

Minutes of the Public Board of Education meeting held on March 3, 2011 at the Monroe Township High School.

The meeting was called to order by Board President Lew Kaufman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Lew Kaufman, Board President
Mr. Marvin Braverman, Board Vice President
Mr. Ken Chiarella
Ms. Kathy Kolupanowich
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Lou Masters
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Reena Dholakia

STUDENT BOARD MEMBERS ABSENT

Mr. Jonathan Kim

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Michael Gorski, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC – 17

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted February 25, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS

Student Board Member Reena Dholakia spoke about: Applegarth Middle School Career Day, Barclay Brook and Brookside Elementary schools' PTA Variety Show and McFood Drive and NJ Pass testing at Barclay Brook, Mill Lake and Oak Tree Elementary schools. Next Ms. Dholakia spoke about the Middle School Orientation for current 6th graders and the Mill Lake PTO Variety Show.

PRESENTATION, PUBLIC FORUM AND ADOPTION OF THE 2011-2012 TENTATIVE SCHOOL BUDGET

Mr. Gorski gave a presentation related to the 2011-2012 Tentative School Budget. Members of the Board of Education and the public asked questions and made comments related to the 2011-2012 Tentative School Budget. A motion was made by Ms. Leonard and seconded by Mr. Leary to adopt the 2011-2012 Tentative School Budget and file the required documents with the Executive County Superintendent. Roll Call – 7 – 2 with Ms. Leonard and Mr. Klein voting no. Motion Carried.

PUBLIC FORUM

Doug Poye – 4 Tamarack– asked about the new staff indicated on the preliminary budget and Dr. Hamilton responded this staff is for the New Monroe Township High School and new Middle School.

Christie Skurbie – 8 Seminole Court – Asked for an update as related to asbestos at Applegarth Middle School, specifically if any additional asbestos was found other than what was previously indicated and she received a response that no additional asbestos was found.

APPROVAL OF MINUTES

A motion was made by Ms. Leonard and seconded by Mr. Klein to approve the minutes for the Public Board of Education Meeting held on February 16, 2011. Motion Carried with Mr. Leary and Mr. Braverman abstaining.

A motion was made by Ms. Leonard and seconded by Mr. Tessler to approve the minutes for the Public Board of Education Retreat held on February 26, 2011. Motion Carried.

SUPERINTENDENT'S REPORT/RECOMMENDATIONSPERSONNEL

A motion was made by Mr. Chiarella and seconded by Ms. Leonard that Personnel Items (A - Q) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried Unanimously. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Chiarella and seconded by Mr. Masters that Board Action items (A – I) be approved by consent roll call. Roll Call – 10 – 0 with Mr. Klein voting no on Items B & E, Mr. Braverman voting no on Items H & E and Mr. Masters abstaining on Item H.. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Mr. Chiarella that Board Action Items (A – M) be approved by consent roll call. Roll Call – 10 – 0 with Mr. Leary abstaining on Items K, L & M. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Kaufman stated it's a difficult situation to be in to put together a preliminary budget with increasing costs and decreasing ratables and thanked the Board and the Administration for their hard work in putting together what he feels is a fiscally prudent preliminary budget and stressed the importance of the community backing the budget.

COMMITTEE REPORTSCURRICULUM COMMITTEE

Ms. Leonard, Chairperson of the Curriculum Committee stated that the Committee met earlier that day and that saw a presentation by Dr. Tony Wagner, Co-Director of Harvard's Change leadership group as related to the seven skills students need for the future. Next, Ms. Leonard stated that the following items were discussed: STEM Academy which is Science, Technology, Engineering and Math and is one of the new clusters at the New High School. High School Pathway to Engineering was discussed and two teachers will be trained in this and two new courses will be implemented next year; Introduction to Engineering and Applied Sciences and Thermodynamic Equilibrium and Chemistry which is to prepare students for the SAT2 in Chemistry. Finally, Ms. Leonard stated they also went over the Video production classes and the Family Education Consumer Sciences classes.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein stated that at the upcoming Planning Board Meeting one item that is to be discussed is the conversion of a Hovnanian development from an age restricted one to an age-directed and affordable units development which will increase the number of children to attend school in our district if this is approved. Mr. Klein stated that another builder will be requesting a conversion next month at a Zoning Board Meeting. Further, Mr. Klein stated he hopes that people should go and express their opinion as to the conversion.

