

Minutes of the Public Board of Education meeting held on January 18, 2011 at the Monroe Township High School.

The meeting was called to order by Board President Lew Kaufman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Lew Kaufman, Board President
Mr. Ken Chiarella
Ms. Kathy Kolupanowich
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard – arrived 7:42 p.m.
Mr. Lou Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Marvin Braverman, Board Vice President

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Reena Dholakia
Mr. Jonathan Kim

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael Gorski, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 15

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 14, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS

Student Board Member Reena Dholakia spoke about The Brookside Elementary PTA School store, Brookside Elementary School Parents workshop the Mill Lake/Woodland Elementary Schools' upcoming PTO meeting and the Mill Lake Elementary School Variety Show tryouts.

Student Board Member Jonathan Kim then spoke about the Oak Tree Elementary School store, the PTA D.A.R.E. Assembly and the Woodland Elementary School Character Assembly and school store.

PRESENTATION – STUDENT DATA ANALYSIS

Dr. Hamilton thanked the Superintendent's Advisory Council and Cabinet in their support to execute the Superintendent's plan to close the gap between Monroe Township School District and the more affluent towns in our area. Mr. Gorman presented an analysis of the data of Middlesex County Schools' test scores that was published in the Thursday, January 6, 2011 Star Ledger showing the benchmarks as well as the progress made in closing the gap with other districts. Mr. Kaufman congratulated all schools especially Oak Tree Elementary School for its impressive test results. Then Mr. Leary and Mr. Klein gave thanks to the District leadership and department heads for setting standards and supplying the teachers with the proper and necessary tools which had a positive impact on the students' test scores. A copy of the presentation is attached to the official set of minutes.

PUBLIC FORUM - None

APPROVAL OF MINUTES

A motion was made by Mr. Tessler and seconded by Mr. Chiarella to approve the minutes for the Public Board of Education Meeting held on November 17, 2010. Motion Carried.

A motion was made by Mr. Tessler and seconded by Mr. Chiarella to approve the minutes for the Public Board of Education Meeting held on December 15, 2010. Motion Carried with Mr. Klein and Ms. Faraone abstaining.

A motion was made by Mr. Tessler and seconded by Mr. Chiarella to approve the minutes for the Closed Session Board of Education Meeting held on December 15, 2010. Motion Carried with Mr. Klein and Ms. Faraone abstaining.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Enrollment

Home Instruction

Fire Drills/Lockdowns

PERSONNEL

Dr. Hamilton stated that the first part of instructional rounds has been completed at the high school and that we are ahead of other districts in implementing this protocol. Then, Dr. Hamilton explained that there was a major glitch in the Alert Now notification system and that a secondary control will be put in place to ensure more prompt notification to staff and parents of weather related delays or closings.

A motion was made by Mr. Chiarella and seconded by Mr. Tessler that Personnel Items (A - S) be approved by consent roll call. Roll Call – 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Tessler and seconded by Mr. Chiarella that Board Action items (A – G) be approved by consent roll call. Roll Call – 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. Dr. Hamilton indicated that there may be additional board action items following the closed session. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Chiarella and seconded by Mr. Tessler that Board Action Items (A – N) be approved by consent roll call. Roll Call – 8 – 0 - Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Kaufman spoke of the issue experienced with Alert One system and indicated that a back-up system will be put in place.

COMMITTEE REPORTS

BUILDING & GROUNDS/TRANSPORTATION COMMITTEE

Kathy Kolupanowich, Vice Chairperson of the Buildings & Grounds/Transportation Committee stated that the Committee met on Monday, January 10th and that the following items were discussed: sale of District computer hardware, industrial arts equipment and textbooks from various schools, the termination of leases of 71 of the 89 TCUs (Temporary Classroom Units) and stated the cost to break down and remove the units was included in the lease agreements, update on the new High School, Dr. Lynch issued an all-clear letter giving the asbestos problem at Woodland Elementary School the all clear, and a list of capital projects.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein spoke about his efforts to gain more State funding and specifically spoke of a letter he'd written to Governor Christie who was forwarding it to Bret Schundler for response and which was never received. Next, Mr. Klein stated he'd sent a copy of that letter to Acting Commissioner of Education, Rochelle Hendricks as well as a letter to Chief Justice Rabner in an effort to change the formula or overturn the Abbott decision as it is once again open for discussion. Then Mr. Klein asked if and suggested that alternate companies be explored to provide energy to the District. Finally, Mr. Klein raised the issue of high health insurance rates and spoke about self-insurance and insurance for catastrophic illnesses. Mr. Leary then spoke about an article that appeared in the January 17th New York Times which indicated that Governor Christie supports county-based schools for autism and also of Statewide Parents Advocacy Networks which want integration into mainstream classrooms.

