

Minutes of the Public Board of Education meeting held on September 23, 2009 at the Monroe Township High School.

The meeting was called to order by Board President Amy Antelis at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

BOARD MEMBER ABSENT

Mr. Marvin Braverman

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Nidhi Bhatt
Ms. Reena Dholakia

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Wayne Holliday, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC/STAFF – 149

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted September 18, 2009:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

PRESENTATION OF PLAQUE TO FORMER BOARD MEMBER JOSEPH HOMOKI

Ms. Kolupanowich read a prepared statement in tribute to Mr. Homoki. A copy of the prepared statement is attached to the official set of minutes. Next, Ms. Antelis, Mr. Leary, Ms. Faraone, Mr. Kaufman, Mr. Klein, Mr. Tessler and Mr. Chiarella paid tribute to former Board Member Mr. Joseph Homoki as related to his service. Mr. Homoki was presented with a plaque in his honor. Furthermore, four books were dedicated to the Monroe Township High School library in honor of Mr. Homoki.

CLOSED SESSION – RESOLUTION

Ms. Kolupanowich moved, seconded by Mr. Tessler to adopt the following resolution:

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject:

Negotiations – Contract negotiations between the Monroe Township Board of Education and the Monroe Township Education Association.

The discussion conducted in closed session can be disclosed to the public at such time as the matter has been resolved.

Motion Carried.

Members of the Board of Education convened to Closed Session at 7:21 p.m.

Members of the Board of Education reconvened to the Public Meeting at 7:54 p.m.

STUDENT BOARD MEMBERS REPORTS

Ms. Reena Dholakia spoke about Back to School Night at Woodland Elementary School. Next, Ms. Dholakia spoke about the following events at Barclay Brook Elementary School: Back to School Night, the Book Fair and fire safety assemblies for grades K-2.

Ms. Nidhi Bhatt spoke about the Math Club starting at Mill Lake Elementary School. Next, Ms. Bhatt spoke about the following events at Oak Tree Elementary School: Back to School Night, the 4th grade field trip, the Book Fair, and Picture Day. Then, Ms. Bhatt spoke about the following events at the High School: Back to School Night, Student Counsel planning for Spirit Week and Homecoming, the National Honor Society's plan for a food drive, and Model U.N.

PRESENTATION: ANNUAL YEARLY PROGRESS

Mr. Gorman, Assistant Superintendent of Schools, presented a report as related to Annual Yearly Progress. Specifically, Mr. Gorman spoke about New Jersey State benchmarks, Adequate Yearly Progress, Disaggregated Groups, Adequate Yearly Progress as related to No Child Left Behind, and the District's Adequate Yearly Progress Plan. A copy of the PowerPoint presentation is attached to the official set of minutes.

PUBLIC FORUM

Ms. Caren Castaldo, High School Substance Abuse Counselor and Ms. Jacqueline Winters, Barclay Brook Elementary School teacher paid tribute to former Board of Education Member Mr. Joseph Homoki. Mr. Thomas Nothstein, 15 Nathaniel Street, inquired if the Annual Yearly Progress presentation would be posted to the District website. Mr. Gorman indicated that the PowerPoint presentation will be posted to the District website. Resident Mr. Silverman inquired about property taxes as related to the school system. Mr. Leary, Mr. Klein and Ms. Antelis indicated to Mr. Silverman that property taxes as related to the school system are a direct result of the minimal amount of State and Federal Aid.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated the following: the New Jersey Quality Single Accountability Continuum visit has been scheduled with county officials for January 12, 2010 and that principals are in the process of completing their self-assessments. Next, Dr. Hamilton stated that district personnel are in the process of updating the Influenza Pandemic Management Plan. Dr. Hamilton concluded his opening remarks by stating that teacher websites are being updated.

PERSONNEL

A motion was made by Ms. Leonard and seconded by Mr. Kaufman that Personnel Items (A - Q) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Leonard and seconded by Mr. Chiarella that Board Action items (A – Q) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Mr. Kaufman that Board Action Items (A – J) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried with Mr. Tessler recusing on Item J2. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT – Please refer to Transcript.

COMMITTEE REPORTS – Please refer to Transcript.

OTHER BOARD OF EDUCATION BUSINESS – Please refer to Transcript.

PUBLIC FORUM – Please refer to Transcript.

ADJOURNMENT

A motion was made by Mr. Kaufman and seconded by Mr. Tessler that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:49 p.m.

Respectfully submitted,

WAYNE HOLLIDAY
BOARD SECRETARY/BUSINESS ADMINISTRATOR

TRANSCRIPT

**PUBLIC BOARD
MEETING**

SEPTEMBER 23, 2009

1 MS. ANTELIS: Moving on to the Board
2 President's report, just one thing. I'm going to
3 ask the Board to give me a motion. We need to
4 change the time of the October 14 meeting to 6 p.m.
5 due to a personnel issue. A motion?

