Brook School	546	547	-1	524	+22
Brookside School	665	668	-3	686	-21
Mill Lake School	682	681	+1	664	+18
Oak Tree	743	747	-4	687	+56
Woodland School	515	516	-1	506	+9
Monroe High School	<u>1598</u>	<u>1599</u>	<u>-1</u>	<u>1544</u>	<u>+54</u>
Total Elementary & Secondary	5553	5562	-9	5422	131

I. Enrollment (cont'd)**Out of District Placements**

<u>School</u>	<u>May</u>	<u>June</u>	<u>Difference</u>	<u>May</u>	<u>June</u>	<u>Difference</u>
Academy Learning Center	14	14		1	1	
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	1	1				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2		1	1	
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	53	53		14	14	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hour per week
83089	504	2	Beresky	ML	9/8/2009		5
79109	Med/IEP	3	Mertz	HS	9/8/2009		10
78674	504	7	Earl, Weiner	AMS	10/5/2009		10
50436	Med/504	10	Weiner, Ongaro, Drust	HS	11/10/2009		10
50414	Med/IEP	11	Minter, Ogin, O'Leary	MTHS	10/21/2009		10
85140	Med/504	11	Lyons	HS	10/26/2009		2
49987	Med	11	Romano,Simmonds,Rose,	HS	11/7/2009		10
83443	Med/504	12	Latwis,Hladek,Butler,Platt	HS	10/27/2009	6/23/2010	10
40540	Med/IEP	12	Basile,DiMeola,Harris	HS	12/1/2009	6/23/2010	10
70079	Med/IEP	12	Ielpi, Drust	HS	2/2/2010	6/23/2010	4
82696	Med	7	Mcgrath, Murphy	AMS	1/21/2010		7
50129	Med/IEP	11	Abruzzee,Roche	HS	2/9/2010		4
78911	IEP	9	Weinstein	HS	2/9/2010		2
70343	IEP/Med	11	Latwis, Cardone	HS	2/23/2010		10
32189	ADM	10	Romano, McDonald,Latwis, Quindes	HS	3/24/2010		10
81555	ADM	10	Olzsewski,Marmorek,Fennessey,Weinstein	HS	3/10/2010		10
90826	Med	6	Heefner	BS	4/23/2010		10
82216	Med	10	Lyons, Wall, S.	HS	4/10/2010		4
78774	Med/504	7	Murphy	AMS	2/22/2010		1
87200	ADM/IEP	10	Latwis,Romano,Rose	HS	5/3/2010		10
50016	SUS	10	Lyons, Reiff	HS	5/18/2010		2
82564	MED	11	Fleischer	HS	5/24/2010		10
83205	SUS	9	Cardone, Olszewski	HS	5/5/2010		2
80688	Med/IEP	9	Wall, quindes,Riggi,Lyons	HS	5/4/2010	6/23/2010	10
40480	SUS	12	Rose	HS	5/8/2010		2
50457	SUS	11	Cardone,Reiff,Romano,Olszewski	HS	4/28/2010		10
83474	Med	11	MCESC	HS	3/4/2010		10
50499	Med	10	UMDNJ	HS	5/29/2010		10
78345	Med	11	New Hope/Fleischer	HS	3/28/2010		10
82184	Med	9	UMDNJ	HS	4/5/2010	4/7/2010	10
80470	Med	12	Central Susquehanna	HS	5/10/2010		10
82665	Med	8	UMDNJ	AMS	6/7/2010	6/17/2010	10
82421	Med	5	Trent	WL	5/27/2010		10
70162	Med	12	PES	HS	5/5/2010	6/23/2010	10
77536	Med/504	9	Drust,Gold,Fennessey	HS	27-May	6/23/2010	5.5
83556	Med	10	Roche,Latwis,Lyons,romano, Drust	HS	5/27/2010	6/23/2010	10
50065	Med	11	Okulewicz,Abruzzese, Lyons	HS	6/4/2010	6/23/2010	10