Ms. Kolupanowich stated that we are in the preliminary stages of budget planning and it should be noted that previously we used to have a waiver for new school openings plus a 2% cap which we no longer do. Ms. Kolupanowich made a motion seconded by Mr. Leary that a letter be sent to the Governor, Acting Commissioner of Education, and State Legislators to state that waivers should be for future projects and not on those projects which were already promised waivers. Ms. Kolupanowich also stated that Oak Tree Elementary School PTA received a notice that it is the largest new unit in the State.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel Matter – Employee no. 002052

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Mr. Tessler and seconded by Ms. Kolupanowich that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 7:35 p.m.

Returned to Public Meeting at 7:50 p.m.

A motion was made by Ms. Koloupanowich and seconded by Mr. Chiarella to add Item H to the Superintendent's Board Action that recommended that the Board of Education approve the suspension with pay of employee no 002052, retroactive to December 15, 2010 through January 19, 2011. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education. Roll Call – 9 – 0. The vote included the Jamesburg Board Member Representative

A motion was made by Ms. Koloupanowich and seconded by Mr. Chiarella to add Item I to the Superintendent's Board Action that recommended that the Board of Education terminate the employment of employee no. 002052 effective January 19, 2011. The Superintendent and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education. Roll Call – 9 – 0. The vote included the Jamesburg Board Member Representative.

A motion was made by Ms. Koloupanowich and seconded by Mr. Klein to amend the dates in Item H to read December 15th through January 18, 2011. Roll Call 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative

PUBLIC FORUM - None

ADJOURNMENT

A motion was made by Mr. Klein and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 7:53 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – PUBLIC MEETING JANUARY 18, 2011

I. Enrollment

	<u>12/31/10</u>	<u>11/30/10</u>	Increase+ <u>Decrease-</u>	<u>12/31/09</u>	<u>Difference</u>
Applegarth School	863	860	+3	798	+65
Barclay Brook School	489	489	0	533	-44
Brookside School	680	681	-1	670	+10
Mill Lake School	666	667	-1	678	-12
Oak Tree	830	827	+3	749	+81
Woodland School	512	512	0	515	-3
Monroe High School	<u>1661</u>	<u>1658</u>	<u>+3</u>	<u>1610</u>	<u>+51</u>
Total Elementary & Secondary	5701	5694	+7	5553	+148

I. Enrollment (cont'd)

<u>School</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Difference</u>	<u>Dec.</u>	<u>Jan.</u>
Academy Learning Center	13	13		1	1
Bridge Academy	1	1			
Cambridge	1	1			
Center School	2	2		1	1
Childrens Center of Monm.	1	1		1	1
Collier	4	3	Minus 1		
CPC Upper	4	4		1	1
East Mountain	1	1			
Eden	2	2		1	1
Harbor School	2	2			
KIVA				1	1
New Roads Parlin	5	5		1	1
New Roads Somerset	1	1			
Matheny School				1	1
Mercer Elementary	1	1			
Mercer High School	2	2			
Mercer Cty Reg. Day	2	2			
Midland	2	2		1	1
Millstone WW/Plainsboro	1	1			
Morris Union Jointure DCL	1	1			
Newgrange School	1	1			
Oakwood School	1	1			
Princeton Child Develop Inst.	1	1			
Raritan Valley Academy					
Rugby	1	1		1	1
School for Hidden Intellig.	1	1			
Schroth School	1	1			
Spotswood High School				1	1
UMDNJ	1	1		1	1
Total	53	52		12	12