6 MS. KOLUPANOWICH: So moved.

7 MS. LEONARD: Second.

8 MS. ANTELIS: Ms. Leonard second.

9 Questions or comments? All in favor? Opposed?

10 (Unanimous ayes)

11 MR. HOLLIDAY: May I please have the
12 first again?

13 MS. ANTELIS: Ms. Kolupanowich.

14 MR. HOLLIDAY: Ms. Kolupanowich, and
15 seconded by? Who was the second, please?

16 MS. ANTELIS: Who was the second?

17 MS. LEONARD: I did.

18 MS. ANTELIS: Ms. Leonard.

19 MR. HOLLIDAY: It was kind of muffled.
20 Thank you so much.

21 MS. ANTELIS: And I just want to say on
22 September 10, due to the weather, we hosted the 9/11
23 memorial here at the high school. It was a
24 beautiful event, very moving. Many families who had
25 lost loved ones during September 11 were here, and

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1 it was an outstanding program, and we were happy to
2 host it. And that concludes my report.

3 Committee reports. Mr. Leary.

4 MR. LEARY: I've got two reports. On
5 Monday, the Board of Education, the League of Women
6 Voters, and the Rossmoor Interfaith Council
7 sponsored -- and the Human Relations Commission,
8 sponsored a presentation on Buffalo Soldiers in
9 honor of Dr. Debrorah Wolfe, and it went over
10 extremely well. There were well over a hundred
11 people in Rossmoor's meeting house, and Trooper
12 Grady did a great, great job, and it was a very
13 informal thing, and Dr. Hamilton made a fine
14 presentation.

15 DR. HAMILTON: Thank you.

16 MR. LEARY: The second thing I'd like to
17 talk about is the Educational Service Commission,
18 and I'm the bearer of good news. The president of
19 the Educational Service Commission, Mr. Dale
20 Caldwell, is going to be honored on the first day of
21 our conference in October as the board officer for
22 the year.

23 MS. ANTELIS: Very nice.

24 MR. LEARY: He represents not only the
25 Educational Service Commission, but he also has been

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1 a long standing member of New Brunswick's, and
2 concurrent with that, Mark Finkelstein,
3 superintendent, will be honored by the association
4 of school administrators as the superintendent of
5 the year for the central 7 counties, and Dale
6 Caldwell made the statement that if he hadn't gotten
7 that award, Mark would have gotten the award for
8 superintendent of the year for all 21 counties.

9 MS. ANTELIS: Please give our
10 congratulations to both. Mr. Chiarella.

11 MR. CHIARELLA: Yes, I want to apologize
12 to the Board and to the public that I could not
13 attend the Buildings, Grounds and Transportation
14 meeting last week and the Board of Ed meeting
15 because I was in Texas, but I did attend the Rec
16 Advisory Board meeting this past week, and there
17 weren't any complaints, thankfully. That's a good
18 thing, but I just wanted to remind everyone in the
19 public that the soccer fields will be dedicated and
20 open this Saturday, and so that -- please come out.
21 Great thing, and it should be a nice event.

22 MS. ANTELIS: Great. Thank you. Any
23 other committee reports? Okay. Seeing none, we'll
24 move on to other Board of Education business.
25 Anyone? Mr. Chiarella.

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1 MR. CHIARELLA: Not Board of Education.

2 MS. ANTELIS: No? Okay. We've already
3 done number 14. We will not have another one. And
4 at this time, we'll open it up to the public.

5 Anyone wishing to speak, please stand, state your
6 name and address for the record.

7 MR. NOTHSTEIN: Good evening, Tom
8 Nothstein, 15 Nathaniel Street. I just have a
9 question with regards to 3E, the administrative --
10 the creation of the administrative assistant
11 position. Could you please just shed a little light
12 on what the pay scale is for that and also the job
13 description?

14 DR. HAMILTON: This person would be
15 responsible for overseeing testing, some aspects of
16 our HR department. Perhaps one of the biggest
17 things that we have to deal with right now is our
18 transition of our middle school to this facility and
19 the transition of this facility to the next, and
20 there are some teachers who have some certification
21 requirements that will need to be very closely
22 scrutinized, so this person will have some
23 responsibilities for that, as well. It's designed
24 to be an entry level position so the pay is probably
25 going to be somewhere between 70 and \$75,000.

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1 MR. NOTHSTEIN: Would you say that this
2 is basically what the other assistant superintendent
3 was doing?

4 DR. HAMILTON: It will not be able to
5 encompass all of those responsibilities because the
6 certification requirements are slightly different.
7 Some of those aspects will be accomplished by that,
8 and hopefully we'll be able to add some other
9 responsibilities to that, as well.

10 MR. NOTHSTEIN: I mean, obviously, it
11 sounds like there is a certain amount of extra work
12 at this point with the numerous transitions that you
13 mentioned. Is there any way that we don't need this
14 position that was going to be now another permanent
15 position here?

16 DR. HAMILTON: I'm sorry? Can --

17 MR. NOTHSTEIN: A lot of these job
18 descriptions that you mentioned sounded like they
19 were a lot of type of temporary situations. For
20 example, you mentioned numerous transitions between
21 all the high schools. Obviously, when that is
22 done --

23 DR. HAMILTON: Oh, I see what you're
24 saying.

25 MR. NOTHSTEIN: -- it's done.

7

1 DR. HAMILTON: I see what you're saying.

2 MR. NOTHSTEIN: Is there any way that
3 maybe we don't need to have this as a permanent
4 position?

5 DR. HAMILTON: Well, we definitely need
6 some sort of structure in place for managing HR;
7 with almost a thousand employees in the district, I
8 think it definitely needs some oversight. Our
9 testing program, also, we have an action plan in
10 place so we absolutely need someone in that
11 capacity. Of course, after we get the two buildings
12 open and transition the staff, we may reevaluate
13 that, but at this point, the recommendation is not
14 intended to be a temporary one, but, of course, as
15 with all things, they are certainly subject to
16 revisiting and reassessment.

