

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive

Bridgewater, New Jersey 08807

Regular Meeting

January 28, 2013

Swear In Sarah Brennan

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan
Dr. Kathleen Serafino

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Robert Zaborowski, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on December 17, 2012.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on December 17, 2012 were approved.

- IV. Correspondence
- V. Old or Unfinished Business
 - A. Presentation of Student of the Month – Matthew Wojenski – Plumbing, 12th grade
(November Student – Constance Runyon – Theater Arts, 12th grade)
 - B. Presentation Energy Savings Improvement Program – Sean Yates, Honeywell
 - C. Construction Projects – Update
 - Solar Panels
 - Underground Heating
 - Building A Bathroom Renovations
 - Auto Body Paint Booth
- VI. Report of the Attorney
- VII. Committee Reports
 - Board of School Estimate – Mr. Dudeck
 - Curriculum/Grants – Mr. Smith
 - NJ School Boards Association (Delegate, State Convention Legislative Committee) – Mr. Dudeck
 - Somerset County School Boards Association (Delegate) – Mr. Dudeck
 - Somerset County Educational Services Commission (Representative) – Mr. Smith
 - Somerset County Joint Insurance Fund – Mr. Hyncik
 - Foundation – Mr. Hyncik
- VIII. School Communications Report –

IX. Superintendent’s Report

A. Long-Term Substitute

The Superintendent recommends that the Board of Education appoint Ms. Dineen White as Long-Term Substitute for Teacher of Science, Step 1-A at a salary of \$50,190.00 (prorated), retroactive to January 15, 2013 through April 26, 2013. These temporary employees are not eligible to receive health benefits or any other employee benefits including but not limited to vacation, sick or personal days.

B. Employment of Substitutes – 2012-13 School Year

The Superintendent recommends that the Board of Education approve employment of the following substitutes at a rate of \$100.00/day for the 2012-13 school year:

Dawnell Gerow Cynthia Dailey Neil Wendt

C. Employment of Part-Time Personnel – 2012-13 School Year

High School

Helen Bolha	Basic Skills Language Arts Literacy (Title I-\$2,250.00/not to exceed)	\$69.82/hr. (corrected)
Christopher Miller	Basic Skills Language Arts Literacy (Title I-\$2,250.00/not to exceed)	\$41.22/hr. (corrected)
Matthew Dolegiewitz	Basic Skills Mathematics Literacy (Title I-\$2,250.00/not to exceed)	\$36.20/hr
Robert Carrig	Early Morning Duty Monitor	\$16.00/day

D. Family Leave – Anabela Bentzinger

The Superintendent recommends that the Board of Education approve Ms. Anabela Bentzinger’s request for an unpaid family leave beginning on February 1, 2013 through April 26, 2013.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

E. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #1.

F. School Safety & Security Planning Team (Crisis/Emergency Management)

The Superintendent recommends that the Board of Education appoint the School Safety and Security Planning Team (Crisis/Emergency Management) as revised for the 2012-13 school year as follows: (as required pursuant to NJAC 6A:16-5.1:

- Diane Ziegler, Principal
- Maria Johnson, Supervisor
- Peggy Prezioso, School Nurse
- Elaine Howe, Director School Based Programs
- Duane Wallace, Supervisor of Learning & Technology
- Robert Campanella, Supervisor of Information Technology
- Michael Kuschyk, Director of Buildings & Grounds
- Richard D’Alessandro, Building & Grounds Staff
- Thomas D’Alessandro, Security
- Ahmed Mackey, School Resource Officer
- Kristen McNerney, Teacher Representative (ADD)
- Maura Lella, Front Office Staff Representative (ADD)

G. Professional Seminars/Workshops

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops, etc. as they appear on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

H. Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program

The Superintendent recommends that the Board of Education authorize the Chief School Administrator to submit to the Executive County Superintendent of Schools an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2013-14 school year.

I. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its January 28, 2013 meeting authorized application for funds for the following:

NJ Department of Education	Individuals with Disabilities Education Act (IDEA) (2013)	\$110,489.00
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J. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its January 28, 2013 meeting authorized acceptance of funds for the following:

NJ Department of Education	IDEA (2013)	\$110,489.00
SCVTS Foundation	Mini Teacher Grants/Projects	\$ 3,100.00

- (C. Fortunato/Mathematical Association Competition - \$ 100.00)
- (C. Fortunato/National Honor Society Scholarship - \$ 500.00)
- (J. Mancuso/NY City Casting Showcase - \$2,500.00)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

K. Superintendent’s Update

- Harassment/Intimidation/Bullying Report
- Athletic Programs – Jack O’Neill, Athletic Advisor
- National Automotive Technology Education Foundation (NATEF) Certification
- NJ Quality Single Accountability Continuum (QSAC)
- Workforce Investment Act (WIA) Youth Employment Services Monitoring

X. Submission of Bills

It is recommended the Board of Education approve the bills list for January 2013 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

- XI. New Business - State NJDOE training for district employees was held on January 24, 2013. Diane Strober, Assistant Superintendent for Business attended. Update to be provided.

XII. Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of December 2012 and the Treasurer of School Monies for the month of December 2012, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

B. Resolution 2012-13/1-A PL 2012 Chapter 55 Energy Savings Improvement Program

It is recommended the Board of Education adopt Resolution 2012-13/1-A PL 2012 Chapter 55 Energy Savings Improvement Program as it appears on Addendum #4.

C. Authorization Petty Cash Account

It is recommended the Board of Education increase the High School Performing Arts program petty cash account from \$700.00 to \$1,000.00.

D. Obsolete Equipment

It is recommended the Board of Education approve the following equipment as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Location</u>
Sound console system	20206484	Auditorium
Bearcat wood chipper	02784	Horticulture

Motion _____ Second _____
 Discussion
 Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Dr. Serafino	___	___

E. Contract Award – Auto Body Paint Booth

It is recommended the Board of Education award the contract for the Auto Body Paint Booth to DeSapio Construction of Frenchtown, NJ in the amount of \$234,000.00 as recommended by the architect and reviewed by the Board attorney. Contract to be prepared by the Board attorney.

F. 2012-13 Budget Transfer

It is recommended the Board of Education approve the following budget transfer for instructional vocational equipment as recommended for NATEF approved auto mechanics career and technical program:

From: 11-000-291-241-00-0602	PERS-Other Employee Benefits	(\$43,000)
To: 12-310-100-730-00-0000	Instructional Vocational Equipment	\$43,000

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Smith, Ms. Brennan, Mr. Dudeck, Mr. Hyncik, and Dr. Serafino.

XIII. February Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

February 25, 2013
5:00 p.m.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
B. The general nature of matters to be discussed relates to SCVTEA - Negotiations; Litigation - E. Nelson; Potential Litigation - C. Brink; and Personnel - E. Symborski.
C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XV. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

FIELD TRIPS

ADDENDUM #1

<u>Date of Trip</u>	<u>CTE / Program</u>	<u>Location</u>	<u>Approx. Cost Per Student</u>	<u>Transportation</u>
2/22/2013	Seniors	Fortis Institute Lawrenceville, NJ	\$0.00 each/student paid	Board of Ed.
2/27/2013	Health Occupations / Cosmetology	St. John's Episcopal Church Somerville, NJ	\$0.00 each/student paid	Bd. of Ed.
3/15/2013	FFA Horticulture Students	Mercer County Community College West Windsor, NJ	\$0.00 each/student paid	Bd. of Ed.
3/22/2013	Student Ambassadors from CTE courses	Bridgewater Raritan Middle School Bridgewater, NJ	\$0.00 each/student paid	Bd. of Ed.
4/18/2013	FFA Horticulture Students	Cook Campus New Brunswick, NJ	\$0.00 each/student paid	Bd. of Ed.
5/23/2013	Health Occupations Juniors & Seniors	RWJUH New Brunswick, NJ	\$0.00 each/student paid	Bd. of Ed.

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PROFESSIONAL DEVELOPMENT REQUESTS
January 2013

ADDENDUM #2

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	February 4, 2013	Maria Johnson Teresa Morelli Diane Ziegler	\$119 ea.	\$13.02/mileage \$13.02/mileage \$7.56/mileage	Dealing with Difficult People	Allentown, PA
2	February 6, 2013	George Lee	NA	\$17.98/mileage	Continuous Load Path (Structural): Beyond the Basics of Wood Framing	Parsippany, NJ
3	February 6, 2013	Soma Rai	\$215.00	\$8.00/parking \$1.00/tolls \$11.16/mileage	Motivating the Unmotivated	Newark, NJ
4	January 29, 2013	Michele Sartori	NA	\$16.74/mileage	Pension Processing	Hamilton, NJ
5	February 27, 2013	Michele Sartori Michelle Fresco	NA	\$5.27/mileage \$6.11/mileage	SkillsUSA Advisor Meeting	Somerset, NJ
6	March 5, 2013	Chrys Harttraft Joe Petrosino Diane Ziegler	\$65.00 \$65.00 \$65.00	\$23.25/mileage \$14.00/mileage \$46.50/mileage	NJCCVTS Winter Meeting	Jamesburg, NJ
7	May 29 & May 30, 2013	Chrys Harttraft	\$149.00/Day	\$56.42/mileage	NJAFPA Spring Training Workshop	Atlantic City, NJ
8						
9						

