

Minutes of the Public Board of Education meeting held on October 13, 2010 at the Monroe Township High School.

The meeting was called to order by Board President Lew Kaufman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Lew Kaufman, Board President
Mr. Marvin Braverman, Board Vice President
Mr. Ken Chiarella
Ms. Kathy Kolupanowich
Mr. John Leary
Ms. Kathy Leonard
Mr. Lou Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Mark Klein

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

None

STUDENT BOARD MEMBERS ABSENT

Ms. Reena Dholakia
Mr. Jonathan Kim

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael Gorski, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 26

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted October 8, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS - None

PUBLIC FORUM

Bob Wisnak, 7 Russell Avenue - Mr. Wisnak raised several issues regarding one of the bus drivers for the Applegarth Middle School route and Michael Gorski told him that he would look into the most serious charges and get back to him.

Michelle Arminio, 9 Nathaniel Street – Ms. Arminio asked if there was any further information as related to video taping of the Public Board Meetings. Ms. Biggs responded that both a policy and equipment have to be put in place. Dr. Hamilton responded that the policy must be adopted and go through two approvals prior to being adopted and that by early 2011 it might be feasible.

Tom Nothstein, 15 Nathaniel Street – Mr. Nothstein asked if the three minute limit to speak policy will be observed. Mr. Gorski responded that going forward it would be observed however, due to unforeseen circumstances it was not going to be in effect for the current meeting.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated that in November there will be one fire drill and one safety drill per month for every school. Next, Dr. Hamilton stated that he attended the Green Fair at Oak Tree and it was well attended by the public. In conclusion Dr. Hamilton stated that he just returned from the Teachscape Institute where new teacher evaluation tools were shared.

PERSONNEL

A motion was made by Ms. Leonard and seconded by Mr. Braverman that Personnel Items (A - Q) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Kolupanowich and seconded by Mr. Chiarella that Board Action items (A – E) be approved with the exception of items J and K, by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Mr. Chiarella that Board Action Items (A – I) be approved by consent roll call. Mr. Braverman stated that in the future he would like the Comprehensive Maintenance Report to be more specific. Roll Call – 9 – 0 - Motion Carried with Mr. Braverman recusing on Item C2. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Kaufman stated that he too attended the Green Fair held at Oak Tree School and was impressed by the turnout. Mr. Kaufman then stated that he fair highlighted the school and get parents and seniors to look at our cost saving technologies which we would like to
Back to school nights ... thanke all pto for their help and support and parents for comments on redistricting.

A motion was made by Ms. Kolopanowich and seconded by Ms. Leonard that the Board of Education convene a special pub meeting on Oct 27 at 7pm for the purp of taking action on district configure commencing 2011/2012 school year. Motion Carried.

COMMITTEE REPORTS

BUILDINGS AND GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Buildings and Grounds/Transportation Committee stated the Buildings and Grounds/Transportation Committee met on September 23rd 29th?and the following items were discussed: removing the pay phones from all schools which will save approximately \$9,000 per year, choosing one mascot District-wide, approved an additional bus stop in Monroe Manor, putting in a 'push button' at the intersection of Perrineville and Schoolhouse Roads, and a Technology Shared Services Agreement with Jamesburg.

PERSONNEL COMMITTEE

Mr. Leary, Chairperson of the Personnel Committee stated that the Personnel Committee met on October 4th and a study is being completed as related to staffing needs for the new Middle & High Schools.

OTHER BOARD OF EDUCATION BUSINESS

Patrice mentioned concern as to the non-attendance of the student board members and Dr. Hamilton stated he was addressing this matter.

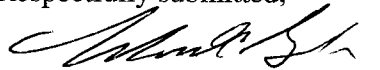
CLOSED SESSION – None

PUBLIC FORUM - None

ADJOURNMENT

A motion was made by Mr. Leary and seconded by Ms. Kolopanowich that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 7:32 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – OCTOBER 13, 2010

I. Enrollment

	<u>9/30/10</u>	<u>9/1/10</u>	Increase+ <u>Decrease-</u>	<u>9/30/09</u>	<u>Difference</u>
Applegarth School	864	867	-3	798	+66
Barclay Brook School	491	487	+4	532	-41
Brookside School	681	680	+1	671	+10
Mill Lake School	667	664	+3	677	-10
Oak Tree	822	818	+4	749	+73
Woodland School	512	515	-3	512	0
Monroe High School	<u>1661</u>	<u>1675</u>	<u>-14</u>	<u>1606</u>	<u>+55</u>
Total Elementary & Secondary	5698	5706	-8	5545	+153