17 MR. NOTHSTEIN: Okay. Thank you very
18 much.

19 MS. ARMINIO: Michelle Arminio, 9
20 Nathaniel Street. I think either Dr. Hamilton or
21 Mr. Holliday, do you have the numbers of the parking
22 allotments for students for the new high school? I
23 think I had requested that that would be available
24 this meeting.

25 DR. HAMILTON: You did request that, and

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1 I do not, do you, Mr. Holliday?

2 MR. HOLLIDAY: Mr. Holliday does.

3 MS. ANTELIS: He is prepared.

4 MR. HOLLIDAY: Staff and visitors, 325,

5 7 of which will be barrier free. Required by law, 7

6 barrier free; we are providing 20. Students, 363.

7 Eight are required by law; we are providing 8.

8 Nighttime and evening events in addition to that,

9 another 81, for a total of 769 spaces.

10 MS. ARMINIO: Okay. Thank you.

11 MR. HOLLIDAY: You're more than welcome.

12 MS. ARMINIO: Can you also bring me up

13 to date on another question I asked last time about

14 the -- who's in charge of payment for the

15 restriping, repaving, and regrading, and apparently

16 there was a curb put in and removed and regrading

17 done. So again, since the last time I thought that

18 we were spending money over and over again on the

19 same piece of property, we seem to have done

20 something else wrong. I guess somebody had to pay

21 for putting in a curb. Then they had to remove the

22 curb and regrade it. So I would imagine that's also

23 engineering. So who's paying for this, and why are

24 things being done improperly and needing to have

25 them done a second and third time?

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1 MR. HOLLIDAY: To answer your question,
2 there is an interaction between the Monroe Township
3 Police Department as well as the municipality. As
4 you well know, we do not have control over the roads
5 as Board of Education. In terms of payment, at this
6 particular time, as I had mentioned before, no
7 change order has been presented to this Board of
8 Education, and once the details are finalized, they
9 will be presented to this Board and absolutely to
10 the public.

11 MS. ARMINIO: Okay. Well, I just came
12 from the -- the reason why I was absent for a few --
13 for about a half hour or whatever, there was a
14 council meeting that just occurred, and they
15 unequivocally said -- I asked them the same question
16 -- that they are not involved in the cost or any
17 activity along that road that you just said that
18 they were involved in. So somebody -- can somebody
19 call the other party and find out who's in charge
20 because we're passing the buck, and they're saying
21 no, that they have nothing to do with it, it's
22 purely the Board of Education. They did say,
23 however, Mr. Feist, who is paid by the township as a
24 township engineer, has also been paid by the Board
25 of Education separately as a Board of Education

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1 engineer on that. Now, I don't know if that is
2 making it confusing to think that the township is
3 involved, but apparently Mr. Feist's involvement is
4 purely based on his payment from the Board of
5 Education. That's what they were -- that's on the
6 record now at the township. So can you speak to
7 that?

8 MR. HOLLIDAY: Yes, I can.

9 MS. ARMINIO: Okay.

10 MR. HOLLIDAY: The only thing I can tell
11 you is that there has been no monies expended by
12 this Board of Education for any changes as related
13 to Schoolhouse Road in regard to grading or striping
14 whatsoever. In terms of paying Mr. Feist, you can
15 go through the bill list. There has never been a
16 check cut to Mr. Feist whatsoever from this Board of
17 Education.

18 MS. ARMINIO: Well, it's not. It's from
19 I guess the general contractor or the management or
20 whoever. I know Mr. Feist I think the name is
21 actually on the fence somewhere, and that's what I
22 was told by the Board, but you didn't answer the
23 question entirely. You mentioned that you were
24 dealing with the municipality and the police.
25 Municipality absolves themselves of any connection

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1 to that. So who --

2 MR. HOLLIDAY: The roads do not belong
3 to the Board of Education.

4 MS. ARMINIO: Yes, but when you do
5 construction and you're doing construction that
6 belongs to the Board of Education, any construction
7 that interferes with the roading generally is paid
8 for by that entity, so I would imagine that somehow
9 the Board of Education is going to be involved in
10 payment for those entities.

11 MS. ANTELIS: We went out to bid for the
12 high school.

13 MS. ARMINIO: Right.

14 MS. ANTELIS: Bids came in. That's the
15 price that was set. That's the price we pay.

16 MS. ARMINIO: And if they have a change
17 order, then you may be paying more than that price.

18 MS. ANTELIS: If there's a change order,
19 it's something that comes before the Board and gets
20 voted on.

21 MS. ARMINIO: Okay. So I would ask the
22 Board to make a note that if change orders come
23 through for work that was done improperly, whether
24 it was the engineering or striping or any of that,
25 that you shouldn't have to pay the same party more

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1 than once for the job. If the job is done wrong --
2 okay, let me ask this question. Is there something
3 in our agreement with the contractor that says if
4 they make a mistake, it is their responsibility and
5 not a cost to the public or to the Board of
6 Education? Is there something in our contract that
7 protects us for things just like that?

