

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
May 22, 2017

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Sarah Costa, Vice President
Theodore Smith
Stephen Rodzinak
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Patricia L. Walsh, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on April 24, 2017.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on April 24, 2017 were approved.

IV. Correspondence

V. Presentations/Recognitions

A. Presentation of Student of the Month – Maria Scarpantonio, Agricultural Science, Grade 9

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate) – Mr. Hyncik
- SCSBA (Delegate) –
- SCESC (Representative) – Mr. Smith
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

IX. School Communications Report

X. Superintendent's Report

A. Salary Adjustment – 2016-17 School Year

The Superintendent recommends that the Board of Education approve a salary adjustment for the 2016-17 school year as follows:

Name	2016-17 Base Salary	Masters Stipend	Add'l Assignments per Week	% rate	Amount	Longevity	2016-17 Total Salary
M. Cristina Perrone (Qtr 4)	\$63,214.00	NA	10	28.56%	\$ 18,053.92	NA	\$ 81,267.92
Qtr 4 - 4/8/17-5/19/17							

B. Employment of Part-Time Hourly Personnel – 2016-17 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2016-17 school year:

High School

Andrew Moore Performing Arts – Theater Arts \$41.05/hr (11-310-100-101-10-0000)
(10 hours)

C. Employment of Part-Time Hourly Personnel – Summer 2017

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2017:

Twilight

Dylan LaRue Student Assistant – Healthy Fitness \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

Jose Gallegos Student Assistant – Auto Body \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

Matthew King Student Assistant – Auto Mechanics \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

Amiyah Howard Student Assistant – Cosmetology \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

Alexis Thomas Student Assistant - Cosmetology \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

Liliana Gomez Student Assistant – Photography \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

Nadia Harrel Student Assistant – Culinary Arts \$ 8.44/hr (20-008-200-105-14-0000)
(75 hrs)

School Based Program

Bridget Donovan Recruiter/Employment/Life Skills/ \$ 20.00/hr (20-432-200-104-21-0000)
Outreach Worker (216 hrs)

D. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2016-17 school year:

Yolanda Klosowski

E. Educational Leadership Program Clinical Internship

The Superintendent recommends that the Board of Education approve an educational leadership program field experience as follows:

Grand Canyon University

Jaime Morales (Graduate student/Educational Administration Program

Diane Ziegler – School Mentor/Certified Principal

Clinical Internship I, II, III (270-hour practicum/field experience)

F. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

G. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

H. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbooks:

Milady's Standard Cosmetology 2016, 13th Edition (\$127.95/each x 35 books - \$4478.25)

Pearson Algebra II Student Edition + Digital Courseware 6-year License + Math XL 6-year License (\$155.47/each x 75 books, courseware, licenses, etc. - \$11,660.25)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

I. District Evaluation Instruments

The Superintendent recommends that the Board of Education approve the following evaluation instruments for the 2016-17 and 2017-18 school years pursuant to AchieveNJ as follows:

Instructional Staff – Danielson Framework 2013

Administrative Staff – Stronge Leader Effectiveness Performance Evaluation System

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

J. Revised Board Policies – Second Reading

The Superintendent recommends that the Board of education approve the following revised Board policies at this second reading.

0000.02 – Bylaw Introduction
 2415.06 – Unsafe School Choice Option
 2464 – Gifted and Talented Students
 2622 – Student Assessment
 5460 – High School Graduation

K. Board Policy – Second Reading

The Superintendent recommends that the Board of education approve the following Board policy at this second reading.

8350 – Records Retention

Motion_____ Second_____

Discussion

Call the Roll

Roll Call Yes No

Mr. Smith _____

Ms. Costa _____

Mr. Hyncik _____

Mr. Rodzinak _____

Mr. Jinks _____

L. English Language Service Three-Year Program Plan – School Years 2017-2020

The Superintendent recommends that the Board of Education submit the district's English Language Service Three-Year Program Plan and Statement of Assurances for School Years 2017-2020 to the NJDOE as required by law.

M. Intent to Apply – Carl D. Perkins Grant Funding

The Superintendent recommends that the Board of Education grant permission to apply for the grant program entitled Carl D. Perkins Career and Technical Education Improvement Act of 2006- FY 2018 (amounts to be released by the NJDOE after Phase I completion).

Motion_____ Second_____

Discussion

Call the Roll

Roll Call Yes No

Mr. Smith _____

Ms. Costa _____

Mr. Hyncik _____

Mr. Rodzinak _____

Mr. Jinks _____

N. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its May 22, 2017 meeting authorized application for funds for the following:

Somerset County Department of Human Services	Twilight Program (Summer 2017)	\$102,792.00
Dollar General Literacy Foundation	Right Book, Right Hands, Right Time Right Reason (classroom repository of books to actively foster a love of reading)	\$ 4,000.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

O. Resolution – Harassment, Intimidation and Bullying Decisions

Whereas, the Somerset County Vocational Board of Education has received and accepted the HIB Investigation Report at its regularly scheduled meeting held on **April 24, 2017**; and

Whereas, the HIB Investigation Report indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decision in the case listed in the HIB Investigation Report previously accepted by the Board at its regularly scheduled Board of Education meeting held on April 24, 2017.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

P. Superintendent's Update

- HIB
- Student Suspension Report

Incident Number	Grade	Out of School/ In School Suspension	Total # of Days	Suspension Dates	Reason for Suspension
42520175	10	Out	5	04/25/2017-05/01/2017	ALCOHOL : Possession
42520174	10	Out	5	04/25/2017-05/01/2017	MARIJ : Possession
50820173	10	In	1	05/11/2017	Disrespectful to staff
51620171	12	Out	3	05/17/2017-05/19/2017	Disruptive/inappropriate behavior

- Proud To Be An American Day – May 25th – 8:30 a.m.
- TOPS Closing Ceremony – June 14th – 6:30 p.m.
- High School Graduation – June 21st – 7:00 p.m.