I. Enrollment (cont'd)

School	Monroe			Jamesburg		
	Sept.	Oct.	Difference	Sept.	Oct.	Difference
Academy Learning Center	13	13		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	4	4				
CPC Upper	4	4		1	1	
East Mountain	1	1				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA				1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	2	2				
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	2	2				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Raritan Valley Academy				1	1	
Rugby	1	1		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	54	54		12	12	

II. Home Instruction

Student#	Reason	Grade	Teachers	School	Start date	End date	Hours per week
86369	Med	3F	Merlette	ML	9/2/2010		5
85233	Med	1	St. Peters Hosp.	BB	9/2/2010		5

83474	Med	12	Rose, Lyons	HS	9/2/2010	9/28/2010	10
85704	Sus	12	Lyons	HS	9/14/2010		2

III. Fire Drills

Applegarth School ----- September 13 and 15, 2010
 Barclay Brook School----- September 3 and 21, 2010
 Brookside School ----- September 8 and 17, 2010
 Mill Lake School ----- September 7 and 24, 2010
 Oak Tree School ----- September 7 and 8, 2010
 Woodland School ----- September 7 and 16, 2010
 Monroe High School ----- September 7 and 8, 2010

Lockdown

Mill Lake-----September 17, 2010

IV. Personnel

- A. It is recommended the Board accept the resignation, due to retirement, of **Mr. Anthony Jozefowicz**, Assistant Principal at the High School, effective December 31, 2010.
- B. It is recommended the Board accept the resignation of **Ms. Susan Chung**, Speech teacher at Applegarth School, effective October 30, 2010 or sooner if a suitable replacement is found.
- C. It is recommended that the Board approve an unpaid leave of absence under FMLA and NJFLA to **Mr. Douglas Dale**, Speech Teacher at Barclay Brook School, effective October 6, 7 and 8, 2010.
- D. It is recommended that the Board approve a medical leave of absence to **Mr. John Lizzio**, bus driver in the Transportation Department, retroactive to October 1, 2010 pending further action of the Board. It is further recommended that this leave shall be without pay except for any sick days Mr. Lizzio may have available.
- E. It is recommended that the Board approve an extended medical leave of absence to **Ms. Margaret Cerny**, Special Education teacher at the High School, retroactive to October 8, 2010 through October 29, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Cerny may have available.
- F. It is recommended that the Board approve an extended medical leave of absence to **Ms. Susan Marshall**, paraprofessional at Oak Tree School, effective October

21, 2010 through December 23, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Marshall may have available.

G. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Catherine Chang**, French teacher at Applegarth, effective January 1, 2011 through June 30, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Chang is entitled to utilize.

H. It is recommended that the Board approve the following coaching positions at the High School for the 2010-2011 school year (account no. 11-401-100-100-000-098):

Leigh Vogtman	Asst. Girls Basketball (transferred from Applegarth Girl's Basketball coach)	Step 3 \$6259
Shawn McCorkle	Asst. Boys Basketball	Step 1 \$5071
Jocelyn Ritter	Asst. Girl's Lacrosse	Step 1 \$4681

I. It is recommended that the Board approve the following coaching positions at Applegarth School for the 2010-2011 school year (account no. 11-401-100-100-000-098):

Jocelyn Ritter	Head Girls Basketball	Step 1 \$3297
Sean Fields	Head Boys Basketball	Step 1 \$3297
Shawn McCorkle	Head Baseball	Step 2 \$3382
Dan Kranski	Head Wrestling	Step 2 \$3683
John Davine	Asst. Wrestling	Step 3 \$2645

J. It is recommended that the Board approve the following personnel for the After School Basic Skills Program for the 2010-2011 school year, pending enrollment, (account no. 11-230-100-101-000-093):

Teachers – Oak Tree (\$77.56 per session)

Kate Capelli
Sonny DeMarco
Magdelana Fidura
John Gleason
Cindy Hills
Sherry Holmes
Kathryn Kane
Amanda Koekemoer
Caitlin Lisi
Karen O'Connell
Sharon Palazzo
Dave Parnell
Carol Pignataro
Nancy Poland
Adrienne Previterra

Amanda Thaiss
Lauren Thaiss
Lorraine Ongaro

Brookside (\$77.56 per session)

