

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL-TECHNICAL SCHOOLS
North Bridge Street & Vogt Drive
Bridgewater, NJ 08807

Regular Meeting
November 22, 2010

I. Call to Order _____ P.M.

II. Roll Call of Members

William Hyncik, Jr., President	Theodore Smith
William Dudeck, Vice President	Trudy Doyle
Dr. Alan P. Braun	

Also Present:

Michael A. Maddaluna, Superintendent of Schools
Diane Strober, School Business Administrator/Board Secretary
Edmund H. Jones, Principal
Lisa Fittipaldi, Attorney
Jack Ciattarelli, Somerset County Freeholder
Members of the Press: The Courier News, The Star Ledger and
the Messenger Gazette
Others: _____

Adequate notice of this meeting has been provided specifying time
and place.

Pledge of Allegiance

III. Approval of Minutes of Regular Meeting and Executive Session
held October 25, 2010 and the Reorganization Meeting held on
November 1, 2010.

A. Corrections _____

B. _____

C. _____

On motion of _____, seconded by _____, the minutes of the
Regular Meeting and Executive Session held on October 25, 2010
and the Reorganization meeting held on November 1, 2010 were
approved.

IV. Correspondence

V. Old or Unfinished Business

- 1. Audit Report - Suplee, Clooney & Company - Mr. Swisher will report on the financial and compliance audit for 2009-10 SY.

VI. Report of the Attorney

VII. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to 2011-12 Budget and Superintendent's Search. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

VIII. Superintendent's Report

A. Resignations

The Superintendent recommends that the Board of Education accept the resignation of Mr. Michael Illuzzi, Student Services Coordinator, effective November 12, 2010.

The Superintendent also recommends that the Board of Education accept the resignation of Mrs. Bernice Wicks, Director of Community Information and Student Recruitment, for the purpose of retirement, effective November 1, 2011.

B. Employment of Full-Time Personnel - 2010-11 School Year

The Superintendent recommends that the Board of Education appoint Mr. Jesse Wang to the position of Computer Technology Instructor (CISCO), (UPC# TCH-HS-CISC-FL-01), Step 5-6/D at a salary of \$55,405.00 (prorated), effective November 23, 2010.

C. Employment of Part-Time Personnel - 2010-11 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2010-11 school year:

High School

Substitutes - \$100.00/day

Raymond Glowacki Brian Roake

Student Employment - \$7.25/hr (Maximum 15 hrs/week)

Culinary Arts

Jason Allen Elizabeth Ortiz

Performing Arts

Katherine Roe

D. Extra-Curricular Appointments - 2010-11 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2010-11 school year as follows:

Ahmad Mackey	Head Basketball Coach	\$4,619.00
James Strickhart	Assistant Basketball Coach	\$2,971.00
Karen Long	Cheerleading Advisor	\$1,651.00

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

E. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #1.

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

F. Revised Job Description - Superintendent of Schools

It is recommended that the Board of Education approve revised Job Description - Superintendent of Schools as it appears on Addendum #2.

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

G. Revised Board Policies and Regulations - Second Reading

The Superintendent recommends that the Board of Education approve the following revised Board policies and regulations at this second reading.

- 0146 - Board Member Authority
- 0171 - Duties of Board President and Vice President
- 0173 - Duties of Public School Accountant
- 3144/R3144 - Certification of Tenure Charges
- 5516 - Use of Electronic Communication and Recording Devices
- 6830 - Audit and Comprehensive Annual Financial Report
- 8310/R8310 - Public Records

H. Board Policies and Regulations - Second Reading

The Superintendent recommends that the Board of Education approve the following Board policies and regulations at this second reading.

2431.3 - Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics

4159 - Support Staff Member/School District Reporting Responsibilities
6112/R6112 - Reimbursement of Federal and Other Grant Expenditures

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

I. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its November 22, 2010 meeting authorized application for funds for the following:

United Way of Central Jersey	Twilight Program (7/1/11-6/30/12)	\$15,000.00
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J. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its November 22, 2010 meeting authorized acceptance of funds for the following:

Somerset County United Way through the SCVTS Foundation	Twilight Program (1/1/11-12/31/11)	\$18,000.00
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Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

K. Professional Seminars/Workshops

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #3.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	_____	_____
Mr. Smith	_____	_____
Mrs. Doyle	_____	_____
Mr. Dudeck	_____	_____
Mr. Hyncik	_____	_____

L. Superintendent's Update

IX. Submission of Bills

It is recommended that the Board of Education approve the bills for November 2010 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

X. New Business

- A. _____

- B. _____

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended that the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of October 2010 and the Treasurer of School Monies for the month of October 2010, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (See Addendum #4)

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

B. Annual School Audit - 2009-10 School Year

It is recommended that the Board of Education approve the 2009-10 school year audit and the Comprehensive Annual Financial Report (CAFR), as prepared by the firm of Suplee, Clooney & Company and the Corrective Action Plan based on their recommendation as it appears on Addendum #5

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

C. Proposed Budget - 2011-2012 School Year

It is recommended that the Board of Education approve and authorize submission of the proposed 2011-2012 Somerset County Vocational and Technical School District operating budget in the amount of \$14,471,859.00 to the Board of Chosen Freeholders as requested by the County Finance Officer which includes County tax levy of \$11,551,740.00. (This budget is contingent upon the amount of state aid funding communicated to school districts by the State by late February 2011, and therefore may change.)

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	___	___
Mr. Smith	___	___
Mrs. Doyle	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___

D. Capital Request - 2011

It is recommended that the Board of Education approve and authorize the submission of the 2011 Somerset County Vocational and Technical School District capital allocation in the amount of \$3,289,500.00 to the Board of Chosen Freeholders as requested by the County Finance Officer as it appears on Addendum #6.

