

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
June 22, 2015

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan
Juan Torres

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
James H. Strimple, Jr., Interim School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Peter S. Palmer, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on May 18, 2015.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on May 18, 2015 were approved.

IV. Correspondence

V. Old or Unfinished Business

- A. Presentation of Student of the Month – Emily Siniscalco, Grade 10, Academy Health & Medical Sciences
- B. Construction Update
 - Projects to begin when school year ends.

VI. Report of the Attorney

VII. Committee Reports

- Board of School Estimate – Mr. Dudeck
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate, State Convention Legislative Committee) – Mr. Dudeck
- SCSBA (Delegate) – Mr. Dudeck
- SCESC (Representative) – Mr. Smith
- SCJIF – (Commissioner) – Mr. Strimple – The regular business meeting was held on May 27, 2015.

VIII. School Communications Report

IX. Superintendent's Report

A. Employment of Part-Time Hourly Personnel – 2014-15 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2014-15 school year:

High School

Donald Smith	Special Project/Welding/Set Safety (7 hours)	\$35.00/hr (11-310-100-101-00-0108)	(\$240.00)
Pratima Patil	Science League Competitions (9.5 hours)	\$44.22/hr (11-310-100-101-60-0000)	(\$420.09)
Robert Carrig	After Hours Detention Monitor Substitute (as needed basis)	\$41.00/hr (11-140-100-101-00-0102)	

B. Employment of Part-Time Hourly Personnel – Summer 2015

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2015:

Twilight/Linkages

Giannie Cintron	Student Assistant – Health Fitness (90 hours)	\$ 8.38/hr (20-008-200-105-14-0000)	(\$ 754.20)
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High School

Christopher Miller	Staff Development Leader (80 hours)	\$ 35.00/hr* (11-000-223-104-00-0000)	(\$2,800.00)
Johanna Scholl	Staff Development Leader (80 hours)	\$ 35.00/hr* (11-000-223-104-00-0000)	(\$2,800.00)
	Curriculum Writing – Science (20 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 700.00)
Laurie Reader	Tech Lighting/Inventory/Repair/Setup (185 hours)	\$ 37.67/hr* (11-310-100-101-00-0010)	(\$6,968.96)
Andrew Coslit	Curriculum Writing – Mathematics (15 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 525.00)
Alan Creveling	Curriculum Writing – NATEF (20 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 700.00)
Matthew Dolegiewitz	Curriculum Writing – Mathematics (15 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 525.00)
Jeffrey Donaldson	Curriculum Writing - Mathematics (15 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 525.00)
Philip Eng	Curriculum Writing– NATEF (20 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 700.00)
Julie Francis	Curriculum Writing – Cosmetology (20 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 700.00)
Victoria Fulmer	Curriculum Writing – Science (10 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 350.00)
Deborah Gichan	Curriculum Writing – Photography (10 hours)	\$ 35.00/hr* (11-000-221-104-00-0000)	(\$ 350.00)

SUPPLEMENT

Employment of Additional Part-Time Hourly Personnel – Summer 2015

Pupil Services Department

Susan Alija	Guidance Counselor (4 days)	\$287.05/diem (11-000-218-104-00-0001)	(\$1,148.20)
Melissa Norrbom	School Psychologist (5 days)	\$327.90/diem (11-000-219-104-00-0001)	(\$1,639.50)
Maria Santiago	LDT/C (5 days)	\$363.65/diem (11-000-219-104-00-0001)	(\$1,818.25)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

Employment of Part-Time Hourly Personnel – Summer 2015 (con't)High School

Denise Gotti	Curriculum Writing – Science (20 hours)	\$ 35.00/hr* (\$ 700.00) (11-000-221-104-00-0000)
Bryant Jefopoulos	Curriculum Writing– Mathematics (15 hours)	\$ 35.00/hr* (\$ 525.00) (11-000-221-104-00-0000)
Rachel Kinlan	Curriculum Writing - PE/Health (10 hours)	\$ 35.00/hr* (\$ 350.00) (11-000-221-104-00-0000)
Joseph Mancuso	Curriculum Writing- Theater Arts (80 hours)	\$ 35.00/hr* (\$2,800.00) (11-000-221-104-00-0000)
Ushma Mehta	Curriculum Writing – Science (20 hours)	\$ 35.00/hr* (\$ 700.00) (11-000-221-104-00-0000)
Alison Mingle	Curriculum Writing – Theater Arts (30 hours)	\$ 35.00/hr* (\$1,050.00) (11-000-221-104-00-0000)
Paul O'Connor	Curriculum Writing – Theater Arts (20 hours)	\$ 35.00/hr* (\$ 700.00) (11-000-221-104-00-0000)
Robert Setlock	Curriculum Writing – Plumbing (10 hours)	\$ 35.00/hr* (\$ 350.00) (11-000-221-104-00-0000)
Janeen Sortor	Curriculum Writing – Mathematics (15 hours)	\$ 35.00/hr* (\$ 525.00) (11-000-221-104-00-0000)
Peggy Prezioso	Curriculum Writing – Nursing Services Plan (20 hours)	\$ 35.00/hr* (\$ 700.00) (11-000-221-104-00-0000)

Summer Arts - Little Steps Dance Camp

Erin Stewart	Student Teacher (24 hours)	\$ 10.00/hr (\$ 240.00) (13-422-100-101-00-0100)
Sabrina Olivieri	Student Teacher (12 hours)	\$ 10.00/hr (\$ 120.00) (13-422-100-101-00-0100)
Alyssa Thostesen	Student Teacher (12 hours)	\$ 10.00/hr (\$ 120.00) (13-422-100-101-00-0100)

C. Employment of Part-Time Hourly Personnel – 2015-16 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2015-16 school year:

District (July 2015 through June 2016)

Elaine Howe	Emergency Preparedness Management Chair	\$189.22/month* (11-000-266-100-00-0000)
Teresa Morelli	Affirmative Action Officer	\$735.75/month* (11-000-230-100-00-0001)

High School – July 1, 2015 - June 30, 2016

M. Cristina Perrone	Basic Skills – Language Arts Literacy	\$ 46.25/hr*
Victoria Fulmer	Basic Skills – Language Arts Literacy	\$ 38.52/hr*
Ushma Mehta	Basic Skills – Mathematics Literacy	\$ 43.11/hr*
Jeffrey Donaldson	Basic Skills – Mathematics Literacy	\$ 41.19/hr*
Bryant Jefopoulos	Basic Skills – Mathematics Literacy	\$ 37.99/hr*
(Title I – Maximum funding \$21,500.00 combined – 20-231-100-101-23-8001)		

*Pay rates subject to change pending 2015-16 annual salary approvals/pending outcome of collective bargaining negotiations

D. Salary Adjustment – 2014-15 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustment for Mr. Cosimo Barbiero for the 2014-15 school year, retroactive to February 1, 2015 (prorated) as follows:

2014-15 Base Salary	Black Seal	Carbon Monox	Tech Type Univ	CDL (B)	Plumb. License	Elect. License	2014-15 Total Salary
\$60,000.00	\$800.00*	-	-	-	-	\$550.00	\$61,350.00

***prorated**

E. Extra-Curricular Appointments – 2015-16 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2015-16 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Matthew Poznanski	9 th Grade Class Advisor	\$2,476.00
	JV Boys' Basketball Coach	\$2,971.00
	Early Morning Duty Monitor-Substitute	\$ 16.00/day
Edward Graf	10 th Grade Class Advisor	\$2,476.00
Krista Huebsch	11 th Grade Class Advisor	\$2,722.00
Julie Francis	12 th Grade Class Advisor	\$2,722.00
JaLisa Williamson	Cheerleading Coach	\$1,651.00
Janet Cantore-Watson	Yearbook Co-Advisor	\$2,719.00
Deborah Gichan	Yearbook Co-Advisor	\$2,719.00
Joseph Mancuso	Drama Coach	\$3,298.00
Sheila Buttermore	Drama Coach	\$3,298.00
Erik Fargo	FFA Advisor	\$2,611.00
Kim Vasaturo	HOSA Advisor	\$2,476.00
Bryant Jefopoulos	National Honor Society Advisor	\$1,485.00
Amy Patryn	National Technical Honor Society Co-Advisor	\$ 742.50
Susan Santiago	National Technical Honor Society Co-Advisor	\$ 742.50
Stephen Boettger	Safety Committee Chairperson (shared position)	\$ 728.00
Michael McClain	Safety Committee Chairperson (shared position)	\$ 728.00
	Skills USA Co-Advisor	\$2,507.00
	Skills USA Advisor Co-Assistant	\$ 446.25
	JV Boys' Baseball Coach	\$2,971.00
	Varsity Boys' Basketball Coach	\$4,619.00
Pratima Patil	Skills USA Co-Advisor	\$2,507.00
	Skills USA Advisor Co-Assistant	\$ 446.25
Michelle Fresco	Skills USA Co-Advisor	\$2,507.00
	Skills USA Advisor Co-Assistant	\$ 446.25
James Strickhart	Skills USA Co-Advisor	\$2,507.00
	Skills USA Advisor Co-Assistant	\$ 446.25
	Varsity Boys' Baseball Coach	\$4,619.00
	JV Boys' Soccer Coach	\$2,971.00

Extra-Curricular Appointments – 2015-16 school year (con't)