Jackie Merlette- Lead Teacher \$86.54 (per session)
Theresa Anthony
Kim Burroughs
Anju Chawla
Danielle Cocuzza
Carol DeVito
Angel Decker
Dawn Graziano
Sarah Levine
Diana Mazurek
Jessica McDermott
Nancy Mills
Jody Ostroski
Kristen Palumbo
Laurie Pike
Nancy Quarino
Ann Ratcliffe
Gina Robinson
Christopher Sidler
Kerri Tafrow
Pauline Amabile
Scott Wall
Michelle Ballard
Abbe Lustgarten
Jodi Rubenstein – Substitute
Beth Nagle – Substitute
Jennifer Metroke – Substitute
Jennifer Murad – Substitute
Donna Colossi – Substitute
Sandra Villegas – Substitute for Basic Skills and TAG

Barclay Brook (\$77.56 per session)

Kristen Miller – Basic Skills LAL Lead Teacher \$86.54 (per session) and Math Teacher
Kelly Molitoris – Basic Skills Math Lead Teacher \$86.54 (per session) and LAL Teacher
Katie Helfgott
Kathy Pederson
Bethany Duino
Stacy Blum
Karen Wasdin
Adam Mertz
Jessica Mayfield

Stepanie Bergeron – Substitute
Christine Doucette – Substitute

Woodland (\$77.56 per session)

Victoria Trent – Basic Skills Lead Teacher \$86.54 (per session)

Allison Brunotte

Maura Towne

Matt Gorham

Lisa Guiral

Olimpia Ciccarella

Andrea Forlenza

Lisa Price-Labenski

Erika Sommerhalter

Natalie Michael

Alison North

Nicholas Reinhold

Susan Podhurst

Tricia Rutherford

Kerrilyn Dell

Kathryn Lederman

Judy Leonard – Substitute

Jennifer Carollo-Fischer – Substitute

Susan Huey-Colucci – Substitute

Mill Lake (\$77.56 per session)

Sarah Spilken – Basic Skills LAL Lead Teacher \$86.54 (per session) and Math Teacher

Melissa Fletcher – Basic Skills Math Lead Teacher \$86.54 (per session)

Audrey Mahler

Sandra Cormey

Susan Green-Nowachek

Sarah Ginter

Elisa Bifulco

Carol Ann Gigliello

Tamar Lopez

Kathleen Czizik

Trisha Stienes

Catherine Puc

Juliane LeBron

Denise Quinn

Carole Murphy

Karen Berecsky

Brooke Kreiger

Lisa Papandrea
Jennifer Murray
Danielle Cipolla
Abbe Fleming
Maria Waters
Lynn Richards
Jennifer Day – Substitute
Diane Allinder – Substitute
Ashley Silvers – Substitute

Paraprofessionals TAG/Basic Skills (at their hourly rate 1.0/hr day, 4 days per week)

Karen Chu	Brookside
Susan Finkelstein	Oak Tree
Renee Zappone	Woodland
Donna Ryfkogel	Barclay Brook
Janet Hyman	Barclay Brook Substitute Paraprofessional
Gail Maretz	Mill Lake (T/Th, sub M/W)
Janet Garavente	Mill Lake (M/W, sub T/Th)

- K. It is recommended that the Board approve a modification in the following personnel at Applegarth school for the Team Pride social on October 28, 2010 from 6:30 to 8:30 pm at the instructional rate of \$53.87/hr (account no. 11-130-100-101-000-050):

Shirley Siniscalchi
Natalie Burd
Karen Earl
Debra Stoller
Jan Maher
Erin Muschla
Timothy Mason

- L. It is recommended that the Board approve a modification in the following club advisors at Applegarth School for Fall 2010, 1.5 hours per week for ten weeks at the hourly instructional rate of \$53.87 (account no. 11-401-100-000-098):

Maria Naumik	Art Club
Dorothea Zeier/Donna Montgomery(50% @)	Career Day Club
Donna Montgomery	Movie Maker Club
Barbara Shapiro	Jewelry Club
Michelle Murphy	Sewing Club
Ramona LeClaire	Craft Club
David Rattner	Contemporary Music Club
Erica Hawxhurst	Digital Photography Club
Erica Hawxhurst	Friends in Training Activity Club