85877	ADM	3	Quinn, Lisa	OT	6/3/2010	6/23/2010	5
30702	SUS	11	Ielpi,Tolboom	HS	6/15/2010	6/23/2010	2

III. Fire Drills

Applegarth School -----	June 2 and 8, 2010
Barclay Brook School-----	June 16 and 21, 2010
Brookside School -----	June 10 and 15, 2010
Mill Lake School -----	June 7 and 14, 2010
Oak Tree School -----	June 10 and 21, 2010
Woodland School -----	June 14 and 17, 2010
Monroe High School -----	June 7 and 14, 2010

IV. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Kelly Roche**, teacher of Language Arts at the High School, effective June 30, 2010.
- B. It is recommended that the Board accept the resignation of **Ms. Sarah Beighley**, teacher of Science at the High School, effective June 24, 2010.
- C. It is recommended that the Board accept the resignation of **Ms. Rebekah Hurley**, Grade 4 teacher at Brookside School, effective June 30, 2010.
- D. It is recommended that the Board accept the resignation of **Ms. Danielle Kennedy**, teacher of Health and Physical Education at the High School, effective June 30, 2010.
- E. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Thomas J. Kowalcyk**, Science Teacher at Applegarth School, effective June 30, 2010.
- F. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Samantha Sheenan**, Special Education teacher at Applegarth, effective September 1, 2010 through December 31, 2010. It is further recommended that this leave shall be without pay except to the extent of any days Ms. Sheenan is entitled to be paid.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Stacy Blum**, Reading Specialist at Barclay Brook School, effective November 29, 2010 through February 25, 2011. It is further recommended that this leave shall be without pay except to the extent of any days Ms. Blum is entitled to be paid.
- H. It is recommended that the Board approve the following certificated personnel at the following steps and guides:
- I. It is recommended that the Board approve Ms. Sharon Biggs, Administrative Assistant to the Superintendent as the District's Affirmative Action Officer effective July 1, 2010 –June 30, 2011.

Employee	Position	School	Teacher's Salary Guide	Account No.	Dates	Reason for hire
Rosemarie Benjamin	Italian Honor Society	MTHS	\$1721 (50%)	11-401-100-100-000-098	2010-2011 school year	Stipend advisor position
Sara Cox	Italian Honor Society	MTHS	\$1721 (50%)	11-401-100-100-000-098	2010-2011 school year	Stipend advisor position
Halice Rubin	Speech/Language Spec.	Mill Lake	Step 11 BA+15	11-000-216-100-000-098	9/10-6/11	Modification in salary to reflect BA+15
Donna Colossi	Student Council Advisor	Brook-side	\$1335	11-401-100-100-000-098	9/1/10-6/30/11	Stipend position
Michael Gorski	Assistant Business Administrator	District	MA guide + \$3100	11-000-251-100-000-095	Prorated 7/1/09-6/30/10	Modification in salary to include master's degree
Kevin Higgins	Vice Principal	MTHS	\$102,562 prorated (8/1/1012/31/10); \$104,562 (1/1/11-6/30/11)	11-000-240-103-000-098	8/1/10-6/30/11	Transfer of assignment and salary adjustment
Jonathan Mesaros	Chorus Teacher	MTHS	Step 1 BA \$46,003	11-140-100-101-000-070	9/1/2010-6/30/2011	Retirement replacement
Mark Snow	Industrial Arts Teacher	MTHS	Step 3 MA \$46,358 + \$3450 - \$49,808	11-140-100-101-000-070	9/1/2010-6/30/2011	Replacement position
Teresa Gregorio	Grade 3	Brook side	Step 1 BA \$46,003	11-120-100-101-000-020	9/1/2010-12/10/2011	Leave Replacement
Ania Shanholtzer	Guidance Counselor	Oak Tree	Step 7 MA \$52,848 + \$3,450 \$56,298	11-000-218-104-000-098	9/1/2010-6/30/2011	Transfer-Retirement-Replacement
Amanda Docherty	Family Consumer Science	MTHS	Step 1 BA \$46,003	11-140-100-101-000-070	9/1/2010-6/30/2011	Retirement Replacement
Dennis McHenry	Latin	MTHS	Step 4 BA \$46,608	11-140-100-101-000-070	9/1/2010-6/30/2011	Replacement Position

