

Minutes of the Public Board of Education meeting held on September 29, 2010 at the Monroe Township High School.

The meeting was called to order by Board Vice-President Marvin Braverman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Marvin Braverman, Board Vice President  
Mr. Ken Chiarella  
Mr. Mark Klein  
Ms. Kathy Kolupanowich  
Mr. John Leary  
Ms. Kathy Leonard  
Mr. Lou Masters  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Lew Kaufman, Board President

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Reena Dholakia  
Mr. Jonathan Kim

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Michael Gorski, Business Administrator/Board Secretary  
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 44

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 24, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

#### PRESENTATION OF PLAQUE TO FORMER BOARD MEMBER AMY ANTELIS

Mr. Braverman gave a statement in tribute to Ms. Antelis and presented her with a plaque in her honor. Ms. Antelis spoke and expressed her appreciation to the Board and public for the having had the opportunity to have been part of the growth of the Monroe Township School District. Then Ms. Kolupanowich, and Ms. Faraone paid tribute to former Board Member Amy Antelis as related to her years of service to the children of Monroe Township.

#### PUBLIC FORUM

Madelaine Ribeck, 23 Riviera Drive, stated she is a retired NYC educator and an advocate for early childhood education. Based on her experiences and studies in the area she stated that she is in favor of a full day kindergarten. She cited from several sources that supported this belief and asked that the Board research appropriate programs for full day kindergarten if it is passed in the District.

Steven Ribeck, 23 Riveria Drive, stated he is a retired NYC principal and that he also agrees there should be a full day kindergarten and stated the benefits of a developmentally appropriate program for a full day kindergarten.

Alan Kahn, 11 Crenshaw, stated he is retired after having been in the education field for forty years and that he feels the benefits of a full day kindergarten are not a given and that children can even be hurt if they are not 'ready' for a full day kindergarten. He further stated that the new building was to replace the trailers and that the money should come back into the budget and as a taxpayer he feels it should be returned back to the taxpayers and that this is not the appropriate time to implement a full day kindergarten into the District.

Denise Caselli, 14 Mayberry Avenue and Julia Kolakowski, 30 Sheffield Avenue spoke together on behalf of all the kindergarten teachers at Oak Tree highly in favor of a full day kindergarten program and presented some of the benefits such a program would provide.

Doug Poye, 4 Tamarack Road, spoke about two slides that were presented at the Superintendent's State of the District address. He asked that in the future the number of students taking the AP placement tests be provided and that the Special Education students in Applegarth Middle School between 2008 and 2010 whose math achievement scores decreased be serviced to help them improve. Mr. Poye then stated that full day kindergarten is not a mandated program by the State of

New Jersey and asked what other programs are currently being operated that are not state mandated. Dr. Hamilton responded that some of these programs are AP, Honors level, AVID, athletics, co-curricular, marching bands, some busing and many other programs are not mandated by the State. Mr. Poye then stated that he is not opposed to a full day kindergarten but feels the full impact should be examined in the event that next years budget is defeated and the town council says the budget has to be cut, as to which items may have to be cut.

Mr. Leary then made a motion which was seconded by Mr. Klein that Items J & K under Board Action on the Superintendent's Report be tabled for thirty days so that more information could be gathered and presented. Ms. Leonard, Mr. Chiarella, Mr. Klein, Ms. Kolupanowich, Dr. Hamilton and Mr. Tague then spoke, asked questions and/or gave their opinion as to whether the items should be tabled. Roll Call – 9 – 0. Motion Carried.

### APPROVAL OF MINUTES

A motion was made by Ms. Leonard and seconded by Mr. Chiarella to approve the minutes for the Public Board of Education Meeting held on August 18, 2010. Motion Carried.

A motion was made by Mr. Braverman and seconded by Ms. Leonard to approve the minutes for the Public Board of Education Meeting held on September 15, 2010. Motion Carried with Mr. Chiarella abstaining.

### SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated that he spoke at the Ponds community the previous evening. Then Dr. Hamilton acknowledged and thanked members of the community for their input as related to a full day kindergarten program.