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	_____	_____
Mr. Smith	_____	_____
Mrs. Doyle	_____	_____
Mr. Dudeck	_____	_____
Mr. Hyncik	_____	_____

E. Board Transfers (2010-11 SY)

It is recommended that the Board of Education approve the following budget transfers for the 2010-11 school year as follows:

School Based Grant

	<u>FROM:</u>	
(Employee Benefits)	20-432-200-200-21-0000	(\$3,503.60)
	<u>TO:</u>	
(Supplies)	20-432-200-600-21-0000	\$2,368.00
(Outside Transportation)	20-432-200-516-21-0000	\$1,135.60

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	_____	_____
Mr. Smith	_____	_____
Mrs. Doyle	_____	_____
Mr. Dudeck	_____	_____
Mr. Hyncik	_____	_____

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A

It is recommended that the Board of Education award the following:

Professional Services	Family & Community Services of Somerset County	\$52,576.00
Professional Services	Richard Hall Community Mental Health Center of Somerset County	\$46,646.00

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Dr. Braun	_____	_____
Mr. Smith	_____	_____
Mrs. Doyle	_____	_____
Mr. Dudeck	_____	_____
Mr. Hyncik	_____	_____

XII. Special Meeting

It is recommended that a special meeting of the Somerset County Vocational Board of Education be held:

December 13, 2010
3:30 p.m.
Somerset County Vocational & Technical Schools
Superintendent's Conference Room
North Bridge Street & Vogt Drive
Bridgewater, NJ 08807

XIII. December Meeting

It is recommended that the next regular meeting of the Somerset County Vocational Board of Education be held:

December 20, 2010
5:00 p.m.
Somerset County Vocational & Technical Schools
North Bridge Street & Vogt Drive
Bridgewater, NJ 08807

XIV. Remarks from the Public



XV. On motion of _____, seconded by _____, and passed, the meeting adjourned at ____ P.M.

Field Trips

Wednesday December 1	Horticulture Technical Training	Wolgast Tree Farm & Rutgers Gardens New Brunswick, NJ	\$0.00/student Trans/Bd. of Ed
Monday December 13	Small Engines/Auto Body Welding Technical Training	Universal Tech Institute Ekton, PA	\$0.00/student Trans/Bd. of Ed
Tuesday December 14	CIAP Electrical/Building & Trades Welding/Diesel Shops	Heavy Equip Operators Union Dean, NJ	\$0.00/student Trans/Bd. Of Ed
Friday – Sunday December 17-19	Ski Trip Ski Club	Mount Snow Mt. Snow, VT	\$300.00/student Bianchi-Rossi Tours (Student Pd. Trans)
Friday January 7	Academy Freshmen Writing class	RVCC Library Branchburg, NJ	\$0.00/student Trans/Bd. Of Ed
Monday January 10	Health Occupations Community Service	Elijah's Promise New Brunswick, NJ	\$0.00/student Trans/Bd. Of Ed
Tuesday January 11	Health Occupations Community Service	Elijah's Promise New Brunswick, NJ	\$0.00/student Trans/Bd. Of Ed
Wednesday January 12	Health Occupations Community Service	Elijah's Promise New Brunswick, NJ	\$0.00/student Trans/Bd. Of Ed
Thursday January 13	Science League Technical Training	Hillsborough High School Hillsborough, NJ	\$0.00/student Trans/Bd. Of Ed
Friday January 14	Auto Body/Small Engines A & C Shops Technical Training	Automotive Training Ctr. Warminster, PA	\$0.00/student Trans/Bd. Of Ed
Tuesday January 25	Health Occupations Community Service	Elijah's Promise New Brunswick, NJ	\$0.00/student Trans/Bd. Of Ed
Friday January 28	Academy Freshmen Writing Class	RVCC Library Branchburg, NJ	\$0.00/student Trans/Bd. Of Ed
Monday January 31	Health Occupations Community Service	Elijah's Promise New Brunswick, NJ	\$0.00/student Trans/Bd. Of Ed

CATEGORY: ADMINISTRATION

ADOPTED: February 29, 1988

TITLE: SUPERINTENDENT OF SCHOOLS

CERTIFIED

QUALIFICATIONS:

1. Valid New Jersey School Administrator Certificate or Certificate of Eligibility.
2. Central office, school administration and teacher experience as determined by the Board.
3. Demonstrated success with curriculum, personnel management, school finance and strategic planning.
4. Strong leadership and communication skills.
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Board of Education**SUPERVISES:** All administrative and supervisory personnel of the district; indirectly all instructional and support staff.

JOB GOAL: To inspire, lead, guide, and direct every member of the administrative, instructional, and supportive services team in setting and achieving the highest standards of excellence, so that each individual student enrolled in our district may be provided with a complete, valuable, meaningful, and personally rewarding education. Further, to oversee and administer the use of all district facilities, property, and funds with a maximum of efficiency, a minimum of waste, and an ever-present, overriding awareness of and concern for their impact upon each individual student's education.

PERFORMANCE RESPONSIBILITIES:

1. Administers as chief school administrator, the development and maintenance of a positive educational program designed to meet the needs of the community and to carry out the policies of the board.
2. Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the Board for review and approval.
3. Recommends to the Board for consideration and adoption, policies, plans, programs, and proposals for improvement of the district and its operation.
4. Prepares an agenda for each Board meeting.
5. Is responsible for the supervision of instruction and for advising the principals and teachers in procedures, methods and materials of instruction.
6. Selects and recommends to the Board all textbooks, equipment, supplies, and other educational materials.
7. Recommends for appointment, election, or employment all employees of the Board except professional officers of the Board, and assigns, transfers, and recommends for dismissal all employees of the Board except professional officers of the Board.
8. Communicates directly or through delegation all actions of the Board relating to personnel matters to all employees; and receives from employees all communications to be made to the Board.
9. Maintains adequate records for the schools, including a system of financial accounts; business and property records; and records of personnel, school population, contracts, securities, documents, title papers books of records and other papers belonging to the Board.
10. Delegates at own discretion to other employees of the Board the exercise of any powers or the discharge of any duties with the knowledge that the delegation of power or duty does not relieve the Superintendent of final responsibility for the action taken under such delegation.
11. Keeps informed of modern educational thought and practices by advanced study, by visiting school systems elsewhere, by attending educational conferences, and by other appropriate means, and keeps the Board informed of trends in education.
12. Makes recommendations with references to the location and size of new school sites and of additions to existing sites; the location and size of new buildings on school sites; the plans for new school building; all appropriations for sites and buildings; and improvements, alterations, and changes in the building and equipment of the district.
13. Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the schools and the community.
14. Provides to the Commissioner and County Superintendent a report of matters relating to the schools under his/her supervision in a form directed by the Commissioner.

15. Exercises power to make such rules and gives such instruction to school employees and students as may be necessary to implement Board policy.

16. Responsible for management of joint agreements between the district and all applicable organizations and institutions including but not limited to RVCC, UMDNJ, etc.

17. Responsible to participate in county and state planning as it affects program and budget in post-secondary and higher education programs in the County and region.

18. Responsible to develop a comprehensive articulation program for career development among the secondary, post-secondary, and higher education programs in the county and region.

TERMS OF EMPLOYMENT: Twelve-month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Administrative Personnel.