Jeffrey Donaldson	JV Girls' Soccer Coach	\$2,971.00
John O'Neill	Varsity Girls' Soccer Coach	\$4,619.00
	Varsity Girls' Softball Coach	\$4,619.00
John Heinbach	Varsity Boys' Soccer Coach	\$4,619.00
Kristen McNerney	JV Girls' Softball Coach	\$2,971.00
Maura Gillooly	JV Girls' Basketball Coach	\$2,971.00
Denise Gotti	Rotary Interact Advisor	\$1,485.00
Patricia Morales	Early Morning Duty Monitor	\$ 16.00/day
Rachel Kinlan	Early Morning Duty Monitor	\$ 16.00/day
Jaime Morales	Early Morning Duty Monitor	\$ 16.00/day
	After Hours Detention Monitor (Saturday's)	\$ 41.00/hr
Karen Morlock	Early Morning Duty Monitor	\$ 16.00/day
Rob Carrig	Early Morning Duty Monitor	\$ 16.00/day
Peggy Prezioso	Early Morning Duty Monitor	\$ 16.00/day
JaLisa Williamson	After Hours Detention Monitor	\$ 41.00/hr
Mary Lynne McAnally	After Hours Detention Monitor	\$ 41.00/hr
Margaret Cross	After Hours Detention Monitor	\$ 41.00/hr
Victoria Fulmer	After Hours Detention Monitor	\$ 41.00/hr
Virginia Fanelli	After Hours Detention Monitor (Saturday's)	\$ 41.00/hr
Robert Setlock	Early Morning Duty Monitor – Substitute	\$ 16.00/hr

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

F. New Jersey Family Leave Request

The Superintendent recommends that the Board of Education approve the New Jersey Family Leave request of Mr. Richard D'Alessandro beginning June 24, 2015 up to the 42 intermittent days permitted under the NJFMLA.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

G. Professional Seminars/Workshops/Travel Reimbursements

The Superintendent recommends that the Board of Education approve requests for district staff to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #1.

H. Travel Expenses/Reimbursements – NJ School Boards Association Workshop – October 27-29, 2015

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. William Hyncik during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$188.00	Meals - \$165.00	Parking - \$15.00
Tolls - \$ 16.00	Mileage - \$ 66.65	

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

I. Travel Expenses/Reimbursements – NJ School Boards Association Workshop – October 27-29, 2015

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. William Dudeck during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$188.00	Meals - \$165.00	Parking - \$15.00
Tolls - \$ 16.00	Mileage - \$ 74.40	

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

J. Travel Expenses/Reimbursements – NJ School Boards Association Workshop – October 27-29, 2015

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Theodore Smith during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$188.00	Meals - \$165.00	Parking - \$ 15.00
Tolls - \$ 16.00	Mileage - \$ 68.20	

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

K. Travel Expenses/Reimbursements – NJ School Boards Association Workshop – October 27-29, 2015

It is recommended that the Board of Education approve travel expenses/reimbursements for Ms. Sarah Brennan during her attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$188.00	Meals - \$165.00	Parking - \$ 15.00
Tolls - \$ 16.00	Mileage - \$ 75.02	

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

L. Travel Expenses/Reimbursements – NJ School Boards Association Workshop – October 27-29, 2015

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Juan Torres during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$188.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

M. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

N. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999004006. Instruction will be provided for approximately three (3) weeks at ten (10) hours per week.

Ms. Denise Gotti will be the instructor at a rate of \$41.00 per hour.

The Superintendent recommends that the Board of Education provide home instruction to student ID#999002847. Instruction will be provided for approximately six (6) weeks at ten (10) hours per week.

Ms. Janeen Sortor will be the instructor at a rate of \$41.00 per hour.

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999003341. Instruction will be provided for approximately four (4) weeks at ten (10) hours per week.

The Superintendent recommends that the Board of Education approve the contract with P.E.S.I. (Professional Educational Services, Inc.), Glassboro, NJ to provide bedside instruction at \$41.00 per hour.

O. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbook:

High School Math 2015 Common Core Algebra I Student Edition + Digital Courseware 6-year License + MathXL 6-year License (75 books, courseware, licenses, etc. – approximate cost \$11,000.00)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

P. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 22, 2015 meeting authorized application for funds for the following:

Somerset County Department of Human Services	Twilight Program (Summer 2015)		\$ 98,800.00
NJ Department of Education	NCLB (FY 2016)		\$ 72,669.00
	Title I	\$ 61,836.00	
	Title IIA	\$ 10,833.00	
NJ Department of Education	Carl D. Perkins (FY 2016)		\$263,262.00
	Other Districts	\$239,082.00	
	Reserve	\$ 24,180.00	
NJ Department of Education	IDEA – Basic (2015-16)		\$112,880.00

Q. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 22, 2015 meeting authorized acceptance of funds for the following:

NJ Department of Children and Families	School Based Youth Services Program (July 1, 2015-June 30, 2016)		\$346,477.00
Linkages – Salaries	20-432-200-104-21-0000	\$139,522.00	
Linkages - Bus Driver	20-432-200-110-21-0000	\$ 600.00	
Linkages – Benefits	20-432-200-200-21-0000	\$ 64,213.00	
Linkages – Contracted Svs. – Substance Abuse	20-432-200-330-21-0000	\$ 53,308.00	
Linkages – Contracted Svs. – Mental Health	20-432-200-330-21-0001	\$ 44,824.00	
Linkages – Contracted Svs. – Middle Earth	20-432-200-330-21-0002	\$ 33,607.00	
Linkages – Office Supplies	20-432-200-600-21-0000	\$ 2,968.00	
Linkages – Student Awards	20-432-200-600-21-0001	\$ 1,650.00	
Linkages – Travel	20-432-200-580-21-0000	\$ 2,000.00	
Linkages – Student Recreation	20-432-200-590-21-0000	<u>\$ 3,785.00</u>	
Total		\$346,477.00	
Somerset County Department of Human Services	Twilight Program (Summer 2015)		\$ 98,800.00
Somerset County Joint Insurance Fund Safety Incentive Program	Supplies 20-001-200-600-08-0000		\$ 1,000.00

R. Refusal of Funding Application

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 22, 2015 meeting hereby resolves not to apply for funds allocated under NCLB (FY 2016) Title III in the amount of \$473.00.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

S. Superintendent's Update

- HIB
- Advanced Manufacturing Consortium
- Perkins Acquisitions
- Graduation – June 23rd – 7:00 p.m. (Board members please arrive by 6:30 p.m.)

X. Submission of Bills

It is recommended the Board of Education approve the bills list for June 22, 2015 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

XI. New Business

- The district received the Governor's Occupational Safety and Health Award on behalf of the NJ State Industrial Safety Committee. The Recognition Award is for the achievement in the prevention of occupation injuries during calendar year 2014.
- Somerset County Joint Insurance Fund Safety Award - 1st Place (third consecutive year) – \$1,000 which will be used for safety related equipment for the Buildings and Grounds employees.

XII. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of May 2015 and the Treasurer of School Monies for the month of May 2015, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

B. Budget Transfers – May 31, 2015

It is recommended the Board of Education approve the budget transfers for May 31, 2015 as they appear on Addendum #4.

C. Supplemental Bills List and Supplemental Payroll – June 30, 2015

On recommendation of the auditor, it is recommended the Board of Education authorize the School Business Administrator to create a supplemental bills list and a supplemental payroll dated June 30, 2015.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

D. Report of Awarded Contracts – 2014-15 School Year

It is recommended pursuant to PL 2015, Chapter 47 the Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq. NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. See attached Addendum #5.

E. Receipt of Bids – Custodial Cleaning Services

It is recommended the Board of Education receive the following bids for the Custodial Cleaning Services received on June 11, 2015:

<u>Contractor</u>	<u>Bid Amount</u> <u>(2015-16 SY)</u>	<u>Bid Amount</u> <u>(2016-17 SY)</u>
All Clean, Inc.	\$379,000.00	\$395,000.00
Blue Stripes Property Management, Inc.	\$430,000.00	\$435,000.00
Milveen Environmental Services, Inc.	\$328,752.00	\$335,327.04
Pritchard Industries, Inc.	\$372,615.44	\$388,056.48

F. Rescission of Custodial Cleaning Services Bid

It is recommended that the Board of Education accept the request of Milveen Environmental Services, Inc. to withdraw their bid of June 11, 2015.

G. Contract Award – Custodial Cleaning Services

Based on advice from the Board Counsel, it is recommended the Board of Education award a contract for Custodial Cleaning Services to Pritchard Industries, Inc. for the 2015-16 school year in the amount of \$372,615.44 as per the terms and conditions included in the specifications as reviewed and approved by the Board attorney; contract to be prepared by the Board attorney.

H. Food Service Management Contract – 2015-16 School Year

It is recommended the Board of Education approve the renewal contract (year 3 of a possible 5 year period) with Maschio's Food Services, Inc. of Chester, New Jersey. The food service management fee will be \$11,842.00 per year or \$1,184.20 per month for 10 months and guarantee a no-cost operation or breakeven.

I. Delta Dental of New Jersey 2015-16 School Year

It is recommended the Board of Education enter into year one (1) of a one (1) year agreement with Delta Dental of New Jersey, Inc. to provide dental coverage from July 1, 2015 through June 30, 2016 as listed below. (No increase from 2014-2015 school year.)

