

Minutes of the Public Board of Education meeting held on April 13, 2011 at the Monroe Township High School.

The meeting was called to order by Board President Lew Kaufman at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Mr. Lew Kaufman, Board President  
Mr. Marvin Braverman, Board Vice President  
Ms. Kathy Kolupanowich  
Mr. Ken Chiarella  
Mr. Mark Klein  
Mr. John Leary  
Ms. Kathy Leonard  
Mr. Lou Masters  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

None

STUDENT BOARD MEMBERS ABSENT

Ms. Reena Dholakia  
Mr. Jonathan Kim

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Michael C. Gorski, Business Administrator/Board Secretary  
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC/STAFF – 178

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 8, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORT - None

PRESENTATION BY PUPIL PERSONNEL SERVICES – “SHOWCASE FOR STUDENT SUCCESS”

Mr. Kaufman introduced Ms. Marietta Ruella, Director of Pupil Personnel Services who introduced members of her department who gave a power point presentation as related to special services student successes. A list of the participating children and staff are attached to the official set of minutes.

CLOSED SESSION – RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Personnel – Employee No. 001365
- Personnel – Negotiations

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

A motion was made by Mr. Tessler and seconded by Mr. Chiarella that the members of the Board of Education go into closed session. Motion Carried.

Adjourned to Closed Session at 7:45 p.m.

Returned to Public Meeting at 8:20 p.m.

PUBLIC FORUM

Michele Arminio - 9 Nathaniel Street asked if there was a resolution to the closed session and Dr. Hamilton stated that the possible suspension of a student was discussed and the outcome would be voted on during the Superintendent's report. Additionally, Dr. Hamilton stated that negotiations with the teachers association were discussed and currently is at an impasse. Ms. Arminio asked for an explanation of Item J and it was explained that this is related to professional development and is being funded through an AVID grant not requiring matching funds. Finally, Ms. Arminio asked if the almost eight million dollar bill list was going to become the new monthly cost and Mr. Gorski

stated that the cost for solely for that particular month and that with a hundred million dollar budget it was not out of line.

Morley Melden – 16 Philip Court expressed concern regarding the situation as related to the State funding we aren't getting and stated that this will continue to a national level and New Jersey districts should band together to sue the governor and the Department of Education because of the inadequate calculation and distribution of State funds.

Mr. Klein elaborated on the State funding situation.

### SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton congratulated the following District employees upon their receiving their Doctorate degree: Dr. Jeff Gorman, Dr. Lynn Barbieri and Dr. Brian Latwis.

### ENROLLMENT

### HOME INSTRUCTION

### FIRE DRILLS AND LOCKDOWNS

### PERSONNEL

A motion was made by Ms. Kolupanowich and seconded by Ms. Leonard that Personnel Items (A - V) be approved by consent roll call. Roll Call – 10 – 0 with Mr. Leary recusing on Item P. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

W. Following the closed session this was added as Item W under Personnel and a motion was made by Ms. Leonard and seconded by Mr. Klein to suspend employee# 001365 without pay retroactively from March 29, 2011 through May 18, 2011.

### BOARD ACTION

A motion was made by Ms. Leonard and seconded by Ms. Kolupanowich that Board Action items (A – K) be approved by consent roll call. Mr. Braverman asked for clarification on Item Q correction and Dr. Hamilton explained that it was initially approved as a half year stipend but it is actually a full year. Roll Call – 10 – 0 with Mr. Leary abstaining on Item G. Motion carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

A motion was made by Mr. Tessler and seconded by Mr. Masters to name Mr. John Leary as the Middlesex Regional Educational Services Commission Representative for fiscal year 2011-2012. Roll Call – 9 – 0 with Mr. Leary abstaining.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Mr. Klein that Board Action Items (A – R) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Mr. Kaufman, Board President asked for continued community support for education and asked that everyone exercise their right to vote.

COMMITTEE REPORTS - NONEOTHER BOARD OF EDUCATION BUSINESS

Mr. Tessler informed the Board that he had the opportunity to see both the Applegarth student performance of *Bye Bye Birdie* and the High School student performance of *Thoroughly Modern Mille* and that both were excellent. Mr. Klein stated that there will be a meeting on April 28<sup>th</sup> of the Township Planning Board as related to the Hovnanian conversion of development status from an age restricted to a family community. Mr. Klein also stated that the 328 homes had the potential to bring in 600-700 potential students and that the public should go and voice their opinion as to this conversion.