### PERSONNEL

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that Personnel Items (A - P) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

### BOARD ACTION

A motion was made by Ms. Kolupanowich and seconded by Ms. Leonard that Board Action items (A – I) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that Board Action item (L) be approved by consent roll call. Roll Call – 8 – 0 with Mr. Klein abstaining. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

### BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that Board Action Items (A – Q) be approved by consent roll call. Roll Call – 9 – 0 - Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

### BOARD PRESIDENT'S REPORT - None

### COMMITTEE REPORTS

#### CURRICULUM/CO-CURRICULAR ACTIVITIES/ATHLETICS COMMITTEE

Ms. Leonard, Chairperson of the Curriculum/Co-Curricular Activities/Athletics Committee stated the committee met on September 23<sup>rd</sup> and the following topics were discussed: a new schedule for Applegarth students coming to the High School Building and the Curriculum and planning for a full day kindergarten program.

#### STUDENT BOARD MEMBERS REPORTS

Student Board Members Reena Dholakia and Jonathan Kim spoke about the following events at the High School: the College Fair, Booster Club meeting, Spirit Week and Homecoming with a 'Tailgating' party before the football game open to the entire community. Next, Jonathan Kim spoke about the Mill Lake PTO Carnival and school pictures at Mill Lake, Woodland and Oak Tree elementary schools.

#### OTHER BOARD OF EDUCATION BUSINESS

It was suggested that questions be collected by Mr. Gorski to be given to Dr. Hamilton regarding concerns addressed this evening and a possible follow up meeting to discuss the answers to the questions collected.

CLOSED SESSION – None. Issue on agenda was resolved prior to the start of the Board Meeting.

#### PUBLIC FORUM

Alan Kahn, 11 Crenshaw, stated that any time there is a public hearing on a Board agenda that the Public be able to give their input and that the Board before taking any action take into consideration the public's input.

Joe Homoki, 61 Hoffman Road, stated he attended the State of the District address. Next, Mr. Homoki stated that NJ Magazine named the top 100 high schools in the state and that the following schools in our area made the Top 100: West Windsor/Plainsboro, Hightstown/Princeton, JP Stevens, Metuchen, Bridgewater/Raritan, Hillborough and South Brunswick. Mr. Homoki proposed to make part of the mission statement for the next upcoming years strive to get Monroe Township High School into the top 100  
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Wayne Holliday, 40 Prestile Place Robbinsville, praised Ms. Antellis and thanked her for service on the Board over the past 18 years and for her tireless efforts to improve the District.

Hamidah Thanawala, 11 Eldorado Way, thanked the Board for tabling making a decision as related to full day kindergarten until further information can be obtained. She stated she is for full day kindergarten but questions the timing on starting this during current economic times.

Chrissy Skurbe, 8 Seminole Court, President of the Oak Tree PTA, stated that the Oak Tree PTA has a line item for Board of Education refreshments and will provide refreshments for the adult community task force meeting.

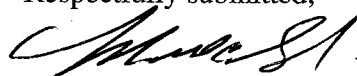
Amy Antelis, 1049 Morning Glory Dr., stated that on her recent trip to China she learned that there the public pays about \$5,000 to \$6,000 per year if they want an education for their children and that additionally they pay property tax and taxes to the government. Ms. Antelis further stated that she hopes the community pulls together to continue to give the same quality education to the students in Monroe Township for the future of our country.

Mr. Klein, Board Member, stated that within the NJ state constitution it says the State is to provide education from grades 1-12 and this could be interpreted that the State should pay not the taxpayer. However, there is great inequity between state funding received by school districts. The Educational Job Act to help Districts rehire teachers/staff paid out \$268M to 581 districts. Some of the payouts were as follows: Camden - \$10M, Irvington - \$3.7M, Jersey City - \$14M, Orange - \$2M, Newark - \$26M, Perth Amboy - \$16M, and Monroe Township - \$154,000. , Next, Mr. Klein stated he feels there should be a reevaluation of punishment for violations committed by students and he will submit a proposal for revising it. Lastly, Mr. Klein stated he felt that Mr. Kahn speaks and makes accusations without providing justification; specifically in calling the budget bloated. Mr. Kahn responded and stated he hopes that during the public portion of the meeting every resident has the opportunity to speak and that the Board of Education listens to each resident.

