

Minutes of the Public Board of Education meeting held on December 16, 2009 at the Monroe Township High School.

The meeting was called to order by Board President Amy Antelis at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Nidhi Bhatt
Ms. Reena Dholakia

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Wayne Holliday, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

MEMBERS OF THE PUBLIC/STAFF – 67

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted December 11, 2009:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

PLAQUE PRESENTATION TO THE HIGH SCHOOL BOY'S VARSITY FOOTBALL TEAM

Board President Ms. Antelis, Superintendent Dr. Hamilton, Members of the Board of Education and Administrators paid tribute to the High School "Falcons Football Team" for winning the Central New Jersey Group III Championship. Dr. Hamilton, Ms. Antelis and Coach Beagan announced each player and presented those present with a certificate. Next, Dr. Hamilton presented Coach Beagan with a plaque congratulating the entire Falcons Football Team for becoming the GMC White Division Champions, Central Jersey Group III State Champions, and for being ranked #1 in Middlesex County and #10 in the State of New Jersey.

PRESENTATION OF PLAQUE TO FORMER BOARD ATTORNEY – BERTRAM E. BUSCH

Ms. Antelis paid tribute to former Board Attorney Mr. Bertram E. Busch for his many years of service (1973 thru 2009). Mr. Busch was presented with a plaque in his honor.

STUDENT BOARD MEMBERS REPORTS

Ms. Dholakia spoke about the Builders Club Food Drive at Applegarth Middle School. Next, Ms. Dholakia spoke about Brookside Elementary School PTA's school store and the Band and Chorus Winter Concerts. Then, Ms. Dholakia spoke about the School Store at Barclay Brook Elementary School and the Mill Lake Elementary School Winter Sing-along.

Ms. Bhatt spoke about the following events: Woodland Elementary School's Arts Power Assembly, Oak Tree Elementary School's D.A.R.E. Assembly and Winter Band and Chorus Concert. Next, Ms. Bhatt spoke about the following events at the High School: FBLA study session for regional competition, Model UN Conference preparation, and preparation by the Academic Team for their next competition. Then, Ms. Bhatt spoke about the High School's Winter Chorus Concert and Assembly, National Honor Society activities, and the Student Council's Teacher Appreciation Breakfast.

MONROE TOWNSHIP SCHOOL DISTRICT CODE OF CONDUCT PRESENTATION

Assistant Superintendent of Schools Jeff Gorman presented to Members of the Board of Education and the public a PowerPoint presentation as related to the Monroe Township School District Code of Conduct. A copy of the PowerPoint presentation is attached to the official set of minutes. Please refer to Transcript 1.

PUBLIC FORUM – Please refer to Transcript 1.

APPROVAL OF MINUTES

A motion was made by Ms. Leonard and seconded by Mr. Kaufman to approve the minutes for the Public Board of Education Meeting held on November 11, 2009. Motion Carried.

A motion was made by Mr. Tessler and seconded by Ms. Leonard to approve the Closed Session minutes for November 11, 2009. Motion Carried with Ms. Antelis and Ms. Leonard abstaining.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated that a High School student has been accepted into the Wharton School of Business on an early decision basis and that 2010/11 budget reviews are in progress.

ENROLLMENTOUT OF DISTRICT PLACEMENTSHOME INSTRUCTIONFIRE DRILLSPERSONNEL

A motion was made by Ms. Leonard and seconded by Mr. Chiarella that Personnel Items (A -FF) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried with Mr. Klein abstaining on Item DD. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Leonard and seconded by Mr. Tessler that Board Action items (A – P) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Mr. Kaufman that Board Action Items (A – Q) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT

Ms. Antelis stated she was pleased to be able to honor Mr. Busch and that it was nice to see Mr. Busch and former Board Member Mr. Homoki at the meeting. Then, she wished the Board, audience, staff and students a very happy holiday season.

COMMITTEE REPORTS – Please refer to Transcript 2.

OTHER BOARD OF EDUCATION BUSINESS– Please refer to Transcript 2.

CLOSED SESSION - None

PUBLIC FORUM – – Please refer to Transcript 2.

ADJOURNMENT

A motion was made by Mr. Tessler and seconded by Mr. Kaufman that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:21 p.m.

Respectfully submitted,



WAYNE HOLLIDAY
BOARD SECRETARY/BUSINESS ADMINISTRATOR

**PUBLIC BOARD
MEETING**

DECEMBER 16, 2009

Transcript #1

2

1 MR. GORMAN: And what I'll do is I'll
2 field any questions from the Board of Education if
3 you have any comments, thoughts, suggestions, and
4 again, it's this, this stemmed out of QSAC and has
5 been a really excellent tool for internal
6 self-reflection and to do things at even a higher
7 level.

8 MR. KLEIN: Jeff, if I may.

9 MR. GORMAN: Yes, you my, Mr. Klein.

10 MR. KLEIN: I was going to bring this up
11 later. I brought it up at the last meeting is the
12 report that we receive every month, in-school
13 suspensions, out-of-school suspensions, I decided to
14 start posting them by student number and the amount
15 of violations, and some of these students it is
16 pathetic when in a given month there are three to
17 four violations, many repeat violations from months
18 before. Some that I don't understand is cutting
19 elective classes. Now, these are classes that they
20 picked, digital photography, photography. I don't
21 understand, and in some cases the student's done it
22 four times. I made a list here, which I'm not going
23 to go over. Evidently -- and then you have a load
24 of students who don't attend after-school detention.
25 So evidently, whatever we've been doing in the past

3

1 is not working.

2 I'm a proponent for these students,
3 these young people, and the ones I'm really
4 addressing are the ones in the high school. I'm not
5 talking middle school. I'm not talking elementary
6 school. These are young men and women who are going
7 on to college or going into business, and with those
8 attitudes, they're going nowhere, and I think that
9 what we have to do is the repeat offenders, and I
10 will keep a record of it or if I can get it from the
11 main office, a record of and pinpoint to the ones
12 that are constant every month. Something has to be
13 done. As far as cursing a teacher, disrespecting an
14 assistant principal, I don't go for that. Not once
15 -- somebody cuts a class once, it's not right. I
16 can live with it. When a person, the student cuts
17 the same class three times, four times, doesn't
18 attend after-school detention, it's like a joke to
19 them. They now at that age have to be held
20 responsible, and we must identify these young men
21 and women and do something strict, whether it's
22 sending them to another school for discipline,
23 absolutely, but something must be done. We cannot
24 do this every month. Thank you.

25 MR. GORMAN: Comments, thoughts? One of

4

1 the prime -- and we've talked about this, Mr. Klein.
2 That was why the suggestion as we look forward are
3 looking at alternative parts because that community
4 service piece requires a parent piece as well, and
5 I've worked with some neighboring districts that
6 it's actually not only reduced suspension, but
7 improved academic achievement from those kids when
8 they get that sense of belonging because you're
9 right, I don't believe the punishment, the punitive
10 -- just the punitive action is necessarily effective
11 in those cases, as evidenced by some of the data
12 that you're seeing. So you bring up some
13 suggestions. We're looking at some other
14 suggestions, and we'll have that dialogue with our
15 administrative team, and I agree there are different
16 lenses to look at as we move forward with repeat
17 offenders.

18 MR. KLEIN: Good. Thanks, Jeff.

19 MR. GORMAN: Yes.

20 MR. KAUFMAN: I think it's a good idea
21 also if we can start seeing some of the material you
22 guys are looking at, as well, because I have to
23 agree with Mr. Klein. I mean, you know, repeat
24 offenders are a problem, and if other districts are
25 having success with community service based

5

1 operations, then great. I think it's a good idea
2 that we all get a chance to take a look at the
3 information and provide some type of system, which
4 will make it a really horrible thing for these kids
5 to keep on, you know, repeating the offenses, and
6 they get in-school suspensions, and it's just
7 getting out of control I think, and when we move
8 into a new high school, we're going to have more
9 kids. It's going to get, you know, progressively
10 worse and worse.