PUBLIC FORUM:

Michele Arminio – 9 Nathaniel Street asked for an explanation on Item K; the Summer Institute for Academic Diversity with a cost of almost \$38 thousand dollars and Dr. Gorman explained it's a week long institute in Virginia to train of teachers and administrators. Next, Ms. Arminio asked for an explanation on Item J and Dr. Gorman explained it is a three day institute in San Diego for 14 -16 AVID teachers and administrators from each of the Middle and High School. Additionally, Dr. Gorman added that the approximate \$74 thousand dollar was less than sending the same amount of people to any other location.

ADJOURNMENT

A motion was made by Mr. Klein and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:47 p.m.

Respectfully submitted,



MICHAEL C. GORSKI, CPA  
BOARD SECRETARY/BUSINESS ADMINISTRATOR

**MONROE TOWNSHIP BOARD OF EDUCATION**  
**423 Buckelew Avenue**  
**Monroe Township, New Jersey 08831**  
**(732) 521-1500**  
**Fax (732) 521-1628**

**MICHAEL C. GORSKI**  
**Business Administrator/  
Board Secretary**

**Vision Statement**

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

**Mission Statement**

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

AGENDA  
PUBLIC MEETING  
WEDNESDAY, APRIL 13, 2011  
7:00 P.M.  
HIGH SCHOOL

**(PLEASE TURN OFF ALL CELL PHONES AND PAGERS DURING THE MEETING)**  
**(Recording Board Meetings)\*\***

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

BOARD MEMBERS

Mr. Lew Kaufman, Board President  
Mr. Marvin I. Braverman, Board Vice President  
Mr. Ken Chiarella  
Mr. Mark Klein  
Ms. Kathy Kolupanowich  
Mr. John Leary  
Ms. Kathy Leonard  
Mr. Lou Masters  
Mr. Ira Tessler

JAMESBURG BOARD MEMBER REPRESENTATIVE

Ms. Patrice Faraone

STUDENT BOARD MEMBERS

Ms. Reena Dholakia  
Mr. Jonathan Kim

4. STATEMENT (BOARD PRESIDENT)

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted April 8, 2011:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

5. STUDENT BOARD MEMBERS' REPORT

6. PRESENTATION BY PUPIL PERSONNEL SERVICES – “SHOWCASE FOR STUDENT SUCCESS”

7. PUBLIC FORUM\*8. SUPERINTENDENT’S REPORT/RECOMMENDATIONSI. **Enrollment**

	<u>3/31/11</u>	<u>2/28/11</u>	Increase+ <u>Decrease-</u>	<u>3/31/10</u>	<u>Difference</u>
Applegarth School	862	862	0	806	+56
Barclay Brook School	499	495	+4	544	-45
Brookside School	681	681	0	670	+11
Mill Lake School	671	667	+4	679	-8
Oak Tree	844	835	+9	752	+92
Woodland School	514	514	0	517	-3
Monroe High School	<u>1648</u>	<u>1647</u>	<u>+1</u>	<u>1608</u>	<u>+40</u>
<b>Total Elementary &amp; Secondary</b>	<b>5719</b>	<b>5701</b>	<b>+18</b>	<b>5576</b>	<b>+143</b>

**I. Enrollment (cont'd)**

<b>School</b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b>March</b>	<b>April</b>	<b>Difference</b>	<b>March</b>	<b>April</b>	<b>Difference</b>
Academy Learning Center	13	13		1	1	
Bridge Academy	1	1				
Cambridge	1	1				
Center School	2	2				
Center for Lifelong Learning	1	1				
Childrens Center of Monm.	1	1		1	1	
Collier	3	1	Minus 2			
CPC Upper	4	4		1	1	
East Mountain	1	1				
Eden	2	2		1	1	
Ewing High School	1	1				
Harbor School	2	2				
KIVA				1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Matheny School				1	1	
Mercer Elementary	1	1				
Mercer High School	2	2				
Mercer Cty Reg. Day	2	2				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Princeton Child Develop Inst.	1	1				
Rugby	1	1		1	1	
School for Hidden Intellig.	1	1				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
<b>Total</b>	<b>54</b>	<b>52</b>		<b>11</b>	<b>11</b>	