Q. Submission of Bills

It is recommended the Board of Education approve the bills list for May 2017 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of April 2017 and the Treasurer of School Monies for the month of April 2017, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

B. Change Order – HVAC Upgrade Project

It is recommended the Board of Education approve the following change order for the HVAC Upgrade project.

Change Order No. 2

Add \$17,001.00, Mechanical Preservation Associates shall provide labor, materials and equipment necessary to remove existing rusting materials and install new in kind. The project completion date was February 1, 2017. The contractor will work during weekends, holidays and other non-school hours.

C. Change Order Resolution – 2017-18 School Year

Whereas, Somerset County Vocational Board of Education has been authorized by the Somerset County Freeholders to complete various capital projects, and

Whereas, in the course of completing various capital projects, it is not unusual to find that changes in work are necessary because of unanticipated circumstances, and

Whereas, the Board of Education committee of the whole has recommended a plan for delegating such authority and responsibility, and

Now thereof be it resolved, that any changes in work, known as Change Orders, whether it is an increase or decrease in cost that have been reviewed and recommended by the architect and board attorney may be approved by the Superintendent, Business Administrator and the polling of the full Board of Education with the majority of the full Board of Education's approval.

Be it further resolved, that the change orders will be subsequently ratified by the Board of Education at the next public meeting, and

Be it further resolved, that no authority to exceed the total construction budget is granted to any party. Depending upon experience as to the frequency and value of change orders, the authority granted herein may require review in order to efficiently carry out the intent of the resolution.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

D. Budget Transfers – 2016-17 School Year – March and April 2017

It is recommended the Board of Education approve the budget transfers for the 2016-17 school year as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

E. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2016-17 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are estimates of year to date purchases and may be adjusted when necessary and in compliance with law.

Apple, Inc. Education	District Wide Technology	\$56,786.00	Co-Op
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

F. Renewal Food Service Management Contract – 2017-18 School Year

It is recommended the Somerset County Vocational Board of Education upon recommendation of Raelene Catterson approve the renewal of the Food Service Management Contract base year contract (year 5 of a possible 5 year period) with Maschio's Food Services, Inc. for the 2017-18 school year. The food service management fee will be \$12,190.00 per year or \$1,219.00 per month for 10 months and guarantee a no-cost operations or breakdown.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	___	___
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Rodzinak	___	___
Mr. Jinks	___	___

XII. New Business

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

June 26, 2017

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Personnel matters, Exempt staff salaries, Business Administrator's contract, litigation K. McManus, litigation L. Blanke, pending litigation J. Vingara, litigation Chiller System. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
May 22, 2017

[illegible]

May 2017
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
5/23/2017	SkillsUSA	Forrest Lodge Warren, NJ	\$0.00	District
5/26/2017	History Class	Fleet Week Pier 86, NYC	\$0.00	District
6/7/2017	SkillsUSA	TopGolf Edison, NJ	\$45.00/SkillsUSA	District
6/19-24, 2017	SkillsUSA	Spring Hill Suites Louisville, KY	\$1,600.00/ \$600.00 by Student \$1,000.00/District and SkillsUSA	Outside Agency/Grant
*5/16/2017	Cosmetology	Burlington County Institute of Technology Westampton, NJ	\$0.00	District

*Prior Approval Received

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5/2 10:51am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2017

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,004,602.25
121	Tax levy receivable		\$2,155,067.00
	Accounts receivable:		
132	Interfund	\$22,047.00	
141	Intergovernmental - State	\$321,760.95	
143	Intergovernmental - Other	\$1,824.00	
			\$345,631.95

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,758,205.00	
302	Less Revenues	(\$14,455,165.05)	
			\$303,039.95

	Total assets and resources		\$5,808,341.15
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2017

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$2,674,798.11
754	Reserve for encumbrance - Prior Year		\$6,400.00
	Reserved fund balance:		
760	Reserved Fund Balance		\$1,633,589.23
601	Appropriations	\$15,522,496.79	
602	Less : Expenditures	\$11,795,840.33	
603	Encumbrances	\$2,681,198.11 (\$14,477,038.44)	
			\$1,045,458.35
	Total Appropriated		\$5,360,245.69

--- Unappropriated ---

770	Fund Balance	\$833,095.46
303	Budgeted Fund Balance	(\$385,000.00)

TOTAL FUND BALANCE	\$5,808,341.15
TOTAL LIABILITIES AND FUND EQUITY	\$5,808,341.15

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2017

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,522,496.79	\$14,477,038.44	\$1,045,458.35
Revenues	(\$14,758,205.00)	(\$14,455,165.05)	(\$303,039.95)
	\$764,291.79	\$21,873.39	\$742,418.40
Less: Adjust for prior year encumb.	(\$379,291.79)	(\$379,291.79)	
Budgeted Fund Balance	\$385,000.00	(\$357,418.40)	\$742,418.40
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$385,000.00	(\$357,418.40)	\$742,418.40
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$385,000.00	(\$357,418.40)	\$742,418.40
TOTAL Budgeted Fund Balance	\$385,000.00	(\$357,418.40)	\$742,418.40
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2017