Mr. Leary then explained the system of factor groups and stated that in Middlesex County there are 4 districts out of 25 districts that are FG District Factor Group. Mr. Leary then stated our state aid was cut by 95% from about \$4,000,000 to \$238,000 and recently the aid was being increased by about \$750,000. Then Mr. Leary presented a spreadsheet comparing our District with other Districts in our county and FG District Factor Group and the amount of aid per child being received. A copy of the spreadsheet is attached to the official set of minutes.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Legal – Jamesburg Tuition

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Ms. Leonard and seconded by Mr. Tessler that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 7:54 p.m.

Returned to Public Meeting at 8:47 p.m.

PUBLIC FORUM

Caryn Rapp, 44 Eldorado Way asked if the kindergarten issue is going to be on the ballot and Dr. Hamilton stated that it will be submitted to county for approval and if given, then it will go on the ballote as Public Question No. 2.

Doug Poye, 4 Tamarack Road asked for clarification on several items listed in the budget and Mr. Gorski and Dr. Hamilton provided the appropriate answers.

ADJOURNMENT

A motion was made by Mr. Leary and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski", with a stylized flourish at the end.

MICHAEL C. GORSKI, CPA
BOARD SECRETARY/BUSINESS ADMINISTRATOR

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – MARCH 3, 2011

I. Personnel

- A.** It is recommended that the Board accept the resignation, due to retirement, of **Ms. Maryanne Mennona**, school nurse at Barclay Brook School, effective July 1, 2011.
- B.** It is recommended that the Board accept the resignation, due to retirement, of **Mr. John Emerson**, Head Custodian at Woodland School, effective July 1, 2011.
- C.** It is recommended that the Board approve an unpaid leave of absence under FMLA and NJFLA to **Mr. Edward Namowicz**, security guard at Monroe Township High School, effective March 7, 2011 through March 18, 2011, except to the extent of three family illness days that he is entitled to be paid.
- D.** It is recommended that the Board approve a medical leave of absence to **Ms. Jamie Newcomb**, retroactive to February 14, 2011 through February 25, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Newcomb may have available.
- E.** It is recommended that the Board approve a medical leave of absence to **Ms. Jill Kalyankar**, teacher of Family Consumer Science at the High School, effective February 16, 2011 through March 25, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Kalyankar may have available.
- F.** It is recommended that the Board approve a medical leave of absence to **Ms. Geri Sullivan**, secretary in the Transportation department, effective February 24, 2011 pending further action of the Board. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Sullivan may have available.
- G.** It is recommended that the Board approve an extended medical leave of absence to **Ms. Sybil Williams Gray**, School Social Worker, effective March 8, 2011 to March 24, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Gray may have available.

- H.** It is recommended that the Board approve a maternity leave of absence to **Ms. Sarah Ginter**, teacher of grade 1 at Mill Lake School for the period from May 16, 2011 through June 30, 2011 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Ginter's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- I.** It is recommended that the Board approve a maternity leave of absence to **Ms. Ashlee Torres**, teacher of Integrated Preschool at Barclay Brook School for the period from April 29, 2011 through November 4, 2011 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Torres' unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- J.** It is recommended that the Board approve a maternity leave of absence to **Ms. Casserly Shea**, teacher of kindergarten at Oak Tree School for the period from May 23, 2011 through February 1, 2012 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Shea's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- K.** It is recommended that the Board approve change of start date in the maternity leave of absence of **Ms. Noreen Clifford**, Speech-Language Specialist at Barclay Brook School, from February 23, 2011 to February 28, 2011.
- L.** It is recommended that the Board approve a change of start date in the maternity leave of absence of **Ms. Kalynn Deedy**, teacher of Special Education at the High School, from March 14, 2011 to March 3, 2011.
- M.** It is recommended that the Board approve an unpaid leave of absence to **Mr. Barry Korsak**, maintenance mechanic for the district, retroactive to January 28, 2011 through February 21, 2011.

