

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
March 24, 2014

Call to Order:

Mr. William Hyncik, Jr. called the meeting to order at 5:00 p.m. in the Technology Center with the following board of education members:

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan
Dr. Kathleen Serafino, absent

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Robert Zaborowski, Somerset County Freeholder Liaison

Others: Carene Jegou, Administrative Assistant to the Superintendent; Maria Johnson and Teresa Morelli, Supervisor of Academics; Patrick Pelliccia, Supervisor of Curriculum and Instruction; Chris Lemongelli, Supervisor of Alternative Education; Michael Kuschyk, Director of Buildings and Grounds; Bob Campanella, Supervisor of Information Technology; Andrew Coslit, Mathematics Teacher; Linda Weber-Smith, Graphic Communications Teacher; and Joanna Scholl, Teacher of the Year.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

Corrections

On motion by Mr. Dudeck, seconded by Ms. Brennan, the minutes of the regular meeting and executive session held on February 24, 2014 were approved.

Correspondence

- On behalf of the NJ State Industrial Safety Committee, the district earned the Commissioner of Labor and Workforce Development Award for the achievement in the prevention of occupational injuries during calendar year 2013. This award is given to a company that has participated in the program for three consecutive calendar years without lost time from a work related injury or illness. The recipients must have previously received the Division of Public Safety and Occupational Safety & Health Award. The awards will be presented at the Governor's Occupational Safety and Health Awards dinner.

Old or Unfinished Business

- Student of the Month
The student arrived at 6:00 p.m. during closed session; Mrs. Ziegler will reschedule.

Teacher of the Year

- Johanna Scholl, Scholl, a science teacher has been selected as the 2013-2014 Teacher of the Year. Ms. Scholl is known for being a hard-working, respected and dedicated teacher, who is committed to improving

the entire school community. After graduating from the Philadelphia College of Pharmacy and Sciences with a degree in Toxicology, Ms. Scholl worked for a short period of time in the consumer products and environmental engineering industries. Her time in the corporate world did not last long, as she found herself in a position which was lacking the personal interaction she needed. When asked why she decided to pursue a teaching job, Ms. Scholl explained that she wanted to have a “long term impact on people.” She loved the idea of interacting with the students and ultimately chose to pursue teaching high school as it enabled her to teach a higher and more in-depth level of science. Ms. Scholl began her career at SCVTHS as a part-time science instructor in the TOPS (Technical Occupational Preparation for Success) alternative program. Ms. Scholl serves as the TOPS Memory Book Advisor, is a member of the Whole School Reform Committee, as well as helping to develop the next generation of state-wide core science standards in vocational and technical schools.

Construction Projects Update

- The district received the Final Eligible Costs approval for the Educational Facilities Construction and Financing Act Section 15 Grant and anticipate receiving the Agreement Offer Letter shortly.
- Change Order – Fire Alarm System Upgrades (USA Architects)
On motion by Mr. Dudeck, seconded by Ms. Brennan and on roll call vote, the Board of Education approved the change order as it appears below:
Change Order No. 2, Credit \$6,494.00, Alarm and Communication Technology, Inc. will credit back devices no longer required by bid.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

Committee Reports

- Board of School Estimate (Mr. Dudeck) – The meeting has been rescheduled for April 8th at 3:00 p.m. in the Freeholders Conference Room.
- Curriculum/Grants (Mr. Smith) - None
- NJSBA Delegate, State Convention Legislative Committee (Mr. Dudeck) - None
- SCSBA Delegate (Mr. Dudeck) - None
- SCESC Representative (Mr. Smith) - None
- SCJIF Commissioner (Ms. Strober) – The meeting is scheduled for Wednesday, March 26th.
- Foundation (Mr. Hyncik) - None

School Communications Report

- *Jaguar Nation* newsletter was included in the board members’ packets.

Superintendent’s Report

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Ms. Brennan and on roll call vote, agenda items A through H as follows:

A. Resignation

The Board of Education accepted the resignation of Ms. Patricia Loughney, Teacher of Physical Education/Health, for the purpose of retirement, effective June 30, 2014.

The Board of Education accepted the resignation of Mrs. Miranda McMahon, Teacher of English, for the purpose of retirement, effective June 30, 2014.

B. Employment of Full-Time Personnel – 2013-14 School Year

The Board of Education appointed Ms. Victoria Fulmer to the position of Special Education Instructor (UPC# TCH-HS-INC-FL-05), at a salary of \$52,446.00 (prorated), Step 8-9/A, effective May 27, 2014.

The Board of Education appointed Mr. Jeffrey Donaldson to the position of Mathematics Instructor (UPC #TCH-HS-MATH-FL-04), at a salary of \$55,721.00 (prorated) (masters stipend added to base), Step 2-3/B, effective March 25, 2014.

The Board of Education appoint Mr. Bryant Nicholas Jefopoulos to the position of Mathematics Instructor (UPC #TCH-HS-MATH-FL-05), at a salary of \$51,246.00 (prorated), Step 1/A, effective March 25, 2014.

The Board of Education appointed Mr. Douglas Parker as Interim Supervisor of Pupil Services, at a per diem rate of \$373.00 (based upon Step B/4-\$91,393.00), effective on or about April 7, 2014 through the end of the school year.

The Board of Education appointed Mr. Carmine Genovese as Temporary Social Studies Instructor, at a salary of \$58,246.00 (prorated), Step 1/D, effective March 25, 2014 through the end of the school year.

The Board of Education appointed Mr. Rafael Catalan as Temporary Spanish Instructor (Leave Replacement), at a salary of \$54,746.00 (prorated), Step 1/B, retroactive to March 11, 2014 through the end of the school year.

The Board of Education appointed Ms. Hind Albana as Temporary Guidance Counselor, at a salary of \$54,746.00 (prorated), Step 1/B, retroactive to March 17, 2014 through April 30, 2014.

C. Employment of Full-Time Personnel – 2014-15 School Year

The Board of Education appointed Mr. Edward Graf to the position of Social Studies Instructor (UPC# TCH-HS-HIST-FL-04), at a salary of \$72,034.00, Step 20/B, effective September 1, 2014.

D. Position Change

The Board of Education appoint Mr. Thomas Heinbach to the position of Cooperative Education Coordinator (12-month) (UPC# GUI-HS-CIE-FL-01), effective July 1, 2014.

