

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
October 26, 2015

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Theodore Smith
Sarah Brennan
Juan Torres

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Peter S. Palmer, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on September 28, 2015.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on September 28, 2015 were approved.

IV. Correspondence

- A. Letter from Suplee, Clooney & Company advising the board of education that school districts are now required to implement GASB No. 68 (Governmental Accounting Standards Board) which make major changes in how the school district will report the finances of their pension liability.

V. Old or Unfinished Business

- A. Presentation of Student of the Month – Jay Patel, Integrated Technology Systems, Grade 12
- B. Presentation CTE Stellar Students of the Month

Agricultural Science – Anthony Santana, Grade 12
Auto Body – Giannie Cintron, Grade 12
Automotive Diesel Technology – Mackenzie Serrano, Grade 12
Automotive Diesel Technology – Matt King, Grade 10
Cosmetology – Lila Tiner, Grade 11
Cosmetology – Havanna Velazquez, Grade 12
Carpentry – Rayden Canuel, Grade 12
Culinary Arts – Amanda Lamperti, Grade 12
Electrical Construction – Connor Rosseland, Grade 12
Graphic Communications – Daniel Lopez, Grade 12
Health Occupations – Mary Heath, Grade 12
Integrated Technology Systems – Jay Patel, Grade 12
Law & Public Safety – Kyle Hishmeh, Grade 10
Plumbing – Steven Rogolifoi, Grade 12
Theater Arts – Victoria Moran, Grade 11
Welding – Rebecca Jackson, Grade 12

- C. Construction Projects - Update

VI. Report of the Attorney

VII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate, State Convention Legislative Committee) –
- SCSBA (Delegate) –
- SCESC (Representative) – Mr. Smith
- SCJIF – (Commissioner) – Ms. Catterson

VIII. School Communications Report

SUPPLEMENT

A. Employment of Part-Time Hourly Personnel – 2015-16 School Year

Addition:

Erick Bowers	Transportation – Saturday Basic Skills Instruction (not to exceed 20 days/\$3,500.00)	\$35.00/hr (11-000-270-162-00-0001)
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D. Professional Seminars/Workshops/Travel Reimbursements

Addition:

Maria Johnson & Randee Holz – No registration fee/no mileage reimbursement
November 10, 2015 IEP Direct-Progress Monitoring & Reporting on IEP Goals Edison, NJ

IX. Superintendent's Report

A. Employment of Part-Time Hourly Personnel – 2015-16 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2015-16 school year:

Cafeteria

Patricia Vargas	Dining Line Server/Cashier (3.5 hrs/day) (UPC #FSERV-CAFT-NA-01)	\$10.00/hr. (11-000-262-107-00-0000)
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High School

Patricia Morales	Cafeteria Lunch Duty Monitor	\$32.00/day (11-140-100-101-03-0002)
Peggy Prezioso	Cafeteria Lunch Duty Monitor	\$32.00/day (11-140-100-101-03-0002)
Erick Bowers	Gymnasium Duty Monitor	\$32.00/day (11-140-100-101-03-0002)

Performing Arts

Sheila Buttermore	Special Projects/Dance* (18 hrs)	\$35.00/hr (11-310-100-101-11-0002)
Mary Lynne McAnally	Special Projects/Dance* (18 hrs)	\$35.00/hr (11-310-100-101-11-0002)
Maureen Glennon	Special Projects/Dance* (18 hrs)	\$35.00/hr (11-310-100-101-11-0002)
Kathleen Amalfitano	Special Projects/Dance* (18 hrs)	\$35.00/hr (11-310-100-101-11-0002)

*National Dance Festival – March 2-6, 2016

Student Employment - \$8.38/hrPerforming Arts

Erica DeProspero (25 hrs)	(11-00-240-110-00-0000)
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B. Employment of Substitutes – 2015-16 School Year

The Superintendent recommends that the Board of Education approve employment of the following substitutes at a rate of \$100.00/day for the 2015-16 school year:

Evangeline Byrd	J. Anthony Kennette
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C. Position Change

The Superintendent recommends that the Board of Education appoint Mr. Richard D'Alessandro to the position of Administrative Secretary (Location - Maintenance Department), (UPC #SEC-BO-MNT-NA-01) at a salary of \$41,490.00* (prorated), Step C3, effective November 1, 2015. (11-000-261-100-02-0000)

*Based upon the 2014-15 Support Staff Salary Guide

D. Professional Seminars/Workshops/Travel Reimbursements

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #1.

E. Intervention and Referral Services (I&RS) Committee

The Superintendent recommends that the Board of Education appoint an Intervention and Referral Services (I&RS) Committee for the 2015-16 school year as follows:

Maria Johnson, Director Pupil Services
 Elaine Howe, Director School Based Program
 Christopher Lemongelli, Supervisor
 Karen Winfield, Guidance Counselor
 Randee Holz, Supervisor
 Patrick Pelliccia, Supervisor/504 Officer
 Jaime Morales, Non-Supervisory Coordinator of Student Discipline & Activities
 JaLisa Williamson, Instructional Aide/Student Advocate
 Maria Santiago, CST Member (**Add**)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

F. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

G. After School Hours National Dance Festival Participation Fee

The Superintendent recommends that the Board of Education approve the following:

Performing Arts Dance Students/National Dance Festival Participation Fee	\$100.00 per student
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H. New Course/Curriculum

The Superintendent recommends that the Board of Education approve the course/curriculum for the following elective:

Forensic Science	2.5 credits (1 Semester)
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

I. Job Description

The Superintendent recommends that the Board of Education approve the following job description as it appears on Addendum #3.

Dining Line Server/Cashier

J. Revised Job Description

The Superintendent recommends that the Board of Education approve the following revised job description as it appears on Addendum #4.