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,329,643.00	\$13,026,603.05		\$303,039.95
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,758,205.00	\$14,455,165.05		\$303,039.95
		=====	=====	=====	=====
					AVAILABLE BALANCE
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,865,623.57	\$1,418,515.84	\$253,910.50	\$193,197.23
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,806,068.71	\$2,975,294.51	\$517,419.89	\$313,354.31
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$75,025.00	\$39,719.40	\$3,314.11	\$31,991.49
11-402-100-XXX	School-Spons. Athletics - Instruction	\$110,607.00	\$80,735.09	\$17,052.15	\$12,819.76
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$23,322.20	\$19,081.80	\$4,240.40	.00
11-000-213-XXX	Health Services	\$196,205.00	\$149,307.43	\$42,516.99	\$4,380.58
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$10,944.00	\$1,457.00	\$5,839.00	\$3,648.00
11-000-218-XXX	Guidance	\$827,351.12	\$664,765.67	\$137,866.50	\$24,718.95
11-000-219-XXX	Child Study Teams	\$231,721.63	\$188,546.85	\$32,318.23	\$10,856.55
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$170,776.80	\$140,632.18	\$25,044.81	\$5,099.81
11-000-222-XXX	Educational Media Serv/School Library	\$53,897.00	\$31,124.54	\$6,097.40	\$16,675.06
11-000-223-XXX	Instructional Staff Training Services	\$70,943.12	\$49,958.68	\$10,012.84	\$10,971.60
11-000-230-XXX	Supp. Serv.-General Administration	\$662,273.00	\$534,398.35	\$77,974.10	\$49,900.55
11-000-240-XXX	Supp. Serv.-School Administration	\$885,612.32	\$720,993.88	\$139,457.20	\$25,161.24
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$975,400.78	\$731,672.78	\$233,480.13	\$10,247.87
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,265,731.08	\$955,463.81	\$173,351.50	\$136,915.77
11-000-262-XXX	Custodial Services	\$1,124,648.51	\$770,606.65	\$335,005.49	\$19,036.37
11-000-263-XXX	Care and Upkeep of Grounds	\$25,150.00	\$7,316.25	.00	\$17,833.75
11-000-266-XXX	Security	\$75,652.80	\$56,766.09	\$13,870.38	\$5,016.33
11-000-270-XXX	Student Transportation Services	\$104,649.75	\$57,817.63	\$11,296.59	\$35,535.53
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,587,092.82	\$2,070,496.58	\$425,787.48	\$90,808.76
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$15,148,696.21	\$11,664,671.01	\$2,465,855.69	\$1,018,169.51
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/2017

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$353,412.58	\$131,169.32	\$215,342.42	\$6,900.84
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$20,388.00	.00	.00	\$20,388.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$373,800.58	 \$131,169.32	 \$215,342.42	 \$27,288.84
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$15,522,496.79	 \$11,795,840.33	 \$2,681,198.11	 \$1,045,458.35
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 10 Month Period Ending 04/30/2017

