

Minutes of the Public Board of Education meeting held on March 23, 2011 at the Monroe Township High School.

The meeting was called to order by Board President Lew Kaufman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Lew Kaufman, Board President  
Ms. Kathy Kolupanowich  
Mr. Ken Chiarella  
Mr. Mark Klein  
Mr. John Leary  
Ms. Kathy Leonard  
Mr. Lou Masters  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Mr. Marvin Braverman, Board Vice President

JAMESBURG BOARD MEMBER REPRESENTATIVE ABSENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Reena Dholakia  
Mr. Jonathan Kim

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Michael C. Gorski, Business Administrator/Board Secretary  
Mr. Jeff Gorman, Assistant Superintendent of Schools

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 18, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORT - None

2011/2012 BUDGET PRESENTATION, PUBLIC QUESTIONS AND ADOPTION

Dr. Hamilton welcomed everyone to the 2011/12 Budget Presentation and stated that all questions from the public would be answered at the end of the presentation. Then, Dr. Hamilton acknowledged members of the Board of Education and staff in attendance. Specifically, during the presentation, Dr. Hamilton and Mr. Gorski spoke about projected student enrollment, staffing, instructional programs, state aid, and the major components of 2011/12 projected revenues and appropriations. Mr. Kaufman made a statement as to this year's budget process and then asked if any member of the public wanted to speak about the budget. Members of the public made statements and asked questions as related to the proposed 2011/12 budget. Below is a list of members of the Public that spoke. Dr. Hamilton, Mr. Gorski, and members of the Board of Education responded to questions asked by members of the public. A motion was made by Mr. Chiarella and seconded by Mr. Tessler to adopt the 2011/12 Budget Resolution which includes a second question related to full day kindergarten. Roll Call – 7 – 1 with Mr. Klein voting no. Motion Carried to adopt the 2011/12 Budget Resolution. A copy of the Resolution is attached to the official set of minutes.

The following members of the public spoke during the Public Hearing for the 2011-2012 Budget:

Kathy Slomin, 71 Mayberry Ave. Monroe Township  
Jerry Kazyzkowski, 3 Glen Eagle Way Monroe Township  
Paul Gentile, 11 Sedgwick St. Jamesburg  
Sandy Sussman, 124 Buckelew Avenue Jamesburg  
Bob Roche, 18 Muirfield, Monroe Township  
Caryn Rapp, 44 Eldorado Way Monroe Township  
George Gunkelman, 5 Kelly Court Monroe Township  
Doug Poye, 4 Tamarack Road Monroe Township  
Tom van deSande, 2 Fernwood Lane Jamesburg  
Paul Gentile, 11 Sedgwick St. Jamesburg  
Alan Kahn, Crenshaw Court Monroe Township  
Tom Nothstein, 15 Nathaniel St. Monroe Township  
Jerry Kazyzkowski, 3 Glen Eagle Way Monroe Township  
Paul Gentile, 11 Sedgwick St. Jamesburg  
Tom Nothstein, 15 Nathaniel St. Monroe Township

SECOND READING, PUBLIC HEARING AND ADOPTION OF THE REFUNDING BOND  
ORDINANCE

Mr. Gorski spoke about the refunding and stated that it had a first reading at the Public Board of Education meeting February 16<sup>th</sup>. The public was offered the opportunity to make statements and ask questions. A motion was made by Mr. Chiarella and seconded by Ms. Leonard that recommended that the Monroe Township Board of Education adopt the resolution entitled: REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE BOARD'S OUTSTANDING SCHOOL DISTRICT REFUNDING BONDS, SERIES 2002 DATED SEPTEMBER 1, 2002, APPROPRIATING NOT TO EXCEED \$20,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$20,500,000 SCHOOL DISTRICT REFUNDING BONDS OF THE BOARD OF EDUCATION FOR FINANCING THE COST THEREOF. Roll Call – 8 – 0. Motion Carried. A copy of the resolution is attached to the official set of minutes.

PUBLIC FORUM – None

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton made a statement as related to parents who had illegally enrolled their children in our district and the previous direction given by the Board to pursue reimbursement for those funds through civil court. Next, Dr. Hamilton added that one of these matters have reached resolution and will be presented by Mr. Gorski in the Business Administrator's Report. Lastly, Dr. Hamilton added that the District is planning a Strategic planning day relative to technology needs to implement 21<sup>st</sup> century and the International Society for Technology and Education Standard as it applies to the new High School particularly in the areas of the STEM Academy, Media Literacy, Fine Graphics and Performing Arts and challenged based learning in the community and in our schools. The date of this Planning Day is April 4th at the Public Library from 8:00 a.m. to 3:00 p.m and the public is invited.

