

Minutes of the Public Board of Education meeting held on November 11, 2009 at the Monroe Township High School.

The meeting was called to order by Board President Amy Antelis at 6:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis, Board President  
Ms. Kathy Kolupanowich, Board Vice President  
Mr. Marvin Braverman  
Mr. Ken Chiarella  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Ms. Kathy Leonard  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Nidhi Bhatt  
Ms. Reena Dholakia

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Wayne Holliday, Business Administrator/Board Secretary  
Mr. Jeff Gorman, Assistant Superintendent of Schools

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted November 6, 2009:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

### CLOSED SESSION – RESOLUTION

Ms. Kolupanowich moved, seconded by Mr. Chiarella to adopt the following resolution:

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

Personnel Matter: MTEA Level 3 Grievance Employee No. 001560  
and

Negotiations: Monroe Twp. Board of Education and Monroe Twp. Education Association.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried.

Members of the Board of Education convened to Closed Session at 6:09 p.m.

Members of the Board of Education reconvened to the Public Meeting at 7:04 p.m.

### HOLOCAUST ESSAY CONTEST

Henry Ricklis Holocaust Memorial Committee Member Mr. Jay Ellis Brown explained that this year due to 125 essays being submitted there will be twelve winners rather than six. Mr. Brown then introduced fellow committee member Mr. David Rothman. Mr. Rothman announced the winners of the Holocaust Essay Contest and presented each winner a \$50. gift card from the Henry Ricklis Holocaust Memorial Committee. The winners of the essay contest were Arthi Suresh, Judy Joseph, Melissa Quidor, Julianne Dinsmore, Holly Marino, Paul Szczurko, Lititia Satpathy, Toby Lew, Haarika Reddy, Amanda Sze, Monique Logan, and Arjav Raol. Mr. Rothman then introduced Ms. Ronnie Rothchild, the daughter of Henry Ricklis, and she read one of the winning essays. Second place winner Judy Jacob then read her essay.

STUDENT BOARD MEMBERS REPORTS

Ms. Dholakia spoke about parent visitation day at Woodland Elementary School. Next, Ms. Dholakia spoke about the following events at Mill Lake Elementary School: parent visitation day, Rainbow Fish Assembly, Wordmasters Competition, and Astronomy Night. Then, Ms. Dholakia spoke about the following events at Brookside Elementary School: PTA School Store, the Laura Wilder Assembly, and parent teacher conferences.

Ms. Bhatt spoke about the Applegarth Middle School Builders Club food drive. Next, Ms. Bhatt spoke about the following events at Oak Tree Elementary School: Purple Cow Assembly and parent visitation days. Then, Ms. Bhatt spoke about the following at the High School: Model UN, FBLA activities for the Ronald McDonald House, and the National Honor Society tutoring program. Finally, Ms. Bhatt spoke about the Powder Puff Football Game, Financial Aid Seminar, and the Marching Band Dinner.

PRESENTATION: NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM – Please refer to attached transcript.

PUBLIC FORUM – Please refer to attached transcript.

APPROVAL OF MINUTES

A motion was made by Ms. Leonard and seconded by Mr. Leary to approve the minutes for the Public Board of Education Meeting held on October 14, 2009. Motion Carried with Ms. Faraone abstaining.

A motion was made by Ms. Leonard and seconded by Mr. Tessler to approve the Closed Session minutes for October 14, 2009. Motion Carried with Ms. Faraone, Ms. Leonard and Mr. Kaufman abstaining.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated the following in response to parental concerns which were raised at the last public board meeting and through correspondence regarding pedestrians crossing Schoolhouse Road near the new high school: an ad hoc committee has been formed consisting of representatives of the school district and the Monroe Township Police Department and follow-up conversations have taken place with the Chief of Police. Dr. Hamilton then stated that he and Mr. Kirk have been communicating with parents regarding this issue.