11 MR. GORMAN: And I think you make a
12 really good point, Lew, and -- but it's funny the
13 way the lens of repeat offenders is perceived
14 possibly only through one way. There's a reason why
15 these kids are repeat offenders, and it's not simply
16 because they're bucking the system. Usually kids
17 are not just bad because they're bad because they
18 want to be bad. It's a form of attention in a lot
19 of ways, and that community service program gives
20 them that sense of value. They're actually engaging
21 in people -- with other people and helping being
22 part of the community and being productive in their
23 time because if you think about suspension in its
24 raw sense, what are you doing, you're giving the kid
25 a day off. You're actually almost rewarding them

6

1 through a kid's eyes for cutting or being bad in
2 school, and so I don't know if just a punitive
3 approach is -- necessarily works for all kids, and
4 I'd be happy to present as we start looking at
5 different options for those repeat offenders.

6 DR. HAMILTON: And ultimately when the
7 administration along with the subcommittee that's
8 being formed, when we're ready to present to the
9 Board a recommendation to revisit this subject,
10 we'll go through the committee process and give
11 Board members an opportunity to express their views
12 and thoughts and have them put on that process at
13 that time.

14 MR. KLEIN: Just case in point, just
15 want to give you numbers. Just this month alone,
16 the report that we received this month for in-school
17 suspension, not counting out-of-school, these are
18 10th -- mostly 11th and 12th graders, 17 students
19 that have anywhere from three violations or more for
20 the month. That's sickening. And you're on the
21 right track, and I just -- something has to be done.
22 It's just unreal.

23 MR. GORMAN: And one last comment, Mr.
24 Leary. We had spoken a little bit about using the
25 Middlesex Academy, and that is a pretty strong

7

1 piece, especially for fighting in certain
2 circumstances. Actually, you'll see in our policy,
3 in our procedures that a second fight in the high
4 school really talks about the child not returning
5 until they have used the services at Middlesex
6 Academy or coming to the Board of Education. So if
7 you look at the violations, I don't know if you
8 necessarily will see -- you won't see actually more
9 than a second fight or repeat incident on those
10 kids.

11 MR. KLEIN: Now, when they go to
12 Middlesex County, what period of time do they stay
13 there?

14 MR. GORMAN: Usually 45 days.

15 MR. KLEIN: Okay, so it's not something
16 that they go for a semester or a year.

17 MR. GORMAN: No, not as it currently --
18 it could be, depending on the situation --

19 MR. KLEIN: But it's temporary.

20 MR. GORMAN: -- but it is temporary.
21 They're given an educational plan. They're gone
22 through a comparable alternate type of educational
23 experience.

24 MR. KLEIN: I like that. Thanks, Jeff.

25 DR. HAMILTON: Thanks, Jeff.

8

1 MS. ANTELIS: Thank you, Jeff. Moving
2 on to the public forum. Anyone wishing to speak on
3 any subject, please come to the microphone, state
4 your name and address for the record.

5 MS. ARMINIO: Michelle Arminio, 9
6 Nathaniel Street. I just have a few questions about
7 the agenda. Can someone explain H -- VH, the Board
8 action, the approved following the job descriptions.
9 Someone explain that? It's recommended the Board
10 approve the following job descriptions. Is that
11 creation of new jobs, new positions?

12 DR. HAMILTON: No, we have been going
13 through -- as part of the QSAC preparation, we've
14 been going through and removing positions that no
15 longer exist, changing job descriptions to match the
16 folks that are actually working in those positions,
17 so those are not new positions.

18 MS. ARMINIO: Okay. Are there any
19 salary changes --

20 DR. HAMILTON: No.

21 MS. ARMINIO: -- based on these changes
22 and descriptions? How about I; is that the same?
23 Same question. Any new job creations, revise the
24 job descriptions?

25 DR. HAMILTON: No.

9

1 MS. ARMINIO: Okay. There's no --

2 DR. HAMILTON: The administrative
3 assistant to the superintendent, that is a new
4 position.

5 MS. ARMINIO: Which one is that? That
6 one --

7 DR. HAMILTON: Administrative assistant
8 to the superintendent.

9 MS. ARMINIO: Okay, and what is the
10 salary on that one?

11 DR. HAMILTON: That's being recommended
12 to the Board tonight at 75.

13 MS. ARMINIO: Seventy-five thousand?

14 DR. HAMILTON: Yes.

15 MS. ARMINIO: Okay, and wasn't that a
16 position -- I think we had this discussion -- that
17 was eliminated last year's budget? No?

18 DR. HAMILTON: No, that was an assistant
19 superintendent at 135.

20 MS. ARMINIO: And --

21 DR. HAMILTON: One forty-six.

22 MS. ARMINIO: At 146, so this is a
23 \$75,000 additional salary that did not exist in last
24 budget.

25 DR. HAMILTON: That's correct.

1 MS. ARMINIO: Is there any other in I
2 that did not exist in last --

3 DR. HAMILTON: No.

4 MS. ARMINIO: And J, abolishment of the
5 following job description. Again, are you replacing
6 any of this personnel? You're just changing the
7 wording?

8 DR. HAMILTON: In I? Let me just go
9 back to I.

10 MS. ARMINIO: J.

11 DR. HAMILTON: J, I'm sorry.

12 A BOARD MEMBER: Page 13.

13 MS. ARMINIO: Page 7.

14 DR. HAMILTON: No, none of these
15 positions are -- the supervisor of instruction is
16 not a title held in the district. We do not have a
17 bilingual ed program.

18 MS. ARMINIO: Okay.

19 DR. HAMILTON: We do not have an
20 attorney solicitor or attorney auditor or cook
21 manager.

22 MS. ARMINIO: Okay, so these were
23 existing on the books, but there was no salary
24 rendered for these?

25 DR. HAMILTON: No.

11

1 MS. ARMINIO: Okay, so they just have --
2 so you're just cleaning up?

3 DR. HAMILTON: Exactly.

4 MS. ARMINIO: Sort of doing some
5 housekeeping?

6 DR. HAMILTON: Exactly.

7 MS. ARMINIO: Okay, and so there's no
8 change in costs or savings --

9 DR. HAMILTON: No.

10 MS. ARMINIO: -- on that. All right.
11 How about Board action A, we're ratifying 8 million
12 plus for just normal costs for --

13 DR. HAMILTON: That's the bill list?

14 MS. ARMINIO: Yes, sir.

15 DR. HAMILTON: Mr. Holliday.

16 MR. HOLLIDAY: On item A?

17 MS. ARMINIO: Yes, sir.

18 MR. HOLLIDAY: Is the operating budget.

19 MS. ARMINIO: Operating budget. Okay.
20 Item B?

21 MR. HOLLIDAY: Item B would be for the
22 first bond referendum for the new high school, which
23 was passed by the electorate on December 5, 2003,
24 and the bonds were sold in 2004.

25 MS. ARMINIO: Okay, so that was the 84

1 million?

2 MR. HOLLIDAY: Yes.

3 MS. ARMINIO: Okay.

4 MR. HOLLIDAY: Yes.

5 MS. ARMINIO: And are we changing the --

6 so what are we doing with that? I don't understand

7 what this does. Are you changing the interest? Are

8 we getting --

9 MR. HOLLIDAY: I'm afraid, Michelle, I

10 don't understand your question. If you could please

11 be more clear.

12 MS. ARMINIO: I'm not sure how -- you're

13 the expert here.

14 MR. HOLLIDAY: Well, if you ask the

15 question appropriately, I would certainly answer it.

16 MS. ARMINIO: Okay. Well,

17 appropriately, I mean, I don't know what would be

18 appropriate. It's recommended the bills totaling --

19 so we're paying out 2,700,000 -- we're paying out --

20 is that interest alone, or are we paying off

21 principal?