#### ADJOURNMENT

A motion was made by Mr. Klein and seconded by Ms. Kolupanowich that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:35 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA

BOARD SECRETARY/BUSINESS ADMINISTRATOR

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – SEPTEMBER 29, 2010

I. Personnel

- A. It is recommended that the Board approve the resignation of **Ms. Maria Ledbetter**, as lead custodian of Barclay Brook, effective October 14, 2010. Ms. Ledbetter wishes to remain as a regular custodian.
- B. It is recommended that the Board approve an extended medical leave of absence to **Ms. Julie Magid**, bus driver in Transportation effective September 15, 2010 pending further action of the Board (for a period of approximately 3 months.) It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Magid may have available.
- C. It is recommended that the Board approve a medical leave of absence to **Ms. Margaret Cerny**, Special Education Teacher at the High School, effective September 20, 2010 through October 8, 2010. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Cerny may have available.
- D. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Smits**, teacher of grade 2 at Barclay Brook, effective December 13, 2010 through April 25, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Smits is entitled to utilize.
- E. It is recommended that the Board approve a modification in the maternity leave of **Ms. Dina Dale**, teacher of grade 6 at Woodland School effective September 16, 2010 through December 23, 2010. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Dale is entitled to utilize.
- F. It is recommended that the Board approve a change in the start date of the maternity leave of absence of **Ms. Allison Driscoll**, teacher of Social Studies at the High School, effective September 28, 2010.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Darrie Lynch**, bus driver in the Transportation Department, retroactive to September 13, 2010 through September 27, 2010. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Lynch may have available.
- H. It is recommended that the Board approve the following personnel for salary guide changes retroactive to September 1, 2010:
  - Sherry Fatovic            Step 11 MA
  - Nicole DiLorenzo        Step 7 MA
  - Scott Wall                Step 7 BA+15
  - Karen Earl                Step 6 BA+15

- I. It is recommended that the Board approve the following personnel for the After School Tag Program at a rate of \$77.56 per session for the 2010-2011 school year:

**Oak Tree (account no. 11-120-100-101-000-060)**

Angela Winther	Grade 2 Math
Angela Winther	Grade 3 Language Arts
Melissa DelRocco	Grade 2 Language Arts
Ben Howroyd	Grade 3 Math
Danielle Kutcher	Grade 6 Science
Judy Leonard	Substitute

**Applegarth (account no. 11-130-100-101-000-050)**

Maria Steffero	Math
Erin Muschla	Math
Irene Curran	Language Arts
Adele Hughes	Language Arts
Debra Stoller	Language Arts
Autumn Dawson	Science
Frances Cundari	Science
Angela Best	Science

- J. It is recommended that the Board approve the following personnel at Applegarth school for the Team Pride social on October 28, 2010 from 6:30 to 8:30 pm at the non instructional rate of \$44.85/hr (account no. 11-130-100-101-000-050):

Shirley Siniscalchi  
Natalie Burd  
Karen Earl  
Debra Stoller  
Jan Maher  
Erin Muschla  
Timothy Mason

- K. It is recommended that the Board approve the following club advisors at Applegarth School for Fall 2010, 1.5 hours per week for ten weeks at the hourly non-instructional rate of \$44.85 (account no. 11-401-100-000-098):

Maria Naumik	Art Club
Dorothea Zeier/Donna Montgomery(50% @)	Career Day Club
Donna Montgomery	Movie Maker Club
Barbara Shapiro	Jewelry Club
Michelle Murphy	Sewing Club
Ramona LeClaire	Craft Club

David Rattner	Contemporary Music Club
Erica Hawxhurst	Digital Photography Club
Erica Hawxhurst	Friends in Training Activity Club
Joan Venslavsky	Director's Chair Club
Sharon Rusnak	Cooking Club
Sharon Rusnak	Fashion Club
Irene Curran	Book Club
Jessica Consiglio/Linda Magee (50% @)	Spanish Club
Chip Booher	Alpha Making the Grade Math
Patricia Lewis	Alpha Making the Grade LA Literacy
Erin Muschla	Pride Making the Grade Math
Jan MaherPride	Making the Grade LA Literacy
Christina Barclay	Senators Making the Grade Math
Susan Pace	Senators Making the Grade LA Literacy
Kyleen Lauretta	Innovation Making the Grade Mathematics
Adele Hughes	Innovation Making the Grade LA Literacy
Gary Katzowsky	Spectrum Making the Grade Mathematics
Dawn Fowler	Spectrum Making the Grade LA Literacy
Kyleen Lauretta	Vega Making the Grade Mathematics
Irene Curran	Vega Making the Grade LA Literacy
Nicole DiLorenzo	Academic Support Program
Sherri Fatovic	Academic Support Program
Patricia Van Gorden	Academic Support Program
Fran Schwartz	Tap Into Something Great Teen Awareness

- L. It is recommended that the Board approve the following chaperones for the Applegarth grade 7 overnight class trip (MTEA rate of \$119, account no. 11-130-100-101-000-050) :

