

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
December 19, 2016

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Sarah Costa, Vice President
Theodore Smith
Stephen Rodzinak
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Peter S. Palmer, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on November 21, 2016.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on November 21, 2016 were approved.

- IV. Correspondence
- V. Presentations/Recognitions
 - A. Presentation of Student of the Month – Daria Marini, Graphic Communications, Grade 12
 - B. Presentation of NJCCVTS 2016 SCVTS Business Partner of the Year Award – Greg Burchette, Owner Bridgewater Motorworks (accepting the award on behalf of Bridgewater Motorworks is Bryan Salazar (2003 SCVTHS graduate) and Brie Glowinski (2012 SCVTHS graduate)
- VI. Old or Unfinished Business
 - A. Construction Projects
- VII. Report of the Attorney
- VIII. Committee Reports
 - Board of School Estimate – Ms. Costa
 - Curriculum/Grants – Mr. Smith
 - NJSBA (Delegate) – Mr. Hyncik
 - SCSBA (Delegate) –
 - SCESC (Representative) – Mr. Smith
 - SCJIF – (Commissioner) – Ms. Catterson
 - SCIC – (Commissioner) – Mr. Hyncik
- IX. School Communications Report

X. Superintendent's Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Ms. Bonita DeFazio, Administrative Secretary, for the purpose of retirement, effective January 31, 2017.

B. Employment of Full-Time Personnel – 2016-17 School Year

The Superintendent recommends that the Board of Education appoint Ms. Paige Garruto as a Temporary Aide-Cosmetology, retroactive to December 5, 2016 through the end of the school year at a salary of \$39,049.00 (prorated).

C. Employment of Part-Time Hourly Personnel – 2016-17 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2016-17 school year:

High School

Denise Krok	Substitute Scoreboard Keeper	\$40.00/game
Susan Kiser	Substitute Scoreboard Keeper	\$40.00/game

D. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2016-17 school year:

Victoria Madzey	Surabhi Marathe	Denise Krok
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E. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

F. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

G. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID# 99904455. Instruction will be provided for approximately thirty (30) days at ten (10) hours per week/two (2) hours per day.

The Superintendent recommends that the Board of Education approve the contract with P.E.S.I. (Professional Educational Services, Inc.), Glassboro, NJ to provide bedside instruction at \$41.00 per hour.

The Superintendent recommends that the Board of Education provide home instruction to student ID #999004414. Instruction will be provided for approximately fifteen (15) days at five (5) hours per week/one (1) hour per day.

The Superintendent recommends that the Board of Education approve the contract with St. Clare's Hospital, Boonton, NJ to provide bedside instruction at \$41.00 per hour.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

H. Revised Board Regulation – First Reading

The Superintendent recommends that the Board of Education approve the following revised Board regulation at this first reading as it appears on Addendum #3.

R5111 – Eligibility/Acceptance of Resident/Nonresident Pupils

I. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its December 19, 2016 meeting authorized acceptance of funds for the following:

NJ Department of	Carl D. Perkins (FY 2017)		\$286,700.00
Education	Secondary Federal	\$268,511.00	
	Reserve	\$ 18,189.00	

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

J. Superintendent's Update

- HIB
- Committee Action Plans - Revitalizing CTE Programs (M. Peluso, Chair) and Improving School Culture & Climate (D. Ziegler, Chair)

K. Submission of Bills

It is recommended the Board of Education approve the bills list for December 2016 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of November 2016 and the Treasurer of School Monies for the month of November 2016, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

B. Budget Transfers – 2016-17 School Year

It is recommended the Board of Education approve the budget transfers for the 2016-17 school year as they appear on Addendum #5.

C. High School Tuition Rates – 2017-18 School Year

It is recommended the Board of Education approve high school tuition rates for the 2017-18 school year as follows:

	2017-2018 SY Tuition Rates	
	Full Time	Shared Time
Alternative School	\$24,735	N/A
Vocational Programs	\$1,275	\$637.50
Nonresident Fee	\$10,000	\$5,000
Academy for Health and Medical Sciences (Parent Paid)	\$88 per credit	N/A

D. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2016-17 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are estimates of year to date purchases and may be adjusted when necessary and in compliance with law.

Open System Campus Paging System and Surveillance System ESCNJ Co-op \$108,330.00

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

E. Honeywell ESIP Project – Change Order

It is recommended the Board of Education approve the following change order for the Honeywell ESIP project as follows:

Change Order No. 1

Add \$25,310.00, Honeywell will replace the hot water control valves on the unit ventilators in Rooms B105 and B203. Honeywell will replace two (2) 15 horsepower booster pump motors located in the Building B basement, install two (2) new variable frequency drives (VFD), two (2) differential pressure sensors, and all associated controls to tie-in the VFD's to the existing Honeywell BMS.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

XII. New Business

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

January 23, 2017

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to litigation. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
December 19, 2016

[illegible]