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1/8 8:17am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 6 Month Period Ending 12/31/2012

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$1,568,619.58
121	Tax levy receivable		\$5,838,840.00
	Accounts receivable:		
132	Interfund	\$205,908.19	
141	Intergovernmental - State	\$735,101.51	
143	Intergovernmental - Other	(\$587.32)	
			\$940,422.38

--- R E S O U R C E S ---

301	Estimated Revenues	\$13,838,142.00	
302	Less Revenues	(\$13,176,845.74)	
			\$661,296.26

Total assets and resources

\$9,009,178.22

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 6 Month Period Ending 12/31/2012

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,236.52
TOTAL LIABILITIES		\$4,236.52
=====		

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$5,932,460.96
	Reserved fund balance:	
760	Reserved Fund Balance	\$72,100.00
601	Appropriations	\$14,109,967.71
602	Less : Expenditures	\$5,684,218.32
603	Encumbrances	\$5,932,460.96 (\$11,616,679.28)
		\$2,493,288.43
	Total Appropriated	\$8,497,849.39

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$579,192.31
303	Budgeted Fund Balance	(\$72,100.00)

TOTAL FUND BALANCE	\$9,004,941.70
TOTAL LIABILITIES AND FUND EQUITY	\$9,009,178.22

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,109,967.71	\$11,616,679.28	\$2,493,288.43
Revenues	(\$13,838,142.00)	(\$13,176,845.74)	(\$661,296.26)
	\$271,825.71	(\$1,560,166.46)	\$1,831,992.17
Less: Adjust for prior year encumb.	(\$199,725.71)	(\$199,725.71)	
Budgeted Fund Balance	\$72,100.00	(\$1,759,892.17)	\$1,831,992.17

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$72,100.00	(\$1,759,892.17)	\$1,831,992.17
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$72,100.00	(\$1,759,892.17)	\$1,831,992.17

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2012

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,424,240.00	\$11,762,943.74		\$661,296.26
3XXX	From State Sources	\$1,413,902.00	\$1,413,902.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$13,838,142.00	\$13,176,845.74		\$661,296.26
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,328,513.54	\$529,882.77	\$550,713.19	\$247,917.58
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$95,562.95	\$37,631.64	\$53,961.00	\$3,970.31
11-240-X00-XXX	Bilingual Education - Instruction	\$59,506.00	\$24,551.44	\$34,903.56	\$51.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,530,944.18	\$1,309,432.35	\$1,809,839.91	\$411,671.92
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$51,005.00	\$8,529.90	\$32,656.34	\$9,818.76
11-402-100-XXX	School-Spons. Athletics - Instruction	\$53,366.00	\$29,113.99	\$24,121.01	\$131.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$178,667.00	\$82,010.00	\$84,093.99	\$12,563.01
11-000-218-XXX	Guidance	\$549,161.00	\$212,328.49	\$174,317.41	\$162,515.10
11-000-219-XXX	Child Study Teams	\$179,518.00	\$87,944.99	\$83,645.29	\$7,927.72
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$284,574.01	\$151,740.26	\$56,899.62	\$75,934.13
11-000-222-XXX	Educational Media Serv/School Library	\$215,071.00	\$63,124.58	\$69,239.10	\$82,707.32
11-000-223-XXX	Instructional Staff Training Services	\$20,651.00	\$10,506.19	\$7,860.98	\$2,283.83
11-000-230-XXX	Supp. Serv.-General Administration	\$497,670.00	\$246,369.76	\$182,489.64	\$68,810.60
11-000-240-XXX	Supp. Serv.-School Administration	\$668,628.48	\$286,098.66	\$235,827.47	\$146,702.35
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$716,638.63	\$367,290.85	\$225,873.91	\$123,473.87
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,048,122.48	\$453,509.17	\$378,977.24	\$215,636.07
11-000-262-XXX	Custodial Services	\$1,287,773.00	\$529,316.03	\$671,047.46	\$87,409.51
11-000-263-XXX	Care and Upkeep of Grounds	\$14,501.00	\$10,400.00	\$4,101.00	.00
11-000-266-XXX	Security	\$109,010.00	\$44,597.27	\$37,233.59	\$27,179.14
11-000-270-XXX	Student Transportation Services	\$107,109.00	\$23,187.84	\$32,434.52	\$51,486.64
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,856,786.00	\$1,033,948.21	\$1,147,838.13	\$674,999.66
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$13,852,778.27	\$5,541,514.39	\$5,898,074.36	\$2,413,189.52
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2012

