

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on February 21, 2024.

The meeting was called to order by Board President Chrissy Skurbe at 6:30 p.m.

ATTENDANCE

Ms. Kathleen Belko
Ms. Gazala Bohra
Ms. Gail DiPane
Ms. Katie Fabiano
Mr. Matthew Gorham
Ms. Kate Rattner
Ms. Chrissy Skurbe
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Michelle Scott

STAFF PRESENT

Dr. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

MEMBERS OF THE PUBLIC – approximately 19

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted September 15, 2023, and February 16, 2024:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

CLOSED SESSION RESOLUTION

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege.

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- Confidential Personnel Matters

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Tufano and seconded by Ms. Rattner that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:35 p.m.

Returned to Public Meeting at 7:17 p.m.

APPROVAL OF MINUTES

A motion was made by Mr. Tufano and seconded by Ms. Fabiano to approve the minutes for the Public Board of Education Meeting held on January 17, 2024. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. Fabiano to approve the minutes for the Closed Session Meeting held on January 17, 2024. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. DiPane to approve the minutes for the Special Public Board of Education Meeting held on February 5, 2024. Motion carried.

STUDENT BOARD MEMBERS' REPORT

Ms. Thacker and Ms. Chadha reported the following on district schools:

Mill Lake – 3rd Grade students participated in a Lenape Interpreter Program on January 24th & 25th; the Fabulous Frenzy Food Bank Drive to support local food pantries was launched on February 1st; students are encouraged to wear purple & jeans on Mondays to showcase their solidarity and thank you to all the PTO volunteers who worked the Winter Scholastic Book Fair; on February 27th some students will participate in the second & seventh athletes visit; Dental Awareness week is scheduled for next week; the Kids Heart Challenge, which already raised over \$7,000 kicks off next week; and Parent Teachers Conferences are currently schedule for this week.

Woodland – Mrs. Newcomb arranged to have a visit from Prismatic Magic for an anti-bullying assembly for all 4th & 5th Grade students; Student Council and Character Crew have arranged several different events for Spirit Week; students and staff celebrated the 100th day of school on February 19th; Mr. Reinhold organized a trivia assembly in recognition of President's Day; all classes are participating in the Spelling Bee this month; the Scholastic Book Fair was recently held; and the school continues to celebrate their theme, Lego of Limitations.

Barclay Brook – celebrated the 100th day of school with a school-wide spirit week and students dressing as if they were 100 years old or by wearing a themed shirt; a Valentine's Day card drive was organized, and cards were delivered to local assisted living facilities; and students celebrated Valentine's Day by creating a Love Bug, where students were challenged to create a 3D Love Bug using a set of given materials.

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Brookside – classroom Spelling Bees were held on January 25th, and the school-wide Spelling Bee was held on February 12th; in recognition of the 100th day of school, students participated in Spirit Week the week of February 12th; all 4th Grade students participated in a Stem Day on February 16th; Parent Conferences will take place on February 21st and 22nd; and an Author's visit is scheduled for February 22nd.

Oak Tree – an Hour of Code Night for Grade 3 students and parents took place on February 9th; the school raised over \$133,000 for the American Heart Association during the Kid's Heart Challenge Month; on January 30th, a PTA sponsored assembly featuring the Zuzu African Acrobats took place; One Book One School took place on February 9th; a 3rd Grade Unified Pals event took place on February 20th; a Week of Inclusion will be celebrated February 26th through March 1st; and Read Across American festivities are planned for the following week.

Middle School – the Week of Optimism took place February 5th – 9th in honor of a Om Parikh, a former student; on February 7th, 100 students represented Monroe at a Broadway Workshop; through the efforts of MTMS nurses and Penn Medical, students received CPR Training during their physical education classes; and the annual MTMS Art Show will be held February 28th.

High School – the musical Romeo and Juliet has been announced and rehearsals are in full swing; congratulations go out to the Intermediate Competition Cheer Team, who earned bids to Nationals; students enjoyed an interactive presentation assembly in observance of Black History Month; and the Unified Basketball Team competed in the State Championship on February 17th.

COMMITTEE REPORTS

Mr. Peter Tufano, Chairperson of the Buildings, Grounds, and Transportation Committee, reported the following updates from the February 12th committee meeting:

Mr. Dominick Tringali introduced 2 contractors to the committee, each making a presentation regarding the ESIP Program. This program is designed to use energy expenditure savings to fund projects to upgrade a variety of infrastructure and facilities components (HVAC, lighting, insulation, mechanical systems, etc.).

First to present was Joshua Smith and associate from ABM Corp. They provided an outline of the program, their experience with executing the program and working with clients, the potential areas where savings can be realized and touched on how the program works.

Second to present was Caroline Jackson and team from Honeywell International. They discussed details of the program and items they think would be advantageous for us to address, including the magnitude of potential energy savings, and some of the scope of what could be accomplished. They also discussed previous clients local to our district that showed very successful results, some still ongoing. Additionally, they discussed peripheral benefits such as engaging the STEM program at our district to involve students who may be interested in their work.

Ms. Katie Fabiano, Chairperson of the Legislative Action & Community Engagement Committee (LA/CE), reported that the Committee met on February 12, 2024, and discussed the letter writing campaign and possible petition. Mr. Morolda shared with the Committee that the

letter format had been updated to allow community members easier access to edit. Next, the Committee discussed the idea of developing a petition to reach a broader audience and other communities with similar needs. The Committee felt that funding for full day kindergarten would be a good topic. Ms. Rattner shared a list of districts in New Jersey that do not have full day Kindergarten. Mr. Morolda provided an update on the website and informed the Committee that his team is working to remove dead links and make it user friendly. Ms. Rattner expressed concerns regarding inaccurate information on the widget for the calendar from which Mr. Morolda stated that he would look into where the data is being pulled from. Ms. Fabiano reported that to date there are no updates on the State Budget Hearings therefore no one has been able to sign up to testify. Lastly, Ms. Fabiano reported that Ms. Rattner shared various legislative updates with the Committee from the December meeting.

Ms. Gazala Bohra, Chairperson of the Personnel Committee, reported that the Committee met on February 12th and reviewed the Vacancy List.

Ms. Kathleen Belko, Chairperson of the Finance and Curriculum Committee, reported that the Committees did not meet due to the snow.

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://MonroePEGTV.viebit.com)

PUBLIC FORUM

Peter Piro, Monroe Township – inquired why the Team Leaders for Middle School were not dissolved considering that the High School Coordinators were. Mr. Piro also inquired what the position for the Title I Library Maker Space Family Night and School Counselor ASCA Career Specialist Coordinator are. Next, Mr. Piro questioned the starting salary of a new Music Teacher at Woodland School. Lastly, Mr. Piro inquired about the need for a defense counsel from Lenox Law Firm.

Patricia Schwalje, Monroe Township – regarding the resolution appointing Ms. Allen to oversee the Applegarth School renovation project, Ms. Schwalje inquired who will be overseeing the project.

Brian Fabiano, Monroe Township – regarding the construction at Applegarth School, Mr. Fabiano inquired what the timeline for the start of construction is; if it will be done over the summer or when students are present; and if other issues are encountered, how much is built into the budget to be able to address those issues. Mr. Fabiano added that construction costs could potentially go up the longer you draw it is out.

Michele Arminio, Monroe Township – inquired about the new teacher positions listed on the agenda tonight and asked what the total number of teachers would be for the next budget after tonight's approvals.

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George Gunkleman, Monroe Township – requested that Mr. Tague start attending board of education meetings.

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman reported that all of the sport teams are doing extremely well this season and are at various stages of postseason competition. Dr. Layman reported that they will be recognized at a board meeting later in the spring.