Nicole Marsouk	Teacher Coach	Brookside	\$263.00 per day	20-293-100-101-000-098	8/23/2010-8/26/2010 +2 additional days for planning	Impact Grant
Randa Dadik	Behavioral Specialist	Applegarth	Step 1 120% BA \$46,003 September 2010- August 31, 2011	20-252-100-101-098	9/1/10-8/31/11	ARRA Grant
Natalie Burd	17% Wilson Program Zero Period	Applegarth	Instructional rate of \$53.87 per hour	11-213-100-101-000-093	9/1/10-6/30/11	Approval of existing program
Judy Firestine	17% Wilson Program Inst. Zero PD	Applegarth	MTEA hourly rate \$53.87	11-213-100-101-000-093	9/1/10-6/30/11	Approval of existing program

J. It is recommended that the Board approve the following contracts for the 2010-2011 school year:

Name	Position	School	Salary	Account No.	Date	Reason for Hire
Marianne Taylor	Secretary	Assistant Supt. Office	\$34,000 + \$800 base pay (6/24/10-6/30/10) \$35,00.00 + \$900 base (7/1/10-6/30/11) + 10 year longevity \$1,000	11-000-221-105-000-091	Retroactive 6/24/10-6/30/11	Replacement position
Carlos Terrones	Night Custodian	Oak Tree	Step 1 \$17.86/hr + after 3 shift premium \$.51 8 hours day	11-000-262-100-000-060	7/1/10-6/30/11	Transfer Replacement position.
Iggie Rasmussen	Secretary to Principal	Woodland	Step 1 \$42,611 + Principal Secretary Stipend \$1237.00 pro rated	11-000-240-105-000-030	7/15/10-6/30/11	Retirement Replacement

K. It is recommended that the Board approve the following staff to provide home instruction at the hourly contracted supplemental instructional rate of \$53.87 effective July 1, 2010 – June 30, 2011.

William Kelly
Sinead McGrath

- L. It is recommended that the Board approve the following staff as substitute teachers for the Extended School Year Program retroactive to July 6, 2010 through August 17, 2010, at the supplemental instructional hourly rate of \$53.87.

Oak Tree
Barbara Hirsch
Audrey Mahler

Substitute Music Teacher
Rhonna Griffin

- M. It is recommended that the Board approve the following staff as substitute paraprofessionals for the Extended School Year program July 6, 2010 through August 17, 2010 at the substitute hourly rate of \$9.25 per hour.

Christopher Peckardt

- N. It is recommended that the Board approve the following teachers to attend the IEP meetings effective June 24, 2010 through August 31, 2010.

Mill Lake
Barbara Hirsch
Juliane Miskey

High School
Nicole Butler

- O. It is recommended that the Board approve a modification in the nurses previously approved to provide sports physicals for Applegarth and the High School students during the months of July and August 2-10 at the MTEA hourly supplemental rate of \$53.87 (no more than a total of 45 hours) account no. 11-000-213-100-000-098.

Deborah Dowd, Applegarth
MaryAnn Procopio, High School
Catherine Lestingi, High School
Stacey Fretta, District (added)

- P. It is recommended that the Board approve the following nurses to work 10 hours each during the months of July and August 2010 to prepare for new entrants at the supplemental hourly instructional rate of \$53.87, account no. 11-000-213-100-000-098.

Deborah Dowd, Applegarth
MaryAnn Procopio, High School
Catherine Lestingi, High School
Marie McNutt, Oak Tree
Maryanne Mennona, Barclay Brook
Susan Talocka, Brookside
Cynthia Weiler, Mill Lake
Margaret Eckstein, Woodland
Stacey Fretta, shared between all elementary schools

- Q.** It is recommended that the board approve Cynthia Weiler, school nurse, to administer mantoux tests to new employees at new teacher orientation August 19, 20, 23, and 24 at the supplemental hourly rate of \$53.87. (account no. 11-000-213-100-000-098).
- R.** It is recommended that the Board approve a correction in the hourly rate for Graduation Counselor at the MTHS graduation, effective June 23, 2010 at the MTEA instructional hourly rate (\$51.82) plus mileage for 4 hours (account no. 11-140-100-101-000-070).