II. Home Instruction

Student#	Reason	Grade	Teachers	School	Start Date	End Date	Hrs. per week
78387	504/Med	8	Somerset Med. Cent.	AMS	10/8/2010	11/8/2010	5
81240	504/Med	7	Cundari,Murphy	AMS	10/12/2010		5
86402	Med	5	Trent	WL	10/11/2010	10/8/2010	5
50033	SUS	12	Lyons	HS	10/20/2010	10/27/2010	2
86528	MED	3	Quinn	OT	10/22/2010	10/26/2010	5
50129	Med	12	Princeton House	HS	10/18/2010	11/10/2010	10
85835	Med	K	Children's Hosp.	K	10/13/2010		5
78774	504/Med	8	Weiner	AMS	10/26/2010		5
83089	504/Med	3	Embrace Kids Found.	ML	9/20/2010		5
85782	Med	1	For Keeps Program	ML	10/28/2010		5
85140	Med/IEP	12	Olszewski	HS	11/17/2010		2
50015	Med	12	Lyons,McKenzie,DiMeola,Ballard	HS	11/21/2010		10
85107	SUS	10	Lyons,Wall, Farell	HS	10/15/2010	11/8/2010	10
77903	Med	9	Professional Ed. Services	HS	11/3/2010	11/11/2010	10
81283	Med	8	Summit Oaks Hosp.	AMS	10/19/2010		5
85704	SUS	12	Latwis	HS	11/12/2010		10
77897	Med	9	UMDNJ	HS	11/17/2010		10
70355	Med	11	Professional Ed. Serv.	HS	10/26/2010	12/13/2010	10
78360	Med	8	Massaro,Crisco,Earl,Best	AMS	12/13/2010	1/4/2011	5
77504	Med	10	Drust,Morolda,Mazur,Grannet,Rose,Fennessey	HS	11/22/2010	12/13/2010	10
86582	Med	10	Wall,Lyons,Riggi,	HS	12/14/2010		10
81545	Med	10	Schwartz,Drust,goldstein,Specht,Ogin, Hardt	HS	12/3/2010		10
85226	Med	1	Leston	BB	12/14/2010	12/20/2010	5
80973	Med	8	Fowler,Earl,Consiglio,Best,Weiner	AMS	11/30/2010	1/3/2011	10
78140	Med/504	8	Consiglio,Sullivan,Best,Earl,Murphy	AMS	11/10/2010	12/23/2010	3
81370	Med	7	Massaro,Earl,Morse,trent	AMS	12/7/2010	12/20/2010	5
83539	SUS	11	Quindes,Demeola,Friedman,Mackenzie	HS	12/7/2010		10
50089	Med	12	Minter,Ongaro,Quest,Latwis	HS	12/13/2010		10

III. Fire Drill

Applegarth School -----December 7, 2010
 Barclay Brook School-----December 10 and 13, 2010
 Brookside School -----December 17, 2010
 Mill Lake School -----December 13 and 21, 2010
 Oak Tree School -----December 10, 2010
 Woodland School -----December 17, 2010
 Monroe High School -----December 23, 2010

Lockdown

Applegarth School -----December 21, 2010
 Barclay Brook School-----December 15, 2010
 Brookside School -----December 22, 2010
 Mill Lake School -----December 22, 2010
 Oak Tree School -----December 21, 2010
 Woodland School -----December 21, 2010
 Monroe High School -----December 9, 2010

Bus Drills

Barclay Brook/Brookside	358/370 Buckelew Avenue, MT	October 26, 2010	9:00 a.m.
Applegarth	227 Applegarth Road, MT	September 29, 2010	8:00 a.m.
Monroe Twp High School	1629 Perrineville Road, MT	November 23, 2010	7:15 a.m.
Woodland	42 Harrison Avenue, MT	November 30, 2010	9:00 a.m.
Oak Tree	226 Applegarth Road, MT	December 17, 2010	9:15 a.m.
East Brunswick Vocational	112 Rues Lane, E. Brunswick	September 29, 2010	9:00 a.m.
Immaculate School	23 Manalapan Rd. Spotswood	October 4, 2010	8:00 a.m.

IV. Personnel

- A. It is recommended that the Board approve a return to work of **Ms. Darrie Lynch**, Bus Driver in the Transportation Department, effective January 3, 2011.
- B. It is recommended that the Board approve a return to work of **Ms. Maria Ledbetter**, custodian at Oak Tree School, effective January 3, 2011.
- C. It is recommended that the Board approve the return to work of **Mr. Thomas Taylor**, Mechanic in the Transportation Department, effective January 3, 2011.
- D. It is recommended that the Board approve a maternity/child rearing leave of absence to **Ms. Kimberly Ruotolo**, teacher of Language Arts at the High School, effective March 21, 2011 through June 30, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Ruotolo's unpaid leave shall commence following the sick days she is

entitled to utilize. Ms. Ruotolo's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate.

