

Minutes of the Public Board of Education meeting held on January 13, 2010 at the Monroe Township High School.

The meeting was called to order by Board Vice President Kathy Kolupanowich at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

BOARD MEMBERS ABSENT

Ms. Amy Antelis, Board President
Mr. Mark Klein

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

None

STUDENT BOARD MEMBERS ABSENT

Ms. Nidhi Bhatt
Ms. Reena Dholakia

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Wayne Holliday, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

BOARD ATTORNEY

Ms. Viola Lordi, Esq., Wilentz, Goldman & Spitzer

MEMBERS OF THE PUBLIC/STAFF - 22

After the Pledge of Allegiance and roll call, the Board Vice President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted January 8, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT BOARD MEMBERS REPORTS - None

PUBLIC FORUM – None

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton stated that the New Jersey Quality Single Accountability Continuum (NJQSAC) visit went very well and commended all staff, students, and parents who were involved in preparing for the NJQSAC review and visitation.

ENROLLMENT

HOME INSTRUCTION

FIRE DRILLS

LOCKDOWN

PERSONNEL

A motion was made by Ms. Leonard and seconded by Mr. Leary that Personnel Items (A - M) be approved by consent roll call. Roll Call – 8 – 0 on all items with the exception of Ms. Faraone voting no on Item A. Ms. Faraone stated she voted no as she did not want to see Mr. Kirk leave and that his absence will be felt. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Leonard and seconded by Mr. Leary that Board Action items (A – F) be approved by consent roll call. Ms. Leonard asked if the student who is attending Mercer Community College is special needs or special needs gifted. Dr. Hamilton responded that the child is classified. Roll Call – 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Leonard and seconded by Mr. Kaufman that Board Action Items (A – M) be approved by consent roll call. Roll Call – 8 – 0. Motion Carried. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD VICE PRESIDENT'S REPORT – No RemarksCOMMITTEE REPORTS – Please refer to attached transcript.OTHER BOARD OF EDUCATION BUSINESS– Please refer to attached transcript.CLOSED SESSION - NonePUBLIC FORUM – Please refer to attached transcript.ADJOURNMENT

A motion was made by Mr. Braverman and seconded by Mr. Kaufman that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 7:37 p.m.

Respectfully submitted,



WAYNE HOLLIDAY
BOARD SECRETARY/BUSINESS ADMINISTRATOR

**PUBLIC BOARD
MEETING**

JANUARY 13, 2010

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1 MS. KOLUPANOWICH: So we will go on to
2 number 10, committee reports. Anyone from the Board
3 have a report today? Mr. Chiarella.

4 MR. CHIARELLA: We had a Buildings,
5 Grounds and Transportation Committee meeting
6 tonight, and we discussed four items. One is the
7 replacement of the HVAC unit, and that we're going
8 out for bid on that for the Mill Lake, and that's to
9 replace those ventilators, which are approximately
10 26, 27 years old.

11 We also discussed various options that
12 the police department has put forward for us for the
13 crossing between the new high school and existing
14 high school, and we're -- we're going to go back to
15 the police department with some options that are
16 kind of a hybrid of the things that they gave to us,
17 including putting a sign out so that -- prohibit
18 left turns on red -- excuse me.

19 MS. KOLUPANOWICH: Right turns.

20 MR. CHIARELLA: Right turns on red.

21 MS. LEONARD: I like left turns on red.

22 MS. KOLUPANOWICH: We can't turn at all.

23 MR. CHIARELLA: And a button that will
24 enable the students to turn the light red, and we're
25 just looking at maybe implementing all of those --

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1 all of the options instead of just one.

2 The other thing -- the other two items,
3 number 3 was that we had talked about an access
4 control and intercom system for the central office,
5 which has gone out to bid, and the reason for that
6 is to put some security measures in at the central
7 office, some cameras and an intercom system, to
8 prohibit unauthorized access so that they would go
9 through a centralized location to enter the building
10 so there would be somebody there screening who's
11 accessing the building.

12 And then we had a new Monroe Township
13 High School construction update. We're 60 to
14 65 percent finished, and we're just wrapping this
15 up. So we're on time, and everything is looking
16 good. So that's it.