Dr. Hamilton stated that H1N1 vaccinations were ordered for 5,000 individuals; however, only enough doses to inoculate 150 individuals was received. All medically fragile students and pre-school students attending Mill Lake Elementary School, Barclay Brook Elementary School, Oak Tree Elementary School and the High School will be inoculated provided that parental consent was given. As additional supplies of vaccine arrive, additional students will be inoculated. Dr. Hamilton then spoke about the Salute to Veterans Assembly at Applegarth Middle School and praised the students that attended and/or participated in the assembly. Dr. Hamilton concluded by speaking about the Superintendent's Action Plan. The plan is in alignment with accomplishing Board goals. Dr. Hamilton stated that the document has been completed, has gone through several reviews with the Superintendent's Advisory Council, and will be presented to members of the Board of Education for their review and questions.

ENROLLMENT

Elementary and Secondary  
Out of District Placements

HOME INSTRUCTION

FIRE DRILLS – All Schools

LOCKDOWN – Brookside Elementary School

PERSONNEL

A motion was made by Ms. Leonard and seconded by Mr. Chiarella that Personnel Items (A - Q) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Leonard and seconded by Mr. Chiarella that Board Action items (A – M) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Mr. Kaufman and seconded by Ms. Leonard that Board Action Items (A – N) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Antelis stated to members of the Board of Education and public that Mr. Bertram E. Busch was going to be honored this evening for his years of service to the District as Board Attorney. However, Mr. Busch is ill. Therefore, Ms. Antelis indicated that Mr. Busch will be honored at the December 16, 2009 Public Board of Education meeting.

COMMITTEE REPORTSBUILDINGS & GROUNDS/TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Buildings & Grounds/Transportation Committee, stated that the committee met earlier today and toured the new High School. Mr. Chiarella, Ms. Faraone, and Mr. Leary commended the efforts of District staff, the architect and construction workers. Ms. Antelis inquired about the percent of construction that has been completed. Mr. Holliday stated that the project is approximately 55% complete.

MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

Mr. Leary, Board Representative to the Middlesex Regional Educational Services Commission, stated that he attended the Finance Committee meeting for the Middlesex Regional Educational Services Commission and that the Commission's audit report was the topic of the discussion.

HUMAN RELATIONS COMMISSION

Mr. Leary, Board Representative to the Human Relations Commission, stated that he attended Octoberfest sponsored by the Township of Monroe and that he had the opportunity to speak with many members of the community.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Faraone stated that the Boys Varsity Football team qualified for the State finals.

PUBLIC FORUM – None

ADJOURNMENT

A motion was made by Mr. Tessler and seconded by Mr. Kaufman that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 7:51 p.m.

Respectfully submitted,



WAYNE HOLLIDAY  
BOARD SECRETARY/BUSINESS ADMINISTRATOR

# PUBLIC BOARD MEETING

NOVEMBER 11, 2009

1 MS. ANTELIS: At this time I will turn  
2 it over to Dr. Hamilton to give us a presentation on  
3 the New Jersey Quality Single Accountability  
4 Continuum.

5 DR. HAMILTON: Thank you. We are  
6 required by recent statute to present the QSAC  
7 report to the public, and it is available. If you'd  
8 like a copy, you can -- it will be online after  
9 tonight, but if you'd like a copy, we do have some  
10 copies here if you would like a copy of it tonight.  
11 Board members, you've had access to it. It's been  
12 online for you, as well.

13 I'd like to take a few minutes if I may  
14 to just kind of go over the process for you. This  
15 new review process that's been initiated by the  
16 State Department of Education is written to replace  
17 in some instances the state monitoring process, and  
18 it looks at five key areas, operations, instruction  
19 and program, personnel, governance, which is almost  
20 exclusively about board management and compliance,  
21 and then fiscal management.

22 The process that we used here in Monroe  
23 was probably a little different because I wanted to  
24 make sure that our teachers and principals had some  
25 buy in this process so I asked each of the

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1 building principals to create a school based team  
2 that would be responsible for looking at the  
3 performance review -- they're called DPR's, district  
4 performance reviews -- indicators and assess  
5 themselves on where they thought they were as a  
6 school district, and then the Board also completed  
7 the governance section of the QSAC review, and the  
8 district office administrative team completed the  
9 process, as well. We then extracted the various  
10 components of all those different entities and  
11 created one master document for the QSAC review.  
12 What worked well about that process was we were able  
13 to have a global view of how our district was doing  
14 in these key areas. The state requires that you  
15 submit the self-assessment to them, and then they in  
16 turn come out and verify or validate your scores.  
17 In many instances, we were able to acquire a hundred  
18 percent of the points. There were some areas that  
19 we were not able to get full rating.