8 MR. HOLLIDAY: In terms of the
9 contractor, the general contractor, which is Sea
10 Coast, absolutely, if the mistake is made by the
11 contractor.

12 MS. ARMINIO: Okay. Well, there's been
13 mistakes made because things have been done at least
14 three times to the same street. If somebody is
15 going to pay for it, is it going to be the Board of
16 Education?

17 MR. HOLLIDAY: At this time no the Board
18 of Education has not been presented with any change
19 order.

20 MS. ARMINIO: So in the next 30 to 90
21 days you might be. My question would be could the
22 public be -- that would be in the form of a
23 resolution?

24 MR. HOLLIDAY: Yes, ma'am, that would be
25 in the form of a motion.

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1 MS. ARMINIO: And so I would caution the
2 Board to look closely at those resolutions and make
3 sure they know that they're not paying a second or
4 third time for work that's been repeated because
5 it's been wrong the first time. So I would ask --

6 MS. ANTELIS: Any time there's a change
7 order, it comes before the Buildings and Grounds
8 Committee --

9 MS. ARMINIO: Right.

10 MS. ANTELIS: -- and then it goes
11 public. It is not shoved into the bill list where
12 no one sees it. It's brought right out in public.

13 MS. ARMINIO: Okay. Well, I would ask
14 that actually the chairman -- I think Mr. Leary is
15 chairman of the Ground -- no? Who's chairman of the
16 Grounds? Okay, then Mr. Chiarella --

17 MR. LEARY: I'm just strictly Finance.

18 MS. ARMINIO: Well, you pay the bill. I
19 think last meeting you said that you were paying out
20 \$5 million a month. I don't know --

21 MR. LEARY: I made a quote of saying
22 \$5 million a month has been the long-term average,
23 but the responsibility for Building, Grounds and
24 Public Transportation is Ken Chiarella and his
25 committee.

14

1 MS. ARMINIO: Okay. So if the change
2 order comes through, it goes first to Mr. Chiarella,
3 and then you send the bill to the Finance Committee?
4 How does that work? I'd like to know --

5 MS. ANTELIS: Go ahead.

6 MR. CHIARELLA: We have our meeting.
7 Those items will be discussed and then brought
8 before the full Board for a vote.

9 MS. ARMINIO: Okay, and then if it's
10 voted, then it goes to the Finance Committee to be
11 paid? No?

12 MR. CHIARELLA: It would go to be paid.

13 MS. ARMINIO: It would just go to be
14 paid, and are these things that come before you, are
15 they itemized so we know exactly what you're paying
16 for?

17 MS. ANTELIS: Yes.

18 MS. ARMINIO: Line itemized? Okay.

19 MR. CHIARELLA: May I --

20 MS. ANTELIS: Go ahead, Mr. Chiarella.

21 MR. CHIARELLA: I just want to speak to
22 one of Mr. Holliday's points, and it was a question
23 of yours, and a good question, by the way --

24 MS. ARMINIO: Thank you.

25 MR. CHIARELLA: -- because those kind of

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1 things are important. We had -- we had an issue
2 with some inferior brick that was delivered to the
3 site, and that was -- some of the brick was put up,
4 and we had some popping, which just meant the facing
5 of the brick was popping off.

6 MS. ARMINIO: Out of the mortar?

7 MR. CHIARELLA: No, no, not out of the
8 mortar but just defects on the brick by popping out,
9 and the administration was very -- was -- just got
10 on top of the issue, and Sea Coast was able to get
11 their contractors to come in, and the brick
12 manufacturer came down, and they actually went one
13 by one and pulled those bricks out at no additional
14 cost to us and replaced each of those bricks. So
15 those kind of things do happen, and we're very --
16 we're very careful to make sure that we're not
17 passing on mistakes that the contractors make to the
18 public. I agree with you.

19 MS. ARMINIO: And that's all I was
20 asking, that you'd be vigilant about those kinds of
21 things, and, I mean, at this point that's obvious
22 because it's right on the street. God knows what's
23 going on where we can't see because we can't get
24 into that project to see what's going on. So these
25 are the obvious things. So I would hope that people

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1 would be cognizant of what goes on.

2 MR. LEARY: Several weeks ago --

3 MS. ANTELIS: Mr. Leary.

4 MS. FARAONE: Can I just say something?

5 MS. ANTELIS: Mr. Leary -- Ms. Faraone.

6 MS. FARAONE: Michelle, this is coming

7 to you, and I know this is a fairly new process to

8 you, but I assure you Jerry Tague and Wayne

9 scrutinize every change order that comes through,

10 and Wayne does not like to spend a dime more than he

11 has to. Jerry Tague is one of the finest

12 construction managers, and when I tell you we sit at

13 meeting after meeting and he limits the change

14 orders, repeatedly bringing them down to a smaller,

15 smaller number because they absolutely do not want

16 to pay one more dime than they have to, and they are

17 on top of every incident inside and outside of the

18 building.

19 MS. ARMINIO: So there have been change

20 orders for this project?

21 MS. FARAONE: Well, no, just over the

22 years in general construction requires -- I mean, if

23 you know about construction, in your own home change

24 orders happen. So they are diligent in being on top

25 of every single change order that comes through, and

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1 they're minimum because they stay on top of the
2 contractor.

