

Minutes of the Public Board of Education meeting held on March 22, 2010 at the Monroe Township High School.

The meeting was called to order by Board President Amy Antelis at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis, Board President
Ms. Kathy Kolupanowich, Board Vice President
Mr. Marvin Braverman
Mr. Ken Chiarella
Mr. Lew Kaufman
Mr. Mark Klein
Mr. John Leary
Ms. Kathy Leonard
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Nidhi Bhatt
Ms. Reena Dholakia

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools
Mr. Wayne Holliday, Business Administrator/Board Secretary
Mr. Jeff Gorman, Assistant Superintendent of Schools

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted March 19, 2010:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT RECOGNITION – ALESSANDRA MANCUSO – MISSION TRIP TO HAITI

Ms. Sharon Biggs introduced and congratulated High School sophomore Alessandra Mancuso who traveled to Haiti along with her father as part of a youth group of 30 volunteers from her church to assist in an orphanage. Dr. Hamilton stated that Alessandra had shared emails with him as to the activities performed while in Haiti. Ms. Mancuso spoke about the types of assistance and activities during her Mission Trip to Haiti.

PRESENTATION “CHAMPIONS OF EDUCATION”

Dr. Hamilton recognized school nurse Peggy Eckstein as the first “Champion of Education” and presented a plaque to her for exceptional dedication and commitment as related to leadership regarding the District H1N1 vaccination clinic. Ms. Eckstein was recommended by her Principal Victor Soriano and was favorably endorsed by members of the Superintendent’s advisory council. A copy of the inscription on the plaque is attached to the official set of minutes.

PRESENTATION OF THE PROFESSIONAL DEVELOPMENT PLAN FOR 2010-2011

Mr. Jeff Gorman presented the Professional Development Plan for 2010-2011 to the Board of Education and the public. A copy of the presentation is attached to the official set of minutes.

PRESENTATION OF “BIG CHECK” TO THE AMERICAN RED CROSS FOR HAITI RELIEF

Dr. Hamilton along with student representatives presented a “Big Check” in the amount of \$6,336. to Diane Concannon Public Relations Director for the American Red Cross Central Jersey Chapter for Haiti relief. The student representatives were as follows: Ayesha Kunjappan from Woodland Elementary School; Carlos Alcala, Applegarth Middle School Student Council President; Cassandra Benzi, Brookside Elementary School Student Council President; Mill Lake Elementary School student, Rachel Hanan; Monroe Township High School Senior Class President Dominic Stasi; Madison Damore from Oak Tree Elementary School, and Barclay Brook Elementary School student Emma Schieda.

STUDENT BOARD MEMBERS REPORTS

Ms. Dholakia and Ms. Bhatt spoke about the importance of co-curricular activities and their hope that these activities will not be eliminated from the 2010/2011 budget.

PRESENTATION, PUBLIC FORUM AND ADOPTION OF THE 2010-2011 TENTATIVE SCHOOL BUDGET

Dr. Hamilton, Mr. Holliday, and Mr. Gorman gave a presentation related to the 2010-2011 Tentative School Budget. Members of the Board of Education and the public asked questions and made comments related to the 2010-2011 Tentative School Budget. A copy of the PowerPoint presentation is attached to the official set of minutes. A motion was made by Mr. Kaufman and seconded by Mr. Leary to adopt the 2010-2011 Tentative School Budget and file the required documents with the Executive County Superintendent. Roll Call. Motion Carried Unanimously.

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton publicly thanked those residents of planned retirement communities for organizing budget presentations. He also expressed appreciation to parents who opened their homes for budget presentations. Dr. Hamilton then stated that a meeting is scheduled with Commissioner of Education Bret Schundler to discuss state aid as related to the 2010-2011 school budget.

ENROLLMENTHOME INSTRUCTIONFIRE DRILLSLOCKDOWNPERSONNEL

A motion was made by Ms. Kolupanowich and seconded by Mr. Kaufman that Personnel Items (A - Y) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried Unanimously. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Personnel Section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Ms. Kolupanowich and seconded by Mr. Chiarella that Board Action items (A – M) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried Unanimously. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action Section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

A motion was made by Ms. Kolupanowich and seconded by Mr. Chiarella that Board Action Items (A – K) be approved by consent roll call. Roll Call – 10 – 0. Motion Carried Unanimously. The vote included the Jamesburg Board Member Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT'S REPORT – Please refer to transcript.