22 MR. HOLLIDAY: This is the amount of

23 monies that we received from the sale of the

24 bonds --

25 MS. ARMINIO: Okay.

13

1 MR. HOLLIDAY: -- that we hold and
2 invest, and when a contractor submits a requisition
3 to be paid --

4 MS. ARMINIO: Oh, this is to pay the
5 contractor. This isn't changing -- we're not doing
6 anything financially --

7 MR. HOLLIDAY: No.

8 MS. ARMINIO: -- with the bond or
9 anything.

10 MR. HOLLIDAY: No.

11 MS. ARMINIO: Okay. That's what I
12 didn't understand. I thought we were paying paying
13 off our bond.

14 MR. HOLLIDAY: No.

15 MS. ARMINIO: No, we're paying off a
16 contractor.

17 MR. HOLLIDAY: That is correct.

18 MS. ARMINIO: Got you.

19 MS. ARMINIO: Okay, sorry. And C, same
20 thing, you're paying off a contractor on C?

21 MR. HOLLIDAY: Yes. That was a
22 different bond referendum, same project, the new
23 high school, but as you well recall, in December of
24 2007, we had the second bond referendum for \$41
25 million and sold the bonds in 2008, and likewise we

14

1 used that fund. We cannot commingle the two bond
2 referendums for IRS arbitrage reasons, and that's
3 why they're shown as separate.

4 MS. ARMINIO: Okay, and is there any
5 reason -- like does it have to be specific, a
6 different contractor? Does one bond represent
7 payment to certain contractors and the other bond
8 represent payment to other contractors or --

9 MR. HOLLIDAY: No, it does not.

10 MS. ARMINIO: Just as it comes up you
11 can pull from those --

12 MR. HOLLIDAY: The statement that you
13 just made is correct.

14 MS. ARMINIO: Okay, thank you, and there
15 were some sports supplies on H. Do you have a total
16 for that?

17 MR. HOLLIDAY: Oh, no, Michelle, there
18 is no total on that. What's happening there, I'm a
19 qualified purchasing agent, and what happens is I
20 like to be proactive, and if I start to perceive
21 that there will be a need to purchase items,
22 sporting good items, such as the spring sports
23 seasons is approaching, inasmuch as it is only
24 December, those orders will be placed shortly. The
25 Board has a number of options of how it will

15

1 purchase. One is through state contract, but I have
2 to ask the Board of Education to purchase through
3 state contract before I can, and those items that
4 are identified in the budget for the sports for the
5 spring can be purchased off of state contract, which
6 usually gives us more favorable pricing; however, I
7 do have to ask the Board permission to purchase off
8 of state contract.

9 MS. ARMINIO: Do you have to be -- do
10 you have to itemize when -- on this one particular,
11 do you have to itemize what you're going to ask the
12 Board for, or no, it's an open end?

13 MR. HOLLIDAY: It's already itemized
14 within the context of the budget so when it's
15 itemized in the context of the budget in the
16 individual items, I have a number of avenues that I
17 can purchase those items, one being state contract;
18 2, going out to bid; or 3, if it's under the quote
19 threshold, just going out and making the purchase.
20 I don't do that. I try to look for the lowest
21 possible price to match the quality needs for our
22 teams.

23 MS. ARMINIO: Okay. That leads me to
24 the next one. There are several places where
25 contracts were awarding, and were -- did they all go

16

1 out to bid, or did you just go out and what you just
2 said, look for the lowest and then just choose
3 those, or like, for instance, J and I guess O, did
4 they go out to bid?

5 MR. HOLLIDAY: J went out to bid.

6 MS. ARMINIO: Okay.

7 MR. HOLLIDAY: Absolutely, and the other
8 item you wanted to know about?

9 MS. ARMINIO: Well, let's stick with J
10 for a moment. How many people bid on that?

11 MR. HOLLIDAY: There was only -- there
12 was one vendor that submitted a bid and one vendor
13 that submitted a -- excuse me -- that requested a
14 bid but did not respond.

15 MS. ARMINIO: Okay, so there was only
16 really one bid for this. And the term of the
17 contract that was awarded?

18 MR. HOLLIDAY: For the snow that shall
19 fall during the winter of 2010 --

20 MS. ARMINIO: Twenty ten, so that's --

21 MR. HOLLIDAY: -- unless there is snow
22 that falls in the spring of 2010, which does
23 occasionally happen, and then we would likewise use
24 that same vendor.

25 MS. ARMINIO: Well, the fall of 2010,

17

1 does it account for the fall, or is it just to the

2 --

3 MR. HOLLIDAY: No, this would not
4 transfer to the fall of 2010.

5 MS. ARMINIO: Okay, so just to the end
6 of this school year.

7 MR. HOLLIDAY: To the end of this fiscal
8 year, which would be June 30.

9 MS. ARMINIO: Okay. What was the amount
10 of that award? Do you have it?

11 MR. HOLLIDAY: I do have that amount.

12 MS. ARMINIO: Thank you.

13 MR. HOLLIDAY: There are -- I will ask
14 the Board president. There are approximately I
15 would say 35 different entries in terms of this bid
16 in terms of snow removal for each school, whether
17 it's 6 to 12 inches, whether it's 12.5 to 18 inches,
18 whether it's 18.5 to 24 inches, whether it's 24.5 to
19 36 inches --

20 MS. ARMINIO: Does it have a maximum?
21 Could we have a maximum bid that we --

22 MR. HOLLIDAY: It's based, for instance,
23 if we have a snow storm -- I'll give you one
24 example, and certainly you can OPRA this if you wish
25 -- if it snows anywhere between 6 and 12 inches, to

18

1 remove the snow for all of our facilities, this
2 particular bidder, Big Daddy Construction, it would
3 be \$11,828.

4 MS. ARMINIO: That would be per incident
5 of --

6 MR. HOLLIDAY: Per incident.

7 MS. ARMINIO: Eleven thousand --

8 MR. HOLLIDAY: Eight hundred
9 twenty-eight dollars up to 12 inches of snow.

10 MS. ARMINIO: That's fine. That's fine.
11 That's good enough. And how about -- are there any
12 other similar type awards that I --

13 MR. HOLLIDAY: Well, you did mention O.

14 MS. ARMINIO: Right.

15 MR. HOLLIDAY: And there was --

16 MS. ARMINIO: There's five bids on here?

17 MR. HOLLIDAY: There were five bids on
18 that, and the recommended bid is going to Spiegle
19 Architectural Company, and they happen to be the
20 lowest at about 14,000. We went up to about
21 \$42,000.

22 MS. ARMINIO: Okay, but 14,000 then is
23 the amount for this contract.

24 MR. HOLLIDAY: Yes.

25 MS. ARMINIO: Okay. Thank you. And

1 let's see, I think one more. The interlocal
2 agreement P, costs of the -- do you have an idea of
3 what the cost of the lights are for the Oak Tree
4 School baseball field?

5 MR. HOLLIDAY: I'm going to go back,
6 Michelle, for just one moment.

7 MS. ARMINIO: Okay.

8 MR. HOLLIDAY: I always like to be to be
9 clear. Spiegle Group Architecture, and the amount
10 of \$14,900 for the architectural services to replace
11 the roof, and as I mentioned, there were five bids,
12 and the highest was \$41,250.

13 MS. ARMINIO: Thank you very much. And
14 I think my next question was the cost, the
15 interlocal agreement with the township for the cost
16 of the baseball field, do we have a cost for the
17 lights?

18 MR. HOLLIDAY: No, we do not have a cost
19 for the lights. The reason why we don't have a cost
20 for the lights, the Monroe Township Board of
21 Education, should they approve this interlocal
22 services agreement, will be between the Township of
23 Monroe, the municipality, and the Monroe Township
24 Board of Education. The Township of Monroe will be
25 responsible for the design, the architectural work,

20

1 the procurement of the lights, the installation of
2 the lights, and they are placing them on our land,
3 and then it's a cooperative --

4 MS. ARMINIO: So if there's any bids
5 that have to go out for the design work and
6 everything that would be done by the township --

7 MR. HOLLIDAY: That is absolutely
8 correct.

9 MS. ARMINIO: -- council, not the Board
10 of Education.

11 MR. HOLLIDAY: That is correct.

12 MS. ARMINIO: You'll just be accepting
13 the completion. You won't have anything to do with
14 it; you'll just be accepting the completion of the
15 work.