3 MS. ARMINIO: That's wonderful.

4 MR. LEARY: May I inject a little bit of
5 reality?

6 MS. ANTELIS: Mr. Leary.

7 MR. LEARY: The Oak Tree School was
8 authorized \$26,800,000, and because of the diligent
9 work of Wayne and Jerry Tague, it came in on time,
10 and it was under budget by over \$700,000. We have
11 returned \$600,000 to the taxpayer. The number of
12 change orders for that school was two, and they were
13 caused by external agencies.

14 MS. ARMINIO: Well, I'm delighted, but
15 that doesn't -- that doesn't diminish the reality
16 again, reality check, that things were done
17 improperly obviously right on the road. So I'm
18 delighted that things are done right, but when
19 things are done wrong, I would like to know that
20 we're on top of it, and if you say you are, then I
21 thank you for that and appreciate it.

22 DR. HAMILTON: Madam President, if I can
23 make just one comment. I just want to say something
24 I feel kind of obligated to say that I think is
25 pretty direct response to at least one of your

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1 questions, and this Board does not have an existing
2 contract with Feist Engineering.

3 MS. ARMINIO: It doesn't have an exist
4 -- but it has had a contract through the contractor
5 that we do have a contract with.

6 DR. HAMILTON: That could --

7 MS. ARMINIO: They're part of --

8 DR. HAMILTON: That could quite possibly
9 be the case. They may hire several subcontractors.

10 MS. ARMINIO: When you do specifications
11 for a job, don't they have to list the contractors
12 that they're going to use or the subcontractors that
13 they're going to use when you agree to the bid,
14 approve a bid?

15 MR. HOLLIDAY: In terms of a prime
16 contractor, whether it's steel, HVAC, plumbing, or
17 the GC, the answer is yes. If they -- they must
18 submit their subcontractors; however, they are not
19 obligated to submit to the Board any other licensed
20 professionals.

21 MS. ARMINIO: That they choose to hire.

22 MR. HOLLIDAY: They can choose anyone
23 that possesses the qualifications to facilitate
24 them, they can hire. We can't interfere with it.

25 MS. ARMINIO: I wasn't doubting that,

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1 and I thank you for the clarification, but that I
2 sort of understood, but that doesn't change the fact
3 that Feist Engineering is doing work that is
4 impacting -- that they're doing work for
5 specifically the high school. I mean, they happen
6 to be doing that. Whether we have contracted
7 directly with them or indirectly or not at all,
8 that's a fact. Okay. Thank you.

9 MS. ANTELIS: Mr. Kaufman.

10 MR. KAUFMAN: One thing, and I promise
11 I'm done.

12 MS. ANTELIS: Okay.

13 MR. KAUFMAN: We sit in a very nice
14 place. We've done this before. I don't mean
15 building a high school, but we've built large-scale
16 projects. We've built a lot of them. Not only have
17 we built a lot of them, but now we have a process in
18 place where all the decision making, all of the
19 review, everything that we do that does anything is
20 completely transparent. If anybody from the public
21 wishes to sit on any of these committee meetings,
22 God bless, you can go ahead and do that. You've got
23 a process in place. It works. We built the school
24 with the same general contractor that we're using on
25 this. Some things happen. You can't really -- you

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1 know, these things happen when you're building a
2 large-scale project.
3 All I have to say to the public that's
4 here is this Board of Education is very cognizant
5 about every penny that comes out of our pocket, and
6 you can just either talk to Wayne or John. They
7 watch every penny like beyond like you can believe.
8 So be advised that if there's any kind of changes or
9 corrections or things that need to be adjusted, the
10 Board will know about it as soon as it happens, and
11 we'll take the appropriate action. We've done it
12 before. The process is here, and, you know, based
13 on the Oak Tree project that we just had, you know,
14 we do it good. We do a good job. And thank you,
15 Wayne and Jerry and everybody else that's played in
16 that sand box.

17 MS. ANTELIS: Thank you, Mr. Kaufman.

18 Anyone else? Okay. Anyone from the public?

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SUPERINTENDENT'S REPORT/RECOMMENDATIONS – September 23, 2009

I. Enrollment

	<u>9/8/09</u>	<u>6/30/09</u>	<u>Increase/ Difference</u>
Applegarth School	801	812	-11
Barclay Brook School	537	524	+13
Brookside School	672	686	- 14
Mill Lake School	678	664	+14
Oak Tree	753	685	+68
Woodland School	514	506	+08
Monroe High School	<u>1619</u>	<u>1544</u>	<u>+75</u>
Total Elementary & Secondary	5574	5421	+153

II. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Denise Galluccio**, SLE Coordinator at the High School, effective October 17, 2009.
- B. It is recommended that the Board accept the resignation of **Ms. Sherri Fatovic**, Yearbook Advisor at Applegarth, for the 2009-2010 school year.
- C. It is recommended that the Board accept the resignation of **Ms. Vita Bonomo**, permanent substitute at the High School, effective October 17, 2009.
- D. It is recommended that the Board approve a maternity leave of absence to **Ms. Serena DeFelice**, Physical Education teacher at Brookside School, effective November 6, 2009 through December 23, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. DeFelice is entitled to be paid.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Erinn Mahoney**, Vice Principal at Mill Lake School, effective October 31, 2009 through February 12, 2010. It is further recommended that from November 2, 2009 through December 7, 2009 Ms. Mahoney will utilize 22 sick days; from December 2, 2009 through January 13, 2010 she

will utilize 20 vacation days; and effective January 14, 2010 through February 12, 2010 will be a leave of absence under the FMLA and NJFLA.