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$5,745.92	\$5,514.62	\$0.00	\$231.30
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$184,436.52	\$127,952.10	\$34,386.60	\$22,097.82
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$190,182.44	\$133,466.72	\$34,386.60	\$22,329.12
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$67,007.00	\$9,237.21	.00	\$57,769.79
	-----	-----	-----	-----
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$67,007.00	\$9,237.21	\$0.00	\$57,769.79
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$14,109,967.71	\$5,684,218.32	\$5,932,460.96	\$2,493,288.43
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/2012

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,228,340.00	\$11,228,340.00	.00
1310	Tuition- From LEA's	\$684,000.00	\$294,867.80	\$389,132.20
1XXX	Miscellaneous	\$511,900.00	\$239,735.94	\$272,164.06
	TOTAL	\$12,424,240.00	\$11,762,943.74	\$661,296.26
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$286,297.00	\$286,297.00	.00
3176	Equalization	\$699,454.00	\$699,454.00	.00
3177	Categorical Security	\$61,725.00	\$61,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
	TOTAL	\$1,413,902.00	\$1,413,902.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$13,838,142.00	\$13,176,845.74	\$661,296.26
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,163,529.67	\$491,187.68	\$527,057.32	\$145,284.67
11-140-100-106 Other Salaries for Instruction	\$35,000.00	\$5,325.00	.00	\$29,675.00
11-140-100-320 Purchased Prof.-Ed. Services	\$60,000.00	\$85.00	\$5,064.65	\$54,850.35
11-140-100-500 Other Purchased Services	\$5,501.00	\$2,077.46	\$2,500.00	\$923.54
11-140-100-610 General Supplies	\$52,481.87	\$22,457.47	\$12,849.59	\$17,174.81
11-140-100-640 Textbooks	\$10,001.00	\$7,270.16	\$2,721.63	\$9.21
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,000.00	\$1,480.00	\$520.00	\$0.00
TOTAL	\$1,328,513.54	\$529,882.77	\$550,713.19	\$247,917.58
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$90,009.00	\$35,974.00	\$53,961.00	\$74.00
11-230-100-610 General Supplies	\$5,553.95	\$1,657.64	.00	\$3,896.31
TOTAL	\$95,562.95	\$37,631.64	\$53,961.00	\$3,970.31
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$59,506.00	\$24,551.44	\$34,903.56	\$51.00
TOTAL	\$59,506.00	\$24,551.44	\$34,903.56	\$51.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,729,995.00	\$1,033,894.67	\$1,618,466.46	\$77,633.87
11-310-100-320 Purchased Prof.-Ed. Services	\$200,020.00	.00	.00	\$200,020.00
11-310-100-500 Other Purchased Services	\$28,002.00	\$6,726.88	\$16,340.00	\$4,935.12
11-310-100-610 General Supplies	\$317,090.48	\$137,205.46	\$55,778.66	\$124,106.36
11-310-100-640 Textbooks	\$16,002.00	\$15,921.28	\$80.72	.00
11-310-100-800 Other Objects	\$7,000.00	\$165.47	\$2,521.50	\$4,313.03
Total	\$3,298,109.48	\$1,193,913.76	\$1,693,187.34	\$411,008.38
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$217,022.00	\$100,506.42	\$116,515.58	\$0.00
11-320-100-500 Other Purchased Services	\$1,000.00	\$413.41	.00	\$586.59
11-320-100-610 General Supplies	\$14,812.70	\$14,598.76	\$136.99	\$76.95
Total	\$232,834.70	\$115,518.59	\$116,652.57	\$663.54