ENROLLMENT

HOME INSTRUCTION

FIRE DRILLS AND LOCKDOWNS

PERSONNEL

A motion was made by Ms. Kolupanowich and seconded by Ms. Leonard that Personnel Items (A - U) be approved by consent roll call. Roll Call – 7 – 0 with Mr. Klein not present for the roll call. Motion Carried. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Kolupanowich and seconded by Mr. Tessler that Board Action items (A – J) be approved by consent roll call. Roll Call – 8 - 0. Motion carried. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that Board Action Items (A – S) be approved by consent roll call. Roll Call – 8 – 0. Motion Carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that Board approve the Settlement Agreement and General Release between the Monroe Township Board of Education and Pauline Lochan. (Action Item T) by consent roll call. Roll Call – 8 – 0. Motion Carried. A copy of this agreement and release is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT - None

COMMITTEE REPORTS

BUILDINGS AND GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairman of the Buildings and Grounds/Transportation Committee stated there had been a meeting on March 17, 2011 and that the following items had been discussed: bids for asbestos remediation for Applegarth Middle School, the Certificate of Occupancy anticipated in April for the new High School, sale of old technology equipment and the visitor security system being installed in the new High School through a grant.

OTHER BOARD OF EDUCATION BUSINESS

Mr. Tessler stated that the previous Saturday evening the Monroe Township Education Association sponsored a basketball game between the Monroe Township Board of Education teachers and the Monroe Township Police Department and that it was well attended and the teachers won.

Mr. Klein gave an update on the conversion law that allows a developer who had received approval to build an age restricted community to convert it to a family community as long as it had not been advertised and no deposits had been taken. Mr. Klein stated that in allowing such a conversion the impact is great on the District's schools. Further he added that people should attend the upcoming Monroe Township Planning Board meeting to express opinions and concerns.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel: Negotiations – Monroe Township School Administrators Association

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 9:40 p.m.

Returned to Public Meeting at 10:09 p.m.

Following the closed session a motion was made by Ms. Koupanowich and seconded by Ms. Leonard to accept the contract between the Monroe Township Board of Education and the Monroe Township School Administrators Association for the period of July1, 2011 through June 30, 2014. Roll Call 7 – 0 with Mr. Kaufman abstaining. Motion Carried.

PUBLIC FORUM – None

ADJOURNMENT

A motion was made by Mr. Klein and seconded by Mr. Chiarella that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 10:13 p.m.

Respectfully submitted.



MICHAEL C. GORSKI, CPA  
BOARD SECRETARY/BUSINESS ADMINISTRATOR

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – MARCH 23, 2011

**I. Enrollment**

|                                             | <u>2/28/11</u> | <u>1/31/11</u> | Increase+<br><u>Decrease-</u> | <u>2/28/10</u> | <u>Difference</u> |
|---------------------------------------------|----------------|----------------|-------------------------------|----------------|-------------------|
| Applegarth School                           | 862            | 863            | -1                            | 805            | +57               |
| Barclay Brook School                        | 495            | 495            | 0                             | 538            | -43               |
| Brookside School                            | 681            | 683            | -2                            | 670            | +11               |
| Mill Lake School                            | 667            | 666            | +1                            | 678            | -11               |
| Oak Tree                                    | 835            | 835            | 0                             | 758            | +77               |
| Woodland School                             | 514            | 513            | +1                            | 516            | -2                |
| Monroe High School                          | <u>1647</u>    | <u>1649</u>    | <u>-2</u>                     | <u>1607</u>    | <u>+40</u>        |
| <b>Total Elementary &amp;<br/>Secondary</b> | <b>5701</b>    | <b>5704</b>    | <b>-3</b>                     | <b>5572</b>    | <b>129</b>        |

Note: correction of High School enrollment from the February 16, 2011 Board Agenda

|                    |      |      |     |      |     |
|--------------------|------|------|-----|------|-----|
| Monroe High School | 1649 | 1661 | -12 | 1606 | +43 |
|--------------------|------|------|-----|------|-----|