The New Jersey Music Educators Association (NJMEA) State Conference will be held this week in Atlantic City. Dr. Layman reported that two of our Middle School Performing Groups successfully auditioned to earn a performance spot at the conference. The Falcon Jazz Ensemble and the Chamber Singers are performing at a concert at the Atlantic City Convention Center Friday afternoon as part of the conference and wished those students and directors the best of luck.

This past weekend High School Band and Chorus students auditioned successfully for the 2024 NJMEA All State Band and Treble Chorus who will also be in Atlantic City this week and will be performing at the NJPAC in Newark this weekend.

The district hosted its second VEX robotics competition on Saturday, February 17th at the High School. At the robotics competitions that were hosted at the High School this winter we had 22 teams participate on Jan 27th and 34 teams on February 17th from across the state of New York and New Jersey. At the end of this season, all three teams from Monroe have been invited to participate in the VRC Over Under New Jersey State Championship to be held on March 9th at New Jersey Institute for Technology (NJIT). The Monroe teams have had three wins as Tournament Champions, two at Monroe and one at Cherry Hill, something that is unheard of in our school history.

SUPERINTENDENT'S REPORT **PERSONNEL (10-member vote)**

A motion was made by Mr. Tufano and seconded by Ms. Bohra that Personnel Items A-T be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Bohra that Personnel Items U-AX be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Rattner that Board Action Items A-F be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Belko that Board Action Items G-M be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Ms. Belko and seconded by Ms. Bohra that Board Action Items A-P under the 10-member vote be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. DiPane recusing on Item K where it pertains to herself, Ms. Rattner recusing on check #'s 61236, 61287, and 60864, and Ms. Skurbe abstaining on check# 60864. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Belko that Board Action Items Q-U under the 9-member vote be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried with Ms. Rattner recusing on Item Q. #1. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. Skurbe reported that the Board and Administration are very happy and grateful that the Shared Services Agreement for repairs at Applegarth School has been approved by the Township Council. Ms. Skurbe reported that there is a second Shared Service Agreement with the Township being discussed for a server for the cable channel which has not been working for months resulting in the Town Council and Board of Education Meetings not being able to be aired on the cable channel. Next, Ms. Skurbe reported that voters who previously voted at Oak Tree School will now be voting at the Monroe Township Senior Center. Ms. Skurbe further reported that the Board is hoping that the Township will move the polling locations out of Woodland and Brookside schools in the future. Lastly, Ms. Skurbe reminded members of the Board to complete their disclosure statements by the end of February and thanked Administration for all their efforts in the Budget creation this year.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Bohra acknowledged the hard work that Ms. Skurbe and the Administration have put in to move the polling locations out of Oak Tree School and hopefully the other schools. Next, Ms. Bohra thanked Dr. Chanley and her team for the considerations in the 24/25 school calendar, especially for making Diwali a day off for students and staff. Regarding the constant sale of old buses and purchase of new ones, Ms. Bohra encouraged Administration to begin looking at grants for electric buses. Lastly, Ms. Bohra reported that she was fortunate to have attended the Optimistic Om Day at the Middle School. Ms. Bohra stated that the stories that she heard from the teachers were truly touching.

Ms. DiPane reported that she attended the Monroe Township Middle School Falcon Jazz Ensemble performance at Rossmoor on February 15th. The group is under the direction of Mr. David Rattner. Ms. DiPane stated that the students were phenomenal, not only in their performance but in the way they presented themselves and the introductions of themselves and the songs they were going to perform. Next, Ms. DiPane shared a newspaper and article regarding a Bill that is being put forth that would lift the 2% cap for districts facing cuts. Ms. Skurbe added that the Bill would only apply to districts that were affected by S2, and it would

not affect Monroe Township. Adding that the Bill is very specific, therefore she would encourage everyone to read the Bill. Lastly, Ms. DiPane spoke of a New Jersey School Boards Association seminar that she attended where the topic was communication. Ms. DiPane reported that it was a phenomenal seminar and encouraged all members to attend it when/if possible.

Ms. Rattner reported that in the newspaper Ms. DiPane provided, she read that the Murphy administration is on track to fully fund the State share of the School Funding Reform Act for the first time in 15 years. The Department of Education is supposed to conduct an in depth review of the formula every three years, but it has not been adequately reviewed in the fifteen years.

Next, Ms. Rattner reported that due to the legislative re-districting that was done last year they had to redo the legislative committee and she was reappointed for District 14.

PUBLIC FORUM -

Vanessa Forst, Monroe Township – alleged that the district is stealing from the students due to Dr. Chanley’s recent salary increase.

Patricia Schwalje, Monroe Township – suggested that some residents are being discriminated against during public forum as some questions are answered and some are not. Ms. Schwalje stated that considering that the taxpayers fund 85% of the school budget all questions that are asked should be answered.

Brian Fabiano, Monroe Township – questioned the Board’s transparency stating that OPRAs are being denied and questions from the public are not being answered. Next, Mr. Fabiano spoke of ethics violations filed against Dr. Chanley and Ms. Skurbe and the annual spending freeze placed within the district.

Peter Piro, Monroe Township – inquired why the basic questions from the agenda that he asked earlier were not answered and questioned the transparency in some of actions of the Board.

George Gunkleman, Monroe Township – questioned why the next board meeting is on a Tuesday and why it is being held in the beginning of the month. Mr. Gunkleman reminded the Board that they shouldn’t be afraid of the voters going into the schools, adding that it was always a positive experience going in and seeing how the schools were running.

NEXT PUBLIC MEETING

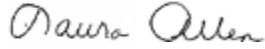
Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 6:30 p.m. on March 5, 2024.

ADJOURNMENT

A motion was made by Ms. Belko and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:23 p.m.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on February 21, 2024.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laura Allen".

Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, February 21, 2024
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:30 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Type	Information

Ms. Carmen Alvarez
 Ms. Kathleen Belko
 Ms. Gazala Bohra
 Ms. Gail DiPane
 Ms. Katie Fabiano
 Mr. Matthew Gorham
 Ms. Kate Rattner
 Ms. Chrissy Skurbe
 Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Ms. Michelle Scott

STUDENT BOARD MEMBERS

Ms. Sehaj Chadha

Ms. Hetvi Thakker

4. STATEMENT

Subject	A. STATEMENT
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted September 15, 2023 and February 16, 2024:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege
- Confidential Personnel Matters

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

6. APPROVAL OF MINUTES

Subject	A. APPROVAL OF MINUTES
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Type	Information

Public Board of Education Meeting, January 17, 2024
 Closed Session Meeting, January 17, 2024
 Special Public Board of Education Meeting, February 5, 2024

7. STUDENT BOARD MEMBERS' REPORT

8. COMMITTEE REPORTS

9. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. PUBLIC FORUM -AGENDA ITEMS ONLY

Type

See Note 3.