Classroom Aide (formerly Teacher Aide)

K. Board Policies – Second Reading

The Superintendent recommends that the Board of Education approve the following Board policies at this second reading.

5339 – Screening for Dyslexia
 5615 – Suspected Gang Activity
 8550 – Outstanding Food Service Charges

L. Revised Board Policies – Second Reading

The Superintendent recommends that the Board of Education approve the following revised Board policies at this second reading.

5330/R5330 – Administration of Medication
 8540 – School Nutrition Programs (formerly Free and Reduced Rate Meals)
 8820 – Opening Exercises/Ceremonies

M. Donations

The Superintendent recommends that the Board of Education accept the following donations:

ItemsDonor

2000 Nissan Sentra
VIN #3NIBB51D24L000133

Nissan North American, Inc.
c/o Ryan Abrahams
625 Pierce Street
Somerset, NJ 08873

2005 Nissan Frontier
VIN #1NGED27Y85C400070

Wheelchair

Chrys Harttraft

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

N. District Nursing Services Plan – 2015-16 School Year

The Superintendent recommends that the Board of Education adopt the district's Nursing Services Plan for the 2015-16 school year pursuant to NJAC 6A:16-2.1(f)3 and NJAC 6:2.1(a)10.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

O. Superintendent's Update

- Harassment/Intimidation/Bullying Report
- ESIP
- County Leadership – B.E.L.T. (Building Exceptional Leadership Talent)
- RVCC Meeting
- Shared Services
- Donations – Report to the Board all gifts that have been accepted on behalf of the Board (gifts less than \$200 in value):

Items

(8) Large Mums

(2) Yards Mulch

Donor

Gray's Florist & Garden Center
797 Rt. 202-206
Bridgewater, NJ 08807

Landscape Materials, Inc.
c/o Mr. & Mrs. Urbano
311 Roycefield Road
Hillsborough, NJ 08844

X. Submission of Bills

It is recommended the Board of Education approve the bills list for October 2015 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of September 2015 and the Treasurer of School Monies for the month of September 2015, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #5)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

B. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2015-16 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are year to date amounts (may be adjusted monthly when necessary) and in compliance with law.

CDW Government	Technology Equipment	Co-Op	\$125,452.00
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C. Budget Transfers – 2015-16 School Year

It is recommended the Board of Education approve budget transfers for the 2015-16 school year as they appear on Addendum #6.

D. Roof Upgrades – Change Order No. 2

It is recommended the Board of Education approve change order No. 2 for the Roof Upgrades project as follows:

Add \$5,670.00, Strober-Wright Roofing will replace sub-standard and/or rotted decking at the Horticulture Building.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

E. Three-Year Comprehensive Maintenance Plan

It is recommended the Board of Education approve submission of the Three-Year Comprehensive Maintenance Plan as required by the NJDOE as it appears on Addendum #7.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Brennan	___	___
Mr. Hyncik	___	___
Mr. Torres	___	___

XII. New Business

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

November 23, 2015
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

(Annual Reorganization Meeting – November 2, 2015 at 3:00 p.m. in the Technology Conference Room)

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Litigation, SCVTEA Negotiations and PSA Negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

Professional Seminars/Workshops/Travel Reimbursements
October 2015

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
	November 4, 2015	Maria Johnson	\$149.00	\$15.50/mileage \$8.00/Tolls	I&RS: The Next Generation	Monroe Township, NJ
	November 9, 2015	Maria Johnson	\$150.00	\$15.50/mileage \$8.00/Tolls	Special Education Law	Monroe Township, NJ
	November 12, 2015	Elaine Howe	NA	NA	Safe Communities Conference	Branchburg, NJ
	November 19, 2015	Jaime Morales	\$150.00	\$15.50/mileage \$8.00/Tolls	Advanced HIB Investigation Techniques	Monroe Township, NJ
	November 23, 2015	Jaime Morales	\$150.00	\$15.50/mileage \$8.00/Tolls	Legal One – Cyberbullying, Cybersecurity and Social Media	Monroe Township, NJ
	December 2, 2015	Shari Hamilton	\$239.00	NA	Increasing Reading Skills	Parsippany, NJ
	December 4, 2015	Melissa Norrbom	\$110.00	NA	NJASP Winter Conference	East Windsor, NJ
	December 4, 2015	Vicki Fulmer Janeen Sortor	\$189.99 ea.	NA	Techniques for Children and Adolescents with Behavioral Problems	Edison, NJ
	December 4, 2015	Joe Alfieri Linda Weber Smith	\$16.00 ea.	\$20 ea./Parking \$65.00/mileage	Sign World International Conference	Atlantic City, NJ
	December 10, 2015	Chris Miller Kristen McNerney	\$150.00ea.	\$5.92/mileage \$5.92/mileage	Rutgers Center for Literacy Development Workshop	Piscataway, NJ
	December 14, 2015	Vicki Fulmer Janeen Sortor	\$199.99ea	NA	Using Project Based Learning	West Orange, NJ
	January 22, 2016	Chris Miller Kristen McNerney	\$239.00 ea.	\$19.18/mileage \$14.26/mileage	Help Students Meet State Standards in ELA	Fairfield, NJ
	October 30, 2015	Chrys Harttraft	\$75.00	NA	Fifth Friday Friars Leadership	Branchburg, NJ
	March 16-20, 2016	Chris Lemongelli	\$325.00	\$776.00/hotel \$620.00/airfare \$265.00/meals \$220.00/shuttles/parking	National Alternative Education Association Conference	Ponte Vedra Beach, FL Back to Top