<u>Coverage</u>	<u>01(Active Employee) and 04 (COBRA) Policy</u>
Composite	\$ 95.52/month
	<u>03 Policy(Retiree)</u>
One Party	\$ 45.45
Two Party	\$ 77.49
Three Party	\$128.40

J. Vision Service Plan – 2015-16 School Year

It is recommended the Board of Education enter into year two (2) of a two (2) year agreement with VSP (Vision Service Plan) to provide vision coverage from July 1, 2015 through June 30, 2016 at a rate of \$20.25 per employee/month. (4.97% increase)

K. Contract Award – Fixed Assets

It is recommended the Board of Education award the contract to American Appraisal Associates, Inc. in the amount of \$1,150 for the purpose of completing an updated property insurance appraisal and fixed asset accounting ledgers.

L. Educere – Online Course Provider

It is recommended the Board of Education approve Educere of Ambler, PA as the district's online course provider for the 2015-16 school year.

M. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2014-15 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold for the 2014-2015 school year which are year to date amounts and are in compliance with law.

CDW Government	Technology	\$274,723.57
Staples	Office Supplies	\$ 44,891.44
Foveonics Imaging Technology	Student Data Archiving	\$ 48,741.45
Sysco Metro	Culinary Arts Supplies	\$ 52,915.70

N. Maintenance Contract Agreements – 2015-16 School Year

It is recommended the Board of Education approve the maintenance contract agreements for the 2015-16 school year effective July 1, 2015 through June 30, 2016 as they appear on Addendum #6.

O. Technology/Contract Maintenance Software Agreements – 2015-16 School Year

It is recommended the Board of Education approve the technology/contract maintenance software agreements for the 2015-16 school year effective July 1, 2015 through June 30, 2016 as they appear on Addendum #7.

P. Cooperative Purchasing Agreement – Middlesex Regional Educational Services Commission
2015-16 School Year

It is recommended the Board of Education authorize continued membership for a Cooperative Pricing System with the Middlesex Regional Services Commission for the 2015-2016 school year.

Q. Cooperative Purchasing Agreement – Hunterdon County Educational Services Commission
2015-16 School Year

It is recommended the Board of Education authorize continued membership for a Cooperative Pricing System with the Hunterdon County Educational Services Commission for the 2015-2016 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

R. Check Signature Authorization

It is recommended the Board of Education authorize the following to sign all checks and pay bills from these accounts when properly audited beginning July 1, 2015.

Operating #000011199	Board of Education President
	Treasurer of School Monies
	School Business Administrator
Payroll #019306	Treasurer of School Monies
Agency #019311	Treasurer of School Monies
Cafeteria #011253	Superintendent
	School Business Administrator
High School (Visa/MC) #000019593	Superintendent
	School Business Administrator
Scholarship #210100656	Superintendent
	School Business Administrator
Student Activity #000061043	Superintendent
	School Business Administrator
Flexible Spending #1101035189	Treasurer of School Monies
Summer Savings #1101036028	School Business Administrator
	Bookkeeper/Accountant (Payroll)
Foundation	Superintendent
	School Business Administrator

S. Authorization Petty Cash Accounts – 2015-16 School Year

It is recommended the Board of Education grant approval to authorize the establishment of petty cash accounts for the 2015-2016 SY in the amount of \$400 for the district office; \$800 for the high school office; and \$2,000 for the performing arts department.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

T. Cafeteria Price List – 2015-16 School Year

It is recommended the Board of Education approve the cafeteria price list for the 2015-16 school year as it appears on Addendum #8.

U. Facility Use Fee Schedule

It is recommended the Board of Education approve the 2015-16 school year facility use fee schedule as it appears on Addendum #9.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

V. Commissioner and Alternate Commissioner to the Somerset County Joint Insurance Fund

It is recommended the Board of Education appoint Raelene Catterson, School Business Administrator as commissioner and William Hyncik, Jr., Board President as alternate commissioner to the Somerset County Joint Insurance Fund beginning July 1, 2015 until the reorganization meeting to be held in November 2015.

W. Purchase of Goods and Services/Qualified Purchasing Agent - 2015-16 School Year

It is recommended the Board of Education appoint Ms. Raelene Catterson, School Business Administrator as the Qualified Purchasing Agent and adopt the following resolution for the 2015-16 Purchase of Goods and Services/Qualified Purchasing as follows:

WHEREAS, NJSA 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, NJSA 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$36,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$5,400 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-10 provides that a board of education may purchase without advertising for vendors pursuant to the Federal Supply Schedules of the General Services Administration as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Somerset County Vocational Board of Education pursuant to the statutes cited above hereby appoints the School Business Administrator as its duly authorized purchasing agent and is duly assigned the authority of the Somerset County Vocational Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold of \$5,400 but less than the bid threshold of \$36,000; and

BE IT FURTHER RESOLVED, that pursuant to NJSA 18A:18A-10 that the School Business Administrator is authorized to purchase goods and services pursuant to the following: a contract or contracts for such goods or services entered into on behalf of the State by the New Jersey Division of Purchase and Property, and the Federal Supply Schedules of the General Services Administration, as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder, as promulgated by the Director of the Division of Purchasing and Property in the Department of Treasury.

X. Public Agency Compliance Officer (PACO) – 2015-16 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the Public Agency Compliance Officer (PACO) for the 2015-16 school year as required annually by law.

Y. Open Public Records Act (OPRA) Officer – 2015-16 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the primary custodian of records and Superintendent as the secondary custodian of records for the 2015-2016 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Dudeck	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

July 27, 2015

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Salaries-Exempt Personnel, SCVTEA Negotiations and PSA Negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

Professional Seminars/Workshops/Travel Reimbursements
June 2015

	DATE(S) 2014-15 SY	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	May 5, 2015*	George Lee Mike McClain	NA	\$30.38/mileage \$4.50/tolls	Bergen Tech. CTE	Paramus, NJ
2	June 5, 2015*	Duane Wallace	\$75.00	\$38.68/tolls	NJ Schools Public Relations Association	Glassboro, NJ
3	June 9, 2015*	Jason Cohen	NA	NA	First Aid and CPR Training	Somerville, NJ
4	June 10, 2015*	Elaine Howe Donna Lenox	NA	\$9.38/mileage	Deciphering the Myths about Marijuana	Ringoes, NJ
5	June 29, 2015	Isaiah Davenport	\$32.00	NA	Linkages Online Workshop	Bridgewater, NJ

*Prior approval given by Superintendent

	DATE(S) 2015-16 SY	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
6	July 1, 2015	Sheila Buttermore	\$357.00	NA	Performing Arts On-Line	Bridgewater, NJ
7	July 6, 2015	Fargo, Erik, Glennon, Maureen Holz, Randee Johnson, Maria Lemongelli, Chris Lilly, Darlene McClain, Mike Morales, Jaime Morales, Patty Morelli, Teresa Norrbom. Melissa Parks, Gary Prezioso, Peggy Reader, Laurie Scholl, Johanna Wallace, Duane Ziegler, Diane	\$50.00 ea.	NA	CPR Training	Bridgewater, NJ

8	July 13, 2015	Blanke, Larry Buttermore, Sheila DeFazio, Bonnie Eberhardt, Andrew Fulmer, Victoria Gillooly, Maura Gotti, Denise Heinbach, Tom Howe, Elaine Leahey, Sharleen Lella, Maura McAnally, MaryLynn Mehta, Ushma O'Neill, Jack Peluso, Mario Scott, Wanda Shahid, Faiza Strickhart, James Watson, Janet Williamson, JaLisa Winfield, Karen	\$50.00 ea.	NA	CPR Training	Bridgewater, NJ
9	July 13, 2015	Diane Ziegler Randee Holz	NA	NA	EdCamp Leadership	Wyckoff, NJ
10	July 17, 2015	Diane Ziegler Randee Holz Mario Peluso Maria Johnson Teresa Morelli Chris Lemongelli	NA	NA	Annual Legal Training for Administrators	Montgomery, NJ
11	July 29, 2015	Darlene Lilly	\$199.00		Administrative Assistants Conference	Parsippany, NJ
12	October 27-29, 2015	Chrys Harttraft	\$1,300.00 (group registration)	Hotel - \$188.00 Meals - \$165.00 Parking-\$15.00/Tolls-	NJ School Boards Association Workshop	Atlantic City, NJ
13	October 27-29, 2015	Raelene Catterson		Hotel - \$188.00 Meals - \$165.00 Mileage-\$62.00/Parking-\$15.00 Tolls-\$16.00	NJ School Boards Association Workshop	Atlantic City, NJ
14	July 1, 2015	Duane Wallace	\$180	Mileage - \$6.00	International Society for Technology in Education 2015	Philadelphia, PA

June 2015

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
7/1/2015	Linkages	Six Flags Great Adventure Jackson, NJ	\$10.00/Student	District/Linkages
7/8/2015	Linkages	Medieval Times Lyndhurst, NJ	\$10.00/Student	District/Linkages
7/15/2015	Linkages	Astor Place Theatre New York, NY	\$15.00/Student	District/Linkages
7/22/2015	Linkages	Jenkinson Boardwalk Point Pleasant Beach, NJ	\$2.00/Student	District/Linkages

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6/3 8:50am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 11 Month Period Ending 05/31/2015

