

Minutes of the Public Board of Education meeting held on June 22, 2009 at the Monroe Township High School.

The meeting was called to order by Board President Amy Antelis at 7:00 p.m.

ATTENDANCE

BOARD MEMBERS PRESENT

Ms. Amy Antelis, Board President  
Ms. Kathy Kolupanowich, Board Vice President  
Mr. Marvin Braverman  
Mr. Ken Chiarella  
Mr. Lew Kaufman  
Mr. Mark Klein  
Mr. John Leary  
Ms. Kathy Leonard  
Mr. Ira Tessler

BOARD MEMBERS ABSENT

None

JAMESBURG BOARD MEMBER REPRESENTATIVE ABSENT

Ms. Patrice Faraone

STUDENT BOARD MEMBERS PRESENT

Ms. Melissa Bonamici  
Ms. Nidhi Bhatt

STUDENT BOARD MEMBERS ABSENT

None

STAFF

Dr. Kenneth R. Hamilton, Superintendent of Schools  
Mr. Wayne Holliday, Business Administrator/Board Secretary  
Mr. Jeff Gorman, Assistant Superintendent of Curriculum

ATTORNEY

Mr. Bertram E. Busch, Esq., Busch & Busch, LLP

MEMBERS OF THE PUBLIC – 15

After the Pledge of Allegiance and roll call, the Board President read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted June 19, 2009:

1. At all Schools,
2. Home News Tribune,
3. Cranbury Press, and
4. Filed with the Clerk of the Municipality.

STUDENT PRESENTATION – DARE TO DREAM

Student Joseph Williams spoke to members of the Board of Education, administration, and the public about his experience as a student. Specifically, Joseph spoke about how he learned to succeed and overcome his difficulties while attending school. A copy of Joseph's speech is attached to the official set of minutes.

STUDENT BOARD MEMBERS REPORTS

Ms. Bhatt spoke about the upcoming Applegarth Middle School 8<sup>th</sup> Grade Moving Up Ceremony. Then, she spoke about the 6<sup>th</sup> Grade Moving Up Ceremonies, lunch and trip. Ms. Bonamici spoke about the upcoming High School graduation and thanked the Board for being generous, welcoming, and for all the knowledge she gained in the past two years as a student board member.

PUBLIC FORUM - None

SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Dr. Hamilton commended Joseph Williams for his outstanding presentation. Then, Dr. Hamilton stated that Dr. Geyer secured a new position effective July 1<sup>st</sup> and wished her the best of luck. Additionally, he referred to a letter from Jay Ellis Brown expressing appreciation to the Board and staff for assisting with the Henry Ricklis Holocaust Memorial. Lastly, Dr. Hamilton stated that he has begun the process of exploring possible re-districting scenarios.

ENROLLMENT

Elementary and secondary (within the district)

Out of district placements

HOME INSTRUCTION

FIRE DRILLS – All schoolsLOCKDOWN DRILL – Mill LakePERSONNEL

A motion was made by Mr. Braverman and seconded by Ms. Leonard that Personnel Items (A - Y) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried with Mr. Leary recusing on item “R”. A copy of the Personnel Section of the Superintendent’s Report is attached to the official set of minutes.

A motion was made by Mr. Braverman and seconded by Ms. Leonard that Personnel Items (AA - EE) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried. A copy of the Personnel Section of the Superintendent’s Report is attached to the official set of minutes.

BOARD ACTION

A motion was made by Mr. Braverman and seconded by Ms. Leonard that Board Action items (A – K) be approved by consent roll call. Roll Call – 9 – 0. Motion Carried with Mr. Leary recusing on Item “J”. A copy of the Board Action Section of the Superintendent’s Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR’S REPORT/RECOMMENDATIONS

A motion was made by Mr. Braverman and seconded by Ms. Leonard that Board Action Items (A – V) be approved by consent roll call. Roll Call – Motion Carried – 9 - 0. A copy of the Board Action section of the Business Administrator’s Report is attached to the official set of minutes.

BOARD PRESIDENT’S REPORT

Ms. Antelis spoke about the following topics: the Monroe Township Police D.A.R.E. picnic for the 6<sup>th</sup> grade students in the district and the Bicycle Rodeo sponsored by the Monroe Township Police Department. Then, Ms. Antelis thanked Melissa Bonamici for serving as the student board member.

COMMITTEE REPORTSTECHNOLOGY COMMITTEE

Mr. Tessler, Chairperson of the Technology Committee, stated there had been a committee meeting earlier in the evening and that the following topics were discussed: the Barclay Brook Elementary School conversion from MAC to PC which will occur over the summer, conversion from Microsoft Office 2003 to Office 2007, and automating libraries at Barclay Brook, Brookside, Woodland and Mill Lake Elementary Schools.

PERSONNEL/NEGOTIATIONS COMMITTEE

Ms. Kolupanowich, Chairperson of the Personnel/Negotiations Committee stated there had been a committee meeting on June 18th and that the following topics were discussed: current vacancy roster of approximately eighteen, a review of the selection process for the position of Vice Principal at Applegarth Middle School, and that four new job descriptions were written and sixteen current job descriptions were revised.

#### BUILDINGS/GROUNDS & TRANSPORTATION COMMITTEE

Mr. Chiarella, Chairperson of the Buildings/Grounds & Transportation Committee, stated that the committee met earlier in the evening and the following topics were discussed: the High School roof replacement project, the Applegarth Middle School temporary classroom units (TCU), new High School construction update, and the Eagle Scout project at Woodland Elementary School.

#### FINANCE COMMITTEE

Mr. Leary, Chairperson of the Finance Committee, stated that the committee met earlier in the evening and that the following topics were discussed: the Standard Operating Procedures Manual, the delay in receiving the 12<sup>th</sup> state aid payment until July 2009, and the status of extraordinary aid.

#### OTHER BOARD OF EDUCATION BUSINESS

Mr. Klein congratulated High School student Joseph Williams on his success. Next, Mr. Kaufman asked if Joseph Williams would allow his "Dare to Dream" essay to be given to parents as part of an introductory package for parents considering an IEP for their child. Student Joseph Williams agreed. Next, Ms. Kolupanowich congratulated Student Board Member Melissa Bonamici and wished her and Joseph Williams success in the future.

#### PUBLIC FORUM - None

#### CLOSED SESSION – RESOLUTION

Mr. Kaufman moved, seconded by Mr. Leary to adopt the following resolution:

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subjects:

1. Negotiations – Contract negotiations between Monroe Township Education Association/Monroe Township Board of Education,  
  
and
2. Contract Negotiations as related to Legal Services.

The discussion conducted in closed session can be disclosed to the public at such time as the matters have been resolved.

Motion Carried.

Members of the Board of Education convened into Closed Session at 7:35 p.m.

Members of the Board of Education reconvened to the Public Meeting at 8:28 p.m.

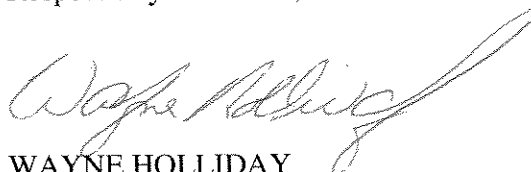
Mr. Leary made a motion which was seconded by Ms. Kolupanowich to recommend that members of the Board of Education approve a legal services contract with Wilentz Goldman & Spitzer P.A., for a period of one year commencing July 1, 2009 and terminating June 30, 2010, for a retainer payment of \$36,000.00 which will cover up to 20 hours of professional legal services each month. It is further recommended that the compensation for services in addition to the annual contract shall be at the rate of \$155.00 per hour for general counsel and associates, and \$100.00 per hour for paralegals. Roll Call – 9 – 0. Motion Carried.

PUBLIC FORUM - None

ADJOURNMENT

A motion was made by Mr. Tessler and seconded by Mr. Klein that the meeting be adjourned. Motion Carried Unanimously. The public meeting adjourned at 8:31 p.m.