16 MR. HOLLIDAY: We'll be switching on the
17 lights.

18 MS. ARMINIO: You'll switch on the
19 lights. Okay, that's a different --

20 MR. HOLLIDAY: Sincerely, that falls
21 within our purview. That's our job.

22 MS. ARMINIO: Right, I get that, but
23 you're just going to accept the contribution,
24 whatever that is. So it's not going to really be a
25 dollar amount; it's going to be the service and the

21

1 completion, the actual physically putting in the
2 lights.

3 MR. HOLLIDAY: We're not putting out any
4 money.

5 MS. ARMINIO: Right, that's what I'm
6 saying.

7 MR. HOLLIDAY: Actually, there is if you
8 read through the interlocal service agreements \$1.

9 MS. ARMINIO: I got you, no, but there's
10 actually -- the contribution's -- the financial
11 contribution's coming from Monroe Township.

12 MR. HOLLIDAY: That is correct.

13 MS. ARMINIO: And just the bid award to
14 the last one, Q, to provide technology projection
15 components, just -- and a total for that would be
16 great.

17 MR. HOLLIDAY: There was a total of 1,
18 2, 3, 4 bidders, and the high bid came in at
19 \$250,182, and the low bid, which is the award to
20 Micro Technology, Inc., was \$205,463.29.

21 MS. ARMINIO: And that's for projection
22 for all of -- oh, just for the new high school so
23 that's new work.

24 MR. HOLLIDAY: Yes.

25 MS. ARMINIO: Okay. Thank you very

1 much.

2 MR. HOLLIDAY: You're welcome.

3 MR. MODZELEWSKI: Steven Modzelewski, 6

4 Walnut Street. This kind of -- this question kind
5 of goes to Mr. Gorman. You're talking about for
6 discipline possibly giving out community service to
7 some of the students. I just kind of wanted to make
8 sure when you look at that you look into students
9 that do community service in the town or in the
10 community already. I'm a Boy Scout leader in the
11 town, and I don't want community service or being a
12 volunteer looked at as like a punishment for them
13 because for certain rank and things they need to do
14 volunteer. Shouldn't look at it as a bad thing, as
15 a punishment to go do volunteerism. The same thing
16 with the National Honor Society. Don't let, you
17 know, again, I don't want it to look like a bad
18 thing to go out and volunteer and do something for a
19 community. So again, I just want to throw it out
20 there, just something to think about when you're
21 doing that. Thank you.

22 MS. ANTELIS: Thank you. Anyone else
23 from the public wish to speak?

24 (Transcript #2)

25 MS. ANTELIS: Committee reports. I see

23

1 Patrice.

2 MS. FARAONE: Yes. We had a -- oops,
3 sorry. Sorry, sorry. We had a curriculum meeting.
4 Can you hear me? Can't seem to get myself situated
5 here. Sorry. We had a curriculum meeting on
6 December 9. We discussed personal finance and
7 economics requirements for state high school. I'll
8 just read quickly the synopsis. It's all students
9 will develop skills and strategies that promote
10 personal and financial responsibility related to
11 financial planning, savings, investment, and
12 charitable giving in the global economy. On a very
13 basic level, they will hopefully learn how to
14 balance a checkbook. We discussed the high school
15 program of studies, which is a collaborative
16 document, Mr. Goodall, the principal, the
17 supervisors, the administration. It's quite
18 extensive and quite impressive in the classes and
19 electives that we offer here at the high school.
20 It's a model honestly for the state. It's very
21 impressive.

22 Along that lines, we did approve
23 forensic resource sciences tonight, and I'll just
24 tell you quickly what that is. It's a semester
25 course that provides students the opportunity to

24

1 explore the application of science to the criminal
2 justice system. Students will analyze the history
3 and development of forensic science. This hands-on
4 course directs students in the scientific method,
5 the collection, analysis, and presentation of
6 evidence, and the processing of crime scenes. As
7 you know, with all the television shows out there
8 exploring this, it has become very popular in high
9 schools across the country. So that was approved
10 tonight.

11 We have -- we had an AVID update, which
12 is proactively growing, and it is -- it will be
13 going to the -- right now it's 7th, 8th, 9th, 10th,
14 Jeff, or 8th, 9th?

15 MR. GORMAN: It's current, 8, 9. It's
16 going to 7, 8, 9, and 10.

17 MS. FARAONE: Going to 7th and up to
18 10th in the high school, right. And that's it.

19 MS. ANTELIS: Thank you. Any other
20 committee reports? Mr. Kaufman.

21 MR. KAUFMAN: Sure. We had a technology
22 meeting, and I'll just go over a couple of the
23 points that were talked about. The Technology
24 Committee has I guess challenged the district to
25 start looking into offering online courses

25

1 throughout the district on whatever subject material
2 we deem that would be worthy of having it presented
3 in electronic format. The idea is that e-learning
4 will be with students now and forever, and what
5 better way to give them a little bit of education on
6 the platforms for that kind of technology and
7 educational learning than at the, you know, school
8 system level, either elementary all the way up to
9 high school. So we're looking at opportunities to
10 put e-learning in wherever we can throughout the
11 district.

12 Looked at school technology initiatives
13 for the 2010/2011 school year. Looking to upgrade
14 Windows servers to Windows server 2008, the
15 implementation of Windows 7 throughout the district,
16 and also implementation of exchange server 2010. In
17 addition to that, there was discussion related
18 around planning for the new high school. Topics on
19 the plate were server virtualization, which 2
20 seconds on that. It allows us the technology
21 availability to take a single asset like a large
22 scale server and run many or several applications on
23 the same physical asset without having to have
24 multiple servers. Server virtualization will allow
25 you to run independent applications and build

1 several different types of servers out of the one
2 single resource.

3 In addition, disaster recovery was
4 discussed. As some have you may know, a couple of
5 weeks ago we had an outage of the mail server. It
6 happened over a weekend. What caused that issue was
7 there was a power outage -- I believe it was on a
8 Sunday -- and the backup battery pack kicked in and
9 allowed the server to run a little bit longer, and
10 the way that works is unless you have server
11 software installed on the work station or server
12 with the battery backup, as soon as that battery
13 backup, which only lasts about 15 minutes, runs out,
14 the server will be as if somebody pulled the plug
15 out of the wall. So found that to be a deficiency.
16 We fixed that hopefully so that now if the server
17 does lose power, it will naturally power down. The
18 good news is, moving into the new high school, our
19 facilities over there will actually be on a backup
20 generator so if we do lose power, the system will be
21 able to maintain itself for I'm hoping indefinitely.
22 That's the word I like. But hopefully not.

23 Also, we discussed wide area network
24 infrastructure upgrades, as well, as well as the
25 Monroe Township main distribution facility. Again,

27

1 the idea is some point after the school opens we
2 will be gradually moving over all the data center
3 operations over to the new high school, which will
4 be in the, you know, in a much better place, to put
5 it to you easy, so that we know that the servers
6 will be maintained and we'll be able to, you know,
7 be protected as much as we can possibly do.

8 Last thing we did was to go over a list
9 of domains that were requested by the committee to
10 the administration with the intent that we just want
11 to make sure that there's not an overbearance of web
12 site visitations for sites that probably are not
13 conducive to learning. Examples of that could be
14 retail sites. So we wanted to make sure that, you
15 know, wasn't a lot of visitation to these types of
16 web sites, and the report came back saying that
17 we're pretty much in a good place. There's not what
18 we would consider an overabundance of visitation to
19 retail sites.

