

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
July 23, 2012

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President  
William Dudeck, Vice President  
Dr. Alan P. Braun  
Theodore Smith  
Dr. Kathleen Serafino

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Diane Strober, Assistant Superintendent for Business/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Mark Caliguire, Somerset County Freeholder Liaison  
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette  
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on June 25, 2012.
  - A. Corrections

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the minutes of the Regular Meeting held on June 25, 2012 were approved.

IV. Correspondence

V. Old or Unfinished Business

A. Construction Projects - Update

VI. Report of the Attorney

VII. Committee Reports

- Board of School Estimate – Dr. Braun, Mr. Dudeck
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate, State Convention Legislative Committee) – Mr. Dudeck
- SCSBA (Delegate) – Mr. Dudeck
- SCESC (Representative) – Mr. Smith
- SCJIF – Dr. Braun
- Foundation – Mr. Hyncik (Concert)

VIII. School Communications Report – (No report at this time)

## IX. Superintendent's Report

## A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Ms. Marion Drew, Music Vocal and Acting Instructor, effective June 30, 2012.

## B. Employment of Part-Time Personnel – Summer 2012

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2012:

Twilight

Sara McLarnon	Teacher Assistant Cosmetology (95 hours)	\$ 7.25/hr
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Performing Arts

Laurie Reader	Technical Lighting/Equipment Repair/Setup (140 hours)	\$44.66/hr
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High School

Joseph Alfieri	Curriculum (5 hours)	\$35.00/hr
Anabela Bentzinger	Curriculum (5 hours)	\$35.00/hr
Andrew Coslit	Curriculum (10 hours)	\$35.00/hr
Alan Creveling	Curriculum (20 hours)	\$35.00/hr
Margaret Cross	Curriculum (5 hours)	\$35.00/hr
Catherine Fortunato	Curriculum (10 hours)	\$35.00/hr
Denise Gotti	Curriculum (10 hours)	\$35.00/hr
Rachel Kinlan	Curriculum (30 hours)	\$35.00/hr
Joseph Mancuso	Curriculum (20 hours)	\$35.00/hr
Mark Mastrobattista	Curriculum (10 hours)	\$35.00/hr
Ushma Mehta	Curriculum (10 hours)	\$35.00/hr
Paul O'Connor	Curriculum (10 hours)	\$35.00/hr
Johanna Scholl	Curriculum (10 hours)	\$35.00/hr
Linda Weber-Smith	Curriculum (5 hours)	\$35.00/hr
Julie Strober	Curriculum (20 hours)	\$35.00/hr
John Vingara	Curriculum (10 hours)	\$35.00/hr

C. Employment of Part-Time Personnel – 2012-13 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2012-13 school year:

WIA (Workforce Investment Act) Community Outreach Program (WIB Grant Funded Program)

Duane Wallace	Webmaster (6-months)	\$1,666.66/month
Sharleen Leahey	Communications Assistant (6-months) (shared position)	\$ 833.33/month
Janet Cantore-Watson	Communications Assistant (6-months) (shared position)	\$ 833.33/month
Nzinga Basir	Administrative Assistant (6-months)	\$1,666.66/month
Valerie Hart	Accountant	\$1,666.66/month
Erick Bowers	Outreach Worker	\$ 19.00/hour

D. Professional Seminars/Workshops

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #1.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

E. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its July 23, 2012 meeting authorized acceptance of funds for the following:

NJ Department of Children & Families	School Based Youth Programs (7/1/12-6/30/13)	\$346,477.00
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Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

F. Superintendent's Update

- Harassment/Intimidation/Bullying Report (No report)
- Skills USA
- Goals 2011-12 – Update

X. Submission of Bills

It is recommended the Board of Education approve the bills list for July 2012 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

XI. New Business

XII. Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of June 2012 and the Treasurer of School Monies for the month of June 2012, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #2)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

B. Budget Transfers – 2011-12 School Year

It is recommended the Board of Education approve budget transfers for the 2011-12 school year as they appear on Addendum #3.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

C. Submission of Documentation to NJDOE and Modification of Long Range Facility Plan 2012 Approval Capital Projects

It is recommended the Board of Education authorize submission of plans and documentation to NJDOE for the 2012 approved capital projects.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

D. Solicit Bids – 2012 Capital Projects

It is recommended the Board of Education authorize public advertisement and solicitation of competitive bid proposals for the 2012 approved capital projects.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

E. Tuition Contracts – 2012-13 School Year

It is recommended that the Board of Education approve the tuition contract agreements for Alternative School, Academy, Academy Parent Paid Tuition, Special Education (out-of-county) and Regular Education (out-of-county), for the 2012-13 school year as they appear on Addendum #4.

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A

It is recommended the Board of Education award the following:

Professional Services	Family & Community Services of Somerset County	\$38,670.00
Professional Services	Richard Hall Community Mental Health Center of Somerset County	\$ 8,346.00

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Dr. Braun	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

XIII. August Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

August 27, 2012
5:00 p.m.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
B. The general nature of matters to be discussed relates to Litigation-E. Nelson, SCVTEA Negotiations and PSA Negotiations.
C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of \_\_\_\_\_, seconded by \_\_\_\_\_ and passed, the meeting adjourned at \_\_\_\_\_ P.M.