- F. It is recommended that the Board approve a maternity leave of absence to **Ms. Rachel Levinson**, teacher of grade 4 at Brookside School, effective November 9, 2009 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Levinson is entitled to be paid.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Audra Perschilli**, paraprofessional at Mill Lake School, effective October 23, 2009 pending further action of the Board (for a period of approximately 6 to 8 weeks). It is further recommended that this leave shall be without pay except for any sick days Ms. Perschilli may have available.
- H. It is recommended that the Board approve an extended medical leave of absence to **Ms. Maria Colon Torres**, Psychologist for Oak Tree, retroactive to September 10, 2009 through September 20, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Torres may have available.
- I. It is recommended that the Board approve an extension in the maternity leave of absence to **Ms. Jade Visone**, teacher of grade 6 at Oak Tree School, effective January 4, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Visone may have available.
- J. It is recommended that the Board reinstate Assistant Football Coach, John Denuto, effective September 24, 2009.
- K. It is recommended that the Board approve a change in the start date of **Mr. James Higgins**, Vice Principal at Applegarth School, effective September 17, 2009 through June 30, 2010.
- L. It is recommended that the Board approve the following clubs at Applegarth School for the 2009-2010 school year, stipend pending negotiations (account no. 11-401-100-100-000-098):

- ART CLUB - Maria Naumik
- ASP (Pride) – Natalie Burd
- ASP (Alpha) – Frances Cundari
- ASP (Senators) – Susan Pace
- ASP (Vega) – Jeannine Morse
- ASP (Innovation) – Adele Hughes
- ASP (Spectrum) – Joan Venslavsky

BOOK CLUB – Irene Curran
 CHAMBERS SINGERS CLUB – Nina Schmetterer
 COLOR GUARD CLUB – Dawn Fowler
 CONTEMPORARY MUSIC CLUB – Dave Rattner
 DIGITAL PHOTOGRAPHY CLUB – Erica Hawxhurst
 DIRECTOR’S CHAIR CLUB – Joan Venslavsky
 FITNESS CLUB – Erica Hawxhurst
 GRAPHIC DESIGN CLUB – Erica Hawxhurst
 HEALTHY COOKING CLUB – Sharon Rusnak
 JEWELRY CLUB – Barbara Shapiro
 KNITTING FOR CHARITY CLUB – Mona LeClaire
 LEAD THE WAY – Doreen Mullarney
 LITERARY MAGAZINE – Georgine Hynes
 MAKING THE GRADE CLUB (Alpha) – Kimberly Lowden
 MAKING THE GRADE CLUB (Innovation) – Adele Hughes
 MAKING THE GRADE CLUB (Pride) - Natalie Burd
 MAKING THE GRADE CLUB (Senators) – Jessica Consiglio
 MAKING THE GRADE CLUB (Spectrum) – Dawn Fowler
 MAKING THE GRADE CLUB (Vega) – Kyleen Laurretta
 MATH CLUB – Chip Booher
 MOVIE MAKER CLUB – Donna Montgomery
 SEWING CLUB –Michelle Murphy
 THE SEVEN HABITS OF HIGHLY EFFECTIVE TEENS – Christie
 Viszoki and
 Autumn
 Dawson

 TRIVIAL PURSUIT CLUB – Sharon Rusnak
 WALKING/FITNESS CLUB – Dorthea Zeier
 WEBPAGE CLUB – Donna Montgomery

M. It is recommended that the Board approve the following personnel for the After School Basic Skills Program for the 2009-2010 school year at a rate pending contract negotiations (account no. Acct. No. 11-230-100-101-000-093):

Woodland

Nicholas Reinhold
 Joan Kofke
 Kerrilyn Dell

Brookside

Stacy Levier

Mill Lake

Brenda Ogrodnick - substitute

Oak Tree

Amanda Thaiss
 Kate Capelli
 Angela DeMarco
 Kathryn Kane - substitute
 Julia Kolakowski - substitute

N. It is recommended that the Board approve an increase in the hours of the following bus drivers and paraprofessionals retroactive to September 8, 2009 through June 30, 2010:

Bus Drivers (Account No. 11-000-270-106-000-096)

Roseann Bennet	6 hours to 8 hours	addition of kindergarten
Ellen Koehler	6 hours to 7 hours	extended run time
Debra LaGola	6 hours to 7 hours	extended run time
Linda McGuinness	6 hours to 6.5 hours	extended run time
Carol Majewski	6 hours to 6.5 hours	extended run time
Michael O’Leary	6 hours to 6.5 hours	extended run time
Kathy Pietz	6 hours to 6.5 hours	extended run time
Lenora Prainito	6 hours to 6.5 hours	extended run time
David Schnitzer	6 hours to 7 hours	extended run time
Fred Stricker	6 hours to 6.5 hours	extended run time
Cheryl Walus	6 hours to 6.5 hours	extended run time
Eleanor Walker	6 hours to 6.5 hours	extended run time
Delores Irato	6 hours to 6.5 hours	extended run time

