

**POTTSVILLE AREA SCHOOL DISTRICT**  
**JOHN S. CLARKE ELEMENTARY CENTER**  
**2024-2025 TITLE I SCHOOL AND PARENT AND FAMILY ENGAGEMENT POLICY**  
(Pottsville Area School Board adopted 6/8/22, reviewed 5/15/24)

The Title I Parent and Family Engagement Policy of the Pottsville Area School District (PASD) is jointly developed, in accordance with the Every Student Succeeds Act (*ESSA Section 1116(b)(1)*), with the PASD Title I staff, parents, and family members during Title I Parent and Family Engagement events, workshops, and the annual parent meeting. Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including:

- Participating in advisory committees to annually evaluate the school policy and design evidence-based strategies for more effective family involvement (*ESSA Section 1116 (c)(3)*)
- Playing an active, integral, and decision-making role in their child’s education
- Receiving information about Title I programs, flexible parent meetings, and other school related activities via letters, flyers, emails, district website, district Facebook page, newsletters, and/or student handbooks
- Requesting information regarding the professional qualifications of their child’s teachers and paraprofessionals who provide instructional services
- Attending the annual parent meeting and/or completing parent and family engagement surveys to provide parental input on the following:
  - District and School Parent and Family Engagement policies
  - Home/School Compacts
  - Surveys
  - Schoolwide Plans
  - Title programs and allocations
  - Title I Parent and Family Engagement allocation including activities and events for the upcoming school year (*ESSA Section 1116 (6)(e)(1)*)
  - Student and school data

The annual parent meeting is held at the end of the school year at one of PASD’s school buildings. Parents are invited to attend through email, Title I Parent and Family Engagement events, and surveys. Survey results are utilized to select the most convenient days and times for meetings and workshops.

John S. Clarke Elementary Center (JSC) will provide assistance to parents with a description and explanation of the Schoolwide Plan (*under ESSA Section 1114*), curriculum, the types of academic assessments used to measure and monitor student progress, the State’s Common Core Standards, and interventions available to increase student success (*ESSA Sections 1116 (5) and 1116 (c)(4)(B)*) during Title I Parent and Family Engagement events, workshops, and the annual parent meeting. JSC will educate all staff, with the assistance of parents belonging to SPAC, in the value of building ties between parents and the school staff.

During Title I Parent and Family Engagement events, workshops, and the annual parent meeting, JSC will provide materials and training to help parents work with their children to improve achievement and foster involvement by:

- Providing a detailed description of the Title I program along with schoolwide goals and targets
- Providing books and materials to parents through the Title Parent Resource Center
- Offering appropriate technological training and information on educational websites aimed at increasing student achievement
- Informing parents of organizations, such as: PTO, SPAC, PA Department of Education, and internet sites which provide helpful educational information
- Providing strategies for reading and mathematics success

- Making parents aware of their child's progress, strengths, and weaknesses through analysis of local and state assessments
- Providing the opportunity to request a meeting to participate, as appropriate, in decisions relating to the education of their child
- Offering parents enrichment and intervention designed to improve their child's performance
- Providing curricular information and materials, such as: study guides, worksheets, websites, videos, graphic organizers, etc.
- Providing opportunities to attend workshops and conferences relating to Parent and Family Engagement survey results
- Working as a team with the instructional support teachers to show parents how to help students at home
- Providing transition meetings from preschool to Kindergarten and from Elementary to Middle School
- Encouraging parents to attend and/or participate in the following Title I sponsored events, some which may be held virtually: Annual Title I Parent Meeting, Back-To-School Night, Title I Table Talk, Title I and Pottsville Free Public Library Family Events, Title I Trunk-or-Treat, Parent-Teacher Conferences, Orientations, Title I/PTO Sponsored Events and Meetings, Title I Winter Challenge, Title I Family BINGO Night, Title I Summer Reading Challenge, and Title I Summer Program (*ESSA Section 1116 (c)(2)*)

JSC and the Parent Advisory Committee will conduct an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy. An annual needs assessment survey will encourage parental input and suggestions. The findings of the survey will be used to review and revise the existing policy.

All documents are available in multiple languages via Google Translate. If needed, translators will be secured for any Parent and Family Engagement event.

**A more detailed District Parent and Family Engagement Policy is accessible on the district website.**

**Please take a moment to complete our Parent and Family Engagement Survey at**  
<https://tinyurl.com/jscb2sn2024>