PROFESSIONAL DEVELOPMENT REQUESTS  
July 2012

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	October 10, 2012	Sheila Buttermore	NA	\$25.42/mileage	NJDOE training for Dance and Theatre Teachers	Trenton, NJ
2	October 17, 2012	Patty Morales Kim Vasaturo	\$175 ea.	\$32.05/mileage \$8.62/mileage	21 <sup>st</sup> Annual School Health Conference	Somerset, NJ
3	July 16, 2012	Michele Sartori	NA	\$22.32/mileage	NJ Pension & Benefits-IROC	Hamilton, NJ
4	August 1, 2012	Michele Sartori Michelle Fresco	NA	\$22.01/mileage \$31.21/mileage	Systems 3000	Eatontown, NJ
5	August 8, 2012	Michele Sartori	NA	\$22.01/mileage	Systems 3000	Eatontown, NJ
6	August 6, 2012	Chrys Harttraft	\$85	\$31.00/mileage	NJASA 21 <sup>st</sup> Century Workshop	Mullica Hill, NJ
						<a href="#">Back to Top</a>

**\*in workshop column indicates funding through grant monies**

7/11 10:23am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10 (including 16, 17 & 18)  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/2012

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$819,716.12
121	Tax levy receivable		\$24,746.00
	Accounts receivable:		
141	Intergovernmental - State	\$31,182.81	
143	Intergovernmental - Other	\$6,348.92	
			\$37,531.73
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,088,011.00	
302	Less Revenues	(\$13,696,143.88)	
		-----	\$391,867.12
			-----
	Total assets and resources		\$1,273,860.97
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10 (including 16, 17 & 18)  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/2012

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$50,822.94
	Other current liabilities	(\$20.00)
	<b>TOTAL LIABILITIES</b>	<b>\$50,802.94</b>

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F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$199,725.71
	Reserved fund balance:	
760	Reserved Fund Balance	\$207,216.00
601	Appropriations	\$14,351,511.00
602	Less : Expenditures	\$13,400,159.72
603	Encumbrances	\$199,725.71 (\$13,599,885.43)
		\$751,625.57
	<b>Total Appropriated</b>	<b>\$1,158,567.28</b>

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$264,490.75
303	Budgeted Fund Balance	(\$200,000.00)
	<b>TOTAL FUND BALANCE</b>	<b>\$1,223,058.03</b>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$1,273,860.97</b>

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RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,351,511.00	\$13,599,885.43	\$751,625.57
Revenues	(\$14,088,011.00)	(\$13,696,143.88)	(\$391,867.12)
	\$263,500.00	(\$96,258.45)	\$359,758.45
Less: Adjust for prior year encumb.	(\$63,500.00)	(\$63,500.00)	
<b>Budgeted Fund Balance</b>	<b>\$200,000.00</b>	<b>(\$159,758.45)</b>	<b>\$359,758.45</b>

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Recapitulation of Budgeted Fund Balance by Subfund

	Budgeted	Actual	Variance
Fund 10 (includes 10, 11, 12, and 13)	\$200,000.00	(\$159,758.45)	\$359,758.45
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
<b>TOTAL Budgeted Fund Balance</b>	<b>\$200,000.00</b>	<b>(\$159,758.45)</b>	<b>\$359,758.45</b>

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/2012

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,862,206.00	\$12,320,983.08		\$541,222.92
3XXX	From State Sources	\$1,225,805.00	\$1,375,160.80		(\$149,355.80)
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$14,088,011.00	\$13,696,143.88		\$391,867.12
		=====	=====	=====	=====
					AVAILABLE
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
		-----	-----	-----	-----
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,252,765.97	\$1,217,217.74	\$10,937.54	\$24,610.69
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$94,000.00	\$91,542.22	\$1,553.95	\$903.83
11-240-X00-XXX	Bilingual Education - Instruction	\$59,500.00	\$59,455.00	.00	\$45.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,446,503.55	\$3,051,774.32	\$47,351.18	\$347,378.05
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$54,490.52	\$54,421.61	.00	\$68.91
11-402-100-XXX	School-Spons. Athletics - Instruction	\$60,230.18	\$60,222.18	.00	\$8.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$168,900.00	\$164,809.12	.00	\$4,090.88
11-000-218-XXX	Guidance	\$498,972.42	\$497,816.97	.00	\$1,155.45
11-000-219-XXX	Child Study Teams	\$182,143.95	\$179,060.32	.00	\$3,083.63
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$384,967.14	\$362,019.46	\$21,273.01	\$1,674.67
11-000-222-XXX	Educational Media Serv/School Library	\$215,054.56	\$209,804.15	.00	\$5,250.41
11-000-223-XXX	Instructional Staff Training Services	\$15,883.90	\$15,661.16	.00	\$222.74
11-000-230-XXX	Supp. Serv.-General Administration	\$521,947.34	\$504,916.80	.00	\$17,030.54
11-000-240-XXX	Supp. Serv.-School Administration	\$584,104.45	\$572,984.22	\$1,078.48	\$10,041.75
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$714,938.31	\$667,835.62	\$31,626.63	\$15,476.06
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,003,310.21	\$967,930.62	\$30,722.48	\$4,657.11
11-000-262-XXX	Custodial Services	\$1,359,635.82	\$1,298,245.12	.00	\$61,390.70
11-000-263-XXX	Care and Upkeep of Grounds	\$14,776.50	\$14,775.50	.00	\$1.00
11-000-266-XXX	Security	\$116,176.06	\$116,176.06	.00	.00
11-000-270-XXX	Student Transportation Services	\$103,099.65	\$97,489.42	.00	\$5,610.23
11-000-291-XXX	Allocated and Unallocated Benefits	\$3,013,956.55	\$2,771,230.63	.00	\$242,725.92
		-----	-----	-----	-----
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$13,865,357.08	\$12,975,388.24	\$144,543.27	\$745,425.57
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 12 Month Period Ending 06/30/2012