December 2016
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
1/11, 2/7, 3/8, 4/5, 2017	CTE Students	Union Training Centers New Jersey	\$0.00	Outside Agency/YTTW
1/9/2017	Student Ambassadors	Bedminster School Bedminster, NJ	\$0.00	District
1/12, 2/9, 3/9, 2017	Science League	Hillsborough HS Hillsborough, NJ	\$0.00	District
1/13/2017	SkillsUSA Officers	Gloucester County Inst. of Technology Sewell, NJ	\$0.00	Outside Agency/District
1/17/2017	Student Ambassadors	Franklin Twps. MS Somerset, NJ	\$0.00	District
1/18/2017	Student Ambassadors	Franklin Twps. MS Somerset, NJ	\$0.00	District
1/20/2017	AHMS Juniors	RVCC Career Day Branchburg, NJ	\$0.00	District
4/7/2017	Student Ambassadors	Bridgewater MS Bridgewater, NJ	\$0.00	District
5/31/2017	Electrical Construction	NJ Convention & Expo Center Edison, NJ	\$0.00	District

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REGULATION

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

STUDENTS

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ELIGIBILITY/ACCEPTANCE OF RESIDENT/NONRESIDENT PUPILS (M)

R 5111 ELIGIBILITY/ACCEPTANCE OF RESIDENT/NONRESIDENT PUPILS (M)

High School

To qualify for high school admission, it is necessary for a pupil to:

1. Have completed the eighth, ninth, tenth or eleventh grade successfully (admission at eleventh or twelfth grade level shall be permitted only in unusual circumstances);
2. Complete a formal application packet (with all necessary documentation and paperwork included at time of application);
3. Have parent(s) or legal guardian(s) permission;
4. Achieve minimum grade seven reading and math levels;
5. Be compliant with all State immunization and health records required for public school enrollment;

The application review process is to determine appropriate placement in share or full time programs. This process includes consideration of attendance and discipline information to ensure the student's commitment to a career program, interests in extracurricular, achievements, or special awards may also be considered.

Resident and non-resident students will be considered upon the recommendation of their sending district and based on available space. Somerset County students will receive first preference.

An admissions committee reviews all applications. Under special circumstances, placement exceptions may be made on an individual basis and are considered conditional for the first (ninety) days. Pupils denied a placement in share or full time programs may appeal by submitting a letter to the Principal requesting an administrative review.

High School Academy for Medical and Health Sciences

A. Application Process

1. Applications for admission will be received after October 1 of the applicant's eighth grade school year.
2. All applications must be complete including all required signatures.



REGULATION

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

STUDENTS

R 5111/Page 2 of 4

ELIGIBILITY/ACCEPTANCE OF RESIDENT/NONRESIDENT PUPILS (M)

3. The following supporting materials are required:

- a. Academic transcript from grade seven;
- b. Academic transcript from 1st and 2nd quarter of grade eight;
- c. Standardized test scores from grade seven.

B. Acceptance Criteria

1. Applicants will be ranked according to the following:

<u>Criteria</u>	<u>Rating</u>
Grade Point Average – Grade Seven	0 - 10
Grade Point Average – Grade Eight	0 - 10
Standardized Test – Grade Seven	0 - 20
Entrance Exam	
Mathematics	0 - 10
Writing	0 - 10
Total Possible Points	60
Minimum Score for Admission	52

2. Ratings will be determined as follows:

a. GPA Rating

<u>Number</u> <u>Grade</u>	<u>Letter</u> <u>Grade</u>	<u>Rating</u>
97 - 99	A+	10
94 - 96	A	9
92 - 93	A-	8
90 - 91	B+	7
87 - 89	B	6
85 - 86	B-	5
83 - 84	C+	4
80 - 82	C	3
77 - 79	C-	2
70 - 76	D	1



ELIGIBILITY/ACCEPTANCE OF RESIDENT/NONRESIDENT PUPILS (M)

b. Standardized Test Ratings

<u>National Percentile</u>	<u>Ratings</u>
95 - 99	20
90 - 94	18
85 - 89	16
75 - 84	14
65 - 74	12
55 - 64	10
45 - 54	8
35 - 44	6
25 - 34	4
15 - 24	2

c. Entrance Examination

An entrance examination will be administered in February of each year. It will consist of mathematics and a written essay. Each part will be scored on a scale of 0-10.

d. Attendance at a parental information session is mandatory.

C. Pupil Acceptance

If space does not permit acceptance of all qualified applicants who meet the acceptance criteria, selection will be made according to a formula that will insure an equal number of spaces for each resident district in Somerset and Hunterdon Counties. Qualified applicants will be defined as those meeting the minimum standards as defined in the acceptance criteria.

If appropriate, the Superintendent will establish a committee to assess qualitative criteria as an additional consideration for acceptance. The criteria will include, but is not limited to, projects submitted or activities in which the applicant participated. The Superintendent will determine annually the number of pupils who will be admitted under this provision.