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$1,274,457.16
121	Tax levy receivable		\$1,088,799.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$159,242.80	
143	Intergovernmental - Other	\$34,755.00	
			\$212,923.80

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,155,865.00	
302	Less Revenues	(\$14,068,935.16)	
			\$86,929.84

	Total assets and resources		\$2,663,109.80
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 11 Month Period Ending 05/31/2015

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$1,089,785.88
	Reserved fund balance:		
760	Reserved Fund Balance		\$675,540.38
601	Appropriations	\$14,658,281.83	
602	Less : Expenditures	\$13,023,252.54	
603	Encumbrances	\$1,089,785.88 (\$14,113,038.42)	
			\$545,243.41
	Total Appropriated		\$2,310,569.67

--- Unappropriated ---

770	Fund Balance	\$854,031.46
303	Budgeted Fund Balance	(\$501,491.33)

TOTAL FUND BALANCE \$2,663,109.80

TOTAL LIABILITIES AND FUND EQUITY \$2,663,109.80

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,658,281.83	\$14,113,038.42	\$545,243.41
Revenues	(\$14,155,865.00)	(\$14,068,935.16)	(\$86,929.84)
	\$502,416.83	\$44,103.26	\$458,313.57
Less: Adjust for prior year encumb.	(\$925.50)	(\$925.50)	
Budgeted Fund Balance	\$501,491.33	\$43,177.76	\$458,313.57

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$501,491.33	\$43,177.76	\$458,313.57
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00

TOTAL Budgeted Fund Balance \$501,491.33 \$43,177.76 \$458,313.57

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/2015

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,731,923.00	\$12,644,993.16		\$86,929.84
3XXX	From State Sources	\$1,423,942.00	\$1,423,942.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,155,865.00	\$14,068,935.16		\$86,929.84
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,734,125.00	\$1,539,433.17	\$155,782.95	\$38,908.88
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$14,083.40	\$9,203.40	.00	\$4,880.00
11-240-X00-XXX	Bilingual Education - Instruction	\$14,200.00	\$11,489.30	\$638.30	\$2,072.40
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,638,094.12	\$3,189,465.90	\$269,928.79	\$178,699.43
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$78,194.00	\$40,261.85	\$10,118.00	\$27,814.15
11-402-100-XXX	School-Spons. Athletics - Instruction	\$101,833.00	\$78,984.70	\$1,991.34	\$20,856.96
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$184,466.00	\$162,119.99	\$15,755.69	\$6,590.32
11-000-218-XXX	Guidance	\$629,590.00	\$560,228.27	\$61,864.50	\$7,497.23
11-000-219-XXX	Child Study Teams	\$178,261.00	\$163,990.73	\$14,188.22	\$82.05
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$286,444.00	\$257,684.68	\$23,090.38	\$5,668.94
11-000-222-XXX	Educational Media Serv/School Library	\$160,746.00	\$144,732.77	\$11,894.26	\$4,118.97
11-000-223-XXX	Instructional Staff Training Services	\$94,051.00	\$82,853.09	\$7,305.70	\$3,892.21
11-000-230-XXX	Supp. Serv.-General Administration	\$569,625.22	\$471,585.73	\$62,869.11	\$35,170.38
11-000-240-XXX	Supp. Serv.-School Administration	\$789,079.19	\$704,361.11	\$67,355.62	\$17,362.46
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$758,281.28	\$699,782.80	\$41,876.88	\$16,621.60
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,048,629.62	\$933,463.19	\$64,879.05	\$50,287.38
11-000-262-XXX	Custodial Services	\$1,282,004.00	\$1,146,301.41	\$72,383.65	\$63,318.94
11-000-263-XXX	Care and Upkeep of Grounds	\$43,290.00	\$40,190.69	\$2,326.59	\$772.72
11-000-266-XXX	Security	\$123,000.00	\$115,280.17	\$6,417.08	\$1,302.75
11-000-270-XXX	Student Transportation Services	\$95,811.00	\$62,926.77	\$10,233.46	\$22,650.77
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,601,518.00	\$2,387,866.71	\$188,136.31	\$25,514.98
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,425,325.83	\$12,802,206.43	\$1,089,035.88	\$534,083.52
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 11 Month Period Ending 05/31/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$172,956.00	\$161,339.57	\$750.00	\$10,866.43
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$172,956.00	 \$161,339.57	 \$750.00	 \$10,866.43
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$60,000.00	\$59,706.54	.00	\$293.46
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$60,000.00	 \$59,706.54	 \$0.00	 \$293.46
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,658,281.83	 \$13,023,252.54	 \$1,089,785.88	 \$545,243.41
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 11 Month Period Ending 05/31/2015

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,291,923.00	\$11,291,923.00	.00
1310	Tuition- From LEA's	\$592,800.00	\$408,373.32	\$184,426.68
1XXX	Miscellaneous	\$847,200.00	\$944,696.84	(\$97,496.84)
		-----	-----	-----
	TOTAL	\$12,731,923.00	\$12,644,993.16	\$86,929.84
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3XXX	Other State Aids	\$118,656.00	\$118,656.00	\$0.00
		-----	-----	-----
	TOTAL	\$1,423,942.00	\$1,423,942.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,155,865.00	\$14,068,935.16	\$86,929.84
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,513,683.00	\$1,354,561.80	\$140,657.06	\$18,464.14
11-140-100-106 Other Salaries for Instruction	\$41,200.00	\$37,047.54	\$4,054.56	\$97.90
11-140-100-320 Purchased Prof.-Ed. Services	\$39,172.00	\$33,823.36	\$1,172.00	\$4,176.64
11-140-100-500 Other Purchased Services	\$5,659.00	\$2,262.33	\$1,022.08	\$2,374.59
11-140-100-610 General Supplies	\$93,968.00	\$86,999.70	\$5,917.25	\$1,051.05
11-140-100-640 Textbooks	\$13,000.00	\$12,821.44	.00	\$178.56
11-140-100-800 Other Objects	\$12,428.00	\$2,441.00	.00	\$9,987.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$10,515.00	\$8,426.00	\$0.00	\$2,089.00
11-150-100-500 Other Purchased Services	\$4,500.00	\$1,050.00	\$2,960.00	\$490.00
	-----	-----	-----	-----
TOTAL	\$1,734,125.00	\$1,539,433.17	\$155,782.95	\$38,908.88
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$7,650.00	\$7,203.40	\$0.00	\$446.60
11-230-100-106 Other Sal. For Instruction	\$4,433.40	.00	.00	\$4,433.40
11-230-100-610 General Supplies	\$2,000.00	\$2,000.00	.00	.00
	-----	-----	-----	-----
TOTAL	\$14,083.40	\$9,203.40	\$0.00	\$4,880.00
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$14,200.00	\$11,489.30	\$638.30	\$2,072.40
	-----	-----	-----	-----
TOTAL	\$14,200.00	\$11,489.30	\$638.30	\$2,072.40
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,314,561.00	\$2,014,735.61	\$197,495.76	\$102,329.63
11-310-100-106 Other Salaries for Instruction	\$57,000.00	\$47,080.67	\$6,984.46	\$2,934.87
11-310-100-320 Purchased Prof.-Ed. Services	\$272,034.00	\$271,884.00	\$150.00	.00
11-310-100-500 Other Purchased Services	\$52,966.97	\$44,259.01	\$1,801.00	\$6,906.96
11-310-100-610 General Supplies	\$330,896.97	\$300,930.87	\$9,513.09	\$20,453.01
11-310-100-640 Textbooks	\$16,242.00	\$16,207.12	.00	\$34.88
11-310-100-800 Other Objects	\$8,622.00	\$5,742.25	.00	\$2,879.75
	-----	-----	-----	-----
Total	\$3,052,322.94	\$2,700,839.53	\$215,944.31	\$135,539.10
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$477,882.00	\$420,389.93	\$49,883.12	\$7,608.95

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-320-100-106 Other Salaries for Instruction	\$87,968.60	\$48,783.90	\$3,716.70	\$35,468.00
11-320-100-500 Other Purchased Services	\$1,033.00	\$1,032.40	.00	\$0.60
11-320-100-610 General Supplies	\$18,887.58	\$18,420.14	\$384.66	\$82.78
Total	\$585,771.18	\$488,626.37	\$53,984.48	\$43,160.33
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,998.00	\$27,034.13	.00	\$19,963.87
11-401-100-500 Purchased Services	\$17,310.00	\$49.00	\$9,413.00	\$7,848.00
11-401-100-600 Supplies and Materials	\$13,886.00	\$13,178.72	\$705.00	\$2.28
TOTAL	\$78,194.00	\$40,261.85	\$10,118.00	\$27,814.15
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$63,380.00	\$43,773.40	\$1,935.34	\$17,671.26
11-402-100-500 Purchased Services	\$18,000.00	\$16,368.33	.00	\$1,631.67
11-402-100-600 Supplies and Materials	\$14,941.00	\$13,330.97	\$56.00	\$1,554.03
11-402-100-930 Transfers to Cover Deficit (Agency Funds)	\$5,512.00	\$5,512.00	.00	.00
TOTAL	\$101,833.00	\$78,984.70	\$1,991.34	\$20,856.96
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$157,305.00	\$143,278.93	\$13,858.36	\$167.71
11-000-213-300 Purchased Prof. & Tech. Svc.	\$19,107.00	\$10,903.89	\$1,799.63	\$6,403.48
11-000-213-600 Supplies and Materials	\$7,648.00	\$7,537.17	\$97.70	\$13.13
11-000-213-800 Other Objects	\$406.00	\$400.00	.00	\$6.00
TOTAL	\$184,466.00	\$162,119.99	\$15,755.69	\$6,590.32
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$501,350.00	\$447,632.29	\$46,560.08	\$7,157.63
11-000-218-105 Sal Secr. & Clerical Asst.	\$106,505.00	\$97,768.52	\$8,407.90	\$328.58
11-000-218-500 Other Purchased Services	\$20,720.00	\$13,812.46	\$6,896.52	\$11.02
11-000-218-600 Supplies and Materials	\$1,015.00	\$1,015.00	.00	.00
TOTAL	\$629,590.00	\$560,228.27	\$61,864.50	\$7,497.23
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$80,463.00	\$73,187.16	\$7,272.90	\$2.94