## I. Enrollment Cont'd

### Out of District Placements

| <u>School</u>                 | <b>Monroe</b> |              |                   | <b>Jamesburg</b> |              |                   |
|-------------------------------|---------------|--------------|-------------------|------------------|--------------|-------------------|
|                               | <u>Feb.</u>   | <u>March</u> | <u>Difference</u> | <u>Feb.</u>      | <u>March</u> | <u>Difference</u> |
| Academy Learning Center       | 13            | 13           |                   | 1                | 1            |                   |
| Bridge Academy                | 1             | 1            |                   |                  |              |                   |
| Cambridge                     | 1             | 1            |                   |                  |              |                   |
| Center School                 | 2             | 2            |                   |                  |              |                   |
| Center for Lifelong Learning  | 0             | 1            | Plus 1            |                  |              |                   |
| Childrens Center of Monm.     | 1             | 1            |                   | 1                | 1            |                   |
| Collier                       | 3             | 3            |                   |                  |              |                   |
| CPC Upper                     | 4             | 4            |                   | 1                | 1            |                   |
| East Mountain                 | 1             | 1            |                   |                  |              |                   |
| Eden                          | 2             | 2            |                   | 1                | 1            |                   |
| Ewing High School             | 0             | 1            | Plus 1            |                  |              |                   |
| Harbor School                 | 2             | 2            |                   |                  |              |                   |
| KIVA                          |               |              |                   | 1                | 1            |                   |
| New Roads Parlin              | 5             | 5            |                   | 1                | 1            |                   |
| New Roads Somerset            | 1             | 1            |                   |                  |              |                   |
| Matheny School                |               |              |                   | 1                | 1            |                   |
| Mercer Elementary             | 1             | 1            |                   |                  |              |                   |
| Mercer High School            | 2             | 2            |                   |                  |              |                   |
| Mercer Cty Reg. Day           | 2             | 2            |                   |                  |              |                   |
| Midland                       | 2             | 2            |                   | 1                | 1            |                   |
| Millstone WW/Plainsboro       | 1             | 1            |                   |                  |              |                   |
| Morris Union Jointure DCL     | 1             | 1            |                   |                  |              |                   |
| Newgrange School              | 1             | 1            |                   |                  |              |                   |
| Oakwood School                | 1             | 1            |                   |                  |              |                   |
| Princeton Child Develop Inst. | 1             | 1            |                   |                  |              |                   |
| Rugby                         | 1             | 1            |                   | 1                | 1            |                   |
| School for Hidden Intellig.   | 1             | 1            |                   |                  |              |                   |
| Schroth School                | 1             | 1            |                   |                  |              |                   |
| Spotswood High School         |               |              |                   | 1                | 1            |                   |
| UMDNJ                         | 1             | 1            |                   | 1                | 1            |                   |
|                               |               |              |                   |                  |              |                   |
|                               |               |              |                   |                  |              |                   |
| Total                         | 52            | 54           |                   | 11               | 11           |                   |

## II. Home Instruction

| Student# | Reason  | Grade | Teachers                              | School | Start date | End date  | Hours per week |
|----------|---------|-------|---------------------------------------|--------|------------|-----------|----------------|
| 78387    | Med/504 | 8     | Somerset Med. Center                  | AMS    | 10/8/2011  |           | 5              |
| 81240    | 504/Med | 7     | Cundari,Murphy                        | AMS    | 10/12/2010 |           | 5              |
| 85835    | Med     | K     | Children's Hosp.                      | K      | 10/13/2010 |           | 5              |
| 78774    | 504/Med | 8     | Weiner                                | AMS    | 10/26/2010 |           | 5              |
| 83089    | 504/Med | 3     | Embrace Kids Found.                   | ML     | 9/20/2010  |           | 5              |
| 85782    | Med     | 1     | For Keeps Program                     | ML     | 10/28/2010 |           | 5              |
| 85140    | Med/IEP | 12    | Olszewski                             | HS     | 11/17/2010 |           | 2              |
| 50015    | Med     | 12    | Lyons,McKenzie,DiMeola,Ballard        | HS     | 11/21/2010 |           | 10             |
| 81283    | Med     | 8     | Summit Oaks Hosp.                     | AMS    | 10/19/2010 |           | 5              |
| 77897    | Med     | 9     | UMDNJ                                 | HS     | 11/17/2010 | 1/31/2011 | 10             |
| 86582    | Med     | 10    | Wall,Lyons,Riggi,                     | HS     | 12/14/2010 |           | 10             |
| 81545    | Med     | 10    | Schwartz,Drust,goldstein,Specht,Ogin, | HS     | 12/3/2010  |           | 10             |
| 83539    | SUS     | 11    | Quindes,Demeola,Friedman,Mackenzie    | HS     | 12/7/2010  | 1/27/2011 | 10             |
| 50089    | Med     | 12    | Minter,Ongaro,Quest,Latwis            | HS     | 12/13/2010 |           | 10             |
| 82564    | Med     | 12    | Fleischer                             | HS     | 12/3/2010  | 2/27/2011 | 10             |
| 79109    | Med/IEP | 4     | Ciccarella,Colucci                    | WL     | 12/2/2010  |           | 10             |
| 83151    | Med     | 4     | Midd. Ed. Serv. Comm.                 | WL     | 1/10/2011  |           | 5              |
| 81564    | SUS     | 9     | Ongaro                                | HS     | 1/20/2011  | 2/20/2011 | 2              |
| 85936    | SUS     | 9     | Lobello,Simmons, Latwis, Olszewski    | HS     | 1/18/2011  | 2/26/2011 | 10             |
| 85905    | SUS     | 9     | Drust,Lobello,Ongaro,Bigos,Lyons      | HS     | 2/1/2011   |           | 8              |
| 85157    | Med     | 6     | For Keeps Program                     | OOD    | 2/3/2011   |           | 10             |
| 85634    | SUS     | 10    | Hardt,Romano,Olzsewski,Rose           | HS     | 1/31/2011  |           | 10             |
| 40523    | SUS     | 12    | Hommer                                | HS     | 2/1/2011   | 2/28/2011 | 2              |
| 85515    | Med     | 1     | Papandrea                             | ML     | 2/1/2011   |           | 5              |
| 85026    | Med     | 9     | Professional Ed. Serv.                | HS     | 3/22/2535  |           | 10             |
| 78519    | Med     | 8     | Univ. Behavioral Care                 | AMS    | 2/7/2011   |           | 10             |
| 86528    | Med     | 3     | Quinn                                 | OT     | 1/28/2011  |           | 5              |
| 85968    | SUS     | 9     | Dougherty                             | HS     | 1/21/2011  | 2/15/2010 | 2              |