ELIGIBILITY/ACCEPTANCE OF RESIDENT/NONRESIDENT PUPILS (M)

Home Schooled Child's Eligibility to Attend Somerset County Vocational & Technical Schools

1. A child being educated at home may apply on an annual basis, to attend the Somerset County Vocational & Technical Schools ("School"). The school may permit the child being educated at home to attend its shared time vocational program provided that there is space available in the same.
2. As required by New Jersey Administrative Code, to the extent that space is available, each type of vocational training program offered by Somerset County Vocational & Technical Schools shall be made available to all pupils residing in the district served by the school. Once enrolled in the share time vocational school program, the home schooler becomes a public school pupil and is entitled to transportation services in accordance with New Jersey State statutes and the rules and policies of the pupil's local Board of Education. Transportation being to and from the local Board of Education designated facility where other pupils are transported to and from the school.

Issued: 25 June 2007

Revised: 26 March 2012

Proposed Revision – First Reading – December 19, 2016

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12/5 7:54am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2016

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$2,582,131.40
121	Tax levy receivable		\$7,374,743.00
	Accounts receivable:		
132	Interfund	\$22,047.00	
141	Intergovernmental - State	\$1,025,684.82	
143	Intergovernmental - Other	\$7,824.00	
			\$1,055,555.82

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,758,205.00	
302	Less Revenues	(\$13,558,157.11)	
			\$1,200,047.89

	Total assets and resources		\$12,212,478.11
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2016

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LIABILITIES AND FUND EQUITY

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$7,595,695.94
754	Reserve for encumbrance - Prior Year		\$18,293.00
	Reserved fund balance:		
760	Reserved Fund Balance		\$1,633,589.23
601	Appropriations	\$15,522,496.79	
602	Less : Expenditures	\$5,391,703.37	
603	Encumbrances	\$7,613,988.94 (\$13,005,692.31)	
			\$2,516,804.48
	Total Appropriated		\$11,764,382.65

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$833,095.46
303	Budgeted Fund Balance	(\$385,000.00)
	TOTAL FUND BALANCE	\$12,212,478.11
	TOTAL LIABILITIES AND FUND EQUITY	\$12,212,478.11

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$15,522,496.79	\$13,005,692.31	\$2,516,804.48
Revenues	(\$14,758,205.00)	(\$13,558,157.11)	(\$1,200,047.89)
	\$764,291.79	(\$552,464.80)	\$1,316,756.59
Less: Adjust for prior year encumb.	(\$379,291.79)	(\$379,291.79)	
Budgeted Fund Balance	\$385,000.00	(\$931,756.59)	\$1,316,756.59

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$385,000.00	(\$931,756.59)	\$1,316,756.59
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$385,000.00	(\$931,756.59)	\$1,316,756.59

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2016

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,329,643.00	\$12,129,595.11		\$1,200,047.89
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,758,205.00	\$13,558,157.11		\$1,200,047.89
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,892,362.00	\$554,861.47	\$1,069,870.90	\$267,629.63
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,798,232.78	\$1,217,854.26	\$1,997,095.94	\$583,282.58
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$75,025.00	\$17,172.19	\$1,271.87	\$56,580.94
11-402-100-XXX	School-Spons. Athletics - Instruction	\$103,273.00	\$33,689.32	\$33,999.54	\$35,584.14
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$23,322.20	\$8,480.80	\$14,841.40	.00
11-000-213-XXX	Health Services	\$188,498.00	\$70,339.13	\$110,265.41	\$7,893.46
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$10,944.00	.00	\$7,296.00	\$3,648.00
11-000-218-XXX	Guidance	\$825,088.50	\$330,303.95	\$464,183.68	\$30,600.87
11-000-219-XXX	Child Study Teams	\$242,693.53	\$80,278.01	\$138,403.08	\$24,012.44
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$170,262.00	\$77,103.81	\$87,656.86	\$5,501.33
11-000-222-XXX	Educational Media Serv/School Library	\$53,897.00	\$13,627.58	\$22,530.86	\$17,738.56
11-000-223-XXX	Instructional Staff Training Services	\$68,550.00	\$23,173.47	\$29,272.87	\$16,103.66
11-000-230-XXX	Supp. Serv.-General Administration	\$711,970.00	\$277,278.72	\$325,444.41	\$109,246.87
11-000-240-XXX	Supp. Serv.-School Administration	\$871,737.00	\$353,041.48	\$487,801.08	\$30,894.44
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$852,286.00	\$369,822.08	\$459,731.15	\$22,732.77
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,259,579.23	\$580,127.15	\$424,383.65	\$255,068.43
11-000-262-XXX	Custodial Services	\$1,211,677.00	\$365,434.77	\$570,510.10	\$275,732.13
11-000-263-XXX	Care and Upkeep of Grounds	\$25,150.00	.00	.00	\$25,150.00
11-000-266-XXX	Security	\$54,652.80	\$22,209.96	\$27,071.94	\$5,370.90
11-000-270-XXX	Student Transportation Services	\$100,984.00	\$18,092.20	\$36,505.94	\$46,385.86
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,782,939.00	\$892,316.70	\$1,287,398.27	\$603,224.03
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$15,323,123.04	\$5,305,207.05	\$7,595,534.95	\$2,422,381.04
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/2016