Paraprofessionals (11-000-270-107-000-096)

Gloria Piatek	2 hours to 2.5 hours	extended run time
Georgia Reilley	2 hours to 3.5 hours	extended run time

O. It is recommended that the Board approve the following certificated personnel (salary pending contract negotiations):

Employee	Position	School	Teacher’s Salary Guide	Account No.	Dates	Reason for hire
Monica Nardone	Teacher of Grade 6	Oak Tree	Step 4 BA+15 (salary pending negotiations)	11-130-100-101-000-060	1/4/10-6/23/10	Extension of contract Maternity leave replacement
Sara Fishman	Speech/ Language	Woodland		11-000-216-100-000-098	9/9/09-6/30/10	Change in Start Date

Margaret Dey	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	9/1/09 Upon return of teacher	Correction in Start Date
Susan Rosati	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	9/1/09 Upon return of teacher	Correction in Start Date
Jill Kaylankar	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	9/1/09 Upon return of teacher	Correction in Start Date
Sue Krawczyk	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	9/1/09 Upon return of teacher	Correction in Start Date
Rosemarie Armstrong	Family Consumer Science	MTHS	117% of contract	11-140-100-101-000-070	9/1/09 Upon return of teacher	Correction in Start Date
Serena DeFelice	Physical Education	Brookside		11-120-100-101-000-020	Appointed 1/3/08	Correction in start date to reflect non-tenure status
Katy Elias	Yearbook Advisor	Applegarth	From 50% to 100%	11-401-100-100-000-098	2009-2010 school year	Change in percentage due to resignation

P. It is recommended that the Board approve the following non-certificated personnel:

Name	Position	School	Salary	Account No.	Date	Reason for Hire
Ann Marie Popper	Special Ed/ Classroom Para	Mill Lake	Step 1 Para 1.75hr /day and Para +Spec. Ed. 1.0hr/day total of 2.75 hrs (pending negotiations)	11-190-100-106-000-040 11-204-100-106-000-093	9/24/09-6/30/10	New – transfer replacement
Jeanette Zollo-Buttaro	Bus Driver	Transportation	6.0 hours day, Step 1 Driver guide (pending negotiations)	11-000-270-160-000-096	10/1/09-6/30/10	Replacement position

Susan Dorio	Para Kindergarten	Mill Lake	2.75 hrs/day Step 1 Para guide (pending negotiations)	11-190-100-106-000-040	9/1/09-6/30/10	Account No. correction
Alisa Turner	Para Kindergarten	Mill Lake	3.75 hrs/day Step 2 Para guide (pending negotiations)	11-190-100-106-000-040	9/1/09-6/30/10	Account No. correction
Edward Salvador	Para Special Education	Transportation	2 hrs/day to 3.75 hrs/day Step 1 Para guide (pending negotiations)	11-000-270-107-000-096	9/1/09-6/30/10	Modification in hours due to extended run time and change in job description
Paula Buttitta	Cafeteria 91% Personal aide 9%	Oak Tree	3.25 hours per day	11-000-240-105-000-060 11-213-100-106-000-093	9/1/09-6/30/10	Change in job assignment
Elysa Filault	Office	Oak Tree	3.5 hrs/day	11-000-240-105-000-060	9/1/09-6/30/10	Change in job assignment
Alice Glowcki	Office	Oak Tree	3.5 hrs/day	11-000-240-105-000-060	9/1/09-6/30/10	Change in job assignment
Audra Perschilli	Special Ed Para	Mill Lake	6.75 hrs/day	11-214-100-106-000-093	9/1/09-6/30/10	Change in hours
Joan Stoller	Instructional Para	Oak Tree	3.0 hrs/day	11-190-100-106-000-093	9/29/09-6/23/10	Decrease in hours

Q. It is recommended that the Board approve the following substitutes for the 2009-2010 school year:

Certificated

Tracy Lockwood
 Andrea Nowalk
 Ronald Dittman
 Kellie Murray
 Sheryl Schulmann
 Danielle Spadavecchia
 Sharon Condiracci
 Jaclyn Scharf

Substitute teacher
 Substitute teacher
 Substitute teacher
 Substitute teacher
 Substitute teacher
 Substitute teacher
 Substitute teacher
 Substitute teacher

Non-certificated

Maria Hughes

Substitute paraprofessional

Olivia Cosentino
Sudebi Choudhury
Kate Maiolo

Substitute paraprofessional
Substitute paraprofessional
Substitute paraprofessional

III. Board Action

A. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended that the Board approve the enrollment of the child noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

B. It is recommended that the Board approve the following District Goals:

1. Raise achievement for all students paying particular attention to disparities between subgroups.
2. Systematically collect, analyze, and evaluate available data to inform all decisions.
3. Improve business efficiencies where possible to reduce overall operating costs.
4. Provide support programs for students across the continuum of academic achievement with an emphasis on those who are in the middle.
5. Provide early interventions for all students who are at risk of not reaching their full potential.

C. It is recommended that the Board approve the following District Vision Statement:

“The Monroe Township Board of Education commits itself to all children by preparing them to reach their full potential and to function in a global society through a preeminent education.”