Respectfully submitted,



WAYNE HOLLIDAY  
BOARD SECRETARY/BUSINESS ADMINISTRATOR

SUPERINTENDENT'S REPORT/RECOMMENDATIONS – JUNE 22, 2009

**I. Enrollment**

	<u>6/30/09</u>	<u>5/31/09</u>	<u>Increase/ Decrease-</u>	<u>6/30/08</u>	<u>Difference</u>
Applegarth School	812	811	+1	767	+45
Barclay Brook School	524	523	+1	725	-201
Brookside School	686	683	+3	972	-286
Mill Lake School	664	664	0	668	- 4
Oak Tree	685	687	-2	0	+685
Woodland School	506	506	0	487	+19
Monroe High School	<u>1544</u>	<u>1544</u>	<u>0</u>	<u>1523</u>	<u>+21</u>
<b>Total Elementary &amp; Secondary</b>	<b>5421</b>	<b>5418</b>	<b>+3</b>	<b>5142</b>	<b>+279</b>

I. Enrollment (continued)

<b><i>School</i></b>	<b>Monroe</b>			<b>Jamesburg</b>		
	<b><i>May</i></b>	<b><i>June</i></b>	<b><i>Difference</i></b>	<b><i>May</i></b>	<b><i>June</i></b>	<b><i>Difference</i></b>
Academy Learning Center	13	14	Plus 1			
Bridge Academy	2	2				
Bright Beginnings	1	1				
Cambridge	1	1				
Center School	2	2				
Childrens Center of Monm.	1	1				
Collier	2	2				
CPC Lower	1	1				
CPC Upper	4	4		2	2	
East Mountain	1	1				
Eden	2	2				
Harbor School	2	2				
KIVA	1	1		1	1	
New Roads Parlin	5	6	Plus 1	1	1	
Kidspeach	1	1				
Mercer Elementary	2	2				
Mercer Cty Jr./Sr.	1	1				
Mercer Cty Reg. Day	3	3				
Midland	4	4		1	1	
Millstone WW/Plainsboro	1	1				
New Brunswick				1	1	
NuView	1	1				
Palisades Learning Center				1	1	
Princeton Child Dev Instit	1	1				
Piscataway Reg. Day	1	1				
Raritan Valley Academy				1	1	
Rugby	1	1				
Schroth School	1	1				
Spotswood High School				1	1	
UMDNJ	1	1		1	1	
<b>Total</b>	<b>56</b>	<b>58</b>		<b>10</b>	<b>10</b>	

## II. Home Instruction

Stu. #	Rea.	Gr	Teachers	Sch.	Start Date	End Date	Hours Per/ wk
1.	Med	11	Drust, Goulding	HS	9-4-08		4
2.	Med	9	Hommer, Butler, Gonzalez, Olszewski	HS	9-9-08		10
3.	CST	12	Valendo, Fletcher	OD	9-9-08		10
4.	504	K	Kravit	ML	9-9-08		5
5.	504	6	Previtera	OT	9-9-08		5
6.	Med	8	Weiner, Firestine, Chang	A	10-6-08		10
7.	CST	11	Abruzzee, Riggi, Mackenzie	HS	11-5-08		10
8.	504	11	Drust, Cleary	HS	9-5-08		10
9.	504	11	Donovan, Goldstein	HS	12-2-08		10
10.	CST	12	Friedman, Weiner	OD	11-1-08		10
11.	Med	7	Dansin, Consiglio, Crocket, Viszoki	A	11-18-08		5
12.	CST	12	Valendo	OD	11-11-08		10
13.	Med	11	New Hope Foundation	HS	12-4-08		10
14.	CST	9	Ongaro, Quindes	HS	11-12-08		10
15.	Med	11	Fennessy, Ogin, Abruzzee, Armstrong	HS	1-29-09		10
16.	SUS	10	Roche, Chase, Quest	HS	2-3-09		6
17.	IEP	7	Burd, Rusnak	A	2-6-09		10
18.	Med	K	Robert Wood Hosp	ML	2-4-09		5
19.	Med	8	Elias, Weiner, Tromba	A	2-18-09		5
20.	CST	10	Lustgarten, Ballard	HS	3-5-09		10
21.	Med	11	Rosenberg, Abruzzee, Roche, Orgin	HS	3-4-09		10
22.	Med	9	Rego	HS	2-16-09		10
23.	CST	9	Fleisig	OD	2-17-09		10
24.	Med	8	Chang	A	3-18-09		5
25.	504	12	Ogin	HS	3-24-09		10
26.	Med	3	Fleming	ML	3-13-09		5
27.	Med	11	Tolboom, Rose	HS	3-18-09		10
28.	504	12	Stapenski, Varacallo, Kelly	HS	3-19-09		10
29.	Med	3	Howroyd	OT	3-17-09		5
30.	Med	11	Education Inc.	OD	2-25-09		10
31.	Med	10	Professional Ed. Svc	OD	3-6-09		10
32.	CST	7	Tromba, Rusnak, Fatovic	A	3-24-09		10
33.	504	11	Riggi, Drust	HS	3-26-09		10
34.	Med	9	Latwis, Gold, Wall	HS	3-6-09		10

35.	504	6	Gorham	WD	4-1-09		5
36.		10	Ballard, Miller, McDonald	HS			10
37.	Med	4	Mills, Huey-Colucci	BS	4-20-09	5-11-09	5
38.	Med	7	Weiner, Stoller, Cundari	A	4-22-09		5
39.	SUS	11	Latwis	HS	5-7-09	5-12-09	10
40.	SUS	11	Kelly	HS	4-29-09	4-30-09	2
41.	SUS	9	Lyons	HS	5-12-09	5-23-09	2
42.	Med	10	Educational Inc.	HS	4-29-09		10
43.	Med	12	Professional ed Ser.	HS			
44.	SUS	10	Lobello, Stecchini	HS	5-14-09	5-26-09	12
45.	Med	6	Dale	WD	5-13-09	5-28-09	5
46.	SUS	6	Previtera	OT	5-13-09	5-14-09	6
47.	Med	12	Bergen Cty Sp Svc	HS			
48.	SUS	10	Ballard, Mix, Romano	HS	5-26-09	6-8-09	10
49.	CST	11	Farrell, Latwis	HS	5-29-09		8
50.	Med	11	Kelly	HS	5-15-09		10
51.	Med	7	UMDNJ	A	5-20-09	5-27-09	12
52.	Med	1	Children's Hosp PA	ML	5-28-09		10
53.	Med	12	Stecchini, Rose, Mackenzie, Latwis	HS	4-14-09		10
54.	SUS	9	Grimaldi	HS	6-18-09	6-19-09	2
55.	CST	9	Stecchini, Farrell, Rose	HS	6-12-09		20
56.	SUS	12	Lyons, Latwis, Schweighardt, Armstrong, Mackenzie	HS	6-10-09		10
57.	SUS	10	Basile, Farrell, Lustgarten, Ballard	HS	6-8-09		10
58.	SUS	11	Mackenzie, Latwis	HS	6-15-09		10

### III. Fire Drills

Applegarth School ----- June 1 and 13, 2009  
 Barclay Brook School----- June 15 and 19, 2009  
 Brookside School ----- June 16 and 19, 2009  
 Mill Lake School ----- June 8 and 10, 2009  
 Monroe Twp. H.S.-----June 8 and 17, 2009  
 Oak Tree School ----- June 16 and 19, 2009  
 Woodland School ----- June 8 and 16, 2009

#### Lockdown

Mill Lake -----June 15, 2009

#### IV. Personnel

- A. It is recommended that the Board approve an unpaid maternity leave of absence to **Ms. Donna Cianchetta**, Paraprofessional at the High School, effective September 1, 2009 through December 31, 2009.
- B. It is recommended that the Board approve an unpaid maternity leave of absence to **Ms. Jennifer Campbell**, Language Arts teacher at Applegarth, effective September 1, 2009 through June 30, 2010.
- C. It is recommended that the Board approve the correction in the start date of the medical leave of absence to **Ms. Kim Goulding**, Family Consumer Science Teacher at the High School, effective June 2, 2009 through June 18, 2009. It is further recommended that this leave shall be without pay except for any sick days Ms. Goulding may have available.
- D. It is recommended that the Board approve an unpaid medical leave of absence to **Mr. Robert Learn**, bus driver in the Transportation Department, retroactive to June 8, 2009 pending further action of the Board.
- E. It is recommended that the Board approve a maternity leave of absence to **Ms. Stacey Weinstein**, Mathematics teacher at the High School, effective September 3, 2009 through December 14, 2009. It is further recommended that this leave shall be without pay except to the extent of any sick days Ms. Weinstein is entitled to utilize.
- F. It is recommended that the Board approve, **Ms. Nina Schmetterer**, teacher at Applegarth, to be remunerated in the amount of \$700.00 for serving at rehearsals for the "Honk" Musical.
- G. It is recommended that the Board approve the appointment of **Ms. Janet Garavente**, as a Special Education paraprofessional at Mill Lake School for 6.75/day (account no. 11-204-100-106-000-093). Ms. Garavente was inadvertently omitted from the June 10, 2009 Board Agenda.
- H. It is recommended that the Board approve the following nurses to cover the before and after school programs for the 2009-2010 school year at the MTEA hourly supplemental rate (pending contract negotiations) account no. 11-000-213-100-000-098:

Deborah Dowd  
Peggy Eckstein  
Maryanne Mennona  
Cynthia Weiler  
Patricia Dufty

Linda Elko  
MaryAnn Procopio  
Marie McNutt  
Susan Talocka  
Stacy Fretta

- I. It is recommended the Board approve **Ms. Cynthia Weiler**, school nurse, to administer mantoux tests to new employees during the new teacher orientation in August for a maximum of four hours at the MTEA hourly supplemental rate (pending contract negotiations) account no. 11-000-213-100-000-098

- J. It is recommended that the Board approve the following nurses to work 15 hours each during the months of July and August 2009 to prepare for new entrants at the MTEA hourly supplemental rate, account no. 11-000-213-100-000-098:

Deborah Dowd, Applegarth  
Maryanne Mennona, Barclay Brook  
Susan Talocka, Brookside  
Catherine Lestingi, High School  
MaryAnn Procopio, High School  
Cynthia Weiler, Mill Lake  
Peggy Eckstein, Woodland  
Marie McNutt, Oak Tree  
Stacy Fretta, District