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$525,000.00	\$323,734.69	\$201,265.31
1XXX	Miscellaneous	\$882,200.00	\$780,425.36	\$101,774.64
		-----	-----	-----
	TOTAL	\$13,329,643.00	\$13,026,603.05	\$303,039.95
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$475,042.00	.00
3XXX	Other State Aids	\$14,660.00	\$14,660.00	\$0.00
		-----	-----	-----
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,758,205.00	\$14,455,165.05	\$303,039.95
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,571,491.31	\$1,247,550.74	\$229,599.07	\$94,341.50
11-140-100-106 Other Salaries for Instruction	\$81,647.00	\$65,575.29	\$16,071.71	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$18,200.00	\$399.00	.00	\$17,801.00
11-140-100-500 Other Purchased Services	\$90,717.00	\$28,079.98	\$500.00	\$62,137.02
11-140-100-610 General Supplies	\$55,321.06	\$40,231.27	\$6,800.72	\$8,289.07
11-140-100-640 Textbooks	\$32,347.20	\$31,346.31	.00	\$1,000.89
11-140-100-800 Other Objects	\$8,300.00	\$649.00	\$324.00	\$7,327.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$3,000.00	\$1,814.25	\$0.00	\$1,185.75
11-150-100-320 Purchased Prof.-Ed. Services	\$4,500.00	\$2,870.00	\$615.00	\$1,015.00
11-150-100-500 Other Purchased Services	\$100.00	.00	.00	\$100.00
TOTAL	\$1,865,623.57	\$1,418,515.84	\$253,910.50	\$193,197.23
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,886,832.76	\$2,348,723.58	\$452,650.89	\$85,458.29
11-310-100-106 Other Salaries for Instruction	\$118,125.00	\$48,371.45	\$13,638.21	\$56,115.34
11-310-100-320 Purchased Prof.-Ed. Services	\$379,999.17	\$373,323.17	\$2,150.00	\$4,526.00
11-310-100-500 Other Purchased Services	\$71,711.78	\$36,776.79	\$12,592.92	\$22,342.07
11-310-100-610 General Supplies	\$309,491.00	\$136,397.90	\$35,161.16	\$137,931.94
11-310-100-640 Textbooks	\$25,259.00	\$20,967.16	.00	\$4,291.84
11-310-100-800 Other Objects	\$14,650.00	\$10,734.46	\$1,226.71	\$2,688.83
Total	\$3,806,068.71	\$2,975,294.51	\$517,419.89	\$313,354.31
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	\$30,819.17	.00	\$15,705.83
11-401-100-500 Purchased Services	\$2,725.00	\$689.50	\$550.00	\$1,485.50
11-401-100-600 Supplies and Materials	\$22,275.00	\$8,010.73	\$2,089.11	\$12,175.16
11-401-100-800 Other Objects	\$3,500.00	\$200.00	\$675.00	\$2,625.00
TOTAL	\$75,025.00	\$39,719.40	\$3,314.11	\$31,991.49
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$70,901.00	\$55,591.48	\$2,938.52	\$12,371.00
11-402-100-500 Purchased Services	\$8,575.00	\$7,725.00	\$850.00	.00
11-402-100-600 Supplies and Materials	\$9,637.00	\$4,063.61	\$5,124.63	\$448.76
11-402-100-800 Other Objects	\$21,494.00	\$13,355.00	\$8,139.00	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$110,607.00	\$80,735.09	\$17,052.15	\$12,819.76
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$23,322.20	\$19,081.80	\$4,240.40	.00
TOTAL	\$23,322.20	\$19,081.80	\$4,240.40	\$0.00
--- Health services ---				
11-000-213-100 Salaries	\$163,498.00	\$135,274.41	\$27,549.80	\$673.79
11-000-213-300 Purchased Prof. & Tech. Svc.	\$21,000.00	\$10,373.52	\$8,525.00	\$2,101.48
11-000-213-500 Other Purchased Services	\$1,100.00	\$300.00	.00	\$800.00
11-000-213-600 Supplies and Materials	\$9,507.00	\$3,064.81	\$6,442.19	.00
11-000-213-800 Other Objects	\$1,100.00	\$294.69	.00	\$805.31
TOTAL	\$196,205.00	\$149,307.43	\$42,516.99	\$4,380.58
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,944.00	\$1,457.00	\$5,839.00	\$3,648.00
TOTAL	\$10,944.00	\$1,457.00	\$5,839.00	\$3,648.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$343,135.00	\$277,461.47	\$64,250.88	\$1,422.65
11-000-218-105 Sal Secr. & Clerical Asst.	\$106,788.62	\$88,627.22	\$17,568.32	\$593.08
11-000-218-110 Other Salaries	\$298,393.00	\$249,096.00	\$49,141.76	\$155.24
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$61,077.50	\$39,871.38	.00	\$21,206.12
11-000-218-500 Other Purchased Services	\$14,357.00	\$6,476.99	\$6,900.00	\$980.01
11-000-218-600 Supplies and Materials	\$3,500.00	\$3,232.61	\$5.54	\$261.85
11-000-218-800 Other Objects	\$100.00	.00	.00	\$100.00
TOTAL	\$827,351.12	\$664,765.67	\$137,866.50	\$24,718.95
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$137,584.10	\$112,454.30	\$24,959.60	\$170.20
11-000-219-105 Sal Secr. & Clerical Asst.	\$60,020.36	\$52,770.99	\$6,806.64	\$442.73
11-000-219-199 Unused Vac. Payment to Term/Ret Staff	\$2,728.64	\$2,728.64	.00	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	\$1,025.00	.00	\$975.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,200.00	\$199.00	.00	\$7,001.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-500 Other Purchased Services	\$15,015.00	\$14,665.30	\$199.00	\$150.70
11-000-219-600 Supplies and Materials	\$5,673.53	\$4,229.62	\$43.00	\$1,400.91
11-000-219-800 Other Objects	\$1,500.00	\$474.00	\$309.99	\$716.01
TOTAL	\$231,721.63	\$188,546.85	\$32,318.23	\$10,856.55
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-104 Salaries Other Prof. Staff	\$108,804.50	\$91,402.11	\$15,469.91	\$1,932.48
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,272.30	\$46,785.60	\$9,254.16	\$232.54
11-000-221-500 Other Purchased Services	\$2,500.00	\$1,603.70	\$320.74	\$575.56
11-000-221-600 Supplies and Materials	\$1,300.00	\$584.77	.00	\$715.23
11-000-221-800 Other Objects	\$1,900.00	\$256.00	.00	\$1,644.00
TOTAL	\$170,776.80	\$140,632.18	\$25,044.81	\$5,099.81
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$31,552.00	\$25,189.60	\$6,097.40	\$265.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,310.00	\$850.00	.00	\$2,460.00
11-000-222-500 Other Purchased Services	\$4,300.00	\$245.00	.00	\$4,055.00
11-000-222-600 Supplies and Materials	\$10,700.00	\$4,839.94	.00	\$5,860.06
11-000-222-800 Other Objects	\$4,035.00	.00	.00	\$4,035.00
TOTAL	\$53,897.00	\$31,124.54	\$6,097.40	\$16,675.06
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$45,000.00	\$36,903.36	\$7,825.84	\$270.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$1,875.93	.00	\$3,124.07
11-000-223-500 Other Purchased Services	\$18,943.12	\$11,179.39	\$2,187.00	\$5,576.73
11-000-223-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$70,943.12	\$49,958.68	\$10,012.84	\$10,971.60
--- Support services-general administration ---				
11-000-230-100 Salaries	\$316,670.00	\$266,400.74	\$50,269.18	\$0.08
11-000-230-331 Legal Services	\$60,000.00	\$55,193.58	\$4,806.42	.00
11-000-230-332 Audit Fees	\$35,400.00	\$35,300.00	.00	\$100.00
11-000-230-334 Architectural/Engineering Services	\$12,800.00	\$6,400.00	\$6,400.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$17,500.00	\$880.00	\$880.00	\$15,740.00
11-000-230-530 Communications/Telephone	\$38,150.00	\$9,824.82	\$13,737.70	\$14,587.48
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,834.36	\$2,252.36	.00	\$582.00
11-000-230-590 Other Purchased Services	\$135,076.64	\$133,249.64	\$750.00	\$1,077.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-61X General Supplies	\$10,000.00	\$1,516.95	\$588.06	\$7,894.99
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	\$45.00	.00	\$955.00
11-000-230-890 Misc. Expenditures	\$25,842.00	\$16,585.51	\$542.74	\$8,713.75
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$662,273.00	\$534,398.35	\$77,974.10	\$49,900.55
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$631,013.00	\$529,396.53	\$101,616.47	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$181,448.32	\$144,179.78	\$29,666.60	\$7,601.94
11-000-240-11X Other Salaries	\$6,900.00	.00	.00	\$6,900.00
11-000-240-500 Other Purchased Services	\$33,600.00	\$23,104.09	\$651.00	\$9,844.91
11-000-240-600 Supplies and Materials	\$26,911.00	\$18,573.48	\$7,523.13	\$814.39
11-000-240-800 Other Objects	\$5,740.00	\$5,740.00	.00	.00
TOTAL	\$885,612.32	\$720,993.88	\$139,457.20	\$25,161.24
--- Central Services ---				
11-000-251-100 Salaries	\$337,176.00	\$280,978.60	\$56,195.72	\$1.68
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$6,822.49	\$482.51	\$3,698.00
11-000-251-340 Purchased Technical Svcs.	\$28,301.00	\$25,028.00	.00	\$3,273.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$2,303.09	\$645.00	\$51.91
11-000-251-600 Supplies and Materials	\$11,001.00	\$3,881.93	\$6,402.26	\$716.81
11-000-251-89X Other Objects	\$5,110.86	\$3,758.50	\$229.32	\$1,123.04
TOTAL	\$395,591.86	\$322,772.61	\$63,954.81	\$8,864.44
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$390,494.00	\$325,351.40	\$65,070.28	\$72.32
11-000-252-500 Other Pur Serv. (400-500 series)	\$30,811.00	\$29,499.89	.00	\$1,311.11
11-000-252-600 Supplies and Materials	\$158,503.92	\$54,048.88	\$104,455.04	.00
TOTAL	\$579,808.92	\$408,900.17	\$169,525.32	\$1,383.43
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$631,549.00	\$495,147.16	\$88,299.15	\$48,102.69
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$535,551.81	\$383,037.87	\$63,700.86	\$88,813.08
11-000-261-610 General Supplies	\$85,978.50	\$67,322.01	\$18,656.49	.00
11-000-261-800 Other Objects	\$12,651.77	\$9,956.77	\$2,695.00	.00
TOTAL	\$1,265,731.08	\$955,463.81	\$173,351.50	\$136,915.77
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$3,372.29	\$1,434.98	\$2,192.73