Joan Venslavsky
 Sharon Rusnak
 Sharon Rusnak
 Irene Curran
 Jessica Consiglio/Linda Magee (50% @)
 Chip Booher
 Patricia Lewis
 Christina Barclay
 Jan Maher
 Christina Barclay (replaces Erin Muschla)
 Susan Pace
 Kyleen Lauretta
 Adele Hughes
 Gary Katzowsky
 Dawn Fowler
 Kyleen Lauretta
 Irene Curran
 Nicole DiLorenzo
 Sherri Fatovic
 Patricia Van Gorden

Director's Chair Club
 Cooking Club
 Fashion Club
 Book Club
 Spanish Club
 Alpha Making the Grade Math
 Alpha Making the Grade LA Literacy
 Pride Making the Grade Math
 Pride Making the Grade LA Literacy
 Senators Making the Grade Math
 Senators Making the Grade LA Literacy
 Innovation Making the Grade Mathematics
 Innovation Making the Grade LA Literacy
 Spectrum Making the Grade Mathematics
 Spectrum Making the Grade LA Literacy
 Vega Making the Grade Mathematics
 Vega Making the Grade LA Literacy
 Academic Support Program
 Academic Support Program
 Academic Support Program

M. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Randi Halpern	Para Special Ed. 504 and Cafeteria	Barclay Brook	Step 8 Spec. Ed. 6.0/day Plus \$1.00 for toileting Reg. Ed. .75/day; and \$1.00 for degree	9/1/10-6/30/11	11-215-100-106-000-093 11-000-240-105-000-010	Modification to salary guide
Debra Van Winkle	Bus Driver	Transportation	Step 2 \$21.13/hr 6.0hrs/day	10/18/10-6/30/11	11-000-270-160-000-096	Modification in hourly rate and change in start date
Eileen Horton	Bus Driver	Transportation	Step 2 \$21.13/hr 6.0hrs/day	11/1/10-6/30/11	11-000-270-160-000-096	Replacement position
Kim Mazza	Personal Para	MTHS	Step 1 Spec. Ed. \$11.93/hr +	9/30/10-6/30/11	11-213-100-106-000-093	Modification in guide placement

			\$1.00 7.0/hrs day			
Nancy Schaffer	Paraprofessional	Transportation	Step 1 Spec. Ed. \$11.93/hr + \$1.00 3.0/hrs day	10/4/10- 6/30/11	11-000-270-107- 000-096	New position
Joann Byrnes	Paraprofessional	Transportation	Step 1 Spec. Ed. \$11.93/hr + \$1.00 3.75/hrs day	10/4/10- 6/30/11	11-000-270-107- 000-096	New position
Christopher Gross	Tech Resource Web Maintenance	MTHS	\$1100.00	9/1/10- 6/30/11	11-140-100- 101-000-070	Correction – should read salary adjustment not stipend
Joyce Sweeney	Site Coordinator	Adult Education	\$2,280	Fall 2010 and Spring 2011	13-602-200- 100-00	Ongoing position
Lisa Dancyger	Para – Resource	Oak Tree	Step 2 Spec. Ed. \$12.03 +\$1.00 6.5/hrs day	10/4/10- 12/23/10	11-213-100- 106-000-093	Extended leave replacement position

N. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Teacher's Salary Guide	Account No.	Dates	Reason for hire
Maria Naumik	Program Director	Adult Ed	\$17,500 (\$4375 quarterly)	13-602- 200-100-00	Fall 2010-Spring 2011	Ongoing position
CarolAnn Kiss	French Teacher	Applegarth	Step 1 BA \$46,003 pro rated	11-130-100- 101-000-050	12/23/10- 6/30/11	Leave replacement Extension of contract
James Cernansky	Assistant Principal	MTHS	\$104,562 pro rated	11-000-240- 103-000-098	1/3/10-6/30/11	Reinstatement due to RRR

O. It is recommended that the Board approve the increase in hours for the following staff in the transportation department:

<u>DRIVER</u>	<u>Current Hours</u>	<u>Increased To</u>	<u>Rationale</u>
Joseph Cappodanno	6 hours	6 ¼ hours	extended run time
Eunice Fonseca	6 hours	6 ¾ hours	extended run time
Ellen Koehler	6 hours	7 hours	extended run time
Daniel Baviello	6 hours	6 ¼ hours	extended run time
Michael O' Leary	6 hours	6 ½ hours	extended run time
Melanie Joyce	6 hours	6 ¼ hours	extended run time
Linda Sue Mc Guinness	6 hours	7 hours	extended run time
Christine Russell	6 hours	6 ¼ hours	extended run time
Christine Tuminello	6 hours	7 hours	extended run time
Debra La Gola	6 hours	7 ½ hours	extended run time & midday
Carol Majewski	6 hours	6 ½ hours	extended run time
Dave Schnitzer	6 hours	7 hours	extended run time
Fred Stricker	6 hours	6 ½ hours	extended run time
Eleanor Walker	6 hours	6 ½ hours	extended run time
Dolores Irato	6 hours	6 ¼ hours	extended run time

<u>PARA</u>	<u>Current Hours</u>	<u>Increased To</u>	<u>Rationale</u>
Gloria Piatek	3 hours	3 ½ hours	extended run time
Edward Salvador	2 hours	3 ¾ hours	additional midday

These changes in hours are a direct result of the outlying area of their school route, so they can get them to school, and home from school in a timely fashion, and the union negotiated contract mandates their extension of hours due to time worked.

<u>DRIVER</u>	<u>Current Hours</u>	<u>Increased To</u>	<u>Rationale</u>
Dawn Kremprcki	6 hours	8 hours	midday addition
Maria Christina Salvador	6 hours	7 ½ hours	midday addition
Cheryl Walus	6 hours	7 hours	midday addition

These changes in hours are a direct result of additional midday routes added.

P. It is recommended that the Board approve the following additional personnel (pending enrollment) for the Saturday Academy effective for the 2010-2011 school year for a total of 18 to 24 Saturdays, account FUND 20 (ARRA) Program Coordinator \$300 per diem, Teachers/Nurses hourly instructional supplemental \$53.85, Secretary Step on guide, custodian step on guide, security step on guide, bus drivers step on guide:

DRIVERS

By seniority for each session

NURSES on a rotation schedule

Cathy Lestingi
MaryAnn Procopio
Deborah Dowd
Stacy Fretta (substitute)

SECRETARIES – on a rotation schedule

Amy Pole – Oak Tree
Renee Zappone – Oak Tree
Flo Muniz – HS
Susan Palermo - HS

HIGH SCHOOL SECURITY – on a rotation schedule

Diane Matthews
Chester McNeill

TEACHERS – HIGH SCHOOL

Kalynn Deedy
Lorraine Ongaro
Jovanna Quindes
Abbe Lustgarten
Scott Wall
Ryan Tolboom
Lindsay Steuber
Matthew Hardt
Nicole Butler

TEACHERS – OAK TREE – cycle 1

Sherry Holmes
Susanna Sullivan
Matt Gorham
John Gleason
Ruthann Papanestor
Theresa Anthony
Teresa Gregorio
Jill Price
Bethany Duino
Nicole DiLorenzo
Christy Vizsoki
Courtney Emanuelli
Judy Firestine
Ruthann Papanestor (cycle 2 and/or 3)

SUBSTITUTE TEACHER

Kelly Molitoris
Sarah Spilken (Oak Tree only)
George Pangalos (MTHS)

- Q. It is recommended that the Board accept the following list of substitutes for the 2010-2011 school year:

Certificated

Sheryl Miller	Substitute Teacher
Courtney Emanuelli	Substitute Teacher
Melissa Taglia	Substitute Teacher

Non-Certificated

Daniel Otten	Substitute Bus Driver
Charles Ivory	Substitute Bus Driver

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board accept the attached list of Student Suspensions for the month of September 2010.
- E. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

Policy 2431.3 Practice and Pre-Season Heat – Acclimation for Interscholastic Athletics

Policy 2431.4 Concussion Testing and Return-To-Play

Reg. 3144 Certification of Tenure Charges

Policy 4159 Support Staff Member/School District Reporting Responsibilities

Policy 6112 Reimbursement of Federal and Other Grant Expenditures

Reg. 6112 Reimbursement of Federal and Other Grant Expenditures

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS – OCTOBER 13, 2010

BOARD ACTION

A. CAPITAL RESERVE ACCOUNT MAXIMUM AMOUNT

It is recommended that members of the Board of Education approve the Annual Report Maximum Capital Reserve Statement as follows:

The Monroe Township Board of Education School District has 124 projects identified in its Five Year Long Range Facility Plan that have not yet been initiated or advanced. The 124 projects have an estimated total cost over the five-year period of \$7,997,358.