- K. It is recommended that the Board approve the following nurse to inspect defibrillators in the district, one day in July and one day in August 2009 for five hours per day, at the hourly supplemental rate, account no. 11-000-213-100-000-098:

Deborah Dowd

- L. It is recommended that the Board approve **Mr. Stephen Naumik**, as Attendance Office for the District for the 2009-2010 at the MTEA negotiated stipend account no. 11-000-211-100-000-098.
- M. It is recommended that the Board approve **Ms. Marie Pepe**, as Principal for the Extended School Program at Barclay Brook School for 8 hours a day effective July 7, 2009 through August 17, 2009 at a salary of \$412.00 per diem (account no. 20-216-201-020-000-098).
- N. It is recommended that the Board approve **Ms. Robin Silverman**, to screen non-disabled pre-schoolers for the integrated pre-school program for the District, effective July 1, 2009 through August 31, 2009 at the MTEA hourly rate (subject to contract negotiations) account no. 11-120-100-101-000-040.
- O. It is recommended that the Board approve the salary of **Ms. Chari Chanley**, Principal at Applegarth School at a salary of \$127,399, effective July 1, 2009 through June 30, 2010 (account no. 11-000-240-103-000-098)
- P. It is recommended that the Board approve the following nurses to provide sports physicals for Applegarth and High School students during the months of July and August 2009 at the MTEA hourly supplemental rate (subject to contract negotiations) (no more than 45 hours each), account no. 11-000-213-100-000-098:

Deborah Dowd, Applegarth  
MaryAnn Procopio, High School  
Catherine Lestingi, High School

- Q. It is recommended that the Board approve the following teachers to attend Child Study Team IEP meetings and/or to provide home instruction, on an as needed basis, effective June 26, 2009 through September 2, 2009 at the MTEA hourly supplemental rate (subject to contract negotiations).

<b>SPECIAL ED. TEACHER Account no.</b>	<b>REG. ED. TEACHERS Account no.</b>
Kerri Kirchner	Scott Weiner
Patricia Mumpower	Jessica Consiglio
John Devine	Erin Muschla
Patricia Van Gorden	Frances Cundari
Nicole Delorenzo	Karen Earl
Judy Firestine	Jeannine Morse
Kyleen Oates	Michelle Murphy
Dawn Fowler	Cybele Posner
Sharon Rusnak	Lisa McHugh
Sherri Fatovic	Kelly Molitoris
Kristin Miller	Sarah Anderson
Deborah Ciaccia	Bethany Peoples
Katherine Pedersen	Christine Doucette
Michele Virelles	Amy Anderson
Jodi Rubenstein	Jacklyn Winters
Susan Huey-Colucci	Marisa Leston
Brian Latwis	Melissa Cortina
Jena Rose	Katherine Helfgott
Catherine Simmons	Jacklyn Winters
Erica Friedman	Olga Digrazia
Eileen Simmonds	Margaret Delmonaco
Deborah Stapenski	Linda Collura
Lorraine Ongaro	Sandra Villegas
Dale Harris	Nancy Mills
Marie Pepe	Jen Bailey
Matthew Schweighardt	Jennifer Corvinus
Scott Wall	Janet Kaufman
Sheree DelGiodice-Reiff	Sarah Levine
Michelle Ballard	Jessica Bowman
Debra Lyons	Renata Fiore
Jovanna Quindes	Stacey Weinstein
Audrey Mahler	Sharon DeMarco
Sandra Talbott	Lindsay Steuber
Melissa Fletcher	Beth Goldstein
Carol Ann Gigliello	Robin Silverman
Bernice Schultz	Elisa Bifulco
Barbara Hirsch	Sandra Cormey
Mary Jo Giancola	Danielle Cipolla
Nancy Poland	Catherine Puc
Melissa Chou	Lisa Papandrea

Susan Berman	Karen Berecsky
Angela O'Donnell	Adrienne Previtera
Maura Towne	Dawn Marie Kappus
Olimpia Ciccarella	Terry Gross
Allison Brunotte	Lisa Guiral
Susan Falk	Dina Dale
Denise Fischer	Victoria Trent
	Tricia Rutherford
	Patricia Clark
	Alison North
	Danielle Kutcher

R. It is recommended that the Board approve the following personnel for the extended school year program effective July 7, 2009 through August 17, 2009 at the MTEA hourly rate (subject to contract negotiations):

<b><u>Teacher of the Handicapped</u></b>	<b><u>Class</u></b>	<b><u>Account No.</u></b>
Adam Mertz	SLD	11-204-100-101-000-093
Katherine Pedersen	PSH	11-110-100-101-000-093
Jennifer Metroke	AUT	11-214-100-101-000-093
Margaret Hoskins	SLD	11-204-100-101-000-093
Sarah Spilken	SLD	11-204-100-101-000-093
Lorraine Ongaro	SLD	11-204-100-101-000-093
Deborah Ciaccia	PSH	11-110-100-101-000-093
Jaclynn Heefner	SLD	11-204-100-101-000-093
Janine Svoboda	PSH	11-110-100-101-000-093
Katherine Helfgott	SLD	11-204-100-101-000-093
Paula Seitz	AUT	11-214-100-101-000-093
Susan Huey-Colucci	AUT	11-214-100-101-000-093
Bernadette Chin	WILSON	11-204-100-101-000-093
Adrienne Previtera	PSH	11-110-100-101-000-093
<b><u>Specials</u></b>		
Janet Kaufman	Music	11-204-100-101-000-093 11-214-100-101-000-093
Christina Rushing	Art	11-204-100-101-000-093 11-214-100-101-000-093
Alan Rushing	Gym	11-204-100-101-000-093 11-214-100-101-000-093
Doug Dale	Speech/ Language	11-204-100-101-000-093 11-214-100-101-000-093 11-110-100-101-000-093
Batsheva Mann	Speech/Language	11-204-100-101-000-093 11-214-100-101-000-093

		11-110-100-101-000-093
<b>Paraprofessional</b>		
Alice Glowacki	SLD	11-204-100-106-000-093
Janet Hyman	SLD	11-204-100-106-000-093
Donna Cianchetta	SLD	11-204-100-106-000-093
Kim Walker	Autism	11-214-100-106-000-093
Joann Small	Autism	11-214-100-106-000-093
Linda Anderson	SLD per. Aide	11-204-100-106-000-093
Patrizia Smeraglia Russo	SLD	11-204-100-106-000-093
Dan Hoeler	SLD	11-204-100-106-000-093
Manal Atalla	Autism per. Aide	11-214-100-106-000-093
Rachel Conte	PSH	11-215-100-106-000-093
Angela Bonura	PSH	11-215-100-106-000-093
Lou Ann Pecorino	SLD	11-204-100-106-000-093
Ann Certo	SLD	11-204-100-106-000-093
Deborah Scott	Autism	11-214-100-106-000-093
Rochele Epstein	PSH	11-215-100-106-000-093
Amanda Lee Brandt	Autism (sub list)	11-214-100-106-000-093
<b>Nurse</b>		
Margaret Eckstein	Nurse	11-000-213-100-000-098
<b>Substitutes</b>		
Susan Berman	Teacher	11-214-100-101-000-093
Maria Hughes	Para	11-214-100-106-000-093
Darlene Rossano	Para	11-214-100-106-000-093
Juliane Comiskey	Secretary	11-000-240-105-000-010
Maryanne Mennona	Nurse	11-000-213-100-000-098
Cynthia Weiler	Nurse	11-000-213-100-000-098
Stacey Fretta	Nurse	11-000-213-100-000-098
Cristina DaSilva	Nurse (sub list)	11-000-213-100-000-098

S. It is recommended that the Board approve the revision in the appointment of the Media Coordinators, (salary pending contract negotiations) for the 2009-2010 school year:

<u>Name</u>	<u>School</u>	<u>Emp.Began</u>	<u>Hrs/Day</u>	<u>Account. No.</u>	Method of Payment
Arcaro, Diane	HS	4/97	6	11-000-222-100-000-098	dd
Baumann, Louise	WL	9/99	6.25	11-000-222-100-000-098	dd
Lederman, Susan	OT	9/00	6.25	11-000-222-100-000-098	dd
Liebross, Fern	BBS	1/96	6.25	11-000-222-100-000-098	check
Blank Wendy	BS	2/95	6.5	11-000-222-100-000-098	dd
Lowndes, Mary	HS	9/07	6	11-000-222-100-000-098	dd
Magee, Heidi	ML	9/91	6.25 +	11-000-222-100-000-098	check

			LONG		
Taylor, Marianne	AS	9/98	6.75	11-000-222-100-000-098	dd

LONGEVITY - above guide after 15 years consecutive years of service  
 \* 14 credits

T. It is recommended that the Board approve the following non-certificated personnel (salary pending contract negotiations):