- E.** It is recommended that the Board approve a maternity/child rearing leave of absence to **Ms. Shari Friedeman**, teacher of Preschool Handicapped at Barclay Brook School, effective March 11, 2011 through June 30, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Friedeman's unpaid leave shall commence following the sick days she is entitled to utilize. Ms. Friedeman's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate.
- F.** It is recommended that the Board approve a maternity/child rearing leave of absence to **Ms. Miriam Akerman**, Speech Language Specialist at Brookside School, effective March 9, 2011 through April 15, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Akerman's unpaid leave shall commence following the sick days she is entitled to utilize. Ms. Akerman's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate.
- G.** It is recommended that the Board approve a maternity/child rearing leave of absence to **Ms. Kalynn Deedy**, teacher of Special Education Language Arts at the High School, effective March 14, 2011 through June 30, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Deedy's unpaid leave shall commence following the sick days she is entitled to utilize. Ms. Deedy's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate.
- H.** It is recommended that the Board approve a maternity/child rearing leave of absence to **Ms. Jill Kalyankar**, teacher of Family and Consumer Science at the High School, effective March 28, 2011 through June 30, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Kalyankar's unpaid leave shall commence following the sick days she is entitled to utilize. Ms. Kalyankar's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate.
- I.** It is recommended that the Board approve a medical leave of absence to **Ms. Sybil Williams Gray**, Social Worker at the High School, retroactive to December 14, 2010 through February 11, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Gray may have available.
- J.** It is recommended that the Board approve a medical leave of absence to **Ms. Susan Berman**, teacher of Special Education at Oak Tree School, effective February 2, 2011 through February 28, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Berman may have available.
- K.** It is recommended that the Board approve a medical leave of absence to **Ms. Peggy Eckstein**, nurse at Woodland School, effective February 16, 2011 through April 15, 2011. It is further

recommended that this leave shall be without pay except to the extent of any sick days Ms. Eckstein may have available.

L. It is recommended that the Board approve a medical leave of absence to **Ms. Sharon Palazzo**, Kindergarten teacher at Oak Tree School, effective February 28, 2011 through March 14, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Palazzo may have available.

M. It is recommended that the Board approve an extended leave of absence to **Ms. Lucy Mayne**, Lead Custodian at Oak Tree School, retroactive to December 14, 2010 through January 10, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Mayne may have available.

N. It is recommended that the Board approve an extended leave of absence to **Ms. Susan Marshall**, paraprofessional at Oak Tree School, retroactive to January 3, 2011 through March 1, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Marshall may have available.

O. It is recommended that the Board approve the following personnel (pending enrollment) for the Saturday Academy Cycle 2 and 3 (for a total of 12 Saturdays) at Oak Tree School, account FUND 20 (ARRA) Teachers/Nurses hourly instructional supplemental \$53.87:

Sherry Holmes
Susanna Sullivan
Matt Gorham
Ruthann Papanestor
Theresa Anthony
Teresa Gregorio
Jill Price
Bethany Duino
Nicole Dilorenzo
Courtney Emanuelli

P. It is recommended that the Board approve the following personnel for mid-year science curriculum writing at a stipend of \$977.60:

Teachers	School	Account No.
Karen Wasdin	Barclay Brook	11-120-100-101-000-020
Sandy Cormey	Mill Lake	11-120-100-101-000-040
Bethanne Augsbach	Mill Lake	11-120-100-101-000-040
Danielle Cocuzza	Brookside	11-120-100-101-000-020
Nancy Mills	Brookside	11-120-100-101-000-020
Jeanne Czapkowski	Oak Tree	11-120-100-101-000-060
Autumn Dawson	Applegarth	11-130-100-101-000-050
Angela Best	Applegarth	11-130-100-101-000-050