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$412,765.48	\$332,384.08	\$80,381.40	.00
11-000-262-490 Other Purchased Property Svc.	\$59,000.00	\$25,233.45	\$30,267.55	\$3,499.00
11-000-262-520 Insurance	\$128,608.00	\$115,263.36	.00	\$13,344.64
11-000-262-621 Energy (Natural Gas)	\$83,212.88	\$60,670.74	\$22,542.14	.00
11-000-262-622 Energy (Electricity)	\$434,062.15	\$233,682.73	\$200,379.42	.00
TOTAL	\$1,124,648.51	\$770,606.65	\$335,005.49	\$19,036.37
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	\$7,316.25	.00	\$14,833.75
11-000-263-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$25,150.00	\$7,316.25	\$0.00	\$17,833.75
--- Security ---				
11-000-266-100 Salaries	\$75,652.80	\$56,766.09	\$13,870.38	\$5,016.33
TOTAL	\$75,652.80	\$56,766.09	\$13,870.38	\$5,016.33
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,259.00	\$37,315.18	\$7,851.84	\$91.98
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$709.95	.00	\$2,335.05
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$29,350.00	\$4,302.75	\$1,400.00	\$23,647.25
11-000-270-517 Contract Svc (reg std) - ESCs	\$17,965.75	\$15,489.75	\$2,044.75	\$431.25
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$104,649.75	\$57,817.63	\$11,296.59	\$35,535.53
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$11,000.00	\$9,666.64	\$1,300.44	\$32.92
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$211,066.04	\$40,730.34	\$25,246.62
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$307,360.00	\$289,152.27	\$506.11	\$17,701.62
11-XXX-XXX-250 Unemployment Compensation	\$39,005.00	\$32,691.74	.00	\$6,313.26
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$181,306.31	.00	\$7,602.69
11-XXX-XXX-270 Health Benefits	\$1,651,725.82	\$1,266,649.88	\$374,974.97	\$10,100.97
11-XXX-XXX-280 Tuition Reimbursement	\$46,000.00	\$40,025.10	\$8.90	\$5,966.00
11-XXX-XXX-290 Other Employee Benefits	\$62,000.00	\$36,003.60	\$8,266.72	\$17,729.68
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$4,050.00	\$3,935.00	.00	\$115.00
TOTAL	\$2,587,092.82	\$2,070,496.58	\$425,787.48	\$90,808.76

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
Total Undistributed expenditures	\$9,291,371.93	\$7,150,406.17	\$1,674,159.04	\$466,806.72
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,148,696.21	\$11,664,671.01	\$2,465,855.69	\$1,018,169.51
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,148,696.21	\$11,664,671.01	\$2,465,855.69	\$1,018,169.51
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$800.00	\$719.00	.00	\$81.00
Undistributed expenses				
12-000-21X-730 Support services-Related & Extraord.	\$8,000.00	\$7,995.00	.00	\$5.00
12-000-252-730 Admin. Info. Tech.	\$44,000.00	\$15,954.00	\$21,231.16	\$6,814.84
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$198,669.58	\$106,501.32	\$92,168.26	.00
Undistributed exp. - student transportation				
12-000-270-733 School buses - regular	\$101,943.00	.00	\$101,943.00	.00
TOTAL	\$353,412.58	\$131,169.32	\$215,342.42	\$6,900.84
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$373,800.58	\$131,169.32	\$215,342.42	\$27,288.84
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,522,496.79	\$11,795,840.33	\$2,681,198.11	\$1,045,458.35