Employee	Position	School	Salary	Account No.	Dates	Reason for Hire
Janet Horn	Bus Driver	Transportation	8 hours per day	11-000-270-160-000-096	9/1/09-6/30/10	Change in hours per day
Nikki Park	Barclay Brook	Special Ed Para	6.5 hrs/day	11-190-100-106-000-093	9/1/09-6/30/10	Change in hours due to IEP

U. It is recommended that the Board approve the following certificated personnel (salary pending contract negotiations):

Employee	Position	School	Teacher's Salary Guide	Account No.	Dates	Reason for hire
Nancy Quarino	Teacher of the Handicapped /ICR	Brookside	Step 2 BA (pending negotiations)	11-213-100-101-000-093	9/1/09-6/30/10	New position
Julia Kolakowski	Grade 1	Oak Tree	Step 1 MA (pending negotiations)	11-120-100-101-000-060	9/1/09-6/30/10	New position
Kathryn Kane	Grade 3	Oak Tree	Step 1 BA (pending negotiations)	11-120-100-101-000-060	9/1/09-6/30/10	New position
Kathleen Capelli	Grade 6	Oak Tree	Step 2 BA+15 Pending negotiations	11-130-100-101-000-060	9/1/09-6/30/10	New position
Monica Nardone	Grade 6	Oak Tree	Step 4 BA+ pending negotiations	11-130-100-101-000-060	9/1/09-12/23/09	Maternity leave position extension of contract
Betty Fertik	Keyboarding	Woodland Oak Tree Brookside	From 67% to 70% contract	11-120-100-101-000-020	9/1/09-6/30/10	Increase due to enrollment
Kirk Rothfuss	Industrial Arts Teacher	MTHS	From 100% to 117% of step 8 BA+15 \$55,745 +\$1500	11-140-100-101-000-070	6/2/09-6/25/09	Increase in contract for Extra section re: resignation position
Ted Powoski	Industrial Arts Teacher	MTHS	From 100% to 117% of step 11 BA	11-140-100-101-000-070	6/2/09-6/25/09	Increase in contract for Extra section re:

			\$74,606			resignation position
Robert Carlson	Industrial Arts Teacher	MTHS	From 100% to 134% of step 11 MA \$74,606+ \$2800	11-140-100-101-000-070	6/2/09-6/25/09	Increase in contract for two extra sections re: resignation position
Serena DeFelice	Physical Ed	Brookside	From 100% to 103%	11-120-100-101-000-020	9/09-6/10	Increase in Contract due to enrollment
Michael Collins	Physical Ed	Brookside	From 100% to 103%	11-120-100-101-000-020	9/09-6/10	Increase in Contract due to enrollment
Kim Oade	Summer Reading Hotline	MTHS	Maximum 10 hours at the MTEA negotiated hourly rate	11-140-100-101-000-070	Summer 2009	Advisory position
Janet Kaufman	Zero Period Band	Brookside	Mondays 1.0/hr a day	11-120-100-101-000-020	9/09-6/10	Advisory
Theresa Anthony	Zero Period Band	Brookside	Tues-Friday 1.0/hr a day	11-120-100-101-000-020	9/09-6/10	Advisory
Susan Talocka	IAQ Coordinator	Brookside	Maximum 10 hours month Hourly supplemental pending contract negotiations	11-000-213-100-000-098	9/09-6/10	Advisory position
Jacklyn Winters	IAQ Coordinator	Barclay Brook	Maximum 10 hours month Hourly supplemental pending contract negotiations	11-120-100-101-000-010	9/09-6/10	Advisory position
John Devine	IAQ Coordinator 50%	Applegarth	Maximum 10 hours month Hourly supplemental pending contract negotiations	11-130-100-101-000-050	9/09-6/10	Advisory position
Doug Glassmacher	IAQ Coordinator 50%	Applegarth	Maximum 10 hours month Hourly supplemental pending contract negotiations	11-130-100-101-000-050	9/09-6/10	Advisory position
Sherri Fatovic	After School Basic Skills Language	Applegarth	50% MTEA negotiated rate (pending)	11-230-100-101-000-093	2009-2010 school year	

			negotiations			
Judy Firestine	After School Basic Skills Language	Applegarth	50% MTEA negotiated rate (pending negotiations)	11-230-100-101-000-093	2009-2010 school year	
Chip Booher	After School Basic Skills Math	Applegarth	MTEA rate pending negotiations	11-230-100-101-000-093	2009-2010 school year	

V. It is recommended that the Board approve the following staff for Summer Curriculum Writing for the 2009-2010 school year (stipend pending contract negotiations) account no. 11-000-221-104-000-091:

<b>Writer</b>	<b>Curriculum Document</b>
1. Maria Naumik (2 documents)	Related Arts Cycle Grades 7/8 Visual Arts---
2. Debbie Smith (2 documents)	Related Arts Cycle Grades 7/8 Visual Arts 1-6
3. Ralph Zamrzycki	Entrepreneurship
4. Janice Jernigan	Accounting I – Accounting II
5. Martin Griffin	Percussion
6. Nina Schmetterer	Related Arts Cycle Grades 7/8 Music
7. Rhonna Guglielmetti	Related Arts Cycle Grades 7/8 Music
8. David Virelles	Visual Arts Grades 1-6
9. Karen Verderami	Visual Arts Grades 1-6
10. Christina Rushing	Visual Arts Grades 1-6 Related Arts Cycle 7/8
11. Colin Temple	Visual Arts Grades 1-6
12. Larissa Miller	Messages in Media / Writing For TV
13. Julie Gold	Sculpture II
14. Kirk Rothfuss	Electronics II
15. Jeanne Czapkowski (2 documents)	TAG Science Gr. 6; Gr. 6 Science revisions
16. Angela Best	TAG Science Gr. 8
17. Autumn Dawson	TAG Science Gr. 7
18. Sandy Cormey	Science Gr. K
19. Karen Wasdin	Science Gr. 1
20. Melissa DelRocco	Science Gr. 2
21. Bethanne Augsbach	Science Gr. 3
22. Laura Granett	Film Study HS
23. Jackie Abruzzee	World Studies Honors HS
24. Matt DeFillippis (2 documents)	AP USI; AP USII
25. Jim Hunt	AP Gov and Politics
26. John Murphy	African American Studies
27. Cynthia Hills	Science Gr. 4 revisions
28. Dawn Graziano	Social Studies Gr. 6 revisions
29. Karen Earl	Economics HS
30. Melissa Fletcher	LAL TAG Gr. 3
31. Dawn Kappus	LAL TAG GR. 4
32. Patricia Clark	LAL TAG Gr. 5
33. Patricia Smith	LAL TAG Gr. 6
34. Susanna Sullivan/Bonnie Crisco (1 document)	LAL TAG Gr. 7
35. Renata Fiore/Catherine Simmons (1 document)	LAL TAG Gr. 8
36. Renata Fiore	World Studies

<b>Writer</b>	<b>Curriculum Document</b>
37. Norm Ash Reph	Honors Latin IV
38. Ben Peterson	Latin IV
39. Rosemary Benjamin	Honors Italian III
40. Sara Cox	Honors Italian IV
41. Linda LoBello	Spanish I
42. Sinead McGrath (2 documents)	Honors French II Honors French III
43. Jaclyn Varacallo	Advanced Placement Statistics
44. Greg Beyer	Grade 12 HPE
45. Leigh Vogtman	Grade 11 HPE
46. Ross Schultz (2 documents)	Grade K-6 Physical Education and K-6 Health
47. Tim Nally (2 documents)	GradeK-6 Physical Education and K-6 Health

W. It is recommended that the Board approve the following Advisory Positions at the High School for the 2009-2010 school year (stipend pending contract negotiations) (account no. 11-401-100-100-000-098):

Jaclyn Abruzzese	Academic Team
Laura Granett	Assistant Academic Team
John Murphy	African-American Club
Keith Hudak	Alternate School Head
Brooke Messinger-Yudell	Lead for Diversity
Martin Griffin	Band Director
Jenna DeSlavio	Assistant Band Director
Mike Kelly	Assistant Marching Band – Winter Color Guard
Peter Saleh	Assistant Marching Band - Percussion
Rodney Farrar	Assistant Marching Band - Choreographer
Chris Gow	Assistant Marching Band - Drill
Sharon Maher	Color Guard (Drill Team)
George Pangalos	Chess Club
Beverly Robinovitz	Choral Director
Jennifer Alagna	Men's Chorus
Jennifer Alagna	Assistant Choral Director
Jaclyn Abruzzese	Freshman Advisor – Class of 2013
Allison Mackin/Nicole Mazzola	Sophomore Class Advisors (50/50) - Class of 2012
Stacey Weinstein/Michelle Ballard	Junior Class Advisors (50/50) – Class of 2011
Kimberly Oade/Brooke Messinger	Senior Class Advisors (50/50) – Class of 2010
Debra Lyons	Computer Club
Eugene Snook	Distance Lab Coordinator
Debra Stapinski	DECA