PROFESSIONAL DEVELOPMENT REQUESTS
November 22, 2010 BOARD MEETING

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	12/03/2010	Andrew Coslit Meg Fischer Michele Krause	\$195.00 ea	\$5.58 mileage \$23.56 mileage \$14.26 mileage	Preparing Students for End of Course Algebra Assessment	Piscataway, NJ
2	11/23/2010	Irene Ives	N/A	\$22.32 mileage	Secondary School Counselor Training Institute	Lakewood, NJ
3	1/12/2011	Irene Ives	N/A	\$47.74 mileage	Career Development Awards – Student Scholarships	Princeton, NJ
4	12/01/2010	Maria Johnson Peggy Prezioso	N/A	N/A	PACNJ/NJ PEOSH Indoor Air Quality Training	Washington, NJ
5	11/29/2010	Diane Ziegler	N/A	\$45.25 mileage	Creating a Collaborative Culture of Assessment	East Orange, NJ
6	01/24/2011	Christopher Miller	\$215.00	N/A	What's New in Young Adult Literature	West Orange, NJ
7	01/12/2011	Daysi Lakhilif	\$199.00	N/A	Strengthening Spanish Language Instruction	Newark, NJ
8	12/01/2010	Antoinette Finley	\$95.00	N/A	Preventing & Responding To Adolescence Suicide	Somerset, NJ
9	11/22/2010	Michele Sartori	N/A	\$22.01 mileage	Systems 3000 Employee Portal	Eatontown, NJ
10	12/14/2010	Valerie Hart Diane Strober	\$75.00 \$75.00	\$23.28 mileage N/A	Board Secretary Report Seminar	Rockaway, NJ
11	11/23/2010	Camille Bowman	N/A	N/A	Systems 3000 Payroll Processing	Eatontown, NJ
12	12/15/2010	Camille Bowman	N/A	N/A	Systems 3000 Personnel Review	Eatontown, NJ

11/12 11:53am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16 & 17)
Interim Balance Sheet
For 6 Month Period Ending 10/29/2010

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$411,547.10
121	Tax levy receivable		\$7,440,230.00
	Accounts receivable:		
132	InterFund	\$156,082.23	
141	Intergovernmental - State	\$713,797.99	
			<u>\$863,980.22</u>

--- R E S O U R C E S ---

301	Estimated Revenues	\$13,342,433.00	
302	Less Revenues	(\$12,508,419.49)	
			<u>\$834,013.51</u>
	 Total assets and resources		 <u>\$9,555,770.89</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16 & 17)
Interim Balance Sheet
For 4 Month Period Ending 10/29/2010

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

Other current liabilities \$27,511.08

TOTAL LIABILITIES \$27,511.08

FUND BALANCE

--- Appropriated ---

753 Reserve for encumbrances - Current Year \$8,068,858.79
Reserved fund balance:

760 Reserved Fund Balance \$257,029.98

601 Appropriations \$18,845,070.00

602 Less : Expenditures \$4,121,804.64

603 Encumbrances \$8,068,858.79 (\$12,198,261.49)

\$1,456,808.57

Total Appropriated \$9,780,295.32

--- Unappropriated ---

770 Fund Balance \$50,601.49

803 Budgeted Fund Balance (\$302,637.00)

TOTAL FUND BALANCE \$9,528,259.81

TOTAL LIABILITIES AND FUND EQUITY \$9,555,770.89

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$18,845,070.00	\$12,198,261.49	\$6,646,808.57
Revenues	(\$18,342,433.00)	(\$12,508,419.49)	(\$584,013.51)
	\$302,637.00	(\$320,158.06)	\$622,795.06
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$302,637.00	(\$320,158.06)	\$622,795.06

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$302,637.00	(\$320,158.06)	\$622,795.06
Fund 16 (Restricted ARRA-ESP)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSP)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$302,637.00	(\$320,158.06)	\$622,795.06

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/29/2010

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1000	From Local Sources	\$12,282,014.00	\$11,448,000.49		\$834,013.51
2000	From State Sources	\$1,060,419.00	\$1,060,419.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$13,342,433.00	\$12,508,419.49		\$834,013.51

		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
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--- CURRENT EXPENSE ---

11-100-100-000	Regular Programs - Instruction	\$1,252,387.00	\$235,643.66	\$934,019.30	\$32,725.04
11-230-000-000	Basic Skills - Remedial Instruction	\$82,000.00	\$17,533.42	\$67,722.00	\$3,736.57
11-240-000-000	Bilingual Education - Instruction	\$59,000.00	\$11,369.00	\$45,476.00	\$1,155.00
11-300-100-000	Voc. Programs - Local - Instruction	\$3,234,918.14	\$655,744.03	\$2,244,174.47	\$934,093.64
11-401-100-000	School-Spon. Course. Acti-Insts	\$54,000.00	\$5,316.31	\$44,570.94	\$4,112.75
11-402-100-000	School-Spon. Athletics - Instruction	\$58,372.00	\$4,978.88	\$43,285.99	\$10,107.13

--- UNDISTRIBUTED EXPENDITURES ---

11-800-330-000	Community Services Programs-				
11-000-213-000	Health Services	\$151,900.00	\$40,421.32	\$96,509.31	\$4,969.37
11-000-218-000	Guidance	\$481,676.00	\$157,212.37	\$324,279.23	\$185.40
11-000-219-000	Child Study Teams	\$169,500.00	\$73,269.41	\$91,707.77	\$4,522.82
11-000-221-000	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$210,900.00	\$112,133.95	\$160,102.88	\$18,663.16
11-000-222-000	Educational Media Serv/School Library	\$209,000.00	\$50,518.45	\$138,138.43	\$12,343.12
11-000-223-000	Instructional Staff Training Services	\$13,000.00	\$6,363.05	\$5,589.26	\$1,046.69
11-000-230-000	Supp. Serv.-General Administration	\$549,393.00	\$169,724.59	\$296,140.16	\$64,128.25
11-000-240-000	Supp. Serv.-School Administration	\$795,979.00	\$239,072.70	\$525,393.49	\$31,512.81
11-000-25X-000	Central Serv & Admin. Inform. Tech.	\$835,000.00	\$225,121.86	\$374,824.23	\$35,053.91
11-000-251-000	Allowable Maint. For School Facilities	\$950,744.00	\$295,473.39	\$605,627.66	\$149,642.95
11-000-262-000	Custodial Services	\$1,253,000.00	\$524,935.60	\$685,643.33	\$42,420.57
11-000-263-000	Care and Upkeep of Grounds	\$14,500.00	\$7,610.00	\$5,925.00	\$965.00
11-000-266-000	Security	\$111,120.00	\$33,926.20	\$76,774.33	\$419.47
11-000-270-000	Student Transportation Services	\$118,600.00	\$19,752.33	\$92,942.92	\$65,904.75
11-000-291-000	Allocated and Unallocated Benefits	\$2,847,418.00	\$1,114,508.89	\$1,314,704.13	\$418,204.98

TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$13,359,407.14	\$4,066,635.43	\$8,035,548.33	\$1,256,823.88