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$38,004.00	\$5,781.66	\$32,222.34	.00
11-401-100-600 Supplies and Materials	\$13,001.00	\$2,748.24	\$434.00	\$9,818.76
TOTAL	\$51,005.00	\$8,529.90	\$32,656.34	\$9,818.76
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$38,004.00	\$20,226.99	\$17,777.01	.00
11-402-100-500 Purchased Services	\$10,001.00	\$3,657.00	\$6,344.00	.00
11-402-100-600 Supplies and Materials	\$5,361.00	\$5,230.00	.00	\$131.00
TOTAL	\$53,366.00	\$29,113.99	\$24,121.01	\$131.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$148,015.00	\$69,255.86	\$76,663.54	\$2,095.60
11-000-213-300 Purchased Prof. & Tech. Svc.	\$24,251.00	\$7,918.52	\$6,123.75	\$10,208.73
11-000-213-600 Supplies and Materials	\$6,001.00	\$4,435.62	\$1,306.70	\$258.68
11-000-213-800 Other Objects	\$400.00	\$400.00	.00	.00
TOTAL	\$178,667.00	\$82,010.00	\$84,093.99	\$12,563.01
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$377,361.00	\$162,241.84	\$102,564.89	\$112,554.27
11-000-218-105 Sal Sec. & Clerical Asst.	\$144,000.00	\$49,086.65	\$49,775.60	\$45,137.75
11-000-218-500 Other Purchased Services	\$26,800.00	.00	\$21,976.92	\$4,823.08
11-000-218-600 Supplies and Materials	\$1,000.00	\$1,000.00	.00	.00
TOTAL	\$549,161.00	\$212,328.49	\$174,317.41	\$162,515.10
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,008.00	\$36,334.56	\$36,334.69	\$2,338.75
11-000-219-105 Sal Sec. & Clerical Asst.	\$93,009.00	\$45,182.40	\$45,182.60	\$2,644.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,001.00	\$3,003.00	\$1,998.00	.00
11-000-219-500 Other Purchased Services	\$1,000.00	\$909.03	.00	\$90.97
11-000-219-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
11-000-219-800 Other Objects	\$3,500.00	\$516.00	\$130.00	\$2,854.00
TOTAL	\$179,518.00	\$87,944.99	\$83,645.29	\$7,927.72

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$110,073.01	\$35,939.65	.00	\$74,133.36
11-000-221-104 Salaries Other Prof. Staff	\$75,000.00	\$62,563.60	\$12,436.40	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$89,000.00	\$45,135.36	\$43,864.64	.00
11-000-221-500 Other Purchased Services	\$5,001.00	\$3,663.77	\$249.00	\$1,088.23
11-000-221-600 Supplies and Materials	\$2,500.00	\$2,500.00	.00	.00
11-000-221-800 Other Objects	\$3,000.00	\$1,937.88	\$349.58	\$712.54
TOTAL	\$284,574.01	\$151,740.26	\$56,899.62	\$75,934.13
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$101,060.00	\$6,452.44	\$18,547.56	\$76,060.00
11-000-222-177 Salaries of Technology Coordinators	\$85,009.00	\$41,771.98	\$39,728.02	\$3,509.00
11-000-222-500 Other Purchased Services	\$4,000.00	\$4,000.00	.00	.00
11-000-222-600 Supplies and Materials	\$21,002.00	\$8,834.01	\$10,963.52	\$1,204.47
11-000-222-800 Other Objects	\$4,000.00	\$2,066.15	.00	\$1,933.85
TOTAL	\$215,071.00	\$63,124.58	\$69,239.10	\$82,707.32
--- Instructional Staff Training Services ---				
11-000-223-500 Other Purchased Services	\$18,651.00	\$8,506.19	\$7,860.98	\$2,283.83
11-000-223-600 Supplies and Materials	\$2,000.00	\$2,000.00	.00	.00
TOTAL	\$20,651.00	\$10,506.19	\$7,860.98	\$2,283.83
--- Support services-general administration ---				
11-000-230-100 Salaries	\$255,026.00	\$137,252.28	\$117,772.72	\$1.00
11-000-230-331 Legal Services	\$75,008.00	\$38,525.40	\$21,474.60	\$15,008.00
11-000-230-332 Audit Fees	\$33,503.00	\$33,380.00	.00	\$123.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-230-530 Communications/Telephone	\$75,007.00	(\$1,981.11)	\$40,499.22	\$36,488.89
11-000-230-590 Other Purchased Services	\$3,000.00	\$2,901.67	\$2.00	\$96.33
11-000-230-61X General Supplies	\$11,001.00	\$9,493.00	\$205.31	\$1,302.69
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,500.00	\$3,164.56	.00	\$335.44
11-000-230-890 Misc. Expenditures	\$31,004.00	\$16,884.21	\$2,535.79	\$11,584.00
11-000-230-895 BOE Membership Dues and Fees	\$7,621.00	\$6,749.75	.00	\$871.25
TOTAL	\$497,670.00	\$246,369.76	\$182,489.64	\$68,810.60
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$460,046.00	\$185,267.01	\$134,942.49	\$139,836.50