Robert Byrnes	Musical Director (Fall, Spring – Productions 1 & 3)
Robert Brynes	Drama Director (Winter - Production 2)
Delores McClain	Drama Producer (Production 1, 2, 3)
Patricia McVey	Choreographer (Musical Only)
Sarah Beighley	Environmental Action Club
Deanna Dale	FBLA
Kimberly Goulding	FCCLA
Jo-ann Cardone/Debra DeBoer	Fellowship of Christians Athletes (50/50)
Jerry Minter	Fall Fitness/Aerobics
Debra Bolla	Winter Fitness/Aerobics
Steven MacKenzie	Spring Fitness/Aerobics
Nicole Butler/Laura Granett	Gay/Straight Alliance (50/50)
Deborah Bolla	FLY Coordinator
*FLY Counselors (8)	Renata Fiore, Laurie Beagan, Danielle Kennedy, Katy Elias, Christina Basile, Giuseppe Calsella, Mary O'Leary, Sheree Reiff
Susan Winfree/Laura Granett	History Club (50/50)
Antonio Pepe	I.A.Q. Coordinator
Manjit Sran	Multicultural Club
Robert Byrnes	International Thespian Society
Michelle Ballard	Jazz Dance Team
Martin Griffin	Jazz Ensemble
Brian Latwis	Key Club
Renata Fiore/Nicole Butler	Literary Magazine (50/50)
Beth Goldstein	Math-letes
Joseph Yannone	Mock Trial
Joseph Romano	Model UN
Nicole Mazzola	National Arts Honor Society
Manjit Sran	National Honor Society
Sandra Appel-Bubonowski	Monroe Falcon Newspaper
Deanna Dale	Photography
Laura Granett	Oratorical (American Legion)
Lindsey Steuber	Poetry Corner
Ralph Zamrzycki	School Store
Kirk Rothfuss	Science Club
Ryan Tolboom/George Pangalos	Science-letes (50/50)

Rosemarie Armstrong	Spanish Honor Society
Manjit Sran	Step Dance Team
Theresa Blevins	Student Activities Advisor
Danielle Drust/Melissa Schwartz	Student Council (50/50)
Kirk Rothfuss	Technology Club
Nicole Mazzola	Art Club
Jenna DiSalvio	Tri-M Society
Michael McDonald	Fall Weight Training
Marc DeBellis	Winter Weight Training
Justin Cella	Spring Weight Training
Kimberly Oade	Yearbook
Susan Winfree	Yearbook Business Manager
Laura Granett	Youth in Government
Dean Quest	Young Science Achievers
Boris Hladek	AVA Coordinator
Rose Benjamin	Italian National Honor Society(Volunteer)
Laura Granett	Project Graduation

X. It is recommended that the Board approve the following Coaching positions at the High School for the 2009-2010 school year (stipend pending contract negotiations) account no. 11-402-100-100-000-098:

Nathan Cogdill	Athletic Trainer (Fall/Winter/Spring)	
Michelle McCorkle	Athletic Trainer (Fall/Winter/Spring)	
Stacey Weinstein	Athletic Equipment Manager	
Ashleigh Percherski	Asst. Coach Field Hockey	Step 1
Lindsey Specht	Asst. Coach Field Hockey	(Volunteer)
Eileen Kelley	Asst. Coach Field Hockey	Step 3
Steve Mackenzie	Head Coach Boys Soccer	Step 3
Joe Yannone	Asst. Coach Boys Soccer	Step 3
Ross Schultz	Asst. Coach Boys Soccer	Step 3
Kathy Dillon	Head Coach Girls Soccer	Step 3
Greg Beyer	Asst. Coach Girls Soccer	Step 3
Renata Fiore	Asst. Coach Girls Soccer	Step 3
Sinead McGrath	Head Coach Cheerleading	Step 1
Nicole Butler	Asst. Coach Cheerleading	Step 1
Allison Mackin	Head Competition Cheerleading	Step 3
Kasi Rypisi	Asst. Competition Cheerleading	Step 2
Trudy Marmorek	Head Girls Tennis Coach	Step 3
Nicole Mazzola	Asst. Girls Tennis Coach	Step 3
Julia Bulkley	Head Coach Girls Volleyball	Step 2
Mike Collins	Asst. Coach Girls Volleyball	Step 3

Rachel Zarodnansky	Head Girls Cross Country	Step 2
Nicholas Puleio	Head Boys Cross Country	Step 2
Justin Cella	Asst. Football Coach	Step 3
Allen Rushing	Asst. Football Coach	Step 3
John Denuto	Asst. Football Coach	Step 3
Dan Karainski	Asst. Football Coach	Step 1
Joe Romano	Asst. Football Coach	Step 3
Dan Lee	Asst. Football Coach	Step 2
Marc Debellis	Asst. Football Coach	Step 3
Chris Beagan	Weightroom/Conditioning	Step 3
Chris Beagan	Head Football Coach	Step 2
Michael Gigliello	Asst. Football Coach	(Volunteer)
William Jacoutot	Head Wrestling Coach	Step 1

Y. It is recommended that the Board approve the following advisory positions at Applegarth School for the 2009-2010 school year (stipend pending contract negotiations) account no. 11-401-100-100-000-098:

Student Council	Nancy Markwell
Yearbook	Sherri Fatovic (50%) Katy Elias (50%)
Yearbook Bus. Mgr.	Marianne Taylor
Builder's Club	Katy Elias (50%) Michelle Murphy (50%)
Band	David Rattner
Chorus	Nina Schmetterer
Drama Director	Janet Kaufman
Assistant Music/Chore.	Nicole DiLorenzo
Team Leaders	Christine Vizsoki Shirley Siniscalchi Laurie Budrewicz Jones Maria Steferro Irene Curran Cybele Posner
Techn. Resource	Donna Montgomery Doug Glassmacher

Z. It is recommended that the Board approve the following coaching positions at Applegarth School for the 2009-2010 school year (stipend pending contract negotiations) account no. 11-402-100-100-000-098:

Pat Geroni	Head Boy's Soccer (fall)
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<b><u>HIGH SCHOOL</u></b>							
Anna Cabanski	Custodian	3:00-11:00	17.02	After 3 + B.S.	8/08	11-000-262-100-000-070	check
Connie Sharar	Head Custodian	6:00-2:00	23.66	H.C. Premium + B.S.+ 15 yr. long (eff 10/1/09)	10/94	11-000-262-100-000-070	dd
David Simone	Custodian	10:00-6:00	17.02	B.S.	7/02	11-000-262-100-000-070	dd
Ed Butkiewicz	Night Head Custodian	1:45-9:45	17.02	H.C. Premium + After 3+ B.S.	10/06	11-000-261-100-000-070	dd
Frank Ferguson	Custodian	9:00-5:00	17.02		9/08	11-000-262-100-000-070	check
Jim Culver	Custodian	3:00-11:00	24.09	After 3 + B.S. +15 yrs Long.	3/94	11-000-262-100-000-070	dd
Leslaw Lenczyk	Custodian	5:00-11:00	17.02	After 3 + B.S.	9/08	11-000-262-100-000-070	check
Betty Rupinski	Custodian	3:00-11:00	17.02	After 3+ B.S.	9/06	11-000-262-100-000-020	check
Martha Belmont	Custodian	3:00-11:00	17.02	After 3 + B.S.	3/04	11-000-262-100-000-070	dd
Mary Sconiers	Custodian	3:00-11:00	21.69	After 3 + B.S.	1/97	11-000-262-100-000-070	dd
Rosalie Lidzbarski	Custodian	3:00-11:00	17.02	After 3 + B.S.	1/05	11-000-262-100-000-070	dd
Wayne Axelrod	Grounds Person	7:00-3:00	26.66	H.C. Premium + 25 yrs.	10/79	11-000-261-100-000-010 (88%) 11-000-261-100-000-050 (12%)	dd
Tom McCauley	Custodian	3:00-11:00	17.02	After 3:00 + B.S.	5/07	11-000-262-100-000-070	dd
Warren Lay	Custodian	3:00-11:00	17.02	After 3	8/08	11-000-262-100-000-070	dd
Mark Lobo	Custodian	3:00-11:00	17.02	After 3	9/06	11-000-262-100-000-070	dd
<b><u>APPLEGARTH</u></b>							
Bill Shearn	Head Custodian	6:30-2:30	17.02	H.C. Premium + B.S.	12/03	11-000-262-100-000-050	dd
Bob Donohue	Custodian	3:00-11:00	17.02	After 3	6/07	11-000-262-100-000-050	check
Ed Malkiewicz	Custodian	3:00-11:00	17.02	After 3 + B.S.	2/07	11-000-261-100-000-050	dd
Kevin Fadden	Lead Custodian	2:15-10:15	26.66	After 3 + B.S. + 15 yrs. long. + Lead	1/91	11-000-262-100-000-050	dd
Stanislaw Gruszka	Custodian	3:00-11:00	17.02	After 3 + B.S.	9/08	11-000-262-100-000-050	check
Dave Jensen	Custodian	3:00-11:00	24.09	After 3+B.S. +15 yrs long.	5/93	11-000-262-100-000-050	dd
<b><u>OAK TREE</u></b>							
Fusco, Anthony	Custodian	3:00-11:00	17.02	After 3 + night premium	8/08 10/06	11-000-262-100-000-060	dd
Kevin McDermott	Head Custodian	7:00-3:00	17.02	H.C. Premium + B.S.	10/06	11-000-262-100-000-060	check
Lucy Mayne	Lead Custodian	2:45-10:45	26.66	After 3 + B.S. + 15 yrs. long. + Lead Prem.	3/91	11-000-262-100-000-060	dd
Rivera, Gloria	Custodian	3:00-11:00	17.02	After 3	8/08	11-000-262-100-000-060	dd
<b><u>MILL LAKE</u></b>							
David Rupinski	Custodian	2:45-10:45	26.66	After 3 + B.S. + 25 yrs. long.	7/83	11-000-262-100-000-040	check