10. ASSISTANT SUPERINTENDENT'S REPORT

Subject **A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. ASSISTANT SUPERINTENDENT'S REPORT

Type

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject **A. HOME INSTRUCTION**

Meeting Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTMS	8	CST	Forrest	9/6/2023	
90582	MTMS	7	CST	Brunotte, Harris	9/8/2023	
95017	MTHS	10	CST	Quindes, Ongaro, Chakraborti, Simmonds, Nagle, Mackenzie, Russo, Speech Tree	9/6/2023	
92933	BES	5	Medical	CHOP	9/7/2023	
94479	MTHS	12	CST	Lyons, Simmonds, Liburdi, Mackenzie	9/20/2023	1/2/2024
97980	MTMS	7	Medical	Fiore, Hoehler, DuBois, Lewkowitz	10/16/2023	
90417	MTHS	12	Medical	Vitalin, Ruckdeschel, DeBois, ESCNJ	10/27/2023	1/13/2024

86762	MTHS	12	Medical	DuBois, ESCNJ	10/24/2023	12/22/2023
97024	MTHS	10	Medical	Silvergate Prep	10/30/2023	1/22/2024
87647	MTHS	12	Medical	Silvergate Prep	11/17/2023	1/10/2024
91550	MTHS	9	Medical	Profaci, DuBois, DeMarco	11/21/2023	
90346	MTHS	11	Medical	Staub, Mackenzie, O'Neill, ESCNJ	11/27/2023	
97086	MTHS	10	Medical	LearnWell	11/27/2023	
95012	MTHS	11	Medical	LearnWell	11/30/2023	1/2/2024
87912	mths	11	Medical	LearnWell	11/30/2023	1/2/2024
97628	MTHS	9	Medical	DuBois, Albrethsen, Driscoll, Mackenzie, Lewkowitz	12/4/2023	1/5/2024
94457	MTHS	12	Medical	Hampton	12/6/2023	
85735	MTHS	12	Medical	Hampton	12/8/2023	12/21/2023
95192	MTHS	9	Medical	Hoehler, DeMarco, DuBois	11/13/2023	12/8/2023
95343	MTHS	11	Medical	Rutgers	12/16/2023	1/25/2024
95399	MTHS	11	Medical	Hoehler, DuBois	12/7/2023	12/22/2023
89561	MTHS	10	Medical	LearnWell	1/2/2024	1/29/2024
87793	MTHS	11	Medical	Lyons, Mackenzie, ESCNJ	11/27/2023	12/22/2023
86825	MTHS	12	Medical	Simmonds, Lee, DuBois	1/3/2024	
93248	MTHS	11	Medical	Chakraborti, Dubois	1/2/2024	
88081	MTHS	11	Medical	DuBois, Van Cleve, Jodon	12/14/2023	12/22/2023
93248	MTHS	11	Medical	LearnWell	1/16/2024	1/16/2024
87777	MTHS	11	Medical	LearnWell	1/15/2024	
94457	MTHS	12	Medical	DuBois, Lyons	1/3/2024	3/1/2024
92933	BES	5	Medical	DeCarlo	9/12/2023	12/18/2023
96956	WES	5	Medical	LearnWell	1/22/2024	
93203	MTHS	11	Medical	LearnWell	1/23/2024	
96471	MTHS	11	Medical	Silvergate Prep	1/24/2024	
95399	MTHS	11	Medical	DuBois, Hoehler	1/23/2024	
90118	MTHS	10	Admin	Solomon, Keough, ESCNJ, DuBois	1/22/2024	
95343	MTHS	11	Medical	LearnWell	1/29/2024	
93393	MTHS	9	Admin	Profaci, DuBois, Kasternakis, MOESC	1/24/2024	
97628	MTHS	9	Medical	DuBois, Albrethsen, Driscoll, Mackenzie, Lewkowitz	1/16/2024	
97269	MTHS	9	Admin	MOESC	1/24/2024	1/30/2024

Subject**B. FIRE/LOCKDOWN DRILLS**

Meeting

Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Information

FIRE/LOCKDOWN DRILL

Applegarth School ----- January 31, 2024
 Barclay Brook School ----- January 11, 2024
 Brookside School ----- January 11, 2024
 Mill Lake School ----- January 31, 2024

Monroe Middle School----- January 11, 2024
 Oak Tree School ----- January 12, 2024
 Woodland School ----- January 11, 2024
 Monroe High School ----- January 31, 2024

Lockdown

Applegarth School----- January 9, 2024
 Barclay Brook School----- January 9, 2024
 Brookside School ----- January 17, 2024
 Mill Lake School ----- January 23, 2024
 Monroe Middle School----- January 24, 2024
 Oak Tree School ----- January 18, 2024
 Woodland School ----- January 26, 2024
 Monroe High School ----- January 26, 2024

Subject**C. ENROLLMENT**

Meeting

Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Information

Schools	1/31/24	1/31/23	1/31/22	1/31/21	1/31/20
Applegarth	436	470	455	453	443
Barclay Brook	411	364	345	301	329
Brookside	415	397	400	403	417
Mill Lake	501	486	473	457	543
MTMS	1715	1773	1723	1788	1783
Oak Tree	589	640	717	774	745
Woodland	252	269	306	313	308
High School send/receive	2624 271	2566 266	2505 251	2466	2402
Total	6943	6965	6924	6955	6970

OUT OF DISTRICT

School	Monroe			Jamesburg		
	December	January	Difference	December	January	Difference
Academy Learning Center	6	6		3	3	
Alpha School	2	2				
Bridge Academy	1	1		1	1	
Celebrate the Children	1	1				
Center for Lifelong Learning	4	4				
Center School	3	3				
Children's Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	3	3				
Douglass Develop. Center	3	3				
East Mountain	0	0		2	1	-1
Eden	2	2				

Garden Academy	1	1				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	2	2				
Midland School	1	1				
New Roads -Somerset	1	1				
New Roads- Parlin	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	2	2				
Rock Brook School	1	1				
Rugby	0	0		1	1	
Rutgers Day School	0	0				
Schroth School	3	3				
Shore Center	2	2				
Total	44	44		9	8	-1

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	1
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors K-12	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	560.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	119
Paraprofessionals - Part-time	40
Media Coordinator	3
Educational Services Professionals	
LDTC	9

School Social Worker	8
School Psychologist	11
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	8
School Counselor	22
Reading Specialist	5
SAC	1
Speech & Language Specialist	17
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	6
Information Systems	
Director	1
Tech Staff	11
Facilities	
Director	1
Supervisor/Building Manager	2
Secretary	1
Custodial/Maintenance	65
Transportation	
Director	1
Office Staff	4
Driver	62
Bus Mechanics	3
Paraprofessionals - Part-time	16
Security	
Director	1
F/T School Security Officer	19
P/T School Security Officer	4
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	39
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	18
Total District Staff as of 2/1/2024	1184

Subject**D. PERSONNEL (10 MEMBER VOTE)**

Meeting

Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through T)

- A. *It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Cherie McCoy**, data processor/clerk at Pupil Personnel Services, effective August 1, 2024.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Nicholas Isola** as spring weight training at MTHS, effective immediately.
- C. *It is recommended by the Superintendent of Schools that the Board rescind the appointment of the following certificated staff as chaperones for the Valentine's Day Social/Dance scheduled for February 9, 2024: Laura Granett, Elizabeth Welsh, Nancy Cohen, Jennifer Baum, Renata MacKenzie, Michelle Jodon, Maxie Nixon and Samantha Avallone (school nurse).
- D. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Brittany Adelino**, school psychologist at MTHS, effective February 26, 2024 through March 14, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Adelino may be entitled to.
- E. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Alanna Seid**, business teacher at MTHS, retroactive to February 13, 2024 through March 13, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Seid may be entitled to.
- F. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Regina Martyka**, driver in the Transportation Department, retroactive to January 8, 2024 (p.m.) through March 7, 2024, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Martyka may be entitled to.
- G. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Gregory Nazarian**, driver in the Transportation Department, retroactive to February 1, 2024 through March 28, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Nazarian may be entitled to.
- H. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Suzanne Giglio**, driver in the Transportation Department, retroactive to January 25, 2024 through February 2, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Giglio may be entitled to.
- I. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Albert Pulsinelli**, Network Operations Manager for the District, retroactive to February 8, 2024 pending further action of the Board. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Pulsinelli may be entitled to.
- J. *It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Susan Gasko**, K-12 supervisor of math and educational technology for the District, retroactive to February 1,

2024 through February 2, 2024. It is further recommended that this leave shall be without pay except to the extended of any sick days to which Ms. Gasko may be entitled to.