**II. Home Instruction**

Student#	Reason	Grade	Teachers	School	Start date	End date	Hours per week
78387	Med/504	8	Somerset Med. Center	AMS	10/8/2011		5
81240	504/Med	7	Cundari,Murphy	AMS	10/12/2010		5
85835	Med	K	Children's Hosp.	K	10/13/2010		5
78774	504/Med	8	Weiner	AMS	10/26/2010		5
83089	504/Med	3	Embrace Kids Found.	ML	9/20/2010		5
85782	Med	1	For Keeps Program	ML	10/28/2010		5
85140	Med/IEP	12	Olszewski	HS	11/17/2010		2
50015	Med	12	Lyons,McKenzie,DiMeola,Ballard	HS	11/21/2010		10
81283	Med	8	Summit Oaks Hosp.	AMS	10/19/2010		5
86582	Med	10	Wall,Lyons,Riggi,	HS	12/14/2010		10
81545	Med	10	Schwartz,Drust,goldstein,Specht,Ogin,	HS	12/3/2010		10
50089	Med	12	Minter,Ongaro,Quest,Latwis	HS	12/13/2010		10
79109	Med	4	Ciccarella,Colucci	WL	12/2/2010		10
83151	Med	4	Midd. Ed. Serv. Comm.	WL	1/10/2011		5
85905	SUS	9	Drust,Lobello,Ongaro,Bigos,Lyons	HS	2/1/2011	2/15/2011	8
85157	Med	6	For Keeps Program	OOD	2/3/2011		10
85634	SUS	10	Hardt,Romano,Olzsewski,Rose	HS	1/31/2011	3/1/2011	10
85515	Med	1	Papandrea	ML	2/1/2011	3/2/2011	5
85026	Med	9	Professional Ed. Serv.	HS	3/22/2535		10
78519	Med	8	Univ. Behaviorial Care	AMS	2/7/2011	3/1/2011	10
86528	Med	3	Quinn	OT	1/28/2011	3/1/2011	5
82677	Med	8	MRESC	AMS	3/22/2011		10
70315	Sus	11	Specht	HS	3/31/2011		2
77863	Med	9	Gold,Demarco,Benjamin	HS	3/29/2011		10
82364	Med	10	Olszewski, Fennessey, Lyons	HS	3/29/2011		10
50399	Med	11	Latwis	HS	3/18/2011		10
77451	Sus	10	Pangalos	HS	3/30/2011		2
80777	Sus	10	Olszewski	HS	3/28/2011		2
85904	Med	9	Donovan,Rose,Drust	HS	2/23/2011		10
77516	Sus	12	Lyons	HS	3/17/2011		2
78853	sus	9	Gold	HS	3/16/2011	3/28/2011	2
85835	Med	K	UCESC	OT	3/4/2011		10
81283	med	8	Papanestor	AMS	3/2/2011		2
86551	Sus	9	Latwis,Beagan,Lobello	HS	3/21/2011		10

III.

**III. Fire Drill**

Applegarth School -----	March 8, 2011
Barclay Brook School -----	March 2 and 18, 2011
Brookside School -----	March 18, 2011
Mill Lake School -----	March 15 and 28, 2011
Oak Tree School -----	March 28, 2011
Woodland School -----	March 2, 2011
Monroe High School -----	March 28, 2011

**Lockdown**

Applegarth School -----	March 29, 2011
Barclay Brook School-----	March 30, 2011
Brookside School -----	March 31, 2011
Mill Lake School -----	March 31, 2011
Oak Tree School -----	March 31, 2011
Woodland School -----	March 17, 2011
Monroe High School -----	March 31, 2011

