

MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

CANDIDATE REACTION FORM – NON-CERTIFICATED STAFF

Candidate Name:	Date of Interview:
Interviewer Name:	

Scoring: Candidate evaluation forms are to be completed by the interviewer to rank the candidates overall qualifications for the position to which they have applied. Under each heading, the interviewer should give the candidate a numerical rating and write specific job related comments in the space provided. The numerical rating is based on the following:

5-Exceptional 4-Above Average 3-Average 2-Satisfactory 1-Unsatisfactory

Position Qualifications: Does the candidate have the qualifications for the position?

Rating: 1 2 3 4 5

Comments:

Verbal Communication: How were the candidate's communication skills during the interview?

Rating: 1 2 3 4 5

Comments:

Professional Demeanor: Did the candidate portray professionalism during the interview?

Rating: 1 2 3 4 5

Comments:

Knowledge of job requirements/position: Did the candidate demonstrate a knowledge of the job requirements for the position?

Rating: 1 2 3 4 5

Comments:

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Candidate Enthusiasm/Motivation: How much interest did the candidate show in the position and the district?

Rating: 1 2 3 4 5

Comments:

Overall Impression and Recommendation: Final comments and recommendations for proceeding with the candidate.

Rating: 1 2 3 4 5

Comments:

REFERENCE CHECKS

Name/Position	Date of Contact	Summary of Comments	Signature of Person Checking References

UPON COMPLETION, PLEASE SEND INTERVIEW QUESTIONS, CANDIDATE REACTION FORM, AND REFERENCE CHECKS TO MRS. KRISTINE CHRISTIE, DIRECTOR OF HUMAN RESOURCES.

PLEASE INPUTTING RATING INTO APPLITRACK.