E. Employment of Part-Time Hourly Personnel – 2013-14 School Year

The Board of Education approved employment of the following part-time personnel for the 2013-14 school year:

Twilight

Diane Ziegler	Director	\$672.84/month (adjustment-effect. 4/1/14)
Jason Cohen	Recruiter (28.75 hours/week)	\$ 20.00/hour

Performing Arts – Dance Performance/Dance Education

Christopher Ollo	Technical Director (90 hours)	\$ 30.00/hour
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Performing Arts – Acting/Music Vocal

Christopher Ollo	Technical Director (202 hours)	\$ 30.00/hour
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F. Employment of Substitute – 2013-14 School Year

The Board of Education approved employment of the following substitute at a rate of \$100.00/day for the 2013-14 school year:

Mr. John J. Beston, Jr.

G. Volunteer

The Board of Education approved Dr. John Bucek as a volunteer Assistant Baseball Coach.

H. Family Medical Leave (FMLA)

The Board of Education granted a leave of absence to Mr. Kevin McManus from March 11, 2014 through and including June 10, 2014, under the federal Family Medical Leave Act (FMLA).

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Hartraft and motion by Mr. Dudeck, seconded by Ms. Brennan and on roll call vote, agenda items I, J, and K as follows:

I. Revised Job Description

The Board of Education approved the following revised job description as it appears on Addendum #1.
Non-Supervisory Coordinator of Student Discipline & Activities

J. Job Description

The Board of Education approved the following job description as it appears on Addendum #2.
Supervisor of Career & Technical Education Programs

K. Professional Seminars/Workshops/Travel Reimbursements

The Board of Education approved requests for district staff and board of education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #3. Dr. Hartraft explained the revision to the job description was the change from 10 months to 12 months. The new Supervisor of Career & Technical Education job description encompasses functions of previous administrative positions.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Hartraft and motion by Mr. Dudeck, seconded by Ms. Brennan and on roll call vote, agenda items L through O as follows:

L. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #4.

M. Revised Calendar – 2013-14 School Year

The Board of Education revised the 2013-14 school year calendar as follows:

From:	Last day for students/graduation – June 20, 2014
To:	Last day for students/graduation – June 24, 2014

N. Calendar – 2014-15 School Year

The Board of Education adopted the High School calendar for the 2014-15 school year as it appears on Addendum #5.

O. Revised Board Policy – Second Reading

The Board of Education approved the following revised board policy at this second reading.

5111 – Eligibility/Acceptance of Resident/Non-Resident Pupils

Mr. Smith commented in the “new “calendar format and how user friendly it is; he was pleased there were only 3 half days and that a section was added that noted how the school calendar would be revised in the event of emergency closings.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

P. Extended Sick Leave Request

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the request for an extended sick leave with pay made by Mr. Kevin McManus retroactive to his FMLA leave beginning March 11, 2014 through June 10, 2014 was not approved.

Mr. Hyncik asked Dr. Harttraft what factors are considered when such a request is made. Dr. Harttraft reported that attendance is one of the factors considered and reviewed; and that Mr. McManus has, over six years, used all his allotted days. Ms. Brennan asked if Mr. McManus was out now. Dr. Harttraft replied that Mr. McManus is currently out on sick leave.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik		X
Mr. Smith	X	
Ms. Brennan		X
Mr. Dudeck		X
Dr. Serafino	absent	

Q. Superintendent's Update

- HIB Report - 0 cases; Total YTD - 1 incident.
- Lieutenant Governor's Visit- Ms. Guadagno visited our school on February 26th. During her visit, we highlighted our partnership with Raritan Valley Community College and the joint development of the Academy for Health & Medical Sciences program. The Lieutenant Governor visited classes and engaged in a dialogue with students. Other dignitaries taking part in the tour were New Jersey Commissioner of Labor Harold J. Wirths and Marie Barry, Director of the State Department of Education's Office of Career and Technical.
- Data Committee Update- We are working with the statewide data committee to increase data elements for measuring career and college readiness applicable to career and technical education programs. The state seems receptive to the idea of increasing performance indicators that go beyond PSAT, SAT and ACT participation and scores. College credits are currently not used as indicators of college readiness.
- SCESC/Career Center Update - Talks with the Somerset County Educational Services Commission continue; focus is currently on obtaining a new construction company to complete the building project.
- Media Breakfast - On May 6th, SCVTS will hold its second media breakfast to engage the media representatives in our programs and increase the awareness of our students' successes.

Submission of Bills

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved the bills list for March 2014 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,281,855.48
Fund 20	\$ 31,575.66
Fund 30	\$ 312,600.43
Fund 60	\$ 12,897.17
Fund 90	<u>\$ 131,165.27</u>
Total	\$1,770,094.01

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

New Business

- The Somerset County Vocational Board of School Estimate meeting is scheduled for April 8th at 3:00 p.m. in the Somerset County Freeholders' conference room.
- Ethics Disclosure Statements are due on-line no later than April 15, 2014; Mr. Smith and Ms. Brennan have confirmed that they will complete their statements by the deadline.

Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A-148 and A-149

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for the month of February 2014 and the Treasurer of School Monies for the month of February 2014, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #6)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Ms. Brennan and on roll call vote, agenda items B through F as follows:

B. 2014-15 School District Budget

The Board of Education adopted the 2014-2015 annual school district budget; for the General Fund in the amount of \$14,657,356.00 and the Special Revenue Fund of \$899,046.00 for a total of \$15,556,402.00 which includes the additional state aid of \$10,040.00. The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. As per N.J.A.C. 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2014-2015 budget includes a maximum travel appropriation of \$69,641.00. The Assistant Superintendent for Business shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2014-2015 proposed budget is a maximum regular business travel amount of \$1,500.00 per employee. This budget is subject to change based on state aid funding. (Ms. Strober informed the Board that the ECS will need a resolution that has the revised budget amount that includes the additional state aid as discussed.)

C. 2014 County Capital Allocation

The Board of Education adopted the proposed 2014 county capital allocation of \$2,500,000.00 contingent upon county approval and funding. (Addendum 7)

D. Obsolete Equipment

The Board of Education approved the following as no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Location</u>
1997 Buffet mobile	00040	Kitchen
1985 Refrigerator	01882	Kitchen

E. Budget Transfer – 2014-2015 School Year

The Board of Education approved the following budget transfer for the 2014-2015 school year:

From: 11-000-291-250 unemployment/disability (\$24,000)
 To: 11-000-261-100 maintenance overtime \$24,000
 (coverage for unanticipated staff absences)

From: 11-310-100-101 part-time salaries (\$26,000)
 To: 11-000-261-420 contracted services \$26,000
 (install security gate and fence repairs)

From: 11-000-291-241 PERS/other (\$38,000)
 To: 11-000-218-500 purchased services \$38,000
 (scan student data and health records)

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A

The Board of Education awarded the following purchases:

Foveonics Imaging Technologies, Inc	\$38,000	scanning student records	Somerset County #CC-0095-13
Aspire Technology Partners, LLC	\$89,000	cloud managed AP	Hunterdon County #TEC-06
Glencom Systems, Inc.	\$55,000	switches and cables	NJ State Contract #83086

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

April 28, 2014

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to DCR litigation, litigation and negotiations.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Dudeck, seconded by Ms. Brennan and on roll call vote, the Board of Education went into closed session at 5:40 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Open Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 6:12 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Exempt Staff Salaries – 2014-2015 School Year

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved a salary increase of 2.5% for exempt staff salaries for the 2014-2015 school to be allocated by the superintendent.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Adjournment

On motion by Mr. Dudeck, seconded by Ms. Brennan and passed, the meeting adjourned at 6:15 p.m.