COMMITTEE REPORTS – Please refer to transcript.

OTHER BOARD OF EDUCATION BUSINESS– Please refer to transcript.

CLOSED SESSION – None.

PUBLIC FORUM – Please refer to attached transcript.

ADJOURNMENT

A motion was made by Ms. Kolupanowich and seconded by Mr. Chiarella that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 9:20 p.m.

Respectfully submitted,



WAYNE HOLLIDAY
BOARD SECRETARY/BUSINESS ADMINISTRATOR

**PUBLIC BOARD
MEETING**

MARCH 22, 2010

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1 MS. ANTELIS: Thank you, Mr. Holliday.
2 Moving on to the Board president's report, really
3 all I have to say is I echo the sentiments of the
4 parents and my fellow Board members. I came on this
5 Board 18 years ago because I used to sit in the
6 audience and yell at the Board members, and finally
7 they said to me, if you don't like the way we're
8 doing things, why don't you run for the Board, and
9 I've been here ever since.

10 When I came here, this district really
11 had nothing, no computers, not many students, no AP,
12 and I've watched over the years as we've progressed.
13 I have never, ever voted no on educational program.
14 I am so hurt by what Governor Christie is doing
15 here. I understand the cuts. I have no problem
16 with it, but be fair. Don't hit Monroe with a 97.4
17 when you have a town like Old Bridge who's getting
18 \$46 million in state aid and gets cut \$16 million.
19 If you look at the statistics, what the governor did
20 with every good school district he went after.
21 Every district that offers their students great
22 opportunities he went after, and he went after us,
23 and I think this is a very sad, sad year for Monroe,
24 and I can only hope that our parents and our
25 retirement communities and our active adult

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1 communities get out, come together, and pass this
2 budget, pass it for our children.

3 That's the end of my report. Any other
4 Board of Education business? I'm sorry, I passed
5 committee reports. Okay. Committee report?

6 MS. FARAONE: I'll go, Amy.

7 MS. ANTELIS: Go ahead.

8 MS. FARAONE: Sorry. We had a
9 curriculum meeting on March 10, and some of the
10 topics on the agenda were video production and the
11 sequence of the video production class -- classes
12 and how they are being realigned and renamed;
13 Naviance guidance program; the Applegarth trip; and
14 the district's 2010/2011 course of studies; and the
15 professional development plan that Mr. Gorman
16 presented tonight. So it is recommended that the
17 Board of Education approve the district 2010/2011
18 course of studies and the professional development
19 plan.

20 MS. KOLUPANOWICH: Second.

21 MS. ANTELIS: Second by Miss
22 Kolupanowich. All in favor? Opposed. Abstentions.
23 Motion passes.

24 Anything else? Finished? Committee
25 reports? For the next meeting?

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1 MR. KAUFMAN: Yes.

2 MS. ANTELIS: Any other Board of
3 Education business? Seeing none, I don't -- Mr.
4 Holliday, do you have a resolution that you're going
5 to read?

6 MR. HOLLIDAY: As originally approved by
7 the Board of Education, through a motion put on the
8 table by Mrs. Kolupanowich, seconded by Mr. Leary,
9 the adoption of the 2010/2011 tentative budget, that
10 formal resolution will now be read into the record.

11 "Be it resolved by the Monroe Township
12 Board of Education that the 2010/2011 tentative
13 general budget be adopted in the amount of
14 \$89,743,649, and a tentative general fund local tax
15 levy in the amount of \$80,584,528, and a tentative
16 special revenue fund in the amount of \$836,689, and
17 a tentative debt service budget in the amount of
18 \$10,449,043, and a tentative debt service local tax
19 levy in the amount of \$8,125,967; whereby the
20 tentative 2010/2011 budget totals \$101,029,381; and

21 "Whereas the Monroe Township Board of
22 Education has been notified of the state aid
23 amounts; and

24 "Whereas such state aid amounts are for
25 2010/11, the categorical special education aid is

1 \$238,696, and for 2010/11, the categorical security
2 aid is 0, and for 2010/2011, the categorical
3 transportation aid is 0, and for 2010/11, the debt
4 service aid is \$688,635;

5 "Whereas school district bylaws 0147
6 policy 3440, policy 4440, and N.J.A.C. 6A:23B-1.2b
7 provides that the Board of Education will establish
8 in the annual school budget a maximum expenditure
9 amount that may be allocated or allotted for such
10 travel and expense reimbursement for 2010/11 school
11 year;

12 "Now therefore be it resolved that the
13 Monroe Township Board of Education hereby
14 establishes the school district travel maximum for
15 the 2010/11 school year at the tentative sum of
16 \$158,422. That is 7 percent less than the current
17 year.