D. It is recommended that the Board approve the following District Mission Statement:

“The Monroe Public Schools, in collaboration with the members of the community, shall ensure that all children receive an exemplary education by well trained, committed staff in a safe and orderly environment.”

E. It is recommended that the Board approve the creation of the position of Administrative Assistant to the Superintendent.

- F. It is recommended that the Board approve the job description for the Administrative Assistant to the Superintendent.
- G. It is recommended that the Board approve the attached District Organization Chart.
- H. It is recommended that the Board approve the establishment of AVID tutors to work with students in our district at a rate of \$11.50 an hour.
- I. It is recommended that the Board approve the revision of the following Policies and Regulations:

Policy 1220	Employment of Chief School Administrator
Policy 5460	High School Graduation
Policy 5465	Early Graduation
Regulation 2230	Course Guides
Policy 2260	Affirmative Action Program for School and Classroom Practices

- J. It is recommended that the Board approve the re-adoption of the following Policies and Regulations:

Policy 2200	Curriculum Content
Regulation 2200	Curriculum Content
Policy 2210	Curriculum Development
Policy 2220	Adoption of Courses
Policy 2230	Course Guides

- K. It is recommended that the Board approve the abolishment of the following policy:

Policy 9110	Quality Assurance Annual Report
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- L. It is recommended that the Board approve the attached list of Student Teacher placements.
- M. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- N. It is recommended that the Board approve the attached list of requests for Field Trips.
- O. **2008-2009 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 9/17/09:
.....\$0

<u>Date</u> <u>District</u>	<u>School</u>	<u>Incident</u>	<u>Cost to</u>
9/16/09	MTHS	fight	n/a

P. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
80856	Lambert Mill Academy	9/10/09	\$247.22 per diem
70355	Rugby School	9/3/09	\$297.96 per diem
40404	Center School	9/8/09	\$250.38 per diem

Q. It is recommended that the Board approve the following Curriculum and Textbooks for the 2009-2010.

Curriculum Documents:

- Accounting I
- Accounting II
- American Studies II
- AP Statistics
- Ceramics I
- Ceramics II
- Comprehensive Guidance Program K-12
- Entrepreneurship
- Honors French III
- Honors Language Arts I
- Honors Language Arts II
- Honors Language Arts III
- Honors US History II
- Language Arts III
- Language Arts Talented & Gifted Grade 2
- Language Arts Talented & Gifted Grade 4
- Language Arts Talented & Gifted Grade 5
- Language Arts Talented & Gifted Grade 6
- Language Arts Talented & Gifted Grade 8
- Latin IV
- Music Grade 7
- Music Grade 8
- Percussion Ensemble
- Personal Finance
- Related Arts Cycle – Visual Arts Grade 7
- Related Arts Cycle – Visual Arts Grade 8
- Science Grade 1
- Science Grade 2
- Science Grade 4

Science Grade 6
Science Talented & Gifted Grade 5
Science Talented & Gifted Grade 6
Science Talented & Gifted Grade 7
Science Talented & Gifted Grade 8
Street Law
Visual Arts Grades 1-2
Visual Arts Grades 3-4
Visual Arts Grades 5-6
World Studies Grade 9
Writing for Television & Radio

Textbook Adoption

“Spotlight on Music”

MONROE TOWNSHIP
Board of Education

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS FOR SEPTEMBER 23, 2009

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$4,856,914.67 for August 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$4,321,941.15 for August 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL(BOND SERIES 2006)

It is recommended that the bills totaling \$3,027.00 for August 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$1,463,223.69 for August 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the August 2009 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. DESIGNATION OF BANK OR DEPOSITORY

It is recommended that members of the Board of Education approve Wachovia as the financial institution to be the official depository for the Applegarth Middle School Student Activity Fund. It is further recommended that Principal Chari Chanley and Assistant Principal James Higgins be the authorized account signers.

G. TRANSFER #13

It is recommended that members of the Board of Education approve Transfer #13 as presented for fiscal year 2008/09. A copy is attached hereto.

H. SCHOOL FOOD DISTRIBUTION AGREEMENT

It is recommended that members of the Board of Education acknowledge the approval of the Fiscal 2010 School Food Distribution Agreement between the Monroe Township Board of Education and the New Jersey Department of Agriculture, Division of Food & Nutrition for fiscal year 2009-2010. Please refer to attachment.

I. SAINT BARNABAS

It is recommended that members of the Board of Education approve the attached agreement between the Monroe Township Board of Education and Saint Barnabas Management Services to provide the Employee Assistance Program Plan. Please refer to attachment for supplemental information.

J. TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Monroe Township Board of Education is required pursuant to *N.J.S.A.* 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members' and employees duties; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

1. Amy Antelis to attend the 39th Annual School Law Forum on Thursday, October 29, 2009 at the Sheraton Atlantic City Convention Center Hotel at a cost of \$75, and
2. Ira Tessler to attend Governance II: Finance on Saturday, November 21, 2009 at the Wyndham Princeton Forrestal Hotel & Conference Center.

The above action authorizes the Business Administrator to sign and administer contracts and /or purchase orders.

WAYNE HOLLIDAY
Prepared by

SEPTEMBER 23, 2009
Meeting Date