- K. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Paige Baniowski**, student assistance counselor at MTHS, effective April 8, 2024 through June 30, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Baniowski may be entitled to.
- L. *It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Mark Stranieri**, teacher of science at MTHS, effective March 18, 2024 through June 13, 2024. Mr. Stranieri's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- M. *It is recommended by the Superintendent of Schools that the Board ratifies the determination to place employee #4552 on paid administrative leave, retroactive to February 14, 2024, until further notice.
- N. *It is recommended by the Superintendent of Schools that the Board approve the following teachers for Health and Physical Education Makeups at the High School, 1 teacher for one hour per day on a rotational basis for 36 days at the hourly instructional rate \$55.00 retroactive to February 21, 2024 through June 30, 2024 account no. 11-140-100-101-000-070:

Nelson Ferreira
Andrew Isola

- O. *It is recommended by the Superintendent of Schools that the Board approve the following coaches at the High School for the 2023-2024 school year (account no. 11-402-100-100-000-070):

Position	Name	Compensation
Assistant Spring Track Coach	Nicholas Isola	Step 1 \$5172
Assistant Spring Track Coach	Stephanie Marraffa	Step 1 \$5172
Assistant Baseball Coach	Andrew Isola	Step 1 \$4775
Assistant Softball Coach	Nina Carey	Step 1 \$4775
Assistant Volleyball Coach	Joe Eurell	Step 1 \$4775
Assistant Tennis Coach	Mark Riches	Step 3 \$5897
Assistant Golf Coach	Keith James	Step 3 \$5499
Spring Weight Training	Christopher Muce	\$1755

- P. *It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to February 1, 2024 through June 30, 2024:

Stacey Liebross Step 11 MA+30
Alan Lanzetti MA
Lauren Staub Step 8 MA

- Q. *It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Arianna Hoffman	MTHS	School Counselor	Step 1 MA \$52,872+\$3,600 prorated	11-000-218-104-000-070	2/28/24-6/30/24	Leave position

- R. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
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1.	Tara Reuter	MTHS	Teacher of Language Arts	Step 6 MA \$57,947+\$3,600 prorated	11-140-100-101-000-070	3/25/24-6/21/24	Leave position
2.	Brielle Goldstein	MTHS	School Counselor	Step 2 MA \$53,122+\$3,600 prorated	11-000-218-104-000-070	retroactive to 11/28/23-1/28/24	Modification in end date for leave position
3.	Samantha Guerra	MTHS	ELA Teacher - Portfolio Appeals Process	Instructional rate \$55.00 up to 16 hours	11-140-100-101-000-070	retroactive to 1/3/24-1/27/24	New position
4.	Amanda McCormack	MTHS	ELA Teacher - Portfolio Appeals Process	Instructional rate \$55.00 up to 16 hours	11-140-100-101-000-070	retroactive to 1/3/24-1/27/24	New position
5.	Jennifer Mordes	District	BCBA Teacher Oversee (RBT)	\$3750 prorated	11-000-219-104-000-093	2/22/24-6/30/24	New position
6.	Lauren Mironov	MTHS	Title 1 Specialist	Non-instructional rate \$46.00 up to 60 hours	20-231-200-101-000-070	9/21/23-6/30/24	Correction in hours
7.	Vincent Zanfordino	MTHS	Assistant Coach Baseball	Step 3 \$5897	11-402-100-100-000-070	2023-2024 Spring Athletic Season	Revision in step
8.	Charles Diskin	MTHS	Head Coach Girls Track	Step 3 \$9831	11-402-100-100-000-070	2023-2024 Spring Athletic Season	Revision in step
9.	Andrew Isola	MTHS	Assistant Football Coach	Step 2 \$6525	11-402-100-100-000-070	2023-2024 school year	Revision in step
10.	Michael McDonald	MTHS	Winter Staff/Student Athletic Manager	Step 3 \$6639	11-402-100-100-000-070	Winter Sport Season	Revision in salary
11.	Kathrine Roach	MTHS	Drama Director	\$5075	11-401-100-100-000-070	retroactive to 2/1/24-6/30/24	Resignation replacement
12.	Joshua Acampado	MTHS	Musical Director for Spring Musical	\$5075	11-401-100-100-000-070	retroactive to 2/1/24-6/30/24	New position
13.	Allison Driscoll	MTHS	Newspaper Club Advisor	\$3588 prorated	11-401-100-100-000-070	retroactive to 1/18/24-5/20/24	Leave position
14.	Leah Nicholas	MTHS	School Nurse - FBLA Conference	\$119 per night	11-000-213-100-000-070	3/11/24-3/13/24	New position
15.	Leah Nicholas	MTHS	School Nurse - DECA State Conference	\$119 per night	11-000-213-100-000-070	3/4/24-3/6/24	New position
16.	Stacy Fretta	MTHS	School Nurse - Unified Basketball Tournament	Instructional rate \$55.00 for 8 hours	11-000-213-100-000-070	retroactive to 1/27/24	New position
17.	Stacy Fretta	MTHS	School Nurse - ESL Field Trip	Instructional rate \$55.00 up to 3 hours	11-000-213-100-000-070	3/21/24	New position
18.	Brooke Messinger	MTHS	Anti-Bullying Specialist	\$2550 prorated	11-000-218-104-000-070	retroactive to 2/1/24-6/30/24	Resignation replacement

19.	Marissa Vogtman	MTHS	Teacher of Health and Physical Education	17% additional contract (34% for this time period)	11-140-100-101-000-070	retroactive to 1/31/24-4/9/24	New position
20.	Anthony Gambino	MTHS	School Counselor	17% additional contract	11-000-218-104-000-070	retroactive to 2/1/24-4/17/24	Leave position
21.	Stephanie D'Angelo	MTHS	Teacher of Health and Physical Education	17% additional contract	11-140-100-101-000-070	retroactive to 1/30/24-4/8/24	New position
22.	Varsha Sharma	MTHS	Teacher of Science	17% additional contract	11-140-100-101-000-070	3/18/24-6/13/24	Leave position
23.	Christian Jessop	MTHS	Teacher of Science	17% additional contract	11-140-100-101-000-070	3/19/24-6/13/24	Leave position
24.	George Pangalos	MTHS	Teacher of Science	17% additional contract	11-140-100-101-000-070	3/18/24-6/13/24	Leave position
25.	Matthew Olszewski	MTHS	Teacher of Science	17% additional contract	11-140-100-101-000-070	3/18/24-6/13/24	Leave position
26.	Traci Rickert	MTHS	Teacher of Science	17% additional contract	11-140-100-101-000-070	3/19/24-6/13/24	Leave position
27.	Marina Vitalin	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 2/14/24-3/12/24	Leave position
28.	Alexa Marshall	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 2/13/24-3/13/24	Leave position
29.	Dana Beachum	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 2/14/24-3/12/24	Leave position
30.	Eugene Giaquinto	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 2/13/24-3/13/24	Leave position
31.	Mark Pearce	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 2/13/24-3/13/24	Leave position
32.	Mark Riches	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 2/14/24-3/12/24	Leave position
33.	Alana Seid	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-2/12/24	Modification in end date

S. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Christopher Tagliaferro	District	Network Operations Manager	\$94,000+1,750 BA+15 prorated	11-000-252-100-000-080	2/22/24-TBD	Leave position
2.	Cathy Patten	MTHS	Secretary	\$1125 prorated for 15 years	11-000-240-105-000-070	retroactive to 3/15/23-6/30/23	Longevity Service Credit