Nathan Grosshandler
Brooke Messinger
Diane Peterson
Michele Rockoff
Irene Baratta

- S.** It is recommended that the Board approve a correction in the MTEA hourly instructional rate for the following teachers for the ARRA grant funded Saturday Academy make up sessions for students to provide subject area tutoring for portfolio project development at 3 hours per day at the instruction rate of \$51.82/hr on effective June 16, 2010 through June 18, 2010.

Michael Wall
Christopher Thumm
George Pangalos
Adele Fennesey
Thomas Donovan

- T.** It is recommended that the Board approve the following guidance counselors for beginning of the school year preparation for five days (four hours each day) at the per diem rate effective August 23, 2010 through August 27, 2010 (8:30 am to 12:30 pm):

Brooke Yudell
Diane Peterson
Michele Rockoff
Nate Grosshandler
Robert Longo

- U. It is recommended that the Board approve the following guidance counselors for end of school year work for five days (four hours each day) at the per diem rate effective June 24, 2010 through June 30, 2010 (8:30 am to 12:30 pm):

Brooke Yudell
 Diane Peterson
 Michele Rockoff
 Nate Grosshandler
 Robert Longo

- V. It is recommended that the Board approve the following guidance counselor for summer guidance work (including new registrations, student placements and master scheduling) at the per diem rate effective July 1, 2010 through August 20, 2010 for four hours per day (8:00 am to 12:00 pm):

Brooke Yudell

- W. It is recommended that the Board approve the following coaches at the High School for the 2010-2011 school year at the following steps (account. No. 11-402-100-100-000-098):

Chris Beagan	Head Football	Step 3	\$10577
Justin Cella	Assistant Football	Step 3	6875
Mark Poore	Assistant Football	Step 1	5946
Marc DeBellis	Assistant Football	Step 3	6875
Dan Krainski	Assistant Football	Step 2	6397
Joseph Romano	Assistant Football	Step 3	6875
Dan Lee	Assistant Football	Step 3	6875
Anthony Arcaro	Assistant Football	Step 2	6397
Chris Beagan	Football/Off Season/Summer Program		6875
Steven MacKenzie	Head Boys Soccer	Step 3	8897
Ross Schultz	Assistant Boys Soccer	Step 3	5784
Joseph Yannone	Assistant Boys Soccer	Step 3	5784
Kathleen Dillon	Head Girls Soccer	Step 3	8897
Renata MacKenzie	Assistant Girls Soccer	Step 3	5784
Gregor Beyer	Assistant Girls Soccer	Step 3	5784
Julia Bulkeley	Head Girls Volleyball	Step 3	8898
Michael Collins	Assistant Volleyball	Step 3	5781
Trudy Marmorek	Head Girls Tennis	Step 3	6271
Matt Olszewski	Assistant Girls Tennis	Step 2	4688
Ashleigh Pecherski	Head Field Hockey	Step 2	8006
Eileen Kelley	Assistant Field Hockey	Step 3	5781
Lindsay Specht	Assistant Field Hockey	Step 2	5202
Nicholas Puleio	Head Boy's Cross Country	Step 3	6271
Rachel Van Horn	Head Girl's Cross Country	Step 3	6271
Sinead McGrath	Head Fall (Football) Cheerleading	Step 2	5959
Nicole Butler	Assistant Fall (Football) Cheerleading	Step 2	3873