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/2017

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

04/30/17
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- -	NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/17

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$161,437.23)
	Accounts receivable:		
141	Intergovernmental - State	(\$0.22)	
			(\$0.22)

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,611,644.61	
302	Less Revenues	(\$881,180.61)	
			\$730,464.00
	Total assets and resources		\$569,026.55

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/17

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LIABILITIES AND FUND EQUITY

=====

411	Intergovernmental accounts payable - State	\$2,980.04
421	Accounts Payable	(\$2,980.04)
F U N D B A L A N C E		

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$101,585.88
601	Appropriations	\$1,611,644.61
602	Less: Expenditures	\$1,042,618.06
603	Encumbrances	\$101,585.88 (\$1,144,203.94)
		\$467,440.67
TOTAL FUND BALANCE		\$569,026.55
TOTAL LIABILITIES AND FUND EQUITY		\$569,026.55

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$114,786.26	\$114,786.26		.00
3XXX From State Sources	\$1,027,172.35	\$522,848.35		\$504,324.00
4XXX From Federal Sources	\$469,686.00	\$243,546.00		\$226,140.00
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$1,611,644.61	\$881,180.61		\$730,464.00
	=====	=====	=====	=====
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** EXPENDITURES ***				
LOCAL PROJECTS:	\$114,786.26	\$83,129.43	\$14,010.00	\$17,646.83
STATE PROJECTS:				
Vocational education	\$680,695.35	\$270,493.45	\$15,114.80	\$395,087.10
Other special projects	\$346,477.00	\$295,298.80	\$48,971.92	\$2,206.28
	_____	_____	_____	_____
TOTAL STATE PROJECTS	\$1,027,172.35	\$565,792.25	\$64,086.72	\$397,293.38
FEDERAL PROJECTS:				
NCLB Title I	\$60,701.00	\$52,391.57	\$5,131.76	\$3,177.67
NCLB Title II - Part A/D	\$10,286.00	\$9,432.00	\$854.00	.00
I.D.E.A. Part B (Handicapped)	\$111,999.00	\$75,006.50	\$13,831.80	\$23,160.70
Vocational Education	\$286,700.00	\$256,866.31	\$3,671.60	\$26,162.09
	_____	_____	_____	_____
TOTAL FEDERAL PROJECTS	\$469,686.00	\$393,696.38	\$23,489.16	\$52,500.46
*** TOTAL EXPENDITURES ***	\$1,611,644.61	\$1,042,618.06	\$101,585.88	\$467,440.67
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/30/17

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$114,786.26	\$114,786.26	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$114,786.26	\$114,786.26	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$1,027,172.35	\$522,848.35	\$504,324.00
	-----	-----	-----
Total Revenue from State Sources	\$1,027,172.35	\$522,848.35	\$504,324.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,701.00	\$44,056.00	\$16,645.00
4451-55 Title II	\$10,286.00	\$9,432.00	\$854.00
4420-29 I.D.E.A. Part B (Handicapped)	\$111,999.00	\$63,730.00	\$48,269.00
4430-39 Vocational Education	\$286,700.00	\$126,328.00	\$160,372.00
	-----	-----	-----
Total Revenues from Federal Sources	\$469,686.00	\$243,546.00	\$226,140.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,611,644.61	 \$881,180.61	 \$730,464.00

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/17

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

04/30/17
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/17

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$6,227.96)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,290,477.48	
			\$2,290,477.48

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,040,477.45	
302	Less Revenues	(\$2,379,331.65)	
			\$661,145.80

Total assets and resources			\$2,945,395.32
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/17

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$88,780.00
754	Reserve for encumbrances - Prior Year		\$175,279.07
601	Appropriations	\$3,201,634.10	
602	Less : Expenditures	\$2,546,716.23	
603	Encumbrances	\$264,059.07	(\$2,810,775.30)
			\$390,858.80
	Total Appropriated		\$654,917.87

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$94,955.51
303	Budgeted Fund Balance	\$2,195,521.94

TOTAL FUND BALANCE \$2,945,395.32

TOTAL LIABILITIES AND FUND EQUITY \$2,945,395.32

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$3,040,477.45	\$2,379,331.65		\$661,145.80
TOTAL REVENUE/SOURCES OF FUNDS	\$3,040,477.45	\$2,379,331.65		\$661,145.80
	=====	=====	=====	=====
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$262,630.50	\$204,035.65	\$58,594.85	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$55,985.04	\$47,334.47	\$8,560.00	\$90.57
30-000-4XX-450 Construction services	\$2,883,018.56	\$2,295,346.11	\$196,904.22	\$390,768.23
Total fac.acq.and constr. serv.	\$3,201,634.10	\$2,546,716.23	\$264,059.07	\$390,858.80
TOTAL EXPENDITURES	\$3,201,634.10	\$2,546,716.23	\$264,059.07	\$390,858.80
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,201,634.10	\$2,546,716.23	\$264,059.07	\$390,858.80
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/17