**IV. Personnel**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. Robert Carlson**, teacher of Industrial Arts at the High School, effective June 30, 2011.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Delores McClain**, secretary at the High School, effective July 1, 2011.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Robin Fass**, permanent substitute in the District, effective October 1, 2011.
- D. It is recommended that the Board accept the resignation, due to a transfer, of **Ms. LouAnn Pecorino**, security at Barclay Brook School, effective April 15, 2011.
- E. It is recommended that the Board rescind the contract of **Ms. Lora Cimiluca-Messa**, Language Arts leave replacement at the High School, effective April 4, 2011.
- F. It is recommended that the Board approve a maternity leave of absence to **Ms. Paula Seitz**, teacher of K-1 Special Education at Barclay Brook School for the period from May 23, 2011 through September 16, 2011 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2009 through June 30, 2011. Ms. Seitz’s

- unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 *et seq.* and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 *et seq.*, as appropriate.
- G. It is recommended that the Board approve a correction in the maternity leave of absence of **Ms. Miriam Akerman**, Speech Language Specialist at Brookside School, effective March 9, 2011 through April 14, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Akerman's unpaid leave shall commence following the sick days she is entitled to utilize. Ms. Akerman's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate. Ms. Akerman was previously approved to April 15, 2011.
- H. It is recommended that the Board approve a modification in the maternity leave of absence of **Ms. Jamie Newcomb**, Guidance Counselor at Woodland School, effective March 21, 2011 through June 30, 2011 in accordance with Article 17 of the collected negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association. Ms. Newcomb's unpaid leave shall commence following the sick days she is entitled to utilize. Ms. Newcomb's unpaid leave dates will be counted against her entitlement to unpaid leave pursuant to the FMLA and the NJFLA, as appropriate.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Lucille Hussey**, paraprofessional at the High School, retroactive to March 30, 2011 to April 15, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Hussey may have available.
- J. It is recommended that the Board approve a medical leave of absence to **Mr. Anthony Kowal**, maintenance worker in the district, effective April 15, 2011 pending further action of the Board (for a period of approximately 6 weeks). It is further recommended that this leave shall be without pay except for any sick days Mr. Kowal may have available.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Linda Siezkowski**, driver in the Transportation Department, effective March 29, 2011 through April 12, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Siezkowski may have available.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Linda Collura**, teacher of grade 1 at Barclay Brook School, retroactive to March 9, 2011 pending further action of the Board (for a period of approximately 9 weeks). It is further recommended that this leave shall be without pay except for any sick days Ms. Collura may have available.

- M. It is recommended that the Board approve a medical leave of absence to **Ms. Brigitte Cheer**, teacher of grade 2 at Oak Tree School, retroactive to March 18, 2011 through April 8, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Cheer may have available.
- N. It is recommended that the Board approve an extended medical leave of absence to **Mr. Robert Learn**, driver in the Transportation Department, retroactive to March 23, 2011 through April 27, 2011. It is further recommended that this leave shall be without pay except for any sick days Mr. Learn may have available.
- O. It is recommended that the Board approve an extended medical leave of absence to **Ms. Diane Ostroski**, teacher of grade 1 at Oak Tree School, effective May 24, 2011 through June 30, 2011. It is further recommended that this leave shall be without pay except for any sick days Ms. Ostroski may have available.
- P. It is recommended that the Board approve an unpaid leave of absence under the FMLA and NJFLA to **Ms. Rachel Conte**, paraprofessional at Brookside retroactive to March 21, 2011 through March 25, 2011.
- Q. It is recommended that the Board approve a correction to the stipend for mid-year science curriculum writing to be implemented in the 2011-2012 school year (account no. 11-000-221-104-000-091):

**Teachers**

Karen Wasdin	grade K-2	\$1504
Sandy Cormey	grade K-2	\$1504
Bethanne Augsbach	grade 3-5	\$1504
Danielle Cocuzza	grade 3-5	\$1504
Nancy Mills	grade 3-5	\$1504
Jeanne Czapkowski	grade 6-8	\$1504
Autumn Dawson	grade 6-8	\$1504
Angela Best	grade 6-8	\$1504

- R. It is recommended that the Board approve the following personnel and curriculum writing at the High School to be implemented in the 2011-2012 school year (account no. 11-000-221-104-000-091):

<b>Teachers</b>	<b>Curriculum</b>	<b>Stipend</b>
Theresa Jennings	Mystery Crime & the Criminal(1/2 year course)	\$977.60
Catherine Simmons (50%)	Blast (full year course)	\$1504
Sharon DeMarco(50%)	Blast (full year course)	\$1504
Irene Baratta (50%)	Social Skills (1/2 year course)	\$977.60
Dana McGee (50%)	Social Skills (1/2 year course)	\$977.60