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/29/2010

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$44,875.86	\$0.00	\$35,800.00	\$9,075.86
12-000-4XX-2XX Facilities acquisition & constr. serv.	\$152,546.00	.00	.00	\$152,546.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$197,421.86	\$0.00	\$35,800.00	\$161,621.86
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$77,985.00	\$52,505.19	\$25,479.81	.00
13-422-200-XXX Summer school-support serv	\$10,858.00	\$2,664.02	\$7,991.98	.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$88,843.00	\$55,169.21	\$33,471.79	\$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL GENERAL FUND EXPENDITURES	\$13,645,070.00	\$4,121,904.64	\$8,104,820.12	\$1,418,445.24
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 4 Month Period Ending 10/29/2019

		ESTIMATED	ACTUAL	UNREALIZED
		<u> </u>	<u> </u>	<u> </u>
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,325,234.00	\$11,325,234.00	.00
1310	Tuition- From JEA's	\$682,280.00	\$21,560.80	\$660,719.20
1XXX	Miscellaneous	\$274,500.00	\$101,295.89	\$173,204.11
TOTAL		<u>\$12,282,014.00</u>	<u>\$11,448,000.49</u>	<u>\$834,013.51</u>
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$266,810.00	\$266,810.00	.00
3176	Equalization	\$603,031.00	\$603,031.00	.00
3177	Categorical Security	\$53,217.00	\$53,217.00	.00
3178	Adjustment Aid	\$127,281.00	\$127,281.00	.00
TOTAL		<u>\$1,060,419.00</u>	<u>\$1,060,419.00</u>	<u>\$0.00</u>
TOTAL REVENUES/SOURCES OF FUNDS		<u>\$13,342,433.00</u>	<u>\$12,508,419.49</u>	<u>\$834,013.51</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/29/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,129,182.00	\$259,250.20	\$870,731.80	\$5,200.00
11-140-100-106 Other Salaries for Instruction	\$45,705.00	\$405.78	\$45,298.22	.00
11-140-100-500 Other Purchased Services	\$5,500.00	\$208.00	\$756.13	\$4,535.87
11-140-100-610 General Supplies	\$48,000.00	\$13,806.47	\$11,618.68	\$22,574.85
11-140-100-640 Textbooks	\$17,000.00	\$16,243.48	\$469.20	\$287.32
11-140-100-800 Other Objects	\$5,000.00	\$1,626.73	\$3,244.27	\$129.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$102.00	\$1,898.00	\$0.00
TOTAL	\$1,252,287.00	\$285,843.66	\$934,018.30	\$32,725.04
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$85,000.00	\$17,278.00	\$67,722.00	\$0.00
11-230-100-610 General Supplies	\$4,000.00	\$261.43	.00	\$3,738.57
TOTAL	\$89,000.00	\$17,539.43	\$67,722.00	\$3,738.57
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$58,000.00	\$11,389.00	\$46,476.00	\$1,135.00
TOTAL	\$58,000.00	\$11,389.00	\$46,476.00	\$1,135.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,517,324.00	\$523,218.99	\$1,994,107.01	\$0.00
11-310-100-320 Purchased Prof.-Ed. Services	\$149,000.00	.00	.00	\$149,000.00
11-310-100-500 Other Purchased Services	\$21,000.00	\$6,223.96	\$9,327.48	\$11,448.56
11-310-100-610 General Supplies	\$272,125.00	\$51,100.30	\$61,415.96	\$159,608.74
11-310-100-640 Textbooks	\$19,000.00	\$13,344.48	.00	\$555.52
11-310-100-800 Other Objects	\$7,000.00	\$178.00	\$5,945.00	\$850.00
Total	\$2,979,449.00	\$599,060.73	\$2,064,795.45	\$315,592.82
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$207,345.00	\$41,469.00	\$165,876.00	\$0.00
11-320-100-500 Other Purchased Services	\$2,000.00	\$1,235.85	.00	\$764.15
11-320-100-610 General Supplies	\$39,124.14	\$7,194.84	\$13,503.02	\$18,426.18
11-320-100-640 Textbooks	\$7,000.00	\$6,783.51	.00	\$216.49

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/29/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$255,469.14	\$56,883.30	\$179,979.02	\$19,408.82
 --- School spons. cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$41,000.00	\$1,491.06	\$39,508.94	.00
11-401-100-600 Supplies and Materials	\$13,000.00	\$3,825.25	\$5,062.00	\$4,112.75
TOTAL	\$54,000.00	\$5,316.31	\$44,570.94	\$4,112.75
 --- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$43,012.00	\$3,258.82	\$39,753.18	.00
11-402-100-500 Purchased Services	\$10,000.00	.00	\$2,256.00	\$7,744.00
11-402-100-600 Supplies and Materials	\$5,360.00	\$1,720.06	\$1,278.81	\$2,863.13
TOTAL	\$58,372.00	\$4,978.88	\$43,288.99	\$10,107.13
 --- UNDISTRIBUTED EXPENDITURES ---				
 --- Health services ---				
11-000-213-100 Salaries	\$131,000.00	\$39,244.24	\$91,755.76	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,500.00	\$3,559.63	\$1,096.00	\$4,744.37
11-000-213-600 Supplies and Materials	\$6,000.00	\$517.45	\$5,482.55	.00
11-000-213-800 Other Objects	\$400.00	.00	\$173.00	\$225.00
TOTAL	\$151,900.00	\$43,421.32	\$98,509.31	\$4,969.37
 --- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$365,676.00	\$124,724.06	\$260,951.94	.00
11-000-218-105 Sal Sec. & Clerical Asst.	\$95,000.00	\$91,743.68	\$63,256.32	.00
11-000-218-600 Supplies and Materials	\$1,000.00	\$744.63	\$69.97	\$185.40
TOTAL	\$461,676.00	\$157,212.37	\$324,278.23	\$185.40
 --- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$103,000.00	\$44,829.36	\$58,170.64	.00
11-000-219-105 Sal Sec. & Clerical Asst.	\$55,000.00	\$22,830.60	\$32,169.20	.00
11-000-219-300 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$1,560.00	.00	\$3,420.00
11-000-219-500 Other Purchased Services	\$1,000.00	\$740.97	.00	\$259.03
11-000-219-600 Supplies and Materials	\$2,000.00	\$1,271.79	\$729.21	.00
11-000-219-800 Other Objects	\$3,500.00	\$2,016.49	\$639.72	\$643.79