17 MS. KOLUPANOWICH: Thank you. Any
18 questions for Mr. Chiarella? Okay. Patrice.

19 MS. FARAONE: We had a curriculum
20 meeting, and we discussed the French 2 Honors; Latin
21 4 Honors; World Studies, which is Language Arts and
22 Social Studies together; Health, grades 4 through 5,
23 6, 11 and 12; and Phys. Ed, grades 4 through 6, 11
24 and 12.

25 We had a presentation by Mr. Gorman and

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1 his committee regarding research data driven
2 decisions on educational practices, which was very
3 informative and very aggressive in the information
4 given and the steps taken by the team. The
5 information will be forthcoming as it progresses,
6 and I will keep everyone updated as each
7 presentation is made at the committee level.

8 MS. KOLUPANOWICH: So are we
9 approving --

10 MS. FARAONE: No.

11 MS. KOLUPANOWICH: We're not approving?

12 MS. FARAONE: No, informational. No,
13 we're not. There's nothing to approve. It was just
14 informational purposes.

15 DR. HAMILTON: Madam Vice President,
16 I like to if I may --

17 MS. KOLUPANOWICH: Sure.

18 DR. HAMILTON: -- just go back. Mrs.
19 Leonard, I just want to go back and make a
20 correction to your question. That evaluation is not
21 yet complete on that youngster, so I stand
22 corrected. He is not a classified youngster.

23 MS. LEONARD: Okay. Thank you, but
24 we're meeting his needs with that placement?

25 DR. HAMILTON: Sorry about that.

1 MS. KOLUPANOWICH: Okay. Are there any
2 other committee reports? Okay. Then I do have a
3 Personnel Committee update. Most of the time with
4 Personnel Committee because we're discussing
5 personnel issues we can't come back to the Board in
6 public session and discuss that, but this one I'm
7 very happy to read tonight, and after I read the
8 statement, I would like to have a motion and a
9 second.

10 "It is recommended that the Board of
11 Education, 1, approve the memorandum of agreement
12 between the Board of Education and the Monroe
13 Township Education Association regarding a
14 collective negotiations agreement between the
15 parties for the period from retroactively July 1,
16 2009, through June 30, 2011, dated October 22, 2009,
17 and the salary guides for the same period of time
18 dated January 13, 2010; and 2, authorize the
19 execution of a collective negotiations agreement
20 memorializing the terms and conditions set forth in
21 the aforementioned memorandum of agreement and
22 salary guides on behalf of the Board of Education."

23 MR. LEARY: Motion to accept.

24 MR. TESSLER: Second.

25 MS. KOLUPANOWICH: Mr. Leary and Mr.

1 Tessler.

2 MR. HOLLIDAY: So noted for the record.

3 MS. KOLUPANOWICH: Any questions or
4 comments?

5 MS. LEONARD: I have a comment.

6 MS. KOLUPANOWICH: Miss Leonard.

7 MS. LEONARD: I'm sitting in a tough
8 position. As a member of an NJEA member, I've not
9 been privileged to any of the dialogue that has
10 occurred either at the Board level or between both
11 parties, and my -- it's a tough position to vote on
12 something that I don't know anything about. I don't
13 have a number. I don't -- I now I have the terms.
14 I could be briefed for 5 minutes in closed session,
15 but I really don't feel that gives me the
16 information to make an unbiased decision. My Board
17 says -- my Board side says I don't know enough, and
18 my teacher side says go with the union. I'm really
19 in a tough spot so I will abstain from this vote.
20 It has nothing to do with the settlement or the
21 people or the union. It has to do with the way the
22 law is set up to exclude me from the information I
23 need to make a proper decision, and I really, truly
24 hope you'll see the dilemma I'm in and not feel that
25 I'm -- okay? I really do appreciate it. Thank you.

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1 MS. KOLUPANOWICH: Anyone else?

2 MR. CHIARELLA: I'd just like to make a
3 comment --

4 MS. KOLUPANOWICH: Mr. Chiarella.

5 MR. CHIARELLA: -- just to clarify that.
6 The Board members who were allowed to be briefed who
7 could be -- who didn't -- who aren't members of a
8 union were briefed throughout the process so I just
9 wanted to just state that.