Jim Higgins  
 Jessica Consiglio  
 Michelle Murphy  
 Karen Earl  
 Debbie Dowd – Nurse  
 Stacey Brennert – Nurse  
 Kim Lowden  
 Debi Stoller  
 Natalie Burd  
 Dawn Fowler  
 Christina Barclay  
 Chip Booher  
 Tim Mason  
 Shirley Siniscalchi

Autumn Dawson  
Patricia Lewis  
Erin Muschla  
Jeannine Morse  
Mari Celeste Massaro  
Sheri Fatovic  
Christy Viszoki  
John Devine  
Leann Weiner – Student teacher (volunteer)  
Marianne Taylor (volunteer)

- M. It is recommended that the Board approve the following paraprofessionals to attend the In-Service days for 3.5 hours on September 27, 2010 and December 3, 2010 at their Step on guide rate:

**Barclay Brook**

Maria Cirlincione  
Susanna Fortunato  
Francine Sorrento

**Mill Lake**

Donna Johanesson  
Carmella Valeriano  
Geraldyn Velez  
Susan Dorio

**MTHS**

Cathy Patton  
Pam Shatynski

**Woodland**

Margaret Nesby  
Lisa Choborda  
Lucia O'Scannell  
Cindy Nazario  
Cheryl Campanaro

**Oak Tree**

Mary Luca

- N. It is recommended that the Board approve the following personnel (pending enrollment) for the Saturday Academy effective October 16, 2010 through May 21, 2011 for a total of 18 Saturdays, account FUND 20 (ARRA) Program Coordinator \$300 per diem, Teachers/Nurses hourly instructional supplemental \$53.85, Secretary Step on guide, custodian step on guide, security step on guide, bus drivers step on guide:

COORDINATORS

High School – Scott Madreperla  
Oak Tree – James Higgins

SECRETARIES

High School - Linda Savino, Debra VanLiew  
Oak Tree - Deborah Gialanella, Donna Ryfkogel

NURSES

High School - Cathy Lestingi, MaryAnn Procopio  
Oak Tree - Deborah Dowd

TECHNOLOGY

High School – Nick Veni

Oak Tree – Pat Sherman

HS SECURITY – On a rotation schedule

Jo Bomba

Steve Naumik

Bob Certo

Kathleen Herkert

DRIVERS

On a rotation schedule by seniority

CUSTODIANS

On a rotation schedule

TEACHERS

High School

Christopher Thumm

Eric Platt

Denise DiMeola

Michael Wall

Michelle Ballard

Adele Fennessy

Courtney Newick

Nicole Marzouk

Oak Tree

Kyleen Lauretta

Kristen Palumbo

Patricia VanGorden,

Dina Dale (cycles 2 & 3)

Jaclynn Merlette

Patricia Lewis

Katherine Pedersen

Lynn Richards

Robin Silverman (tentative)

SUBSTITUTE TEACHER

Kelly Molitoris

- O. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Fran Wilden	Para	Brookside	\$1.00 more an hour for educational related degree 6.75/hrs	9/1/10-6/30/11	11-212-100-106-000-093	Modification in salary
Debra Van Winkle	Bus Driver	Transportation	Step 2 \$23.25/hr 6.0hrs/day	10/1/10-6/30/11	11-000-270-160-000-096	Replacement position
Jennifer Fopeano	General Para Spec. Ed./ Personal Para	Brookside	Reg. 2.5/hrs + Spec.75/hr +\$1.00	9/13/10-6/30/11	11-000-240-105-000-020 11-213-100-106-000-093	Change in assignment
Andrew Rodriguez	Personal Para	Applegarth	Step 1 \$11.93/hr 6.75/hrs day	9/27/10-10/15/10	11-190-100-106-000-050	New position
Kim Mazza	Personal Para	MTHS	Step 1 \$11.93/hr 7.0/hrs day	9/30/10-6/30/11	11-213-100-106-000-093	New position
Robin Nekrasovas	Personal Para	Barclay Brook	Step 2 \$12.03 6.75/hrs day	9/15/10-to be determined	11-190-100-106-000-010	New position
Lisa Dancyger	Para – Resource	Oak Tree	Step 2 \$12.03 +\$1.00 6.5/hrs day	9/14/10-10/22/10	11-213-100-106-000-093	Replacement position
Christopher Gross	MTHS Web Maintenance	MTHS	\$1100.00	9/1/10-6/30/11	11-140-100-101-000-070	Stipend position
MaryAnn Morelli	Para- Resource Cafeteria	Oak Tree	Step 3 Spec. Ed. 1.5hrs/ \$12.13 +1.00 Reg. Ed. 2.25hrs/ cafeteria	9/1/10-6/30/11	11-213-100-106-000-093  11-000-240-105-000-010	Change in assignment

P. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
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Carol Pignataro	Grade 4 teacher	Oak Tree	20 years longevity \$1705	9/1/10-6/30/11	11-120-100-101-000-060	Correction in longevity
Matt Olszewski	Asst. Girls Tennis	MTHS	Step 3 \$5391	2010-2011 school year	11-402-100-100-000-098	Correction in Step on guide
Beth Wolk	Spanish Honor Society	MTHS	(50%) \$1721	2010-2011 school year	11-401-100-100-000-098	Change from 100% to 50% position
Jovanna Quindes	Spanish Honor Society	MTHS	(50%) \$1721	2010-2011 school year	11-401-100-100-000-098	Shared position
Robert Schultz	Social Studies	MTHS		9/28/10	11-140-100-101-000-070	Change in start date
Randa Sadik	Behavior Specialist	District	\$32,312.00 Remaining amount for upper grades		20-253-200-101-000-098 (PreSchool) 20-252-200-100-000-098	Change in account numbers
Katerina Profaci	ICS	MTHS	Step 1 BA \$46,003	9/1/10-6/30/11	11-140-100-101-000-070	Step on guide received certification
Amandalee Bryant	Special Ed	Apple-garth	Step 1 BA \$46,003	9/1/10-12/23/10	11-140-100-101-000-070	Step on guide received certification
Nicole Marzouk	ARRA SLE Coordinator	MTHS	Step 1 MA \$46,003+ \$3450 prorated	10/4/10-8/31/11	20-252-100-000-098	Replacement position
Maria Naumik	Program Director	Adult Ed	To be determined	Fall 2010-Spring 2011	13-602-200-100-00	Ongoing position

## II. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approves the submission of the NCLB application for Fiscal Year 2011, and accepts the grant award of these funds upon the approval of the FY2011 NCLB application.

E. It is recommended that the Board approve AIHE to provide professional development services to staff as part of the Teaching American History Grant. Total cost is \$30,000 which is grant funded.

F. It is recommended that the Board approve the following Policies and Regulations for a first reading:

Policy 2431.3 Practice and Pre-Season Heat – Acclimation for Interscholastic Athletics

Policy 2431.4 Concussion Testing and Return-To-Play

Reg. 3144 Certification of Tenure Charges

Policy 4159 Support Staff Member/School District Reporting Responsibilities

Policy 6112 Reimbursement of Federal and Other Grant Expenditures

Reg. 6112 Reimbursement of Federal and Other Grant Expenditures

G. It is recommended that the Board approve the revision of the attached Bylaws, Policies and Regulations:

**ByLaw**

146 Board Member Authority

171 Duties of Board President and Vice President (Revised)

173 Duties of Public School Accountant (Revised)

**Policies & Regulations**

Policy 3144 Certification of Tenure Charges

Policy 5516 Use of Electronic Communication and Recording Devices

Policy 6830 Audit and Comprehensive Annual Financial Report

Policy 8310 Public Records

Reg. 8310 Public Records

H. It is recommended that the Members of The Monroe Township Board of Education approve and authorize the use of Board funds for the purpose of providing light food and refreshments for the initial Adult Community Task Force Meeting planned for October 2010 whereas the cost is estimated to be less than \$500.00 and the purpose of hosting the event is to increase communication of district initiatives within our planned retirement communities, our largest demographic group, consistent with our Strategic Plan initiative. This use of funds has the advanced approval of The Middlesex County Executive Business Administrator and The Superintendent of Schools.

I. It is recommended that the Board approve Sami Passo to provide professional development for a Writer's Workshop for BSI Training at the cost of \$1,100 per training on October 15, 2010 and October 18, 2010.

L. It is recommended that the Board approve the Sidebar Agreement between the Monroe Township Board of Education and the Monroe Township Education Association for Mathematics Lead Teacher.



BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS- SEPTEMBER 29, 2010

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$4,698,866.87 for August 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,205,932.53 for August 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$421,038.22 for August 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the August 2010 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #2

It is recommended that members of the Board of Education approve Transfer #2 as presented for fiscal year 2010/11. A copy is attached hereto.

F. CAPITAL RESERVE WITHDRAWAL

It is recommended that members of the Monroe Township Board of Education authorize and approve a withdrawal from the “Capital Reserve Account” in the amount of \$39,636.52 to “Fund 12 Construction Services”, account #12-000-400-450, for the “Carpeting Project at Monroe Township High School Performing Arts Center”.