Sinead McGrath	Head Competition Cheer	Step 1	5079
Nicole Butler	Assistant Competition Cheer	Step 1	3302
Sinead McGrath	Head Winter (Basketball) Cheerleading	Step 2	5959
Nicole Butler	Asst. Winter (Basketball) Cheerleading	Step 2	3873
Bob Turco	Head Boys Basketball	Step 3	9638
Jeff Warner	Assistant Boys Basketball	Step 2	5667
Sandy Mascali	Head Girls Basketball	Step 3	9638
Nick Puleio	Assistant Girls Basketball	Step 3	6259
Keith Hudak	Assistant Girls Basketball	Step 3	6259
Rachel Van Horn	Head Girls Winter Track	Step 3	9638
Traci Rickert	Head Boys Track	Step 3	9638
John Murphy	Assistant Winter Track	Step 3	8262
Chris Jessop	Assistant Winter Track	Step 2	5667
Brian Latwis	Head Bowling	Step 3	6271
Gerard Minter	Head Ice Hockey	Step 3	8898
Tom Donovan	Assistant Ice Hockey	Step 2	5202
Greg Beyer	Head Baseball	Step 3	8898
Antonio Pepe	Assistant Baseball	Step 3	5781
Ron Herrick	Assistant Baseball	Step 3	5781
Matthew Fox	Assistant Baseball (50/50)	Step 2	5202
Dave Parnell	Assistant Baseball (50/50)	Step 3	5781
Keith Hudak	Head Softball	Step 3	8898
Donald Fadden	Assistant Softball	Step 3	5781
Jordanna Riggi	Assistant Softball	Step 3	5781
Joseph Yannone	Head Boys Lacrosse	Step 3	8898
Joseph Romano	Assistant Boys Lacrosse	Step 2	5202
Ross Schultz	Assistant Boys Lacrosse	Step 3	5781
Ashley Pepe	Head Girls Lacrosse	Step 3	8898
Sarah Soden	Assistant Girls Lacrosse	Step 3	5781
Dennis Kelleher	Head Golf	Step 3	6271
James Kushner	Head Boys Tennis	Step 3	6271
Matthew Olszewski	Assistant Boys Tennis	Step 3	5391
Traci Rickert	Head Boys Spring Track	Step 3	9638
Rachel Van Horn	Heads Girls Spring Track	Step 3	9638
Marc DeBellis	Assistant Spring Track	Step 3	6259
John Murphy	Assistant Spring Track	Step 3	6259
Chris Jessop	Assistant Spring Track	Step 3	6259
Joseph Rooney	Assistant Spring Track	Step 3	6259
Michael McDonald	Student Staff Athletic Manager Fall/Winter season	Step 2	5667 per
Stacey Weinstein	Student Staff Athletic Manager – Spring	Step 3	6259
Samantha Grimaldi	Volunteer Assistant Bowling Coach	Volunteer	
Zachary Morolda	Volunteer Assistant Football	Volunteer	
Jared Jimenez	Volunteer Assistant Football	Volunteer	
Laurie Beagan	Volunteer Gymnastics Coach	Volunteer	
Brant Lutska	Volunteer Gymnastics Coach	Volunteer	

Dr. Steve Weintraub	Team Doctor for home Football games	Volunteer
Traci Rickert	Volunteer Swimming Coach	Volunteer
Katherine Lederman	Volunteer Assistant Girls Soccer	Volunteer
Dalton Carofilis	Volunteer Boys Soccer	Volunteer
John Jensen, Jr.	Volunteer Boys Soccer	Volunteer
Gregor Beyer	Substitute Athletic Trainer	
Cheryl Whinna	Substitute Athletic Trainer	

X. It is recommended that the Board approve a correction in the longevity rates for the following certificated personnel for the 2010-2011 school year:

James Bowe	Occupational Therapist	ML/WL	20 years long
John Devine	Special Education teacher	Applegarth	20 years long
Margaret Eckstein	School Nurse	Woodland	15 years long
Carol Gigliello	ICS Resource	Mill Lake	25 years long
Janice Jernigan	Business	MTHS	20 years long
Susan Krawczyk	Family Consumer Science	MTHS	15 years long
James Kushner	Physical Education	MTHS	30 years long
Trudy Marmorek	Spanish	MTHS	20 years long
Pamela O'Neill	Guidance	Mill Lake	15 years long
Carol Pignataro	Grade 4	Oak Tree	15 years long
Cynthia Steiger	Psychologist	Brookside	15 years long
Dorothea Zeier	Guidance	Applegarth	20 years long

Longevity	
15 years	1,405
20 years	1,705
25 years	2,380
30 years	2,865

Y. It is recommended that the board approve the attached list of substitutes for the 2010-2011 school year.

Certificated

Margaret Rosen	Substitute Teacher
Mary Chris Kelly	Substitute Teacher
Kelly Fiore	Substitute Teacher
Erik Romero	Substitute Teacher/Volunteer Band Camp

Non-Certificated

Gabriella Pulsinelli	Substitute Computer Technician
Melissa Ramos	Substitute Paraprofessional
Stephanie Chu	Substitute Paraprofessional
Maria Hughes	Substitute Paraprofessional
Lisa Danayger	Substitute Paraprofessional
David Modzelewski	Substitute Paraprofessional/Transportation
Sharon Haflin	Substitute Secretary

- Z.** It is recommended that the Board approve a job description title revision for **Sharon M. Biggs**, from Administrative Assistant to the Superintendent of Schools to Administrative Assistant to the District Superintendent as per state code.