10 MS. KOLUPANOWICH: Thank you. Anyone
11 else? Then at this time we will have a roll call.

12 MR. HOLLIDAY: Mr. Leary.

13 MR. LEARY: Yes.

14 MR. HOLLIDAY: Mr. Tessler.

15 MR. TESSLER: Yes.

16 MR. HOLLIDAY: Mr. Kaufman.

17 MR. KAUFMAN: Need to recuse myself.

18 MR. HOLLIDAY: So noted, sir. Miss
19 Leonard.

20 MS. LEONARD: I will abstain.

21 MR. HOLLIDAY: Mr. Braverman.

22 MR. BRAVERMAN: Yes.

23 MR. HOLLIDAY: Mr. Chiarella.

24 MR. CHIARELLA: Yes.

25 MR. HOLLIDAY: Miss Kolupanowich.

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1 MS. KOLUPANOWICH: Yes.

2 MR. HOLLIDAY: Madam Board President --
3 excuse me -- Madam Board Vice President, the motion
4 has passed.

5 MS. KOLUPANOWICH: I'd just like to make
6 a statement. I'd like to commend both the Board and
7 the MTEA negotiating teams for the commitment, the
8 time, and the energy they put forth into reaching a
9 fair and equitable settlement agreement. The
10 negotiations process is never an easy one, and maybe
11 even more so this year, because we're facing many
12 challenges, and it can get a little discouraging at
13 times. I know because I've been involved in the
14 last four negotiations as a Board member. So I'd
15 like to thank Karen and Jackie and Jan Witmer and
16 Sandy and the rest of the Board -- the rest of your
17 team for continuing to meet with the Board when I
18 know frustration has set in, and I truly believe
19 that we can only move forward when the dialogue
20 between us continues, and that's what makes our
21 district so good and continue to grow and to be
22 successful, and in the end, we're all here for the
23 same reason, for our children, to give them the best
24 quality education that we can possibly give them.
25 So thank you very much for everything you've done

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1 and for the Board committee.

2 Okay. Any other committee reports? If

3 not, we will go to Board of Education business.

4 Anyone from the Board? Patrice.

5 MS. FARAONE: I just want to let the

6 union know that I, because of legislation, even

7 though Jamesburg does pay tuition to send the kids

8 to high school, am not allowed to vote. So of

9 course I would support the vote if I were allowed,

10 but I did not not vote intentionally. So that is

11 just a glitch in the whole system in government.

12 MS. LEONARD: Another glitch.

13 MS. KOLUPANOWICH: Anyone else? Okay.

14 Number 12, closed session resolution. At this time

15 we have no subjects on the agenda so we will go to

16 the public forum again. Anyone from the public

17 wishing to speak, please come to the microphone and

18 state your name and address for the record.

19 MS. CASTALDO: Caren Castaldo, 81

20 Stamford Drive, Jackson, New Jersey. First and

21 foremost, I want to thank the Board's negotiating

22 team, Wayne Holliday, Dr. Hamilton, for being a part

23 of this process. It certainly was a frustrating

24 experience, but we needed to get the job done, and

25 we did.

10

1 Kathy, I empathize 110 percent. You are
2 a wonderful woman in terms of supporting our cause,
3 and you have been there for us, and I felt it in
4 your comment just then, so I thank you for your
5 support because I know in your heart of hearts you
6 would say yes --

7 MS. LEONARD: I really do. Thank you
8 very much.

9 MS. CASTALDO: But thank you. I also
10 like to thank the members of the Board for ratifying
11 this contract, as well, and again, it's all for the
12 children, as we know, and as you know, it was 568 to
13 74, 568 to 74, so, whew, we are happy so I thank you
14 very, very much. But I personally want to thank
15 Viola Lordi. Thank you.