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-105 Sal Secr. & Clerical Asst.	\$160,000.00	\$83,054.49	\$76,945.51	.00
11-000-240-11X Other Salaries	\$21,080.48	\$25.38	\$19,976.62	\$1,078.48
11-000-240-500 Other Purchased Services	\$16,501.00	\$9,692.92	\$3,572.05	\$3,236.03
11-000-240-600 Supplies and Materials	\$8,001.00	\$7,697.64	\$270.80	\$32.56
11-000-240-800 Other Objects	\$3,000.00	\$361.22	\$120.00	\$2,518.78
TOTAL	\$668,628.48	\$286,098.66	\$235,827.47	\$146,702.35
--- Central Services ---				
11-000-251-100 Salaries	\$342,376.63	\$163,141.05	\$136,146.76	\$43,088.82
11-000-251-330 Purchased Prof. Svcs.	\$28,003.00	\$22,945.02	\$1,450.38	\$3,607.60
11-000-251-340 Purchased Technical Svcs.	\$16,002.00	\$2,570.00	.00	\$13,432.00
11-000-251-600 Supplies and Materials	\$7,001.00	\$5,214.43	\$179.98	\$1,606.59
11-000-251-890 Other Objects	\$6,001.00	\$2,049.50	.00	\$3,951.50
TOTAL	\$399,383.63	\$195,920.00	\$137,777.12	\$65,686.51
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$241,000.00	\$107,640.21	\$83,446.79	\$49,913.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$60,253.00	\$60,174.00	.00	\$79.00
11-000-252-600 Supplies and Materials	\$16,002.00	\$3,556.64	\$4,650.00	\$7,795.36
TOTAL	\$317,255.00	\$171,370.85	\$88,096.79	\$57,787.36
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$545,010.00	\$280,046.41	\$261,548.22	\$3,415.37
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$467,108.48	\$156,879.26	\$115,396.94	\$194,832.28
11-000-261-610 General Supplies	\$26,003.00	\$15,034.86	\$2,007.08	\$8,961.06
11-000-261-800 Other Objects	\$10,001.00	\$1,548.64	\$25.00	\$8,427.36
TOTAL	\$1,048,122.48	\$453,509.17	\$378,977.24	\$215,636.07
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$347,143.19	\$173,643.16	\$173,500.03	.00
11-000-262-490 Other Purchased Property Svc.	\$59,891.81	\$15,293.01	\$44,286.99	\$311.81
11-000-262-520 Insurance	\$207,521.00	\$82,408.00	\$98,169.00	\$26,944.00
11-000-262-621 Energy (Natural Gas)	\$170,017.00	\$393.79	\$109,606.21	\$60,017.00
11-000-262-622 Energy (Electricity)	\$503,200.00	\$257,578.07	\$245,485.23	\$136.70
TOTAL	\$1,287,773.00	\$529,316.03	\$671,047.46	\$87,409.51
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$14,501.00	\$10,400.00	\$4,101.00	.00
TOTAL	\$14,501.00	\$10,400.00	\$4,101.00	\$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Security ---				
11-000-266-100 Salaries	\$109,010.00	\$44,597.27	\$37,233.59	\$27,179.14
TOTAL	\$109,010.00	\$44,597.27	\$37,233.59	\$27,179.14
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$35,004.00	\$14,776.67	\$20,129.02	\$98.31
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$19,002.00	\$3,031.92	\$10,218.00	\$5,752.08
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,000.00	.00	.00	\$3,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,602.00	\$3,379.25	\$2,087.50	\$24,135.25
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,501.00	.00	.00	\$12,501.00
11-000-270-610 General Supplies	\$2,000.00	\$2,000.00	.00	.00
11-000-270-800 Misc. Expenditures	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$107,109.00	\$23,187.84	\$32,434.52	\$51,486.64
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$166,811.00	\$106,052.46	\$60,670.81	\$87.73
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$470,047.00	\$4,756.54	.00	\$465,290.46
11-XXX-XXX-250 Unemployment Compensation	\$61,506.00	\$5,776.68	\$29,532.35	\$26,196.97
11-XXX-XXX-260 Workman's Compensation	\$178,018.00	\$89,000.00	\$89,018.00	.00
11-XXX-XXX-270 Health Benefits	\$1,902,000.00	\$805,839.50	\$968,616.97	\$127,543.53
11-XXX-XXX-280 Tuition Reimbursement	\$30,003.00	\$9,826.00	.00	\$20,177.00
11-XXX-XXX-290 Other Employee Benefits	\$48,401.00	\$12,697.03	.00	\$35,703.97
TOTAL	\$2,856,786.00	\$1,033,948.21	\$1,147,838.13	\$674,999.66
Total Undistributed expenditures	\$8,733,880.60	\$3,602,372.30	\$3,391,879.35	\$1,739,628.95
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$13,852,778.27	\$5,541,514.39	\$5,898,074.36	\$2,413,189.52
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$13,852,778.27	\$5,541,514.39	\$5,898,074.36	\$2,413,189.52
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2012