Following Closed Session:

- AA.** It is recommended that the Board approve the appointment of ___Dana Walker as Principal of the Barclay Brook School at a prorated salary of \$113,650 with an effective date of August 1, 2010-June 30, 2011.

V. Board Action

- A.** It is recommended that the Board approve Stephanie Fasano and Amy Vicidomini to compete as an independent in girls gymnastics for Monroe Township High School according to NJSIAA guidelines. Practices will be conducted at Bishop Ahr High School under the supervision of Brant Lutska.
- B.** It is recommended that the Board approve the following student 50399 to attend out of district placement for ESY to JET program at Collier beginning 6/28/2010-8/20/2010 at a fee of \$3,450.00.
- C.** It is recommended that the Board approve the attached Athletic Trainers Handbook for the 2010-11 school year.
- D.** It is recommended that the Board approve the attached list of School Bus Emergency Evacuation Drill Reports.
- E.** It is recommended that the Board approve the attached list of requests for Staff Professional Development.

- F. It is recommended that the Board approve the attached list of requests for Field Trips.
- G. It is recommended that the Board approve the attached list of Student Suspensions for the month of June 2010.
- H. It is recommended that the Board approve the service fee for the New Jersey Public Broadcasting, Inc. Digital Classroom for the 2010-2011 school year in the amount \$8515.00.
- I. It is recommended that the Board approve the attached list of Student Teacher Placements.

J. 2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs
previously reported for the period 7/1/09 through 6/30/10:\$76.50

Date	School	Incident	Cost to District
6/1/10	Applegarth	Substance offense/possession	n/a
6/1/10	MTHS	Substance offense/distribution	n/a
6/3/10	MTHS	Substance Abuse-confirmed	n/a
6/10/10	MTHS	Harassment, Bullying	n/a

9. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BOARD ACTION

A. CHART OF ACCOUNTS

It is recommended that the Board of Education approve the Chart of Accounts for 2010/11.

B. TRANSFER # 15

It is recommended that members of the Board of Education approve Transfer #15 as presented for fiscal year 2009/10. A copy is attached hereto.

C. CHANGE FUNDS

It is recommended that members of the Board of Education formally establish for fiscal year 2010/11 the following:

- Athletics Change Fund in the amount of \$300.00
- and
- Cafeteria Change Fund in the amount of \$919.00.

D. 2010/2011 PUPIL TRANSPORTATION CONTRACT RENEWALS

It is recommended that members of the Board of Education approve transportation contract renewals for the 2010/2011 school year as listed on the attached analysis.

E. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Children's Hospital of Philadelphia to provide home instruction at the rate of \$45.58 per hour for the 2009/2010 fiscal year.

F. STATE CONTRACT PURCHASES

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to purchase school furniture from Garden State School Furniture Company under NJ State Contract #s A67806, A67811, A67818, A62171, A67830, and A69980 and stationary items from Premier Agendas, Inc. under NJ State Contract# A65606.

G. TRANSPORTATION/MAINTENANCE PETTY CASH

It is recommended that members of the Board of Education authorize a Transportation/Maintenance Petty Cash Fund for fiscal year 2010/11 in the amount of \$500., that the maximum single expenditure shall not exceed \$75., that the designated individuals responsible for the petty cash fund is Ingrid Reitano, Director of Student Transportation and Jerry Tague, Director of Facilities, the minimum time period in which the designated individual shall report to the Board of Education shall be annually, and replenishment of the petty cash fund shall require a detailed and signed affidavit.

H. CONTRACT/LICENSE AGREEMENT

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator to execute a contract/license agreement between Global Spectrum, L.P. and the Monroe Township Board of Education to utilize Sovereign Bank Arena for the 2011 High School Graduation Ceremony.

I. RESOLUTION – BID AWARD FOR BUS

It is recommended that members of the Board of Education approve the awarding of a contract to Wolfington Body Co. to provide one - 2011 54 passenger school buses for an award of \$88,695.00,

subject to all bid specifications and contract documents. Please refer to attached documents for supplemental information.