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
 *** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$178,985.75	\$86,496.32	\$18,453.99	\$74,035.44
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$20,388.00	.00	.00	\$20,388.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$199,373.75	 \$86,496.32	 \$18,453.99	 \$94,423.44
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$15,522,496.79	 \$5,391,703.37	 \$7,613,988.94	 \$2,516,804.48
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 5 Month Period Ending 11/30/2016

		ESTIMATED	ACTUAL	UNREALIZED
		_____	_____	_____
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$525,000.00	\$30,884.40	\$494,115.60
1XXX	Miscellaneous	\$882,200.00	\$176,267.71	\$705,932.29
		_____	_____	_____
	TOTAL	\$13,329,643.00	\$12,129,595.11	\$1,200,047.89
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$475,042.00	.00
3XXX	Other State Aids	\$14,660.00	\$14,660.00	\$0.00
		_____	_____	_____
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,758,205.00	\$13,558,157.11	\$1,200,047.89
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,600,359.80	\$471,001.88	\$978,386.12	\$150,971.80
11-140-100-106 Other Salaries for Instruction	\$81,647.00	\$24,493.98	\$57,152.62	\$0.40
11-140-100-320 Purchased Prof.-Ed. Services	\$20,600.00	.00	.00	\$20,600.00
11-140-100-500 Other Purchased Services	\$89,403.00	\$23,484.88	\$2,911.00	\$63,007.12
11-140-100-610 General Supplies	\$52,185.00	\$20,657.33	\$14,214.16	\$17,313.51
11-140-100-640 Textbooks	\$32,267.20	\$14,003.40	\$17,207.00	\$1,056.80
11-140-100-800 Other Objects	\$8,300.00	\$359.00	.00	\$7,941.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$3,000.00	\$861.00	\$0.00	\$2,139.00
11-150-100-320 Purchased Prof.-Ed. Services	\$4,500.00	.00	.00	\$4,500.00
11-150-100-500 Other Purchased Services	\$100.00	.00	.00	\$100.00
TOTAL	\$1,892,362.00	\$554,861.47	\$1,069,870.90	\$267,629.63
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,969,047.00	\$906,025.29	\$1,896,583.78	\$166,437.93
11-310-100-106 Other Salaries for Instruction	\$188,125.00	\$13,275.64	\$28,113.12	\$146,736.24
11-310-100-320 Purchased Prof.-Ed. Services	\$224,149.00	\$202,820.00	\$9,480.17	\$11,848.83
11-310-100-500 Other Purchased Services	\$70,711.78	\$15,273.01	\$12,194.67	\$43,244.10
11-310-100-610 General Supplies	\$309,491.00	\$65,323.80	\$33,749.96	\$210,417.24
11-310-100-640 Textbooks	\$25,259.00	\$12,516.01	\$9,073.55	\$3,669.44
11-310-100-800 Other Objects	\$11,450.00	\$2,620.51	\$7,900.69	\$928.80
Total	\$3,798,232.78	\$1,217,854.26	\$1,997,095.94	\$583,282.58
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	\$16,240.66	.00	\$30,284.34
11-401-100-500 Purchased Services	\$2,725.00	\$600.00	.00	\$2,125.00
11-401-100-600 Supplies and Materials	\$22,275.00	\$331.53	\$1,271.87	\$20,671.60
11-401-100-800 Other Objects	\$3,500.00	.00	.00	\$3,500.00
TOTAL	\$75,025.00	\$17,172.19	\$1,271.87	\$56,580.94
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$70,901.00	\$25,845.96	\$13,733.04	\$31,322.00
11-402-100-500 Purchased Services	\$4,475.00	\$387.50	\$4,012.50	\$75.00
11-402-100-600 Supplies and Materials	\$6,737.00	\$2,245.86	\$370.00	\$4,121.14
11-402-100-800 Other Objects	\$21,160.00	\$5,210.00	\$15,884.00	\$66.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$103,273.00	\$33,689.32	\$33,999.54	\$35,584.14
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$23,322.20	\$8,480.80	\$14,841.40	.00
TOTAL	\$23,322.20	\$8,480.80	\$14,841.40	\$0.00
--- Health services ---				
11-000-213-100 Salaries	\$163,498.00	\$60,847.46	\$101,429.30	\$1,221.24
11-000-213-300 Purchased Prof. & Tech. Svc.	\$16,000.00	\$6,663.89	\$8,836.11	\$500.00
11-000-213-500 Other Purchased Services	\$1,100.00	\$300.00	.00	\$800.00
11-000-213-600 Supplies and Materials	\$7,000.00	\$2,527.78	.00	\$4,472.22
11-000-213-800 Other Objects	\$900.00	.00	.00	\$900.00
TOTAL	\$188,498.00	\$70,339.13	\$110,265.41	\$7,893.46
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,944.00	.00	\$7,296.00	\$3,648.00
TOTAL	\$10,944.00	\$0.00	\$7,296.00	\$3,648.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$343,135.00	\$117,808.32	\$223,256.53	\$2,070.15
11-000-218-105 Sal Secr. & Clerical Asst.	\$106,003.00	\$43,920.80	\$61,489.12	\$593.08
11-000-218-110 Other Salaries	\$298,393.00	\$124,312.40	\$173,925.36	\$155.24
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$61,077.50	\$37,313.25	\$2,663.13	\$21,101.12
11-000-218-500 Other Purchased Services	\$12,880.00	\$6,077.99	\$798.00	\$6,004.01
11-000-218-600 Supplies and Materials	\$3,500.00	\$871.19	\$2,051.54	\$577.27
11-000-218-800 Other Objects	\$100.00	.00	.00	\$100.00
TOTAL	\$825,088.50	\$330,303.95	\$464,183.68	\$30,600.87
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$137,184.64	\$49,066.70	\$87,358.60	\$759.34
11-000-219-105 Sal Secr. & Clerical Asst.	\$88,120.36	\$27,489.23	\$49,688.24	\$10,942.89
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,200.00	\$199.00	.00	\$7,001.00
11-000-219-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-600 Supplies and Materials	\$5,673.53	\$3,049.08	\$1,356.24	\$1,268.21
11-000-219-800 Other Objects	\$1,500.00	\$474.00	.00	\$1,026.00
TOTAL	\$242,693.53	\$80,278.01	\$138,403.08	\$24,012.44
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-104 Salaries Other Prof. Staff	\$105,702.00	\$52,377.31	\$54,144.71	(\$820.02)
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,760.00	\$23,135.40	\$32,389.56	\$1,235.04
11-000-221-500 Other Purchased Services	\$2,500.00	\$801.85	\$1,122.59	\$575.56
11-000-221-600 Supplies and Materials	\$2,300.00	\$533.25	.00	\$1,766.75
11-000-221-800 Other Objects	\$3,000.00	\$256.00	.00	\$2,744.00
TOTAL	\$170,262.00	\$77,103.81	\$87,656.86	\$5,501.33
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$31,552.00	\$9,746.10	\$21,340.90	\$465.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,310.00	.00	\$850.00	\$2,460.00
11-000-222-500 Other Purchased Services	\$4,300.00	.00	\$245.00	\$4,055.00
11-000-222-600 Supplies and Materials	\$10,700.00	\$3,881.48	\$94.96	\$6,723.56
11-000-222-800 Other Objects	\$4,035.00	.00	.00	\$4,035.00
TOTAL	\$53,897.00	\$13,627.58	\$22,530.86	\$17,738.56
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$45,000.00	\$17,338.76	\$27,390.44	\$270.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$634.50	\$1,399.43	\$2,966.07
11-000-223-500 Other Purchased Services	\$16,550.00	\$5,200.21	\$483.00	\$10,866.79
11-000-223-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$68,550.00	\$23,173.47	\$29,272.87	\$16,103.66
--- Support services-general administration ---				
11-000-230-100 Salaries	\$316,670.00	\$133,202.54	\$183,467.38	\$0.08
11-000-230-331 Legal Services	\$60,000.00	\$27,126.37	\$32,873.63	.00
11-000-230-332 Audit Fees	\$35,400.00	\$35,300.00	.00	\$100.00
11-000-230-334 Architectural/Engineering Services	\$12,800.00	.00	\$12,800.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$17,500.00	.00	.00	\$17,500.00
11-000-230-530 Communications/Telephone	\$89,200.00	(\$18,471.25)	\$40,033.77	\$67,637.48
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,758.00	\$2,834.36	.00	(\$76.36)
11-000-230-590 Other Purchased Services	\$133,900.00	\$75,395.00	\$54,100.00	\$4,405.00
11-000-230-61X General Supplies	\$10,000.00	\$823.69	\$308.64	\$8,867.67