#### G. LONG-RANGE FACILITIES PLAN - MODIFICATION

It is recommended that members of the Monroe Township Board of Education authorize Design Ideas Group to modify the Long Range Facilities Report to reflect changes as related to re-districting.

#### H. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Harrison-Hamnett, P.C. to provide professional engineering services for the 2010-2011 fiscal year. Please refer to the attached fee schedule.
2. It is recommended that members of the Board of Education approve Cross Country Clinical and Educational Services to provide Bi-Lingual Educational Evaluations at the rate of \$770. per evaluation for the 2010-2011 fiscal year.
3. It is recommended that members of the Board of Education approve Embrace Kids Learning Center to provide home instruction to students who are hospitalized at a fee of \$39. per hour for the 2010-2011 fiscal year.
4. It is recommended that members of the Board of Education approve Oxford Consulting Services, Inc. to provide Speech and Language services at the rate of \$100. Per hour to cover for a leave at Barclay Brook School for the 2010-2011 fiscal year.
5. It is recommended that members of the Board of Education approve TALX UC eXpress Corporation to provide unemployment cost management services for fiscal year 2010/11. The estimated annual cost is \$700.

#### I. FINANCING OF COPIERS

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to finance four copy machines previously approved for purchase under the name Atlantic under State Contract #A51464. The financing company which services Atlantic is Municipal Capital Corporation and the monthly leasing charge remains as previously approved.

J. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

NEW JERSEY SCHOOL BOARDS 2010 WORKSHOP & EXHIBITION:  
OCTOBER 19 – 20, 2010 SOMERSET, NEW JERSEY

Staff/Board Member	Date(s) of Travel	Tolls & Mileage Reimbursement	Workshop Fee*(a) \$550.
Board Members			
Lew Kaufman	10/19, 10/20	\$40	
Marvin Braverman	10/19, 10/20	\$40	
Mark Klein	10/19, 10/20	\$40	
Kathy Kolupanowich	10/19, 10/20	\$40	
John Leary	10/19, 10/20	\$40	
Kathy Leonard	10/19, 10/20	\$40	
Ira Tessler	10/19, 10/20	\$40	
Ken Chiarella	10/19, 10/20	\$40	
Lou Masters	10/19, 10/20	\$40	
Administrators			
Dr.Kenneth Hamilton	10/19, 10/20	\$40	
Mr. Michael Gorski	10/19, 10/20	\$40	

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\$550. includes up to 11 attendees. Additionally, the service credit of \$2,000 can be applied for a net cost to District of \$0.

**K. TRAVEL EXPENDITURE RESOLUTION**

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

Staff/Board Member	Date(s) of Program	Date	Tolls & Mileage Reimbursement (Estimated)
Board Members			
Louis Masters	New Board Member Orientation	10/18	\$20
Mark Klein	Governance II- Finance	10/19	
Ken Chiarella	Governance II- Finance	10/19	
Lew Kaufman	Governance IV – Legal Update	10/20	
Ira Tessler	Governance IV – Legal Update	10/20	

L. SNOW REMOVAL SERVICES - CONTRACT RENEWAL

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to renew the contract for snow removal

services between the Monroe Township Board of Education and Big Daddy at the same rates as last year for the 2010-2011 fiscal year. Please refer to attached for supplemental information.

M. BID AUTHORIZATION - GROUNDS CARE MAINTENANCE

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for Turf Maintenance and Time and Material Unit Rates for grounds care maintenance for calendar year 2011.

N. BID AUTHORIZATION – GARBAGE DISPOSAL SERVICES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for garbage disposal services for the 2011-2012 fiscal year.

O. BID AUTHORIZATION - MOVING SERVICES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for moving services as related to the new Monroe Township High School construction and redistricting.

P. BID AUTHORIZATION – NEW HIGH SCHOOL TV STUDIO EQUIPMENT

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for equipment and installation for the TV Studio at the New Monroe Township High School.

Q. SCHOOL FOOD DISTRIBUTION AGREEMENT

It is recommended that members of the Board of Education acknowledge the approval of the Fiscal 2011 School Food Distribution Agreement between the Monroe Township Board of Education and the New Jersey Department of Agriculture, Division of Food & Nutrition for fiscal year 2010-2011. Please refer to attachment.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI  
Prepared by

SEPTEMBER 29, 2010  
Meeting Date