16 MS. KOLUPANOWICH: And to think we get
17 to do this again in the not too far near future.

18 MS. CASTALDO: Thank you.

19 MS. KOLUPANOWICH: Anyone else from the
20 public?

21 MR. NOTHSTEIN: Good evening, Tom
22 Nothstein, 15 Nathaniel Street. Couple quick
23 questions. One, with regard to the polling place
24 changes under I, I see that we moved Applegarth
25 School polling place to Oak Tree. Can we make a

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1 stipulation that there will be signage on the
2 Applegarth doors on the day of election in case
3 people come there? We try to encourage as many
4 people. It's usually a low turnout anyway, but if
5 we can just make that commitment, I think that we'd
6 all feel better about it.

7 MR. HOLLIDAY: Good evening, Mr.
8 Nothstein, this is Wayne Holliday speaking. I
9 mention my name for the record. Inasmuch as it is a
10 Board of Education election, I do work
11 collaboratively with Sharon Doerfler, who is the
12 municipal clerk. I think it's an excellent idea,
13 and I will bring that forth to Miss Doerfler, but
14 she will have the ultimate say as to whether or not
15 we can post such a sign. The reason for the change
16 is that, as you all know, Oak Tree provides for much
17 better parking, and that is the primary reason why
18 the change was suggested and was approved by the
19 Board of Elections for the County of Middlesex, but
20 I will absolutely bring that recommendation forward
21 to Miss Doerfler, and hopefully we can have that
22 done, sure.

23 MR. NOTHSTEIN: Thank you, Wayne. Also,
24 at several meetings, we've made much to do that we
25 were no longer having legal counsel here. To my

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1 right, I see our esteemed legal counsel here. Is
2 there -- is that just for today, or is this pro
3 bono, or is this costing us money?

4 MS. KOLUPANOWICH: Well, we try not to
5 have legal counsel when we don't believe that we
6 would need legal counsel, but today we decided
7 because of different things that we would have her
8 here in case we needed her legal counsel.

9 MR. NOTHSTEIN: Really. I thought the
10 whole idea was that if we did need legal counsel we
11 could always defer those type of questions via a
12 telephone call or a conference call.

13 MS. KOLUPANOWICH: Well, we were voting
14 on the contract today, and Viola was our legal
15 counsel on the contract, so we thought it would be a
16 good idea to have her here in case there were any
17 questions that needed an answer before we voted.

18 MR. NOTHSTEIN: Okay. Also with regards
19 to the contractors, I noticed, Miss Leonard, you
20 said you were going to abstain because you didn't
21 know the details, but correct me if I'm wrong, you
22 couldn't vote, Miss Faraone couldn't vote, Mr.
23 Kaufman couldn't vote, and Amy couldn't vote; is
24 that correct.

25 MS. KOLUPANOWICH: That is correct.

13

1 MR. NOTHSTEIN: So it's not so much --
2 didn't have anything to do with you didn't know the
3 details; you were not allowed to participate or
4 vote, correct?

5 MS. LEONARD: No. May I?

6 MS. KOLUPANOWICH: Yes, Miss Leonard.

7 MS. LEONARD: I was told that I would be
8 allowed to vote on the issue now that it's a done
9 deal, but having no information to base that vote
10 on, I abstained because I don't know enough.

11 MR. NOTHSTEIN: Is that --

12 MS. KOLUPANOWICH: I believe Miss
13 Leonard was not allowed to participate in the
14 discussions.

15 MR. NOTHSTEIN: Right, I knew that.

16 MS. KOLUPANOWICH: But she's allowed to
17 vote on the contract.

18 MR. NOTHSTEIN: Even though that vote
19 would directly affect her. Now we can go to the
20 legal counsel.

21 MS. KOLUPANOWICH: Miss Lordi.

22 MR. NOTHSTEIN: See, good idea.

23 MS. LORDI: I suppose then you're glad
24 I'm here tonight. I don't know about my family,
25 though. Let me see if I can -- this is --

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1 MS. KOLUPANOWICH: Talk into the mic.