## III. Fire Drill

|                           |                          |
|---------------------------|--------------------------|
| Applegarth School -----   | February 17, 2011        |
| Barclay Brook School----- | February 17 and 18, 2011 |
| Brookside School -----    | February 17, 2011        |
| Mill Lake School -----    | February 17, 2011        |
| Oak Tree School -----     | February 15, 2011        |
| Woodland School -----     | February 7, 2011         |
| Monroe High School -----  | February 11, 2011        |

**Lockdown**

|                           |                   |
|---------------------------|-------------------|
| Applegarth School -----   | February 25, 2011 |
| Barclay Brook School----- | February 24, 2011 |
| Brookside School -----    | February 25, 2011 |
| Mill Lake School -----    | February 28, 2011 |
| Oak Tree School -----     | February 25, 2011 |
| Woodland School -----     | February 23, 2011 |
| Monroe High School -----  | February 25, 2011 |

**IV. Personnel**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Carol Blotto**, paraprofessional at Woodland School, effective July 1, 2011.
- B. It is recommended that the Board accept the resignation of **Ms. Deborah Waldron**, paraprofessional at Oak Tree School, effective March 4, 2011.
- C. It is recommended that the Board accept the resignation of **Ms. Elysa Filiault**, paraprofessional at Oak Tree School, effective March 25, 2011.
- D. It is recommended that the Board accept the resignation of **Ms. Susanna Sullivan**, for the Saturday Academy Language Arts teaching position, retroactive to March 18, 2011.
- E. It is recommended that the Board approve a modification in the medical leave of absence of **Ms. Shari Friedeman**, Preschool teacher at Barclay Brook School effective January 13, 2011 through March 3, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Friedeman may have available.
- F. It is recommended that the Board approve a modification in the maternity leave of absence of **Ms. Shari Friedeman**, Preschool teacher at Barclay Brook School, effective March 4, 2011 through June 30, 2011 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Friedeman's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29

U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.

- G. It is recommended that the Board approve an unpaid leave of absence under the FMLA and NJFLA to **Ms. Linda Collura**, teacher of first grade at Barclay Brook School, effective March 17, 2011 pending further action of the Board.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Amy Pole**, secretary at Applegarth School, retroactive to February 22, 2011 through March 2, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Pole may have available.
- I. It is recommended that the board approve a medical leave of absence to **Ms. Susan Zelickovics**, Bus Driver in the Transportation Department, retroactive to March 14, 2011 through March 25, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Zelickovics may have available.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Kerri Tafrow**, teacher of grade 6 at Brookside School, retroactive to February 7, 2011 through February 18, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Tafrow may have available.
- K. It is recommended that the Board approve an extended medical leave of absence to **Ms. Diane Ostroski**, teacher of grade 1 effective April 9, 2011 through May 23, 2011. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Ostroski may have available.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Karen Antozzeski**, teacher of Science at Applegarth School, effective May 10, 2011 pending further action of the Board (for a period of approximately 4 weeks). It is further recommended that this leave shall be without pay except for any sick days Ms. Antozzeski may have available.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Jennifer Corvinus**, teacher of grade 5 at Brookside School for the period from May 11, 2011 through June 30, 2011 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Corvinus's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate.
- N. It is recommended that the Board approve an extended medical leave of absence to **Mr. Robert Learn**, bus driver in the Transportation Department, retroactive to March 1, 2011 through March 23, 2011. It is further recommended this leave shall be without pay except for any sick days Mr. Learn may have available.

- O. It is recommended that the Board approve the return to work of **Ms. Geri Sullivan**, secretary in the Transportation Department, retroactive to March 14, 2011.
- P. It is recommended that the Board approve the return to work of **Ms. Tina Lambiase**, Science teacher at the High School, retroactive to February 28, 2011.
- Q. It is recommended that the Board approve the following clubs and advisors (pending enrollment) at Applegarth School for the Spring 2011 session at the non-instructional rate of \$44.85 per hour:

|                                  |                                     |
|----------------------------------|-------------------------------------|
| Nina Schmetterer                 | Chamber Singers Club                |
| Timothy Mason                    | Comic Book Club                     |
| David Rattner                    | Contemporary Music Club             |
| Joan Venslavsky                  | Director's Chair                    |
| Ramona LeClaire                  | Environmental Club                  |
| Karen Earl & Shirley Siniscalchi | Pride Business Club (50% each)      |
| William Jacoutot                 | Running Club                        |
| Christine Viszoki                | Socratic Seminar Club               |
| Linda Magee                      | Team Innovation Transformation Club |
| John Devine                      | Wrestling Club                      |