Diane Strober

Assistant Superintendent for Business/Board Secretary

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION JOB DESCRIPTION

Page 1 of 1

CATEGORY: INSTRUCTIONAL SUPPORT **ADOPTED:** September 24, 2012 Revised:

TITLE: NON-SUPERVISORY COORDINATOR OF STUDENT DISCIPLINE &
ACTIVITIES

CERTIFIED

QUALIFICATIONS:

1. Standard Educational Certificate required; Educational Support Services (Pupil Personnel) certificate preferred.
2. Minimum of three years of experience working with difficult adolescent youth.
3. Bilingual/Spanish highly recommended.
4. Successful experience working in a diverse educational setting.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: To assist administration in the responsibility for protecting the health, safety and welfare of students by supporting student management which includes discipline, attendance monitoring, positive behavioral support, anti-bullying, etc.

PERFORMANCE RESPONSIBILITIES:

1. Assists school personnel in resolving discipline problems in a fair and just manner.
2. Confers with parents/guardians, teachers, counselors, and students on matters of discipline, attendance, anti-bullying and general safety and welfare of students.
3. Maintains records of student disciplinary action taken and activities.
4. Participates in the Intervention and Referral Services (I&RS) meetings.
5. Coordinates and provides oversight for student oriented committees.
6. Works with students in regard to problems concerning possible conflicts with school policies and procedures.
7. Works with students to develop viable incentives to increase positive behavior and school culture.
8. Communicates and works closely with faculty and staff to help each student reach his/her educational potential.
9. Carries out district and school policies and procedures.
- 10 Serves as a Liaison to sending districts, community organizations, police and probation officers in connection with serious pupil problems.
- 11 Acts as a resource for teachers, counselors, and administrators regarding student achievement, attendance, behavior and other activities.
- 12 Coordinates student suspensions and other student discipline actions.
13. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: 12-month year. In accordance with negotiated agreement.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

ADDENDUM #2

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION JOB DESCRIPTION

CATEGORY: ADMINISTRATION

ADOPTED:

TITLE: SUPERVISOR OF CAREER & TECHNICAL EDUCATION PROGRAMS

CERTIFIED

QUALIFICATIONS:

1. Valid NJ Supervisor Certificate.
2. Master's Degree.
3. A minimum of five years' experience in public education.
4. Experience as a CTE teacher preferred.
5. Demonstrated knowledge and experience with career and technical education.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: High School Principal or designee

SUPERVISES: Supervisory responsibilities for the evaluation and observation of assigned teachers and staff.

JOB GOAL: Responsible for providing strong and knowledgeable leadership in Career and Technical Education focusing on the need for continued professional and academic growth of students and staff.

PERFORMANCE RESPONSIBILITIES:

1. Provides leadership and support for instructional staff in developing curriculum based on current state and industry standards.
2. Provides leadership and support for CTE instructors on a regular basis to ensure consistency of curriculum content, effectiveness of instruction, technology integration and program safety.
3. Assists CTE instructors in the development and maintenance of student growth objectives and professional learning communities.
4. Assists CTE instructors in providing services to special populations.
5. Assists school personnel in helping to eliminate gender bias and discrimination and promoting non-traditional enrollments and completions.
6. Assists school personnel in developing and providing CTE professional development opportunities and in service activities for staff.
7. Oversees the disbursement of Perkins funds and the purchasing of appropriate instructional equipment, supplies and materials for CTE programs.
8. Provides leadership and support for instructional staff in maintaining accurate records in the areas of budget and inventory of all instructional materials and supplies.
9. Provides leadership in assuring that CTE advisory committees are established and utilized in the planning, reviewing and promoting of all CTE programs.
10. Assists school personnel in the marketing, recruitment and re-approval process for all CTE programs.
11. Assists school personnel in the administration of end of program CTE testing.
12. Provides leadership in the evaluation of student performance based on end of program CTE test data and other assessments.
13. Assists school personnel in the promotion and participation of CTE student activities and organizations including but not limited to FFA, HOSA and SkillsUSA.
14. Facilitates program coordination and curriculum articulation agreements with postsecondary agencies.
15. Assists school personnel in developing and providing activities necessary to bring closer cooperation with CTE and academic partners.
16. Assists school personnel in the planning and development of new CTE programs and opportunities as needed.
17. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Twelve-month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's Policy on evaluation of Administrative Personnel.

Professional Seminars/Workshops/Travel Reimbursements
March 2014

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	March 27, 2014	Maria Johnson Johanna Scholl	NA	\$21.58/mileage	Next Generation Science Standards	Monroe, NJ
2	March 28, 2014	Margaret Cross	NA	\$6.51/mileage \$6.00/Parking	Cooperative Learning in the Foreign Language Classroom	New Brunswick, NJ
3	April 8, 2014	Irene Ives	NA	NA	Implementing Personalized Student Learning Plans	Bridgewater, NJ
4	April 8-9, 2014	Denise Gotti Pratima Patil	\$205.00ea.	\$10.91/mileage	OSHA 10+	Edison, NJ
5	April 10, 2014	Irene Ives	\$15.00	\$2.02/mileage	Changing the Culture with Naviance	Toms River, NJ
6	April 11, 2014	Irene Ives	\$30.00	NA	Spring 2014 NJSCA Annual Conference	Union, NJ
7	April 10-12, 2014	Mark Mastrobattista John Vingara	NA	\$142.60/mileage \$9.50/Tolls	Johnson and Wales University Meeting	Providence, RI
8	April 25, 2014	Julia Kinsey	\$229.00	\$18.04/mileage	Working With Difficult, Defiant and Noncompliant Students	Parsippany, NJ
9	April 28, 2014	Peggy Prezioso	\$25.00	NA	Basic Life Support For Health Care Provider	Flemington, NJ
10	May 28, 2014	Margaret Cross	NA	\$7.26/mileage	NJ Teachers of English to Speakers of Other Languages	New Brunswick, NJ
11	July 7-9, 2014	Sarah Morelli-Stutz	\$549.00	\$516.00/hotel \$280.00/food \$186.54/mileage \$50.00/tolls \$110.00/Parking	National Association of School Psychologists Summer Conference	Pittsburgh, PA
12	10 sessions varying throughout 2013-2014 SY *	Paul O'Connor	\$750.00	NA	Vocal/Acting/Voice Overs	Westfield, NJ