October 2015

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/30/2015	Juniors/Seniors	NJIT Newark, NJ	\$0.00	District
11/15/2015	The Tap Company	Nola Rehearsal Studios New York, NY	\$205.00/Student	District
12/1/2015	The Tap Company	Bridgewater Senior Center Bridgewater, NJ	\$0.00	District
12/3/2015	Student Ambassadors	Alexander Batcho Intermediate School Manville, NJ	\$0.00	District
12/11/2015	The Tap Company	Kangaroo Kids Branchburg, NJ	\$0.00	District
12/14/2015	Student Ambassadors	Franklin Middle School Somerset, NJ	\$0.00	District
12/14/2015	The Tap Company	Hunterdon Senior Center Flemington, NJ	\$0.00	District
12/15/2015	The Tap Company	Franklin Township Senior Center Somerset, NJ	\$0.00	District
12/16/2015	Graphic Communications	Newark Museum Newark, NJ	\$7.50/Paw Prints	District
12/21/2015	The Tap Company	Crème de la Crème Bridgewater, NJ	\$0.00	District
12/22/2015	Student Ambassadors	Green Brook Middle School Green Brook, NJ	\$0.00	District
1/5/2016	Student Ambassadors	Montgomery Middle School Skillman, NJ	\$0.00	District
1/15/2016	Student Ambassadors	Bedminster Middle School Bedminster, NJ	\$0.00	District
5/31/2016	Health Occupations	Rutgers-Scotch Plains Campus Scotch Plains, NJ	\$0.00	District

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SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION JOB DESCRIPTION

CATEGORY: NON INSTRUCTIONAL SUPPORT

ADOPTED:

TITLE: DINING LINE SERVER/CASHIER

NON CERTIFIED

QUALIFICATIONS:

1. High School diploma or equivalent.
2. Good working knowledge of cafeteria operation.
3. Experience as a dining line server, preferred.
4. Ability to interact with customers.
5. Basic math skills; experience operating cash register and making change, preferred.
6. Fundamental understanding of sanitation, cleanliness and personal hygiene.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: School Business Administrator or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: To serve food and clean areas upon completion of lunch time service.

PERFORMANCE RESPONSIBILITIES:

1. Observes health and safety procedures at all times.
2. Observes all rules on personal hygiene.
3. Sets up and prepares food line for service.
4. Serves food from line to dining guests.
5. Performs basic cashier tasks; operates cash register, takes payment, makes change.
6. Breaks down and sanitizes/cleans food line; stores food in assigned storage area in order to prevent spoilage.
7. Replenishes paper goods, utensils, condiments, etc.
8. Washes dishes, trays, tableware and operates the mechanical dishwasher.
9. Cleans dining room after completion of lunch time service.
10. Performs such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Part-time hourly position.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

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SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION JOB DESCRIPTION

CATEGORY: INSTRUCTIONAL SUPPORT

ADOPTED: September 4, 1984; Revised

TITLE: CLASSROOM AIDE (formerly Teacher Aide)

NON CERTIFIED

QUALIFICATIONS:

1. Sixty college credits or minimum 4 years full-time occupational career/technical experience.
2. Substitute teaching certificate required.
3. Good work habits, communications skills and interpersonal skills.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: High School Principal or designee.

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: To assist teacher(s) in various CTE programs/classrooms as assigned.

PERFORMANCE RESPONSIBILITIES:

1. Assists teacher during class time and provide extra attention for students, including reviewing with students and helping with practical applications while the teacher is lecturing others.
2. Assists teacher with maintaining discipline and monitoring students as assigned.
3. Assists teacher with class records including attendance, student progress reports, recording students' class time hours, inventory and ordering supplies.
4. Monitors student behavior and encourages students to complete class assignments.
5. Works in a team fashion with other program staff.
6. Assists with extra-curricular activities such as field trips, competitions, fundraisers and community service events.
7. If the need arises, assumes lead responsibility for the absent teacher.
8. Exhibits a caring and professional demeanor that promotes student growth and learning.
9. Attends program meetings and activities, including parent meetings and other events outside of the regular schedule as needed.
10. Performs such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Part-time, hourly position.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on evaluation of Classified Personnel.

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10/6 1:35pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 3 Month Period Ending 09/30/2015

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$1,719,916.82
121	Tax levy receivable		\$9,092,760.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$1,302,273.76	
143	Intergovernmental - Other	\$41,595.00	
			\$1,362,794.76

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,425,987.00	
302	Less Revenues	(\$13,100,678.43)	
			\$1,325,308.57

	Total assets and resources		\$13,500,780.15
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 3 Month Period Ending 09/30/2015

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$6,696.52
		\$6,696.52
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$9,529,327.00
Reserved fund balance:		
760	Reserved Fund Balance	\$675,540.38
601	Appropriations	\$14,925,987.00
602	Less : Expenditures	\$2,518,052.60
603	Encumbrances	\$9,529,327.00 (\$12,047,379.60)
		\$2,878,607.40
Total Appropriated		\$13,083,474.78

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$910,608.85
303	Budgeted Fund Balance	(\$500,000.00)
TOTAL FUND BALANCE		\$13,494,083.63
TOTAL LIABILITIES AND FUND EQUITY		\$13,500,780.15

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,925,987.00	\$12,047,379.60	\$2,878,607.40
Revenues	(\$14,425,987.00)	(\$13,100,678.43)	(\$1,325,308.57)
	\$500,000.00	(\$1,053,298.83)	\$1,553,298.83
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$500,000.00	(\$1,053,298.83)	\$1,553,298.83
	=====	=====	=====

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$500,000.00	(\$1,053,298.83)	\$1,553,298.83
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$500,000.00	(\$1,053,298.83)	\$1,553,298.83
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/2015