18 "Be it further resolved that the school
19 business administrator shall track and record these
20 costs to ensure that the maximum amount is not
21 exceeded; and

22 "Now therefore let it be resolved that
23 the Superintendent of Schools and the Business
24 Administrator Board Secretary file the required
25 documents with the executive county superintendent

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1 of schools."

2 Madam Board President, this motion was
3 previously approved by unanimous roll call vote of
4 the Board of Education and now has been read into
5 the record.

6 MS. ANTELIS: Thank you, Mr. Holliday.

7 Okay. We're going to pass number 17 as we will not
8 be having a closed session so at this time we will
9 open it back up to the public. Anyone wishing to
10 speak, please state your name and address for the
11 record.

12 Seeing no one, the next scheduled public
13 Board of Education will be Wednesday, March 31, here
14 at the high school at 6 p.m. Motion to adjourn.

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SUPERINTENDENT'S REPORT/RECOMMENDATIONS – MARCH 22, 2010 PUBLIC MEETING

I. Enrollment

	<u>2/28/10</u>	<u>1/31/09</u>	Increase+ <u>Decrease-</u>	<u>2/28/09</u>	<u>Difference</u>
Applegarth School	805	805	0	807	-2
Barclay Brook School	538	538	0	519	+19
Brookside School	670	672	-2	685	-15
Mill Lake School	678	678	0	665	+13
Oak Tree	758	754	+4	676	+82
Woodland School	516	517	-1	507	+9
Monroe High School	<u>1607</u>	<u>1606</u>	<u>+1</u>	<u>1549</u>	<u>+58</u>
Total Elementary & Secondary	5572	5570	+2	5408	164

I. Enrollment Continued

<i>School</i>	Monroe			Jamesburg		
	<i>Jan.</i>	<i>Feb.</i>	<i>Difference</i>	<i>Jan.</i>	<i>Feb.</i>	<i>Difference</i>
Academy Learning Center	13	14	Plus 1	1	1	
Cambridge	1	1				
Center School	2	2		1	1	
Childrens Center of Monm.	1	1		1	1	
Collier	1	1		1	1	
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	2	2				
Eden	2	2		1	1	
Harbor School	2	2				
KIVA	0	0		0	0	
New Roads Parlin	5	5		1	1	
New Roads Somerset	1	1				
Kidspace	1	1				
Lamberts Mills Academy	1	1				
Mercer Elementary	1	1				
Mercer Cty Jr./Sr.	2	2		1	1	
Mercer Cty Reg. Day	3	3				
Midland	2	2		1	1	
Millstone WW/Plainsboro	1	1				
Morris Union Jointure DCL	1	1				
Newgrange School	1	1				
Oakwood School	1	1				
Raritan Valley Academy				1	1	
Rugby	2	2				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
Total	53	54		13	13	