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$25,742.00	\$14,318.26	\$1,860.99	\$9,562.75
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$711,970.00	\$277,278.72	\$325,444.41	\$109,246.87
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$631,013.00	\$265,551.43	\$365,461.57	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$179,973.00	\$68,605.28	\$111,435.04	(\$67.32)
11-000-240-11X Other Salaries	\$10,000.00	.00	.00	\$10,000.00
11-000-240-500 Other Purchased Services	\$32,600.00	\$11,437.28	\$1,501.00	\$19,661.72
11-000-240-600 Supplies and Materials	\$12,411.00	\$7,447.49	\$3,663.47	\$1,300.04
11-000-240-800 Other Objects	\$5,740.00	.00	\$5,740.00	.00
TOTAL	\$871,737.00	\$353,041.48	\$487,801.08	\$30,894.44
--- Central Services ---				
11-000-251-100 Salaries	\$337,176.00	\$140,489.30	\$196,685.02	\$1.68
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$4,243.99	\$2,033.81	\$4,725.20
11-000-251-340 Purchased Technical Svcs.	\$28,301.00	\$9,514.00	\$11,014.00	\$7,773.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$275.07	\$1,899.00	\$825.93
11-000-251-600 Supplies and Materials	\$9,001.00	\$1,165.33	\$1,653.65	\$6,182.02
11-000-251-89X Other Objects	\$5,000.00	\$2,797.16	\$1,079.80	\$1,123.04
TOTAL	\$393,481.00	\$158,484.85	\$214,365.28	\$20,630.87
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$390,494.00	\$162,675.70	\$227,745.98	\$72.32
11-000-252-500 Other Pur Serv. (400-500 series)	\$32,811.00	\$27,034.18	\$790.71	\$4,986.11
11-000-252-600 Supplies and Materials	\$35,500.00	\$21,627.35	\$16,829.18	(\$2,956.53)
TOTAL	\$458,805.00	\$211,337.23	\$245,365.87	\$2,101.90
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$631,549.00	\$249,752.92	\$323,819.45	\$57,976.63
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$533,253.32	\$285,605.77	\$89,173.21	\$158,474.34
11-000-261-610 General Supplies	\$84,624.91	\$39,943.96	\$8,552.59	\$36,128.36
11-000-261-800 Other Objects	\$10,152.00	\$4,824.50	\$2,838.40	\$2,489.10
TOTAL	\$1,259,579.23	\$580,127.15	\$424,383.65	\$255,068.43
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$1,004.51	\$4,018.00	\$1,977.49
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$412,500.00	\$165,690.76	\$244,677.72	\$2,131.52

