PASADENA UNIFIED SCHOOL DISTRICT
2023-24 DEPARTMENT PLAN

Department Name: Expanded Learning Programs

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Department Purpose

What does the department do?

Provide before school, after school, and summer expanded learning programs for students in grades TK-12.

Department Services

What is a general list of services that your department provides?

Expanded Learning Programs provide high-quality and academically enriching before, after school, and summer programs for PUSD students. Students receive individual and/or small group tutoring and homework assistance to meet their academic needs. Specialized, hands-on, and highly engaging enrichment opportunities expand students' horizons and encourage the development of new skills. Caring, supportive, and highly trained staff foster students' development of positive peer interactions and social-emotional competencies to help create safe and supportive learning environments.

Total Department Budget

What is your department's total budget?

The total department budget is $11M.

Note:

Budget consists of After School Education and Safety (ASES) and Expanded Learning Opportunities Program (ELO-P) funding

Prior Year Reflection

This section of the department plan reviews the intent of prior department plans and the successes/challenges encountered while implementing the planned actions. This portion of the plan summarizes key learnings that inform the planning for the current year.

Prior Year Intended Outcomes

What did your department plan set out to achieve during the prior year?

Department goals for 2022-23 included designing an engaging intervention curriculum that addressed students' academic needs, providing ongoing professional development for classified and unclassified staff, increased work hours and pay for classified and unclassified staff, and collaboration with Student Welfare and Support Services and the Special Education Department to provide afterschool behavior intervention support.

Prior Year Achievement

Did the department achieve what it had outlined? How do you know?

The department achieved the goals outlined. Students who participated in aferschool tutoring showed growth in ELA and Math from Diagnostic 1 to Diagnostic 3. The number of expanded learning staff increased 42% in the 3rd Quarter as a result of better pay and work hours. The number of behavior intervention support staff increased from 0 to 6 serving students at schools with the greatest need for behavior intervention and support.

Prior Year Successes, Challenges, and Learnings

What successes, challenges, and learnings should be highlighted from the prior year?

The department experienced steady growth the number of staff working from Quarters 1 through 3 with declines in Quarter 4, which unearthed the need for ongoing staff recruitment throughout the school year including summer. Professional development opportunities must also be provided on a consistent basis throughout the school year to ensure that current and new staff continue to receive training and support.

Current Year Priorities

This section of the department plan provides a summary of the identified needs that are prioritized for informing the department plan's actions for the current year.

Data and Information Used for Plan Development

What data did you consider when developing this plan?

The 2023-24 department plan was developed using data from the 2022-23 Department Plan Metrics and Performance Indicators, 2022-23 student and parent surveys, and feedback from district and school site leaders, and community partners.

Stakeholder Engagement/Input

What stakeholder engagement or information was used to inform this plan?

Multiple education partners' ideas and input were used to inform the 2023-24 department plan including state requirements and allowable funding uses for ASES and ELO-P; ongoing needs assessment information gathered from principals, school staff, PUSD department leads, students, parents, and community partners.

Key Data Findings/Information for This Plan

Based on data analysis and stakeholder information, what key data findings are considered in the development of this plan?

Based on our data analyis and feedback from educational partners, there is a greater need for additional academic support in literacy and math. Students also need more opportunities to collaborate with peers, build relationships, develop social-emotional competencies, and receive behavior support and intervention. In addition, there is a need to create more alignment between school day goals and expanded learning services through increased communication and collaboration between school day and expanded learning staff and professional development opportunities for expanded learning staff that support students' academic needs.

Current Plan Priorities

Based on the key data findings, what needs emerged from your Department's root cause analysis, and which of these needs are given priority for this planning cycle?

There is a need for additional academic support before and after school for students classified as English Language Learners, foster/homeless youth, and

students who qualify for free/reduced price meals based on family income. In addition, students need opportunities to build positive social skills and develop social-emotional competencies.

The plan priortizes the need for before and after school academic tutoring and intervention as well as provides more access to expanded learning enrichment opportunities for English Language Learners, foster/homeless youth, and students who qualify for free/reduced price meals based on family income. The plan also prioritizes increased staffing to provide more access to programs for students who would benefit the most from additional learning and enrichment opportunities.

Current Year Planned Actions and Metrics

This section of the department plan provides a summary of the planned actions that address the identified priorities based on data analysis and stakeholder input. Metrics associated with monitoring and/or evaluating the effectiveness of the planned actions are summarized in this section.

What action could you take to address the identified needs of your department?

What would you be able to monitor throughout the year (quarterly or more than twice per year) to know that your actions are creating a change?

Theory Of Action

If we...	Deliver highly engaging academic intervention activities that addresses students' academic (literacy, math) needs and Engage in rigorous and ongoing recruitment of certificated teachers to provide before school and after school tutoring
then...	Students' literacy and math skills will improve and More students will receive academic intervention support and tutoring before and after school
which will...	improve students' academic performance

If we...	Engage in rigorous and ongoing recruitment of hourly youth development practitioners to work before and after school
then...	Systemic barriers that hinder students' ability to participate in before and afterschool programs will be removed
which will...	increase access to expanded learning programs

Priority 1: improve students' academic performance

[Action 1]

Provide academic assistance that supports students' progress towards reclassification, reading, and math goals.

Provide expanded learning opportunities to support credit recovery through year-round subject area tutoring. Provide college readiness support through after school college planning classes.

(Strategic Pillar #1; LCAP 1.15)

Year 1 Actions:

- 1.3: Targeted support of emergent multilingual students' progress and reclassification, including support staff, tools for instruction, data analysis, and communication
- 1.4: Expanded opportunities toward completing graduation and/or college readiness credits through accessible instructional materials and additional credit recovery options year round

Metrics

a. Quarterly Benchmark Assessment Data - looking for growth in both reading and math using districtwide data.

Implementation & Monitoring

[Action 2]

Engage in rigorous and ongoing recruitment of certificated teachers to provide before school and after school tutoring (Strategic Pillar # 2; LCAP 2)

Year 1 Actions:

- 2.3: Intentional recruitment, hiring, and onboarding for new employees
- 2.4: Collaborative working environment with the resources and supports for this work

Metrics

a. Number of students receiving tutoring support - in order to measure the success of recruitment.

Implementation & Monitoring

Priority 2: increase access to expanded learning programs

[Action 1]

Engage in rigorous and ongoing recruitment of hourly youth development practitioners to work before and after school. (Strategic Plan Pillar # 2)

Year 1 Actions:

- 2.3: Intentional recruitment, hiring, and onboarding for new employees
- 2.4: Collaborative working environment with the resources and supports for this work

Metrics

a. Monitor student enrollment to track increases in the number of seats available.

Implementation & Monitoring