- S. It is recommended that the Board approve an increase in hours for the following bus drivers to do additional mid day routes (account no. 11-000-270-160-000-096):

Carol Majewski	6 hours	7 ¾ hours
Maria Christine Tuminello	6 hours	7 ½ hours
Susan Zelickovics	6 hours	7 hours

- T. It is recommended that the Board approve the following certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Account No.	Dates	Reason for hire
Jennifer Davis	Speech Therapist	Barclay Brook	Step 6 MA+30 \$47,958+\$4350 \$120% prorated minus 20 days	11-000-216- 100-000-098	3/28/11- 6/30/11	Change in start date Maternity Leave replacement
Lisa Savino	Teacher of grade 2	Mill Lake	Step 1 MA \$46,003 +\$3,450 pro rated	11-120-100- 101-000-040	4/1/11- 6/30/11	Correction in account no.
Dennis McHenry	Teacher of Latin	MTHS	Step 4 BA+15 \$46,608 +\$1750	11-140-100- 101-000-070	Retroactive to 9/1/10- 6/30/11	Correction in guide to add BA+15
Ryan Tolboom	Praxis II Science Tutor	MTHS	Hourly supplemental \$53.87 for a total of 18 hrs.	20-252-200- 101-000-098	1/13/11- 6/30/11	ARRA Grant correction in account no.
Brian Phillips	Guidance Counselor	Woodland	Step 1 MA+30 \$46,003+\$4350 prorated	11-000-218- 104-000-098	4/14/11- 6/30/11	Leave replacement
Nicole Marzouk	ARRA SLE	MTHS	Step 1 MA \$46,003+\$3450	ARRA	10/4/10- 6/30/11	Change of end date of contract
Adele Fennesey	Teacher of Language Arts	MTHS	117% of Step 11 BA \$76,609	11-140-100- 101-000-070	4/4/11- 4/29/11	Leave replacement additional section
Renee Hardt	Teacher of Language Arts	MTHS	117% of Step 4MA \$46,608+\$3450	11-140-100- 101-000-070	4/4/11- 4/29/11	Leave replacement additional section

Catherine Simmons	Teacher of Language Arts	MTHS	117% of Step 11 MA \$76,609 + \$3450	11-140-100-101-000-070	4/4/11-4/29/11	Leave replacement additional section
Heather Berger	Teacher of Language Arts	MTHS	\$85 substitute rate pending receipt of certification	11-140-100-101-000-070	5/2/11-6/23/11	Leave replacement
Risa Krasnove	Grade 1	Barclay Brook	Step 1 MA \$46,003+\$3450 prorated	11-120-100-101-000-010	4/1/11-5/13/11	Leave replacement
Christina Addeo	Teacher of grade 1	Oak Tree	Step 1 MA \$46,003+\$3450 pro rated	11-120-100-101-000-060	5/23/11-6/30/11	extension of contract Leave replacement
Elizabeth Segarra	Volunteer Spring Track	MTHS	Volunteer	11-140-100-101-000-070	4/14/11	Volunteer coach

U. It is recommended that the Board approve the following non-certificated personnel at the following steps and guides:

Employee	Position	School	Salary Guide	Dates	Account No.	Reason for hire
Trish Danza	Spec. Ed. Para	Applegarth	Step 1 Spec. Ed. \$11.93+\$1.00 for 6.5 hours per day	3/23/11-6/30/11	11-213-100-106-000-093	Correction in Hours and account no.
LouAnn Pecorino	Accounts Payable Clerk	Business Office	\$35,000 + \$900 pro rated	4/26/11-6/30/11	11-000-251-100-000-095	Transfer replacement position
Noreen Jodon	Guidance Secretary	MTHS	20 yrs longevity \$1235	4/15/11-6/30/11	11-000-240-105-000-070	Increase in longevity
Lisa Church	Para – cafeteria	Oak Tree	3.0 hrs cafe .75 resource	4/14/11-6/30/11	11-190-100-106-000-060 11-213-100-106-000-093	Transfer – replacement position
Thomas Chepulic	Maintenance Mechanic	New MTHS	Step 1 \$38,979 +\$5,012 main. Premium +\$750 B.S. +\$2,500 journeyman	5/2/11-6/30/11 pending criminal history	11-000-261-100-000-070	New position