20 The first part of the process is the  
21 self-assessment piece that gets submitted to the  
22 state. It is due this week -- well, the submission  
23 process begins this week, Friday, and will probably  
24 take sometime because they have now as recently as  
25 today moved to an electronic submission process, but

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1 after that is done, the county office and  
2 representatives from the State Department of  
3 Education will come out to our school district and  
4 review our DPR's and look at the evidence.

5        Provided in this document is recommended  
6 pieces of evidence that would suggest that you are,  
7 in fact -- the district is, in fact, compliant with  
8 these requirements. We have these documents and/or  
9 additional documents that further validate our  
10 efforts to be compliant with this process.

11        So based on this information that's been  
12 shared with you, I'd like to open it up to the Board  
13 and to the public if you have any questions about  
14 the QSAC review that's been made available to you  
15 prior to tonight's meeting. We also -- I would like  
16 to say we pulled together a district level committee  
17 that was comprised of representatives from all of  
18 the school level committees so that there was a  
19 school committee and then a district level  
20 committee, and we reviewed this document, all five  
21 areas of the document, and the documentation that's  
22 required to be submitted as well.

23        Yes, sir.

24        MR. CHIARELLA: I just wanted to make a  
25 statement. I just wanted to thank the

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1 administration, the people that were involved in  
2 this, because I know a lot of work went into -- went  
3 into this. I know that I sat in a number of  
4 meetings where it was presented, you know, where the  
5 various stages were presented to us and everything  
6 was being looked into and ripped apart so that it  
7 could be -- so that we would be compliant, and I  
8 think that you guys did a great job, so I just  
9 wanted to thank you.

10 DR. HAMILTON: Thank you. We are  
11 actually over prepared for this, frankly. I think we  
12 have more documentation that the state will need.  
13 We certainly are prepared in areas that we don't  
14 even anticipate that the state department will be  
15 reviewing, but we are well prepared.

16 If there aren't any further questions,  
17 I'd like to ask Wayne, Mr. Holliday, to read a  
18 resolution to the Board.

19 MR. HOLLIDAY: A resolution to submit  
20 district performance review and statement of  
21 assurance under New Jersey Quality Single  
22 Accountability Continuum:

23 "Whereas the Monroe Township Board of  
24 Education in the County of Middlesex is undergoing  
25 evaluation under NJQSAC for the 2009/2010 school

1 year;

2 "And whereas the Monroe Township Board  
3 of Education in the County of Middlesex conducted a  
4 public meeting to approve the submission of the  
5 district performance review responses and the  
6 statement of assurance with respect to this process;

7 "And whereas the Monroe Township Board  
8 of Education in the County of Middlesex has reviewed  
9 the district performance review responses and  
10 statement of assurance and hereby approves these  
11 documents;

12 "And now therefore be it resolved that  
13 the Monroe Township Board of Education in the County  
14 of Middlesex does hereby authorize the  
15 superintendent of schools to submit the district  
16 performance review responses and statement of  
17 assurance to the commissioner of education."