13	April 25, 2014	Michelle Fresco Michele Sartori	\$135.00 \$135.00	\$8.83/mileage	NJ Public Employment	E. Brunswick, NJ
14	May 7, 2014	Michele Sartori	\$199.00	NA	Payroll Law	Edison, NJ
15	May 14, 2014	Michele Sartori	NA	\$19.12/mileage	Systems 3000 Payroll	Eatontown, NJ
16	May 21-23, 2014	Chrys Harttraft	\$450.00		NJASA Annual Spring Conference	Atlantic City, NJ
17	May 21-23, 2014	Dr. Kathleen Serafino	\$450.00		NJASA Annual Spring Conference	Atlantic City, NJ

*Prior approval given by Superintendent

Field Trips

<u>Date of Trip</u>	<u>CTE Program / Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
* 3/19/2014	YTTW Students	NJ Insulators Highland Park, NJ	\$0.00	YTTW
4/5/2014	Linkages	Vietnam Memorial Holmdel, NJ	\$0.00	SCVTS
4/10/2014	L&PS	Somerset Cnty Forensic Lab Hillsborough, NJ	\$0.00	Outside Agency/SCVTS
4/10/2014	AG Science Students	Rutgers, Cook Campus New Brunswick, NJ	\$0.00	Outside Agency/SCVTS
4/11/2014	Linkages/Middle Earth	Medieval Times Lyndhurst, NJ	\$0.00	SCVTS
4/24/2014	Junior/Senior Students	Meadowlands College Fair Secaucus, NJ	\$0.00	SCVTS
4/24/2014	YTTW Students	Ironworker Local 11 Springfield, NJ	\$0.00	YTTW
4/26/2014	Rotary/NTHS	Sandy Hook Beach Sandy Hook, NJ	\$0.00	SCVTS
4/29/2014	Auto Body Collision Tech Students	Automotive Training Company Warminster, PA	\$0.00	SCVTS
5/7/2014	YTTW Students	Northern NJ Carpenters Union Kenilworth, NJ	\$0.00	YTTW
5/8/2014	Sophomore Class	Bounce Factory Warren, NJ	\$26.00/ Student	SCVTS
5/13/2014	Sophomore Class	Bounce Factory Warren, NJ	\$26.00/ Student	SCVTS
5/14/2014	Dance Students	RVCC Branchburg, NJ	\$0.00	SCVTS
5/15/2014	Graphic Comm. Students	Princeton Museum Princeton, NJ	\$0.00	SCVTS
5/21/2014	Theater Arts Students	George Street Playhouse New Brunswick, NJ	\$0.00	SCVTS
5/21/2014	Health Occ. / Cosmetology Students	St. John's Episcopal Church Somerville, NJ	\$0.00	SCVTS
6/25/2014	Linkages/Middle Earth	Six Flags Great Adventure Jackson, NJ	\$0.00	SCVTS

*Prior approval given
by Superintendent



SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

P.O. Box 6350 • 14 Vogt Drive • Bridgewater, NJ 08807-0350 • (908) 526-8900 • www.scvths.org

2014-2015 CALENDAR

September 2014

17

M	T	W	T	F	
1				5	6
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30			

September, 2014

- 1 CLOSED.....Labor Day
 2-4 CLOSED.....Staff In-Service
 5 OPEN.....First Day of School
 11 PARENT BACK TO SCHOOL NIGHT
 12 10 AM DELAYED OPENING NO A-SESSION
 25 CLOSED.....Rosh Hashanah

October, 2014

- 13 CLOSED.....Staff In-Service

November, 2014

- 6-7 CLOSED.....NJEA Convention
 26 12 NOON DISMISSAL.....Thanksgiving
 27-28 CLOSED.....Thanksgiving

December, 2014

- 23 12 NOON DISMISSAL.....Holiday Recess
 24-31 CLOSED.....Holiday Recess

January, 2015

- 1-2 CLOSED.....Holiday Recess
 19 CLOSED.....MLK Jr. Holiday

February, 2015

- 7 OPEN HOUSE.....Staff Present
 12-16 CLOSED.....Mid-Winter Recess

March, 2015

- 27 12 NOON DISMISSAL.....Spring Recess
 30-31 CLOSED.....Spring Recess

April, 2015

- 1-6 CLOSED.....Spring Recess
 6 CLOSED.....Spring Recess

May, 2015

- 25 CLOSED.....Memorial Day

June, 2015

- 23 LAST DAY OF SCHOOL/GRADUATION

February 2015

17

M	T	W	T	F	
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
					28

March 2015

20

M	T	W	T	F	
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31			

April 2015

18

M	T	W	T	F	
			1	2	3
5	6	7	8	9	10
12	13	14	15	16	17
19	20	21	22	23	24
26	27	28	29	30	

May 2015

20

M	T	W	T	F	
				1	2
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
31					

June 2015

17

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30			

October 2014

22

M	T	W	T	F	
		1	2	3	4
5	6	7	8	9	10
12	13	14	15	16	17
19	20	21	22	23	24
26	27	28	29	30	31

November 2014

16

M	T	W	T	F	
					1
2	3	4	5	6	7
9	10	11	12	13	14
16	17	18	19	20	21
23	24	25	26	27	28
					29

December 2014

17

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30	31		

January 2015

19

M	T	W	T	F	
			1	2	3
4	5	6	7	8	9
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	30
					31

Approved:

NOTE: IN THE EVENT OF EMERGENCY CLOSING AND SCHOOL IS CLOSED IN EXCESS OF THREE DAYS, ADDITIONAL MAKE-UP DAYS WILL BE SCHEDULED IN THE FOLLOWING ORDER: FEB. 12TH (IF NEED IS KNOWN BY JAN. 23RD), MARCH 30TH (IF NEED IS KNOWN BY MARCH 6TH). ANY DAYS LOST BEYOND THAT WILL BE ADDED TO THE END OF THE SCHOOL YEAR. ANY DAYS NOT USED WILL BE TAKEN BACK AT THE END OF THE SCHOOL YEAR. LAST DAY/GRADUATION SUBJECT TO CHANGE.