II. Home Instruction

Student #	Reason	Grade	Teachers	School	Start date	End date	Hour per week
83089	504	2	Beresky	ML	9/8/2009		5
32132	Med	12	Drust,Pangalos	MTHS	11/25/2009	2/15/2010	10
79109	IEP	3	Mertz	HS	9/8/2009		10
50129	Med	11	Tolboom	HS	11/11/2009	2/19/2010	2
78674	504	7	Earl, Weiner	AMS	10/5/2009		10
50436	Med/504	10	Weiner, Ongaro, Drust	HS	11/10/2009		10
50414	Med/IEP	11	Minter, Ogin, O'Leary	MTHS	10/21/2009		10
85140	Med/504	11	Lyons	HS	10/26/2009		2
49987	Med	11	Romano,Simmonds,Rose,	HS	11/7/2009		10
83443	Med	12	Latwis,Hladek,Butler,Platt	HS	10/27/2009		10
40540	Med	12	Basile,DiMeola,Harris	HS	12/1/2009		10
50652	Med	12	Ruiz,Paternoster,Jennings	HS	12/1/2009	2/23/2010	10
78944	Med	5	Heefner	BS	12/8/2009	2/9/2010	5
50402	SUS	10	Lyons,DeMarco,Simmonds	HS	12/9/2009	1/27/2010	10
83519	SUS	10	Fennessey, DeBellis	HS	1/15/2010	2/28/2010	2
81409	SUS	12	Latwis	HS	2/2/2010	2/18/2010	2
85758	Med	7	Sinischalchi,Mumpower, Burd	AMS	1/21/2010		10
81791	Med	3	Villegas	BS	2/2/2010		5
70079	Med	12	Ielpi, Drust	HS	2/2/2010		4
50641	SUS	10	Simmons	HS	2/1/2010	3/1/2010	2
78277	Med	6	Fischer	WL	1/21/2010		5
70051	Med	12	Lyons,Olszewski,Butler,Rose	HS	1/15/2010	2/18/2010	10
84037	Med	10	Beagan,Olszewski,Latwis,Romano	HS	1/11/2010		10
82696	Med	7	Mcgrath, Murphy	AMS	1/21/2010		7
82677	Med	7	Earl, Tromba, Murphy	AMS	1/21/2010	2/19/2010	5
50129	Med	11	Abruzzee,Roche	HS	2/9/2010		4
78911	IEP	9	Weinstein	HS	2/9/2010		2
79213	Med	4	DelRe	BS	2/9/2010	2/15/2010	5
80470	SUS	12	Simmons	HS	2/14/2010	2/28/2010	2
50399	Med	10	Lustgarten,Quindes,Simmons,Latwis, Ballard	HS	2/25/2010		10
81849	Med	12	Rose, Simmons	HS	3/1/2010		4
50556	Med	9	Moralda,Papernoster,Gold,Lyons	HS	2/24/2010		10
70343	IEP/Med	11	Latwis, Cardone	HS	2/23/2010		10

III. Fire Drills

Applegarth School -----	February 17 and 19, 2010
Barclay Brook School-----	February 4 and 22, 2010
Brookside School -----	February 17 and 24, 2010
Mill Lake School -----	February 22 and 24, 2010
Oak Tree School -----	February 4 and 24, 2010
Woodland School -----	February 9 and 18, 2010
Monroe High School -----	February 19 and 24, 2010

Lockdown

Monroe High School -----February 18, 2010

IV. Personnel

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Susan Krumm**, Guidance Counselor at Oak Tree School effective June 30, 2010.
- B. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Margaret Rosen**, teacher of grade 4 at Woodland School, effective July 1, 2010.
- C. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Delores Olma**, teacher of grade 6 at Woodland School, effective June 30, 2010.
- D. It is recommended that the Board accept the resignation of **Ms. Bethanne Augsbach**, as a teacher in the Saturday Academy program, effective March 1, 2010.
- E. It is recommended that the Board accept the resignation of **Ms. Ashley Reid**, as a teacher in the Saturday Academy program, effective March 1, 2010.
- F. It is recommended that the Board accept the resignation of **Mr. Joseph Rooney**, as a paraprofessional aide to a freshman track athlete, effective March 5, 2010.
- G. It is recommended that the Board accept the resignation of **Ms. Deborah Preston**, Bus Driver in the Transportation Department, effective March 15, 2010.
- H. It is recommended that the Board rescind **Mr. Michael Gigliello** as Assistant Boy’s Basketball Coach for the 2009-2010 school year.
- I. It is recommended that the Board approve a medical leave of absence to **Ms. Stacy Fleisher**, Physical Education Teacher at Oak Tree/Barclay Brook effective March 8, 2010 through April 5, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Fleisher may have available.