Linda Corneau	Head Custodian	7:00-3:00	26.66	H.C. Premium + B.S. + 20 yrs. long.	6/86	11-000-262-100-000-040	dd
Marianna Cabanski	Lead Custodian	3:30-11:30	19.55	After 3 + B.S. + Lead Premium	2/99	11-000-262-100-000-040	check
Eugeniusz Fajkowski	Custodian	3:30-11:30	17.02	After 3 + B.S.	3/06	11-000-262-100-000-040	dd
<b><u>WOODLAND</u></b>							
Eric Petterson	Lead Custodian	2:45-10:45	17.02	After 3 + B.S. + Lead Premium	9/02	11-000-262-100-000-030	check
John Emerson	Head Custodian	7:00-3:00	26.66	H.C. Premium + B.S. + 25 yrs. Long.	8/78	11-000-262-100-000-030	dd
Barbara Groza	Custodian	3:00-11:00	17.02	After 3	10/03	11-000-262-100-000-030	check
Margaret Kaiser	Custodian	3:00-11:00	17.02	After 3 + B.S.	9/02	11-000-262-100-000-030	dd
<b><u>BARCLAY BROOK</u></b>							
Mark Daldos	Head Custodian	7:00-3:00	20.83	H.C. Premium + B.S.	4/97	11-000-262-100-000-010	dd
Maria Ledbetter	Lead Custodian	2:45-10:45	26.66	After 3 + B.S. + 20 yrs. long. + Lead Premium	12/97	11-000-262-100-000-010	dd
Krystyna Karbowska	Custodian	3:30-11:30	17.02	After 3 + B.S.	3/04	11-000-261-100-000-010	dd
Ian Stevenson	Custodian	3:30-11:30	17.02	After 3 + B.S.	10/05	11-000-261-100-000-010	dd
Steven Hartman	Custodian	3:30-11:30	17.02	After 3 + B.S.	11/05	11-000-261-100-000-010	dd
<b><u>BROOKSIDE</u></b>							
Irena Stankiewicz	Custodian	3:30-11:30	17.02	After 3 + B.S.	10/07	11-000-262-100-000-020	dd
Lech Hoscilowicz	Custodian	3:30-11:30	17.02	After 3 + B.S.	7/06	11-000-261-100-000-020	check
Patricia Marciniak	Head Custodian	7:00-3:00	26.66	H.C. Premium + B.S. + 25 yrs.	9/79	11-000-262-100-000-020	dd
Shane Mangan	Custodian	3:30-11:30	24.09	After 3 + B.S. + 15 yrs. Long.	9/93	11-000-262-100-000-020	dd
Waclawa Gierlachowska	Lead Custodian	2:45-10:45	17.02	After 3 + B.S. + Lead Premium	9/02	11-000-262-100-000-020	check
Scott Dinkel	Custodian	3:30-11:30	18.96	After 3 + B.S.	5/00	11-000-262-100-000-020	dd
<b><u>FACILITIES</u></b>							
Larga Greene	Maintenance Mech.	6:00-2:00	26.66	Main. Premium + After 3 + B.S. + Journeyman + 25 yrs. long.	10/81	11-000-261-100-000-010 (84%)	dd
						11-000-261-100-000-070 (16%)	
Anthony Kowal	Maintenance Mech.	7:00-3:00	22.61	Main. Premium + B.S. + Journeyman	11/95	11-000-261-100-000-010 (91%)	dd
						11-000-261-100-000-040 (9%)	

Rodger Cook	Mail Driver/Facilities	8:00-4:00	19.55	Main. Premium + B.S.+Journeyman	3/99	11-000-262-100-000-010 (89%)	dd
						11-000-262-100-000-097 (11%)	
Salvatore Arcaro	Maintenance Mech.	3:30-11:30	19.55	Main. Premium + After 3 + Journeyman + B.S. + Blue Seal	7/02	11-000-261-100-000-030	dd
Robert Klepacki	Maintenance Mech.	7:00-3:00	19.55	Main. Premium + B.S. + Blue Seal + Journeyman	7/02	11-000-261-100-000-010 (89%)	dd
						11-000-261-100-000-020 (11%)	
Thomas Ellam	Maintenance Mech.	7:00-3:00	17.02	Main. Premium + Journeyman + B.S + Blue Seal	3/04	11-000-261-100-000-010	dd
Barry Korsak	Maintenance Mech.	3:00-7:00	17.02	Main. Premium + After 3 + B.S. + Blue Seal + Journeyman	7/06	11-000-262-100-000-070	check
Mark Hancik	Maintenance Mech.	10:00-6:00	17.02	Main. Premium + Journeyman + Blue Seal	7/06	11-000-261-100-000-098	dd
James Simmonds	Maintenance Mech.	3:00-11:00	17.02	Main. Premium+ After 3 + Journeyman + B.S.	2/08	11-000-261-100-000-098	dd
<b><u>CENTRAL OFF /ML</u></b>							
Susan Matusiak	Custodian	3:30-11:30	17.02	After 3+ B.S.	9/06	11-000-262-100-000-040 (50%)	check
						11-000-262-100-000-098 (50%)	
<b><u>DISTRICT</u></b>							
Eleonora LaGrace	Custodian	3:30-11:30	26.66	After 3 + B.S. + 25 yrs.	9/82	11-000-262-100-000-098	dd
	Tues-Fri						
	Saturday	7:00-3:00					
Dave Moriarty	Custodian	3:00-11:00	17.02	After 3 + B.S.	7/05	11-000-262-100-000-098	dd

Head Custodian Premium (H.C.) \$1.85  
Maintenance Premium \$2.30  
Lead Custodian Premium \$1.00

After 3 (Night) Premium \$.49  
B.S. (Black Seal) \$750 per year  
Blue Seal \$1,500 per year  
Journeyman \$2500 per year

15 Year Longevity \$497  
20 Year Longevity \$778

25 Year Longevity \$1,161

CC. It is recommended that the Board approve the appointment of the following Central Office Personnel for the 2009-2010 school year:

Employee	Position	Longevity	Hire date	Account No.	Method of Payment
Linda Boone	Payroll	20 Yr Long.	9/86	11-000-251-100-000-095	dd
Matt Boone	Payroll Assistant		7/02	11-000-251-100-000-095	dd
Patricia Franz	Secretary, Supt.'s Off.		10/00	11-000-230-100-000-090	dd
Deborah Gialanella	Secretary, Assistant Supt. Off.	10 Yr. Long (10/09)	10/99	11-000-221-105-000-091	dd
Ann Marie George	Benefits/Bldg. Usage		7/07	11-800-330-100-000-095	dd
Mark Goebel	Dispatcher, Trans.		9/03;7/07	11-000-251-100-000-095	check
Sharon Haflin	Secretary, Supt. office	10 Yr. Long	9/99	11-000-270-160-000-096	dd
Alice Hansen	Secretary, Supt. office		8/07	11-000-230-100-000-090	dd
Linda Hartman	Accounts Payable Clerk	10 Yr Long	9/98	11-000-230-100-000-090	dd
Denise Jimenez	Technology Secretary		9/01;7/07	11-000-251-100-000-095	dd
Jean Malkiewicz	Secretary, PPS		7/07	11-000-252-100-000-098	dd
Susan Mazor	Secretary, Facilities		7/01	11-000-219-105-000-093	dd
Cherie McCoy	Data Processor/Clerk	10 Yr Long	9/96;7/04	11-000-262-100-000-098	dd
Joseph Muszel	Bookkeeper		10/04	11-000-230-100-000-090	dd
Gail Nemeth	Secretary, Asst. Supt. Off.	10 Yr Long	7/96	11-000-251-100-000-095	dd
Susan Palermo	Secretary, PPS		9/05;7/07	11-000-223-105-000-098	dd
Susan Romano	Accounts Payable		3/02;7/07	11-000-219-105-000-093	dd
Lillian Skorich	Purchasing Secretary	25 Yr Long	3/77	11-000-251-100-000-095	dd
Phillipa Sessa	Transportation Secretary		9/06;7/07	11-000-270-160-000-096	check
Reeshemah Zielinski	Secretary Supt. Office		2/28/08	11-000-219-105-000093(25%) 11-000-221-105-000091(25%) 11-000-230-100-000090(25%) 11-000-251-100-000095(25%)	dd

DD. It is recommended that the Board approve the appointment of the following Non-Affiliated Personnel, (salary to be determined at a later time), for the 2009-2010 school year:

**Confidential Secretaries**

Name	Position	Salary	Hire Date	Account No.	Method of Payment
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Catherine Varacallo	Secretary to Superintendent	(a) ef. 5/10	5/00	11-000-230-100-000-090	dd
Geraldine Manfre	Secretary/Curr. Office	(c)	9/88	11-000-221-105-000-091	dd
Florence Muniz	Secy. Pupil Pers. Serv.	(a)	9/94	11-000-219-105-000-093	dd
Barbara Doll	Secretary Personnel		7/02	11-000-230-100-000-090	dd
Joyce Sweeney	Secretary/Business Office	(e)	5/03	11-000-251-100-000-095	dd
<b>Mechanics</b>					
Wayne Modzelewski	Chief Mechanic	(d)	8/77	11-000-270-160-000-096	check
Robert Nakash	Mechanic	(b)	10/89	11-000-270-160-000-096	dd
Randy Britt	Mechanic	(a)	8/99	11-000-270-160-000-096	check
Donald Miller	Mechanic		12/02	11-000-270-160-000-096	check
Thomas Taylor	Mechanic		4/08	11-000-270-160-000-096	dd
<b>Other Non-Affiliated Staff</b>					
<b>Employee</b>	<b>Title</b>	<b>Base Salary</b>			
Patricia Sherman	Workstation Specialist	(a) (f)	1/98	11-000-252-100-000-020	dd
Nancy Mitrosak	Food Service Director	(a)11/09	11/99	60-910-310-100-000-098	dd
Michael Gorski	Asst. Business Administrator	(a)12/09	12/99	11-000-251-100-000-095	dd
Craig Bagley	Maint. Cust. Supervisor		11/03	11-000-261-100-000-097	dd
John Salisbury	Athletic/FieldGrounds/Spvr.		9/06	11-000-263-100-000-097	check
Ingrid Reitano	Director/Transportation		3/03	11-000-270-160-000-096	dd
Robert Lempfert	Night Fac. Supervisor	(blue seal)	7/02	11-000-261-100-000-097	dd
Nicholas Veni	Workstation Specialist	(f)	7/03	11-000-252-100-000-050	dd
Ryan Blackwell	Workstation Specialist	(f) (g)	7/05	11-000-252-100-000-040	dd
Eliot Feldman	Workstation Specialist	(f), (h)(j)	8/05	11-000-252-100-000-070	dd
Christopher Gross	Workstation Specialist		2/06	11-000-252-100-000-070	dd
Michael Evans	Workstation Specialist	(f)	9/07	11-000-252-100-000-030	dd
Gladys Appuzo	Substitute Coordinator		9/03	11-000-221-105-000-091	dd
Albert Pulsinelli	Network Operation Mgr.	(a) (i)	9/94	11-000-252-100-000-098	dd
Reggie Washington	Director/Info. Systems	(b) (i)	3/92	11-000-252-100-000-098	dd
Jerry Tague	Director of Facilities	(b)	8/90	11-000-262-100-000-097 (30%) 34-000-400-100-000-098 (70%)	dd

- (a) Plus 10 year longevity
- (b) Plus 15 year longevity
- (c) Plus 20 year longevity
- (d) Plus 25 year longevity
- (e) Plus for attending Board of Education Meetings
- (f) Plus for A+ certification
- (g) Plus for Microsoft Certified System Administrator
- (h) Plus for Microsoft Certified System Engineer
- (i) Master's Guide
- (j) BA+15 Guide

EE. It is recommended that the Board approve the following list of substitutes for the 2008-2009 school year:

**Certificated**

Laura Stenburg  
Batsheva Mann

Substitute Teacher  
Substitute Speech/Language Specialist

**Non Certificated**

Lori Konopacki  
John Divine  
Daniel Schneider  
Charles Rosso

Substitute Paraprofessional  
Substitute Computer Tech  
Substitute Computer Tech  
Substitute Computer Tech

**IV. Board Action**

- A. It is recommended that the Board approve the attached list of requests for Field Trips.
- B. It is recommended that the Board approve the attached list of Student Teacher placements.
- C. It is recommended that the Board approve the attached list of requests for Staff Professional Development.
- D. It is recommended that the Board approve the Report of Pupil Suspensions for the month of June 2009.
- E. It is recommended that the Board approve the current list of substitute personnel through the 2009-2010 school year with the exception of those whom chose not to remain on the list.
- F. It is recommended that the Board acknowledge and approve an employment title change for Mr. Jeff Gorman from Assistant Superintendent of Curriculum and Instruction to Assistant Superintendent for Schools effective July 1, 2009.
- G. It is recommended that the Board approve the revised job descriptions/titles:

- Supervisor of Instruction/Guidance
- Supervisor of Instruction/Applied Arts & Careers
- Supervisor of Instruction/Language Arts/World Languages/Media
- Supervisor of Instruction/Science and Social Studies
- K-12 Technology Teacher
- Special Education Teacher
- Network Operations Manager
- Transportation Secretary
- Driver
- Special Education Paraprofessional
- School Traffic Safety Paraprofessional
- Cafeteria/Playground Paraprofessional
- Classroom Paraprofessional
- Transportation Paraprofessional

Media Coordinator  
Clerk/Dispatcher

H. It is recommended that the Board approve the following new job descriptions:

Athletic Trainer  
Buildings and Grounds Supervisor  
Structured Learning Experience (SLE) Coordinator  
Workstation Specialist

I. It is recommended that the Board approve the creation of the following additions to the master schedule at the High School for the 2009-2010 school year due to the increased enrollments:

3 sections of Computers in Business  
2 sections of Transportation Technology  
1 section of Computer Graphic Design I  
1 section of Digital Photography

J. It is recommended that the Board approve the following students to attend out of district programs:

Student No.	School	Dates of Attendance	Cost
82612	New Roads School	5/26/09-	\$203.10
85546	Academy Learning Center	6/8/09-	\$230.00

K. **2008-2009 Violence/Substance Abuse/Estimated Violence/Vandalism Costs** previously reported for the period 7/1/08 through 6/22/09: .....\$0

<u>Date</u>	<u>School</u>	<u>Incident</u>	<u>Cost to District</u>
6/3/09	MTHS	suspected use confirmed	
6/4/09	MTHS	suspected use not confirmed	
6/8/09	Applegarth	suspected use confirmed	
6/8/09	MTHS	fight	
6/10/09	MTHS	simple assault	
6/17/09	MTHS	fight	

MONROE TOWNSHIP  
Board of Education

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS FOR JUNE 22, 2009

BOARD ACTION

A. BILL LIST

It is recommended that the bills totaling \$7,361,259.15 for May 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

B. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2004)

It is recommended that the bills totaling \$2,938,884.02 for May 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

C. BILL LIST – NEW ELEMENTARY SCHOOL (BOND SERIES 2006)

It is recommended that the bills totaling \$175,378.99 for May 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

D. BILL LIST – NEW HIGH SCHOOL (BOND SERIES 2008)

It is recommended that the bills totaling \$1,953,482.03 for May 2009 be ratified by the Board. The bills have been reviewed by the Chairperson of the Finance Committee and certified by the Board Secretary.

E. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11 (c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for May 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C.6A:23-2.11(b). In accordance with N.J.A.C.6A:2.11(c)3, Be It Further Resolved that the Board Secretary certifies that the May 2009 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

F. TRANSFER #10

It is recommended that members of the Board of Education approve Transfer #10 as presented for fiscal year 2008/09. A copy is attached hereto.

G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Board of Education approve PayServ Inc. to provide payroll and staff attendance processing services for fiscal year 2009/10 for the fees listed below:

Per Check Charge	\$ 1.32
Delivery per payroll	\$ 10.00
Agency System per payroll	\$ 75.00
Human Resources System Technical Support per payroll	\$ 47.50
Human Resources System Usage License per payroll	\$140.00
Direct Deposit per payroll	\$ 40.00
Internet Payroll	\$173.00

2. It is recommended that members of the Board of Education approve 1<sup>st</sup> Response Remediation to provide indoor air quality services, if needed.

3. It is recommended that members of the Board of Education appoint Backstage Lighting and Rigging to provide theatrical technical assistance for Performing Arts Center events for the 2009/10 fiscal year at the following rates:

Senior Technical Coordinator	\$45.00 - \$55.00/hr.
Coordinator	\$33.00 - \$45.00/hr.
Senior Assistant	\$26.00 - \$43.00/hr.

4. It is recommended that members of the Board of Education approve the Township of Monroe, Department of Police to provide special police services at various school functions for fiscal year 2009/10. The fee for these special police services is approximately \$84.00 per hour or a greater amount per hour on a holiday.

5. It is recommended that members of the Board of Education appoint Ms. Jodi Liebov as a certified speech and language specialist for the MT SEPA summer program at the rate of \$132.74 per day for approximately 25 days.

6. It is recommended that members of the Board of Education approve The Children’s Hospital of Philadelphia to provide home instruction for a student who has been hospitalized at the rate of \$44.46 per hour.

7. It is recommended that members of the Board of Education approve Professional Education Services, Inc. to provide educational instruction services for a student while a client at Princeton House at the rate of \$49.85 per hour.