N. It is recommended that the Board approve the return to work of **Ms. Mary Vena**, paraprofessional at Mill School, effective February 28, 2011.

O. It is recommended that the Board approve a revision in the hours of the following security personnel that attended the In-Service day February 22, 2011 from 6.5 hours to 5 hours and 10 minutes at their Step on Guide:

Brookside

Karen Chu
Dawn Michaud

Barclay Brook

Lou Ann Pecorino

Applegarth

Frank Morabito
Kathy Herkert
Charlie Rosso
Dan Schneider

High School

Norma Bomba
Diane Matthews
Steve Naumik
Ed Namowicz
Robert Certo
Chester McNeil

P. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Cynthia Hills	Teacher of grade 4	Oak Tree	Longevity + \$1405	11-120-100-101-000-060	3/1/11-6/30/11	15 years longevity
Christine Viszoki	Teacher of Social Studies	Applegarth	Longevity + \$1405	11-120-100-101-000-060	Retroactive to 2/1/11-6/30/11	15 years longevity
Jennifer McCoy	Social Studies	MTHS	Step 1 MA \$46,003+\$3450 prorated	11-120-100-101-000-070	4/1/11-6/30/11	Maternity Leave replacement
Emily Kablis	Language Arts	MTHS	Step 1 BA \$46,003 prorated	11-120-100-101-000-070	3/21/11-6/30/11 pending criminal history check	Maternity Leave replacement
Michael Cousins	Teacher of the Handicapped	MTHS	Step 1 BA \$46,003 prorated	11-213-100-101-000-093	3/8/11-6/30/11 pending criminal history check	Maternity Leave replacement

Amandalee Bryant	Teacher of the Handicapped	Barclay Brook	Step 1 BA \$46,003 prorated	11-215-100-101-000-093	3/11/11-6/30/11	Maternity Leave replacement
Jennifer Davis	Speech Therapist	Barclay Brook	Step 6 MA+30 \$47,958+\$4350 \$120% prorated minus 20 days	11-000-216-100-000-098	3/7/11-6/30/11 pending criminal history check	Maternity Leave replacement
Maryse Naman	Social Worker	MTHS	Step 11 MA 120% \$76,609 +\$3450 prorated	11-000-219-104-000-093	3/9/11-4/1/11	Extended contract for leave replacement
Sarah Pullen	Grade 3	Mill Lake	Step 1 MA \$46,003+\$3450 prorated	11-120-100-101-000-040	Retroactive 1/28/11-5/31/11	Change of end date Leave replacement

Q. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Danielle Pandolfi	Special Ed. Para	Mill Lake	Step 1 Special Ed \$11.93+1.00 hr/ 6.75 hours per day	2/28/11 – (as long as student needs assistance)	11-212-100-106-000-093	Student needs assistance

V. Board Action

A. It is recommended that the Board approve the following for the District's choral performance on February 17, 2011:

David Raunick Piano Accompanist \$150.00

B. It is recommended that the Board approve the creation and the attached job description of Building Manager for the District.

C. It is recommended that the Board approve the attached list of requests for Staff Professional Development.

D. It is recommended that the Board approve the attached list of request for Field Trips.

- E. It is recommended that the Board approve the attached Memorandum of Agreement between the Monroe Township Board of Education and the Monroe Township Education Association regarding the one time compensation of employees to relocate to new building.
- F. It is recommended that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the previously submitted Settlement Agreement in the matter entitled J.C. and T.C. o/b/o W.C. v. Monroe Twp. Bd. of Educ., Agency Ref. No. 2011-16352, OAL Docket No. EDS 13844-10. The Board President, Business Administrator/Board Secretary and Board attorney are hereby authorized and directed to take all necessary steps to implement the aforesaid Settlement Agreement.
- G. **2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/10 through 3/1/11 -----\$807.81

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
2/11/11	MTHS	fight	n/a
2/25/11	MTHS	fight	n/a