20 So other than that, I think that's all
21 I've got.

22 MS. ANTELIS: Thank you. Questions for
23 Mr. Kaufman? Mr. Leary.

24 MR. LEARY: Yeah, I'd like to make a
25 brief report on the Finance Committee meeting that

28

1 was held on the afternoon of December 8.
2 Essentially, what we did was do a situation analysis
3 of where are we in the budgeting process, what would
4 be the variables, and as Dr. Hamilton said, a lot of
5 work has been done in providing the administration
6 to start the process, and we'll be working with
7 them, and we'll as events progress get ready for the
8 April 2010 approval by the voters.

9 MS. ANTELIS: Thank you, Mr. Leary.

10 Anyone else? Mr. Chiarella.

11 MR. CHIARELLA: We had a Buildings
12 Grounds and Transportation meeting last week where
13 we discussed some of the things on our agenda
14 tonight, like the 1960 wing of Barclay Brook, the
15 roof replacement, and the interlocal agreement with
16 the township for the lights at Oak Tree. So I won't
17 go into that, but what I just wanted, I really just
18 want to remind the public that our committee
19 meetings are open to the public, and thank you,
20 Linda, for your early attending, but I just want to
21 -- it might be a boring process, but I think it's an
22 important process, especially if you have -- I'm
23 sorry -- especially if you have questions about how
24 some of these things are awarded, how some of the
25 bids come about, some of the processes that we go

29

1 through. It's a great -- some of the committees are
2 great committees to sit on just to find out how we
3 do some of those things. That's it.

4 MS. ANTELIS: Thank you. Miss
5 Kolupanowich.

6 MS. KOLUPANOWICH: We had a Personnel
7 Committee meeting on November 10, and in addition to
8 some personnel items, we discussed the update on job
9 descriptions that we approved this evening, the
10 abolishment or the revision of job descriptions that
11 we discussed this evening, and the administrative
12 assistant position. That concludes my report.

13 MS. ANTELIS: Thank you. Anyone else?
14 Seeing no one, we will move on to other Board of
15 Education business. Anyone? Patrice.

16 MS. FARAONE: Just one quick thing. I
17 apologize. Channel 28, if you get it, it's Monroe
18 Network News. The video production department runs
19 that, and it's not -- it's through Comcast -- I know
20 we don't have it through FiOS. It's Comcast.

21 DR. HAMILTON: It is Comcast, yes.

22 MS. FARAONE: I apologize. I meant to
23 -- and it's video Production 3 which conducts that
24 course, which conducts the Monroe Network News.

25 MS. ANTELIS: Mr. Gorman.

30

1 MR. KLEIN: Just a continuation of that
2 topic. They started testing at the Town Council
3 meeting and the Planning Board meeting. They were
4 testing the video to see how it would work, how it
5 would come out. While at the Planning Board meeting
6 -- you know, we've been fortunate here in Monroe
7 that most of the building has been adult communities
8 with no impact on the school population. At the
9 last Planning Board meeting, it seems it's changing.
10 There was an application, which was tentatively
11 approved, at least the preliminary, for 66 homes,
12 which will be family homes, and as we know, the
13 average is roughly I believe it's two children per
14 home. There were two smaller developments that were
15 applied for and then taken off the table to be
16 reapplied for I guess in January. It looks like
17 what we're going to start to get is, number 1, less
18 adult communities, new adult communities, more
19 family communities. Also there was a -- I believe
20 it's a law that was passed in Trenton that a builder
21 is able to apply to have a preapproved adult
22 community changed to a family community. What the
23 Mayor has done here and the Town Council is if one
24 deposit has been taken on a home in an adult
25 community, it cannot be changed. Any other would

31

1 have to go in front of the Zoning Board first. So
2 when we work on the new budget, we may have to start
3 to look carefully at an increase in the school
4 population. That's all I have, thank you.

5 MS. ANTELIS: Thank you, Mr. Klein. Any
6 other Board of Education business? Miss Leonard.

7 MS. LEONARD: Just a question on the
8 Comcast showing. Is that on the web, also, since I
9 have DIRECTV.

10 MR. GORMAN: They are going to have it
11 on the web.

12 DR. HAMILTON: It is not yet, but it
13 will be, and Verizon I understand will soon be
14 brought on board, as well, so if you have Verizon,
15 that will be an option.

16 MS. LEONARD: Nope, DIRECTV, so keep
17 working.

18 DR. HAMILTON: They're not on line yet.

19 MS. LEONARD: Okay. Thank you.

20 MS. ANTELIS: Anyone else? Seeing no
21 one else, we will skip item number 16 as we will not
22 have a closed session, and move on to number 17, the
23 public forum. Anyone wishing to speak, please
24 stand, state your name and address.

25 MS. ARMINIO: Michelle Arminio, 9

32

1 Nathaniel Street. Actually, I have watched the
2 channel 28. The only problem is I couldn't see any
3 of the video. It was very, very dark so if anyone's
4 -- can bring that information back, I think it was
5 -- I don't know if it was a talent contest or
6 something. Sounded like something for the children,
7 but it was very dark. You really couldn't see
8 anything. So I think it's a good idea.

9 On that also note, will we be able to
10 video the Board of Education meetings and put them
11 on that channel, because there seem to be a lot of
12 empty time. So I would recommend -- I asked one of
13 the Board members to please, you know, consider a
14 resolution to put the Board of Education meetings in
15 video and on the channel.

16 DR. HAMILTON: If I can just respond
17 to that --

18 MS. ARMINIO: Please.

19 DR. HAMILTON: -- in terms of the
20 blank spaces. We are in the process of developing
21 an entire programming schedule, and that will
22 include specific time allocations for each of our
23 schools and departments. So we're in the
24 developmental stages of that. The Board has not
25 considered at this point advertising or posting the

33

1 Board meetings, but certainly that is a Board
2 decision.

3 MS. ARMINIO: I think it would probably
4 be a good idea. As you can see from the lack of
5 attendance, it might actually be nice that parents
6 have some time at home if they can't get out because
7 they're dual working couples or, you know, getting
8 the kids. I think it might be really important and
9 as an open public meeting and a gesture of
10 transparency from the Board to the public, I think
11 I, you know, if someone could develop a resolution
12 to put that on, that would be excellent.

13 You approved the meetings -- the minutes
14 of the closed session. Was that issue resolved in
15 closed session on the November 11 closed session?

16 MS. ANTELIS: No.

17 MS. ARMINIO: There was no resolve? But
18 the minutes were approved. Can you tell me the
19 subject matter?

20 MS. ANTELIS: Personnel.

21 MS. ARMINIO: Well, specific --

22 MS. ANTELIS: Personnel negotiations.

23 MS. ARMINIO: Negotiations of personnel
24 salaries?

25 MS. ANTELIS: Uh-huh.

1 MS. ARMINIO: Okay. That -- no? One is
2 saying yes and one is saying no. The subject matter
3 you can disclose.

4 MS. ANTELIS: It was negotiations.
5 That's why I abstained.

6 MS. ARMINIO: Negotiation for the
7 teachers' salary, the budget for the teachers, what?
8 Well, can you tell me?

9 MS. ANTELIS: It's negotiations for the
10 teachers.

11 MS. ARMINIO: Okay. All right, and you
12 abstained. The reason you abstained?

13 MS. ANTELIS: I have a child who works
14 in the district.

15 MS. ARMINIO: Is a teacher?

16 MS. ANTELIS: No, a paraprofessional at
17 Applegarth School.

18 MS. ARMINIO: You know what, that
19 actually is a good question. Can you -- can the
20 Board tell me how many people on the Board do have
21 relatives that are paid by the school system? Could
22 you ask the Board members to identify themselves or
23 disclose that? There isn't anybody?

24 MS. ANTELIS: I am.

25 MS. ARMINIO: Okay.

35

1 MS. ANTELIS: Any other Board members
2 want to speak up?

3 MS. ARMINIO: Mr. Kaufman, you raised
4 your hand. Anybody else? Okay, so Mr. -- so would
5 you be abstaining from those meetings and those
6 votes? Okay. Mr. Kaufman, if I may through Madam
7 President, does he have a -- can he disclose the
8 nature of the employee?