J. CUSTODIAN OF SCHOOL MONIES

It is recommended that members of the Board of Education appoint Luann McGraw-Russell as the Treasurer of School Funds for fiscal year 2010/11 at a salary to be determined.

K. BID AWARD – PAPER

It is recommended that members of the Board of Education approve the bid submitted by Paper Mart Inc. for paper in the amount of \$1,003.26 and the bid submitted by RIS Paper Company Inc. in the amount of \$112,347.36 for fiscal year 2010/11. Please refer to the enclosed bid analysis for supplemental information.

L. CONTRACT RENEWAL – PROTECTION SYSTEMS SUPERVISION SERVICES

It is recommended that members of the Board of Education approve a contract renewal for fiscal year 2010/11 to Haig's Service Corp. for Protection Systems Supervision Services for the following rates:

Technician	\$81.89/hour
Helper	\$54.59/hour
Material Markup	30%
Monthly Monitoring	
Charge per Building	\$32.75/month

M. CONTRACT RENEWAL – HVAC EQUIPMENT REPAIRS

It is recommended that members of the Board of Education approve a contract renewal for fiscal year 2010/11 to KCG, Inc. for HVAC Equipment Repairs for the following rates:

Mechanic	\$87.34/hour
Helper	\$20.74/hour
Material Markup	15%

N. CONTRACT RENEWAL - ROOFING REPAIRS

It is recommended that members of the Board of Education approve a contract renewal for fiscal year 2010/11 to Integrity Roofing, Inc. for Roofing Repairs for the following rates:

Roofer	\$74.24/hour
Helper	\$52.41/hour
Material Markup	12%

O. BID AWARD - PLUMBING REPAIRS

It is recommended that members of the Board of Education approve a contract for fiscal year 2010/11 to Brian Patterson Mechanical Con., Inc. for Plumbing Repairs for the following rates:

Plumber/Journeyman	\$79.50/hour
Welder/Journeyman	\$80.00/hour
Helper/Laborer	\$39.00/hour
Material Markup	10%

Please refer to the enclosed bid analysis for supplemental information.

P. BID AWARD – CLOCK AND PA SYSTEM REPAIRS

It is recommended that members of the Board of Education approve a contract for fiscal year 2010/11 to Sal Electric Co., Inc. for Clock and PA System Repairs for the following rates:

Technician/Journeyman	\$79.50/hour
Helper /Laborer	\$27.50/hour
Material Markup	10%

Please refer to the enclosed bid analysis for supplemental information.

Q. BID AWARD – ELECTRICAL REPAIRS

It is recommended that members of the Board of Education approve a contract for fiscal year 2010/11 to Mr. Electricomfort LLC for Electrical Repairs for the following rates:

Electrician/Foreman	\$83.11/hour
Electrician/Journeyman	\$79.55/hour
Helper/Laborer	\$30.00/hour
Material Markup	8%

Please refer to the enclosed bid analysis for supplemental information.

R. CONTRACT RENEWAL – TELEPHONE SYSTEMS REPAIRS

It is recommended that members of the Board of Education approve a contract renewal for fiscal year 2010/11 to American Business Communication Services for Telephone System Repairs for the following rates:

Mechanic/Journeyman	\$87.55/hour
Material Markup	20%

S. STRAUSS ESMAY ASSOCIATES, LLP - REVISION

It is recommended that members of the Monroe Township Board of Education approve Strauss Esmay Associates, LLP to provide the following services for fiscal year 2009/2010:

Annual Policy Alert & Support System Fee, Annual Maintenance and Support of Policy and Regulation Manuals and Annual Subscription to New Jersey School Digest	\$ 2,395.00
Annual DISTRICT Online Maintenance Fee	\$ 1,595.00
5 extra DISTRICT Online Users @\$75.00	<u>\$ 475.00</u>
Total	\$4,465.00

T. LONG-RANGE FACILITIES PLAN - AMENDMENT

It is recommended that members of the Monroe Township Board of Education authorize the amendment of the District’s Approved Long-Range Facilities Plan(LRFP).