18 MR. BRAVERMAN: So moved.

19 MS. LEONARD: Second.

20 MS. ANTELIS: Mr. Braverman, Miss  
21 Leonard.

22 MR. HOLLIDAY: So noted for the record.  
23 Thank you very much.

24 MS. ANTELIS: Questions or comments?  
25 Seeing none, roll call, Mr. Holliday.

1 MR. HOLLIDAY: Mr. Leary.  
2 MR. LEARY: Yes.  
3 MR. HOLLIDAY: Mr. Tessier.  
4 MR. TESSLER: Yes.  
5 MR. HOLLIDAY: Mr. Kaufman.  
6 MR. KAUFMAN: Yes.  
7 MR. HOLLIDAY: Miss Faraone.  
8 MS. FARAONE: Yes.  
9 MR. HOLLIDAY: Miss Leonard.  
10 MS. LEONARD: Yes.  
11 MR. HOLLIDAY: Mr. Braverman.  
12 MR. BRAVERMAN: Yes.  
13 MR. HOLLIDAY: Mr. Chiarella.  
14 MR. CHIARELLA: Yes.  
15 MR. HOLLIDAY: Miss Kolupanowich.  
16 MS. KOLUPANOWICH: Yes.  
17 MR. HOLLIDAY: Mr. Klein.  
18 MR. KLEIN: Yes.  
19 MR. HOLLIDAY: Miss Antelis.  
20 MS. ANTELIS: Yes.  
21 MR. HOLLIDAY: Madam Board President,  
22 the motion has passed.  
23 MS. ANTELIS: Thank you.  
24 DR. HAMILTON: If members of the public  
25 would like a copy, we do have some copies here. It

1 is a pretty large document so if you don't have  
2 access to the internet and you need a hard copy,  
3 just let us know and we'll be glad to give you one.  
4 Even if -- sure.

5 FROM THE FLOOR: Was this available  
6 prior to tonight?

7 DR. HAMILTON: No -- well, not to the  
8 public, but if you after reviewing it if there are  
9 any questions that you have, I'll be glad to hear  
10 your questions, and if there are some documentation  
11 that you would like to see relative to this process,  
12 I'll be glad to share it with you. Thank you.

13 MS. ANTELIS: Moving on, we will open it  
14 up to the public. Anyone wishing to speak on any  
15 subject, please stand, state your name and address  
16 for the record.

17 MS. ARMINIO: Michelle Arminio, 9  
18 Nathaniel Street, Monroe. My only comment was I  
19 believe the resolution you just passed stated that  
20 there was a public -- that it was -- this resolution  
21 was exposed to the public. In your resolution you  
22 said, which it really wasn't, right, because it  
23 wasn't available to the public until just now.

24 MR. HOLLIDAY: To the Board at a public  
25 meeting.

1 MS. ARMINIO: Okay, so it's presented to  
2 the Board at a public meeting, but the public has  
3 not been able to comment on it or even review it  
4 because it's just available today; is that correct?

5 MR. HOLLIDAY: The public may now have  
6 the opportunity to make any comments whatsoever.

7 MS. ARMINIO: Okay, but the resolution  
8 is passed. Is this -- I'm confused. Is this passed  
9 as of tonight?

10 DR. HAMILTON: This is passed as of  
11 tonight; however, our review is not until January.

12 MS. ARMINIO: Okay, so the public --

13 DR. HAMILTON: So the public still has  
14 an opportunity to review and respond.

15 MS. ARMINIO: Okay. Thank you.

16 DR. HAMILTON: What the Board is  
17 approving tonight is we need permission to submit  
18 it.

19 MS. ARMINIO: Oh, okay, great. Thank  
20 you very much.

21 MS. ANTELIS: Anyone else from the  
22 public?

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SUPERINTENDENT'S REPORT/RECOMMENDATIONS – PUBLIC BOARD MEETING  
NOVEMBER 11, 2009

**I. Enrollment**

	<u>10/31/09</u>	<u>9/30/09</u>	Increase+ Decrease-	<u>10/31/08</u>	<u>Difference</u>
Applegarth School	799	798	+1	802	-3
Barclay Brook School	531	532	-1	515	+16
Brookside School	670	671	-1	694	-24
Mill Lake School	677	677	0	660	+17
Oak Tree	747	749	-2	663	+84
Woodland School	512	512	0	506	+ 6
Monroe High School	<u>1611</u>	<u>1606</u>	<u>+5</u>	<u>1564</u>	<u>+47</u>
<b>Total Elementary &amp; Secondary</b>	<b>5547</b>	<b>5545</b>	<b>+2</b>	<b>5404</b>	<b>+143</b>

**I. Enrollment (continued)**

<i>School</i>	<b>Monroe</b>			<b>Jamesburg</b>		
	<i>Sept.</i>	<i>Oct.</i>	<i>Difference</i>	<i>Sept.</i>	<i>Oct.</i>	<i>Difference</i>
Academy Learning Center	13	13		1	1	
Bright Beginnings	0	0				
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	2				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		2	2	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2				
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Princeton Child Dev Instit	0	0				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
<b>Total</b>	<b>51</b>	<b>51</b>		<b>14</b>	<b>14</b>	