9 MS. ANTELIS: Of his --

10 MS. ARMINIO: Yeah, and what kind of
11 job --

12 MS. ANTELIS: His wife is a teacher.

13 MR. KAUFMAN: My wife.

14 MS. ARMINIO: Is a teacher. She was a
15 substitute teacher originally or a part-time.

16 MR. KAUFMAN: Right. Went back to
17 school and got her certificate and --

18 MS. ARMINIO: Okay. All right. Thank
19 you very much, and happy New Year and happy holiday
20 to everyone.

21 MS. ANTELIS: Thank you. Same to you.
22 Anyone else from the public? Seeing no one, the
23 next scheduled Board of Education meeting will be
24 January 13, 2010.

25

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – PUBLIC BOARD MEETING
DECEMBER 16, 2009

I. Enrollment

	<u>11/30/09</u>	<u>10/31/09</u>	Increase+ Decrease-	<u>11/30/08</u>	<u>Difference</u>
Applegarth School	801	799	+2	804	-3
Barclay Brook School	530	531	-1	516	+14
Brookside School	671	670	+1	692	-21
Mill Lake School	676	677	-1	662	+14
Oak Tree	757	747	+10	667	+90
Woodland School	514	512	+2	509	+5
Monroe High School	<u>1613</u>	<u>1611</u>	<u>+2</u>	<u>1564</u>	<u>+49</u>
Total Elementary & Secondary	5562	5547	+15	5414	148

I. Enrollment (cont'd)

School	Monroe			Jamesburg		
	Oct.	Nov.	Difference	Oct.	Nov.	Difference
Academy Learning Center	13	13		1	1	
Bright Beginnings	0	0				
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	2				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		2	1	Minus 1
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspeace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2				
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Oakwood School	0	1	Plus 1			
Princeton Child Dev Instit	0	0				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	51	52		14	13	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hour per week
1	Med	12	Fletcher	MTHS	9/8/2009		10
2	504	2	Beresky	ML	9/8/2009		5
3	Med	12	Drust,Pangalos	MTHS	11/25/2009		10
4	IEP	3	Mertz	HS	9/8/2009		10
5	Med	11	Cardone, Latwis	HS	9/8/2009		10
6	Med	6	Heefner	BS	9/21/2009	10/12/2009	5
7	CST	9	Riggi,Quindes, Wall	HS	9/8/2009	9/24/2009	10
7	SUS	9	Riggi,Quindes, Wall	HS	10/21/2009	11/16/2009	10
8	Med	11	Tolboom	HS	11/11/2009		2
9	504	7	Earl, Weiner	AMS	10/5/2009	10/9/2009	10
10	SUS	10	Quindes, Lustgarten, Simmonds, Ballard	HS	11/20/2009	12/7/2009	10
11	SUS	8	Sullivan, Murphy	AMS	11/23/2009	11/27/2009	2
12	Med/504	10	Weiner, Ongaro, Drust	HS	11/10/2009		10
13	Med	12	Latwis, Butler	HS	11/9/2009	11/24/2009	10
14	SUS	10	Demarco	HS	10/30/2009	11/10/2009	2
15	Med	9	Lyons, Wall, Ballard	MTHS	9/21/2009	11/23/2009	10
16	Med/IEP	11	Minter, Ogin, O'Leary, Demarco	MTHS	10/21/2009		10
17	CST	8	Fowler, McGee,	AMS	10/16/2009		10
18	SUS	10	Lyons,	HS	10/30/2009	11/10/2009	2
19	SUS	10	Weber	HS	10/29/2009	11/9/2009	2
20	504	11	Lyons	HS	10/26/2009		2
21	IEP	8	Fowler, McGee	AMS	10/26/2009		10
22	SUS	12	Drust	HS	11/24/2009	12/9/2009	10
23	Med	11	Romano,Simmonds,Rose, Fennessey, Lobello	HS	11/7/2009		10
24	CST	11	Fleising	HS	11/9/2009		10

III. Fire Drills

Applegarth School -----November 16 and 20, 2009
 Barclay Brook School-----November 10 and 20, 2009
 Brookside School -----November 9 and 23, 2009
 Mill Lake School -----November 9 and 16, 2009
 Oak Tree School -----November 10 and 20, 2009
 Woodland School -----November 10 and 23, 2009
 Monroe High School -----November 20 and 25, 2009

IV. Personnel

- A. It is recommended that the Board accept the resignation, due to retirement, of **Mr. James Griffin**, Vice Principal at the High School, effective April 1, 2010.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Sharon Halfin**, Secretary in the Superintendent's Office, effective July 1, 2010.
- C. It is recommended that the Board accept the resignation of **Ms. Navneet Singh**, paraprofessional at Monroe Township High School, retroactive to December 11, 2009.
- D. It is recommended that the Board accept the resignation of **Ms. Paula Buttitta**, Paraprofessional at Oak Tree School, retroactive to December 2, 2009.
- E. It is recommended that the Board approve a return to work of **Ms. Audra Perschilli**, paraprofessional at Mill Lake School, retroactive to December 14, 2009.
- F. It is recommended that the Board approve an unpaid leave of absence to **Ms. Cheryl Campanaro**, paraprofessional at Woodland School, on December 10 and 11, 2009.
- G. It is recommended that the Board approve an unpaid leave of absence to **Ms. Tracy Lockwood**, paraprofessional at Barclay Brook School, on December 11, 2009.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Gertrude Campo**, teacher of Spanish at Oak Tree School, retroactive to November 12, 2009 through December 18, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Campo may have available.
- I. It is recommended that the Board approve a medical leave of absence to **Mr. T. Allen Rushing**, Physical Education teacher at the High School retroactive to November 27, 2009 pending further action of the Board. It is further recommended that this leave shall be without pay except for any sick days Mr. Rushing may have available.
- J. It is recommended that the Board approve a maternity leave of absence to **Ms. Beth Nagle**, elementary teacher at Brookside School, effective January 25, 2010 through April 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Nagle is entitled to utilize.
- K. It is recommended that the Board approve a maternity leave of absence to **Ms. Melissa Rosen**, grade 6 teacher at Brookside School, effective February 19, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Rosen is entitled to utilize.

- L. It is recommended that the Board approve a maternity leave of absence to **Ms. Dominique Walters**, teacher of grade 1 at Mill Lake School, effective March 8, 2010 through May 29, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Walters is entitled to utilize.
- M. It is recommended that the Board approve a maternity leave of absence to **Ms. Melissa Chou**, Preschool Integrated teacher at Oak Tree School, effective March 27, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Chou is entitled to utilize.
- N. It is recommended that the Board approve a maternity leave of absence to **Ms. Emily Raphel**, Social Worker at Oak Tree/Applegarth Schools, effective February 16, 2010 through June 4, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Raphel is entitled to utilize.
- O. It is recommended that the Board approve a medical leave of absence to **Mr. Jacob Kusher**, grade 4 teacher at Oak Tree School, effective December 16, 2009 through December 23, 2009. It is further recommended that this leave shall be without pay except for any sick days Mr. Kusher may have available.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Sharon Halfin**, secretary in the Superintendent's Office, effective January 4, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Halfin may have available.
- Q. It is recommended that the Board approve a medical leave of absence to **Ms. Alice Hansen**, Secretary in the Personnel Department, retroactive to December 4, 2009 through December 23, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Hansen may have available.
- R. It is recommended that the Board approve a medical leave of absence to **Ms. Joan Stoller**, cafeteria paraprofessional at Oak Tree School, retroactive to November 4, 2009 through January 18, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Stoller may have available.
- S. It is recommended that the Board approve an extended medical leave of absence to **Ms. Kathleen Domicili**, paraprofessional at Barclay Brook School, effective November 13, 2009 through November 18, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Domicili may have available.
- T. It is recommended that the Board approve an extended medical leave of absence to **Ms. Lenora Prainito**, driver in the Transportation Department, retroactive to November 25, 2009 through January 7, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Prainito may have available.