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$14,012.02	\$41,488.98	\$9,499.00
11-000-262-520 Insurance	\$128,608.00	\$63,188.00	\$65,420.00	.00
11-000-262-621 Energy (Natural Gas)	\$130,013.00	\$6,050.73	\$39,833.27	\$84,129.00
11-000-262-622 Energy (Electricity)	\$468,556.00	\$115,488.75	\$175,072.13	\$177,995.12
TOTAL	\$1,211,677.00	\$365,434.77	\$570,510.10	\$275,732.13
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	.00	.00	\$22,150.00
11-000-263-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$25,150.00	\$0.00	\$0.00	\$25,150.00
--- Security ---				
11-000-266-100 Salaries	\$54,652.80	\$22,209.96	\$27,071.94	\$5,370.90
TOTAL	\$54,652.80	\$22,209.96	\$27,071.94	\$5,370.90
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$42,259.00	\$14,111.25	\$27,481.44	\$666.31
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$709.95	.00	\$2,335.05
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$31,350.00	\$980.00	\$3,640.00	\$26,730.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$15,300.00	\$2,291.00	\$5,384.50	\$7,624.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$100,984.00	\$18,092.20	\$36,505.94	\$46,385.86
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$98,272.94	\$153,523.44	\$25,246.62
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$307,360.00	\$2,826.24	\$4,801.91	\$299,731.85
11-XXX-XXX-250 Unemployment Compensation	\$50,005.00	\$17,260.26	\$23,901.82	\$8,842.92
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$94,454.50	\$94,454.50	.00
11-XXX-XXX-270 Health Benefits	\$1,867,622.00	\$668,653.93	\$991,295.43	\$207,672.64
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$10,578.83	\$19,421.17	.00
11-XXX-XXX-290 Other Employee Benefits	\$62,000.00	\$270.00	.00	\$61,730.00
TOTAL	\$2,782,939.00	\$892,316.70	\$1,287,398.27	\$603,224.03
Total Undistributed expenditures	\$9,454,230.26	\$3,481,629.81	\$4,493,296.70	\$1,479,303.75
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,323,123.04	\$5,305,207.05	\$7,595,534.95	\$2,422,381.04

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
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*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,323,123.04	\$5,305,207.05	\$7,595,534.95	\$2,422,381.04
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$3,000.00	.00	.00	\$3,000.00
Undistributed expenses				
12-000-100-730 Instruction	\$44,000.00	.00	\$18,453.99	\$25,546.01
12-000-21X-730 Support services-Related & Extraord.	\$8,000.00	\$7,995.00	.00	\$5.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$123,985.75	\$78,501.32	\$0.00	\$45,484.43
TOTAL	\$178,985.75	\$86,496.32	\$18,453.99	\$74,035.44
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$199,373.75	\$86,496.32	\$18,453.99	\$94,423.44
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,522,496.79	\$5,391,703.37	\$7,613,988.94	\$2,516,804.48

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/2016

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/30/16
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- -	NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/16

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$132,008.32)
	Accounts receivable:		
141	Intergovernmental - State	\$13,399.43	
			\$13,399.43

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,574,196.61	
302	Less Revenues	(\$331,484.26)	
			\$1,242,712.35
	Total assets and resources		\$1,124,103.46
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/16

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LIABILITIES AND FUND EQUITY

=====

411	Intergovernmental accounts payable - State	\$2,980.04
421	Accounts Payable	(\$2,980.04)
F U N D B A L A N C E		

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$334,160.83
601	Appropriations	\$1,574,196.61
602	Less: Expenditures	\$450,093.15
603	Encumbrances	\$334,160.83 (\$784,253.98)
		\$789,942.63
TOTAL FUND BALANCE		\$1,124,103.46
TOTAL LIABILITIES AND FUND EQUITY		\$1,124,103.46