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$87,567.00	\$80,601.03	\$6,915.32	\$50.65
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,076.00	\$5,076.00	.00	.00
11-000-219-500 Other Purchased Services	\$1,125.00	\$1,125.00	.00	.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$2,030.00	.00	.00
11-000-219-800 Other Objects	\$2,000.00	\$1,971.54	.00	\$28.46
TOTAL	\$178,261.00	\$163,990.73	\$14,188.22	\$82.05
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$94,400.00	\$86,775.43	\$7,619.74	\$4.83
11-000-221-104 Salaries Other Prof. Staff	\$83,319.00	\$75,933.35	\$7,376.74	\$8.91
11-000-221-105 Sal Secr. & Clerical Asst.	\$96,530.00	\$88,508.62	\$8,017.90	\$3.48
11-000-221-500 Other Purchased Services	\$6,612.00	\$3,561.57	\$75.00	\$2,975.43
11-000-221-600 Supplies and Materials	\$2,538.00	\$801.75	.00	\$1,736.25
11-000-221-800 Other Objects	\$3,045.00	\$2,103.96	\$1.00	\$940.04
TOTAL	\$286,444.00	\$257,684.68	\$23,090.38	\$5,668.94
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,000.00	\$26,711.48	\$2,907.94	\$380.58
11-000-222-177 Salaries of Technology Coordinators	\$104,000.00	\$94,691.26	\$8,833.32	\$475.42
11-000-222-500 Other Purchased Services	\$1,367.00	.00	.00	\$1,367.00
11-000-222-600 Supplies and Materials	\$21,319.00	\$19,961.10	\$153.00	\$1,204.90
11-000-222-800 Other Objects	\$4,060.00	\$3,368.93	.00	\$691.07
TOTAL	\$160,746.00	\$144,732.77	\$11,894.26	\$4,118.97
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$73,265.00	\$66,058.72	\$7,114.76	\$91.52
11-000-223-500 Other Purchased Services	\$18,756.00	\$14,764.37	\$190.94	\$3,800.69
11-000-223-600 Supplies and Materials	\$2,030.00	\$2,030.00	.00	.00
TOTAL	\$94,051.00	\$82,853.09	\$7,305.70	\$3,892.21
--- Support services-general administration ---				
11-000-230-100 Salaries	\$315,975.00	\$289,124.24	\$25,268.34	\$1,582.42
11-000-230-331 Legal Services	\$71,644.22	\$43,140.49	\$28,503.73	.00
11-000-230-332 Audit Fees	\$33,500.00	\$33,500.00	.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$8,178.00	\$5,539.14	.00	\$2,638.86
11-000-230-530 Communications/Telephone	\$76,132.00	\$44,542.20	\$8,402.93	\$23,186.87
11-000-230-590 Other Purchased Services	\$13,000.00	\$10,067.26	\$0.00	\$2,932.74

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-61X General Supplies	\$11,166.00	\$10,342.34	.00	\$823.66
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,553.00	\$2,258.35	\$217.56	\$1,077.09
11-000-230-890 Misc. Expenditures	\$29,442.00	\$26,321.96	\$476.55	\$2,643.49
11-000-230-895 BOE Membership Dues and Fees	\$7,035.00	\$6,749.75	.00	\$285.25
TOTAL	\$569,625.22	\$471,585.73	\$62,869.11	\$35,170.38
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$563,930.00	\$512,254.13	\$51,671.58	\$4.29
11-000-240-105 Sal Secr. & Clerical Asst.	\$172,450.00	\$158,169.96	\$14,275.08	\$4.96
11-000-240-11X Other Salaries	\$13,000.00	\$952.44	.00	\$12,047.56
11-000-240-500 Other Purchased Services	\$22,225.00	\$19,153.15	\$150.00	\$2,921.85
11-000-240-600 Supplies and Materials	\$12,929.19	\$11,596.43	\$1,059.96	\$272.80
11-000-240-800 Other Objects	\$4,545.00	\$2,235.00	\$199.00	\$2,111.00
TOTAL	\$789,079.19	\$704,361.11	\$67,355.62	\$17,362.46
--- Central Services ---				
11-000-251-100 Salaries	\$339,349.00	\$308,762.52	\$17,180.30	\$13,406.18
11-000-251-330 Purchased Prof. Svcs.	\$29,000.00	\$28,850.44	\$149.56	.00
11-000-251-340 Purchased Technical Svcs.	\$13,797.28	\$13,797.01	.00	\$0.27
11-000-251-592 Misc Pur Serv(400-500 series)	\$100.00	.00	\$69.55	\$30.45
11-000-251-600 Supplies and Materials	\$11,135.00	\$11,135.00	.00	.00
11-000-251-89X Other Objects	\$3,900.00	\$3,621.65	\$118.00	\$160.35
TOTAL	\$397,281.28	\$366,166.62	\$17,517.41	\$13,597.25
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$265,000.00	\$242,548.80	\$22,020.80	\$430.40
11-000-252-500 Other Pur Serv. (400-500 series)	\$74,073.00	\$74,072.18	.00	\$0.82
11-000-252-600 Supplies and Materials	\$21,927.00	\$16,995.20	\$2,338.67	\$2,593.13
TOTAL	\$361,000.00	\$333,616.18	\$24,359.47	\$3,024.35
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$622,000.00	\$570,082.18	\$44,909.26	\$7,008.56
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$363,951.07	\$305,267.39	\$16,960.05	\$41,723.63
11-000-261-610 General Supplies	\$51,293.69	\$46,828.76	\$2,909.74	\$1,555.19
11-000-261-800 Other Objects	\$10,673.88	\$10,573.88	\$100.00	.00
TOTAL	\$1,047,918.64	\$932,752.21	\$64,879.05	\$50,287.38
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$363,100.00	\$332,296.85	\$30,084.88	\$718.27

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-490 Other Purchased Property Svc.	\$66,900.00	\$52,507.00	\$3,201.38	\$11,191.62
11-000-262-520 Insurance	\$239,150.00	\$236,342.50	.00	\$2,807.50
11-000-262-621 Energy (Natural Gas)	\$129,854.00	\$105,571.68	\$1.00	\$24,281.32
11-000-262-622 Energy (Electricity)	\$483,000.00	\$419,583.38	\$39,096.39	\$24,320.23
TOTAL	\$1,282,004.00	\$1,146,301.41	\$72,383.65	\$63,318.94
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$43,290.00	\$40,190.69	\$2,326.59	\$772.72
TOTAL	\$43,290.00	\$40,190.69	\$2,326.59	\$772.72
--- Security ---				
11-000-266-100 Salaries	\$123,000.00	\$115,280.17	\$6,417.08	\$1,302.75
TOTAL	\$123,000.00	\$115,280.17	\$6,417.08	\$1,302.75
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,000.00	\$37,318.07	\$3,736.76	\$3,945.17
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$1,458.11	.00	\$1,586.89
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,091.00	\$20,092.00	\$5,627.00	\$372.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	(\$243.41)	.00	\$3,288.41
11-000-270-517 Contract Svc (reg std) - ESCs	\$6,600.00	\$1,372.00	\$869.70	\$4,358.30
11-000-270-593 Misc. Purchased Svc.- Transp.	\$8,000.00	\$250.00	.00	\$7,750.00
11-000-270-610 General Supplies	\$2,030.00	\$2,030.00	.00	.00
11-000-270-800 Misc. Expenditures	\$2,000.00	\$650.00	.00	\$1,350.00
TOTAL	\$95,811.00	\$62,926.77	\$10,233.46	\$22,650.77
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$240,000.82	\$225,305.40	\$12,534.49	\$2,160.93
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$305,674.86	\$305,574.76	\$100.10	.00
11-XXX-XXX-250 Unemployment Compensation	\$43,722.00	\$39,449.27	\$1,112.90	\$3,159.83
11-XXX-XXX-260 Workman's Compensation	\$180,688.00	\$180,688.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,694,930.00	\$1,506,810.06	\$174,387.82	\$13,732.12
11-XXX-XXX-280 Tuition Reimbursement	\$34,912.32	\$31,791.82	\$1.00	\$3,119.50
11-XXX-XXX-290 Other Employee Benefits	\$101,590.00	\$98,247.40	.00	\$3,342.60
TOTAL	\$2,601,518.00	\$2,387,866.71	\$188,136.31	\$25,514.98
Total Undistributed expenditures	\$8,844,085.33	\$7,932,657.13	\$650,576.50	\$260,851.70
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,424,614.85	\$12,801,495.45	\$1,089,035.88	\$534,083.52