John Bea	Maintenance Mechanic	New MTHS	Step 1 \$38,979 +\$5,012 main. Premium +\$2,500 journeyman	5/2/11-6/30/11 Pending criminal history	11-000-261-100-000-070	New position
Dominick Tringali	Building Manager	New MTHS	\$62,000	5/2/11-6/30/11 pending criminal history	11-000-261-100-000-070	New position
Renee Zappone	Para – Cafeteria	Oak Tree	Step 6 Para 3.0/hrs	Retro to 4/11/11-6/30/11	11-000-240-105-000-060	Transfer from Woodland
Cheryl Campanaro	Para-Cafeteria	Mill Lake	Step 5 Para 2.5/hrs	Retro to 4/12/11-6/30/11	11-000-240-105-000-040	Transfer from Woodland

V. It is recommended that the Board approve the following substitutes for the 2010-2011 school year:

**Certificated**

Heather Berger	Substitute Teacher
Lexah Coppotelli	Substitute Teacher
Dawn Daroff	Substitute Teacher
Domenica-Marrano Elbasan	Substitute Teacher
Michael Graziano	Substitute Teacher
Jamie Hogan	Substitute Teacher
Michelle Magliaro	Substitute Teacher
Stephanie Rampacek	Substitute Teacher
Elizabeth Segarra	Substitute Teacher
Hardevi Shah	Substitute Teacher
Michele Mahmet-Fox	Substitute Nurse

**Non-certificated**

Antoinette Schattner	Substitute Paraprofessional
----------------------	-----------------------------

**ITEM BELOW ADDED AFTER CLOSED SESSION.**

W. It is recommended by the Superintendent that employee No. 001365 be suspended without pay retroactive March 29, 2011 through May 18, 2011.

**V. Board Action**

- A. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the attached list of request for Field Trips.
- C. It is recommended that the Board approve the attached list of Student Teacher Placements.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of March 2011.
- E. It is recommended that the Board approve the previously reviewed Professional Development Plan for the 2010-2012 school years.
- F. It is recommended that the Board approve the following new Bylaws, Policies and Regulations for a second and final reading:

Bylaw 141.2      Board Member and Term – Receiving District  
 Policy 2132      School District Goals and Objectives  
 Reg. 2440        Summer Session  
 Policy 2461      Special Education/Receiving Schools  
 Policy 5561      Use of Physical Restraint

**G. MCECSC Representative Term**

Attached is the annual resolution from the Middlesex Regional Educational Services Commission regarding the selection of Monroe Township School District’s representative to the Commission for the 2011-2012 school year. The Board may select someone from the Board of Education as the district’s representative.

**H. 2010-2011 Violence/Substance Abuse/Estimated Violence/Vandalism Costs**

previously reported for the period 9/1/10 through 4/11/11 ----\$807.81

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
3/14/11	MTHS	substance abuse – confirmed	n/a
3/15/11	MTHS	possession	n/a
3/15/11	MTHS	Substance abuse – confirmed	n/a
3/18/11	MTHS	fight	n/a
3/23/11	MTHS	assault	n/a
3/28/11	Brookside	assault	n/a
3/28/11	MTHS	assault	n/a

- I. It is recommended that the Board approve the AVID Implementation Agreement for the 2011-2012 school year in the amount of \$6390.00.
- J. It is recommended that the Board approve AVID through Grant Funds in the amount of \$74,235.00.
- K. It is recommended that the Board approve SIAD (Summer Institute for Academic Diversity) through Grant Funds in the amount of \$37,947.00.

**FOLLOWING APPROVAL OF ACTION ITEMS ABOVE, MR. JOHN LEARY WAS RECOMMENDED FOR AND APPROVED BY ROLL CALL VOTE TO BE THE MONROE TOWNSHIP SCHOOL DISTRICT'S 2011-2012 REPRESENTATIVE TO THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION AS RELATED TO ITEM G.**

9. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

BUSINESS ADMINISTRATOR'S REPORT FOR APRIL 13, 2011

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,765,739.21 for March 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$775,159.18 for March 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$73,674.43 for March 2011 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for March 2011, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the March 2011 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #9

It is recommended that members of the Board of Education approve Transfer #9 as presented for fiscal year 2011/12. A copy is attached hereto.