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$5,745.92	\$0.00	\$5,745.92	\$0.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$413,408.00	\$357,771.48	\$49,436.52	\$6,200.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$419,153.92	\$357,771.48	\$55,182.44	\$6,200.00
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$67,000.00	\$67,000.00	.00	.00
	-----	-----	-----	-----
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$67,000.00	\$67,000.00	\$0.00	\$0.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$13,400,159.72	\$199,725.71	\$751,625.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 12 Month Period Ending 06/30/2012

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,526,740.00	\$11,526,740.00	.00
1310	Tuition- From LEA's	\$805,476.00	\$531,745.40	\$273,730.60
1XXX	Miscellaneous	\$529,990.00	\$262,497.68	\$267,492.32
	TOTAL	\$12,862,206.00	\$12,320,983.08	\$541,222.92
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$266,810.00	\$266,810.00	.00
3176	Equalization	\$603,031.00	\$603,031.00	.00
3177	Categorical Security	\$63,317.00	\$63,317.00	.00
3178	Adjustment Aid	\$292,647.00	\$440,205.80	(\$147,558.80)
3XXX	Other State Aids	\$0.00	\$1,797.00	(\$1,797.00)
	TOTAL	\$1,225,805.00	\$1,375,160.80	(\$149,355.80)
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,088,011.00	\$13,696,143.88	\$391,867.12
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,174,083.85	\$1,154,549.30	\$4,789.67	\$14,744.88
11-140-100-106 Other Salaries for Instruction	\$7,881.25	\$7,881.25	.00	.00
11-140-100-500 Other Purchased Services	\$5,500.00	\$4,347.86	.00	\$1,152.14
11-140-100-610 General Supplies	\$54,300.87	\$41,915.24	\$6,147.87	\$6,237.76
11-140-100-640 Textbooks	\$7,000.00	\$7,000.00	.00	.00
11-140-100-800 Other Objects	\$2,000.00	\$1,524.09	.00	\$475.91
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL	\$1,252,765.97	\$1,217,217.74	\$10,937.54	\$24,610.69
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$90,000.00	\$89,935.00	\$0.00	\$65.00
11-230-100-610 General Supplies	\$4,000.00	\$1,607.22	\$1,553.95	\$838.83
TOTAL	\$94,000.00	\$91,542.22	\$1,553.95	\$903.83
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$59,500.00	\$59,455.00	\$0.00	\$45.00
TOTAL	\$59,500.00	\$59,455.00	\$0.00	\$45.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,659,141.05	\$2,463,492.74	\$19,600.00	\$176,048.31
11-310-100-320 Purchased Prof.-Ed. Services	\$200,000.00	\$36,750.00	.00	\$163,250.00
11-310-100-500 Other Purchased Services	\$25,000.00	\$24,891.92	.00	\$108.08
11-310-100-610 General Supplies	\$275,362.50	\$252,848.05	\$19,401.12	\$3,113.33
11-310-100-640 Textbooks	\$9,000.00	\$9,000.00	.00	.00
11-310-100-800 Other Objects	\$7,000.00	\$6,322.05	.00	\$677.95
Total	\$3,175,503.55	\$2,793,304.76	\$39,001.12	\$343,197.67
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$217,000.00	\$214,217.00	\$0.00	\$2,783.00
11-320-100-500 Other Purchased Services	\$2,000.00	\$2,000.00	.00	.00
11-320-100-610 General Supplies	\$45,000.00	\$35,252.56	\$8,350.06	\$1,397.38
11-320-100-640 Textbooks	\$7,000.00	\$7,000.00	.00	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$271,000.00	\$258,469.56	\$8,350.06	\$4,180.38
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$42,916.07	\$42,916.07	.00	.00
11-401-100-600 Supplies and Materials	\$11,574.45	\$11,505.54	.00	\$68.91
TOTAL	\$54,490.52	\$54,421.61	\$0.00	\$68.91
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$44,181.68	\$44,181.68	.00	.00
11-402-100-500 Purchased Services	\$10,688.50	\$10,680.50	.00	\$8.00
11-402-100-600 Supplies and Materials	\$5,360.00	\$5,360.00	.00	.00
TOTAL	\$60,230.18	\$60,222.18	\$0.00	\$8.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$148,000.00	\$145,919.40	.00	\$2,080.60
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,500.00	\$13,304.86	.00	\$1,195.14
11-000-213-600 Supplies and Materials	\$6,000.00	\$5,237.07	.00	\$762.93
11-000-213-800 Other Objects	\$400.00	\$347.79	.00	\$52.21
TOTAL	\$168,900.00	\$164,809.12	\$0.00	\$4,090.88
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$397,972.42	\$397,530.50	.00	\$441.92
11-000-218-105 Sal Sec. & Clerical Asst.	\$100,000.00	\$99,550.80	.00	\$449.20
11-000-218-600 Supplies and Materials	\$1,000.00	\$735.67	.00	\$264.33
TOTAL	\$498,972.42	\$497,816.97	\$0.00	\$1,155.45
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$77,279.15	\$77,279.15	.00	.00
11-000-219-105 Sal Sec. & Clerical Asst.	\$93,364.80	\$93,364.80	.00	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$3,584.26	.00	\$1,415.74
11-000-219-500 Other Purchased Services	\$1,000.00	\$1,000.00	.00	.00
11-000-219-600 Supplies and Materials	\$2,000.00	\$1,858.71	.00	\$141.29
11-000-219-800 Other Objects	\$3,500.00	\$1,973.40	.00	\$1,526.60