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

04/30/17
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: March 31, 2017**

CASH REPORT

FUNDS				
Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$2,796,104.14	\$1,405,265.91	-\$1,196,767.80	\$3,004,602.25
Special Revenue Fund (20)	-\$150,351.85	\$200,850.30	-\$211,935.68	-\$161,437.23
Capital Project Fund (30)	-\$8,412.96	\$144,390.42	-\$142,205.42	-\$6,227.96
Total Governmental Funds	<u>\$2,637,339.33</u>	<u>\$1,750,506.63</u>	<u>-\$1,550,908.90</u>	<u>\$2,836,937.06</u>
Summer Savings	\$107,898.92	\$15,704.86	\$0.00	\$123,603.78
Enterprise Fund (60) Cafeteria	\$7,632.50	\$14,214.30	-\$12,107.09	\$9,739.71
Payroll Fund (70)	\$0.00	\$504,043.38	-\$504,043.38	\$0.00
Agency Fund (90)	\$0.00	\$407,190.99	-\$407,190.99	\$0.00
Total Trust & Agency	<u>\$115,531.42</u>	<u>\$941,153.53</u>	<u>-\$923,341.46</u>	<u>\$133,343.49</u>
Grand Total for all Funds	<u>\$2,752,870.75</u>	<u>\$2,691,660.16</u>	<u>-\$2,474,250.36</u>	<u>\$2,970,280.55</u>
				\$2,970,280.55

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

5/10/2017

Date

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va_exaa1.082406

03/31/2017 Current Cycle : March

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-219-105-05-0000	SALARIES - SECRETARIES	March Transfers	0047	03/31/2017	RCATTERSON	\$87,285.00	(\$29,000.00)	\$58,285.00
11-000-219-105-05-0001	SECRETARIES/O.T.-SUMMER	March Transfers	0047	03/31/2017	RCATTERSON	\$1,235.36	\$500.00	\$1,735.36
11-000-219-500-05-0000	CST OTHER PURCH SVS	March Transfers	0047	03/31/2017	RCATTERSON	\$1,015.00	\$14,000.00	\$15,015.00
11-000-221-105-04-0001	SUBSTITUTES/O.T.	March Transfers	0047	03/31/2017	RCATTERSON	\$0.00	\$500.00	\$500.00
11-000-223-580-03-0000	TEACH OOD TRAING HS	March Transfers	0047	03/31/2017	RCATTERSON	\$5,100.00	\$2,000.00	\$7,100.00
11-000-230-530-08-0000	TELEPHONE - DISTRICT	March Transfers	0047	03/31/2017	RCATTERSON	\$40,000.00	(\$35,000.00)	\$5,000.00
11-000-230-530-08-0001	ONLINE/PROVIDER SERVICES	March Transfers	0047	03/31/2017	RCATTERSON	\$39,200.00	(\$16,050.00)	\$23,150.00
11-000-240-105-03-0001	SUBSTITUTES/O.T.	March Transfers	0047	03/31/2017	RCATTERSON	\$600.00	\$500.00	\$1,100.00
11-000-240-610-03-0000	OFFICE SUPPLIES - HS	March Transfers	0047	03/31/2017	RCATTERSON	\$20,411.00	\$4,000.00	\$24,411.00
11-000-251-610-08-0000	SUPPLIES AND MATERIALS	March Transfers	0047	03/31/2017	RCATTERSON	\$9,001.00	\$2,000.00	\$11,001.00
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	March Transfers	0047	03/31/2017	RCATTERSON	\$78,000.00	\$15,000.00	\$93,000.00
11-000-261-800-02-0000	MEMBERSHIPS	March Transfers	0047	03/31/2017	RCATTERSON	\$10,152.00	\$2,000.00	\$12,152.00
11-000-291-270-08-0003	DENTAL INSURANCE	March Transfers	0047	03/31/2017	RCATTERSON	\$111,730.68	\$200.00	\$111,930.68
11-000-291-270-08-0004	VISION	March Transfers	0047	03/31/2017	RCATTERSON	\$25,738.00	\$50.00	\$25,788.00
11-000-291-280-08-0000	TUITION REIMBURSEMENT	March Transfers	0047	03/31/2017	RCATTERSON	\$36,000.00	\$10,000.00	\$46,000.00
11-140-100-500-07-0000	OTH PURCH SERVICES	March Transfers	0047	03/31/2017	RCATTERSON	\$3,264.00	\$1,000.00	\$4,264.00
11-140-100-610-03-0007	SUPPLIES - HEALTH / D.E.	March Transfers	0047	03/31/2017	RCATTERSON	\$3,050.00	\$500.00	\$3,550.00
11-310-100-320-09-0000	PURCH PROF - THEATER	March Transfers	0047	03/31/2017	RCATTERSON	\$11,600.00	\$1,000.00	\$12,600.00
11-310-100-500-09-0000	OTHER PURCH SERV THEATER	March Transfers	0047	03/31/2017	RCATTERSON	\$9,500.00	\$1,000.00	\$10,500.00
11-310-100-610-11-0019	SUPPLIES-LAW&PUBLIC SAFE	March Transfers	0047	03/31/2017	RCATTERSON	\$7,000.00	\$500.00	\$7,500.00
11-310-100-800-10-0000	OTHER OBJECTS DANCE	March Transfers	0047	03/31/2017	RCATTERSON	\$2,210.00	\$1,500.00	\$3,710.00
11-402-100-610-03-0000	SUPPLIES-ATHLETICS	March Transfers	0047	03/31/2017	RCATTERSON	\$6,637.00	\$3,000.00	\$9,637.00
12-000-261-730-02-0000	EQUIPMENT - MAINTENANCE	March Transfers	0047	03/31/2017	RCATTERSON	\$53,000.00	\$20,000.00	\$73,000.00
12-310-100-730-03-0000	EQUIPMENT-VOCATIONAL	March Transfers	0047	03/31/2017	RCATTERSON	\$0.00	\$800.00	\$800.00
30-000-400-390-00-2016	2016 COUNTY CAPITAL	March Transfers	0048	03/31/2017	RCATTERSON	\$54,985.04	\$1,000.00	\$55,985.04
30-000-400-450-00-2016	2016 COUNTY CAPTIAL	March Transfers	0048	03/31/2017	RCATTERSON	\$695,014.96	(\$1,000.00)	\$694,014.96
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