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/16

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$100,776.26	\$100,776.26		.00
3XXX	From State Sources	\$1,027,172.35	\$173,238.00		\$853,934.35
4XXX	From Federal Sources	\$446,248.00	\$57,470.00		\$388,778.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$1,574,196.61	\$331,484.26		\$1,242,712.35
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$100,776.26	\$81,509.73	.00	\$19,266.53
STATE PROJECTS:					
Vocational education		\$680,695.35	\$163,502.55	\$56,689.80	\$460,503.00
Other special projects		\$346,477.00	\$143,249.68	\$197,430.39	\$5,796.93
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$1,027,172.35	\$306,752.23	\$254,120.19	\$466,299.93
FEDERAL PROJECTS:					
NCLB Title I		\$60,701.00	\$29,765.40	\$19,891.43	\$11,044.17
NCLB Title II - Part A/D		\$10,286.00	\$5,285.99	\$5,000.01	.00
I.D.E.A. Part B (Handicapped)		\$111,999.00	\$26,779.80	\$55,149.20	\$30,070.00
Vocational Education		\$263,262.00	.00	.00	\$263,262.00
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$446,248.00	\$61,831.19	\$80,040.64	\$304,376.17
*** TOTAL EXPENDITURES ***		\$1,574,196.61	\$450,093.15	\$334,160.83	\$789,942.63
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/16

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$100,776.26	\$100,776.26	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$100,776.26	\$100,776.26	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$1,027,172.35	\$173,238.00	\$853,934.35
	-----	-----	-----
Total Revenue from State Sources	\$1,027,172.35	\$173,238.00	\$853,934.35
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,701.00	\$29,765.00	\$30,936.00
4451-55 Title II	\$10,286.00	\$5,286.00	\$5,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$111,999.00	\$22,419.00	\$89,580.00
4430-39 Vocational Education	\$263,262.00	.00	\$263,262.00
	-----	-----	-----
Total Revenues from Federal Sources	\$446,248.00	\$57,470.00	\$388,778.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,574,196.61	 \$331,484.26	 \$1,242,712.35
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/16

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/30/16
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 5 Month Period Ending 11/30/16

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$313,057.96)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,290,477.48	
			\$2,290,477.48

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,040,477.45	
302	Less Revenues	(\$474,313.43)	
			\$2,566,164.02
	Total assets and resources		\$4,543,583.54
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 5 Month Period Ending 11/30/16

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$222,093.69
754	Reserve for encumbrances - Prior Year		\$1,470,761.97
601	Appropriations	\$3,201,634.10	
602	Less : Expenditures	\$948,528.01	
603	Encumbrances	\$1,692,855.66	(\$2,641,383.67)
			\$560,250.43
	Total Appropriated		\$2,253,106.09

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$94,955.51
303	Budgeted Fund Balance	\$2,195,521.94

TOTAL FUND BALANCE \$4,543,583.54

TOTAL LIABILITIES AND FUND EQUITY \$4,543,583.54

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$3,040,477.45	\$474,313.43		\$2,566,164.02
TOTAL REVENUE/SOURCES OF FUNDS	\$3,040,477.45	\$474,313.43		\$2,566,164.02
	=====	=====	=====	=====
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$262,630.50	\$108,300.29	\$65,810.00	\$88,520.21
30-000-4XX-390 Other purchased prof. & tech. serv.	\$50,000.00	\$7,873.29	.00	\$42,126.71
30-000-4XX-450 Construction services	\$2,889,003.60	\$832,354.43	\$1,627,045.66	\$429,603.51
Total fac.acq.and constr. serv.	\$3,201,634.10	\$948,528.01	\$1,692,855.66	\$560,250.43
=====				
TOTAL EXPENDITURES	\$3,201,634.10	\$948,528.01	\$1,692,855.66	\$560,250.43
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,201,634.10	\$948,528.01	\$1,692,855.66	\$560,250.43
=====				

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/16

I, Rae Lene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/30/16
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: November 30, 2016**

CASH REPORT

FUNDS				
Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$2,867,232.88	\$1,166,760.50	-\$1,451,861.98	\$2,582,131.40
Special Revenue Fund (20)	-\$97,207.27	\$86,343.00	-\$121,144.05	-\$132,008.32
Capital Project Fund (30)	-\$344,317.42	\$474,313.43	-\$443,053.97	-\$313,057.96
Total Governmental Funds	<u>\$2,425,708.19</u>	<u>\$1,727,416.93</u>	<u>-\$2,016,060.00</u>	<u>\$2,137,065.12</u>
Summer Savings	\$29,728.02	\$15,219.22	\$0.00	\$44,947.24
Enterprise Fund (60) Cafeteria	\$12,752.66	\$10,422.14	-\$11,272.58	\$11,902.22
Payroll Fund (70)	\$0.00	\$539,753.29	-\$539,753.29	\$0.00
Agency Fund (90)	\$0.00	\$398,179.85	-\$398,179.85	\$0.00
Total Trust & Agency	<u>\$42,480.68</u>	<u>\$963,574.50</u>	<u>-\$949,205.72</u>	<u>\$56,849.46</u>
Grand Total for all Funds	<u>\$2,468,188.87</u>	<u>\$2,690,991.43</u>	<u>-\$2,965,265.72</u>	<u>\$2,193,914.58</u>
				\$2,193,914.58