2 MS. LORDI: Okay. Thank you very much.

3 Thank you very much. The school Ethics Commission

4 has actually been very -- has been explicit on this

5 subject, and I actually to be prepared for tonight

6 made sure that the relevant decision, the Pannucci

7 decision, was still the governing decision, as well

8 as the relevant advisory opinion. The bottom line

9 is that if a member of a board of education is also

10 a member of the NJEA, albeit in another district, in

11 another local of the NJEA, as Mrs. Leonard is, that

12 person cannot participate in negotiations of a

13 collective agreement with a local NJEA -- with a

14 local of the NJEA or even participate in closed

15 session discussions or have any knowledge of what's

16 going on in the negotiations; however, the night of

17 the vote, that Board member can be apprised of the

18 substance of the memorandum of agreement that the

19 Board member and other members of the Board are

20 going to be required to vote on or be asked to vote

21 on at the Board meeting in closed session prior to

22 the vote.

23 There's been a lot of discussion about

24 this particular decision and how people like in Mrs.

25 Leonard's position don't really have the opportunity

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1 to really digest what it is they're being asked to
2 vote on in 5 minutes, 20 minutes, a half an hour, an
3 hour, however long the closed session is. Mrs.
4 Leonard's expression of concern is expression I've
5 heard before, but that is the governing School
6 Ethics Commission precedent.

7 MR. NOTHSTEIN: Right. Thank you very
8 much.

9 MS. KOLUPANOWICH: Anyone else from
10 the public? Okay. Seeing no one, our next scheduled
11 public Board of Education Meeting will be held on
12 Wednesday, February 24, 2010 at seven o'clock at
13 the high school.

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SUPERINTENDENT’S REPORT/RECOMMENDATIONS – JANUARY 13, 2010**I. Enrollment**

	<u>12/31/09</u>	<u>11/30/09</u>	Increase+ <u>Decrease-</u>	<u>12/31/08</u>	<u>Difference</u>
Applegarth School	798	801	-3	803	-5
Barclay Brook School	533	530	+3	514	+19
Brookside School	670	671	-1	692	-22
Mill Lake School	678	676	+2	663	+15
Oak Tree	749	757	-8	668	+81
Woodland School	515	514	+1	509	+6
Monroe High School	<u>1610</u>	<u>1613</u>	<u>-3</u>	<u>1551</u>	<u>+59</u>
Total Elementary & Secondary	5553	5562	-9	5400	+153

I. Enrollment (continued)

School	Monroe			Jamesburg		
	Nov.	Dec.	Difference	Nov.	Dec.	Difference
Academy Learning Center	13	13		1	1	
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	2				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		1	1	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2		1	1	Plus 1
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	0	1	Plus 1			
Oakwood School	1	1				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	52	53		14	14	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Student #	Reason
82598	Med	12	Fletcher	MTHS	82598	Med
83089	504	2	Beresky	ML	83089	504
32132	Med	12	Drust,Pangalos	MTHS	32132	Med
79109	IEP	3	Mertz	HS	79109	IEP
70343	Med	11	Cardone, Latwis	HS	70343	Med
50129	Med	11	Tolboom	HS	50129	Med
78674	504	7	Earl, Weiner	AMS	78674	504
50436	Med/504	10	Weiner, Ongaro, Drust	HS	50436	Med/504
50414	Med/IEP	11	Minter, Ogin, O'Leary	MTHS	50414	Med/IEP
78584	CST	8	Fowler, McGee, L	AMS	78584	CST
50348	SUS	10	Lyons,	HS	50348	SUS
50621	SUS	10	Weber	HS	50621	SUS
85140	Med/504	11	Lyons	HS	85140	Med/504
50313	SUS	12	Drust	HS	50313	SUS
49987	Med	11	Romano,Simmonds,Rose,	HS	49987	Med
85006	CST	11	Fleising	HS	85006	CST
83443	Med	12	Latwis,Hladek,Butler,Platt	HS	83443	Med
40540	Med	12	Basile,DiMeola,Harris	HS	40540	Med
70162	SUS	12	Steuber	HS	70162	SUS
50652	Med	12	Ruiz,Paternoster,Jennings	HS	50652	Med
78944	Med	5	Heefner	BS	78944	Med
50402	SUS	10	Lyons,DeMarco,Simmonds	HS	50402	SUS