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/29/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$169,500.00	\$73,269.41	\$91,707.77	\$4,522.82
 --- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$73,200.00	\$41,243.52	\$31,956.48	.00
11-000-221-104 Salaries Other Prof. Staff	\$158,000.00	\$47,386.64	\$94,777.36	\$15,824.00
11-000-221-105 Sal Sec. & Clerical Asst.	\$69,200.00	\$18,251.36	\$50,703.04	\$235.00
11-000-221-500 Other Purchased Services	\$5,000.00	\$4,800.00	\$198.00	\$2.00
11-000-221-600 Supplies and Materials	\$2,500.00	\$489.84	.00	\$2,060.16
11-000-221-800 Other Objects	\$3,000.00	.00	\$2,460.00	\$522.00
TOTAL	\$310,900.00	\$112,133.96	\$180,102.88	\$18,563.16
 --- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$98,000.00	\$19,638.00	\$78,362.00	.00
11-000-222-177 Salaries of Technology Coordinators	\$82,000.00	\$27,166.64	\$54,833.36	\$500.00
11-000-222-500 Other Purchased Services	\$4,000.00	\$3,077.50	.00	\$922.50
11-000-222-600 Supplies and Materials	\$21,000.00	\$6,277.81	\$3,841.07	\$10,881.12
11-000-222-800 Other Objects	\$4,000.00	\$2,360.50	\$1,600.00	\$99.50
TOTAL	\$209,000.00	\$58,518.45	\$138,138.43	\$12,343.12
 --- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$11,000.00	\$5,979.79	\$4,983.00	\$37.21
11-000-223-600 Supplies and Materials	\$2,000.00	\$383.28	\$605.28	\$1,011.48
TOTAL	\$13,000.00	\$6,363.05	\$5,588.26	\$1,048.69
 --- Support services-general administration ---				
11-000-230-100 Salaries	\$300,000.00	\$96,645.20	\$203,354.80	\$0.00
11-000-230-331 Legal Services	\$73,873.00	\$3,665.00	\$50,225.00	\$13,873.00
11-000-230-332 Audit Fees	\$39,000.00	.00	.00	\$39,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,400.00	\$3,400.00	.00	.00
11-000-230-530 Communications/Telephone	\$78,500.00	\$30,846.57	\$38,475.83	\$8,877.60
11-000-230-590 Other Purchased Services	\$3,000.00	\$2,589.39	\$62.53	\$348.08
11-000-230-610 General Supplies	\$11,000.00	\$8,535.50	\$1,976.00	\$988.50
11-000-230-630 BOR In-House Training/Meeting Supplies	\$3,500.00	\$508.45	.00	\$2,991.55
11-000-230-890 Misc. Expenditures	\$91,000.00	\$1,184.73	\$1,076.00	\$13,739.27
11-000-230-895 BOR Membership Dues and Fees	\$7,620.00	\$6,749.75	\$860.00	\$10.25
TOTAL	\$549,993.00	\$189,724.59	\$296,140.16	\$84,128.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 10/29/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support Services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$558,000.00	\$182,998.04	\$361,036.86	\$23,965.00
11-000-240-104 Salaries Other Prof. Staff	\$115,479.00	\$13,747.84	\$101,731.16	.00
11-000-240-105 Sal Secs. & Clerical Asst.	\$77,000.00	\$29,533.58	\$47,466.45	.00
11-000-240-11X Other Salaries	\$20,000.00	.00	\$20,000.00	.00
11-000-240-500 Other Purchased Services	\$14,500.00	\$11,208.86	\$2,758.92	\$592.22
11-000-240-600 Supplies and Materials	\$8,000.00	\$1,156.41	.00	\$6,843.59
11-000-240-800 Other Objects	\$3,000.00	\$428.00	\$2,400.00	\$172.00
TOTAL	\$795,979.00	\$239,072.70	\$525,393.49	\$31,512.81
--- Central Services ---				
11-000-251-100 Salaries	\$400,000.00	\$125,677.96	\$259,754.15	\$14,567.89
11-000-251-300 Purchased Prof. Svcs.	\$28,000.00	\$7,868.40	\$19,615.52	\$1,516.08
11-000-251-340 Purchased Technical Svcs.	\$16,000.00	\$7,001.00	.00	\$8,999.00
11-000-251-600 Supplies and Materials	\$7,000.00	\$3,305.11	\$813.57	\$2,881.32
11-000-251-800 Other Objects	\$5,000.00	\$1,340.00	.00	\$3,660.00
TOTAL	\$457,000.00	\$145,190.47	\$279,182.24	\$32,626.29
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$131,000.00	\$45,487.96	\$85,512.04	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$31,000.00	\$28,189.18	\$350.00	\$1,990.82
11-000-252-600 Supplies and Materials	\$16,000.00	\$5,284.27	\$9,278.95	\$436.78
TOTAL	\$178,000.00	\$79,961.39	\$95,640.99	\$2,427.62
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$599,344.00	\$186,511.95	\$412,832.85	.00
11-000-261-420 Cleaning, Repair & Maint. Svcs.	\$315,400.00	\$101,117.63	\$85,105.48	\$129,176.89
11-000-261-610 General Supplies	\$26,000.00	\$5,025.26	\$6,055.53	\$14,919.21
11-000-261-800 Other Objects	\$10,000.00	\$2,813.15	\$1,634.00	\$6,546.85
TOTAL	\$950,744.00	\$295,473.39	\$505,627.86	\$149,642.95
11-000-262-420 Cleaning, Repair & Maint. Svcs.	\$280,000.00	\$90,466.48	\$179,362.95	\$10,170.57
11-000-262-490 Other Purchased Property Svcs.	\$19,000.00	\$20,653.54	\$28,346.88	.00
11-000-262-520 Insurance	\$204,000.00	\$170,632.00	\$33,118.00	\$250.00
11-000-262-621 Energy (Natural Gas)	\$380,000.00	\$224,921.10	\$123,078.90	\$32,000.00
11-000-262-622 Energy (Electricity)	\$340,000.00	\$18,262.48	\$321,787.52	.00
TOTAL	\$1,253,000.00	\$524,935.60	\$685,643.83	\$42,420.57