## II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hrs. per week
1	Med	12	Fletcher	MTHS	9/8/2009		10
2	504	2	Beresky	ML	9/8/2009		5
3	Med	12	Simmons, Rose Butler	HS	9/8/2009		10
4	IEP	3	Mertz	HS	9/8/2009		10
6	Med	11	Cardone, Latwis	HS	9/8/2009		10
8	CST	9	Riggi,Quindes, Wall	HS	9/8/2009	9/24/2009	10
9	SUS	9	Riggi,Quindes, Wall	HS	10/21/2009	11/3/2009	10
10	Med	9	Olzsewski, Fennessey	HS	9/8/2009		10
11	504	7	Earl, Weiner	AMS	10/5/2009	10/9/2009	10
12	Med	10	Basile,Roche,Pepe, Friedman, Lustgarten,	MTHS	10/14/2009		10
13	UMDNJ	12	UMDNJ	MTHS	10/5/2009	10/6/2009	2
14	SUS	9	Latwis	MTHS	10/9/2009	10/22/2009	12
15	504	7	Murphy, M	AMS	10/6/2009	10/7/2009	1
16	Med	9	Lyons, Wall, Ballard	MTHS	9/21/2009		10
17	Med	11	Minter, Ogin, O'Leary, Demarco	MTHS	10/21/2009		10
18	CST	8	Fowler, McGee, L	AMS	10/16/2000		10

## III. Fire Drills

Applegarth School -----October 6 and 21, 2009  
 Barclay Brook School-----October 13 and 23, 2009  
 Brookside School -----October 9 and 21, 2009  
 Mill Lake School -----October 21 and 29, 2009  
 Oak Tree School -----October 19 and 26, 2009  
 Woodland School -----October 15 and 26, 2009  
 Monroe High School -----October 19 and 26, 2009

### Lockdown

Brookside -----October 22, 2009

#### IV. Personnel

- A. It is recommended that the Board accept the resignation of **Ms. Cheryl Whinna** as Girl's Basketball Coach at Applegarth School for the 2009-2010 school year effective October 26, 2009.
- B. It is recommended that the Board approve a medical leave of absence to **Ms. Diane Inacio**, Occupational Therapist, retroactive to October 15, 2009 through October 23, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Inacio may have available.
- C. It is recommended that the Board approve a medical leave of absence to **Ms. Lorraine Ongaro**, Special Education teacher at the High School, effective December 14, 2009 through January 22, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Ongaro may have available.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Kathleen Domicili**, paraprofessional at Barclay Brook School, effective November 2, 2009 through November 13, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Domicili may have available.
- E. It is recommended that the Board approve an extended unpaid medical leave of absence to **Ms. Deborah Preston**, bus driver in the Transportation Department, retroactive to October 26, 2009 through January 2, 2010.
- F. It is recommended that the Board approve an unpaid leave of absence under FMLA to **Ms. Bhu Calapatti**, Speech teacher at Brookside School, effective December 14, 2009 through December 23, 2009.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Carole Murphy**, teacher of Kindergarten at Mill Lake School, effective December 14, 2009 through March 19, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Murphy is entitled to be paid.
- H. It is recommended that the Board approve a correction in the date of the maternity leave of absence to **Ms. Stephanie Goldberg**, effective November 9, 2009 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Goldberg is entitled to be paid.
- I. It is recommended that the Board approve a maternity leave of absence to **Ms. Katy Elias**, Physical Education teacher at Applegarth, effective November 16, 2009 through March 25, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Elias is entitled to be paid.

- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Annette Harduby**, Physical Therapist for the District, effective January 11, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Harduby is entitled to be paid.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Lenora Prainito**, driver in the Transportation Department, retroactive to October 19, 2009 through November 25, 2009. It is further recommended that this leave shall be without pay except for ten sick days Ms. Prainito has available and wishes to utilize.
- L. It is recommended that the Board approve an unpaid intermittent leave of absence under FMLA for **Ms. Francine Sorrento**, paraprofessional at Barclay Brook School, retroactive to October 26, 2009 through November 13, 2009.
- M. It is recommended that the Board approve the following coaches/advisors at the High School for the 2009-2010 school year (Account No. 11-402-100-100-000-098):

Jeff Warner	Assistant Boy's Basketball	Step 1
Ben Glaz	Assistant Track Coach	Step 2
Leigh Vogtman	Volunteer Assistant Girl's Basketball	
Barbara Panfile	Volunteer Jazz Dance Team	

- N. It is recommended that the Board approve the following certificated staff as Department Coordinators at the High School for the 2009-2010 school year, salary pending contract negotiations (Account No. 11-140-100-101-000-070):

Greg Beyer	Health/Physical Education
Marie Pepe	Special Education
Diana Basmajian	Science
Eugene Snook	Language Arts
Matthew DeFillipis	Social Studies
Susan Gasko	Mathematics
Rosemarie Armstrong	World Languages
Beverly Robinivitz	Industrial Arts

O. It is recommended that the Board approve the following certificated personnel (salary pending contract negotiations):

<b>Employee</b>	<b>Position</b>	<b>School</b>	<b>Teacher's Salary Guide</b>	<b>Account No.</b>	<b>Dates</b>	<b>Reason for hire</b>
Kirti Vyas	Occupational Therapist	Oak Tree Barclay Brook Applegarth	90% of 120% minus 20 days Step 8 MA+30 prorated	11-000-216- 100-000-098	11/16/09- 6/30/10	Change in start date
Carolyn Letsche	SLE Coordinator	MTHS	Step 3 MA (salary pending negotiations)	11-140-100- 101-000-070	11/16/09- 6/30/10	Replacement position
Ross Schultz	Morning Sports Club	Woodland	Stipend position pending negotiations	11-401-100- 100-000-098	October 2009 through June 2010	Club Advisor
Susan Krumm	Student Council Advisor	Oak Tree	Stipend position pending negotiations	11-401-100- 100-000-098	2009-2010 school year	Club Advisor
Casserly Shea	After School Basic Skills substitute	Oak Tree	MTEA Negotiated hourly rate	11-230-100- 101-000-093	11/12/09- 6/30/10	Substitute
Robin Silverman	Acting Assistant Principal	Mill Lake	\$83,000 prorated based on ten month contract	11-000-240- 103-000-098	10/26/09- 2/12/10	Salary adjustment Previously listed as twelve months
Stacy Raynor	After School Basic Skills teacher	Oak Tree	MTEA Negotiated hourly rate	11-230-100- 101-000-093	11/12/09- 6/30/10	After School
Elizabeth Penner	After School Basic Skills teacher	Brookside	MTEA Negotiated hourly rate	11-230-100- 101-000-093	11/12/09- 6/30/10	After School

P. It is recommended that the Board approve the following non-certificated personnel:

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Salary</b>	<b>Account No.</b>	<b>Date</b>	<b>Reason for Hire</b>
Fran Wilden	Spec. Ed Para MD	Brookside	Transfer to new position 6.75hrs/day	11-212-100-106- 000-093	11/12/09 -6/30/10	Change in start date
Beverly Mazza	Spec Ed Para Autism	Brookside	Transfer to new position 6.75hrs/day	11-214-100-106- 000-093	11/12/09 -6/30/10	Change in start date
Leslaw Lenczyk	Night Shift Custodian	MTHS	Transfer to new position 8 hrs/day +night shift premium	11-000-262-100- 000-070	11/12/09 -6/30/10	Transfer - Resignation replacement
Michelle Glessman	Spec. Ed Personal Para	Brookside	Transfer to new position 6.5/day	11-204-100-106- 000-093	11/12/09 -6/30/10	Transfer Replacement position
Marybeth Wojtaszek	Spec Ed. Para Autistic Class	Brookside	Increase hours to 6.75 hrs/day	11-214-100-106- 000-093	11/12/09 -6/30/10	Increase hours by .25/day
Mia McCabe	Spec. Ed. Para – Integrated Pre-School	Mill Lake	Step 1 Para Guide 6.75 hrs/day pending contract negotiations	11-214-100-106- 000-093	10/22/09 -12/2/09	Leave replacement
Melissa Ramos	Para Supervisory	Brookside	Step 1 Para Guide 3.25 hrs/day	11-000-240-105- 000-020	11/12/09 -6/30/10	Replacement position
Maria Hughes	Para Cafe/Security Special Ed. Resource	Brookside	Step 2 Para Guide 2.0 /day Cafeteria .75 Security .75 Spec. Ed.	11-000-240-105- 000-20 11-213-100-106- 000-093	11/12/09 -6/30/10	Replacement position
Anthony Kowal	Maintenance Mechanic	District	Blue Seal \$1500	11-000-261-100- 000-010 (91%) 11-000-261-100- 000-040 (9%)	9/26/09- 6/30/10	Salary Adjustment
Alice Glowacki	Pre-School Personal Aide/Office	Oak Tree	Para guide salary pending negotiations 2.75/day personal aide	11-215-100-106- 000-093 11-000-240-105- 000-060	11/2/09- 6/30/10	Modification in job