- R. It is recommended that the Board approve the following clubs and advisors (pending enrollment) at Applegarth School for the Spring 2011 session at the instructional rate of \$53.87 per hour:

|                    |                                                  |
|--------------------|--------------------------------------------------|
| Maria Naumik       | Art Club                                         |
| Sharon Rusnak      | Cooking Club                                     |
| Erica Hawxhurst    | Digital Photography Club                         |
| Barbara Shapiro    | Jewelry Club                                     |
| Donna Montgomery   | Movie Maker Club                                 |
| Arlene Baum        | Scrapbooking Club                                |
| Autumn Dawson      | Seven Habits for Highly Effective Teens Club     |
| Michelle Murphy    | Sewing Club                                      |
| Patricia VanGorden | Alpha Making the Grade Math                      |
| Patricia Lewis     | Alpha Making the Grade Language Arts Literacy    |
| Christina Barclay  | Pride Making the Grade Math                      |
| Jan Maher          | Pride Making the Grade Language Arts Literacy    |
| Christina Barclay  | Senators Making the Grade Math                   |
| Susan Pace         | Senators Making the Grade Language Arts Literacy |
| Kyleen Lauretta    | Innovation Making the Grade Mathematics          |
| Adele Hughes       | Innovation Making the Grade L.A. Literacy        |
| Gary Katzowsky     | Spectrum Making the Grade Mathematics            |
| Dawn Fowler        | Spectrum Making the Grade L.A. Literacy          |
| Kyleen Lauretta    | Vega Making the Grade Mathematics                |

Irene Curran  
Nicole DiLorenzo

Vega Making the Grade Language Arts Literacy  
Academic Support Program

- S. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

| <b>Employee</b>         | <b>Position</b>       | <b>School</b>    | <b>Salary Guide</b>                                                 | <b>Account No.</b>         | <b>Dates</b>                       | <b>Reason for hire</b>                                    |
|-------------------------|-----------------------|------------------|---------------------------------------------------------------------|----------------------------|------------------------------------|-----------------------------------------------------------|
| Alice Esposito          | FACS                  | MTHS             | Step 1 BA<br>\$46,003 pro<br>rated                                  | 11-140-100-<br>101-000-070 | retroactive<br>3/15/11-<br>6/30/11 | Leave<br>replacement                                      |
| Christina<br>Addeo      | Teacher of<br>grade 1 | Oak Tree         | Step 1 MA<br>\$46,003+\$3450<br>pro rated                           | 11-120-100-<br>101-000-060 | 4/15/11-<br>5/23/11                | extension of<br>contract Leave<br>replacement             |
| Lora Cimiluca-<br>Messa | Teacher of<br>English | MTHS             | Step 1 BA 83%<br>\$46,003 pro<br>rated                              | 11-140-100-<br>101-000-070 | 4/4/11-<br>6/30/11                 | Leave<br>replacement                                      |
| Nicole Butler           | Teacher of<br>English | MTHS             | 117% of Step<br>8A BA \$60,198                                      | 11-140-100-<br>101-000-070 | 4/4/11-<br>6/30/11                 | Leave<br>replacement 1<br>section of<br>AVID              |
| Jennifer Davis          | Speech<br>Therapist   | Barclay<br>Brook | Step 6 MA+30<br>\$47,958+\$4350<br>\$120% prorated<br>minus 20 days | 11-000-216-<br>100-000-098 | 3/24/11-<br>6/30/11                | Change in start<br>date Maternity<br>Leave<br>replacement |
| Lisa Savino             | Teacher of<br>grade 2 | Mill Lake        | Step 1 MA<br>\$46,003<br>+\$3,450 pro<br>rated                      | 11-140-100-<br>101-000-040 | 4/1/11-<br>6/30/11                 | Maternity<br>leave<br>replacement                         |