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,991,498.00	\$11,666,189.43		\$1,325,308.57
3XXX	From State Sources	\$1,434,489.00	\$1,434,489.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,425,987.00	\$13,100,678.43		\$1,325,308.57
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,863,668.00	\$163,575.52	\$1,372,885.37	\$327,207.11
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$8,400.00	.00	.00	\$8,400.00
11-240-X00-XXX	Bilingual Education - Instruction	\$6,400.00	.00	\$6,383.00	\$17.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,752,985.72	\$354,917.63	\$2,374,462.39	\$1,023,605.70
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$70,390.00	(\$250.88)	\$46,347.30	\$24,293.58
11-402-100-XXX	School-Spons. Athletics - Instruction	\$86,444.00	\$17,039.03	\$59,989.98	\$9,414.99
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$179,449.00	\$30,492.91	\$130,405.49	\$18,550.60
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$3,666.00	.00	\$3,666.00	.00
11-000-218-XXX	Guidance	\$741,754.28	\$152,244.22	\$568,952.91	\$20,557.15
11-000-219-XXX	Child Study Teams	\$239,979.00	\$45,013.45	\$169,826.58	\$25,138.97
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$251,918.00	\$69,026.48	\$177,236.81	\$5,654.71
11-000-222-XXX	Educational Media Serv/School Library	\$60,685.83	\$9,201.81	\$38,738.95	\$12,745.07
11-000-223-XXX	Instructional Staff Training Services	\$109,916.00	\$9,207.94	.00	\$100,708.06
11-000-230-XXX	Supp. Serv.-General Administration	\$555,716.00	\$118,129.50	\$330,170.64	\$107,415.86
11-000-240-XXX	Supp. Serv.-School Administration	\$739,526.00	\$186,344.56	\$515,573.27	\$37,608.17
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$853,792.17	\$217,024.45	\$550,049.77	\$86,717.95
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,050,563.00	\$188,151.68	\$523,077.68	\$339,333.64
11-000-262-XXX	Custodial Services	\$1,292,437.00	\$327,189.46	\$937,362.91	\$27,884.63
11-000-263-XXX	Care and Upkeep of Grounds	\$15,502.00	.00	.00	\$15,502.00
11-000-266-XXX	Security	\$76,000.00	\$13,023.52	\$57,753.72	\$5,222.76
11-000-270-XXX	Student Transportation Services	\$108,717.00	\$4,136.76	\$56,604.78	\$47,975.46
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,650,682.00	\$610,915.64	\$1,609,839.45	\$429,926.91
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,718,591.00	\$2,515,383.68	\$9,529,327.00	\$2,673,880.32
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$19,000.00	\$0.00	\$0.00	\$19,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$128,389.00	.00	.00	\$128,389.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$147,389.00	 \$0.00	 \$0.00	 \$147,389.00
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$60,007.00	\$2,668.92	.00	\$57,338.08
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$60,007.00	 \$2,668.92	 \$0.00	 \$57,338.08
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,925,987.00	 \$2,518,052.60	 \$9,529,327.00	 \$2,878,607.40
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 3 Month Period Ending 09/30/2015

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,642,760.00	\$11,642,760.00	.00
1310	Tuition- From LEA's	\$605,438.00	.00	\$605,438.00
1XXX	Miscellaneous	\$743,300.00	\$23,429.43	\$719,870.57
		-----	-----	-----
	TOTAL	\$12,991,498.00	\$11,666,189.43	\$1,325,308.57
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3191	Aid for Adult & Post Grad Prog.	\$10,547.00	\$10,547.00	.00
3199	DOE Loan Against State Aid	\$118,656.00	\$118,656.00	.00
		-----	-----	-----
	TOTAL	\$1,434,489.00	\$1,434,489.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,425,987.00	\$13,100,678.43	\$1,325,308.57
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				

REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,631,000.00	\$137,442.88	\$1,265,106.14	\$228,450.98
11-140-100-106 Other Salaries for Instruction	\$83,000.00	\$7,771.26	\$69,941.34	\$5,287.40
11-140-100-320 Purchased Prof.-Ed. Services	\$40,004.00	.00	.00	\$40,004.00
11-140-100-500 Other Purchased Services	\$5,585.00	.00	\$2,891.50	\$2,693.50
11-140-100-610 General Supplies	\$79,048.00	\$17,746.38	\$22,144.82	\$39,156.80
11-140-100-640 Textbooks	\$13,001.00	.00	\$11,985.57	\$1,015.43
11-140-100-800 Other Objects	\$10,000.00	.00	\$816.00	\$9,184.00

Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$615.00	\$0.00	\$1,415.00
TOTAL	\$1,863,668.00	\$163,575.52	\$1,372,885.37	\$327,207.11

Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$0.00	\$6,400.00
11-230-100-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$8,400.00	\$0.00	\$0.00	\$8,400.00

Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$6,383.00	\$17.00
TOTAL	\$6,400.00	\$0.00	\$6,383.00	\$17.00

Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,378,534.00	\$227,816.01	\$1,767,903.80	\$382,814.19
11-310-100-106 Other Salaries for Instruction	\$125,000.00	\$5,732.64	\$51,593.76	\$67,673.60
11-310-100-320 Purchased Prof.-Ed. Services	\$203,040.00	\$786.00	.00	\$202,254.00
11-310-100-500 Other Purchased Services	\$30,227.00	\$2,853.93	\$13,133.72	\$14,239.35
11-310-100-610 General Supplies	\$293,381.72	\$54,345.67	\$62,788.50	\$176,247.55
11-310-100-640 Textbooks	\$15,560.00	\$5,374.63	.00	\$10,185.37
11-310-100-800 Other Objects	\$8,075.00	.00	\$648.00	\$7,427.00
Total	\$3,053,817.72	\$296,908.88	\$1,896,067.78	\$860,841.06

Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$600,152.00	\$48,720.18	\$438,481.82	\$112,950.00
11-320-100-106 Other Salaries for Instruction	\$75,000.00	.00	\$37,167.00	\$37,833.00
11-320-100-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-320-100-610 General Supplies	\$23,001.00	\$9,288.57	\$2,745.79	\$10,966.64
Total	\$699,168.00	\$58,008.75	\$478,394.61	\$162,764.64
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$45,390.00	.00	\$45,241.00	\$149.00
11-401-100-500 Purchased Services	\$15,000.00	(\$1,000.00)	.00	\$16,000.00
11-401-100-600 Supplies and Materials	\$10,000.00	\$749.12	\$1,106.30	\$8,144.58
TOTAL	\$70,390.00	(\$250.88)	\$46,347.30	\$24,293.58
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$68,592.00	\$5,806.02	\$59,989.98	\$2,796.00
11-402-100-500 Purchased Services	\$8,110.00	\$4,368.00	.00	\$3,742.00
11-402-100-600 Supplies and Materials	\$5,442.00	\$4,715.01	.00	\$726.99
11-402-100-800 Other Objects	\$4,300.00	\$2,150.00	.00	\$2,150.00
TOTAL	\$86,444.00	\$17,039.03	\$59,989.98	\$9,414.99
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$158,100.00	\$29,643.28	\$124,725.24	\$3,731.48
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,851.00	\$849.63	\$3,397.61	\$10,603.76
11-000-213-600 Supplies and Materials	\$6,092.00	.00	\$2,282.64	\$3,809.36
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$179,449.00	\$30,492.91	\$130,405.49	\$18,550.60
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$3,666.00	.00	\$3,666.00	.00
TOTAL	\$3,666.00	\$0.00	\$3,666.00	\$0.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$327,526.00	\$40,948.16	\$279,256.32	\$7,321.52
11-000-218-105 Sal Sec. & Clerical Asst.	\$108,120.00	\$25,223.70	\$75,671.10	\$7,225.20
11-000-218-110 Other Salaries	\$289,502.00	\$71,003.40	\$213,010.20	\$5,488.40
11-000-218-320 Purchased Prof. - Ed. Services	\$591.28	.00	\$591.28	.00
11-000-218-500 Other Purchased Services	\$15,000.00	\$14,585.00	.00	\$415.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-600 Supplies and Materials	\$1,015.00	\$483.96	\$424.01	\$107.03
TOTAL	\$741,754.28	\$152,244.22	\$568,952.91	\$20,557.15
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$135,093.00	\$23,631.15	\$107,039.55	\$4,422.30
11-000-219-105 Sal Secr. & Clerical Asst.	\$98,430.00	\$20,745.96	\$62,237.88	\$15,446.16
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$1,411.00	.00	\$549.15	\$861.85
11-000-219-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$362.34	.00	\$1,667.66
11-000-219-800 Other Objects	\$2,000.00	\$274.00	.00	\$1,726.00
TOTAL	\$239,979.00	\$45,013.45	\$169,826.58	\$25,138.97
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$93,840.00	\$23,978.85	\$68,577.87	\$1,283.28
11-000-221-104 Salaries Other Prof. Staff	\$94,504.81	\$28,114.15	\$66,390.66	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,330.00	\$13,506.24	\$40,518.72	\$1,305.04
11-000-221-500 Other Purchased Services	\$3,577.00	\$532.24	\$1,725.57	\$1,319.19
11-000-221-600 Supplies and Materials	\$1,621.19	.00	\$22.99	\$1,598.20
11-000-221-800 Other Objects	\$3,045.00	\$2,895.00	\$1.00	\$149.00
TOTAL	\$251,918.00	\$69,026.48	\$177,236.81	\$5,654.71
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,600.00	\$2,907.94	\$26,171.46	\$1,520.60
11-000-222-500 Other Purchased Services	\$4,060.00	\$907.25	\$2,152.75	\$1,000.00
11-000-222-600 Supplies and Materials	\$21,965.83	\$5,386.62	\$10,381.74	\$6,197.47
11-000-222-800 Other Objects	\$4,060.00	.00	\$33.00	\$4,027.00
TOTAL	\$60,685.83	\$9,201.81	\$38,738.95	\$12,745.07
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$71,200.00	\$9,207.94	.00	\$61,992.06
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$20,002.00	.00	.00	\$20,002.00
11-000-223-500 Other Purchased Services	\$16,684.00	.00	.00	\$16,684.00
11-000-223-600 Supplies and Materials	\$2,030.00	.00	.00	\$2,030.00
TOTAL	\$109,916.00	\$9,207.94	\$0.00	\$100,708.06
--- Support services-general administration ---				
11-000-230-100 Salaries	\$308,016.71	\$78,177.51	\$229,839.20	\$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-331 Legal Services	\$76,141.00	\$27,392.62	\$48,748.38	.00
11-000-230-332 Audit Fees	\$34,025.00	.00	.00	\$34,025.00
11-000-230-339 Other Purchased Prof. Svc.	\$7,500.00	\$4,535.00	.00	\$2,965.00
11-000-230-530 Communications/Telephone	\$81,139.00	(\$15,505.51)	\$46,452.26	\$50,192.25
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,530.00	\$1,224.00	\$306.00	.00
11-000-230-590 Other Purchased Services	\$949.00	\$371.00	\$578.00	\$0.00
11-000-230-61X General Supplies	\$11,167.00	\$2,049.27	\$839.66	\$8,278.07
11-000-230-630 BOE In-House Training/Meeting Supplies	\$957.29	.00	.00	\$957.29
11-000-230-890 Misc. Expenditures	\$27,541.00	\$13,135.86	\$3,407.14	\$10,998.00
11-000-230-895 BOE Membership Dues and Fees	\$6,750.00	\$6,749.75	.00	\$0.25
TOTAL	\$555,716.00	\$118,129.50	\$330,170.64	\$107,415.86
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$516,894.00	\$133,527.24	\$381,877.56	\$1,489.20
11-000-240-105 Sal Secr. & Clerical Asst.	\$174,930.00	\$42,825.24	\$128,475.72	\$3,629.04
11-000-240-11X Other Salaries	\$10,000.00	.00	.00	\$10,000.00
11-000-240-500 Other Purchased Services	\$22,706.00	\$5,520.28	\$4,935.00	\$12,250.72
11-000-240-600 Supplies and Materials	\$10,451.00	\$1,426.80	\$284.99	\$8,739.21
11-000-240-800 Other Objects	\$4,545.00	\$3,045.00	.00	\$1,500.00
TOTAL	\$739,526.00	\$186,344.56	\$515,573.27	\$37,608.17
--- Central Services ---				
11-000-251-100 Salaries	\$335,385.00	\$81,820.14	\$240,872.79	\$12,692.07
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$1,606.43	\$4,417.97	\$4,978.60
11-000-251-340 Purchased Technical Svcs.	\$31,001.00	\$9,148.00	\$9,148.00	\$12,705.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$2,000.00	\$328.38	\$1,423.00	\$248.62
11-000-251-600 Supplies and Materials	\$9,001.00	\$2,354.34	\$1,825.14	\$4,821.52
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$10,547.00	.00	.00	\$10,547.00
11-000-251-89X Other Objects	\$3,615.00	\$2,908.30	\$706.70	.00
TOTAL	\$402,552.00	\$98,165.59	\$258,393.60	\$45,992.81
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$378,300.00	\$93,860.31	\$277,687.08	\$6,752.61
11-000-252-500 Other Pur Serv. (400-500 series)	\$55,938.17	\$11,032.06	\$10,933.58	\$33,972.53
11-000-252-600 Supplies and Materials	\$17,002.00	\$13,966.49	\$3,035.51	.00
TOTAL	\$451,240.17	\$118,858.86	\$291,656.17	\$40,725.14
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$655,500.00	\$136,911.99	\$405,591.10	\$112,996.91