III. Fire Drills

Applegarth School -----December 1, 10 and 18, 2009
 Barclay Brook School-----December 2 and 3, 2009
 Brookside School -----December 8 and 18, 2009
 Mill Lake School -----December 8 and 14, 2009
 Oak Tree School -----December 3 and 7, 2009
 Woodland School -----December 3 and 18, 2009
 Monroe High School -----December 15 and 16, 2009

Lockdown

Applegarth-----December 2, 2009

IV. Personnel

- A. It is recommended that the Board accept the resignation of **Mr. David Kirk**, Supervisor of Athletics and Physical Education/Activities effective February 21, 2010.
- B. It is recommended that the Board approve an extended medical leave of absence to **Ms. Deborah Preston**, bus driver in the Transportation Department, retroactive to January 4, 2010 through March 1, 2010. It is further recommended this leave shall be without pay except to the extent of any sick days Ms. Preston may have available.
- C. It is recommended that the Board approve an extended medical leave of absence to **Ms. Lenora Prainito**, bus driver in the Transportation Department, retroactive to January 7, 2010 through February 11, 2010. It is further recommended this leave shall be without pay except to the extent of any sick days Ms. Prainito may have available.
- D. It is recommended that the Board approve a medical leave of absence to **Ms. Carol Schwalje**, Principal at Barclay Brook School, effective February 8, 2010 through February 19, 2010. It is further recommended this leave shall be without pay except to the extent of any sick days Ms. Schwalje may have available.
- E. It is recommended that the Board approve a medical leave of absence to **Ms. Kathleen Watlington**, paraprofessional at Barclay Brook School, retroactive to January 4, 2010 through February 9, 2010. It is further recommended this leave shall be without pay except to the extent of any sick days Ms. Watlington may have available.
- F. It is recommended that the Board approve a leave of absence to **Ms. Melissa Cortina**, teacher of kindergarten at Barclay Brook School, retroactive to January 4, 2010 through January 8, 2010. It is further recommended this leave shall be without pay except to the extent of any sick days Ms. Cortina may have available.
- G. It is recommended that the Board approve a maternity leave of absence to **Ms. Samantha Stecchini**, teacher of Special Education at Applegarth School, effective April 14, 2010 through June 30, 2010. It is further recommended this leave shall be without pay except to the extent of any sick days Ms. Stecchini is entitled to be paid.
- H. It is recommended that the Board approve an extended unpaid leave of absence to **Ms. Francine Sorrento**, paraprofessional at Barclay Brook school, effective January 15, 2010 through March 15, 2010.
- I. It is recommended that the Board approve an unpaid intermittent leave of absence under the FMLA to **Ms. Heidi Magee**, Media Coordinator at Mill Lake School, effective January 14, 2010 through April 14, 2010.

- J. It is recommended that the Board approve the following coaching and advisory positions at the High School and Applegarth for the 2009-2010 school year at the following stipends (pending negotiations):

David Parnell	H.S. Co-Assistant Baseball (45%)	Step 3	Acct. 11402100100000098
Matthew Fox	H.S. Co-Assistant Baseball (55%)	Step 1	Acct. 11402100100000098
Michael Kelly	H S. Winter Color Guard	Stipend	Acct. 11401100100000098
Jackie Varacallo	A.S. Asst. Softball Coach	Volunteer	

- K. It is recommended that the Board approve the following certificated personnel (salary pending contract negotiations):

Employee	Position	School	Teacher's Salary Guide	Account No.	Dates	Reason for hire
Melinda Malavasi	Teacher of Health/PE	MTHS	Step 1 BA	11-140-100-101-000-070	1/25/10-6/30/10	Extension of contract
Teresa Gregorio	Grade 4	Brookside	\$85/day pending receipt of certification	11-120-100-101-000-020	1/21/10-5/3/10	Leave replacement position

- L. It is recommended that the Board approve the following non-certificated personnel:

Name	Position	School	Salary	Account No.	Date	Reason for Hire
Lisa Dancyger	Para-Cafeteria	Oak Tree	Step 1 Para guide 3.25 hrs/day	11-000-240-105-000-060	Retroactive 1/4/10-6/30/10	Replacement position

- M. It is recommended that the Board approve the following substitutes for the 2009-2010 school year:

