

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
January 27, 2014

Call to Order:

Mr. William Hyncik, Jr. called the meeting to order at 5:00 p.m. in the Technology Center with the following board of education members:

William Hyncik, Jr., President
William Dudeck, Vice President
Theodore Smith
Sarah Brennan, absent
Dr. Kathleen Serafino, absent

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Diane Strober, Assistant Superintendent for Business/Board Secretary, absent
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney, Mallory Griffin, Board Attorney
Robert Zaborowski, Somerset County Freeholder Liaison

Others: Michelle Fresco, Administrative Assistant to the Assistant Superintendent for Business/Board Secretary; Sharleen Leahey, Communications Assistant; Linda Weber-Smith, Graphic Communication Teacher; Andrew Coslit, Mathematics Teacher; Michael Kuschyk, Director of Buildings and Grounds; Teresa Morelli and Maria Johnson, Supervisor of Academics; Ryan Lowndes and parents; and Dr. Joseph Petrosino, Director of Pupil Services.

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Dudeck, seconded by Mr. Smith, the minutes of the regular meeting and executive session held on December 16, 2013 were approved.

Correspondence

- None

Old or Unfinished Business

Student of the Month

- Mrs. Ziegler presented Ryan Lowndes, a senior in the Graphic Communications Program, as the Student of the Month for January 2014. Graphic Communications Instructor Linda Weber-Smith nominated Ryan because, "He fills in and steps up anytime a job needs to be completed." Ms. Weber-Smith described Ryan as mature, kind and respectful. In addition, "Ryan has taken the lead on many projects in the Graphic Communications Paw Prints Shop. Ryan noted that he felt the most important job he performed in Paw Prints was creating a tee shirt design for a Special Olympics New Jersey Road Race and Fun Run. Ryan has also been very involved with SkillsUSA. In 2012, Ryan won the local competition and competed at the state level for logo design. This year, Ryan is currently competing in the 2014 National Conference Pin Design Competition. Ryan holds a job at Infinite Tees in Branchburg. When he has spare time, Ryan enjoys bike riding, dirt biking, and drawing. After graduating from SCVTHS, Ryan plans to further his education in college where he will major in the Arts.

Construction Projects

- Mr. Hyncik noted a construction project update will be provided at the February board meeting.

Change Order – Theater Lighting Upgrades (USA Architects)

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved the change order as it appears below:

Change Order No. 1, Net Credit \$8,017.00, Post & Kelly Electric Company will provide additional work to re-label existing stage lighting receptacles.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Change Order – Fire Alarm System Upgrade (USA Architects)

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved the change order as it appears below:

Change Order No. 1, No Change, Alarm and Communication Technology, Inc. will provide and install additional devices in accordance with contract documents.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Report of the Attorney

- Ms. Fittipaldi reported that she prepared the on-call contracts for the HVAC, electrical, plumbing and general construction contractors.

Swear in William Dudeck

- Ms. Fittipaldi swore in William Dudeck as a member of the Somerset County Vocational Board of Education. Mr. Dudeck was reappointed by the Somerset County Freeholders for four years with a term expiration date of December 31, 2017. Mr. Hyncik congratulated Mr. Dudeck and thanked him for serving on the board again.

Committee Reports

- Board of School Estimate (Mr. Dudeck) - None
- Curriculum/Grants (Mr. Smith) - None
- NJSBA Delegate, State Convention Legislative Committee (Mr. Dudeck) - Mr. Dudeck summarized the new programs being provided by NJSBA.
- SCSBA Delegate (Mr. Dudeck) - Mr. Dudeck reported that the recent meeting was held in the Trade Wins Restaurant.
- SCESC Representative (Mr. Smith) - None
- SCJIF Alternate Commissioner (Mrs. Strober) - Ms. Fresco reported the January meeting was the annual reorganization meeting; commissioners were reappointed and sworn in; service providers were approved and RFQs for professional services were reviewed.
- Foundation (Mr. Hyncik) - None

School Communications Report

- Dr. Petrosino reported on the 7th annual Open House which will be held this Saturday; the Martin Luther King, Jr. events that were held and he distributed a copy of the Jaguar Newsletter. Mr. Hyncik asked how the district is publicizing the Open House. Dr. Petrosino reported that mailings were sent to parents, advertisements were placed and information was sent to school districts with 8th grade students. Mr. Zaborowski suggested advertising the Open House on the Somerset County website.

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items A through F as follows:

A. Resignation

The Board of Education accepted the resignation of the following personnel, for the purpose of retirement, effective April 1, 2014.

Catherine Fortunato	Teacher of Mathematics
Benjamin Pokrywa	Cooperative Education Coordinator
Gladys Pokrywa	Teacher of Social Studies

B. Unpaid Leave of Absence

The Board of Education approved the request of Ms. Karen Winfield, Guidance Counselor for an unpaid leave of absence beginning on February 1, 2014 through February 28, 2014.

C. Leave Replacement

The Board of Education appointed Ms. Krista Huebsch as Temporary Cosmetology Instructor (Leave Replacement), Step 1-A at a salary of \$51,246.00 (prorated), retroactive to January 2, 2014 through April 11, 2014.