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$348,907.00	\$44,965.22	\$109,134.32	\$194,807.46
11-000-261-610 General Supplies	\$36,004.00	\$5,924.47	\$8,352.26	\$21,727.27
11-000-261-800 Other Objects	\$10,152.00	\$350.00	.00	\$9,802.00
TOTAL	\$1,050,563.00	\$188,151.68	\$523,077.68	\$339,333.64
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$375,000.00	\$93,153.84	\$279,461.60	\$2,384.56
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$7,307.97	\$47,220.03	\$10,472.00
11-000-262-520 Insurance	\$244,376.00	\$138,411.50	\$105,964.50	.00
11-000-262-621 Energy (Natural Gas)	\$125,013.00	\$677.65	\$109,322.35	\$15,013.00
11-000-262-622 Energy (Electricity)	\$483,048.00	\$87,638.50	\$395,394.43	\$15.07
TOTAL	\$1,292,437.00	\$327,189.46	\$937,362.91	\$27,884.63
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,502.00	.00	.00	\$15,502.00
TOTAL	\$15,502.00	\$0.00	\$0.00	\$15,502.00
--- Security ---				
11-000-266-100 Salaries	\$76,000.00	\$13,023.52	\$57,753.72	\$5,222.76
TOTAL	\$76,000.00	\$13,023.52	\$57,753.72	\$5,222.76
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,900.00	\$3,736.76	\$33,630.84	\$8,532.40
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	\$441.94	\$2,603.06
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,094.00	.00	\$20,002.00	\$6,092.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,603.00	.00	\$2,530.00	\$19,073.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	\$400.00	.00	\$4,600.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$108,717.00	\$4,136.76	\$56,604.78	\$47,975.46
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$3,400.00	.00	.00	\$3,400.00
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$53,260.02	\$207,884.07	\$15,898.91
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$300,030.00	\$380.75	\$4,636.64	\$295,012.61
11-XXX-XXX-250 Unemployment Compensation	\$50,005.00	\$12,481.81	\$30,081.27	\$7,441.92
11-XXX-XXX-260 Workman's Compensation	\$180,706.00	\$90,353.00	\$90,353.00	.00
11-XXX-XXX-270 Health Benefits	\$1,761,313.93	\$425,958.99	\$1,276,883.47	\$58,471.47

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-280 Tuition Reimbursement	\$28,179.07	\$28,178.07	\$1.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$50,005.00	\$303.00	.00	\$49,702.00
TOTAL	\$2,650,682.00	\$610,915.64	\$1,609,839.45	\$429,926.91
Total Undistributed expenditures	\$8,930,303.28	\$1,980,102.38	\$5,669,258.96	\$1,280,941.94
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,718,591.00	\$2,515,383.68	\$9,529,327.00	\$2,673,880.32
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,718,591.00	\$2,515,383.68	\$9,529,327.00	\$2,673,880.32
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$19,000.00	.00	.00	\$19,000.00
TOTAL	\$19,000.00	\$0.00	\$0.00	\$19,000.00
 --- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,001.00	.00	.00	\$7,001.00
12-000-400-450 Construction services	\$101,000.00	.00	.00	\$101,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL	\$128,389.00	\$0.00	\$0.00	\$128,389.00
 TOTAL CAPITAL OUTLAY EXPENDITURES				
	\$147,389.00	\$0.00	\$0.00	\$147,389.00
 *** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,006.00	\$2,368.92	\$0.00	\$52,637.08
13-422-100-500 Other purchased services	\$1,000.00	\$300.00	.00	\$700.00
13-422-100-610 General supplies	\$4,001.00	.00	.00	\$4,001.00
TOTAL	\$5,001.00	\$300.00	\$0.00	\$4,701.00
 TOTAL SUMMER SCHOOL				
	\$60,007.00	\$2,668.92	\$0.00	\$57,338.08
 TOTAL SPECIAL SCHOOLS EXPENDITURES				
	\$60,007.00	\$2,668.92	\$0.00	\$57,338.08
 *** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
 TOTAL GENERAL FUND EXPENDITURES	 \$14,925,987.00	 \$2,518,052.60	 \$9,529,327.00	 \$2,878,607.40