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$182,143.95	\$179,060.32	\$0.00	\$3,083.63
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$164,000.00	\$142,726.99	\$21,273.01	.00
11-000-221-104 Salaries Other Prof. Staff	\$159,749.76	\$159,749.76	.00	.00
11-000-221-105 Sal Sec. & Clerical Asst.	\$50,717.38	\$50,717.38	.00	.00
11-000-221-500 Other Purchased Services	\$5,000.00	\$5,000.00	.00	.00
11-000-221-600 Supplies and Materials	\$2,500.00	\$2,488.52	.00	\$11.48
11-000-221-800 Other Objects	\$3,000.00	\$1,336.81	.00	\$1,663.19
TOTAL	\$384,967.14	\$362,019.46	\$21,273.01	\$1,674.67
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$101,050.00	\$99,400.00	.00	\$1,650.00
11-000-222-177 Salaries of Technology Coordinators	\$85,000.00	\$81,499.92	.00	\$3,500.08
11-000-222-500 Other Purchased Services	\$4,000.00	\$3,999.09	.00	\$0.91
11-000-222-600 Supplies and Materials	\$21,000.00	\$20,900.58	.00	\$99.42
11-000-222-800 Other Objects	\$4,004.56	\$4,004.56	.00	.00
TOTAL	\$215,054.56	\$209,804.15	\$0.00	\$5,250.41
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$13,883.90	\$13,661.16	.00	\$222.74
11-000-223-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
TOTAL	\$15,883.90	\$15,661.16	\$0.00	\$222.74
--- Support services-general administration ---				
11-000-230-100 Salaries	\$265,823.34	\$265,823.26	\$0.00	\$0.08
11-000-230-331 Legal Services	\$71,645.20	\$54,748.74	.00	\$16,896.46
11-000-230-332 Audit Fees	\$33,500.00	\$33,500.00	.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,000.00	\$2,999.00	.00	\$1.00
11-000-230-530 Communications/Telephone	\$91,461.47	\$91,461.47	.00	.00
11-000-230-590 Other Purchased Services	\$3,000.00	\$3,000.00	\$0.00	\$0.00
11-000-230-61X General Supplies	\$11,000.00	\$11,000.00	.00	.00
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,500.00	\$3,476.63	.00	\$23.37
11-000-230-890 Misc. Expenditures	\$32,158.95	\$32,157.95	.00	\$1.00
11-000-230-895 BOE Membership Dues and Fees	\$6,858.38	\$6,749.75	.00	\$108.63
TOTAL	\$521,947.34	\$504,916.80	\$0.00	\$17,030.54