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,745.92	\$5,514.62	.00	\$231.30
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$5,745.92	\$5,514.62	\$0.00	\$231.30
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction services	\$164,048.52	\$127,952.10	\$34,386.60	\$1,709.82
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$184,436.52	\$127,952.10	\$34,386.60	\$22,097.82
TOTAL	\$184,436.52	\$127,952.10	\$34,386.60	\$22,097.82
TOTAL CAPITAL OUTLAY EXPENDITURES	\$190,182.44	\$133,466.72	\$34,386.60	\$22,329.12
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$62,006.00	\$7,052.72	\$0.00	\$54,953.28
13-422-100-610 General supplies	\$5,001.00	\$2,184.49	.00	\$2,816.51
TOTAL	\$5,001.00	\$2,184.49	\$0.00	\$2,816.51
TOTAL SUMMER SCHOOL	\$67,007.00	\$9,237.21	\$0.00	\$57,769.79
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$67,007.00	\$9,237.21	\$0.00	\$57,769.79
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,109,967.71	\$5,684,218.32	\$5,932,460.96	\$2,493,288.43

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 6 Month Period Ending 12/31/2012

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 8:17am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/12

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$8,672.93)
	Accounts receivable:		
141	Intergovernmental - State	(\$5,440.00)	
142	Intergovernmental - Federal	\$5,440.00	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,133,013.00	
302	Less Revenues	(\$424,746.61)	
		\$708,266.39	

		\$699,593.46	
Total assets and resources		\$699,593.46	
		=====	

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/12

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities	\$9,174.75
	\$9,174.75
TOTAL LIABILITIES	\$9,174.75

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$271,947.69
601	Appropriations	\$1,133,013.00
602	Less: Expenditures	\$442,594.29
603	Encumbrances	\$271,947.69 (\$714,541.98)
		\$418,471.02
	TOTAL FUND BALANCE	\$690,418.71
	TOTAL LIABILITIES AND FUND EQUITY	\$699,593.46

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/12

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$149,400.00	\$137,625.00		\$11,775.00
3XXX	From State Sources	\$348,977.00	\$204,611.00		\$144,366.00
4XXX	From Federal Sources	\$634,636.00	\$82,510.61		\$552,125.39
TOTAL REVENUE/SOURCES OF FUNDS		\$1,133,013.00	\$424,746.61		\$708,266.39
=====					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
		\$149,400.00	\$93,865.97	\$23,898.67	\$31,635.36
STATE PROJECTS:					
	Other special projects	\$348,977.00	\$167,655.52	\$106,410.28	\$74,911.20
TOTAL STATE PROJECTS		\$348,977.00	\$167,655.52	\$106,410.28	\$74,911.20
FEDERAL PROJECTS:					
	NCLB Title I	\$48,981.00	(\$296.67)	\$888.00	\$48,389.67
	NCLB Title II - Part A/D	\$10,380.00	\$2,977.80	\$1,352.60	\$6,049.60
	I.D.E.A. Part B (Handicapped)	\$110,489.00	\$36,334.56	\$36,334.56	\$37,819.88
	Vocational Education	\$275,524.00	.00	\$68,407.66	\$207,116.34
	ARRA/Other (450-469)	\$189,262.00	\$142,057.11	\$34,655.92	\$12,548.97
TOTAL FEDERAL PROJECTS		\$634,636.00	\$181,072.80	\$141,638.74	\$311,924.46
*** TOTAL EXPENDITURES ***		\$1,133,013.00	\$442,594.29	\$271,947.69	\$418,471.02
=====					