It is estimated that the district may be eligible for state debt service or EDA grant funds for these projects in the amount of \$1,950,132. Accordingly, the estimated local share of these projects is \$6,047,226.

The Local share amount of \$6,047,226 represents the maximum amount the Monroe Township Board of Education School District may deposit in its capital reserve fund for the 2010/11 school year.

CERTIFICATION:

Dr. Kenneth R. Hamilton, Superintendent of Schools

Mr. Michael C. Gorski CPA, Business Administrator

B. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN (CMP) AND ANNUAL MAINTENANCE BUDGET (M1)

It is recommended that members of the Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities (CMP), and the Annual Maintenance Budget (M1); and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M1) for the Monroe Township School District in compliance with Department of Education requirements.

C. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve The Bilingual Child Study Team to provide an Arabic Educational Evaluation at the fee of \$900.00 per evaluation for the 2010-2011 school year.
2. It is recommended that members of the Board of Education approve Middlesex County Regional Educational Services Commission to provide home instruction for our students who are hospitalized at of fee of \$60.00 per hour for the 2010-2011 school year.
3. It is recommended that members of the Board of Education appoint Deborah Masterton, Certified Shorthand Reporter for fiscal year 2010/2011. The fee is \$250. plus \$5.25 per page.

D. BOARD ACTION – RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

WHEREAS, Title 18A: 18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Monroe Township Board of Education has previously authorized Michael C. Gorski, Purchasing Agent for 2010/11 to make any and all purchases necessary to meet the needs of the school district; and

NOW THEREFORE BE IT RESOLVED, that the Monroe Township Board of Education hereby authorizes Michael C. Gorski, Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Commodity/Services	Vendor	State Contract#
Tires	Firestone & Bridgestone(through F&S Tire)	A-71687
Tires	Goodyear(through F&S Tire)	A-71688

E. SHARED SERVICES AGREEMENT – TECHNOLOGY SERVICES

It is recommended that members of the Board of Education approve the following Agreement as related to technology services:

SHARED SERVICES AGREEMENT
BETWEEN THE MONROE TOWNSHIP BOARD OF EDUCATION
AND THE JAMESBURG BOARD OF EDUCATION

THIS SHARED SERVICES AGREEMENT is made between the Monroe Township Board of Education with administrative offices located at 423 Buckelew Avenue, Monroe, New Jersey 08831 (sometimes “Monroe Board”), and the Jamesburg Board of Education with administrative offices located at Augusta Street, Jamesburg, New Jersey 08831 (sometimes “Jamesburg Board”) (collectively, the “Parties” or, individually, a “Party”) (“Shared Services Agreement” or “Agreement”).

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Shared Services Act”), provides a mechanism for contracting between local units such as the Monroe Board and the Jamesburg Board for technology services by entry into a shared services agreement; and

WHEREAS, the Monroe Board employs technology staff to provide technology services for the Monroe Board’s operations; and

WHEREAS, the Jamesburg Board has a need for technology staff to provide technology services for the Jamesburg Board’s operations; and

WHEREAS, the Parties have determined that in the interest of efficiency and cost savings, it is appropriate for the Monroe Board to provide technology services for the Jamesburg Board; and

WHEREAS, both the Monroe Board and the Jamesburg Board are desirous of entering into the within Shared Services Agreement with respect to the provision of technology services under the parameters of the Shared Services Act and the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. as amended; and

WHEREAS, the Monroe Board and the Jamesburg Board wish to memorialize herein their Shared Services Agreement whereby the Monroe Board will provide technology services for the Jamesburg Board on an as-needed basis subject to the availability of Monroe Board staff, and the Jamesburg Board will provide funding to the Monroe Board for the aforementioned technology services in accordance with the Shared Services Act; and

WHEREAS, the Monroe Board and the Jamesburg Board have each authorized and adopted this Agreement by resolution.