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$397,472.38	\$397,398.61	.00	\$73.77
11-000-240-105 Sal Secr. & Clerical Asst.	\$137,604.39	\$137,604.39	.00	.00
11-000-240-11X Other Salaries	\$20,000.00	\$9,202.23	\$1,078.48	\$9,719.29
11-000-240-500 Other Purchased Services	\$18,027.68	\$17,845.81	.00	\$181.87
11-000-240-600 Supplies and Materials	\$8,000.00	\$7,954.58	.00	\$45.42
11-000-240-800 Other Objects	\$3,000.00	\$2,978.60	.00	\$21.40
TOTAL	\$584,104.45	\$572,984.22	\$1,078.48	\$10,041.75
--- Central Services ---				
11-000-251-100 Salaries	\$390,000.00	\$372,777.50	\$2,376.63	\$14,845.87
11-000-251-330 Purchased Prof. Svcs.	\$28,609.08	\$28,609.08	.00	.00
11-000-251-340 Purchased Technical Svcs.	\$16,000.00	\$16,000.00	.00	.00
11-000-251-600 Supplies and Materials	\$7,000.00	\$7,000.00	.00	.00
11-000-251-890 Other Objects	\$6,000.00	\$5,819.78	.00	\$180.22
TOTAL	\$447,609.08	\$430,206.36	\$2,376.63	\$15,026.09
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$191,086.40	\$191,086.40	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$60,242.83	\$30,992.83	\$29,250.00	.00
11-000-252-600 Supplies and Materials	\$16,000.00	\$15,550.03	.00	\$449.97
TOTAL	\$267,329.23	\$237,629.26	\$29,250.00	\$449.97
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$602,117.89	\$602,117.89	.00	.00
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$355,905.52	\$320,525.93	\$30,722.48	\$4,657.11
11-000-261-610 General Supplies	\$34,743.33	\$34,743.33	.00	.00
11-000-261-800 Other Objects	\$10,543.47	\$10,543.47	.00	.00
TOTAL	\$1,003,310.21	\$967,930.62	\$30,722.48	\$4,657.11
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$334,347.88	\$334,347.88	.00	.00
11-000-262-490 Other Purchased Property Svc.	\$89,182.44	\$87,946.69	.00	\$1,235.75
11-000-262-520 Insurance	\$177,417.00	\$151,062.50	.00	\$26,354.50
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$153,805.72	.00	\$16,194.28
11-000-262-622 Energy (Electricity)	\$588,688.50	\$571,082.33	.00	\$17,606.17
TOTAL	\$1,359,635.82	\$1,298,245.12	\$0.00	\$61,390.70
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$14,776.50	\$14,775.50	.00	\$1.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$14,776.50</b>	<b>\$14,775.50</b>	<b>\$0.00</b>	<b>\$1.00</b>
--- Security ---				
11-000-266-100 Salaries	\$116,176.06	\$116,176.06	.00	.00
<b>TOTAL</b>	<b>\$116,176.06</b>	<b>\$116,176.06</b>	<b>\$0.00</b>	<b>\$0.00</b>
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$39,472.39	\$39,472.39	.00	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	\$1,880.28	.00	\$1,119.72
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$19,000.00	\$18,640.00	.00	\$360.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,000.00	\$2,710.75	.00	\$289.25
11-000-270-517 Contract Svc (reg std) - ESCs	\$25,127.26	\$23,402.50	.00	\$1,724.76
11-000-270-593 Misc. Purchased Svc.- Transp.	\$8,500.00	\$6,990.82	.00	\$1,509.18
11-000-270-610 General Supplies	\$2,152.68	\$2,152.68	.00	.00
11-000-270-800 Misc. Expenditures	\$2,847.32	\$2,240.00	.00	\$607.32
<b>TOTAL</b>	<b>\$103,099.65</b>	<b>\$97,489.42</b>	<b>\$0.00</b>	<b>\$5,610.23</b>
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$208,143.38	\$208,107.65	.00	\$35.73
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$417,455.14	\$417,455.14	.00	.00
11-XXX-XXX-250 Unemployment Compensation	\$61,500.00	\$30,577.28	.00	\$30,922.72
11-XXX-XXX-260 Workman's Compensation	\$178,000.00	\$178,000.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,961,000.34	\$1,749,232.87	.00	\$211,767.47
11-XXX-XXX-280 Tuition Reimbursement	\$44,772.50	\$44,772.50	.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$143,085.19	\$143,085.19	.00	.00
<b>TOTAL</b>	<b>\$3,013,956.55</b>	<b>\$2,771,230.63</b>	<b>\$0.00</b>	<b>\$242,725.92</b>
Total Undistributed expenditures	\$8,897,866.86	\$8,440,755.17	\$84,700.60	\$372,411.09
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,865,357.08	\$12,975,388.24	\$144,543.27	\$745,425.57
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,865,357.08	\$12,975,388.24	\$144,543.27	\$745,425.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,745.92	.00	\$5,745.92	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$5,745.92	\$0.00	\$5,745.92	\$0.00
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$35,000.00	\$35,000.00	.00	.00
12-000-400-450 Construction services	\$378,408.00	\$322,771.48	\$49,436.52	\$6,200.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$413,408.00	\$357,771.48	\$49,436.52	\$6,200.00
TOTAL	\$413,408.00	\$357,771.48	\$49,436.52	\$6,200.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$419,153.92	\$357,771.48	\$55,182.44	\$6,200.00
<b>*** SPECIAL SCHOOLS ***</b>				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$62,000.00	\$62,000.00	\$0.00	\$0.00
13-422-100-610 General supplies	\$5,000.00	\$5,000.00	.00	.00
TOTAL	\$5,000.00	\$5,000.00	\$0.00	\$0.00
TOTAL SUMMER SCHOOL	\$67,000.00	\$67,000.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$67,000.00	\$67,000.00	\$0.00	\$0.00
<b>*** EDUCATION STABILIZATION FUND **</b>				
<b>*** GOVERNMENT SERVICES FUND **</b>				
<b>*** EDUCATION JOBS FUND **</b>				
TOTAL GENERAL FUND EXPENDITURES	\$14,351,511.00	\$13,400,159.72	\$199,725.71	\$751,625.57

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/2012



I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Diane Strober

6/30/2012

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-000-262-620	ENERGY-GAS/ELECTRIC-	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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7/11 10:23am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/12

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$5,398.50)
	Accounts receivable:		
141	Intergovernmental - State	\$51,237.83	
			\$51,237.83
	Other Current Assets		(\$70,487.83)

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,000,352.61	
302	Less Revenues	(\$994,688.86)	
			\$5,663.75
	Total assets and resources		(\$18,984.75)
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/12