U. BENECARD SERVICES – AMENDMENT TO AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the “THIRD AMENDMENT TO AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES” between the Monroe Township Board of Education and Benecard Services, Inc. Please refer to the attached for supplemental information.

V. BID AWARD – SECURITY SYSTEMS AT THE NEW HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education award the bid for security systems at the new High School to Open Systems Integrators Inc.. Please refer to attached bid analysis for supplemental information.

W. ADJUSTMENT OF PUBLIC BIDDING THRESHOLD

It is recommended that members of the Monroe Township Board of Education acknowledge that pursuant to N.J.S.A.18A:18A-2 the bid threshold is \$26,000 effective July 1, 2010 and in addition, the bid threshold for public school student transportation is \$17,200.

X. REQUEST FOR PROPOSAL(RFP) – MANAGEMENT SYSTEM

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to advertise a request for proposal for a web-based professional development management system to facilitate the maintenance and tracking of professional development and compliance participation allowing the management of professional development via an online learning plan.

Y. REQUEST FOR PROPOSAL(RFP) – DATA MANAGEMENT SYSTEM

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to advertise a request for proposal to provide either an application package or a vendor-hosted solution to replace the District's existing Special Education Data Management System with an IEP (Individual Education Plan) with funds awarded through a Federal Stimulus Package (ARRA grant).

Z. REQUEST FOR BID – BUSES FOR FIELD TRIPS

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to advertise for and receive bids for buses for field trips on 54 passenger buses and 16 passenger(or higher) vans for the 2010/2011 fiscal year.

AA. REVISED SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve all revised grant applications and accept all 2009/10 funds for the following special revenue programs:

1. Title I, Part A: Improving Basic Programs Operated by Local Education Agencies;
2. Title II, Part A: Teacher and Principal Training and Recruiting Fund;
3. Title II, Part D: Enhancing Education through Technology;
4. Title IV, Part A: Safe and Drug-Free Schools and Communities;
5. Title III, Part A: Grants and Subgrants for English Language Acquisition and Language Enhancement;

6. IDEA Part B/Basic;
7. IDEA Part B/Pre-School; and
8. American Recovery and Reinvestment Act of 2009 – IDEA Part B/Basic, and
9. American Recovery and Reinvestment Act of 2009. – IDEA Part B/Pre-School.

BB. RESOLUTION – AVID CENTER

It is recommended that members of the Board of Education approve Attachment A “Avid Site Membership, Materials, and Fee Schedule” for the 2010/2011 fiscal year for a total implementation cost of \$28,590. Please refer to attached for supplemental information.

CC. STATE CONTRACT PURCHASES FOR NEW HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to purchase the following from Dell Marketing for the technology infrastructure for the new High School: software for user controls and security of documents under State Contract #A72727 in the amount of \$17,670., storage array for disk storage under State Contract #A70256 in the amount of \$48,846.81., virtualization software which enables the ability to run multiple servers on one hardware platform under State Contract #A72727 in the amount of \$14,798.49, and training for virtualization environment under State Contract #A70256 in the amount of \$8,750.

DD. RESOLUTION – FOLLETT SOFTWARE COMPANY

It is recommended that members of the Monroe Township Board of Education approve Amendment B to the Destiny Resource Management Agreement, a copy of which is on file in the office of Michael C. Gorski, Business Administrator/Board Secretary for two (2) locations software license for library management and implementation services, including project management, as well as data services and other goods and services. Additionally, it is recommended that the Board approve \$2,200.00 for annual software and maintenance fee for (4) elementary schools as stated in the original Destiny Resource Management Agreement.

EE. LEASE OF COPIERS

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to purchase under lease from Atlantic under State Contract #A51464 four copiers to replace expiring leased equipment. Please refer to attached for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and /or purchase orders.

MICHAEL C. GORSKI, CPA

Prepared by

JULY 14, 2010

Meeting Date

10. BOARD PRESIDENT'S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

1. Interviews with Principal Candidates
2. Discussion for pursuing restoration of State Aid

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

14. PUBLIC FORUM *

15. NEXT PUBLIC BOARD OF EDUCATION MEETING – AUGUST 18, 2010, 7:00 P.M.

16. ADJOURNMENT

* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of

the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.