- U. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Janae DeLaurentis**, teacher of Art at the High School, effective January 4, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. DeLaurentis is entitled to utilize.
- V. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Danielle Kennedy**, Physical Education teacher at the High School, effective January 4, 2010 through June 30, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Kennedy may be entitled to utilize.
- W. It is recommended that the Board approve a medical leave of absence to **Ms. Laura Schreuders**, teacher of grade 6 at Woodland School, retroactive to November 30, 2009 through December 18, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Schreuders may have available.
- X. It is recommended that the Board approve an extended unpaid leave of absence under FMLA and NJFLA to **Ms. Francine Sorrento**, paraprofessional at Barclay Brook School, retroactive to November 13, 2009 through January 15, 2010.
- Y. It is recommended that the Board approve a correction in the maternity leave of absence to **Ms. Erinn Mahoney**, Vice Principal at Mill Lake School, retroactive to October 15, 2009 through February 16, 2010.
- Z. It is recommended that the Board approve a corrected start date in the maternity leave of absence of **Ms. Katy Elias**, Physical Education teacher at Applegarth School retroactive to November 12, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Elias is entitled to be paid.
- AA. It is recommended the Board approve a medical leave of absence to **Ms. Debra LaGola**, driver in the Transportation Department effective December 11, 2009 pending further action of the Board (for a period of approximately four to six weeks). It is further recommended that this leave shall be without pay except for any sick days Ms. LaGola may have available.
- BB. It is recommended that the following instructors, classes and salaries for Adult Education be approved for the Winter 2009-2010 session:

Instructor	Class	Dates	Total Salary
Irene Curran	Cardio Kick Boxing	1/12/10-2/18/10	\$525.00
Milagros-Gonzalez Torres	Zumba® Fitness	12/1/09-2/23/10	\$8.50pp/per week
Rochelle Kapel	Full Body Exercise	11/24/09-2/18/10	\$600.00

CC. It is recommended that the Board approve the following personnel for coaching positions at the High School for the 2009-2010 school year (account no. 11-402-100-100-000-098):

Keith Hudak	Head Softball Coach	Step 3
Donald Fadden	Assistant Softball Coach	Step 3
Sandra Mascali	Assistant Softball Coach	Step 3
Jordanna Riggi	Volunteer Softball Coach	

DD. It is recommended that the Board approve the following certificated personnel (salary pending contract negotiations):

Employee	Position	School	Teacher's Salary Guide	Account No.	Dates	Reason for hire
Sharon Biggs	Administrative Assistant to Superintendent	District	\$75,000 year pro rated	11-000-230-100-000-090	1/4/10-6/30/10	New position
Jocelyn Ritter	Physical Ed teacher	Applegarth	Step 1 BA pending negotiations	11-130-100-101-000-050	12/17/09-3/25/10	Leave Replacement
Shawn McCorkle	Permanent Substitute	MTHS	\$85/day	11-140-100-101-000-070	12/17/09-6/30/10	Replacement position
Vicky Anchinsko	Reading Specialist	Mill Lake	Step 1 BA pending negotiations	11-120-100-101-000-040	11/30/09-2/12/10	Leave replacement
Danielle Pugliese	Grade 2 teacher	Mill Lake	Step 1 BA pending negotiations	11-120-100-101-000-040	12/17/09-3/19/10	Leave replacement
Jessica Colella	Art Teacher	MTHS	Step 1 BA+15 pending negotiations	11-140-100-101-000-070	1/4/10-6/30/10	Leave replacement extension of contract
Fran Cundari	Grade 7 Afterschool Science TAG	Applegarth	MTEA negotiated rate	11-130-100-101-000-050	11/09-6/10	
Sinead McGrath	National French Honor Society Club	MTHS	Stipend pending negotiations	11-401-100-100-000-098	2009-2010 school year	Advisory position
Ben Glaz	Asst. Track Coach Winter	MTHS	Stipend pending negotiations	11-402-100-100-000-098	2009-2010 school year	Modification in sport

Scott Wall	After school basic skills	Woodland	MTEA negotiated rate	11-230-100-101-000-093	12/17/09-6/30/10	Increased enrollment
Leigh Vogtman	Girls Basketball	Applegarth	Step 3 stipend pending negotiations	11-402-100-100-000-098	2009-2010 school year	Stipend position
Bethanne Augsbach	After School Basic Skills Substitute	Mill Lake	MTEA negotiated rate	11-230-100-101-000-093	12/16/09-6/30/10	Substitute
Marie Pepe	Teacher of Handicapped	MTHS	117% of contract	11-213-100-101-000-093	12/14/09-1/22/10	Leave replacement – extra session
Michelle Ballard	Teacher of Handicapped	MTHS	117% of contract	11-213-100-101-000-093	12/14/09-1/22/10	Leave replacement – extra session
Diane Benczik	Teacher of Handicapped	MTHS	117% of contract	11-213-100-101-000-093	12/14/09-1/22/10	Leave replacement – extra session
Kalynn Deedy	Teacher of Handicapped	MTHS	117% of contract	11-213-100-101-000-093	12/14/09-1/22/10	Leave replacement – extra session
Brian Latwis	Teacher of Handicapped	MTHS	117% of contract	11-213-100-101-000-093	12/14/09-1/22/10	Leave replacement – extra session
Joseph Rooney	Personal Assistant	Winter and Spring Track	Step 1 of Para guide + \$1.00 Special Ed pending negotiations	11-402-100-100-000-098	2009-2010 school year	Student assistant for visually impaired
Samantha Grimaldi	Personal Assistant	Bowling	Step 1 of Para guide + \$1.00 Special Ed pending negotiations	11-402-100-100-000-098	2009-2010 school year	Student assistant for disabled student
Ann Ratcliffe	After School Basic Skills	Brookside	MTEA negotiated rate	11-230-100-101-000-093	2009-2010	After School
Nadia Mancuso	After School Basic Skills	Brookside	MTEA negotiated rate	11-230-100-101-000-093	2009-2010	After School

EE. It is recommended that the Board approve the following non-certificated personnel:

Name	Position	School	Salary	Account No.	Date	Reason for Hire
Warren Lay	Custodian	Barclay Brook	\$750 Black Seal stipend	11-000-262-100-000-070	10/27/09-6/30/10	Modification to salary
Karen Rucando	Secretary for Technology	MTHS	Beginning Step of Central Office guide \$32,900 pending negotiations	11-000-252-100-000-098	12/7/09-6/30/10	Replacement position
Mia McCabe	Spec. Ed. Para – Integrated Pre-School	Mill Lake	Step 1 Para Guide + \$1.00 6.75 hrs/day pending contract negotiations	11-215-100-106-000-093	12/1/09-12/11/09	Extension of contract
Lauraine Santoro	Special Ed. Para Professional	MTHS	Step 1 Para Guide + \$1.00 7.0/day pending contract negotiations	11-213-100-106-000-093	12/17/09-6/30/10	Transfer to new position and extension of contract
Carlo Terrones	Custodian	Central office/Transportation	Step 1 + night premium \$17.86/hr + .49/hr	11-000-262-100-000-098	12/17/09-6/30/10	Replacement position

FF. It is recommended that the Board approve the following substitutes for the 2009-2010 school year:

Certificated

Julia Casciano	Substitute Teacher
Amelia Cerisano	Substitute Teacher
Brian Dower	Substitute Teacher
Lisa Greenburg	Substitute Teacher
Lisa Savino	Substitute Teacher
Richard Shymko	Substitute Teacher
Ellen Young-Yow	Substitute Teacher
Alan Marmorek	Substitute Teacher
Cheryl Bonham	Substitute Teacher
Stephanie Chin	Substitute Teacher
Jacqueline Barclay	Substitute Teacher
Andrew Zdrodowski	Substitute Teacher
JeanMarie Dorrian	Substitute Teacher