For 3 Month Period Ending 09/30/2015

September 30, 2015

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 3 Month Period Ending 09/30/15

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$30,293.67
	Accounts receivable:		
141	Intergovernmental - State	\$5,465.00	
			\$5,465.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$866,549.00	
302	Less Revenues	(\$215,015.00)	
			\$651,534.00
	Total assets and resources		\$687,292.67
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 3 Month Period Ending 09/30/15

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

481	Deferred revenues	\$0.21
	Other current liabilities	\$18,926.00
		\$18,926.21
	TOTAL LIABILITIES	\$18,926.21

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$322,430.77
601	Appropriations	\$866,549.00
602	Less: Expenditures	\$198,182.54
603	Encumbrances	\$322,430.77
		(\$520,613.31)
		\$345,935.69
	TOTAL FUND BALANCE	\$668,366.46
	TOTAL LIABILITIES AND FUND EQUITY	\$687,292.67

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/15

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$99,523.00	\$99,523.00		.00
3XXX	From State Sources	\$346,477.00	\$115,492.00		\$230,985.00
4XXX	From Federal Sources	\$420,549.00	.00		\$420,549.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$866,549.00	\$215,015.00		\$651,534.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$99,523.00	\$86,877.48	\$2,757.64	\$9,887.88
STATE PROJECTS:					
Vocational education			\$10,349.98	.00	(\$10,349.98)
Other special projects		\$346,477.00	\$80,621.35	\$258,559.85	\$7,295.80
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$346,477.00	\$90,971.33	\$258,559.85	(\$3,054.18)
FEDERAL PROJECTS:					
NCLB Title I		\$61,836.00	\$8,635.53	.00	\$53,200.47
NCLB Title II - Part A/D		\$10,833.00	\$5,140.30	\$1,892.18	\$3,800.52
I.D.E.A. Part B (Handicapped)		\$112,880.00	\$6,557.90	\$59,221.10	\$47,101.00
Vocational Education		\$235,000.00	.00	.00	\$235,000.00
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$420,549.00	\$20,333.73	\$61,113.28	\$339,101.99
*** TOTAL EXPENDITURES ***		\$866,549.00	\$198,182.54	\$322,430.77	\$345,935.69
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 3 Month Period Ending 09/30/15

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$346,477.00	\$115,492.00	\$230,985.00
	-----	-----	-----
Total Revenue from State Sources	\$346,477.00	\$115,492.00	\$230,985.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$61,836.00	.00	\$61,836.00
4451-55 Title II	\$10,833.00	.00	\$10,833.00
4420-29 I.D.E.A. Part B (Handicapped)	\$112,880.00	.00	\$112,880.00
4430-39 Vocational Education	\$235,000.00	.00	\$235,000.00
	-----	-----	-----
Total Revenues from Federal Sources	\$420,549.00	\$0.00	\$420,549.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$866,549.00	 \$215,015.00	 \$651,534.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 3 Month Period Ending 09/30/15

Raelene Catterson

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

September 30, 2015

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

10/6 1:35pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 3 Month Period Ending 09/30/15

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$356,823.58
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,178,888.54	
			\$2,178,888.54

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,887,992.73	
302	Less Revenues	(\$1,060,986.52)	
			\$1,827,006.21

	Total assets and resources		\$4,362,718.33
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/15

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$159,733.30
754	Reserve for encumbrances - Prior Year		\$924,254.76
601	Appropriations	\$3,157,893.73	
602	Less : Expenditures	\$1,214,829.24	
603	Encumbrances	\$1,083,988.06	(\$2,298,817.30)
			\$859,076.43
	Total Appropriated		\$1,943,064.49

--- Unappropriated ---

770	Fund balance	\$567,375.34
303	Budgeted Fund Balance	\$1,852,278.50

TOTAL FUND BALANCE \$4,362,718.33

TOTAL LIABILITIES AND FUND EQUITY \$4,362,718.33

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,887,992.73	\$1,060,986.52		\$1,827,006.21
TOTAL REVENUE/SOURCES OF FUNDS	\$2,887,992.73	\$1,060,986.52		\$1,827,006.21
	=====	=====	=====	=====
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$2,184,968.73	\$964,334.52	\$972,576.34	\$248,057.87
30-000-4XX-450 Construction services	\$972,925.00	\$250,494.72	\$111,411.72	\$611,018.56
Total fac.acq.and constr. serv.	\$3,157,893.73	\$1,214,829.24	\$1,083,988.06	\$859,076.43
TOTAL EXPENDITURES	\$3,157,893.73	\$1,214,829.24	\$1,083,988.06	\$859,076.43
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,157,893.73	\$1,214,829.24	\$1,083,988.06	\$859,076.43