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,424,614.85	\$12,801,495.45	\$1,089,035.88	\$534,083.52
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,000.00	\$2,850.00	.00	\$4,150.00
12-000-400-450 Construction services	\$145,568.00	\$138,101.57	\$750.00	\$6,716.43
12-000-400-800 Other objects	\$20,388.00	\$20,388.00	.00	.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$172,956.00	\$161,339.57	\$750.00	\$10,866.43
TOTAL	\$172,956.00	\$161,339.57	\$750.00	\$10,866.43
TOTAL CAPITAL OUTLAY EXPENDITURES	\$172,956.00	\$161,339.57	\$750.00	\$10,866.43
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,000.00	\$54,706.54	\$0.00	\$293.46
13-422-100-610 General supplies	\$5,000.00	\$5,000.00	.00	.00
TOTAL	\$5,000.00	\$5,000.00	\$0.00	\$0.00
TOTAL SUMMER SCHOOL	\$60,000.00	\$59,706.54	\$0.00	\$293.46
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$60,000.00	\$59,706.54	\$0.00	\$293.46
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,657,570.85	\$13,022,541.56	\$1,089,785.88	\$545,243.41

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/2015

I, James H. Strimple, Jr. Interim, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2015

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-000-261-580-02-0000	TRAVEL	\$ 710.98	\$ 710.98	\$ 0.00	\$ 0.00
11-999-999-999- -	PAYROLL NET PAY ADJU	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 11 Month Period Ending 05/31/15

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$74,278.56
	Accounts receivable:		
141	Intergovernmental - State	\$5,465.00	
			\$5,465.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,106,931.71	
302	Less Revenues	(\$1,049,096.71)	
			\$57,835.00
	Total assets and resources		\$137,578.56

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 11 Month Period Ending 05/31/15

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

481	Deferred revenues	\$0.21
	Other current liabilities	\$18,926.00
		\$18,926.21
	TOTAL LIABILITIES	\$18,926.21

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$99,727.17
601	Appropriations	\$1,106,931.71
602	Less: Expenditures	\$988,279.36
603	Encumbrances	\$99,727.17 (\$1,088,006.53)
		\$18,925.18
	TOTAL FUND BALANCE	\$118,652.35
	TOTAL LIABILITIES AND FUND EQUITY	\$137,578.56

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 11 Month Period Ending 05/31/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$98,800.00	\$98,800.00		.00
3XXX From State Sources	\$499,889.71	\$478,027.71		\$21,862.00
4XXX From Federal Sources	\$508,242.00	\$472,269.00		\$35,973.00
TOTAL REVENUE/SOURCES OF FUNDS	\$1,106,931.71	\$1,049,096.71		\$57,835.00
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:	\$98,800.00	\$94,273.66	\$4,467.92	\$58.42
STATE PROJECTS:				
Vocational education	\$146,500.00	\$109,473.24	\$31,098.33	\$5,928.43
Other special projects	\$353,389.71	\$320,809.44	\$31,073.78	\$1,506.49
TOTAL STATE PROJECTS	\$499,889.71	\$430,282.68	\$62,172.11	\$7,434.92
FEDERAL PROJECTS:				
NCLB Title I	\$60,082.00	\$45,866.62	\$10,074.69	\$4,140.69
NCLB Title II - Part A/D	\$10,782.00	\$10,782.00	.00	.00
I.D.E.A. Part B (Handicapped)	\$116,550.00	\$103,096.65	\$6,557.90	\$6,895.45
Vocational Education	\$320,828.00	\$303,977.75	\$16,454.55	\$395.70
TOTAL FEDERAL PROJECTS	\$508,242.00	\$463,723.02	\$33,087.14	\$11,431.84
*** TOTAL EXPENDITURES ***	\$1,106,931.71	\$988,279.36	\$99,727.17	\$18,925.18
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 11 Month Period Ending 05/31/15

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$98,800.00	\$98,800.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$98,800.00	\$98,800.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$499,889.71	\$478,027.71	\$21,862.00
	-----	-----	-----
Total Revenue from State Sources	\$499,889.71	\$478,027.71	\$21,862.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,082.00	\$66,659.00	(\$6,577.00)
4451-55 Title II	\$10,782.00	\$10,782.00	.00
4420-29 I.D.E.A. Part B (Handicapped)	\$116,550.00	\$86,703.00	\$29,847.00
4430-39 Vocational Education	\$320,828.00	\$308,125.00	\$12,703.00
	-----	-----	-----
Total Revenues from Federal Sources	\$508,242.00	\$472,269.00	\$35,973.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,106,931.71	 \$1,049,096.71	 \$57,835.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/15

I, James H. Strimple, Jr. Interim, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2015

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 11 Month Period Ending 05/31/15

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$517,295.94
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,178,888.54	
			\$2,178,888.54

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,500,000.00	
302	Less Revenues	(\$3,163,865.61)	
			(\$663,865.61)

	Total assets and resources		\$2,032,318.87
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 11 Month Period Ending 05/31/15

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$2,144,728.50
601	Appropriations	\$4,755,397.16	
602	Less : Expenditures	\$2,029,639.57	
603	Encumbrances	\$2,144,728.50	(\$4,174,368.07)
			\$581,029.09
	Total Appropriated		\$2,725,757.59

--- Unappropriated ---

770	Fund balance	(\$125,447.06)
303	Budgeted Fund Balance	(\$567,991.66)

TOTAL FUND BALANCE \$2,032,318.87

TOTAL LIABILITIES AND FUND EQUITY \$2,032,318.87

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 11 Month Period Ending 05/31/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,500,000.00	\$3,163,865.61		(\$663,865.61)
TOTAL REVENUE/SOURCES OF FUNDS	\$2,500,000.00	\$3,163,865.61		(\$663,865.61)
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$2,500,000.00	\$312,007.27	\$1,852,278.50	\$335,714.23
30-000-4XX-450 Construction services	\$2,255,397.16	\$1,717,632.30	\$292,450.00	\$245,314.86
Total fac.acq.and constr. serv.	\$4,755,397.16	\$2,029,639.57	\$2,144,728.50	\$581,029.09
TOTAL EXPENDITURES	\$4,755,397.16	\$2,029,639.57	\$2,144,728.50	\$581,029.09
*** TOTAL EXPENDITURES AND TRANSFERS	\$4,755,397.16	\$2,029,639.57	\$2,144,728.50	\$581,029.09

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/15

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Board Secretary/Business Administrator

May 31, 2015

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: May 31, 2015

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$944,382.63	\$1,472,908.79	-\$1,142,834.26	\$1,274,457.16
Special Revenue Fund (20)	-\$127,294.95	\$243,980.95	-\$42,407.44	\$74,278.56
Capital Project Fund (30)	\$449,517.39	\$82,402.55	-\$14,624.00	\$517,295.94
Total Governmental Funds	<u>\$1,266,605.07</u>	<u>\$1,799,292.29</u>	<u>-\$1,199,865.70</u>	<u>\$1,866,031.66</u>
Summer Savings	\$93,809.58	\$12,308.99	\$0.00	\$106,118.57
Enterprise Fund (60) Cafeteria	\$5,641.47	\$11,587.63	\$0.00	\$17,229.10
Payroll Fund (70)	\$0.00	\$470,681.42	-\$470,681.42	\$0.00
Agency Fund (90)	\$0.00	\$364,566.07	-\$364,543.33	\$22.74
Total Trust & Agency	<u>\$99,451.05</u>	<u>\$859,144.11</u>	<u>-\$835,224.75</u>	<u>\$123,370.41</u>
Grand Total for all Funds	<u>\$1,366,056.12</u>	<u>\$2,658,436.40</u>	<u>-\$2,035,090.45</u>	<u>\$1,989,402.07</u>
				\$1,989,402.07