Q. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Shirah Sternfeld	Speech Therapist	Applegarth	Step 2 MA \$46,158 + \$3450 120% minus 20 days pro rated	11-000-216- 100-000-098	Retroactive 12/16/10- 6/30/11	Correction in contract
Risa Krasnove	Grade 2	Barclay Brook	Step 1 MA \$46,003+\$3450 prorated	11-120-100- 101-000-010	1/13/11- 1/28/11	Correction in start date
Laura Pontrella	Kinder- garten	Barclay Brook	Step 1 BA \$46,003 pro rated	11-110-100- 101-000-010	12/20/10- 6/30/11	Leave replacement Modification in start date
Sarah Pullen	Grade 3	Mill Lake	Step 1 MA \$46,003+\$3450 prorated	11-120-100- 101-000-040	2/4/11- 6/30/11	Leave replacement
Maryse Naman	Social Worker	MTHS	Step 11 MA 120% \$76,609 +\$3450 prorated	11-000-219- 104-000-093	1/13/11- 2/11/11	Increase in contract for Leave replacement
Carol Lange	Media Specialist	Oak Tree	103% of Step 11 MA+30	11-000-222- 100-000-098	Retroactive to 9/22/10- 6/30/11	Increase in contract for teaching additional section
Nicole Dilorenzo	Backstage assistant for play	Applegarth School	\$600.00	11-401-100- 100-000-098	3/31/11- 4/2/11	
Timothy Mason	Backstage assistant for play	Applegarth School	\$600.00	11-401-100- 100-000-098	3/31/11- 4/2/11	
Ryan Tolboom	Praxis II Science Tutor	MTHS	Hourly supplemental \$53.87 for a total of 18 hours	20-253-200- 101-000-098	1/13/11- 6/30/11	ARRA Grant new position
Joseph Romano	Teacher of Social Studies	MTHS	117% of Step 9 MA \$62,648 + \$3450	11-140-100-101- 000-070	1/10/11-to be determined	Leave replacement – extra session
Laura Granett	Teacher of Social Studies	MTHS	117% of Step 7 MA \$52,848 + \$3450	11-140-100-101- 000-070	1/10/11-to be determined	Leave replacement – extra session
Jaelyn Lithgow	Teacher of Social Studies	MTHS	117% of Step 7 MA \$52,848 + \$3450	11-140-100-101- 000-070	1/10/11-to be determined	Leave replacement – extra session

Kenneth Chanley	Teacher of Social Studies	MTHS	117% of Step 6 MA \$47,958 + \$3450	11-140-100-101-000-070	1/10/11-to be determined	Leave replacement – extra session
John Bigos	Teacher of Social Studies	MTHS	117% of Step 5 BA \$46,858	11-140-100-101-000-070	1/10/11-to be determined	Leave replacement – extra session
Jennifer DeLellis	After School Basic Skills	Woodland	\$77.56 per session	11-120-100-101-000-030	1/13/11-5/25/11	New position due to increase in students

R. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Matthew Boone	Payroll Coordinator	District	\$62,727+\$900 base pro rated	Retroactive 12/16/10-6/30/11	11-000-251-100-000-095	Correction in salary
Linda Hartman	Payroll Assistant	District	\$45,384+\$900 Base pro rated	1/13/11-6/30/11	11-000-251-100-000-095	Transfer Replacement position
Lisa Dancyger	Para –Resource	Oak Tree	Step 2 Spec. Ed. \$12.03 +\$1.00 6.5/hrs day	1/3/11-2/28/11	11-213-100-106-000-093	Extended leave replacement position
Robin Nekrasovas	Personal Para	Barclay Brook	Step 2 \$12.03 6.75/hrs day	9/15/10-12/1/10	11-190-100-106-000-010	Modification in contract to reflect closing date of position
Robin Nekrasovas	Personal Para	Transportation/Oak Tree	Step 2 \$12.03 6.75/hrs day 16 days for a total of \$1,299.20	12/1/10-12/23/10	11-190-100-106-000-060	Temporary reassignment
Kieva Farina	Para for grade 2	Oak Tree	Step 1 \$11.93/hr for 3.0 hrs/day	1/13/11-6/30/11	11-190-100-106-000-060	Replacement position
Sudebi Choudhury	Spec. Ed Para	Brookside	Step 1 Spec. Ed. \$11.93+\$1.00 6.5 hrs/day	1/13/11-Undetermined approx. 6-8 wks	11-213-100-106-000-093	Leave Replacement position
Rosina Vento	Para	Oak Tree	\$70 annually for 15 hours professional development	12/3/2010	11-000-240-105-000-060	stipend
Theresa Rapsiardi	Para	Applegarth	\$70 annually for 15 hours professional development	12/3/2010	11-213-100-101-000-093	stipend

Marlene Oskierko	Para	Applegarth	\$70 annually for 15 hours professional development	12/3/2010	11-213-100-101-000-093	stipend
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S. It is recommended that the Board approve the following substitute for the 2010-2011 school year:

Certificated

Navneet Singh	Substitute Teacher
Carl Davis	Substitute Teacher
Chelsea Walus	Substitute Teacher
Bonnie Weinstein	Substitute Teacher

V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board accept the attached list of Student Suspensions for the month of December 2010.
- E. It is recommended the Board approve the following curriculum for the 2010-2011 school year:

Honors Laboratory Physics
Grade 7 Social Studies

F. It is recommended that the Board approve the following student and placement:

Student No.	School	Per Diem Rate	Dates
83539	Middlesex County Academy	\$154.70 per diem	Start date 1/18/11 for 45 days

G. **2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/10 through 12/23/10 -----\$168.84 (\$82.62 reimbursed to district)

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
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11/23/10	MTHS	substance abuse – confirmed
12/6/10	MTHS	substance abuse – confirmed
12/6/10	MTHS	substance abuse – confirmed
12/7/10	MTHS	fight
12/14/10	MTHS	possession of alcohol
12/21/10	Brookside	theft

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS – PUBLIC MEETING
JANUARY 18, 2011 (moved from 1/12/11)

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$9,420,028.55 for November 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,451,215.97 for November 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$525,999.61 for November 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2-11(b). In accordance with N.J.A.C. 6A:23-2-11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2010 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2-11(a).

E. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 as presented for Fiscal Year 2010/11 A copy is attached hereto.

F. ANNUAL SCHOOL ELECTION RESOLUTION

It is recommended that members of the Board of Education adopt the attached resolution regarding the Annual School Election scheduled for Wednesday, April 27, 2011.

G. SCHOOL ELECTION – APRIL 27, 2011

- a. It is recommended that members of the Board of Education designate the following public places to post election notices:

Applegarth Middle School
Barclay Brook Elementary School
Brookside Elementary School
Mill Lake Elementary School
Monroe Township High School
Oak Tree Elementary School
Woodland Elementary School
Board of Education Administration Building
Monroe Township Municipal Library
Monroe First Aid Squad Building
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Township of Monroe Municipal Building in the Office of the Clerk of the Municipality

- b. It is further recommended that the Board of Education approve the following polling places:

Brookside Elementary School
Oak Tree Elementary School
Woodland Elementary School
Clearbrook Cultural Center
Concordia Clubhouse
Encore Monroe
Monroe Village
The Ponds Clubhouse
Regency Clubhouse
Rossmoor Clubhouse
Whittingham Towne Center
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Monroe Township First Aid Building
Monroe Township Library

H. SALE OF DISTRICT TEXTBOOKS AND COMPUTER HARDWARE (IT EQUIPMENT)

It is recommended that members of the Board of Education authorize Michael C. Gorski Business

Administrator/Board Secretary and Purchasing Agent to advertise for and to accept sealed bids for the sale of district textbooks and computer hardware (IT Equipment), which are out-of-date and have served beyond their useful lives. Please refer to attached documents for a listing of computer hardware (IT Equipment).

I. SALE OF DISTRICT INDUSTRIAL ARTS EQUIPMENT

It is recommended that members of the Board of Education authorize Michael C. Gorski Business

Administrator/Board Secretary and Purchasing Agent to advertise for and to accept sealed bids for the sale of district industrial arts equipment, which are out-of-date and have served beyond their useful lives. Please refer to attached documents for a listing of industrial arts equipment.

J. ENGAGEMENT AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the Engagement Agreement between Kevin O'Keefe, d/b/a Circus Minimus and the Monroe Township Board of Education. Please refer to the attached Engagement Agreement for supplemental information.

K. BID AUTHORIZATION – NEW HIGH SCHOOL ARTS AND CAREER TECHNOLOGIES EQUIPMENT AND SUPPLIES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for Arts and Career Technologies equipment and supplies for the New Monroe Township High School.

L. STATE CONTRACT PURCHASE

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to purchase and install 58 Exton 2 Input PoleVault systems for overhead projectors for the future Monroe Township Middle School from M&S Communications Group under NJ State Contract #A73982. See attached for supplemental information.

M. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training program and informational event:

Lou Masters – New Board Member Orientation – March 5, 2011 – Manchester High School Estimated Mileage & tolls reimbursement about \$30.

N. TERMINATION OF TEMPORARY CLASSROOM TRAILERS LEASES

It is recommended that the Board of Education terminate the leases for the temporary classroom trailers at: (1) Brookside School; (2) Barclay Brook School; (3) Applegarth School; and (4) Monroe Township High School in accordance with the terms of the leases and the attached schedule. The Superintendent of Schools, the Board's Business Administrator/Board Secretary and the Director of Facilities are hereby authorized and directed to take all necessary steps to implement the aforesaid actions of the Board.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

January 18, 2011
Meeting Date
(moved from January 12, 2011)