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/12

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 6 Month Period Ending 12/31/12

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 8:17am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/12

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$142,806.30
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$371,628.75	
			\$371,628.75

--- R E S O U R C E S ---

301	Estimated Revenues	\$797,567.79	
302	Less Revenues	(\$723,376.82)	
			\$74,190.97

Total assets and resources

\$588,626.02

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/12

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$117,919.95
		\$117,919.95
	TOTAL LIABILITIES	\$117,919.95

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$297,775.87
751,752,76X	Other reserves		\$142,567.79
601	Appropriations	\$908,708.80	
602	Less : Expenditures	\$580,570.52	
603	Encumbrances	\$297,775.87	(\$878,346.39)
			\$30,362.41
	Total Appropriated		\$470,706.07

--- U n a p p r o p r i a t e d ---

TOTAL FUND BALANCE	\$470,706.07
TOTAL LIABILITIES AND FUND EQUITY	\$588,626.02

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/12

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$797,567.79	\$723,376.82		\$74,190.97
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$797,567.79	\$723,376.82		\$74,190.97
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
*** TOTAL EXPENDITURES AND TRANSFERS	\$908,708.80	\$580,570.52	\$297,775.87	\$30,362.41
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 6 Month Period Ending 12/31/12

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

District of Somerset County Vocational
All Funds
For Month Ended: December 31, 2012

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,440,792.68	\$1,193,110.42	-\$1,065,283.52	\$1,568,619.58
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	\$30,610.06	\$30,298.00	-\$69,580.99	-\$8,672.93
Capital Project Fund (30)	\$149,773.45	\$6,478.05	-\$13,445.20	\$142,806.30
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	\$0.00	\$78,813.49
Total Governmental Funds	\$1,699,989.68	\$1,229,886.47	-\$1,148,309.71	\$1,781,566.44
Summer Savings	\$25,618.92	\$8,731.04	\$0.00	\$34,349.96
Enterprise Fund (60) Cafeteria	\$20,712.67	\$12,605.98	-\$22,464.50	\$10,854.15
Payroll Fund (70)	\$0.00	\$462,446.73	-\$462,446.73	\$0.00
Agency Fund (90)	\$252.89	\$293,614.74	-\$293,614.74	\$252.89
Total Trust & Agency	\$46,584.48	\$777,398.49	-\$778,525.97	\$45,457.00
Grand Total for all Funds	\$1,746,574.16	\$2,007,284.96	-\$1,926,835.68	\$1,827,023.44
				\$1,827,023.44

Prepared and submitted by:

Michelle Fresco

Michelle Fresco, Treasurer of School Moneys

1/10/2013

Date

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RESOLUTION 2012-13/1-A
PL 2012 Chapter 55 Energy Savings Improvement Program

Whereas the Board of Education (Board) is desirous of being in compliance with the requirements of PL 2012 Chapter 55 “Energy Savings Improvement Program” (ESIP); and the board may utilize competitive contracting (C.18A:18A-4.1 et seq.) in lieu of public bidding for the selection of a DPMC qualified Energy Services Company (ESCO) and;

Whereas the Board has received a completed independent energy audit in accordance with the requirements of the ESIP legislation and;

Whereas it is the requirement of competitive contracting (C.18A:18A-4.1 et. seq.) that a committee be formed in order to receive, evaluate and recommend a qualified ESCO to implement the ESIP and now:

Therefore, be it resolved that the Assistant Superintendent for Business and the Superintendent be authorized to establish a Request for Proposal (RFP) for approval by the Board of Public Utilities (BPU) and

Be it further resolved that upon approval of the RFP by the BPU, (C.18A:18A-4.1 et. seq.) the Board hereby authorized the Assistant Superintendent for Business to establish such a selection committee for the purposes stated herein and is also authorized to publically advertise for the selection of a qualified ESCO via the competitive contracting process.

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