|                   |                                 |          |                                                                                           |                        |                 |                                               |
|-------------------|---------------------------------|----------|-------------------------------------------------------------------------------------------|------------------------|-----------------|-----------------------------------------------|
| Larissa Miller    | para aide for Spring Track      | MTHS     | Step 1 Spec. Ed. \$11.93 +\$1.00 /hr 2 hours for practices plus additional time for meets | 11-190-100-106         | 3/8/11-6/30/11  | Student aid for sport                         |
| Sheryl Miller     | Substitute Basic Skills teacher | Oak Tree | \$77.56 per session                                                                       | 11-230-100-101-000-093 | 3/24/11-6/1/11  | Substitute                                    |
| Joseph Romano     | Teacher of Social Studies       | MTHS     | 100% of Step 9 MA \$62,648 + \$3450                                                       | 11-140-100-101-000-070 | 3/1/11-6/30/11  | Reduced back to 100% from 117% leave returned |
| Laura Granett     | Teacher of Social Studies       | MTHS     | 100% of Step 7 MA \$52,848 + \$3450                                                       | 11-140-100-101-000-070 | 3/1/11-6/30/11  | Reduced back to 100% from 117% leave returned |
| Jaclyn Lithgow    | Teacher of Social Studies       | MTHS     | 100% of Step 7 MA \$52,848 + \$3450                                                       | 11-140-100-101-000-070 | 3/1/11-6/30/11  | Reduced back to 100% from 117% leave returned |
| Kenneth Chanley   | Teacher of Social Studies       | MTHS     | 100% of Step 6 MA \$47,958 + \$3450                                                       | 11-140-100-101-000-070 | 3/1/11-6/30/11  | Reduced back to 100% from 117% leave returned |
| John Bigos        | Teacher of Social Studies       | MTHS     | 100% of Step 5 BA \$46,858                                                                | 11-140-100-101-000-070 | 3/1/11-6/30/11  | Reduced back to 100% from 117% leave returned |
| Renata MacKenzie  | AVID section science            | MTHS     | 100% of Step 8 MA \$57,748+\$3450                                                         | 11-120-100-101-000-070 | 2/28/11-6/30/11 | Reduced back to 100% from 117% leave returned |
| Edgar Esteves     | Biology                         | MTHS     | 100% of Step 1 MA \$46,003+\$3450                                                         | 11-120-100-101-000-070 | 2/28/11-6/30/11 | Reduced back to 100% from 117% leave returned |
| Matthew Olszewski | Biology                         | MTHS     | 100% of Step 8 MA \$57,748+\$3450                                                         | 11-120-100-101-000-070 | 2/28/11-6/30/11 | Reduced back to 100% from 117% leave returned |
| Danielle Drust    | Biology                         | MTHS     | 100% of Step 9 MA \$62,648+\$3450                                                         | 11-120-100-101-000-070 | 2/28/11-6/30/11 | Reduced back to 100% from 117% leave returned |
| Sherri Fatovic    | Language Arts Saturday Academy  | Oak Tree | \$53.87/hr for 4 hours 6 Saturday                                                         | ARRA FUND              | 3/19/11-5/7/11  | Replacement position                          |

|                  |                          |            |                                       |                         |                            |                                        |
|------------------|--------------------------|------------|---------------------------------------|-------------------------|----------------------------|----------------------------------------|
| Jaclyn Varacallo | Volunteer softball coach | Applegarth | Volunteer coach                       | 11-402-100-1000-000-098 | Spring 2011                | Volunteer position                     |
| Jena Rose        | TOH                      | MTHS       | 117% of step 8A BA \$60,198           | 11-213-100-101-000-093  | Retroactive 2/1/11-5/31/11 | Additional section – leave replacement |
| Deborah DeBoer   | TOH                      | MTHS       | 117% of step 11BA+15 \$76,609+ \$1750 | 11-213-100-101-000-093  | Retroactive 2/1/11-5/31/11 | Additional section – leave replacement |
| Amy Farell       | TOH                      | MTHS       | 117% of step 4BA \$46,608             | 11-213-100-101-000-093  | Retroactive 2/1/11-5/31/11 | Additional section – leave replacement |
| Denise DiMeola   | TOH                      | MTHS       | 117% of step 2BA \$46,158             | 11-213-100-101-000-093  | Retroactive 2/1/11-5/31/11 | Additional section – leave replacement |
| Jovanna Quindes  | TOH                      | MTHS       | 117% of step 8A BA \$60,198           | 11-213-100-101-000-093  | Retroactive 2/1/11-5/31/11 | Additional section – leave replacement |

T. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

| Employee          | Position                   | School     | Salary Guide                                              | Dates           | Account No.            | Reason for hire                         |
|-------------------|----------------------------|------------|-----------------------------------------------------------|-----------------|------------------------|-----------------------------------------|
| Sudebi Choudhury  | Spec. Ed Para              | Brookside  | Step 1 Spec. Ed.<br>\$11.93+\$1.00<br>6.5 hrs/day         | 1/13/11-2/25/11 | 11-213-100-106-000-093 | Leave Replacement position              |
| Trish Danza       | Spec. Ed. Para             | Applegarth | Step 1 Spec. Ed.<br>\$11.93+\$1.00<br>for 4 hours per day | 3/23/11-6/30/11 | 11-209-100-106-000-093 | New position                            |
| Mary Lucas        | Paraprofessional cafeteria | Oak Tree   | Step 5 Reg. Ed. 3.75 hrs per day<br>\$12.63               | 3/18/11-6/30/11 | 11-000-240-105-000-010 | Transfer of position- Increase in hours |
| William Shearn    | Head Custodian             | New MTHS   | 8 hrs at \$18.74<br>H.C. Premium \$1.94+ B.S.<br>\$750 yr | 5/1/11-6/30/11  | 11-000-262-100-000-050 | Transfer from Applegarth                |
| Edward Butkiewicz | Head Custodian             | Woodland   | 8 hrs at \$18.74                                          | 7/1/11-6/30/12  | 11-000-262-100-000-030 | Transfer Retirement                     |

|               |                            |            |                                                                                                    |                      |                            |                                        |
|---------------|----------------------------|------------|----------------------------------------------------------------------------------------------------|----------------------|----------------------------|----------------------------------------|
|               |                            |            | H.C. Premium<br>\$1.94 + B.S.<br>\$750 yr                                                          |                      |                            | replacement                            |
| Kevin Fadden  | Night Shift Lead Custodian | MTMS       | 8 hrs at \$27.98 +<br>After 3 \$\$.51+<br>Lead \$1.00<br>+B.S. \$750<br>yr+ 20 yrs.<br>long. \$803 | 7/1/11-6/30/12       | 11-000-262-<br>100-000-050 | Transfer                               |
| Connie Sharar | Head Custodian             | MTMS       | 8 hrs. \$24.83+<br>H.C. Premium<br>\$1.94+ B.S.<br>\$750 yr+ 15<br>yr. long \$522                  | 7/1/11-6/30/12       | 11-000-262-<br>100-000-070 | transfer                               |
| Rosa Pieron   | Special Ed para            | Applegarth | \$70 annual<br>professional<br>development<br>stipend                                              | 12/31/10-<br>6/30/11 | 11-214-100-<br>106-000-093 | Professional<br>Development<br>stipend |