- J. It is recommended that the Board approve an unpaid leave of absence on a reduced leave schedule pursuant to NJFLA to **Ms. Stacy Fleisher**, Physical Education Teacher at Oak Tree/Barclay Brook for February 19, 22, March 1, 2, 3, 5 and April 9, 2010.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Dori Alvich**, Principal at Brookside School, retroactive March 2, 2010 through March 5, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Alvich may have available.
- L. It is recommended that the Board approve a leave of absence to **Ms. Sharon Gsellmeyer**, Secretary at Mill Lake School, retroactive March 17, 2010 to March 26, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Gsellmeyer may have available.
- M. It is recommended that the Board approve a medical leave of absence to **Ms. Beverly Robinovitz**, Music Teacher at the High School, retroactive February 24, 2010 through March 26, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Robinovitz may have available.
- N. It is recommended that the Board approve a medical leave of absence to **Ms. Gertrude Campo**, teacher of Spanish at Oak Tree School, retroactive to February 23, 2010 through May 15, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Campo may have available.
- O. It is recommended that the Board approve a medical leave of absence to **Ms. Elizabeth Penner**, teacher of Grade 5 at Brookside School, effective April 7, 2010 through April 23, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Penner may have available.
- P. It is recommended that the Board approve an extended medical leave of absence to **Ms. Ronnie Grossman**, Basic Skills teacher at Mill Lake School, retroactive to March 12, 2010 through March 19, 2010. It is further recommended that this leave shall be without pay except for any sick days Ms. Grossman may have available.
- Q. It is recommended that the Board approve a return to work date of **Mr. John Lizzio**, Bus Driver in the Transportation Department, effective March 8, 2010.
- R. It is recommended that the Board approve a return to work for **Ms. Marie Tumminello**, Bus Driver in the Transportation Department, effective March 8, 2010.
- S. It is recommended that the Board approve a correction in the following contracts:
- Laura Frankfurt, ICS teacher at Applegarth School, Step 1 of contract should read leave replacement.

Theresa Madreperla HS Secy. To the Supervisor of Student Activities to reflect the \$1237 Secretarial stipend to the Secretary to the Supervisor of Student Activities

Randi Halpern paraprofessional at Applegarth School Step 8 Reg. Para should read Step 8 Special Ed Para guide

Joanne Small paraprofessional at Brookside School was approved at Step 8 Spec. Ed. Guide should read Step 7A Special Ed. Para guide

Barbara Larue paraprofessional in the Transportation Dept. was approved at Step 7 of the Special Ed Para guide should read Step 6A Special Ed. Para guide.

Linda Healy paraprofessional in the Transportation Dept was approved for 3.5 hours per day of the Special Education Para guide should read 3.75 hours per day.

- T. It is recommended that the Board approve a correction in the following non-certificated in-service annual stipend. The following was previously approved in the Superintendent's Report of February 24, 2010:

- * \$70 annual stipend for 1-3 credit
- ** 100 annual stipend for -6 credits
- ***\$150 annual stipend for 7-+ credits

It should read as follows:

- * \$70 annual stipend between 1 and 3 credits
- **\$100 annual stipend at least 4 but fewer than 7 credits
- ***\$150 annual stipend at least 7 but fewer than 11 credits
- ****\$200 annual stipend at least 11 but fewer than 14 credits
- *****\$300 annual stipend at least 14 or more credits

- U. It is recommended that the Board approve the following Spring 2010 clubs and advisors at Applegarth School pending enrollment:

Art Club	Maria Naumik
Board Game Mania	Kyleen Lauretta
Book Club	Irene Curran
Business Club	Shirley Siniscalchi 33.3%
	Karen Earl 33.3%
	Erin Muschla 33.3%
Chamber Singers	Nina Schmetterer
Craft Club	Ramona LeClaire
Digital Photography	Erica Hauxhurst
Directors Chair	Joan Venslavsky
F.I.T. Club	Erica Hauxhurst
Graphic Design Club	Erica Hauxhurst
Healthy Choices	Doreen Mullarnery

Jewelry Club	Barbara Shapiro
Math Games Club	Chip Booher
Movie Maker Club	Donna Montgomery
Sewing Club	Michelle Murphy
Webmaster Club	Donna Montgomery
Wrestling Club	7 Habits of Highly Effective Teens- ADVANCED

- V. It is recommended that the Board approve the following paraprofessionals for an additional \$1.00 per hour on their step on guide for restroom assistance retroactive to September 1, 2009 through June 30, 2010:

Mill Lake School

MaryAnn Berberian
 Mary Vena
 Audra Perschilli
 Wendy Cerbie

Oak Tree School

Rochelle Epstein
 Nancy Simon
 Alice Glowacki

Barclay Brook School

Manal Manhary
 Holly Daly
 Maria Elizarova
 Karen Monte-Herkert
 Kim Martini
 Debra Parente
 Laura Lubniewski
 Pat Russo
 Donna Ryfkogel
 Debi Scott
 Irene Sebastian
 Rochelle Swercheck
 Kathleen Watlington
 Jamie Zelikovsky