3.	Cathy Patten	MTHS	Secretary	\$1250 for 15 years	11-000-240-105-000-070	retroactive to 7/1/23-6/30/24	Longevity Service Credit
4.	Maria Palencia-Salinas	Transportation	Bus Driver	Step 11 \$31.45 additional .5 hours/day	11-000-270-160-000-096	retroactive to 1/19/24-6/30/24	midday hours
5.	Kimberly Poll	Transportation	Bus Driver	Step 11 \$31.45 additional 1 hour/day	11-000-270-160-000-096	retroactive to 1/19/24-6/30/24	midday hours
6.	Nancy Muce	MTHS	Spec. Ed. Para for Unified Basketball Tournament	Hourly step on guide for 8 hours	11-213-100-106-000-070	retroactive to 1/27/24	New position
7.	Jennifer Burkshot	MTHS	Spec. Ed. Para for Unified Basketball Tournament	Hourly step on guide for 8 hours	11-213-100-106-000-070	retroactive to 1/27/24	New position
8.	Maria Holmann	MTHS	Spec. Ed. Para for Unified Basketball Tournament	Hourly step on guide for 8 hours	11-213-100-106-000-070	retroactive to 1/27/24	New position
9.	Judite Borges	MTHS	Spec. Ed. Para for MTHS Falcon's Palette	Hourly step on guide for 2.5 hours	11-213-100-106-000-070	2/22/24	New position

T. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2023-2024 school year (pending satisfactory completion of pre-employment requirements):

Certificated

Cara Nally
Aisha Khan
Rohan Shah
Aarti Balchandani
Alan Greenberg
Grace Lee
Carol Azzarone
Samaarci Jain
Symone Sparks
Sheryl Siegel
Gianna Fabio
Alexa Aversano

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Non- Certificated

Salvatore Cipolla
Sucharitha Pydishetty
Joanne Azzaro
Tara Pietrulewicz
Danielle Przybyszewski
Keith James

Substitute Bus Driver
Substitute Paraprofessional
Substitute Computer Technician
Substitute Volunteer Coach
Substitute Volunteer Coach
Substitute Coach

Subject

E. PERSONNEL (9 MEMBER VOTE)

Meeting

Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type

Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items U through AX)

U. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Angela Tesoriero**, paraprofessional at Barclay Brook School, effective July 1, 2024.

V. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Kimberlee Martini**, paraprofessional at Barclay Brook School, effective July 1, 2024.

W. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Olimpia Ciccarella**, teacher of grade 4 at Woodland School, effective April 15, 2024.

X. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Kerry Curran** as industrial arts club advisor at MTMS, effective March 8, 2024.

Y. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Jeanmarie Swiontkowski** as 7th/8th grade costume coordinator, retroactive to February 9, 2024.

Z. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Jody Heyl**, teacher of science at MTMS, effective February 26, 2024 through March 8, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Heyl may be entitled to.

AA. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Michelle Duszkievicz**, media specialist at Woodland School, retroactive to January 18, 2024 through February 16, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Duszkievicz may be entitled to.

AB. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Danny Matthews**, custodian at MTMS, retroactive to February 2, 2024 through March 1, 2024. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Matthews may be entitled to.

AC. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Nancy Hanlon**, teacher of grade 3 at Oak Tree School, effective February 21, 2024 through February 27, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Hanlon may be entitled to.

AD. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Sandra Cormey**, teacher of grade 1 at Mill Lake School retroactive to February 5, 2024 through April 7, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Cormey may be entitled to.

AE. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Hildelisa Espinal**, teacher of spanish at MTMS, retroactive to February 14, 2024 through February 27, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Espinal may be entitled to.

AF. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Jennifer Lesser**, paraprofessional at Mill Lake School, retroactive to February 12, 2024 through February 16, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lesser may be entitled to.

AG. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Kelly Bullis**, paraprofessional at Mill Lake School, retroactive to February 13, 2024 through February 19, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Bullis may be entitled to.

AH. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Colleen O'Grady**, teacher of art at MTMS, effective March 25, 2024 through January 22, 2025 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. O'Grady may be entitled to.

AI. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Alyssa Gelchion**, teacher of grade 5 at Woodland School, effective February 23, 2024 through June 30, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Gelchion may be entitled to.

AJ. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Karissa DiLorenzo**, teacher of math at MTMS, retroactive to February 1, 2024 through May 16, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DiLorenzo may be entitled to.

AK. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. John Stanziale**, teacher of special education at MTMS, effective April 8, 2024 through June 30, 2024. Mr. Stanziale's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AL. It is recommended by the Superintendent of Schools that the Board approve the unpaid leave of absence to **Ms. Kathryn Anastasio**, media specialist at Oak Tree School, effective April 8, 2024 through April 9, 2024.

AM. It is recommended by the Superintendent of Schools that the Board approve the return to work of **Ms. Susanna Fortunato**, paraprofessional at Barclay Brook School, retroactive to January 17, 2024.

AN. It is recommended by the Superintendent of Schools that the Board ratifies the determination to place employee #5190 on paid administrative leave, retroactive to January 24, 2024, until further notice.

AO. It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2023-2024 school year:

Jeanne Barsa (MLS)

AP. It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2023-2024 school year:

Courtney Kuey (MS)
 Kayla Bianco (AES)
 Alyssa Schnorrbusch (AES)
 Jessica Siculietano (AES)

AQ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours at a stipend of \$250.00 for the 2023-2024 school year (Grant Funded):

Account no. 20-270-200-100-000-098

Megan Meyers

AR. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for Evening of Reading at Mill Lake School, effective March 14, 2024 at the hourly instructional rate \$55.00 for 2 hours each (account no. 11-120-100-101-000-040):

Denise Shea
 Lisa Papandrea
 Jeanne Barsa
 Jodi Liebov
 Paula DeBlasio
 Ashley Shur
 Beth Nagel
 Kayla Crawford

Taylor Bell
 Jessica Jodogne
 Allison Nowachek
 Upreet Bhatia
 Jessica Mastoris
 Danielle Cipolla
 Dominique Walters
 Melissa Fletcher
 Nicole Mascola
 Melissa Lane
 Julianna Margadonna
 Meryn Borquist

AS. It is recommended by the Superintendent of Schools that the Board approve the following teachers for Career Grant Advisor Panel at the hourly instructional rate \$55.00 for 10 hours each, effective February 22, 2024 through April 30, 2024 (account no. 20-390-100-100-000-080):

Benjamin Mulvey
 Christopher Sidler
 Jennifer Shamah
 Lee Vodofsky
 Robert Torino
 Daniela Butta
 Brooke Metzger
 Lara Goetz
 Sarah Cummings
 Christine Voszski
 Rebecca Assassi
 Mari-Celeste Massaro

AT. It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to February 1, 2024 through June 30, 2024:

Adam Pereira Step 6 MA+30
 Amanda Gonzalez Step 1 MA
 Kathryn Luberecki Step 9A MA
 Kathryn Swope Step 5 BA+15
 Valentina Seramba Step 7 MA

AU. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Gianna Fabio	Mill Lake	Teacher of Grade 1	\$246/day	11-120-100-101-000-040	2/26/24-4/11/24	Leave position

AV. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Rick Fontaine	Woodland	Teacher of Music	Step 11 BA \$94,247 prorated	11-120-100-101-000-030	retroactive to 2/15/24- 6/30/24	Change in start date
2.	Nina Carey	MTMS	Teacher of Math	Step 1 BA \$52,872 prorated	11-130-100-101-000-080	retroactive to 2/6/24- 5/20/24	Leave extension
3.	Dana Verderami	Woodland	Teacher of Grade 5	Step 6 BA \$57,947 prorated	11-120-100-101-000-030	2/22/24- 6/30/24	Leave extension