U. It is recommended the Board approve the following substitutes for the 2010-2011 school year:

**Certificated**

|                  |                    |
|------------------|--------------------|
| Cathleen Dower   | Substitute Teacher |
| Anastasia Eyler  | Substitute Teacher |
| Lewis Kamenitz   | Substitute Teacher |
| Rebecca Mancil   | Substitute Teacher |
| Maha Raman       | Substitute Teacher |
| Jennifer Rinaldi | Substitute Teacher |
| Maryann Sullivan | Substitute Teacher |
| Nina Sapra       | Substitute Teacher |
| Erin Saunders    | Substitute Teacher |
| Genevieve Taylor | Substitute Teacher |
| Sharon Tyrell    | Substitute Teacher |
| Tanya Vreeland   | Substitute Teacher |
| Mary Jo Welsh    | Substitute Teacher |
| Marlene Yeni     | Substitute Teacher |

**Non-Certificated**

|                    |                             |
|--------------------|-----------------------------|
| Gloria Miele       | Substitute Paraprofessional |
| Barbara Jamolawicz | Substitute Paraprofessional |

## V. Board Action

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of February 2011.
- E. It is recommended that the Board approve the 2011 Memorandum of Agreement between Education and Law Enforcement Officials.
- F. **2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 9/1/10 through 3/22/11 ----\$807.81

| <u>Date</u> | <u>School</u> | <u>Incident</u> | <u>Cost to District</u> |
|-------------|---------------|-----------------|-------------------------|
| 3/2/11      | MTHS          | fight           | n/a                     |
| 3/3/11      | MTHS          | assault         | n/a                     |
| 3/17/11     | Brookside     | assault         | n/a                     |

- G. It is recommended that the Board approve the following new Bylaws, Policies and Regulations for a first reading:

|             |                                            |
|-------------|--------------------------------------------|
| Bylaw 141.2 | Board Member and Term – Receiving District |
| Policy 2132 | School District Goals and Objectives       |
| Reg. 2440   | Summer Session                             |
| Policy 2461 | Special Education/Receiving Schools        |
| Policy 5561 | Use of Physical Restraint                  |
- H. It is recommended that the Board approve the revision of the following Bylaws, Policies, and Regulations:

|             |                         |
|-------------|-------------------------|
| Policy 1230 | Superintendent's Duties |
| Policy 1522 | School Level Planning   |
| Policy 2440 | Summer Session          |
- I. It is recommended that the Board approve the abolishment of the following Policy and Regulation:

Policy 2414    Programs and Services for Pupils in High Poverty and in High Need  
                     Schools Districts  
Reg. 2414     Programs and Services for Pupils in High Poverty and in High Need  
                     Schools Districts

J.    It is recommended that the Board approve the following student and placement:

| Student | School                   | Per Diem Rate                                                            | Dates               |
|---------|--------------------------|--------------------------------------------------------------------------|---------------------|
| #83539  | Middlesex County Academy | Corrected rate of \$168.00 per diem<br>(Classified rate/Out-of-District) | 1/18/11<br>-3/25/11 |

## BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS – MARCH 23, 2011

### BOARD ACTION

#### A. BILL LIST

It is recommended that the bills totaling \$9,138,190.49 for February 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

#### B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$661,328.92 for February 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

#### C. .BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$1,035.00 for February 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

#### D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$557,825.13 for February 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

#### E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2.11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for February 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the February 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

#### F. TRANSFER #8

It is recommended that members of the Board of Education approve Transfer #8 as presented for fiscal year 2010/11. A copy is attached hereto.

G. PROFESSIONAL APPOINTMENT

1. It is recommended that members of the Board of Education approve Union County Educational Services Commission to complete home instruction for our students who are hospitalized at a fee of \$55. per hour for the 2010/11 fiscal year.

H. AMENDMENT TO DELTA DENTAL AGREEMENT

It is recommended that members of the Board of Education approve the attached amendment to the agreement between the Monroe Township Board of Education and Delta Dental of New Jersey Inc. Please refer to attachment for supplemental information.

I. STATE CONTRACT PURCHASE

It is recommended that members of the Monroe Township Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary to purchase playground equipment for the New Monroe Township High School Falcons Nest classroom from Landscape Structures under NJ State Contract #A59057.