Certificated

Jennifer Hyer	Substitute Teacher
Deborah Kropf	Substitute Teacher
Michelle McCorkle	Substitute Teacher
Melissa Marsh	Substitute Teacher
Melissa Musso	Substitute Teacher
Naveet Singh	Substitute Teacher
Anna Johnston	Substitute Teacher
Samdra Mailman	Substitute Teacher

Non-certificated

Debra Van Winkle	Substitute Bus Driver
Olivia Cosentino	Substitute Paraprofessional
Gail Lavan	Substitute Paraprofessional
Alyssa Lizzio	Substitute Paraprofessional

V. Board Action

- A. It is recommended that the Board approve the attached list of Student Teacher placements.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of December 2009.
- E. It is recommended that the Board approve the following Policies and Regulations for a second and final reading:

Policy 2415.03	Highly Qualified Teachers
Policy 3281	Inappropriate Staff Conduct
Reg. 3281	Inappropriate Staff Conduct
Policy 4281	Inappropriate Staff Conduct
Reg. 4281	Inappropriate Staff Conduct

- F. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
50313	Middlesex County Academy	1/4/10	\$14,400 year Pro rated
78584	Newgrange School	12/16/09	\$239.69 per diem
85604	Mercer Community College	1/25/10-	\$2020 Spring semester

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS – JANUARY 13, 2010

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$8,106,010.66 for November 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,864,966.63 for November 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$725.00 for November 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$779,047.27 for November 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. SECRETARY’S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for November 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2-11(b). In accordance with N.J.A.C. 6A:23-2-11(c) 3, Be It Further Resolved that the Board Secretary certifies that the November 2009 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2-11(a).

F. TRANSFER #5

It is recommended that members of the Board of Education approve Transfer #5 as presented for Fiscal Year 2009/10. A copy is attached hereto.

G. TRANSFER #6

It is recommended that members of the Board of Education approve Transfer #6 as presented for Fiscal Year 2009/10. A copy is attached hereto.

H. ANNUAL SCHOOL ELECTION RESOLUTION

It is recommended that members of the Board of Education adopt the attached resolution regarding the Annual School Election scheduled for Tuesday, April 20, 2010.

I. SCHOOL ELECTION – APRIL 20, 2010

- a. It is recommended that members of the Board of Education designate the following public places to post election notices:

Applegarth Middle School
Barclay Brook Elementary School
Brookside Elementary School
Mill Lake Elementary School
Monroe Township High School
Oak Tree Elementary School
Woodland Elementary School
Board of Education Administration Building
Monroe Township Municipal Library
Monroe First Aid Squad Building
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Township of Monroe Municipal Building in the Office of the Clerk of the Municipality

- b. It is further recommended that the Board of Education approve the following polling places:

Brookside Elementary School
Oak Tree Elementary School
Woodland Elementary School
Clearbrook Cultural Center
Concordia Clubhouse
Encore Monroe
Monroe Village
The Ponds Clubhouse
Regency Clubhouse

Rossmoor Clubhouse
Whittingham Towne Center
Monroe Township Community Center
Monroe Township Fire & EMS Facility
Monroe Township First Aid Building
Monroe Township Library

J. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve a \$500. administrative fee for Above and Beyond Learning Group. Above and Beyond Learning Group was previously approved to provide Applied Behavior Analysis Services and Program Coordination.

K. SALE OF DISTRICT EQUIPMENT

It is recommended that members of the Board of Education approve the bid in regard to the Sale of District equipment. Please refer to the attached bid analysis for supplemental information.

L. ENGAGEMENT AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the Engagement Agreement between Kevin O’Keefe, d/b/a Circus Minimus and the Monroe Township Board of Education. Please refer to the attached Engagement Agreement for supplemental information.

M. IDEA ARRA GRANT AWARD

It is recommended that members of the Monroe Township Board of Education acknowledge receipt of and approve the “Fiscal Year 2010 Notification of Grant Award - IDEA ARRA Formula Grant as follows:

Basic – ARRA in the amount of \$1,068,517

and

Preschool – ARRA in the amount of \$38,655.

Please refer to the attached document for supplemental information.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

January 13, 2010
Meeting Date