Brookside School

Kim Walker
 Mary Beth Wojtaszek
 Bev Mazza
 Joann Small
 Fran Wilden

- W. It is recommended that the Board approve the following certificated personnel for the 2009-2010 school year:

Employee	Position	School	Teacher's Salary Guide	Account No.	Dates	Reason for hire
Christopher Beagan	Athletic Coordinator	MTHS	Stipend \$8898 pro rated	11-402-100-100-000-070	3/1/10-6/30/10	New position
Teresa Gregorio	Teacher of Grade 4	Brookside	Step 1 BA \$45,0003 pro rated	11-120-100-101-000-020	3/1/10-4/30/10	Leave replacement Salary modification

						step on guide
Marie Pepe	Acting Supervisor of Special Education	Pupil Personnel Services	\$99,000 Pro rated + MA \$3,100+ longevity \$2700	11-000-219-104-000-093	3/23/10-6/30/10	Replacement position
Kerry Danish	Teacher Integrated Pre School	Oak Tree	Step 1 BA \$45,0003 pro rated	11-215-100-101-000-093	3/23/10-6/23/10	Leave replacement
Nicole Marzouk	Teacher Coach	District	\$263 per diem (57 days)	20-293-100-101-098	4/6/10-6/30/10	ARRA Impact Grant
Jessica Johner	School Psychologist	District	(120%) of Step 1 MA \$46,003 + 3,450 (+20 additional summer days for July/August 2010)	20-252-200-101-098	7/1/10-8/31/11	ARRA Grant
Dana Beachum	SLE teacher	MTHS	\$85 per day pending receipt of certification	20-252-100-101-098	3/23/10-6/30/10	ARRA Grant
Greg Beyer	Heath/PE	MTHS	117% of Step 11 MA	11-140-100-101-000-070	3/15/10-6/30/10	Leave replacement – Increase in contact for teaching extra section
Frank Bonich	Heath/PE	MTHS	117% of Step 9 BA	11-140-100-101-000-070	3/15/10-6/30/10	Leave replacement – Increase in contact for teaching extra section
Nathan Cogdill	Heath/PE	MTHS	117% of Step 9 BA	11-140-100-101-000-070	3/15/10-6/30/10	Leave replacement – Increase in contact for teaching extra section

Kathy Dillon	Heath/PE	MTHS	117% of Step 11 BA	11-140-100-101-000-070	3/15/10-6/30/10	Leave replacement – Increase in contact for teaching extra section
Angel Decker	After School Basic Skills	Brookside	MTEA negotiated rate	11-230-100-101-000-093	3/23/10-6/30/10	Additional students
Kim Synarksi	After School Basic Skills	Brookside	MTEA negotiated rate	11-230-100-101-000-093	3/23/10-6/30/10	Additional students
Dawn Graziano	After School Basic Skills	Brookside	MTEA negotiated rate	11-230-100-101-000-093	3/23/10-6/30/10	Additional students
Danielle Pugliese	Grade 1	Mill Lake School	Step 1 BA \$45, 003	11-120-100-101-000-040	3/8/10 to 5/29/10	Leave replacement transfer and extension of contract (correction in date)
Jocelyn Ritter	Physical Ed. Teacher	Applegarth School	Step 1 BA 45,003 pro rated	11-130-100-101-000-050	3/26/10 to 6/30/10	Leave replacement position – transfer extension of contract
Nina Schmetterer	Set Design	Applegarth	Stipend \$834.00	11-401-100-100-000-098	2009-2010 school year	Stipend position

X. It is recommended that the Board approve the following non-certificated personnel for the 2009-2010 school year:

Name	Position	School	Salary	Account No.	Date	Reason for Hire
Carlo Terrones	Custodian	Central office/Transportation	Step 1 + night premium \$17.86/hr + .49/hr	11-000-262-100-000-098	2/1/10-6/30/10	Correction in start date
Joe Cappodano	Driver	Transportation	From 7.0 hrs day to 6.25 hrs/day	11-000-270-160-000-096	2/1/10-6/30/10	Decrease in hours