4.	Kristin Lindemann	MTMS	Teacher of ELA	Step 1 BA \$52,872 prorated	11-130-100-101-000-080	retroactive to 1/29/24-6/30/24	Step on guide - certification issued
5.	Michele Lauckhardt	Mill Lake	Teacher of Special Education/LLD	Step 6 BA \$57,247 prorated	11-204-100-101-000-040	retroactive to 1/26/24-6/4/24	Step on guide - certification issued
6.	Tiana Zerilli	MTMS	Band Director	\$2702 prorated	11-401-100-100-000-080	retroactive to 2/6/24-6/30/24	Resignation replacement
7.	Laura Colletti	MTMS	Teacher of Family Consumer Science	8.5% additional contract	11-130-100-101-000-080	retroactive to 1/30/24-4/9/24	Extension
8.	Kimberly Lawson	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 1/16/24-6/30/24	Additional section due to student enrollment
9.	Carolina Soden	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 2/14/24-2/27/24	Leave extension
10.	Silvia Gonzalaz	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 2/14/24-2/27/24	Leave extension
11.	Santiago Velasco	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 2/14/24-2/27/24	Leave extension
12.	Kristina Peterson	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 2/14/24-2/27/24	Leave extension
13.	Matthew Eckert	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	2/26/24-3/8/24	Leave position
14.	Anuradha Shyamsundar	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	2/26/24-3/8/24	Leave position
15.	Brooke Metzger	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	2/26/24-3/8/24	Leave position
16.	Matthew Eckert	MTMS	Teacher of Science	17% additional contract (34% for this time period)	11-130-100-101-000-080	retroactive to 2/12/24-TBD	Leave position
17.	Brooke Metzger	MTMS	Teacher of Science	17% additional contract (34% for this time period)	11-130-100-101-000-080	retroactive to 2/14/24-TBD	Leave position
18.	Melissa Colontino	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 2/12/24-TBD	Leave position
19.	Elizabeth Kopko	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23-1/12/24	Modification in end date
20.	Courtney Kuey	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23-1/12/24	Modification in end date
21.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23-1/12/24	Modification in end date
22.	Caitlin Ford	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23-1/12/24	Modification in end date

23.	Lindsay Smith	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 11/29/23-6/30/24	Modification in end date
24.	Michelle Duszkiwicz	Woodland	Title 1 Library Maker Space Family Night	Instructional rate \$55.00 for 4 hours	20-231-100-101-000-030	2/22/24	New position - Title 1
25.	Bryan Hinczynski	MTMS	School Counselor ASCA Career Specialist Course	Instructional rate \$55.00 up to 50 hours	20-390-200-100-000-080	retroactive to 2/15/24-6/15/24	New position
26.	Christopher Sidler	MTMS	Team Leader - Vision	\$1624 prorated	11-130-100-101-000-080	retroactive to 12/23/23-6/30/24	Resignation replacement
27.	Autumn Dawson	MTMS	Science Resource Personnel	\$1206 prorated	11-130-100-101-000-080	retroactive to 12/23/23-6/30/24	Resignation replacement
28.	Robert Byrnes	MTMS	Pit Musician 7th/8th Grade Play - Keyboard 3	Non-instructional rate \$46.00 for 15 hours	11-401-100-100-000-080	3/18/24-3/23/24	Yearly position
29.	Collin Ryan	MTMS	Pit Musician 7th/8th Grade Play - Percussion	Non-instructional rate \$46.00 for 2.5 hours	11-401-100-100-000-080	3/23/24	New position
30.	Meghan Cobb	MTMS	Industrial Arts Club Advisor	Instructional rate \$55.00	11-401-100-100-000-080	3/8/24-6/30/24	Resignation replacement

AW. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Lauren Nemeth	Applegarth	Para - Classroom/Clerical/Playground	Step 1 Reg. Ed. \$15.69 for 3.75 hours	11-190-100-106-000-050 40%/11-000-262-107-000-050 60%	2/26/24-6/30/24	Transfer replacement

AX. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Scott Siller	Brookside	Spec. Ed. Para Zero Period (Chorus)	Hourly step on guide for 1 hour/week	11-213-100-106-000-020	retroactive to 1/12/24-6/30/24	New position
2.	Rosalinda Vega	Brookside	Spec. Ed. Para Zero Period (Art TAG)	Hourly step on guide for 1 hour/week	11-204-100-106-000-020	retroactive to 1/18/24-6/30/24	New position
3.	Michelle Dea	Mill Lake	Spec. Ed. Para LLD	Step 3 Spec. Ed. + toileting \$15.91+\$2.25+\$3.00 for 3 hours Step 3 Reg. Ed. \$15.91 for 3.5 hours For a total of 6.5 hours	11-190-100-106-000-040 54%/11-204-100-106-000-040 46%	retroactive to 1/2/24-2/19/24	Revision in leave position
4.	Katherine Ureta	Applegarth	Spec. Ed. Para RC	Step 1 Spec. Ed. \$15.69+\$2.25 for 4.5 hours	11-213-100-106-000-050	retroactive to 2/5/24-6/30/24	Transfer

Subject	F. BOARD ACTION (10 MEMBER VOTE)
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through F)

- A. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of January 2024.
- D. *It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the January 17, 2024 meeting:

256611
- E. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted 2024-2025 school calendar.
- F. *It is recommended by the Superintendent of Schools that the Board approve the Monroe Township High School Golf Team to practice and compete in home matches at Forsgate Country Club and Clearbrook at no cost for the 2023-2024 school year.

File Attachments

[School Calendar 2024-2025.pdf \(434 KB\)](#)
[Professional Development.pdf \(218 KB\)](#)

Subject	G. BOARD ACTION (9 MEMBER VOTE)
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items G through M)

G. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

H. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

I. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.

J. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of January 2024.

K. It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the January 17, 2024 meeting:

256245
255657

L. It is recommended by the Superintendent of Schools that the Board approve Alliance of Therapy Dogs to participate with Mill Lake School with Nicole Mascola, school counselor to visit selected classrooms on February 26, 2024 from 10:30am to 12:00pm. There is no cost for this service. All students involved will have parent permission to participate.

M. It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Savvas Learning Company, LLC and the Monroe Township School District to provide a professional development workshop on February 29, 2024 in enVision Mathematics Common Core Grades 6-8 for a total cost of \$3650.00.

File Attachments

[Student Teacher.pdf \(31 KB\)](#)

[K-8 Professional Development.pdf \(95 KB\)](#)

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through P)**A. *PROFESSIONAL APPOINTMENTS:**

1. It is recommended that the members of the Monroe Township Board of Education approve **Grace Bonanno**, 11544 Summit Ridge Ct., Manassas, VA 20112 as a 2023 Fall Marching Band Instructor Assistant for a total fee of \$500.00.
2. It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreement with **CCL Therapy**, 206 Deerlea Lane, Boonton, NJ 07005, to provide the following services for the 2023/24 school year at the following rates:

Occupational Therapy Services at a rate of \$95.00 per hour
 Certified Occupational Therapy Assistant at a rate of \$78.00 per hour
 In-District Evaluations and Re-Evaluations with report at a rate of \$375.00 per evaluation
 Out of District Evaluations and Re-Evaluations with report at a rate of \$425.00 per evaluation
 Home Based Services at a rate of \$125.00 per hour with a one hour minimum

3. It is recommended that the members of the Monroe Township Board of Education approve **Katelyn Fasbach**, 84 MacFarlane Circle, Monroe Township, NJ 08831, for Choreography services for the MTHS Dance Competition 2024 Winter season at the following rates:
 Choreography Jazz - \$520.00
 Choreography Hip Hop - \$400.00
4. It is recommended that the members of the Monroe Township Board of Education approve the appointment of **Lenox Law Firm**, 136 Franklin Corner Road, Lawrenceville, NJ 08648, as Insurance Defense Counsel to represent the Board's interest in a legal matter (23GL00838S) up to the \$5,000.00 deductible set through the district's insurance policy with New Jersey School Insurance Group. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

B. *BILL LIST

It is recommended that the bills totaling \$11,067,758.15 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$7,616,917.06 be ratified by the Board.