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 4 Month Period Ending 10/29/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Care and Upkeep of Grounds ---				
11-000-262-420 Cleaning, Repair, & Maintenance Serv.	\$14,500.00	\$7,610.00	\$5,925.00	\$965.00
TOTAL	\$14,500.00	\$7,610.00	\$5,925.00	\$965.00
--- Security ---				
11-000-268-180 Salaries	\$111,120.00	\$33,926.20	\$76,774.33	\$419.47
TOTAL	\$111,120.00	\$33,926.20	\$76,774.33	\$419.47
--- Student transportation services ---				
11-000-270-182 Sal. pupil trans (Other than Bet Home & Sch)	\$34,000.00	\$7,187.08	\$26,332.92	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-270-512 Contr. Svc (other btw home & sch) - vendors	\$39,000.00	.00	\$480.00	\$38,520.00
11-000-270-514 Contract Svc (spec.ed.) - vendors	\$13,000.00	.00	.00	\$13,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$9,600.00	\$315.00	\$2,856.00	\$6,429.00
11-000-270-593 Misc. Purchased Svc. - Transp.	\$15,000.00	\$12,226.00	\$2,774.00	.00
11-000-270-610 General Supplies	\$2,000.00	\$44.25	.00	\$1,955.75
11-000-270-600 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$118,600.00	\$19,752.33	\$32,942.92	\$65,904.75
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$154,120.00	\$74,812.84	\$75,458.57	\$3,848.59
11-XXX-XXX-241 Other Retirement Contrib. - Regular	\$333,000.00	.00	.00	\$333,000.00
11-XXX-XXX-250 Unemployment Compensation	\$31,000.00	\$5,094.11	\$25,905.89	.00
11-XXX-XXX-260 Workman's Compensation	\$104,000.00	.00	\$104,000.00	.00
11-XXX-XXX-270 Health Benefits	\$1,857,298.00	\$668,947.22	\$1,109,399.87	\$79,011.11
11-XXX-XXX-280 Tuition Reimbursement	\$18,000.00	\$15,854.72	.00	\$2,145.28
11-XXX-XXX-290 Other Employee Benefits	\$350,000.00	\$350,000.00	.00	.00
TOTAL	\$2,847,418.00	\$1,114,508.89	\$1,314,704.13	\$418,204.98
Total Undistributed expenditures	\$8,612,330.00	\$3,086,044.12	\$4,656,300.83	\$69,985.25
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,359,007.14	\$4,066,633.43	\$8,035,548.33	\$1,256,823.38
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,359,007.14	\$4,066,633.43	\$8,035,548.33	\$1,256,823.38

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16 & 17)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For a Month Period Ending 10/23/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc. programs	\$44,875.86	.00	\$25,800.00	\$9,075.86
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$44,875.86	\$0.00	\$25,800.00	\$9,075.86
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$10,000.00	.00	.00	\$10,000.00
12-000-400-450 Construction services	\$117,000.00	.00	.00	\$117,000.00
12-000-400-800 Other objects	\$25,546.00	.00	.00	\$25,546.00
Facilita. Acqstn. Const. Serv. -- TOTAL --	\$152,546.00	\$0.00	\$0.00	\$152,546.00
TOTAL	\$152,546.00	\$0.00	\$0.00	\$152,546.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$197,421.86	\$0.00	\$25,800.00	\$161,621.86
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$61,686.00	\$46,496.72	\$15,190.28	\$0.00
13-422-100-106 Other salaries for instruction	\$16,299.00	\$6,009.47	\$10,289.53	.00
TOTAL	\$16,299.00	\$6,009.47	\$10,289.53	\$0.00
--- Summer school - support services ---				
13-422-200-100 Salaries	\$10,656.00	\$2,664.02	\$7,991.98	.00
TOTAL	\$10,656.00	\$2,664.02	\$7,991.98	\$0.00
TOTAL SUMMER SCHOOL	\$26,955.00	\$86,169.21	\$23,471.79	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$26,955.00	\$86,169.21	\$23,471.79	\$0.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16 & 17)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 4 Month Period Ending 10/29/2010

	Appropriations	Expenditures	Encumbrances	Available Balance
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$13,645,070.00	\$4,121,804.54	\$8,104,820.12	\$1,418,445.24

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/29/2010

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary/Business Administrator

Date

11/12 11:53am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/29/10

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		((\$3,713.58)
	Accounts receivable:		
132	Interfund	\$12,064.15	
141	Intergovernmental - State	\$9,788.52	
142	Intergovernmental - Federal	(\$16,000.00)	
			<u>\$5,852.67</u>
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,207,893.05	
302	Less Revenues	(\$288,343.18)	
			<u>\$909,549.87</u>
	Total assets and resources		<u><u>\$911,688.99</u></u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 4 Month Period Ending 10/29/10

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

411	Intergovernmental accounts payable - State	(\$2,271.67)
481	Deferred revenues	(\$2,230.42)
	Other current liabilities	(\$418.74)
	TOTAL LIABILITIES	(\$4,920.83)

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$546,280.49
754	Reserve for encumbrances - Prior Year		\$4,075.00
601	Appropriations	\$1,207,693.05	
602	Less: Expenditures	\$293,358.23	
603	Encumbrances	\$546,280.49	(\$939,638.72)
			\$368,254.33
	TOTAL FUND BALANCE		\$918,609.82
	TOTAL LIABILITIES AND FUND EQUITY		\$911,688.99

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 4 Month Period Ending 10/29/10

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1000	From Local Sources	\$171,300.00	\$119,700.00		\$51,600.00
3000	From State Sources	\$611,522.05	\$178,643.18		\$432,878.87
4000	From Federal Sources	\$425,071.00	.00		\$425,071.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,207,893.05	\$298,343.18		\$909,549.87
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
		\$171,300.00	\$77,186.72	\$95,490.20	\$58,643.08
STATE PROJECTS:					
	Vocational education	\$146,194.86	\$34,609.81	\$72,549.56	\$39,035.43
	Other special projects	\$465,327.25	\$156,159.04	\$142,413.74	\$166,754.47
TOTAL STATE PROJECTS		\$611,522.05	\$190,768.85	\$214,963.30	\$205,789.90
FEDERAL PROJECTS:					
	NCLB Title I	\$43,844.00	\$1,645.30	\$12,556.78	\$29,641.92
	NCLB Title II - Part A/D	\$11,232.00	\$620.00	\$1,801.10	\$8,810.90
	I.D.E.A. Part B (Handicapped)	\$100,746.00	\$23,157.36	\$47,578.41	\$30,010.23
	Vocational Education	\$269,249.00	.00	\$239,153.20	\$30,095.80
TOTAL FEDERAL PROJECTS		\$425,071.00	\$25,422.66	\$301,089.49	\$98,558.85
*** TOTAL EXPENDITURES ***		\$1,207,893.05	\$293,356.23	\$551,542.99	\$322,991.83

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/29/10

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary/Business Administrator

Date

11/12 11:53am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 4 Month Period Ending 10/29/10

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$276,244.17
	Accounts receivable:		
140	Intergovernmental - Accts. Receivable	\$841,016.65	
			\$841,016.65
	Other Current Assets		\$1,939,428.47

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,095,495.05	
302	Less Revenues	(\$70,380.00)	
			\$2,025,115.05
	Total assets and resources		\$5,179,803.34

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 4 Month Period Ending 10/29/10

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

402	Interfund accounts payable	\$151,002.87
	TOTAL LIABILITIES	\$151,002.87

FUND BALANCE

--- Appropriated ---

601	Appropriations		\$2,197,725.00
602	Less : Expenditures	\$87,461.05	
		(\$87,461.05)	
	Total Appropriated		\$2,020,262.75

--- Unappropriated ---

770	Fund balance	\$3,008,537.72
	TOTAL FUND BALANCE	\$5,028,800.47
	TOTAL LIABILITIES AND FUND EQUITY	\$5,179,803.34

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 4 Month Period Ending 10/29/10

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,095,485.05	\$70,380.00		\$2,025,115.05
TOTAL REVENUE/SOURCES OF FUNDS	\$2,095,485.05	\$70,380.00		\$2,025,115.05
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***				
--- Facilities acquisition and constr. serv. ---				
30-000-422-450 Construction services	\$2,107,723.80	\$87,461.05	.00	\$2,020,262.75
Total fac.acq.and constr. serv.	\$2,107,723.80	\$87,461.05	\$0.00	\$2,020,262.75
TOTAL EXPENDITURES	\$2,107,723.80	\$87,461.05	\$0.00	\$2,020,262.75
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,107,723.80	\$87,461.05	\$0.00	\$2,020,262.75

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 4 Month Period Ending 10/29/10

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 8A:23-2.11(a).