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

6/8/2015

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Adjustment#

ADDENDUM #4

va_exaa2.082406

05/31/2015

Current Cycle : May

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
0112	May Fund 20 Transfers - Approv	20-008-100-610-14-0000	HUMAN SVC-SUPPLIES	05/18/2015	JAMES	\$17,066.65	\$457.07	\$17,523.72
	May Fund 20 Transfers - Approv	20-008-200-100-14-0000	HUMAN SVC NON-INSTR SAL	05/18/2015	JAMES	\$3,325.00	(\$411.25)	\$2,913.75
	May Fund 20 Transfers - Approv	20-008-200-103-14-0000	HUMAN SVC-SAL DIRECTOR	05/18/2015	JAMES	\$2,618.00	\$36.68	\$2,654.68
	May Fund 20 Transfers - Approv	20-008-200-105-14-0000	HUMAN SVC-SAL	05/18/2015	JAMES	\$4,598.75	(\$82.50)	\$4,516.25
	May Fund 20 Transfers - Approv	20-231-100-101-23-8001	TITLE I -SALARY INSTRUC	05/18/2015	JAMES	\$14,618.00	(\$4,570.00)	\$10,048.00
	May Fund 20 Transfers - Approv	20-231-100-600-23-0000	TITLE I SUPPLIES	05/18/2015	JAMES	\$21,934.00	\$5,740.00	\$27,674.00
	May Fund 20 Transfers - Approv	20-231-200-500-23-0000	TITL I PURCHASED SERVICE	05/18/2015	JAMES	\$12,000.00	(\$1,170.00)	\$10,830.00
	May Fund 20 Transfers - Approv	20-250-100-600-22-0000	GENERAL SUPPLIES	05/18/2015	JAMES	\$7,470.00	\$4,390.79	\$11,860.79
	May Fund 20 Transfers - Approv	20-250-200-104-22-8005	IDEA-SAL PROF STAFF	05/18/2015	JAMES	\$88,027.00	(\$4,390.79)	\$83,636.21
	May Fund 20 Transfers - Approv	20-362-100-600-29-0000	C. PERKINS-SUPPLIES	05/18/2015	JAMES	\$62,255.00	\$261.41	\$62,516.41
	May Fund 20 Transfers - Approv	20-362-400-731-29-0000	C. PERKINS-EQUIPMENT	05/18/2015	JAMES	\$218,178.00	(\$261.41)	\$217,916.59
	May Fund 20 Transfers - Approv	20-432-200-104-21-0000	LINKAGES -SALARIES	05/18/2015	JAMES	\$138,065.00	(\$283.87)	\$137,781.13
	May Fund 20 Transfers - Approv	20-432-200-200-21-0000	LINKAGES-BENEFITS	05/18/2015	JAMES	\$59,794.00	\$772.22	\$60,566.22
	May Fund 20 Transfers - Approv	20-432-200-590-21-0000	LINKAGES-RECREATION	05/18/2015	JAMES	\$4,767.00	(\$488.35)	\$4,278.65
Total for Adjustment # 0112							\$0.00	
0113	Jun tfr linkages	20-432-200-590-21-0000	LINKAGES-RECREATION	05/31/2015	VHART	\$4,278.65	\$1.30	\$4,279.95
	Jun tfr linkages	20-432-200-600-21-0000	LINKAGES-SUPPLIES	05/31/2015	VHART	\$8,462.00	(\$1.30)	\$8,460.70
Total for Adjustment # 0113							\$0.00	
0114	May 31, 2015 Transfers	11-000-218-104-00-0116	SAL - GUIDANCE	05/31/2015	JAMES	\$502,000.00	(\$650.00)	\$501,350.00
	May 31, 2015 Transfers	11-000-218-500-00-0000	OTHER PURCHASED SERVICES	05/31/2015	JAMES	\$20,070.00	\$650.00	\$20,720.00
	May 31, 2015 Transfers	11-000-240-110-00-0126	SAL-WORK STUDY STDS, HS	05/31/2015	JAMES	\$14,000.00	(\$1,000.00)	\$13,000.00
	May 31, 2015 Transfers	11-000-240-600-03-0347	OFFICE SUPPLIES - HS	05/31/2015	JAMES	\$10,154.04	\$1,000.00	\$11,154.04
	May 31, 2015 Transfers	11-000-251-500-00-0000	OTHER PURCHASE SERV	05/31/2015	JAMES	\$50.00	\$50.00	\$100.00
	May 31, 2015 Transfers	11-000-251-890-01-0000	OTHER OBJECTS	05/31/2015	JAMES	\$3,950.00	(\$50.00)	\$3,900.00
	May 31, 2015 Transfers	11-000-261-100-02-0128	SALARY - MAINT. STAFF	05/31/2015	JAMES	\$477,043.00	(\$10,000.00)	\$467,043.00
	May 31, 2015 Transfers	11-000-261-100-02-0129	SALARY - MAINT. O/T/MISC	05/31/2015	JAMES	\$58,235.00	\$2,000.00	\$60,235.00
	May 31, 2015 Transfers	11-000-261-610-02-0349	MAINT SUPPL - B&G	05/31/2015	JAMES	\$47,293.69	\$4,000.00	\$51,293.69
	May 31, 2015 Transfers	11-000-266-100-02-0000	UE S SALS OF SEC G & INV	05/31/2015	JAMES	\$119,000.00	\$4,000.00	\$123,000.00
	May 31, 2015 Transfers	11-000-291-280-00-0608	TUITION REIMBURSEMENT	05/31/2015	JAMES	\$29,912.32	\$5,000.00	\$34,912.32
	May 31, 2015 Transfers	11-000-291-290-00-0610	EMPLOYEE BENEFITS	05/31/2015	JAMES	\$106,590.00	(\$5,000.00)	\$101,590.00
	May 31, 2015 Transfers	11-140-100-101-00-0102	SALARIES - SUBS/MISC.	05/31/2015	JAMES	\$98,500.00	(\$2,500.00)	\$96,000.00
	May 31, 2015 Transfers	11-140-100-610-07-0307	SUPPLIES - ALT. SCHOOL	05/31/2015	JAMES	\$6,828.00	\$600.00	\$7,428.00
	May 31, 2015 Transfers	11-140-100-800-07-0000	OTHER OBJECTS	05/31/2015	JAMES	\$13,028.00	(\$600.00)	\$12,428.00
	May 31, 2015 Transfers	11-150-100-101-00-0105	SALARIES	05/31/2015	JAMES	\$9,515.00	\$1,000.00	\$10,515.00
	May 31, 2015 Transfers	11-150-100-500-00-0000	CONTRACTED SERVICES	05/31/2015	JAMES	\$3,000.00	\$1,500.00	\$4,500.00
	May 31, 2015 Transfers	11-310-100-610-03-0311	SUPPLIES - AUTO BODY	05/31/2015	JAMES	\$13,900.62	(\$10.00)	\$13,890.62
	May 31, 2015 Transfers	11-310-100-610-03-0312	SUPPLIES-AUTO MECHANICS	05/31/2015	JAMES	\$14,808.91	\$10.00	\$14,818.91
	May 31, 2015 Transfers	11-320-100-106-00-0000	OTHER SALARIES FOR INSTR	05/31/2015	JAMES	\$32,343.00	(\$2,000.00)	\$30,343.00
	May 31, 2015 Transfers	11-401-100-100-00-0001	ACTIVITY CHAPERONE	05/31/2015	JAMES	\$0.00	\$2,000.00	\$2,000.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : May

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Total for Adjustment # 0114							\$0.00	
Total Current Appropriation Adjustments							\$0.00	

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Somerset County Vocational Technical Schools Report of Awarded Contracts 2014-2015 School Year

Maschio's Food Services, Inc.	Cafeteria Food Services
DiFrancesco, Bateman, Coley, Yospin, et. al.	Legal Services
Suplee, Clooney & Company	Audit/Consulting Services
PS&S	General Engineering Services
USA Architects, Planner & Interior Designers, P.A.	Architectural Services
Doctor's Express	Health and Medical Services
Warren Medicenter	Health and Medical Services
Conner Strong & Buckalew	Broker of Record for Employee Medical, Dental and Vision Plans
Strober-Wright Roofing, Inc.	Roof Upgrades
Panoramic Window & Door Systems, Inc.	Window System Upgrades
Jag Physical Therapy	Athletic Trainer Services
Family and Community Services	Substance Abuse/Mental Health Counseling
Middle Earth	Recreational/Outreach Services
Robert Griggs Plumbing & Heating	On-Call Maintenance - Plumbing
Hutchins HVAC	On-Call Maintenance - HVAC
Educere	On-Call Maintenance - Construction
DPR Electric, Inc.	On-Call Maintenance - Electrical
Mechanical Preservation Associates	Chiller Replacement
All Clean, Inc.	Custodial Cleaning Services
Educere	Online Course Provider
Dr. Vincent Colon	Psychiatric Evaluations
Paul Adams Sound Design/Engineering	Sound Design/Engineering Services
American Appraisal Associates, Inc.	Fixed Asset Accounting
Alarm and Communication Technology, Inc.	Fire Alarm System Upgrade
Sunnyfield Corporation	Boiler and HVAC Replacement
Atlantic Tomorrow	Copier Lease
Genesis	Student Management Database
Foveonics	Student Data Archive
Logojet USA	Printer and Accessories
ATC Services Inc	Maintenance & Service on Pneumatic Control Systems
Newwave	Asbestos Management Services
C-K Air Conditioning	Inspection and Maintenance of Chillers
County of Somerset	Gas, Fuel, and Repairs of Vehicles
Federal Fire Protection	Service of Portable Extinguishers, Kitchen Fire Suppression and Sprinklers Systems
Ingersoll Rand	Preventive Maintenance & Inspections for the Compressed Air Systems
Schindler Elevator Corp.	Service & Maintenance of Elevators
Active Disposal	Trash Removal
Safety Kleen Corp.	Maintenance of fluid cleaning systems in A Shops
Newwave	Right to Know/PEOSHA Compliance Services
TRUGREEN	Records/Documents
Vent-Tech	Lawn Maintenance
Warshshauer Generator	Degreasing of Cafeteria Exhaust Systems
Water Management	Preventive Maintenance Program for Emergency Generator
Stank	Water Treatment for Closed Water Systems
Aesop	Pest Control Service
Aspire	Substitute Calling
Computer Resources, Inc.	5 Yr. License Wireless
Edline	HS Student Data
Edline	Website
Ednet Technologies	Teacher Sites
E-Rate Exchange \$3,350.00	Special Ed IEP Planner
Extreme Networks	E-Rate Funding Services
Food Services Solutions	Network Switches
Glencom Systems, Inc.	Point of Sale for Cafeteria
CDWG	Checkpoint Firewall & Support
CDWG	Anti-Virus Endpoint ADV
Glencom Systems, Inc.	Annual Site License for MS Office
	VmWare Basic Support 4 Processors