D. Extension – Leave Replacement – Temporary Guidance Counselor

The Board of Education extended the temporary employment of Ms. Hind Albana as Temporary Guidance Counselor (Leave Replacement) through February 28, 2014.

E. Employment of Part-Time Hourly Personnel – 2013-14 School Year

The Board of Education approved employment of the following part-time personnel for the 2013-14 school year:

High School

Heather Berg	Temporary Cosmetology Aide (Retroactive 1/21/14 - 4/11/14 – 4 hours/day)	\$25.27/hour
Margaret Cross	Spanish Tutor (not to exceed 2 hours/week)	\$40.00/hour
<u>Performing Arts – Theater Arts (Acting/Music Vocal)</u>		
Alexander Kopka	Production Assistant (260 hours)	\$20.00/hour
<u>Performing Arts – Dance Performance/Dance Education</u>		
Alexander Kopka	Production Assistant (200 hours)	\$20.00/hour

F. Volunteers

The Board of Education approved the following as volunteers:

Ms. Malory Fischer	English Academic Classes for Workplace Communication Skills for Students
Mr. Nathaniel Waller	Assistant Basketball Coach

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

G. Professional Seminars/Workshops/Travel Reimbursements

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved requests for district staff and board of education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #1.

Mr. Hyncik noted that he supports Mr. Lemongelli's professional development trip to Atlanta, Georgia as he supports our alternative education program and wants to stay on the cutting edge of alternative education.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items H and I as follows:

H. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

I. Home Instruction

The Board of Education provided home instruction for a 10th grade student. Instruction will be provided for approximately five (5) weeks at ten (10) hours per week.

Ms. Janeen Sortor will be the instructor at a rate of \$40.00/hour.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items J and K as follows:

J. New Board Policies and Regulations – Second Reading

The Board of Education approved the following new board policies and regulations at this second reading.

3221/R3221	Evaluation of Teachers
3222/R3223	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223/R3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
3224/R3224	Evaluation on Principals, Vice Principals and Assistant Principals

K. Revised Board Policies and Regulations – Second Reading

The Board of Education approved the following revised board policies and regulations at this second reading.

1240/R1240	Evaluation of Superintendent
3142/R3142	Nonrenewal Nontenured Teaching Staff Member
3144/R3144	Certification of Tenure Charges
4146/R4146	Nonrenewal of Nontenured Support Staff Member

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

L. Addendum to the SCESC/SCVTS Shared Services Agreement – Vocational Programs

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved an Addendum to the Agreement between the SCESC and SCVTS (original agreement entered into on January 25, 2010).

Dr. Harttraft summarized the details of the agreement as follows: enrollment in the supermarket program is estimated to be 48 students and the small engine program is estimated to be 24; SCESC will reimburse our district up to \$200,000, and based on enrollment, our district will provide two teachers until which time enrollment requires the third teacher be provided..

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

M. Resolution 2013-14/1-A – School Board Recognition Month in New Jersey

On recommendation of Dr. Harttraft and motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education adopted Resolution 2013-14/1-A as it appears on Addendum #3.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

N. Superintendent's Update

- HIB Report – 0 cases; Total YTD – 1 incident
- The month of February has been designated “Career and Technical Education month”. A breakfast is scheduled for February 25th from 9:00–11:00 in the Trade Wins restaurant, where our culinary students will demonstrate their skills. The event will showcase some of our programs and highlight our efforts in combating economic challenges by partnering with industry and preparing students to meet the labor demands both locally, regionally and in some cases, nationally. The event will also include select tours of vocational shops and demonstrations by SkillsUSA state medal winners. Local, state, and county dignitaries have been invited.
- SCESC Career Center - Several meetings have taken place with SCESC personnel to develop a viable program of study for the special educational population not served by SCVTS, without engaging the rigorous completion standards required by the NJDOE's vocational department. Our portion of the program will be considered a special education “career tract” but not an approved vocational program, as the curriculum will allow for many accommodations. The program is designed for 72 students within two program areas, Supermarket Careers (48 students) and Small Engine Technology (24 students). We agreed on a modified budget substantially decreasing any financial commitment from SCVTS and more appropriately reliant on tuition from sending districts. Mrs. Strober and I met with the Somerset County Administrator and the chief financial officer last Tuesday to discuss the SCESC program and our overall budget issues.
- Board Member Appreciation Month
Dr. Harttraft recognized the hard- working, serious board whose members who pride themselves in providing effective leadership and guidance. She continued to note that all four of our board members have advanced degrees, and that we are fortunate in that they not only volunteer their time for our educational entity, but believe in the benefit of an educated work force and personally demonstrate the value of life-long learning. They have a track record of serving society in many volunteer capacities and Dr. Harttraft believes the world is a better place because of their volunteer work.
- Mr. Ted Smith, our most veteran board member, has been a board member at SCVTS since 1996 (18 years). He is a consummate educator/administrator and comes to us with over 38 years of expertise in the field of education. He is the recipient of an “outstanding educator award” from the Hillsborough Jaycees. He has distinguished himself in public service in other areas as he served on the Hillsborough rescue squad

for 11 years and was a local advisory member in Hillsborough Township for an adult education program and for Catholic Charities of Somerset County. He also served on the executive board for the Somerset County Advisory Committee for adult education. Mr. Smith is a very devoted family man which I believe is a source of much pride as he is the father of four children and three grandchildren. Mr. Smith is a loyal, committed and enthusiastic board member.