C. *TRANSFER #7

It is recommended that members of the Monroe Township Board of Education approve Transfer #7 for Fiscal Year 2023/24 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2024, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the January 2024 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. *SPECIAL REVENUE FUNDS

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Amendments to the following special revenue programs:

2023/24 IDEA Basic Application

(IDEA - Individuals with Disabilities Education Act)

2023/24 ESEA Title III

2023/24 ESEA Title III Immigrant

(ESEA - Elementary and Secondary Education Act)

F. *SPECIAL REVENUE FUNDS

It is recommended that the members of the Monroe Township Board of Education accept the **FY2024 Teach STEM Classes in Nonpublic Schools Grant** in the amount of \$8,013.13 for Teresa Fox to teach STEM classes at Politz Day School. The grant program provides additional compensation for public school teachers to teach STEM classes in nonpublic schools during hours mutually agreed upon by the partnering teacher, school district and nonpublic school. The hours will not conflict with teacher's current schedule in the Monroe Township School District and will include hours beyond the regular Monroe Township School day hours such as extended day, evening or weekend programming. Ms. Fox will be paid an hourly rate of \$89.03, and a maximum of 90 hours of teaching and distributed from account line 20-481-100-100-000-098. Please note this application was approved by the New Jersey Department of Education (NJDOE) prior to Mrs. Fox's employment and has transferred to the Monroe Township School District. The NJDOE will reimburse the school district for the hours the teacher works at the nonpublic school.

G. *SPECIAL REVENUE FUNDS

It is recommended that members of the Monroe Township Board of Education approve the previously submitted **Advanced Placement African American Studies Application** in the amount of \$10,000 for the period of January 1, 2024 thru December 31, 2024.

H. *DONATION / SCHWAB CHARITABLE

It is recommended that the members of the Board of Education acknowledge and accept a grant in the amount of \$500.00 on behalf of the Amita and Yagnik Mehta Fund from **Schwab Charitable**. The Board President and the Board Secretary are hereby authorized to execute any documents necessary to effectuate the terms of this Resolution.

I. * It is recommended that the members of the Monroe Township Board of Education acknowledge and accept the funds in the amount of \$12,800 from the January 2024 Technology Equipment **GovDeals.com** Auction Sale.

J. * CONTRACT RENEWAL / PREVENTION SPECIALIST

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreements between **Prevention Specialists Inc.**, and the Monroe Township Board of Education for calendar year 2024 for the purpose of compliance with Federal Motor Carrier Safety Regulations ("FMCSR") regarding driver substance abuse/alcohol misuse testing and non-DOT employee testing.

K. *TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

NJSBA Women's Leadership Conference: Connection, Balance, and Inspiration

Board Member/ Staff attending	Date of Workshop	Workshop Fee	Mileage, Parking, & Tolls if applicable
Gail DiPane	04/19/24	\$99.00 for NJSBA members	\$50.00

L. *DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Monroe Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the sale of property no longer usable for school purposes as follows:

- a. The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and are also available in the office of the Monroe Township Board of Education Business Administrator/Board Secretary.
- b. The sale will be conducted online, and the address of the auction site is govdeals.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-09.
- d. The surplus property to be sold includes the items listed below:

<u>YEAR</u>	<u>VIN NO.</u>	<u>MODEL</u>
2010	4DRBU AAP9A B2369 06	International IC
2010	4DRBU AAP0A B2369 07	International IC
2011	4DRBU AAP6B B2896 14	International IC
2015	4DRBU C8P3F B7161 90	International IC
2015	4DRBU C8P5F B7161 91	International IC
2015	4DRBU C8P9F B7161 93	International IC
2016	4DRBU C8P4G B0014 19	International IC

- e. The surplus properties as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- f. The Monroe Township Board of Education reserves the right to accept or reject any bid submitted.

M. *DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Monroe Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education desires the selling of said surplus property in as is condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby retroactively approves the sale of property no longer usable for school purposes and acknowledges and accepts the bids totaling \$74,600.00 for the property listed below:

<u>YEAR</u>	<u>MODEL</u>	<u>VIN NO.</u>
2014	International IC	4DRBU AAPXE B0158 85
2014	International IC	4DRBU AAP1E B0158 86
2014	International IC	4DRBU AAP3E B0158 87

2014	International IC	4DRBU AAP5E B0158 88
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- a. The sale of the surplus property was conducted through GovDeals. The terms and conditions of the agreement entered into with **GovDeals** are available online at govdeals.com and are also available in the office of the Monroe Township Board of Education Business Administrator/Board Secretary.
- b. The sale was conducted online, and the address of the auction site is govdeals.com.
- c. The sale was conducted pursuant to Local Finance Notice 2008-09.
- d. The surplus properties as identified was sold in an as is condition without express or implied warranties with the successful bidders required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

N. *It is recommended that the members of the Monroe Township Board of Education approve the following sponsorship for the District's Advertising Program:

Partner: Mrs. Kumar's Indian Cuisine

Type: Program (Cooking with Kantor | Winter Whisk)

Amount: \$2,000 Cash

Term: Program Duration or 2023/24 School Year

O. *DONATION

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation of Windscreens for the varsity baseball field with an approximate value of \$5,000 from the MTHS Booster Club (Baseball parents).

P. *It is recommended that the members of the Board of Education approve **Monmouth Gymnastics**, 300 Campus Dr. Morganville, NJ 07751 to provide the use of their facility for Cheerleading practices at no cost to the district as the fees will be covered through team fundraising.

File Attachments

[CCL Therapy 23-24.pdf \(463 KB\)](#)

[Amendment 23.24 IDEA Application.pdf \(63 KB\)](#)

[Amendment ESEA 23.24 Application.pdf \(193 KB\)](#)

[Bill list 02-21-24 \(2\).pdf \(326 KB\)](#)

[Advanced Placement African American Studies Grant Application 2024.pdf \(162 KB\)](#)

[Prevention Specialists, Inc. 2024.pdf \(738 KB\)](#)

[Financials 02.21.24.pdf \(1,313 KB\)](#)

[Addendum Bill List 2-21-24.pdf \(549 KB\)](#)

Subject

B. BOARD ACTION (9 MEMBER VOTE)

Meeting

Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items Q - U)

Q. PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve **SBS Contracting Services**, 12 Twining Lane, Ewing, NJ to provide the Set Construction for the 23/24 MTMS School Play for a total fee of \$1,965.00.

R. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE AUTHORIZING THE DELEGATION OF AUTHORITY TO SCHOOL BUSINESS ADMINISTRATOR FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECT CONSISTING OF THE UPGRADE OF THE HVAC SYSTEM AT THE APPLGARTH ELEMENTARY SCHOOL

Adopted February 21, 2024

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the "Board") did heretofore submit an application (the "Application") for an elementary school project (DOE Project #3290-300-23-R501/SDA Project #3290-300-23-G5WT) consisting of HVAC upgrades to all wings of the Applegarth Elementary School with an electric service upgrade necessary to support the new HVAC systems (the "School Facilities Project") to the New Jersey Department of Education; and

WHEREAS, the Board has received a letter dated September 18, 2023 from the New Jersey Department of Education approving the School Facilities Project (the "Initial Approval Letter"); and

WHEREAS, the Board has previously elected to receive a Section 15 Grant for a portion of the costs of the School Facilities Project (the "Grant"); and

WHEREAS, one of the requirements of obtaining the Grant is to delegate authority to School Business Administrator for the supervision of the School Facilities Project; and

WHEREAS, the Board hereby desires to accomplish such delegation.