			.75 office			
Larga Greene	Maintenance Mechanic	District	Blue Seal +\$1500 adjustment	11-000-261-100- 000-010 (84%) 11-000-261-100- 000-070 (16%)	9/26/09- 6/30/10	Salary Adjustment
Reeshemah Zielinski	Itinerant Secretary	Central Office		11-000-219-105- 000-093 (33.3%) 11-000-221-105- 000-091 (33.3%) 13-602-200-100- 000-098 (33.3%)	7/1/09- 6/30/10	Correction in title and account numbers

Q. It is recommended that the Board approve the following substitutes for the 2009-2010 school year:

**Certificated**

Ali Abeer	Substitute Teacher
Sarah Bruno	Substitute Teacher
Heather Drugos	Substitute Teacher
Carolyn Hayward	Substitute Teacher
Alessa Mancuso	Substitute Teacher
Robin Nekrasovas	Substitute Teacher
Steven Per	Substitute Teacher
Meagan Plichta	Substitute Teacher
Anne Marie Price	Substitute Teacher
Melanie Totten-Jonas	Substitute Teacher
Carole White	Substitute Teacher
Suzette Allan	Substitute Teacher
Benjamin Glaz	Volunteer Soccer Coach

**Non Certificated**

Sandra Barravecchio	Substitute Paraprofessional
Rosalie Bloom	Substitute Paraprofessional
Barbara Lombardo	Substitute Paraprofessional
Nick Belmonte	Substitute Computer Tech
John Jensen	Volunteer Track Coach

**V. Board Action**

A. It is recommended that the Board approve the attached list of Student Teacher placements.

- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of October 2009.
- E. It is recommended that the Board approve the attendance of three high school students and a chaperone to attend the FCCLA State Leadership Conference, Phase II in Washington DC on November 12, 2009 through November 15, 2009. Total cost for the trip is \$960.68 for the chaperone's expenses which includes, hotel \$612.18, bus transportation \$100.00, meal allowance per GSA rate \$248.50. All expenses for the students will be incurred by the FCCLA.
- F. It is recommended that members of the Board of Education appoint **Ms. Marietta Ruela**, Acting Director of Pupil Personnel Services, as the district liaison with DYFS in accordance with N.J.A.C. 6:29-9.2(a)5 who will facilitate communication and cooperation between the district and DYFS and act as primary contact person between the schools and DYFS with regard to general information sharing and development of mutual training and other cooperation efforts.
- G. It is recommended that the Board of Education: (1) Approve the previously submitted Agreement between the Board and the Monroe Township Education Association and Robin Fass; (2) Approve, retroactively, an unpaid leave of absence for Robin Fass for the time period beginning on September 1, 2009 through November 11, 2009; (3) Appoint Robin Fass to the position of permanent substitute from November 12, 2009 through October 31, 2011 at the prevailing Board-approved rate of pay (\$85 per day); and (4) Accept the resignation of Robin Fass, effective November 1, 2011, with her last day of employment by the Board of Education being October 31, 2011. The Board President, the Business Administrator/Board Secretary and the Board attorney are hereby authorized and directed to take all necessary steps to implement the aforesaid actions of the Board.
- H. It is recommended that members of the Board of Education acknowledge receipt of and approve the Emergency Influenza Pandemic Management Plan.
- I. It is recommended that the Board approve the abolishment of the following job descriptions:

Assistant Superintendent of Personnel

Coordinator of Educational Technology/Network Facilitator  
OPRA Secretary  
Athletic Director  
Extracurricular Activity Director

- J. It is recommended that the Board approve the revision of the following job description:

Assistant Superintendent  
Supervisor of Grants, Testing, and Special Projects

- K. It is recommended that the Board approve the following job descriptions:

Supervisor of Athletics, Health, Physical Education and Co-Curricular Activities  
Itinerant Secretary

- L. It is recommended that the Board approve the following Policy for a second and final reading:

Policy 3159                      Teaching Staff Member/School District Reporting Responsibilities

- M. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 11/9/09: .....\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
10/5/09	MTHS	fight	
10/20/09	MTHS	fight	

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS – PUBLIC BOARD  
MEETING NOVEMBER 11, 2009

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$10,968,662.85 for September 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$2,379,982.32 for September 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST–NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$2,068,138.10 for September 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the September 2009 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #3

It is recommended that members of the Board of Education approve Transfer #3 as presented for fiscal year 2009/10. A copy is attached hereto.

#### F. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve Central Susquehanna Intermediate Unit to provide home instruction for students placed in-treatment at the White Deer Treatment Center for the 2009-2010 fiscal year at the rate of \$40.15 per day.
2. It is recommended that members of the Board of Education approve New Hope Foundation to provide home instruction for students who are in-patient for the 2009-2010 fiscal year at the rate of \$280.00 for any partial or full week that a student is in their care.
3. It is recommended that members of the Board of Education approve Above and Beyond Learning Group to provide Applied Behavior Analysis services for a fee of \$90.00 per hour at home and BCBA Program coordination fee of \$185.00 per hour for the 2009-2010 fiscal year.
4. It is recommended that members of the Board of Education approve LEBA Therapeutic Services Inc. to provide physical and occupational services for a fee of \$85.00 per hour and physical and occupational evaluations for a fee of \$325.00 per assessment for the 2009-2010 fiscal year.
5. It is recommended that members of the Board of Education approve Cambridge School for the following services and fees for the 2009-2010 fiscal year: Social Thinking at \$120.00 a session, Speech and Language at \$130.00 a session and Occupational Therapy at \$130.00 a session.
6. It is recommended that members of the Board of Education approve Allies, Inc. to provide Community-Based Vocational Training for the 2009-2010 fiscal year at the rate of \$51.00 per hour for a maximum of 200 hours and \$75.00 per day for the transportation.

#### G. PURCHASE AUTHORIZATION

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to procure high school agendas from Premier School Agendas/School Specialties utilizing State Contract #65606.

#### H. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of "Transportation Jointures Other Districts" for student transportation. Please refer to the attached analysis for supplemental information.

I. PUPIL TRANSPORTATION

It is recommended that members of the Board of Education approve the attached schedule of “District Routes Joint Agreements” for student transportation. Please refer to the attached analysis for supplemental information.

J. PURCHASE OF TECHNOLOGY EQUIPMENT

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for & accept bids for technology equipment for new HS.

K. 403(b) PLAN PROVIDERS

It is recommended that members of the Board of Education acknowledge and approve the following “403(b) Plan Providers”:

AXA Equitable 403(b),  
First Investors 403(b),  
MetLife 403(b),  
OppenheimerFunds 403(b),  
T-Rowe Price 403(b), and  
Valic 403(b),

L. 457(b) PLAN PROVIDERS

It is recommended that members of the Board of Education acknowledge and approve the following “457(b) Plan Providers”:

AXA Equitable 457(b) and  
Valic 457(b).

M. 2010/2011 PRELIMINARY BUDGET/SCHOOL ELECTION CALENDAR

It is recommended that members of the Board of Education approve the attached 2010/2011 Preliminary Budget/School Election Calendar.

N. AUTHORIZED SIGNER

It is recommended that members of the Board of Education approve Robin Silverman, Acting Assistant Principal at Mill Lake Elementary School to be an authorized account signer for the Mill Lake Elementary School Activity Fund.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY  
Prepared by

NOVEMBER 11, 2009  
Meeting Date