NOW, THEREFORE, in consideration of the mutual and joint obligations set forth herein and other valuable consideration, the Monroe Board and the Jamesburg Board do hereby mutually agree as follows:

1. TERM OF AGREEMENT. The term of this agreement shall be, retroactively, from October 1, 2010 through June 30, 2011.
2. SERVICES. The Monroe Board shall provide technology services for the Jamesburg Board which shall consist of technology staff support and data center support on-site only at Jamesburg Board facilities during the normal hours of operation for those facilities.
3. COST OF SERVICES. The cost of services provided by the Monroe Board's Director of Technology under this Agreement shall be in the amount of \$85.32 per hour. The cost of services provided under this Agreement by a Monroe Board Workstation Specialist shall be in the amount of \$31.33 per hour. The Monroe Board shall submit at least one invoice to the Jamesburg Board for services rendered pursuant to this Agreement. The Jamesburg Board shall make payment to the Monroe Board within sixty (60) days of receipt of an invoice from the Monroe Board, but the Jamesburg Board shall make final payment to the Monroe Board no later than June 30, 2011.
4. REQUESTS FOR SERVICES. The Monroe Board shall designate an employee or agent of the Monroe Board to serve as the contact between the Monroe Board and the Jamesburg Board for the purpose of implementing this Agreement. The Jamesburg Board shall provide the designated Monroe Board contact with at least 24 hours notice of the Jamesburg Board's desire to receive technology services pursuant to this Agreement. The Jamesburg Board acknowledges that the provision of services pursuant to this Agreement is subject to the availability of the Monroe Board's technology staff. Should the Parties have concurrent needs for technology services, the Monroe Board's technology staff shall first address the technology needs of the Monroe Board and then, as time permits, address the technology needs of the Jamesburg Board.
5. INSURANCE AND OTHER BENEFITS. All technology staff providing services under this Agreement, including but not limited to the Director of Technology and the Workstation Specialists, are employees of the Monroe Board and will be covered by the Monroe Board's workers' compensation insurance and health care insurance policies paid for by the Monroe Board. Any other benefits provided to the aforementioned technology staff will be paid for by the Monroe Board.
6. TERMINATION. Either the Monroe Board or the Jamesburg Board may terminate this Agreement for any reason upon ninety (90) days written notice to the other Party.
7. INDEMNIFICATION. To the fullest extent permitted by law, the Jamesburg Board will hold harmless and defend the Monroe Board against any and all claims brought against the Monroe Board or any agent or employee of the Monroe Board arising out of the performance of any service or activity under this Agreement.
8. ENTIRE AGREEMENT. This Agreement represents the entire agreement between the Parties and may not be modified except by further written agreement between the Parties adopted with equal dignity to the adoption of this Agreement.
9. ENFORCEABILITY. If any part of this Agreement shall be held to be unenforceable, the rest of this Agreement shall nevertheless remain in full force and effect to the extent consistent with law and its stated purposes.

10. COMPLIANCE WITH TERMS OF AGREEMENT. Failure of either Party to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement at any time shall not be deemed a waiver of such term, covenant, or condition at any other time; nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed below by their duly authorized officers.

JAMESBURG BOARD
OF EDUCATION

MONROE TOWNSHIP
BOARD OF EDUCATION

DARREN LARSEN
President

LEW KAUFMAN
President

Dated: _____

Dated: _____

ATTEST:

ATTEST:

THOMAS REYNOLDS
Business Administrator/Board Secretary

MICHAEL C. GORSKI, CPA,
Business Administrator/Board Secretary

F. SAINT BARNABAS

It is recommended that members of the Board of Education approve the attached agreement between the Monroe Township Board of Education and Saint Barnabas Management Services to provide the Employee Assistance Program Plan. Please refer to attachment for supplemental information.

G. AGREEMENT BETWEEN MONROE TOWNSHIP BOARD OF EDUCATION AND RICHARD FEDERICO AND STACI FEDERICO ON BEHALF OF A.F.

It is recommended that members of the Board of Education approve the attached legal settlement agreement entitled: AGREEMENT BETWEEN MONROE TOWNSHIP BOARD OF EDUCATION AND RICHARD FEDERICO AND STACI FEDERICO ON BEHALF OF A.F.

H. REQUEST FOR PROPOSAL (RFP)

It is recommended that members of the Board of Education approve a Request for Proposal (RFP) for environmental remediation designs services for the District's facilities.

I. VERIZON BUSINESS SERVICE AGREEMENT

It is recommended that members of the Board of Education approve the attached Business Service Agreement between the Monroe Township Board of Education and Verizon Business Network Services Inc., on behalf of MCI Communications Services, Inc. d/b/a Verizon Business Services and any other Verizon affiliates identified in applicable service attachments, to provide internet services for the District at a speed of 50 mbps at a monthly cost of \$3,517.00 per month for a minimum term of 36 months. Refer to attached for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

OCTOBER 13, 2010
Meeting Date