F. BID AUTHORIZATION – MAINTENANCE AND REPAIR WORK FOR VARIOUS TRADES: TIME AND MATERIAL RATES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for maintenance and repair work for various trades regarding time and material rates. This bid when awarded by members of the Board of Education will be encumbered against the 2011/12 budget.

G. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase furniture items for the New High School from the following vendors under their respective NJ State Contract #s:

Company Name	State Contract Number	Company Name	State Contract Number
Adelphia Steel Equip.Co.	A67811 and A70121	Midwest Folding Products	A67816
Allied Plastics	A67827	Palmer Hamilton LLC	A67809
Artco Bell Corporation	A67830	Sico America Inc.	A67824
Brodart Furniture	A66905	Paragon Furniture LLP	A67834 and A62192
Capitol Seating Company	A67832	Grafco	A62171
CDF School Furniture	A67806	Inwood Office Furniture	A67815
Global	A69980	Jasper/Community	A67925
Krueger International Inc.	A67818,A62194, A57057,A66913, A66987		

H. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Education Incorporated to provide home instruction for students who are hospitalized for a fee of \$36.00 per hour for fiscal year 2010/2011.
2. It is recommended that members of the Board of Education approve Northwest Area School District to provide home instruction for students who are receiving services for a fee of \$46.85 per hour for fiscal year 2010/2011.
3. It is recommended that members of the Board of Education approve JFK Johnson Rehabilitation Institute to provide a Career Development Program Vocational Evaluation from July 5, 2011 through July 29, 2011 for a student for a fee of \$3,481.

I. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR A FIXED ASSETS INVENTORY

WHEREAS, N.J.S.A. 18A:18A-5(a) (2) provides that a board of education may award a contract for unspecifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

WHEREAS, Monroe Township Board of Education requires the services of an appraisal firm to perform and update a fixed assets inventory; and

WHEREAS, the need for expertise, extensive training and proven reputation is essential and the performance of the services could not be reasonably described by written specifications; and

WHEREAS, American Appraisal Associates agreed to work with staff to provide the development of detailed property records to support the capital asset reporting requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34 (GASB 34); and

WHEREAS, American Appraisal Associates will provide an updated capital assets record to assist in regard to (a.) achieving property accountability and stewardship of assets, and (b.) to obtain a valuation of assets in compliance with the requirements of GAAP, GASB 34, and GAAFR; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract in the amount of \$11,500 to American Appraisal Associates in accordance with its written proposal, a copy of which is annexed hereto and incorporated herein.

J. BID REJECTION - CARDIO/EXERCISE EQUIPMENT FOR THE NEW HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education approve the following resolution entitled:

RESOLUTION OF THE  
MONROE TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING REJECTION OF BIDS

WHEREAS, the Monroe Township Board of Education (“Board”) solicited competitive bids for exercise/cardio equipment; and

WHEREAS, on March 15, 2011, the Board received bids from Life Fitness and Promaxima in response to the Board’s aforementioned solicitation; and

WHEREAS, after consultation with counsel it was determined necessary to substantially revise the bid specifications;

WHEREAS, the Board desires to act at all times in compliance with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

WHEREAS, upon the recommendation of the Business Administrator/Board Secretary, the Board has determined it necessary to reject the aforementioned bids pursuant to N.J.S.A. 18A:18A-22(d) and (e).

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

1. Pursuant to N.J.S.A. 18A:18A-22(d) and (e), the bids submitted by Life Fitness and Promaxima and received by the Board on March 15, 2011 are rejected.
2. The Business Administrator/Board Secretary is retroactively authorized and directed to return the bid security of each of the aforementioned bidders, substantially revise the bid specifications and solicit new bids for exercise/cardio equipment.