Parent Back to School Night



Closed



10 am Delayed Opening



12 Noon Dismissal for Students & Teachers



Teachers and HS Office Staff Present



Staff In-Service



3/12 7:47am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 8 Month Period Ending 02/28/2014

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$1,414,489.34
121	Tax levy receivable		\$4,355,192.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$577,790.03	
142	Intergovernmental - Federal	\$4,236.52	
143	Intergovernmental - Other	(\$1,775.82)	
			\$599,176.73
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$13,967,006.00	
302	Less Revenues	(\$13,707,566.39)	
			\$259,439.61
	Total assets and resources		\$6,628,297.68

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 8 Month Period Ending 02/28/2014

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,236.52
	Other current liabilities	\$3,050.00
TOTAL LIABILITIES		\$7,286.52

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$4,046,402.86
	Reserved fund balance:	
760	Reserved Fund Balance	\$546,053.84
601	Appropriations	\$14,565,464.80
602	Less : Expenditures	\$9,210,726.81
603	Encumbrances	\$4,046,402.86 (\$13,257,129.67)
		\$1,308,335.13
	Total Appropriated	\$5,900,791.83

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$764,782.33
303	Budgeted Fund Balance	(\$44,563.00)

TOTAL FUND BALANCE	\$6,621,011.16
TOTAL LIABILITIES AND FUND EQUITY	\$6,628,297.68

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RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,565,464.80	\$13,257,129.67	\$1,308,335.13
Revenues	(\$13,967,006.00)	(\$13,707,566.39)	(\$259,439.61)
	\$598,458.80	(\$450,436.72)	\$1,048,895.52
Less: Adjust for prior year encumb.	(\$553,895.80)	(\$553,895.80)	
Budgeted Fund Balance	\$44,563.00	(\$1,004,332.52)	\$1,048,895.52

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Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$44,563.00	(\$1,004,332.52)	\$1,048,895.52
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$44,563.00	(\$1,004,332.52)	\$1,048,895.52

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/2014

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,553,104.00	\$12,293,664.39		\$259,439.61
3XXX	From State Sources	\$1,413,902.00	\$1,413,902.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$13,967,006.00	\$13,707,566.39		\$259,439.61
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,479,562.00	\$978,968.17	\$419,778.51	\$80,815.32
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$97,157.70	\$60,661.60	\$35,003.20	\$1,492.90
11-240-X00-XXX	Bilingual Education - Instruction	\$61,588.10	\$37,817.09	\$22,827.01	\$944.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,761,346.94	\$2,210,907.44	\$1,031,284.73	\$519,154.77
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$55,405.00	\$25,304.63	\$29,345.06	\$755.31
11-402-100-XXX	School-Spons. Athletics - Instruction	\$63,441.00	\$35,892.55	\$21,799.00	\$5,749.45
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$187,749.39	\$113,446.74	\$57,057.75	\$17,244.90
11-000-218-XXX	Guidance	\$524,859.54	\$277,221.30	\$243,471.24	\$4,167.00
11-000-219-XXX	Child Study Teams	\$179,299.68	\$100,709.31	\$74,449.27	\$4,141.10
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$310,919.42	\$184,201.82	\$82,936.42	\$43,781.18
11-000-222-XXX	Educational Media Serv/School Library	\$181,565.15	\$104,754.05	\$37,448.55	\$39,362.55
11-000-223-XXX	Instructional Staff Training Services	\$113,123.00	\$86,968.46	\$8,984.05	\$17,170.49
11-000-230-XXX	Supp. Serv.-General Administration	\$537,473.57	\$371,269.54	\$137,388.22	\$28,815.81
11-000-240-XXX	Supp. Serv.-School Administration	\$553,435.74	\$384,541.06	\$162,907.49	\$5,987.19
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$755,872.48	\$540,609.76	\$199,598.05	\$15,664.67
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,392,800.51	\$1,115,326.98	\$262,805.04	\$14,668.49
11-000-262-XXX	Custodial Services	\$1,286,709.00	\$841,080.86	\$359,776.60	\$85,851.54
11-000-263-XXX	Care and Upkeep of Grounds	\$15,500.00	\$7,956.36	\$7,543.64	.00
11-000-266-XXX	Security	\$88,583.06	\$71,889.38	\$16,693.68	.00
11-000-270-XXX	Student Transportation Services	\$120,591.06	\$41,582.40	\$22,083.45	\$56,925.21
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,542,704.17	\$1,479,546.32	\$753,085.65	\$310,072.20
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,309,686.51	\$9,070,655.82	\$3,986,266.61	\$1,252,764.08
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 8 Month Period Ending 02/28/2014

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$194,381.00	\$80,854.95	\$57,955.00	\$55,571.05
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$194,381.00	 \$80,854.95	 \$57,955.00	 \$55,571.05
	=====	=====	=====	=====
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$61,397.29	\$59,216.04	\$2,181.25	.00
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$61,397.29	 \$59,216.04	 \$2,181.25	 \$0.00
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,565,464.80	 \$9,210,726.81	 \$4,046,402.86	 \$1,308,335.13
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 8 Month Period Ending 02/28/2014

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,452,904.00	\$11,452,904.00	.00
1310	Tuition- From LEA's	\$592,800.00	\$384,360.00	\$208,440.00
1XXX	Miscellaneous	\$507,400.00	\$456,400.39	\$50,999.61
		-----	-----	-----
	TOTAL	\$12,553,104.00	\$12,293,664.39	\$259,439.61
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3XXX	Other State Aids	\$108,616.00	\$108,616.00	\$0.00
		-----	-----	-----
	TOTAL	\$1,413,902.00	\$1,413,902.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$13,967,006.00	\$13,707,566.39	\$259,439.61
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,195,639.66	\$788,712.89	\$393,553.97	\$13,372.80
11-140-100-106 Other Salaries for Instruction	\$39,363.84	\$23,877.08	\$15,034.36	\$452.40
11-140-100-320 Purchased Prof.-Ed. Services	\$40,000.00	.00	.00	\$40,000.00
11-140-100-500 Other Purchased Services	\$5,584.00	\$2,004.96	\$1,333.00	\$2,246.04
11-140-100-610 General Supplies	\$165,180.00	\$156,922.48	\$7,376.54	\$880.98
11-140-100-640 Textbooks	\$13,661.50	\$3,517.76	\$136.64	\$10,007.10
11-140-100-800 Other Objects	\$18,103.00	\$3,933.00	\$314.00	\$13,856.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$0.00	\$2,030.00	\$0.00
TOTAL				
	\$1,479,562.00	\$978,968.17	\$419,778.51	\$80,815.32
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$93,157.70	\$56,661.60	\$35,003.20	\$1,492.90
11-230-100-610 General Supplies	\$4,000.00	\$4,000.00	.00	.00
TOTAL				
	\$97,157.70	\$60,661.60	\$35,003.20	\$1,492.90
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$61,588.10	\$37,817.09	\$22,827.01	\$944.00
TOTAL				
	\$61,588.10	\$37,817.09	\$22,827.01	\$944.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,709,024.13	\$1,636,075.77	\$845,017.76	\$227,930.60
11-310-100-106 Other Salaries for Instruction	\$54,900.00	\$23,324.22	\$31,575.78	.00
11-310-100-320 Purchased Prof.-Ed. Services	\$203,020.00	.00	.00	\$203,020.00
11-310-100-500 Other Purchased Services	\$52,332.00	\$18,002.31	\$4,990.61	\$29,339.08
11-310-100-610 General Supplies	\$414,169.64	\$325,833.20	\$44,037.25	\$44,299.19
11-310-100-640 Textbooks	\$33,582.12	\$27,537.17	.00	\$6,044.95
11-310-100-800 Other Objects	\$12,992.25	\$11,127.22	\$150.00	\$1,715.03
Total				
	\$3,480,020.14	\$2,041,899.89	\$925,771.40	\$512,348.85
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$269,145.80	\$161,547.16	\$103,338.44	\$4,260.20
11-320-100-500 Other Purchased Services	\$1,015.00	\$646.89	\$229.00	\$139.11
11-320-100-610 General Supplies	\$11,166.00	\$6,813.50	\$1,945.89	\$2,406.61