Jackie Ray	Driver	Transportation	From 6.0 hrs/day to 6.5 hrs.	11-000-270-160-000-096	Retro 9/1/09-6/30/10	Extension to arrive to school on time
Janet Garavente	Paraprofessional	Mill Lake	\$70 annual stipend for 2 credit	11-214-100-106-000-093	2/16/10-6/30/10	Stipend
Michele Goff	Paraprofessional	Mill Lake	\$70 annual stipend for 1 credit	11-214-100-106-000-093	2/16/10-6/30/10	Stipend
Joanne Small	Paraprofessional	Brookside	\$70 annual stipend for 2 credit	11-214-100-106-000-093	2/16/10-6/30/10	Stipend
Manal Manhary	Paraprofessional	Barclay Brook School	\$70 annual stipend for 1 credit	11-214-100-106-000-093	2/16/10-6/30/10	Stipend
Donna Plichta	Secretary Child Study Team	MTHS	Step 8 (12 mos. Secy guide) 7.25 hrs/day \$47,825 +\$1237 princ. Secy stipend	11-000-240-105-000-070	3/23/10-6/30/10	Transfer
Barbara Lonczak	Secretary to Principal	Applegarth	Step 7 (10 mos secy guide) 7.0 hrs/day \$38,054 + \$1237 princip. Secy stipend	11-000-240-105-000-050	3/23/10-6/30/10	Replacement position
Mr. Matthew Gigliello	Assistant Boy's Basketball Coach	MTHS	Step 2 \$5667	11-402-100-100-000-098	2009-2010 school year	Stipend position

Y. It is recommended that the Board approve the following substitutes for the 2009-2010 school year:

Diane Brant	Substitute Teacher
Michelle Burley	Substitute Teacher
Jessica Enea	Substitute Teacher
Gregory Jusinski	Substitute Teacher
Christopher Peckhart	Substitute Teacher
Barbara Rachback	Substitute Teacher
Ashley Reid	Substitute Teacher
Rashmi Sinha	Substitute Teacher
Melissa Watts	Substitute Teacher
Erica Warshawsky	Substitute Teacher
Desai Yeshavant	Substitute Teacher

V. Board Action

- A. It is recommended that the Board approve the attached list of Student Teacher placements.
- B. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- C. It is recommended that the Board approve the attached list of requests for Field Trips.
- D. It is recommended that the Board approve the attached list of Student Suspensions for the month of February 2010.
- E. It is recommended that the Board approve the District’s Professional Development Plan for the 2010-2011 school year and its submission to the Middlesex County Superintendent’s Office.
- F. It is recommended that the Board approve the previously submitted Courses of Study for the 2010-2011 school year.
- G. It is recommended that the Board approve the submission of the Joyce Kilmer Reading American History Grant to the Department of Education in the amount of \$1,544,655.00.
- H. It is recommended that the Board approve the research project on Staff and Student Motivation for teachers Nicole DiLorenzo and Rhonna Griffin.
- I. It is recommended that the Board approve the 2010-2011 School Calendar.
- J. It is recommended that the Board approve the following new Policies and Regulations for a first reading:

Policy 3351	Healthy Workplace Environment
Policy 4351	Healthy Workplace Environment
Policy 5338	Diabetes Management
Reg. 5338	Diabetes Management

- K. It is recommended that the Board approve the following revised Policies and Regulations:

Bylaw 0142.1	Nepotism
Bylaw 0174	Legal Services
Bylaw 0177	Professional Services

Policy 1570	Internal Controls
Reg. 1570	Internal Controls
Policy 1620	Administrative Employment Contracts
Policy 5512.01	Harassment, Intimidation, and Bullying
Policy 5533	Pupil Smoking
Reg. 5533	Pupil Smoking
Policy 6111	Special Education Medicaid Initiative (SEMI) Program
Reg. 6111	Special Education Medicaid Initiative (SEMI) Program
Policy 6360	Political Contributions
Policy 6471	School District Travel
Reg. 6471	School District Travel
Policy 6660	Student Activity Fund
Policy 7434	Smoking On School Grounds
Policy 8481	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
Policy 9700	Special Interest Groups

L. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
85881	Academy Learning Center	2/16/10	\$239. per diem
81555	Middlesex County Academy	4/6/10	\$14,400 year pro rated
50399	Collier High School	3/8/10	\$257.72 per diem