For 3 Month Period Ending 09/30/15

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: September 30, 2015

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,813,946.02	\$1,099,937.00	-\$1,193,966.20	\$1,719,916.82
Special Revenue Fund (20)	\$66,911.32	\$28,873.00	-\$65,490.65	\$30,293.67
Capital Project Fund (30)	\$274,190.99	\$286,283.41	-\$203,650.82	\$356,823.58
Total Governmental Funds	<u>\$2,155,048.33</u>	<u>\$1,415,093.41</u>	<u>-\$1,463,107.67</u>	<u>\$2,107,034.07</u>
Summer Savings	\$0.00	\$14,112.88	\$0.00	\$14,112.88
Enterprise Fund (60) Cafeteria	\$11,724.98	\$6,183.44	\$0.00	\$17,908.42
Payroll Fund (70)	\$0.00	\$449,801.95	-\$449,801.95	\$0.00
Agency Fund (90)	\$0.00	\$354,719.17	-\$354,719.17	\$0.00
Total Trust & Agency	<u>\$11,724.98</u>	<u>\$824,817.44</u>	<u>-\$804,521.12</u>	<u>\$32,021.30</u>
Grand Total for all Funds	<u>\$2,166,773.31</u>	<u>\$2,239,910.85</u>	<u>-\$2,267,628.79</u>	<u>\$2,139,055.37</u>
				\$2,139,055.37

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

10/6/2015

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #6

va_exaa1.082406

09/30/2015

Current Cycle : September

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-218-320-05-0000	PURCH. PROF. SVS	September Transfers	0027	09/30/2015	RCATTERSON	\$0.00	\$591.28	\$591.28
11-000-219-104-05-0000	SAL-CHILD STUDY TEAM	September Transfers	0026	09/30/2015	RCATTERSON	\$133,593.00	(\$318.25)	\$133,274.75
11-000-219-104-05-0001	SUMMER WORK/EXTRA WORK	September Transfers	0026	09/30/2015	RCATTERSON	\$1,500.00	\$318.25	\$1,818.25
11-000-221-104-04-0001	CURRICULUM WRITING	September Transfer	0029	09/30/2015	RCATTERSON	\$1,400.00	\$3,500.00	\$4,900.00
11-000-222-610-16-0000	TECH. - SUPPLIES	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$7,904.00	\$2,061.83	\$9,965.83
11-000-230-580-08-0000	TRAVEL - SUPERINTENDENT	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$165.00	\$784.00	\$949.00
11-000-230-585-08-0000	BOE - TRAVEL/REGISTRATIO	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$0.00	\$1,530.00	\$1,530.00
11-000-230-630-08-0000	IN HOUSE SUPPLIES - BOE	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$3,311.29	(\$2,354.00)	\$957.29
11-000-230-890-08-0001	MEMBERSHIPS - SUPT.	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$12,501.00	\$40.00	\$12,541.00
11-000-252-500-16-0000	OTHER PURCH SCVS	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$27,500.00	(\$4,061.83)	\$23,438.17
11-000-291-270-08-0000	MEDICAL PREMIUM	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$1,374,526.00	(\$3,176.07)	\$1,371,349.93
11-000-291-280-08-0000	TUITION REIMBURSEMENT	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$25,003.00	\$3,176.07	\$28,179.07
11-140-100-610-16-0000	HIGH SCH TECH SUPPLIES	Septmeber Transfers	0028	09/30/2015	RCATTERSON	\$11,001.00	\$2,000.00	\$13,001.00
11-310-100-101-11-0000	VOC SAL. - TEACHERS	September Transfer	0029	09/30/2015	RCATTERSON	\$1,810,000.00	(\$3,500.00)	\$1,806,500.00
11-310-100-610-10-0001	SUPPLIES-CREATIVE ARTS	September Transfers	0027	09/30/2015	RCATTERSON	\$3,445.00	(\$591.28)	\$2,853.72
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

va_exaa1.082406

10/16/2015

Selected Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-218-320-05-0000	PURCH. PROF. SVS	October Transfers	0031	10/16/2015	RCATTERSON	\$591.28	\$815.00	\$1,406.28
11-000-218-500-05-0000	PURCH. SVS. - GENESIS	October Transfers	0031	10/16/2015	RCATTERSON	\$15,000.00	(\$415.00)	\$14,585.00
11-000-240-610-05-0000	SUPPLIES - STUDENT SVS.	October Transfers	0031	10/16/2015	RCATTERSON	\$1,775.00	(\$400.00)	\$1,375.00
<i>Total Current Appr.</i>								<i>\$0.00</i>

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Somerset County Vocational & Technical Schools

Somerset/4810

Comprehensive Maintenance Plan

Report

Actual FY 15-- Budgeted FY 16-- Projected FY 17

<u>School Name</u>	<u>14-15 Actual</u>	<u>15-16 Budgeted</u>	<u>16-17 Projected</u>
Somerset County Vo-Tech			
	Localized repairs, pointing, water proofing.	Localized repairs, pointing, water proofing.	Localized repairs, pointing, water proofing.
	Repair, replace frames, sash, caulk, etc.	Repair, replace frames, sash, caulk, etc.	Repair, replace frames, sash, caulk, etc.
	Prepare and paint walls, patch plaster.	Prepare and paint walls, patch plaster.	Prepare and paint walls, patch plaster.
	Replace carpet and tile.	Replace carpet and tile.	Replace carpet and tile.
	Inspect, repair, service valves, seals, etc.	Inspect, repair, service valves, seals, etc.	Inspect, repair, service valves, seals, etc.
	Repair piping or insulation,	Repair piping or insulation,	Repair piping or insulation,
	Chemical water treatment,	Chemical water treatment,	Chemical water treatment,
	Annual service and inspection of all sys.	Annual service and Inspection of all sys.	Annual service and Inspection of all sys.
Total	\$1,000,052	\$1,050,563	\$1,050,563



**Annual Maintenance
Budget Amount Worksheet
Per N.J.A.C. 6A:26A**

Current Area Cost Allowance per SF	\$ 143.00
District contact name	Raelene Catterson
District contact phone	908-526-8900 x7274
District contact e-mail	rcatterson@scvts.net

Max. Maintenance Reserve Amount (4% of column D)	\$ 1,243,557
Current District Maintenance Reserve Amount	\$ -

Sign

[illegible]