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	(\$2,523.98)
481	Deferred revenues	(\$19,250.00)
	Other current liabilities	\$2,789.23
		(\$18,984.75)
	TOTAL LIABILITIES	(\$18,984.75)

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F U N D   B A L A N C E

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--- A p p r o p r i a t e d ---

601	Appropriations	\$1,000,352.61	
602	Less: Expenditures	\$1,000,352.61	
		(\$1,000,352.61)	
	TOTAL LIABILITIES AND FUND EQUITY		(\$18,984.75)

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/12

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$168,600.00	\$168,376.25		\$223.75
3XXX	From State Sources	\$382,819.61	\$382,819.61		.00
4XXX	From Federal Sources	\$448,933.00	\$443,493.00		\$5,440.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,000,352.61	\$994,688.86		\$5,663.75
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
	LOCAL PROJECTS:	\$168,600.00	\$168,600.00	.00	.00
	STATE PROJECTS:				
	Other special projects	\$382,819.61	\$382,819.61	\$0.00	\$0.00
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$382,819.61	\$382,819.61	\$0.00	\$0.00
	FEDERAL PROJECTS:				
	NCLB Title I	\$44,057.00	\$44,057.00	.00	.00
	NCLB Title II - Part A/D	\$10,812.00	\$10,812.00	.00	.00
	I.D.E.A. Part B (Handicapped)	\$109,274.00	\$109,274.00	.00	.00
	Vocational Education	\$284,790.00	\$284,790.00	.00	.00
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$448,933.00	\$448,933.00	\$0.00	\$0.00
		-----	-----	-----	-----
	*** TOTAL EXPENDITURES ***	\$1,000,352.61	\$1,000,352.61	\$0.00	\$0.00
		=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/12

I, Diane Strober, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



\_\_\_\_\_  
Board Secretary/Business Administrator

6/30/2012

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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7/11 10:23am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/12

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$117,070.16)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$1,553,467.85	
		\$1,553,467.85	\$1,553,467.85

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,000,000.00	
302	Less Revenues	(\$2,182,688.89)	
		(\$1,182,688.89)	(\$1,182,688.89)
	 Total assets and resources		 \$253,708.80
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/12

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

---

--- Appropriated ---

753	Reserve for encumbrances - Current Year				\$111,141.01
601	Appropriations		\$2,658,722.37		
602	Less : Expenditures	\$2,405,013.57			
603	Encumbrances	\$111,141.01	(\$2,516,154.58)		
					\$142,567.79
	Total Appropriated				\$253,708.80

--- Unappropriated ---

770	Fund balance				\$616,975.92
303	Budgeted Fund Balance				(\$616,975.92)

TOTAL FUND BALANCE \$253,708.80

TOTAL LIABILITIES AND FUND EQUITY \$253,708.80

=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 12 Month Period Ending 06/30/12

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1,000,000.00	\$2,182,688.89		(\$1,182,688.89)
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$1,000,000.00	\$2,182,688.89		(\$1,182,688.89)
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				AVAILABLE BALANCE
30-000-4XX-450 Construction services	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,658,722.37	\$2,405,013.57	\$111,141.01	\$142,567.79
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/12

I, Diane Strober, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



\_\_\_\_\_  
Board Secretary/Business Administrator

6/30/2012

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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Report of the Treasurer  
to the Board of Education

District of Somerset County Vocational  
All Funds  
For Month Ended: June 30, 2012

CASH REPORT

<b>FUNDS</b>	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>
<b>Governmental Funds</b>	<b>Adjusted Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$1,673,159.08	\$340,425.74	-\$1,193,868.70	\$819,716.12
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	-\$58,949.66	\$140,606.36	-\$87,055.20	-\$5,398.50
Capital Project Fund (30)	\$24,921.16	\$109,214.00	-\$251,205.32	-\$117,070.16
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
<b>Total Governmental Funds</b>	<b>\$1,717,944.07</b>	<b>\$590,246.10</b>	<b>-\$1,532,129.22</b>	<b>\$776,060.95</b>
Summer Savings	\$79,791.14	\$8,911.14	\$0.00	\$88,702.28
Enterprise Fund (60) Cafeteria	\$68,099.65	\$10,765.85	-\$12,768.03	\$66,097.47
Payroll Fund (70)	\$0.00	\$488,612.49	-\$488,612.49	\$0.00
Agency Fund (90)	\$0.00	\$316,090.37	-\$316,090.37	\$0.00
<b>Total Trust &amp; Agency</b>	<b>\$147,890.79</b>	<b>\$824,379.85</b>	<b>-\$817,470.89</b>	<b>\$154,799.75</b>
<b>Grand Total for all Funds</b>	<b>\$1,865,834.86</b>	<b>\$1,414,625.95</b>	<b>-\$2,349,600.11</b>	<b>\$930,860.70</b>
				<b>\$930,860.70</b>

Prepared and submitted by:

*Michelle Fresco*

Michelle Fresco, Treasurer of School Moneys

7/11/2012

Date

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# Somerset County Vocational Board of Ed.