04/30/2017

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-610-05-0000	SUPPLIES HEALTH SERVICES	April Transfers	0052	04/30/2017	RCATTERSON	\$7,000.00	\$2,507.00	\$9,507.00
11-000-218-105-05-0001	SUBSTITUTES/O.T.	April Transfers	0052	04/30/2017	RCATTERSON	\$500.00	\$285.62	\$785.62
11-000-218-500-05-0000	PURCH SERVICES	April Transfers	0052	04/30/2017	RCATTERSON	\$11,680.00	\$1,477.00	\$13,157.00
11-000-219-104-05-0001	SUMMER WORK/EXTRA WORK	April Transfers	0052	04/30/2017	RCATTERSON	\$2,522.64	\$399.46	\$2,922.10
11-000-221-105-04-0001	SUBSTITUTES/O.T.	April Transfers	0052	04/30/2017	RCATTERSON	\$500.00	\$14.80	\$514.80
11-000-223-580-03-0000	TEACH OOD TRAING HS	April Transfers	0052	04/30/2017	RCATTERSON	\$7,100.00	\$393.12	\$7,493.12
11-000-230-590-08-0000	OTHER PURCH SERV (400-50	April Transfers	0052	04/30/2017	RCATTERSON	\$132,923.64	\$153.00	\$133,076.64
11-000-240-105-03-0001	SUBSTITUTES/O.T.	April Transfers	0052	04/30/2017	RCATTERSON	\$1,100.00	\$375.32	\$1,475.32
11-000-251-890-08-0001	BANK FEES	April Transfers	0052	04/30/2017	RCATTERSON	\$1,500.00	\$110.86	\$1,610.86
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	April Transfers	0052	04/30/2017	RCATTERSON	\$93,000.00	\$65,503.92	\$158,503.92
11-000-261-420-02-0002	FIRE ALARM/KITC/EXTING	April Transfers	0052	04/30/2017	RCATTERSON	\$5,000.00	\$250.50	\$5,250.50
11-000-261-420-02-0010	KITCHEN DEGREASE	April Transfers	0052	04/30/2017	RCATTERSON	\$6,000.00	\$297.99	\$6,297.99
11-000-261-420-02-0014	ASBESTOS MANGE. SVSV	April Transfers	0052	04/30/2017	RCATTERSON	\$0.00	\$450.00	\$450.00
11-000-261-610-02-0000	MAINT SUPPL - B&G	April Transfers	0052	04/30/2017	RCATTERSON	\$56,800.00	\$1,353.59	\$58,153.59
11-000-261-800-02-0000	MEMBERSHIPS	April Transfers	0052	04/30/2017	RCATTERSON	\$12,152.00	\$499.77	\$12,651.77
11-000-262-420-02-0000	CUSTODIAL CONTRACT	April Transfers	0052	04/30/2017	RCATTERSON	\$392,500.00	\$265.48	\$392,765.48
11-000-270-517-03-0000	CONTRACT. SERV.(REG. STU	April Transfers	0052	04/30/2017	RCATTERSON	\$14,700.00	\$665.75	\$15,365.75
11-000-291-270-08-0000	MEDICAL PREMIUM	April Transfers	0052	04/30/2017	RCATTERSON	\$1,368,797.14	(\$75,000.00)	\$1,293,797.14
11-140-100-500-07-0000	OTH PURCH SERVICES	April Transfers	0052	04/30/2017	RCATTERSON	\$4,264.00	\$314.00	\$4,578.00
11-140-100-610-07-0000	SUPPLIES - ALT. SCHOOL	April Transfers	0052	04/30/2017	RCATTERSON	\$2,150.00	\$86.06	\$2,236.06
11-310-100-101-11-0001	VOC. SAL - SUBSITUTES	April Transfers	0052	04/30/2017	RCATTERSON	\$90,000.00	(\$56,771.24)	\$33,228.76
11-310-100-101-44-0000	SALARIES OF TEACHERS	April Transfers	0049	04/18/2017	RCATTERSON	\$167,226.00	(\$31,943.00)	\$135,283.00
11-310-100-106-11-0000	SALARIES - AIDES	April Transfers	0049	04/18/2017	RCATTERSON	\$128,125.00	(\$70,000.00)	\$58,125.00
11-310-100-320-09-0000	PURCH PROF - THEATER	April Transfers	0052	04/30/2017	RCATTERSON	\$12,600.00	\$350.17	\$12,950.17
11-402-100-500-03-0001	PURCHASED SERVICES (300-	April Transfers	0052	04/30/2017	RCATTERSON	\$0.00	\$4,100.00	\$4,100.00
11-402-100-800-03-0000	MEMBERSHIP DUES	April Transfers	0052	04/30/2017	RCATTERSON	\$21,260.00	\$234.00	\$21,494.00
12-000-261-730-02-0000	EQUIPMENT - MAINTENANCE	April Transfers	0052	04/30/2017	RCATTERSON	\$73,000.00	\$51,683.83	\$124,683.83
12-000-270-733-02-0000	SCHOOL BUSES - REGULAR	April Transfers	0049	04/18/2017	RCATTERSON	\$0.00	\$101,943.00	\$101,943.00
Total Current Appr.								\$0.00

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