- H. It is recommended that the Board approve the following resolution in Support of Tenure Reform:
- Whereas, Tenure in elementary and secondary public education was established by law in 1909 to protect teachers from arbitrary dismissal and discrimination and, under the tenure statute, teachers and other certified school employees receive lifetime tenure automatically upon three years and one day in a position; and
- Whereas, Public school teachers work in a dramatically different environment today than they did in 1909, resulting in tenure now serving only as a system of lifetime job protection that impedes school quality; and
- Whereas, Over the past century, Congress, the state Legislature and the courts have built an extensive body of statutes, regulations and decisions to ensure due process, to protect employees from discrimination, and to prevent arbitrary and capricious employment decisions; and
- Whereas, Collective bargaining, established in public education in 1968, also provides extensive protection to employees in the areas of working conditions, disciplinary procedures and grievance arbitration; and
- Whereas, The New Jersey School Ethics Act and the School District Accountability Act and related regulations add to existing safeguards against patronage hiring and nepotism; and

- Whereas, The current system of lifetime tenure involves the filing of formal charges and a hearing process that, on average, takes more than a year to reach a conclusion; and
- Whereas, During that period, a board must provide substitute staffing, must return the tenured employee to full salary 120 days after charges are filed even though he or she is not working, and incurs legal expenses; and
- Whereas, The existing system of lifetime tenure is costly, disruptive and a major obstacle to maintaining school quality; and
- Whereas, The New Jersey School Boards Association advocates a system of contractual tenure under which a school board could initially grant tenure to a teacher after a minimum of five years and one day of effective service in a position, with continuation of tenure determined by the school board every three to five years thereafter and based upon indicators of effective teacher performance, including student achievement; and
- Whereas, Such a system would enable school districts to hold staff members accountable for ongoing effective performance and would contribute toward the advancement of student achievement; and
- Whereas, As part of his education reform agenda, Governor Christie has proposed the elimination of lifetime tenure and its replacement with a renewable tenure system, and state lawmakers from both political parties have cited the need for tenure reform. Now therefore be it
- Resolved, That the Monroe Township Board of Education urges the state Legislature and the Governor to amend New Jersey's current tenure statute (a) to require five years of satisfactory performance in a position before the initial granting of tenure and (b) to establish a system of renewable contract tenure under which a local school board would make a decision on renewing an employee's tenure every three to five years, based on indicators of effective performance, including student achievement; and be it further
- Resolved, That the Monroe Township Board of Education urges the New Jersey Legislature to make the enactment of such tenure reform a primary goal during its current session; and be it further
- Resolved, That this resolution be delivered to Governor Chris Christie, state Senate President Stephen M. Sweeney, Assembly Speaker Sheila Y. Oliver and the 14th

Legislative District’s representatives in the state Senate and General Assembly;
and be it further

Resolved, That copies of this resolution be sent to Acting Commissioner of Education Christopher D. Cerf, the New Jersey School Boards Association and the Middlesex County School Boards Association.

- I. It is recommended that the Board approve the following resolution In Opposition to Senate Bill 1872 and Assembly Bill 2810 “Opportunity Scholarship Act”:

Whereas, The Opportunity Scholarship Act would grant corporations tax credits for contributing to a program that issues education vouchers to certain students for use at any public or non-public school of their choice; and

Whereas, During a five-year pilot program, any child residing in one of 13 targeted districts, which operate one or more persistently underperforming schools, may apply for the vouchers, even if the student currently attends a school that is performing satisfactorily; and

Whereas, One-quarter of the funds would be reserved for students who already attend private schools; and

Whereas, Public school districts have experienced reduced state funding and are operating under state-imposed restrictions on local tax levy growth; and

Whereas, The five-year pilot program would divert from \$360 million to \$1 billion in public funds to private schools; and

Whereas, The State of New Jersey is currently experiencing a fiscal emergency during which its revenues are insufficient to provide adequate funding for public education through the School Funding Reform Act, and

Whereas, The Monroe Township Board of Education opposes any government policy that would divert funds from the State’s revenue stream to private schools when sufficient revenue is not available for New Jersey’s public school finance law; and