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$281,326.80	\$169,007.55	\$105,513.33	\$6,805.92
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$42,209.00	\$14,013.33	\$28,195.67	.00
11-401-100-600 Supplies and Materials	\$13,196.00	\$11,291.30	\$1,149.39	\$755.31
TOTAL	\$55,405.00	\$25,304.63	\$29,345.06	\$755.31
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$43,000.00	\$21,208.00	\$16,899.00	\$4,893.00
11-402-100-500 Purchased Services	\$15,000.00	\$11,287.80	\$3,712.20	.00
11-402-100-600 Supplies and Materials	\$5,441.00	\$3,396.75	\$1,187.80	\$856.45
TOTAL	\$63,441.00	\$35,892.55	\$21,799.00	\$5,749.45
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$153,153.39	\$98,009.27	\$55,144.12	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$22,969.00	\$5,873.89	\$849.63	\$16,245.48
11-000-213-600 Supplies and Materials	\$11,221.00	\$9,563.58	\$1,064.00	\$593.42
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$187,749.39	\$113,446.74	\$57,057.75	\$17,244.90
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$418,218.52	\$206,246.95	\$211,898.79	\$72.78
11-000-218-105 Sal Sec. & Clerical Asst.	\$105,626.02	\$69,969.57	\$31,572.45	\$4,084.00
11-000-218-600 Supplies and Materials	\$1,015.00	\$1,004.78	.00	\$10.22
TOTAL	\$524,859.54	\$277,221.30	\$243,471.24	\$4,167.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,453.38	\$29,137.13	\$44,985.50	\$1,330.75
11-000-219-105 Sal Sec. & Clerical Asst.	\$92,172.30	\$64,981.53	\$27,190.77	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,076.00	\$2,983.00	\$2,093.00	.00
11-000-219-500 Other Purchased Services	\$1,015.00	\$929.80	\$20.00	\$65.20
11-000-219-600 Supplies and Materials	\$2,030.00	\$1,776.85	.00	\$253.15
11-000-219-800 Other Objects	\$3,553.00	\$901.00	\$160.00	\$2,492.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$179,299.68	\$100,709.31	\$74,449.27	\$4,141.10
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$90,300.00	\$60,684.10	\$29,593.45	\$22.45
11-000-221-104 Salaries Other Prof. Staff	\$76,900.00	\$52,669.28	\$24,221.32	\$9.40
11-000-221-105 Sal Secr. & Clerical Asst.	\$133,060.42	\$65,683.67	\$26,392.75	\$40,984.00
11-000-221-500 Other Purchased Services	\$5,076.00	\$1,263.50	\$2,727.90	\$1,084.60
11-000-221-600 Supplies and Materials	\$2,538.00	\$2,407.76	.00	\$130.24
11-000-221-800 Other Objects	\$3,045.00	\$1,493.51	\$1.00	\$1,550.49
TOTAL	\$310,919.42	\$184,201.82	\$82,936.42	\$43,781.18
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$65,549.15	\$18,649.15	\$9,456.00	\$37,444.00
11-000-222-177 Salaries of Technology Coordinators	\$86,760.00	\$59,784.88	\$26,975.11	\$0.01
11-000-222-500 Other Purchased Services	\$4,060.00	\$3,153.10	.00	\$906.90
11-000-222-600 Supplies and Materials	\$21,136.00	\$21,136.00	.00	.00
11-000-222-800 Other Objects	\$4,060.00	\$2,030.92	\$1,017.44	\$1,011.64
TOTAL	\$181,565.15	\$104,754.05	\$37,448.55	\$39,362.55
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$50,400.00	\$50,400.00	.00	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$41,847.00	\$23,837.50	\$5,000.00	\$13,009.50
11-000-223-500 Other Purchased Services	\$18,846.00	\$10,700.96	\$3,984.05	\$4,160.99
11-000-223-600 Supplies and Materials	\$2,030.00	\$2,030.00	.00	.00
TOTAL	\$113,123.00	\$86,968.46	\$8,984.05	\$17,170.49
--- Support services-general administration ---				
11-000-230-100 Salaries	\$280,855.07	\$207,708.19	\$73,070.88	\$76.00
11-000-230-331 Legal Services	\$76,133.00	\$45,443.52	\$30,689.48	.00
11-000-230-332 Audit Fees	\$33,500.00	\$33,493.64	.00	\$6.36
11-000-230-339 Other Purchased Prof. Svc.	\$3,045.00	\$3,045.00	.00	.00
11-000-230-530 Communications/Telephone	\$76,132.00	\$30,043.04	\$29,862.39	\$16,226.57
11-000-230-590 Other Purchased Services	\$13,000.00	\$7,473.96	\$1,415.80	\$4,110.24
11-000-230-61X General Supplies	\$11,166.00	\$10,897.07	\$79.00	\$189.93
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,553.00	\$2,766.53	\$271.94	\$514.53
11-000-230-890 Misc. Expenditures	\$32,354.50	\$23,648.84	\$1,998.73	\$6,706.93
11-000-230-895 BOE Membership Dues and Fees	\$7,735.00	\$6,749.75	.00	\$985.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$537,473.57	\$371,269.54	\$137,388.22	\$28,815.81
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$338,500.00	\$231,583.26	\$106,594.11	\$322.63
11-000-240-105 Sal Secr. & Clerical Asst.	\$166,213.62	\$114,196.10	\$49,698.52	\$2,319.00
11-000-240-11X Other Salaries	\$7,022.93	\$4,180.00	\$2,842.93	.00
11-000-240-500 Other Purchased Services	\$26,704.00	\$21,797.00	\$2,119.00	\$2,788.00
11-000-240-600 Supplies and Materials	\$10,450.19	\$8,768.37	\$1,652.93	\$28.89