Non-Certificated

Kim Barbuto	Substitute Paraprofessional
Antonette Schattner	Substitute Paraprofessional
Anna Tawil	Substitute Paraprofessional
Sita Winkle	Substitute Paraprofessional
Theresa Zamorski	Substitute Paraprofessional
Luz Roca	Substitute Paraprofessional
Suzanne Giglio	Substitute Bus Driver

V. Board Action

- A. It is recommended that the Board approve the attached list of Student Teacher placements.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of November 2009.
- E. It is recommended that the Board approve the attendance of 40 high school students and two chaperones to attend the 2010 YMCA Model UN Program in Hershey, Pennsylvania on January 8, 2010 through January 10, 2010. Total cost for the trip is \$10,630 which includes hotel, meals, registration, conference supplies. Transportation is not included in this fee.
- F. It is recommended that the Board approve the Code of Conduct at the Elementary, Middle and High School level for 2009-2010 school year.
- G. It is recommended that the board approve the wrestling team to attend the NJSIAA Individual Wrestling Championships in Atlantic City on March 5-7, 2010. At this time, approximate cost for the team, coaches and other staff \$1675.
- H. It is recommended that the Board approve the following job descriptions:
 - Confidential Secretary to the Business Administrator/Board Secretary
 - Confidential Secretary to the Assistant Superintendent
 - Confidential Secretary to the Director of Pupil Personnel Services

- I. It is recommended that the Board approve the revision of the following job descriptions:

Administrative Assistant to the Superintendent
 Secretary
 Student Assistance Counselor (from Substance Awareness Coordinator)
 Confidential Secretary to the Chief School Administrator (from Executive Secretary)

- J. It is recommended that the Board approve the abolishment of the following job descriptions:

Supervisor of Instruction
 Bilingual Education Teacher
 Attorney
 Auditor
 Cook Manager

- K. It is recommended that the Board approve the Forensic Resource Science Curriculum document for the 2009-2010 school year. This curriculum was reviewed by the members of the Curriculum Committee.

- L. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
85061	Oakwood School	11/24/09	\$233.92 per diem

- M. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 12/14/09:\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
11/16/09	MTHS	Damage to Property	
11/19/09	MTHS	Substance abuse-confirmed	
11/24/09	MTHS	assault	
12/4/09	MTHS	substance abuse - confirmed	

- N. It is recommended that the Board approve the following Policy for a first reading:

Policy 2415.03	Highly Qualified Teachers
Policy 3281	Inappropriate Staff Conduct
Reg. 3281	Inappropriate Staff Conduct
Policy 4281	Inappropriate Staff Conduct
Reg. 4281	Inappropriate Staff Conduct

O. It is recommended that the Board approve the revision of the following Policies and Regulations:

Policy 2423	Bilingual and ESL Education
Reg. 2423	Bilingual and ESL Education
Policy 2431	Athletic Competition
Reg. 2431.1	Emergency Procedures for Athletic Practices and Competitions
Reg. 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
Policy 2440	Summer School
Policy 2452	Community Education
Policy 2465	Earning a High School Diploma through College Attendance
Reg. 2530	Resource Materials
Policy 2560	Live Animals in School
Reg. 2560	Live Animals in School
Policy 2610	Educational Program Evaluation
Reg. 2624	Grading System
Policy 3126	Induction Program for Provisional Teachers
Reg. 3126	Induction Program for Provisional Teachers
Policy 3240	Professional Development
Reg. 3240	Professional Development
Policy 3431.1	New Jersey's Family Leave Insurance Program
Policy 4431.1	New Jersey's Family Leave Insurance Program
Policy 5200	Attendance

P. It is recommended that the Board approve the re-adoption of the following Policies and Regulations:

Policy 2510	Adoption of Textbooks
Reg. 2510	Adoption of Textbooks
Policy 2520	Instructional Supplies
Policy 2530	Resource Materials
Policy 2531	Copying Copyrighted Materials
Reg. 2531	Copying Copyrighted Materials
Policy 2624	Grading System

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS FOR DECEMBER 16,
2009

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,055,629.94 for October 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$2,746,322.11 for October 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST–NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$1,355,960.33 for October 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the October 2009 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. RE-APPOINTING QUALIFIED PURCHASING AGENT

It is recommended that members of the Board of Education approve the following resolution:

RESOLUTION maintaining the current District bid threshold and re-appointing the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq.

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$29,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Wayne Holliday possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Monroe Township Board of Education desires to maintain the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Monroe Township Board of Education, in the County of Middlesex, in the State of New Jersey hereby maintains its bid threshold to \$29,000 (twenty nine thousand dollars); and be it further

RESOLVED, that the governing body hereby re-appoints Wayne Holliday as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

F. TRANSFER #4

It is recommended that members of the Board of Education approve Transfer #4 as presented for fiscal year 2009/10. A copy is attached hereto.

G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve the firm of “Gerard Stankiewicz of Samuel Klein and Company” to perform the 2009/10 audit in the amount of \$35,185. and the ASSA in the amount of \$4,115. It is further recommended that the firm of “Gerard Stankiewicz of Samuel Klein and Company” be approved to perform other services during fiscal year 2009/10 as needed. Other services as may be required during the contract period, as requested, will be billed at rates as indicated below and determined by the degree of skill required for the respective services(no change from prior year):

Partners or Principals	\$110. to \$150.
Managers or Supervisors	\$85. to \$105.
Staff Members or Para-Professionals	\$50. to \$80.

For 2009/10, Gerard Stankiewicz or equivalent will be billed at \$145 which is no change from prior year.

Please refer to the enclosed document for supplemental information.

2. It is recommended that members of the Board of Education approve New Hope Foundation to provide home instruction for students who are in an in-patient treatment facility for a fee of \$280 per week or any part thereof for the 2009/10 fiscal year.

H. PURCHASE AUTHORIZATION – SPORTS SUPPLIES AND EQUIPMENT

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to procure sports supplies and equipment from Leisure Sporting Goods under State Contract #A89613.

I. SALE OF DISTRICT TEXTBOOKS AND COMPUTER HARDWARE

It is recommended that members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and to accept sealed bids for the sale of district textbooks and computer hardware. Please refer to attached documents for a listing of textbooks and computer hardware.

J. SNOW PLOWING AND SNOW REMOVAL BID AWARD

It is recommended that members of the Board of Education award Big Daddy Construction Company the bid for snow plowing and snow removal. Please refer to the attached document for supplemental information.

K. TRANSPORTATION JOINTURES OTHER DISTRICTS

It is recommended that Members of the Board of Education approve a revised “Transportation Jointures Other Districts”. Please refer to attachment.

L. DISTRICT ROUTES JOINT AGREEMENTS

It is recommended that Members of the Board of Education approve the revised “District Routes Joint Agreements”. Please refer to attachment.

M. STANDARD OPERATING PROCEDURES GUIDE

It is recommended that Members of the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Michael Gorski, Assistant Business Administrator to implement and maintain the Standard Operating Procedures Guide effective 01/01/10.

N. E-RATE FUNDING

It is recommended that members of the Board of Education authorize On-Tech Consulting, Inc. to manage the E-Rate process for the 2010-2011 funding year. Please refer to attachment for supplemental information.

O. ROOF REPLACEMENT AT BARCLAY BROOK SCHOOL – 1960 WING

It is recommended that members of the Board of Education approve Spiezle Group Architecture to provide architectural services for the roof replacement at Barclay Brook School – 1960 Wing. Five architectural firms responded to the request for proposal. Please refer to the attachment for supplemental information.

P. INTERLOCAL AGREEMENT

It is recommended that members of the Board of Education approve the attached agreement as related to an inter-local services agreement between the Township of Monroe and the Monroe Township Board of Education for the lighting of Oak Tree School baseball field.

Q. BID AWARD

It is recommended that members of the Board of Education approve Micro Technology Inc. to provide technology projection components for the new High School. Please refer to the attachment for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

DECEMBER 16, 2009
Meeting Date