## Monthly Transfer Report

ADDENDUM #3

va\_s1701  
06/30/2012

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	1,245,173.00	0.00	1,245,173.00	124,517.30	7,592.97	0.61	132,110.27	24,610.69
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Extraordinary Services	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	153,500.00	0.00	153,500.00	15,350.00	0.00	0.00	15,350.00	948.83
Vocational Programs-Local	1X-3XX-100-XXX	3,474,000.00	0.00	3,474,000.00	347,400.00	( 27,496.45)	-0.79	319,903.55	347,378.05
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX	104,360.00	0.00	104,360.00	10,436.00	10,360.70	9.93	20,796.70	76.91
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>UNDISTRIBUTED EXPENDITURES</b>		<b>4,977,033.00</b>	<b>0.00</b>	<b>4,977,033.00</b>					<b>373,014.48</b>
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	1,053,450.00	0.00	1,053,450.00	105,345.00	11,620.93	1.10	116,965.93	13,580.37
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	379,500.00	0.00	379,500.00	37,950.00	21,351.04	5.63	59,301.04	1,897.41
General Administration	1X-000-230-XXX	497,620.00	0.00	497,620.00	49,762.00	24,327.34	4.89	74,089.34	17,030.54
School Administration	1X-000-240-XXX	636,500.00	0.00	636,500.00	63,650.00	( 52,395.55)	-8.23	11,254.45	10,041.75
Central Svcs & Admin Info Technology	1X-000-25X-XXX	665,000.00	0.00	665,000.00	66,500.00	49,938.31	7.51	116,438.31	15,476.06
Operation and Maintenance of Plant Services	1X-000-26X-XXX	2,387,400.00	0.00	2,387,400.00	238,740.00	106,498.59	4.46	345,238.59	64,813.06
Student Transportation Services	1X-000-270-XXX	107,100.00	0.00	107,100.00	10,710.00	( 4,000.35)	-3.74	6,709.65	5,610.23
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	3,167,500.00	0.00	3,167,500.00	316,750.00	( 153,543.45)	-4.85	163,206.55	242,725.92
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

# Somerset County Vocational Board of Ed.

## Monthly Transfer Report

va\_s1701  
06/30/2012

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL GENERAL CURRENT EXPENSE</b>		<b>8,894,070.00</b>	<b>0.00</b>	<b>8,894,070.00</b>					<b>371,175.34</b>
Equipment	1X-XXX-XXX-73X	0.00	0.00	0.00	0.00	5,745.92	0.00	5,745.92	0.00
Facilities Acquisition and Construction Services	1X-000-4XX-XXX	349,908.00	63,500.00	413,408.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>349,908.00</b>	<b>63,500.00</b>	<b>413,408.00</b>					<b>0.00</b>
<b>TOTAL SPECIAL SCHOOLS</b>	11-XXX-XXX-XXX 12-XXX-XXX-XXX 13-XXX-XXX-XXX 15-XXX-XXX-XXX 16-XXX-XXX-XXX 17-XXX-XXX-XXX 18-XXX-XXX-XXX	<b>67,000.00</b>	<b>0.00</b>	<b>67,000.00</b>	<b>6,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,700.00</b>	<b>0.00</b>
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>OPERATING BUDGET GRAND TOTAL</b>		<b>14,288,011.00</b>	<b>63,500.00</b>	<b>14,351,511.00</b>					<b>744,189.82</b>



School Business Administrator Signature

6/30/12

Date

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

06/30/2012

Current Cycle : June

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
<b>Current Appropriation Adjustments</b>									
11-000-222-800-03-0703	OTHER OBJECTS - HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$4,000.00	\$4.56	\$4,004.56	
11-000-223-500-03-0208	OTHER PURCHASED SRVC-HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$8,125.73	\$671.66	\$8,797.39	
11-000-230-530-01-0211	COMMUNICATIONS/TELEPHONE	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$55,708.98	\$3,400.49	\$59,109.47	
11-000-230-890-01-0704	MISC. EXP.-BOARD OF ED.	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$16,549.38	\$609.57	\$17,158.95	
11-000-240-500-08-0216	DISPLAY ADS - HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$3,000.00	\$217.48	\$3,217.48	
11-000-251-330-01-0000	PURCHASED PROFESSIONAL S	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$28,000.00	\$609.08	\$28,609.08	
11-000-252-500-16-0000	OTHER PURCHASED SERVICES	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$31,000.00	\$29,242.83	\$60,242.83	
11-000-261-420-02-0216	R&M-BLDG HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$37,277.09	\$29,118.60	\$66,395.69	
11-000-261-610-02-0349	MAINT SUPPL - B&G	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$33,601.28	\$1,142.05	\$34,743.33	
11-000-262-420-02-0222	CUSTODIAL SRVC - B & G	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$334,237.73	\$110.15	\$334,347.88	
11-000-262-490-02-0225	WATER & SEWER - HS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$40,000.00	\$22,182.44	\$62,182.44	
11-000-291-270-00-0605	MEDICAL BENEFITS	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$1,774,000.00	(\$100,998.45)	\$1,673,001.55	
11-140-100-106-07-0000	OTHER SAL-ALT SCHOOL	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$6,262.50	\$1,618.75	\$7,881.25	
11-140-100-610-03-0301	SUPPLIES - PHYSICAL ED	2011-12 YE transfers	0081	06/30/2012	DSTROBER	\$9,703.67	\$200.00	\$9,903.67	
11-140-100-610-16-0000	HIGH SCH TECH SUPPLIES	2011-12 YE transfers	0082	06/30/2012	DSTROBER	\$6,327.00	\$100.00	\$6,427.00	
11-140-100-610-16-0308	SUPPLIES-TECHNOLOGY	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$5,000.00	\$5,673.87	\$10,673.87	
11-310-100-610-03-0309	SUPPLIES - GENERAL	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$5,000.00	\$128.42	\$5,128.42	
11-310-100-610-11-0311	SUPPLIES - AUTO BODY	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$13,000.00	\$234.08	\$13,234.08	
11-401-100-610-00-0000	SUPPLIES AND MATERIALS	2011-12 YE transfers	0082	06/30/2012	DSTROBER	\$11,000.00	(\$100.00)	\$10,900.00	
11-402-100-500-00-0000	PURCHASED SERVICES (300-	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$10,600.00	\$288.50	\$10,888.50	
		2011-12 YE transfers	0081	06/30/2012	DSTROBER	\$10,888.50	(\$200.00)	\$10,688.50	
			<b>Total For Account # 11-402-100-500-00-0000</b>					<b>\$88.50</b>	
12-310-100-730-00-0000	INSTRUCT VOCATION-EQUIP	2011-12 YE transfers	0080	06/30/2012	DSTROBER	\$0.00	\$5,745.92	\$5,745.92	
<b>Total Current Appr.</b>							<b>\$0.00</b>		