8. It is recommended that members of the Board of Education approve Carolyn Faughnan to provide physical therapy for the 2009/10 fiscal year, beginning with the extended school year program, at the rate of \$65.00 per hour.
9. It is recommended that members of the Board of Education approve Dr. Lorraine Licata, School Psychologist to complete psychological evaluations during the 2009/2010 fiscal year at the rate of \$365.00 per evaluation.
10. It is recommended that members of the Board of Education approve Rose Larkin, LDTC to complete educational evaluations during the 2009/2010 fiscal year at the rate of \$365.00 per evaluation.
11. It is recommended that members of the Board of Education approve Dr. Frederique Delhaye to complete psychiatric evaluations during the 2009/2010 fiscal year at the rate of \$350.00 per evaluation.
12. It is recommended that members of the Board of Education approve Pediatric Workshop to provide physical therapy during the 2009/2010 fiscal year at the rate of \$80.00 for 40 minute treatment sessions and \$42.00 for 20 minute treatment sessions.
13. It is recommended that members of the Board of Education approve Neurology Specialists of Monmouth County to complete neurological evaluations at the rate of \$300.00 per evaluation during the 2009/2010 fiscal year.
14. It is recommended that members of the Board of Education approve Alexander Road Associates to complete psychiatric evaluations during the 2009/2010 fiscal year at the rate of \$450.00 per evaluation.
15. It is recommended that members of the Board of Education approve Homecare for Children, Inc. to provide private nursing services for Student #79109 as per the IEP at the rate of \$65.00 per hour during the 2009/2010 fiscal year.
16. It is recommended that members of the Board of Education approve Therapeutic Rehabilitation Services, LLC. to provide occupational therapy at that rate of \$34.00 for 20 minute treatment sessions and \$68.00 for 40 minute treatment sessions from July 1, 2009 through August 31, 2009 and for \$36.00 for 20 minute treatment sessions and \$72.00 for 40 minute treatment sessions from September 1, 2009 though June 30, 2010.
17. It is recommended that members of the Board of Education approve Christine Afonso to provide occupational therapy during the 2009/2010 fiscal year at the rate of \$65.00 per hour.
18. It is recommended that members of the Board of Education approve Lisa Dougherty to provide occupational therapy during the 2009/2010 fiscal year at the rate of \$65.00 per hour.
19. It is recommended that members of the Board of Education approve Dynamic Therapeutic Services to provide speech and language therapy during the 2009/2010 fiscal year at the rate of \$95.00 per hour.

20. It is recommended that members of the Board of Education approve Susanna Dicker to provide evaluations at the rate of \$400.00 per evaluation and occupational therapy at the rate of \$65.00 per hour during the 2009/2010 fiscal year.

#### H. CHANGE FUNDS

It is recommended that members of the Board of Education formally close for fiscal year 2008/09 the following Change Funds:

Athletics \$300.  
and  
Cafeteria \$963.

#### I. CHART OF ACCOUNTS

It is recommended that members of the Board of Education approve the final Chart of Accounts for 2008/09.

#### J. HEALTH CARE CONTRACTS

It is recommended that members of the Board of Education approve the following finalized medical, prescription, and dental health care premiums for 2008/09 as per the contract. The premiums are:

Carrier: Horizon Blue Cross Blue Shield of New Jersey Traditional – Category - Medical

Monthly Premiums	
Single	Family
\$435.46	\$1,120.85

Carrier: Horizon Blue Cross Blue Shield of New Jersey/HMO-Category - Medical

Monthly Premiums	
Single	Family
\$433.82	\$1,116.68

Carrier: Horizon Blue Cross Blue Shield of New Jersey/PPO – Category - Medical

Monthly Premiums	
Single	Family
\$404.98	\$1,042.39

Carrier: Horizon Blue Cross Blue Shield of New Jersey – Category - Prescription

Monthly Premiums	
Single	Family
\$136.31	\$317.23

Carrier: Horizon Blue Cross Blue Shield of New Jersey Traditional – Category – Dental

	Monthly Premiums	
	Single	Family
	\$31.38	\$97.55

K. PETTY CASH

It is recommended that members of the Board of Education formally close for fiscal year 2008/09 the following petty cash account:

Transportation/Maintenance \$500.

L. SPECIAL REVENUE FUNDS

It is recommended that members of the Board of Education formally approve all grant applications and accept all 2008/09 funds for the following special revenue programs:

1. Title I, Part A: Improving Basic Programs Operated by Local Education Agencies;
2. Title II, Part A: Teacher and Principal Training and Recruiting Fund;
3. Title IV, Part A: Safe and Drug-Free Schools and Communities;
4. Title II, Part D: Enhancing Education through Technology;
5. Title III, Part A: Grants and Subgrants for English Language Acquisition and Language Enhancement;
6. IDEA Part B/Basic;
7. IDEA Part B/Preschool;
8. Title I, Part A: School Improvement;
9. Teaching American History Grant;
10. New Jersey Agricultural Society Grant;
11. Environmental Awareness Grants (2); and
12. Bristol Myers Squibb Grant.

M. RESOLUTION AWARDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES FOR WEB BASED VOICE BROADCASTING

WHEREAS, N.J.S.A. 18A:18A-5 (a) (2) provides that a board of education may award a contract for unspcifiable services without competitive bidding, provided that the board shall in each instance state supporting reasons for its action in the resolution awarding the contract; and

WHEREAS, the Monroe Township Board of Education requires the need for specialized services to provide strategic voice broadcasting; and

WHEREAS, the Monroe Township Board of Education has received information from Global Connect, 5218 Atlantic Avenue, Mays Landing, New Jersey 08330 which would fill the needs of the Monroe Township School System, and

WHEREAS, it is difficult to create specifications for such a contract for strategic voice broadcasting and said service would appear to come within the realm for extraordinary unspecifiable services; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a contract to Global Connect.

N. INTERGRATED PEST MANAGEMENT PLAN

It is recommended that members of the Board of Education acknowledge that an integrated pest management plan is on file at each building within the school system. It is further recommended that members of the Board of Education appoint Jerry Tague, Director of Facilities and Robert Lempfert, Night Custodial Maintenance Supervisor as the integrated pest management coordinators for the district.

O. NCLB CONSOLIDATED FORMULA GRANT

It is recommended that members of the Board of Education accept the Fiscal Year 2009 Notification of Grant Award, NCLB Consolidated FORMULA Grant.

P. NJSchoolJobs

It is recommended that members of the Board of Education approve the renewal of a subscription for “Unlimited Advertising” on NJSchoolJobs.com for fiscal year 2009/10 for a fee of \$1,700.

Q. ONLINE APPLICATION FOR EMPLOYMENT SYSTEM

It is recommended that members of the Board of Education approve an agreement between General ASP Inc. and the Monroe Township Board of Education for fiscal year 2009/10 in regard to General ASP providing and maintaining the “Online Application for Employment” system. The fee for this service is \$2,500. for the time frame of 8/3/2009 – 8/3/2010.

R. PEER REVIEW OPINION LETTER

It is recommended that members of the Board of Education acknowledge receipt of the required “Peer Review Opinion Letter” issued by the auditing firm of Davie, Kaplan, Chapman, Braverman for the auditing firm of Samuel Klein and Company. Whereas, Gerard Stankiewicz of the auditing firm of Samuel Klein and Company, as appointed by members of

the Board of Education, will be performing the audit for fiscal year 2008/09.

S. TRAVEL AND REIMBURSEMENT

In accordance with the resolution adopted by members of the Board of Education on March 26, 2008, entitled: "ADOPTION OF THE 2008/09 ANNUAL SCHOOL BUDGET", members of the Board of Education established the school district travel maximum for the 2008/09 school year at the sum of \$163,800. Therefore, it is recommended that members of the Board of Education acknowledge that as of May 15, 2009, \$136,505.50 has been spent.

T. STUDENT FROM JAMESBURG FOR EXTENDED SCHOOL-YEAR PROGRAM

It is recommended that Members of the Board of Education approve a request from the Jamesburg Board of Education for a Jamesburg elementary student to attend Monroe Township's extended school-year program. Tuition will be established if members of the Monroe Township Board of Education approve this recommendation. The tuition rate will be presented at the July 15, 2009 Public Board of Education meeting.

U. SALE OF DISTRICT COMPUTER HARDWARE AND MAINTENANCE VEHICLES

It is recommended that members of the Board of Education authorize Business Administrator/Board Secretary Wayne Holliday to advertise for and to accept sealed bids for the sale of the following district computer hardware and maintenance vehicles. Please refer to attached documents for a listing of computer hardware and maintenance vehicles.

V. NEW HIGH SCHOOL PRIMARY ELECTRICAL SERVICE

It is recommended that Members of the Board of Education approve Change Order No. 1 to the contract between the Monroe Township Board of Education and Tru-Val Electric Corporation in the amount of \$ 69,466.20 for Tru-Val Electric to install the primary electric service in lieu of utility company Jersey Central Power & Light.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

WAYNE HOLLIDAY

Prepared by

JUNE 22, 2009

Meeting Date