Prepared and submitted by:

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Michelle Fresco, Treasurer of School Monies

12/13/2016

Date

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va_exaa1.082406

11/30/2016

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-221-104-04-0001	CURRICULUM WRITING	November Transfers	0031	11/30/2016	RCATTERSON	\$12,700.00	\$1,002.50	\$13,702.50
11-000-221-105-04-0000	SALARIES - CLERICAL	November Transfers	0031	11/30/2016	RCATTERSON	\$56,760.00	(\$1,002.50)	\$55,757.50
11-000-230-585-08-0000	BOE - TRAVEL	November Transfers	0031	11/30/2016	RCATTERSON	\$2,758.00	\$76.36	\$2,834.36
11-000-230-590-08-0000	OTHER PURCH SERV (400-50	November Transfers	0031	11/30/2016	RCATTERSON	\$131,900.00	(\$76.36)	\$131,823.64
11-000-230-890-08-0000	MISC EXP	November Transfers	0031	11/30/2016	RCATTERSON	\$12,312.00	(\$425.00)	\$11,887.00
11-000-230-890-08-0001	MEMBERSHIPS - SUPT.	November Transfers	0031	11/30/2016	RCATTERSON	\$13,430.00	\$425.00	\$13,855.00
11-000-240-105-03-0001	SUBSTITUTES/O.T.	November Transfers	0032	11/30/2016	RCATTERSON	\$0.00	\$100.00	\$100.00
11-000-240-110-00-0000	SAL-WORK STUDY STDS, HS	November Transfers	0032	11/30/2016	RCATTERSON	\$10,000.00	(\$100.00)	\$9,900.00
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	November Transfers	0031	11/30/2016	RCATTERSON	\$35,500.00	\$3,000.00	\$38,500.00
11-000-261-420-02-0010	KITCHEN DEGREASE	November Transfers	0031	11/30/2016	RCATTERSON	\$4,000.00	\$2,000.00	\$6,000.00
11-000-261-420-02-0012	EXTERMINATION SVS.	November Transfers	0031	11/30/2016	RCATTERSON	\$2,600.00	\$2,000.00	\$4,600.00
11-000-261-420-02-0021	CONTIN REPAIR EQUIP BLDG	November Transfers	0031	11/30/2016	RCATTERSON	\$77,870.00	(\$4,000.00)	\$73,870.00
11-000-270-512-60-0000	ACADEMY CONTR. SVS.	November Transfers	0031	11/30/2016	RCATTERSON	\$22,600.00	(\$2,000.00)	\$20,600.00
11-000-270-517-07-0000	CONTRACT. SERV.(REG. STU	November Transfers	0031	11/30/2016	RCATTERSON	\$600.00	\$2,000.00	\$2,600.00
11-140-100-500-07-0000	OTH PURCH SERVICES	November Transfers	0031	11/30/2016	RCATTERSON	\$2,264.00	\$1,000.00	\$3,264.00
11-140-100-500-16-0000	SITE LICENSING	November Transfers	0031	11/30/2016	RCATTERSON	\$82,472.00	(\$1,000.00)	\$81,472.00
11-310-100-101-10-0000	PERF ARTS P-T SALARY	November Transfers	0031	11/30/2016	RCATTERSON	\$147,762.00	(\$500.00)	\$147,262.00
11-310-100-101-11-0001	VOC. SAL - SUBSITUTES	November Transfers	0031	11/30/2016	RCATTERSON	\$92,000.00	(\$2,000.00)	\$90,000.00
11-310-100-101-11-0002	EXTRA HOURS	November Transfers	0031	11/30/2016	RCATTERSON	\$2,000.00	\$2,000.00	\$4,000.00
11-310-100-320-09-0000	PURCH PROF - THEATER	November Transfers	0033	11/30/2016	RCATTERSON	\$11,100.00	\$500.00	\$11,600.00
11-310-100-610-05-0001	SUPPLIES-COMMUNITY SVC	November Transfers	0031	11/30/2016	RCATTERSON	\$500.00	(\$100.00)	\$400.00
11-310-100-610-09-0000	SUPPLIES - THEATER	November Transfers	0033	11/30/2016	RCATTERSON	\$18,695.00	(\$500.00)	\$18,195.00
11-310-100-610-11-0000	CAREER TECHNICAL ED	November Transfers	0031	11/30/2016	RCATTERSON	\$0.00	\$100.00	\$100.00
11-310-100-610-16-0000	SUPPLIES-TECHNOLOGY	November Transfers	0031	11/30/2016	RCATTERSON	\$8,500.00	(\$3,000.00)	\$5,500.00
11-310-100-800-10-0000	OTHER OBJECTS DANCE	November Transfers	0031	11/30/2016	RCATTERSON	\$1,210.00	\$500.00	\$1,710.00
Total Current Appr.								\$0.00

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