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## Tuition Contracts – 2012-2013 School Year

Academy Tuition Contracts – 2012-2013

Bedminster Board of Education	1 student	\$ 2,600.00
Branchburg Township Board of Education	3 students	\$ 7,800.00
Bridgewater-Raritan Board of Education	34 students	\$ 88,400.00
Delaware Valley Regional Board of Education	5 students	\$ 15,500.00
Franklin Township Board of Education	9 students	\$ 23,400.00
Hillsborough Township Board of Education	21 students	\$ 54,600.00
Hunterdon Central Regional Board of Education	5 students	\$ 15,500.00
Manville Boro Board of Education	2 students	\$ 5,200.00
Montgomery Township Board of Education	3 students	\$ 7,800.00
North Hunterdon/Voorhees Reg. BOE	2 students	\$ 6,200.00
North Plainfield Board of Education	4 students	\$ 10,400.00
Somerville Boro Board of Education	2 students	\$ 5,200.00
South Bound Brook Board of Education	5 students	\$ 13,000.00
Watchung Hills Regional Board of Education	<u>3 students</u>	<u>\$ 7,800.00</u>
<b>Total</b>	<b>99 students</b>	<b>\$263,400.00</b>

Academy Parent Paid Tuition Contracts – 2012-2013 SY

Bedminster	1 student	\$ 600.00
Branchburg	2 students	\$ 1,200.00
Bridgewater Raritan	24 students	\$ 11,500.00
Delaware Valley	5 students	\$ 2,700.00
Franklin	8 students	\$ 3,600.00
Hillsborough	16 students	\$ 7,800.00
Hunterdon Central	4 students	\$ 1,800.00
Manville	2 students	\$ 900.00
Montgomery	2 students	\$ 900.00
No. Hunterdon/Voorhees	2 students	\$ 900.00
North Plainfield	3 students	\$ 1,500.00
Somerville	2 students	\$ 800.00
South Bound Brook	2 students	\$ 1,000.00
Watchung	<u>3 students</u>	<u>\$ 1,000.00</u>
<b>Total</b>	<b>76 students</b>	<b>\$ 36,200.00</b>

Special Education Vocational Tuition Contracts 2012-2013 SY

Hunterdon Central Regional Board of Education	1 Share Time -Performing Arts	\$6,500.00
<b>Total</b>		\$6,500.00

Regular Vocational Tuition Contracts 2012-2013 SY

Plainfield Board of Education	1 Full Time – Carpentry	\$10,000.00
North Hunterdon/Voorhees Reg. Board of Education	1 Full Time – Performing Arts	\$10,000.00
North Hunterdon/Voorhees Reg. Board of Education	2 Share Time –Performing Arts	\$10,000.00
Westfield Board of Education	1 Share Time-Performing Arts	\$ 5,000.00
Hunterdon Central Reg. Board of Education	2 Share Time – Performing Arts	\$10,000.00
Harding Township Board of Education	1 Full Time – Performing Arts	\$10,000.00
West Morris Reg. Board of Education	<u>1 Full Time – Performing Arts</u>	<u>\$10,000.00</u>
<b>Total</b>	<b>9</b>	<b>\$65,000.00</b>

Alternative Tuition Contracts 2012-2013 SY

Bridgewater-Raritan Board of Education	9 students	\$205,200.00
Franklin Board of Education	4 students	\$ 91,200.00
Hillsborough Board of Education	4 students	\$ 91,200.00
Somerville Board of Education	<u>6 students</u>	<u>\$ 136,800.00</u>
<b>Total</b>	<b>23 students</b>	<b>\$524,400.00</b>