NOW THEREFORE BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the delegation of authority to School Business Administrator for the supervision of the School Facilities Project.

Section 2. The School Business Administrator is authorized to consult with such professionals, advisors and consultants, as necessary, in order to supervise the School Facilities Project.

Section 3. A copy of this resolution shall be placed on file with the Board Secretary.

Section 4. The Board Secretary is hereby directed to send a certified copy of this resolution to the New Jersey Department of Education and the Schools Development Authority as part of its submission related to the execution of the Grant Agreement.

Section 5. This resolution shall take effect immediately.

S. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE AUTHORIZING THE DELEGATION OF AUTHORITY TO SCHOOL BUSINESS ADMINISTRATOR FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECT CONSISTING OF THE ROOF SYSTEM REPLACEMENT AT THE APPLGARTH ELEMENTARY SCHOOL

Adopted February 21, 2024

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the "Board") did heretofore submit an application (the "Application") for an elementary school project (DOE Project #3290-300-23-R502/SDA Project #3290-300-23-G5WU) consisting of the removal of the existing roof systems (including asphalt shingles, membranes, and built-up roofing) down to the roof substrate (the removal shall include shingles, membranes, insulation, protection board, flashings, vapor barriers, copings and gravel stops), the cleaning and

soldering for weather-tight joints of the built-in lead-coated copper gutter system in the shingled roof area, which joints/seams are currently failing, and the removal and replacement of the existing roof leaders with new roof leaders tied into the existing built-in gutter system (the "School Facilities Project") to the New Jersey Department of Education; and

WHEREAS, the Board has received a letter dated September 18, 2023 from the New Jersey Department of Education approving the School Facilities Project (the "Initial Approval Letter"); and

WHEREAS, the Board has previously elected to receive a Section 15 Grant for a portion of the costs of the School Facilities Project (the "Grant"); and

WHEREAS, one of the requirements of obtaining the Grant is to delegate authority to School Business Administrator for the supervision of the School Facilities Project; and

WHEREAS, the Board hereby desires to accomplish such delegation.

NOW THEREFORE BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the delegation of authority to School Business Administrator for the supervision of the School Facilities Project.

Section 2. The School Business Administrator is authorized to consult with such professionals, advisors and consultants, as necessary, in order to supervise the School Facilities Project.

Section 3. A copy of this resolution shall be placed on file with the Board Secretary.

Section 4. The Board Secretary is hereby directed to send a certified copy of this resolution to the New Jersey Department of Education and the Schools Development Authority as part of its submission related to the execution of the Grant Agreement.

Section 5. This resolution shall take effect immediately.

T. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE AUTHORIZING EXECUTION AND DELIVERY OF THE GRANT AGREEMENT FOR THE REPLACEMENT OF THE ROOF SYSTEM AT THE APPLGARTH ELEMENTARY SCHOOL

Adopted February 21, 2024

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the "Board") did heretofore submit an application (the "Application") for an elementary school project (DOE Project #3290-300-23-R502/SDA Project #3290-300-23-G5WU) consisting of the removal of the existing roof systems (including asphalt shingles, membran and negotiation of any documents necessary in connection with the School Facilities Project, the Grant and the Grant Agreement.

Section 3. The Board hereby authorizes the execution and delivery of the Grant Agreement related to the School Facilities Project and all other documents necessary for the Board to accept the Grant by the School Business Administrator, the Board Secretary, the Board President, the Board Vice President, the Superintendent and the Chairperson and Vice-Chairperson of the Board's Finance Committee.

Section 4. The Board President, the Board Vice President, the Superintendent, the Chairperson and Vice-Chairperson of the Board's Finance Committee, the School Business Administrator and the Board Secretary are hereby authorized and directed to determine all matters in connection with the Grant not determined by this or subsequent resolution of the Board, as permitted by law.

Section 5. A copy of this resolution shall be placed on file with the Board Secretary.

Section 6. The Board Secretary is hereby directed to send a certified copy of this resolution to the New Jersey Department of Education and the Schools Development Authority as part of its submission related to the execution of the Grant Agreement.

Section 7. This resolution shall take effect immediately.

U. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE AUTHORIZING EXECUTION AND DELIVERY OF THE GRANT AGREEMENT FOR THE UPGRADE OF THE HVAC SYSTEM AT THE APPLGARTH ELEMENTARY SCHOOL

Adopted February 21, 2024

WHEREAS, the Board of Education of the Township of Monroe, in the County of Middlesex, New Jersey (the "Board") did heretofore submit an application (the "Application") for an elementary school project (DOE Project #3290-300-23-R501/SDA Project #3290-300-23-G5WT) consisting of HVAC upgrades to all wings of the Applegarth Elementary School with an electric service upgrade necessary to support the new HVAC systems (the "School Facilities Project") to the New Jersey Department of Education; and

WHEREAS, the Board has received a letter dated September 18, 2023 from the New Jersey Department of Education approving the School Facilities Project (the "Initial Approval Letter"); and

WHEREAS, the Board has previously elected to receive a Section 15 Grant for a portion of the costs of the School Facilities Project (the "Grant"); and

WHEREAS, the Board hereby desires to authorize such actions and make such determinations in order to accept the Grant and authorize the execution and delivery of the Educational Facilities Construction and Financing Act Section 15 Grant Agreement (the "Grant Agreement").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby authorizes the Superintendent, the School Business Administrator and McCarter & English, LLP, the Board's Bond Counsel, to proceed to draft documents and conduct such other activities as are necessary to accept the Grant and to authorize the execution and delivery of the Grant Agreement.

Section 2. The Board hereby authorizes the School Business Administrator, the Board Secretary, the Superintendent, Bond Counsel and any other professionals of the Board to proceed with the School Facilities Project, the Grant and the Grant Agreement, including the drafting of any documents necessary therefor. The Board hereby ratifies and approves all actions previously taken by the School Business Administrator, the Board Secretary, the Superintendent, Bond Counsel, and any other professionals of the Board in connection with the drafting and negotiation of any documents necessary in connection with the School Facilities Project, the Grant and the Grant Agreement.

Section 3. The Board hereby authorizes the execution and delivery of the Grant Agreement related to the School Facilities Project and all other documents necessary for the Board to accept the Grant by the School Business Administrator, the Board Secretary, the Board President, the Board Vice President, the Superintendent and the Chairperson and Vice-Chairperson of the Board's Finance Committee.

Section 4. The Board President, the Board Vice President, the Superintendent, the Chairperson and Vice-Chairperson of the Board's Finance Committee, the School Business Administrator and the Board Secretary are hereby authorized and directed to determine all matters in connection with the Grant not determined by this or subsequent resolution of the Board, as permitted by law.

Section 5. A copy of this resolution shall be placed on file with the Board Secretary.

Section 6. The Board Secretary is hereby directed to send a certified copy of this resolution to the New Jersey Department of Education and the Schools Development Authority as part of its submission related to the execution of the Grant Agreement.

Section 7. This resolution shall take effect immediately.

File Attachments

[SBS Contracting Services.pdf \(158 KB\)](#)

13. BOARD PRESIDENT'S REPORT**14. OTHER BOARD OF EDUCATION BUSINESS****15. PUBLIC FORUM**

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	15. PUBLIC FORUM
Type	Information

See Note 3.**16. CLOSED SESSION RESOLUTION IF NEEDED****17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Type	Information

See Note 3.**18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 5, 2024**

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 5, 2024
Type	

The next Board of Education Meeting is scheduled for March 5, 2024 6:30 p.m.

19. ADJOURNMENT

Subject	A. NOTES
Meeting	Feb 21, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. ADJOURNMENT
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.