Glencom Systems, Inc.
Glencom Systems, Inc.
Glencom Systems, Inc.
Glencom Systems, Inc.
Glencom Systems, Inc.
Graphics Factory \$50.00
Honeywell
Klogic
Lightpath
Moodle
NACR Technologies
Naviance
Nuance
Pitney Bowes
School Dude
Strauss Esmay Associates, LLP
Systems 3000
Teachscape
Veritime
Virtual School Courses
Visix

VMWare vSphere
Basic Support vCenter Server 5
G2 Storage
YR Storage Care
McAfee Cloud Email
Graphic Communication Fonts
Emergency Communication
Websense
Internet and Phone
Moodle Rooms
Phone System Definitety G3
Student College and Career Readiness
Speech Attendant for Telephone System
Postage and Mailing
Work Order Request System
Board Policy Updates
Financial/Accounting Software
Teachscape
Attendance
Virtual School
Visual Communication System

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Maintenance Contracted Services 2015-2016 School Year

<u>Services</u>	<u>Vendor</u>	<u>Amount</u>
Asbestos Services	New Wave	\$900.00
Gas, fuel, and repairs vehicles-estimated Mk	County Treasure	\$19,500.00
Service Fire Extinguishers	Federal Fire Protection	\$2,100.00
Trash Removal 2 compactors/dumpster	Active	\$18,500.00
Maintenance of fluid cleaning shops	Safety Kleen	\$5,343.00
RTK	New Wave	\$3,000.00
Degreasing Cafeteria exhaust system	Vent Tech	\$3,635.00
Preventive Maintenance for emergency generator	Warshauer	\$1,20.00
Water Treatment for closed loop system	Water Management Services	\$1,634.00
Pest Control (IPM)	Stank Environmental	\$2,580.00
Boiler Maintenance	MPA	\$3,900.00
Elevator Maintenance	Schindler	\$10,800.00
Fire Alarm annual testing	ACT	\$10,200.00
Total		\$82,092.00

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Technology/Contract Maintenance Software Agreements
2015-2016 School Year

Vendor	Amount	Description of Services
ADP	\$3,600.00	Easy Labor Management
Aesop	\$3,300.00	Aesop - Substitute Placement and Absence Tracking System
Cablevision Optimum	\$1,320.00	Internet Service Upgrade Ultra 101
CDWG	\$9,344.50	McAfee AntiVirus Endpoint ADV (550 lic)
CDWG	\$3,021.05	Annual Site License for MS Office 2013
Computer Resources, Inc.	\$5,962.00	HS Student Database - MMS
EdRate Exchange	\$3,850.00	EdRate Funding Services (+ Level 2)
Edline	\$2,810.00	SCVTHS.org Website and Teacher Sites (Blackboard Engage)
Food Services Solutions	\$1,290.00	Point of Sale for Cafeteria
Genesis Educational Services	\$14,585.00	Student Information System
Glencom Systems, Inc.	\$6,218.00	Checkpoint Firewall and Support
Glencom Systems, Inc.	\$5,131.58	VmWare Vsphere Vcenter 4 Proc
Glencom Systems, Inc.	\$250.00	ProLiant DL120 G7 2Yr Support
Glencom Systems, Inc.	\$2,241.00	P4300 G2 Storage 1YR Storage Care Service
Honeywell, Rapid Alert Notification	\$2,500.00	Emergency Communication
IEP Direct	\$5,360.00	IEP Planner Software - Special Ed.
Klogic	\$16,440.00	Websense CIPA compliant filtering
Lightpath	\$35,554.00	Internet and Phone (150Mb Service)
Moodle	\$3,000.00	Moodle Rooms
NACR Technologies	\$12,450.88	Phone System Definity G3
Naviance	\$8,000.00	Student College and Career Readiness
Nuance	\$2,199.80	Speech Attendant for Phone System
Pitney Bowes	\$4,668.00	Postage and Mailing
School Dude	\$1,990.00	Work Order Request System
StoneWare	\$4,207.00	LanSchool WebRDP
Strauss Esmay Associates, LLP	\$4,535.00	Board Policy Updates
Systems 3000	\$15,640.00	Financial / Accounting Software
Teachscape	\$14,000.00	Teachscape
Veritime	\$2,000.00	Veritime Attendance
Visix	\$400.00	Visual Communication System
Stronge and Associates	\$675.00	Stronge Leader Evaluation System

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Somerset County Vocational & Technical Schools 2015-2016 Price List

Breakfast

Student Breakfast	\$2.10	Adult Breakfast	\$2.50
Reduced Breakfast	\$0.30		

Breakfast A la Carte

Breakfast Sandwich	\$1.50	Cereal with Unflavored Milk	\$1.50
Bagel with Cream Cheese	\$1.50	Whole Grain Pastry	\$1.50
Bagel with Butter	\$1.25	Whole Grain Muffin	\$1.20
Pancakes with Breakfast Meats	\$1.50	Whole Grain Donut	\$1.20
Waffles with Breakfast Meats	\$1.50	Coffee 12 oz	\$1.00

Lunch

Student Lunch	\$3.10	Adult Lunch	\$3.60
Student Pre-Made Sandwich Meal	\$3.10	Reduced Lunch	\$0.40
Entrée Only	\$2.85		
Extra Entrée with Lunch	\$1.60		

Beverages

Milk– Unflavored	\$0.60	Milk –Flavored	\$0.65
Spring Water– 8/ 16 oz	\$0.50/\$0.75/	Flavored Water	\$1.35
Snapple 100% Juice	\$1.50	Fruit 2-0	\$2.00
100% Juice Cup	\$0.50		

A la Carte

Hot Pretzel	\$1.25	French Fries	\$1.10
Ice Cream	\$0.75/\$1.50	Fresh Baked Cookie	\$0.40
Assorted Chips	\$0.65-\$2.00	Fruit Cup	\$0.50
Yogurt 6 oz	\$1.50	Fresh Fruit	\$0.75

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 **Maschio's**
Food Services, Inc.

"This institution is an equal opportunity provider"

**Somerset County Vocational Technical Schools
Calculation for Facility Use Charges
2015-156**

1. overhead costs <u>ROOMS*</u>		PER SF	(8		
		<u>SQ FT</u>	<u>hr day)</u>	<u>MINIMUM</u>	<u>PER HR</u>
				(4 HOURS)	(1 HOUR)
**	auditorium/studio/lobby	18100	\$0.11	\$995.50	\$248.88
***	restaurant/new kitchen/cafeteria/kitchen	19200	\$0.10	\$960.00	\$240.00
	cafeteria/kitchen (not including new kitchen /restaurant)	17400	\$0.07	\$609.00	\$152.25
	technology center/amphitheater	14000	\$0.07	\$490.00	\$122.50
	gymnasium	16400	\$0.07	\$574.00	\$143.50
	vocational shops	1500	N/A	\$234.00	\$58.50
	classroom	750	N/A	\$234.00	\$58.50
	athletic field	N/A	N/A	\$234.00	\$58.50
				(8 HOURS)	(1 HOUR)
	building B-total	32959	\$0.07	\$2,307.13	\$288.39
	building B-RVCC*	27275	\$0.07	\$1,909.25	\$238.66
	* building B annual fee calculated per MOU with RVCC (8 hrs rate of \$1909.25 x 180 days)			\$343,665.00	
	* building B annual fee calculated per MOU with RVCC (27,275/212,836 or 13% x \$2,696,672.43 subtotal			\$350,567.42	
<u>2012-13 AUDIT</u>					
	total support services - central services 251		\$372,335.02		
	total operations and maintenance of plant 261		\$1,057,023.80		
	total operations and maintenance of plant 262		\$1,174,299.82		
	total operations and maintenance of plant 263		\$13,550.00		
	total operations and maintenance of plant 266		\$88,132.93		
	subtotal cost		\$2,705,341.57		
	divided by total SF (212,836)		212,836		
	daily cost per sq ft (180)		\$0.07		
	** theater expenditures		\$236,500.79		
	add'l cost per 18100 sq ft (365-18 holidays=347)		\$0.04		
***	culinary expenditures		\$227,299.00		
	add'l cost per 19200 sq ft (365-18 holidays=347)		\$0.03		
				(6 HOURS)	(1 HOUR)
2. labor costs*	technical sound and lighting rates (a)			\$240.00	\$40.00
	culinary arts personnel rates (b)			\$300.00	\$50.00
	maintenance overtime rates (c)				
3. other costs	late fees (d)			TBD	TBD

(a) Technical sound and lighting staff is required for equipment use; technical fees will be charged accordingly.

(b) Culinary Arts program personnel is required for restaurant/kitchen facility use; personnel fees will be charged accordingly.

(c) Maintenance personnel is required during non operating hours for facility use; maintenance fees will be charged accordingly.

(d) Any additional time beyond the approved hours will be billed in one hour increments (not prorated).

Note: Refundable security deposit of \$250.00 is due after approval with required documents.

*Labor costs include an additional two hours (one hour before requested time and one hour after requested time).

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