M. **2009-2010 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/09 through 3/21/10:\$76.50

Date	School	Incident	Cost to District
2/18/10	MTHS	fight	n/a
3/3/10	MTHS	substance abuse – confirmed And possession of knife	
3/15/10	MTHS	fight	

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS – MARCH 22, 2010

1. BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$9,058,954.72 for January 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$1,399,464.71 for January 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW HIGH SCHOOL(BOND SERIES 2008)

It is recommended that the bills totaling \$1,119,751.30 for January 2010 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2010, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the January 2010 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. TRANSFER #8

It is recommended that members of the Board of Education approve Transfer #8 as presented for Fiscal Year 2009/10. A copy is attached hereto.

F. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve bagpiper Mr. Frank Watson, to perform at the High School graduation at a cost of \$150.
2. It is recommended that members of the Board of Education approve Oxford Consulting Services, Inc. to provide physical therapy services for the 2009/10 fiscal year at a cost of \$95. per hour.

G. H1N1 MEMORANDUM OF AGREEMENT

It is recommended that members of the Board of Education approve the attached Memorandum of Agreement between the Monroe Township Board of Education and the County of Middlesex, a municipal corporation of the State of New Jersey as related to an H1N1 vaccination program.

H. PSE&G BUSINESS DIRECT INSTALL PROGRAM

It is recommended that members of the Board of Education authorize participation in the PSE&G Business Direct Install Program. Please refer to the “PSE&G Direct Install Program Customer Contracts (Terms & Conditions)” for supplemental information. Also, please refer to the “PSE&G Direct Install Program Summary of Cost Savings” proposals. It is further recommended that the Board of Education authorizes Board President Amy Antelis and Board Secretary/Business Administrator Wayne Holliday to execute all documents as related to this program.

I. CONTRACT RENEWAL – ASPHALT PAVING/POTHOLE PATCHING

It is recommended that members of the Board of Education approve a contract renewal to Big Daddy Construction to provide asphalt paving/pothole patching and other special projects as needed for the 2009/10 fiscal year. Please refer to the attached document for supplemental information.

J. BID AUTHORIZATION – CUSTODIAL SUPPLIES

It is recommended that the Board of Education authorize Wayne Holliday, Business Administrator/Board Secretary and Qualified Purchasing Agent to advertise for and solicit bids for custodial supplies. This bid when awarded by members of the Board of Education will be encumbered against the 2010/11 budget.

K. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE

It is recommended that members of the Board of Education approve the following resolution entitled: “RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY DESIGNATING THE TRANSFER OF UNEXPENDED BOND PROCEEDS TO FUND 40, DEBT SERVICE”

WHEREAS, on April 5, 2006, the Board of Education (the “Board of Education”) of the Township of Monroe, in the County of Middlesex, New Jersey issued its \$26,800,000 School District Bonds, Series 2006 (the “2006 Bonds”); and

WHEREAS, the 2006 Bonds were issued to finance (a) the construction of a new elementary school upon approximately 30 acres of land located on Applegarth Road (Lot 10.69, Block 14); (b) any necessary improvements, upgrades, appurtenances, equipment, furniture and site work required in connection therewith; and (c) certain incidental expenses (collectively, the “2006 Project”), and

WHEREAS, the proceeds of the 2006 Bonds were deposited in the Oak Tree Elementary School Account of the Capital Project Fund to be used for the 2006 Project; and

WHEREAS, the 2006 Project has been completed and \$72,771.55 of the proceeds of the 2006 Bonds remain on deposit in the Oak Tree Elementary School Account of the Capital Project Fund (the “Unexpended Proceeds”); and

WHEREAS, the Board of Education hereby desires to designate the transfer of \$56,300. of the Unexpended Proceeds from the Oak Tree Elementary School Account of the Capital Project Fund to Fund 40, Debt Service.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, AS FOLLOWS:

Section 1. The Board hereby authorizes the Board Secretary to transfer \$56,300. of the Unexpended Proceeds to Fund 40, Debt Service to offset the tax levy for Fiscal Year 2010-2011.

Section 2. This resolution shall take effect immediately.

Adopted: March 22, 2010

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY
Prepared by

March 22, 2010
Date