Whereas, The Monroe Township Board of Education believes in school choice within the public education sector upon the mutual agreement of the school boards involved; and

Whereas, The Monroe Township Board of Education believes that public funds should not be used to support private schools; and

- Whereas, The Opportunity Scholarship Act would fail to address the needs of those students in targeted districts who do not participate in the program; and
- Whereas, The Monroe Township Board of Education believes that the State should target improvement efforts within the public school system, ensuring that they reach all students. Now therefore be it
- Resolved, That the Monroe Township Board of Education petitions the New Jersey State Senate and General Assembly to reject the Opportunity Scholarship Act (S-1872 and A-2810); and be it further
- Resolved, That this resolution be delivered to Governor Chris Christie, Senate President Stephen M. Sweeney, Assembly Speaker Sheila Y. Oliver, and the 14th Legislative District's representatives in the State Senate and General Assembly; and be it further
- Resolved, That a copy of this resolution be sent to Acting Commissioner of Education Christopher D. Cerf, the New Jersey School Boards Association and the Middlesex County School Boards Association.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS – MARCH 3, 2011

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,441,796.10 for January 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$72,759.33 for January 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$14,723.93 for January 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)4, Be It Further Resolved that the Board Secretary certifies that the January 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #6

It is recommended that members of the Board of Education approve Transfer #6 retroactive to 1/31/11, as presented for Fiscal Year 2010/11. A copy is attached hereto.

F. TRANSFER #7

It is recommended that members of the Board of Education approve Transfer #7 as presented for Fiscal Year 2010/11. A copy is attached hereto.

G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Education Incorporated to provide home instruction for our students who are hospitalized for the 2010/11 fiscal year at a fee of \$36. per hour.

H. NEW HIGH SCHOOL FIBER CABLE INSTALLATION

It is recommended that Members of the Board of Education approve Change Order No. E-3 to the contract between the Monroe Township Board of Education and Tru-Val Electric Corporation in the amount of \$90,275.00 for Tru-Val Electric to install Fiber Optic Cable and associated conduit for internet service.

I. BID AUTHORIZATION – ASPHALT PAVING/POTHOLE PATCHING

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for asphalt paving/pothole patching. This bid when awarded by members of the Board of Education will be encumbered against the 2010/11 budget.

A. BID AWARD – INDUSTRIAL ARTS EQUIPMENT & USED TEXTBOOKS

It is recommended that members of the Board of Education award the bid for industrial arts equipment and for used textbooks for the amounts listed on the bid analysis which is enclosed for supplemental information.

B. RESOLUTION FOR PARTICIPATION IN COOPERATIVE PRICING SYSTEM WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

It is recommended that members of the Board of Education approve the following resolution entitled “Resolution for Member Participation in a Cooperative Pricing System”:

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE MONROE TOWNSHIP BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT 65MCESCCPS

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 3, 2011 the governing body of the Monroe Township Board of Education County of Middlesex State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monroe Township Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the BUSINESS ADMINISTRATOR/BOARD SECRETARY is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby, certify that the above resolution was adopted by the Monroe Township Board of Education at the Board meeting held on March 3, 2011.

BY: _____

MICHAEL C. GORSKI
BUSINESS ADMINISTRATOR/BOARD SECRETARY

ATTEST BY: _____

(NAME AND TITLE)

**C. APPROVAL – AGREEMENT FOR COOPERATIVE PRICING SYSTEM
WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

It is recommended that members of the Board of Education approve the attached agreement for a Cooperative Pricing System between the Monroe Township Board of Education and the Middlesex Regional Educational Services Commission – 65-MCESCCPS.

D. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

It is recommended that members of the Board of Education approve the following resolution entitled “Resolution for Participation in Coordinated Transportation”:

WHEREAS, the MONROE TOWNSHIP Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the MONROE TOWNSHIP Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The MRESC will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by MRESC;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the MONROE TOWNSHIP Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

2. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the MONROE TOWNSHIP Board of Education.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2011 and June 30, 2012.

IV. Entire Agreement - this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI
Prepared by

March 3, 2011
Date