Board Secretary/Business Administrator

Date

Report of the Treasurer
To The Board of Education

District of Somerset County Vocational
All Funds
For Month Ended: October 31, 2010

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$468,327.20	\$1,201,949.25	-\$1,258,629.35	\$411,647.10
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	\$36,961.96	\$45,274.50	-\$85,950.01	-\$3,713.55
Capital Project Fund (30)	\$275,039.17	\$70,380.00	-\$71,175.00	\$274,244.17
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
Total Governmental Funds	\$859,141.82	\$1,317,603.75	-\$1,415,754.36	\$760,991.21
Enterprise Fund (60) Cafeteria	\$87,278.88	\$16,488.63	-\$1,821.03	\$101,946.48
Payroll Fund (70)	\$0.00	\$474,369.74	-\$474,369.74	\$0.00
Agency Fund (71)	\$0.00	\$342,173.44	-\$323,341.61	\$18,831.83
Total Trust & Agency	\$87,278.88	\$833,031.81	-\$799,532.38	\$120,778.31
Grand Total for all Funds	\$946,420.70	\$2,150,635.56	-\$2,215,286.74	\$881,769.52
				\$881,769.52

Prepared and submitted by:

Michelle Fresco

Treasurer of School Monies

11/12/2010

Date

Bank Reconciliation
for all General Funds
Account #01-1199
October 31, 2010

General Funds Books:

Beginning Balance	\$ 859,141.82
Deposits	\$ 1,317,603.75
Less: Disbursements	\$ (1,415,754.36)
Ending Balance per Books	<u>\$ 760,991.21</u>

Bank:

Ending Balance	\$ 892,933.75
Less: Outstanding Checks	\$ (131,967.64)
Bank Adjustment (Check #59814)	\$ 0.10
Bank Adjustment (Stop Payment)	\$ 25.00
Ending Balance per Bank	<u>\$ 760,991.21</u>

Outstanding Checks
for all General Funds
Account #01-1199
October 31, 2010

Month	Check#	Check Amount	Total
	57447	\$ 20.00	
July-09	57448	\$ 20.00	\$ 40.00
	57740	\$ 270.00	
	57743	\$ 10.00	
	57774	\$ 5.00	
September-09	57845	\$ 361.43	\$ 646.43
	57870	\$ 7.25	
	57879	\$ 15.00	
October-09	58004	\$ 29.00	\$ 51.25
	58116	\$ 164.00	
	58222	\$ 266.83	
	58258	\$ 650.00	
November-09	58270	\$ 128.85	\$ 1,209.68
January-10	58505	\$ 450.00	\$ 450.00
	58977	\$ 25.00	
	58978	\$ 25.00	
	58979	\$ 25.00	
	59007	\$ 25.00	
	59012	\$ 25.00	
	59017	\$ 25.00	
	59028	\$ 25.00	
	59035	\$ 25.00	
	59037	\$ 25.00	
February-10	59049	\$ 25.00	\$ 250.00
April-10	59259	\$ 201.39	\$ 201.39
May-10	59399	\$ 204.00	\$ 204.00
	59610	\$ 488.83	
	59628	\$ 51.98	
June-10	59656	\$ 340.00	\$ 880.81
	4690	\$ 16,286.05	
	59770	\$ 220.00	
July-10	59793	\$ 80.00	\$ 16,586.05

**Outstanding Checks
for all General Funds
Account #01-1199
October 31, 2010**

	59898	\$	20.00	
August-10	59934	\$	<u>200.00</u>	<u>220.00</u>
	60083	\$	1,950.00	
	60094	\$	139.58	
	60141	\$	327.00	
	60147	\$	217.50	
	60148	\$	4,560.00	
September-10	60183	\$	136.00	<u>\$ 7,330.08</u>
	60240	\$	2,838.00	
	60243	\$	684.00	
	60248	\$	1,674.63	
	60249	\$	398.02	
	60250	\$	849.63	
	60251	\$	100.00	
	60252	\$	12,238.69	
	60254	\$	4,381.00	
	60255	\$	81.64	
	60257	\$	140.20	
	60258	\$	1,910.00	
	60259	\$	800.00	
	60260	\$	561.80	
	60262	\$	5,364.00	
	60267	\$	3,887.00	
	60268	\$	635.14	
	60270	\$	2,295.00	
	60271	\$	1,641.18	
	60272	\$	312.00	
	60273	\$	1,701.85	
	60274	\$	1,800.00	
	60275	\$	300.00	
	60277	\$	123.51	
	60279	\$	2,244.55	
	60282	\$	214.45	
	60284	\$	175.00	
	60285	\$	444.00	
	60287	\$	236.98	
	60288	\$	2,392.63	
	60289	\$	1,356.45	
	60292	\$	185.48	
	60293	\$	225.00	
	60294	\$	37.77	
	60295	\$	1,116.00	

Outstanding Checks
for all General Funds
Account #01-1199
October 31, 2010

60299	\$	1,939.64
60300	\$	500.00
60301	\$	65.00
60304	\$	4,790.00
60305	\$	350.00
60306	\$	315.00
60309	\$	946.76
60310	\$	1,331.95
60311	\$	385.00
60312	\$	2,689.00
60314	\$	2,046.28
60315	\$	920.50
60318	\$	252.00
60319	\$	62.35
60320	\$	261.00
60326	\$	4,741.31
60327	\$	100.00
60328	\$	26.00
60331	\$	9,234.56
60332	\$	55.00
60335	\$	122.00
60336	\$	754.82
60337	\$	150.00
60338	\$	140.11
60339	\$	208.35
60341	\$	628.07
60342	\$	351.93
60344	\$	1,323.00
60345	\$	475.42
60347	\$	690.93
60349	\$	2,115.00
60350	\$	918.88
60353	\$	78.23
60354	\$	2,426.32
60355	\$	810.00
60357	\$	64.85
60358	\$	2,089.94
60359	\$	16.69
60360	\$	382.20
60363	\$	195.70
60364	\$	99.32
60365	\$	625.00
60366	\$	30.33
60368	\$	1,501.14