11-000-240-800 Other Objects	\$4,545.00	\$4,016.33	.00	\$528.67
TOTAL	\$553,435.74	\$384,541.06	\$162,907.49	\$5,987.19
--- Central Services ---				
11-000-251-100 Salaries	\$334,155.73	\$224,004.56	\$110,151.17	.00
11-000-251-330 Purchased Prof. Svcs.	\$29,000.00	\$27,899.24	\$1,100.76	.00
11-000-251-340 Purchased Technical Svcs.	\$17,000.00	\$9,526.00	\$1,733.56	\$5,740.44
11-000-251-600 Supplies and Materials	\$13,489.69	\$13,151.27	\$287.51	\$50.91
11-000-251-890 Other Objects	\$6,091.00	\$2,620.80	\$265.20	\$3,205.00
TOTAL	\$399,736.42	\$277,201.87	\$113,538.20	\$8,996.35
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$254,136.06	\$176,445.29	\$77,690.77	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$85,000.00	\$69,984.73	\$8,369.08	\$6,646.19
11-000-252-600 Supplies and Materials	\$17,000.00	\$16,977.87	.00	\$22.13
TOTAL	\$356,136.06	\$263,407.89	\$86,059.85	\$6,668.32
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$604,866.80	\$426,323.79	\$177,115.00	\$1,428.01
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$737,889.71	\$645,653.94	\$83,598.71	\$8,637.06
11-000-261-610 General Supplies	\$39,893.00	\$39,035.96	\$431.33	\$425.71
11-000-261-800 Other Objects	\$10,151.00	\$4,313.29	\$1,660.00	\$4,177.71
TOTAL	\$1,392,800.51	\$1,115,326.98	\$262,805.04	\$14,668.49
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$360,000.00	\$210,607.46	\$147,475.00	\$1,917.54
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$22,195.44	\$35,355.56	\$2,449.00
11-000-262-520 Insurance	\$201,709.00	\$201,709.00	.00	.00
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$80,737.79	\$7,777.21	\$81,485.00
11-000-262-622 Energy (Electricity)	\$495,000.00	\$325,831.17	\$169,168.83	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,286,709.00	\$841,080.86	\$359,776.60	\$85,851.54
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,500.00	\$7,956.36	\$7,543.64	.00
TOTAL	\$15,500.00	\$7,956.36	\$7,543.64	\$0.00
--- Security ---				
11-000-266-100 Salaries	\$88,583.06	\$71,889.38	\$16,693.68	.00
TOTAL	\$88,583.06	\$71,889.38	\$16,693.68	\$0.00
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$40,699.06	\$24,048.65	\$11,602.45	\$5,047.96
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	.00	\$3,045.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,091.00	\$15,071.00	\$10,481.00	\$539.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,947.00	\$387.16	.00	\$29,559.84
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,689.00	.00	.00	\$12,689.00
11-000-270-610 General Supplies	\$2,030.00	\$2,015.59	.00	\$14.41
11-000-270-800 Misc. Expenditures	\$3,045.00	\$60.00	.00	\$2,985.00
TOTAL	\$120,591.06	\$41,582.40	\$22,083.45	\$56,925.21
--- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$200,000.00	\$159,543.89	\$40,456.11	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$291,691.27	\$4,729.89	\$248,733.28	\$38,228.10
11-XXX-XXX-250 Unemployment Compensation	\$62,429.00	\$17,983.22	\$17,033.78	\$27,412.00
11-XXX-XXX-260 Workman's Compensation	\$180,688.00	\$180,688.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,727,895.90	\$1,090,424.17	\$445,891.48	\$191,580.25
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$16,303.00	\$971.00	\$12,726.00
11-XXX-XXX-290 Other Employee Benefits	\$50,000.00	\$9,874.15	.00	\$40,125.85
TOTAL	\$2,542,704.17	\$1,479,546.32	\$753,085.65	\$310,072.20
Total Undistributed expenditures	\$8,791,185.77	\$5,721,104.34	\$2,426,229.10	\$643,852.33
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,309,686.51	\$9,070,655.82	\$3,986,266.61	\$1,252,764.08
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,309,686.51	\$9,070,655.82	\$3,986,266.61	\$1,252,764.08
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,000.00	.00	.00	\$7,000.00
12-000-400-450 Construction services	\$155,943.00	\$80,854.95	\$57,955.00	\$17,133.05
12-000-400-800 Other objects	\$31,438.00	.00	.00	\$31,438.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$194,381.00	\$80,854.95	\$57,955.00	\$55,571.05
TOTAL	\$194,381.00	\$80,854.95	\$57,955.00	\$55,571.05
TOTAL CAPITAL OUTLAY EXPENDITURES	\$194,381.00	\$80,854.95	\$57,955.00	\$55,571.05
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,000.00	\$55,000.00	\$0.00	\$0.00
13-422-100-610 General supplies	\$6,397.29	\$4,216.04	\$2,181.25	.00
TOTAL	\$6,397.29	\$4,216.04	\$2,181.25	\$0.00
TOTAL SUMMER SCHOOL	\$61,397.29	\$59,216.04	\$2,181.25	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$61,397.29	\$59,216.04	\$2,181.25	\$0.00
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,565,464.80	\$9,210,726.81	\$4,046,402.86	\$1,308,335.13