DATED: April 13, 2011

K. BID REJECTION – CONSTRUCTION OF TV STUDIO FOR THE NEW HIGH SCHOOL

It is recommended that members of the Monroe Township Board of Education approve the following resolution entitled:

RESOLUTION OF THE  
MONROE TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING REJECTION OF BIDS

WHEREAS, the Monroe Township Board of Education (“Board”) solicited competitive bids for construction of a TV Studio at the new High School; and

WHEREAS, on March 30, 2011 the Board received bids from Open System Integrators, Inc. and Tele-Measurements, Inc. in response to the Board’s aforementioned solicitation; and

WHEREAS, after consultation with counsel it was determined necessary to substantially revise the bid specifications;

WHEREAS, upon the recommendation of the Business Administrator/Board Secretary, the Board has determined it necessary to reject the aforementioned bids pursuant to N.J.S.A. 18A:18A-22(d) and (e).

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education as follows:

1. Pursuant to N.J.S.A. 18A:18A-22(d), the bids submitted by Open System Integrators, Inc. and Tele-Measurements, Inc. and received by the Board on March 30, 2011 are rejected.
2. The Business Administrator/Board Secretary is retroactively authorized and directed to return the bid security of each of the aforementioned bidders, substantially revise the bid specifications and solicit new bids for construction of TV Studio at the new High School.

DATED: April 13, 2011

L. INSURANCE BROKER OF RECORD

It is recommended that members of the Board of Education appoint G. R. Murray Insurance Company as the Board's insurance broker of record for fiscal year 2011/12. The firm of G. R. Murray is not paid a commission or a fee by the Board of Education.

M. BID AUTHORIZATION – PAPER

It is recommended that members of the Board of Education authorize Michael C. Gorski, Board Secretary/Business Administrator and Qualified Purchasing Agent to advertise for and solicit bids for paper. This bid when awarded by members of the Board of Education will be encumbered against the 2011/12 budget.

N. STATE CONTRACT PURCHASES

It is recommended that members of the Board of Education authorize Michael C. Gorski, Business Administrator/Board Secretary and Qualified Purchasing Agent to purchase items for the New High School from School Specialty, NJ State Contract #A65606 and Lakeshore Learning Materials, NJ State Contract #A65594.

O. REVISED SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve the revised grant application and accept all 2010/11 funds for the following special revenue program: American Recovery and Reinvestment Act (ARRA) of 2009.

P. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 31, 2010, entitled: “ADOPTION OF THE 2010/11 ANNUAL SCHOOL BUDGET”, members of the Board of Education established the school district travel maximum for the 2010/11 school year at the sum of \$158,422. Therefore, it is recommended that Members of the Board of Education acknowledge that as of March 31, 2011, \$118,817. has been spent.

Q. RESOLUTION – REFUNDING BONDS SERIES 2011 DETAILS

It is recommended that members of the Board of Education approve the attached resolution entitled: “DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$20,500,000 SCHOOL DISTRICT REFUNDING BONDS, SERIES 2011 OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AND PROVIDING FOR THE SALE AND DELIVERY OF SUCH BONDS”.

R. NUTRIKIDS POINT OF SALE SYSTEM

It is recommended that members of the Board of Education approve the .expansion of the POS System for the New High School as well implementing the POS Online Prepayment System. All POS related items are from LunchBytes, Inc. d.b.a. Nutrikids and includes six (6) licenses, POS Hardware, shipping, travel, set up and training. Total cost for all items is \$17,190.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

MICHAEL C. GORSKI, CPA  
Prepared by

April 13, 2011  
Meeting Date

10. BOARD PRESIDENT’S REPORT

11. COMMITTEE REPORTS

12. OTHER BOARD OF EDUCATION BUSINESS

13. CLOSED SESSION RESOLUTION

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975(N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

Personnel: Employee No. 001365

Personnel: Negotiations

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

14. PUBLIC FORUM \*

15. NEXT SCHEDULED PUBLIC BOARD OF EDUCATION MEETING  
WEDNESDAY, MAY 11, 2011 – 7:00 PM - AT THE HIGH SCHOOL  
(ORGANIZATION MEETING)

16. ADJOURNMENT

\* Public discussion is confined to this portion of the agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a special agenda item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

\*\* Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting.

The Board will permit the use of tape recorder(s), still or movie camera(s), or videotape camera(s) only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. No more than three camera(s) may be in use at any time, and any camera must be operated in an inconspicuous location in the meeting room.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.