J. ACKNOWLEDGEMENT OF APPLICATION APPROVAL

It is recommended that members of the Monroe Township Board of Education acknowledge that the application for a Qualified Purchasing Agent (QPA) certificate for Michael C. Gorski, CPA has been approved by the Division of Local Government Services.

K. AUTHORIZATION TO PURCHASE

It is recommended that the Board of Education adopt the following resolution authorizing Michael C. Gorski, CPA, Business Administrator/Board Secretary, as the district's Qualified Purchasing Agent.

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c), the Monroe Township Board of Education (sometimes "Board") may grant the Business Administrator of the Board, as the Board's Purchasing Agent, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) the Board, by a general delegation of power, may establish a bid threshold in an amount not to exceed \$36,000 if the Purchasing Agent is qualified pursuant to N.J.S.A. 40A:11-9(a) and (c); and

WHEREAS, Michael C. Gorski, CPA, Business Administrator/Board Secretary, is the Board's Purchasing Agent and is qualified pursuant to N.J.S.A. 40A:11-3(a) and (c) and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3 (a) and (c), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract the cost or price of which, in the

aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) and (c) and N.J.S.A. 18A:18A-37(a), the Board, by a general delegation of power, may grant the Purchasing Agent the authority to award any contract: (1) the cost or price of which amounts, in the aggregate, to less than the bid threshold but to greater than 15 percent thereof, or (2) that is exempt from the public bidding requirements as provided in N.J.S.A. 18A:18A-5 (except for professional services and work performed by employees of the Board) without advertising for bids but after solicitation of at least two competitive quotations (if practicable) as required by law; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education pursuant to the aforesaid statutes as follows:

- (1) The bid threshold for the Board is hereby established to be \$36,000.00.
- (2) Michael C. Gorski, CPA is duly authorized to award contracts that amount in the aggregate, to less than \$5,400.00 (which is 15 percent of the bid threshold of \$36,000.00) without advertisement for bids and without solicitation of competitive quotations; and
- (3) Michael C. Gorski, CPA is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:
  - (a) amount, in the aggregate, to less than \$36,000.00, but to greater than \$5,400.00; or
  - (b) are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).
- (4) Michael C. Gorski, CPA is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than \$36,000.00 without prior approval of the Board. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED that this resolution supersedes all prior resolutions on these subjects.

L. ASBESTOS ABATEMENT DESIGN AT APPEGARTH MIDDLE SCHOOL

It is recommended that members of the Monroe Township Board of Education approve McCabe Environmental to provide AHERA design and monitoring services for asbestos abatement at Applegarth Middle School. Three firms responded to the request for proposal. Please refer to attachment for supplemental information.

M. NEW HIGH SCHOOL FIBER CABLE INSTALLATION

It is recommended that members of the Monroe Township Board of Education approve Change Order No. E-4 to the contract between the Monroe Township Board of Education and Tru-Val Electric Corporation in the amount of \$420,101.35 for Tru-Val Electric to furnish, deliver and install audio visual technology, internet technology components, and electrical power wiring for same as well as added electric at stairwell, courtyard, and Food Labs range system.

N. NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP ERIC NORTH SUBFUND APPLICATION FOR 2011 SAFETY GRANT PROGRAM BOARD RESOLUTION TO APPLY

It is recommended that members of the Monroe Township Board of Education approve the submission of grant application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$20,801.00 for the period July 1, 2011 through June 30, 2012.

O. BID AWARD – SALE OF DISTRICT EQUIPMENT

It is recommended that members of the Monroe Township Board of Education approve the bid in regard to the sale of District IT equipment. Please refer to the attached bid analysis for supplemental information.

P. BID AWARD – GROUNDS CARE MAINTENANCE

It is recommended that members of the Monroe Township Board of Education award the following bids as related to Grounds Care Maintenance: Base Contract with hourly rates for special projects & Alternate LS1 New Leaf Lawn & Landscape and Alternate TA-1 Contract Annual Turf Applications to Growing Concern, Inc. Please refer to the attached bid analysis for supplemental information.

Q. INTERNAL REVENUE PREMIUM CODE SECTION 125 PLAN

It is recommended that members of the Monroe Township Board of Education approve the attached Premium Only Internal Revenue Code Section 125 Plan as related to using pre-tax benefit dollars through payroll deduction to pay for benefits available through the District. Please refer to attached document for supplemental information.

R. BID AWARD

It is recommended that members of the Monroe Township Board of Education award the bid for Wrestling Mats and Wall Padding to Resilite Sports Product, Inc. Please refer to attached bid analysis for supplemental information.

S. BID AUTHORIZATION – NEW HIGH SCHOOL SITE FENCING

It is recommended that members of the Board of Education authorize Michael C. Gorski, CPA, Business Administrator/Board Secretary and Purchasing Agent to advertise for and solicit bids for site fencing at the New Monroe Township High School.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

T. SETTLEMENT AGREEMENT AND GENERAL RELEASE

It is recommended that members of the Board of Education approve the Settlement Agreement and Release between the Monroe Township Board of Education and Pauline Lochan.

MICHAEL C. GORSKI  
Prepared by

March 23, 2011  
Date