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/2014

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999-00-0000	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/28/14

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

Other current liabilities	\$18,926.00
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TOTAL LIABILITIES	\$18,926.00
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$255,743.58
-----	---	--------------

601	Appropriations	\$1,037,261.00
-----	----------------	----------------

602	Less: Expenditures	\$697,110.52
-----	--------------------	--------------

603	Encumbrances	\$255,743.58 (\$952,854.10)
-----	--------------	----------------------------------

	\$84,406.90
--	-------------

TOTAL FUND BALANCE	\$340,150.48
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TOTAL LIABILITIES AND FUND EQUITY	\$359,076.48
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 8 Month Period Ending 02/28/14

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$115,000.00	\$115,000.00		.00
3XXX	From State Sources	\$492,977.00	\$259,857.00		\$233,120.00
4XXX	From Federal Sources	\$429,284.00	\$84,892.00		\$344,392.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$1,037,261.00	\$459,749.00		\$577,512.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$115,000.00	\$86,657.43	\$18,461.70	\$9,880.87
STATE PROJECTS:					
Vocational education		\$146,500.00	\$77,130.39	\$62,552.03	\$6,817.58
Other special projects		\$346,477.00	\$206,271.66	\$121,419.24	\$18,786.10
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$492,977.00	\$283,402.05	\$183,971.27	\$25,603.68
FEDERAL PROJECTS:					
NCLB Title I		\$63,027.00	\$36,784.52	\$3,631.13	\$22,611.35
NCLB Title II - Part A/D		\$10,547.00	\$4,000.00	\$653.00	\$5,894.00
I.D.E.A. Part B (Handicapped)		\$105,710.00	\$80,892.52	\$24,817.48	.00
Vocational Education		\$250,000.00	\$205,374.00	\$24,209.00	\$20,417.00
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$429,284.00	\$327,051.04	\$53,310.61	\$48,922.35
*** TOTAL EXPENDITURES ***		\$1,037,261.00	\$697,110.52	\$255,743.58	\$84,406.90
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 8 Month Period Ending 02/28/14

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$115,000.00	\$115,000.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$115,000.00	\$115,000.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$492,977.00	\$259,857.00	\$233,120.00
	-----	-----	-----
Total Revenue from State Sources	\$492,977.00	\$259,857.00	\$233,120.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$63,027.00	\$49,970.00	\$13,057.00
4451-55 Title II	\$10,290.00	\$4,000.00	\$6,290.00
4420-29 I.D.E.A. Part B (Handicapped)	\$105,710.00	\$30,922.00	\$74,788.00
4430-39 Vocational Education	\$250,000.00	.00	\$250,000.00
4XXX Other Federal Aids	\$257.00	\$0.00	\$257.00
	-----	-----	-----
Total Revenues from Federal Sources	\$429,284.00	\$84,892.00	\$344,392.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,037,261.00	 \$459,749.00	 \$577,512.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/14

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/14

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$51,889.43)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$351,977.61	
			\$351,977.61

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,601,227.12	
302	Less Revenues	(\$423,089.07)	
			\$2,178,138.05
	Total assets and resources		\$2,478,226.23
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/14

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$638,047.93
751,752,76X	Other reserves		\$31,853.51
601	Appropriations	\$2,633,831.12	
602	Less : Expenditures	\$506,832.01	
603	Encumbrances	\$638,047.93	(\$1,144,879.94)
			\$1,488,951.18
	Total Appropriated		\$2,158,852.62

--- Unappropriated ---

770	Fund balance	\$351,977.61
303	Budgeted Fund Balance	(\$32,604.00)

TOTAL FUND BALANCE \$2,478,226.23

TOTAL LIABILITIES AND FUND EQUITY \$2,478,226.23

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 8 Month Period Ending 02/28/14

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,601,227.12	\$423,089.07		\$2,178,138.05
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$2,601,227.12	\$423,089.07		\$2,178,138.05
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$2,633,831.12	\$506,832.01	\$638,047.93	\$1,488,951.18
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$2,633,831.12	\$506,832.01	\$638,047.93	\$1,488,951.18
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,633,831.12	\$506,832.01	\$638,047.93	\$1,488,951.18
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,633,831.12	\$506,832.01	\$638,047.93	\$1,488,951.18
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/14

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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: February 28, 2014

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,240,151.59	\$1,518,072.57	-\$1,343,734.82	\$1,414,489.34
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	-\$276,325.11	\$95,820.00	-\$37,930.41	-\$218,435.52
Capital Project Fund (30)	\$40,739.82	\$0.00	-\$92,629.25	-\$51,889.43
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	-\$78,813.49	\$0.00
Total Governmental Funds	<u>\$1,083,379.79</u>	<u>\$1,613,892.57</u>	<u>-\$1,553,107.97</u>	<u>\$1,144,164.39</u>
Summer Savings	\$56,116.70	\$11,179.30	\$0.00	\$67,296.00
Enterprise Fund (60) Cafeteria	\$37,263.58	\$12,429.71	-\$28,455.96	\$21,237.33
Payroll Fund (70)	\$0.00	\$476,292.70	-\$476,292.70	\$0.00
Agency Fund (90)	\$9,105.36	\$335,843.56	-\$335,843.56	\$9,105.36
Total Trust & Agency	<u>\$102,485.64</u>	<u>\$835,745.27</u>	<u>-\$840,592.22</u>	<u>\$97,638.69</u>
Grand Total for all Funds	<u>\$1,185,865.43</u>	<u>\$2,449,637.84</u>	<u>-\$2,393,700.19</u>	<u>\$1,241,803.08</u>
				\$1,241,803.08

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

2013 CAPITAL BUDGET PLAN FORM										
SIX YEAR PROJECTION										
2013 - 2018										
DEPARTMENT / DIVISION										
(IF YOU NEED ASSISTANCE CLICK HERE: PRELIMINARY CAPITAL BUDGET REQUEST INSTRUCTIONS)										
Return to the Budget Worksheet click the Back Arrow icon in the toolbar										
DEPARTMENT NAME	VO-TECH	RANK	2014	2015	2016	2017	DYSENMBR	2019	TOTAL	
DESCRIPTION:	JUSTIFICATION:	BASIS OF COST:	\$	\$	\$	\$	\$	\$		
Vo-tech curbs, walks, paving, concrete	replace, resurface and/or repair for safety and insurance purposes	Somerset County Engineering Department Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	3	100,000	100,000	100,000	100,000	100,000	600,000	
Vo-tech district-wide technology includes infrastructure	upgrade instructional, safety, security and energy related technologies	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	2	150,000	150,000	150,000	150,000	150,000	900,000	
Vo-tech new building (shared service SCVTS and RVCC)	new construction to accommodate increased program enrollment which exceeds existing functional capacity to be occupied by both secondary (SCVTS) and post secondary students (RVCC)	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	4	0	0	2,516,000	0	0	7,000,000	
Vo-tech bldg F windows/curtainwall system replacement (Building Envelope)	replace 40 year old inadequately insulated windows/curtainwall system in building F for efficiency which will meet current energy codes	Study and cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	1	1,275,000	0	0	0	0	1,275,000	
Vo-tech bldg A, G and AD roof replacement (Building Envelope)	bldg A and partial gymnasium lower 20 year old EPDM roof replacements (partial bldg A completed in 2010 and 2011)	Study and cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	1	975,000	0	0	0	0	975,000	
Vo-tech building envelope/masonry wall system (Building Envelope)	address exterior building envelope study notes compromised integrity of the infrastructure	Study and cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	1		1,590,000	0	0	0	1,590,000	
TOTAL:			2,500,000	1,840,000	4,734,000	2,766,000	250,000	250,000	12,340,000	