Outstanding Checks
for all General Funds
Account #01-1199
October 31, 2010

	60369	\$	2,730.62	
October-10	60370	\$	<u>612.15</u>	<u>\$ 103,897.95</u>
Total Outstanding Checks				<u>\$ 131,967.64</u>

**Bank Reconciliation
for Payroll
Account #19306
October 31, 2010**

Payroll Books:

<u>Beginning Balance</u>	\$0.00
Deposits	\$ 474,369.74
Less: Disbursements	<u>\$ (474,369.74)</u>
Ending Balance per Books	<u><u>\$0.00</u></u>

Bank:

<u>Ending Balance</u>	\$ 38,624.92
Less: Outstanding Checks	<u>\$ (38,624.92)</u>
Ending Balance per Bank	<u><u>\$0.00</u></u>

Bank Reconciliation
for Payroll
Account #19306
October 31, 2010

Month	Check#	Check Amt	Total
April 2010	13239	\$ 45.84	\$45.84
	1319	\$ 39.28	
	13879	\$ 1,099.30	
September 2010	13912	\$ 1,211.83	\$ 2,350.21
	13951	\$ 1,099.30	
	13980	\$ 4,072.14	
	13981	\$ 1,964.89	
	13984	\$ 3,356.39	
	13988	\$ 1,214.57	
	13991	\$ 1,112.93	
	13992	\$ 1,253.81	
	13993	\$ 1,099.82	
	13994	\$ 1,122.36	
	13995	\$ 1,161.57	
	13996	\$ 2,243.79	
	13997	\$ 2,506.50	
	13998	\$ 2,288.17	
	13999	\$ 2,254.71	
	14000	\$ 2,115.66	
	14001	\$ 300.00	
	14002	\$ 1,891.83	
	14003	\$ 1,902.16	
	14004	\$ 1,198.71	
October 2010	14005	\$ 2,069.87	\$ 36,228.87
Total Outstanding Checks			<u>\$36,624.92</u>

**Bank Reconciliation
for Agency
Account #19311
October 31, 2010**

Agency Books:

<u>Beginning Balance</u>	\$0.00
Deposits	\$ 342,173.44
Less: Disbursements	<u>\$ (323,341.61)</u>
Ending Balance per Books	<u>\$ 18,831.83</u>

Bank:

<u>Bank Ending Balance</u>	\$ 21,503.64
Outstanding Checks	\$ (83.52)
Aflac	\$ (1,604.96)
Vallc	<u>\$ (983.33)</u>
Ending Balance per Bank	<u>\$ 18,831.83</u>

Bank Reconciliation
for Agency
Account #19311
October 31, 2010

Month	Check#	Check Amt	Total
	4585	\$ 25.95	
	4604	\$ 0.44	
	4611	\$ 1.58	
	AFLAC	\$ 1,604.96	
	4617	\$ 55.55	
	Valic	\$ 983.33	
Total Outstanding		\$ 2,671.81	

**Bank Reconciliation
for Enterprise Fund(60)
Account #01-1253
October 31, 2010**

Enterprise Fund Books:

Beginning Balance	\$ 87,278.88
Deposits	\$ 16,488.63
Less: Disbursements	\$ (1,821.03)
Ending Balance per Books	<u>\$ 101,946.48</u>


Bank:

Ending Balance	<u>\$ 101,946.48</u>
Ending Balance per Bank	<u>\$ 101,946.48</u>

CORRECTIVE ACTION PLAN

Name of School – Somerset County Vocational & Technical Schools County - Somerset
 Type of Audit – Annual Independent Audit Report for the Year Ended, June 30, 2010
 Date of Board Meeting – November 22, 2010
 Contact Person – Diane Strober, Assistant Superintendent for Business/Board Secretary
 Telephone Number – (908) 526-8900

Recommendation Number	Corrective Action by Board	Method of Implementation	Person responsible for Implementation	Completion Date of Implementation
1. That all eligible vendors receive a form 1099.	All vendors will receive a form 1099.	Activate the "generate 1099" option in the vendors' data base in the financial accounting software which automatically generates a 1099 as of December 31 st for those vendors exceeding the 1099 threshold for that calendar year.	Erick Bowers, Purchasing Valerie Hart, Accountant Diane Strober, Asst Superintendent for Business/Board Secretary	December 1, 2010
2. That all purchases made in excess of the bid threshold be awarded by resolution of the Board of Education.	All purchases made in excess of the bid threshold will be awarded by resolution of the Board of Education.	Include on monthly board agendas resolutions to award purchases made in excess of the bid threshold.	Erick Bowers, Purchasing Valerie Hart, Accountant Diane Strober, Asst Superintendent for Business/Board Secretary	November 22, 2010


 Michael Maddaluna,
 Chief School Administrator
 11/22/10
 Date


 Diane Strober,
 Assistant Superintendent for Business/Board Secretary
 11/22/10
 Date

C: Trudy Doyle, Executive County Superintendent

VO-TECH										
DESCRIPTION	RESOLUTION	DEPARTMENT	YR	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
Vo-tech curbs, walks, paving concrete includes emergency access from building A to building H	replace, resurface and/or repair for safety and insurance purposes	Somerset County Engineering Department	5	250,000	100,000	100,000	100,000	100,000	100,000	100,000
Vo-tech district-wide technology includes replacement of current "zoned" heat detectors with addressable heads	upgrade instructional, safety, security and energy related technologies	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	4	230,000	150,000	150,000	150,000	150,000	150,000	150,000
Vo-tech underground heating distribution lines	replace 40 year old underground piping system that distributes hot water to heat facilities which directly impacts operations and the safety and health of building occupants	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	2	1,080,000	0	0	0	0	0	0
Vo-tech new building (shared service SCVTS and RVCC)	new construction to accommodate increased program enrollment which exceeds existing functional capacity to be occupied by both secondary (SCVTS) and post secondary students (RVCC)	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	6	594,000	3,890,000	2,516,000	0	0	0	0
Vo-tech bldg F classroom 1970 HVAC unit replacements	replace 40 year old classroom HVAC units with energy efficient models	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	3	740,000	0	0	0	0	0	0
Vo-tech bldg A and partial gymnasium lower roof replacements (partial bldg A completed in 2010)	replace 25 year old failing roofing system	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	1	395,500	0	0	0	0	0	0
TOTAL				2,355,500	4,040,000	2,766,000	2,500,000	2,500,000	2,500,000	2,500,000