- Mr. William Dudeck has been a board member at SCVTS since 2010. He is also a consummate teacher who taught for 33 years as a wood and metal shop teacher. He coached students in wrestling and football at the school level and recreation level for a combined total of 24 years. In this capacity, he organized and ran tournaments; served on various NJEA committees while employed at Bridgewater Raritan School District. He had a construction business of his own for 18 years. His volunteer work has always been evident but seemed to increase after his retirement: He is an active member of the Somerset County Board of Social Services, served on the County Sewer authority, and is a Handy Man for Services of Somerset County, funded by the Freeholders to provide services to shut-ins, elderly citizens, and handicapped individuals who cannot afford such services. He also participates in Men-Mentoring-Men, an organization that provides a safe and supportive environment for men to express themselves without fear, shame or competition.
- Ms. Sarah Brennan, our newest board member began with SCVTS September of last year. She is an enthusiastic young member devoted to children's issues and has a keen sense of what is needed in the employment world based on her role as Chief of Staff, Director of Legislative Affairs and Communications in the Office of Senator Joseph Kyrillos. She comes to us with diverse skills including public speaking, community and public relations. We appreciate her loyalty to SCVTS while she balances her responsibilities in her new job with Northstar of New Jersey.
- Mr. William Hyncik, Board President, joined the SCVTS board in 2007 and became president in 2010. Previously he served on the Montgomery Board of Education for approximately 15 years, bringing with him a wealth of knowledge in the area of education. Bill is Executive Director for Princeton Orthopedics Associates and has been for 28 years. He previously worked as an Athletic Instructor and Adjunct Instructor at Michigan State University, the United States Military Academy and for the Philadelphia Eagles Organization. He has a long history of coaching basketball and soccer, doing volunteer service and committee work on the state, local, and national levels. His voluntary work includes local zoning and fire commissions, Scout Master, and Rotary officer, to name a few.
- Mr. Robert Zaborowski serves willingly as our Freeholder Liaison, and should also be recognized for his loyalty, commitment and counsel while on our board.
- Dr. Katherine Serafino, County Executive Superintendent, serves as our State DOE Liaison and county educational leader. Her participation, support and consult are also recognized and appreciated.

SCVTS is extremely grateful for the tireless work of the board members and their commitment to our County and its students. Thank you on behalf of our community members, staff and students.

Submission of Bills – January 2014

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education approved the bills list for January 2014 which was included in the board packet and is attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

New Business

- Ethics Disclosure Statements due on-line no later than April 15, 2014.

Report of the Assistant Superintendent for Business/Board Secretary

A. Reports A-148 and A-149 – December 2013

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the monthly financial statement reports for the Assistant Superintendent for Business/Board Secretary for

the month of December 2013 and the Treasurer of School Monies for the month of December 2013, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, agenda items B and C as follows:

B. Budget Transfers – 2013-14 School Year

The Board of Education approved the following budget transfers for the 2013-14 school year:

From: 11-000-291-241-00-0604 (\$32,000.00) (PERS Liability)
 11-000-262-520-00-0000 (\$23,848.00) (Property Insurance)

To: 11-000-261-420-01-0224 \$28,500.00 (Buildings & Grounds Repairs)
 11-000-261-610-02-0349 \$ 3,500.00 (Buildings & Grounds Supplies)
 11-000-261-420-02-0216 \$23,848.00 (Building & Grounds Boiler Repairs)

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A

The Board of Education awarded the following:

DPR Lighting	Bid	Code Compliant Gym Lighting Replacement	\$45,000.00
Grainger	State Contract	Maintenance & Instructional Supplies	\$60,000.00
Staples	State Contract	Instructional & Office Supplies	\$70,000.00
IDESCO Corp.	GSA Contract	Security & Safety Related Technology	\$75,000.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

February 24, 2014

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to de novo hearing/Grievance #1314-002 and DCR Complaint.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into closed session at 5:35 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Open Session

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 5:50 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Dudeck	X	
Mr. Hyncik	X	
Dr. Serafino	absent	

Grievance #1314-002 Appeal

On motion by Mr. Dudeck, seconded by Mr. Smith and on roll call vote, the Board of Education did not approve the appeal for Grievance #1314-002.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith		X
Ms. Brennan		absent
Mr. Dudeck		X
Mr. Hyncik		X
Dr. Serafino		absent

Adjournment

On motion by Mr. Dudeck, seconded by Mr. Smith and passed, the meeting adjourned at 5:51 p.m.

Michelle Fresco
Acting Board Secretary

Professional Seminars/Workshops/Travel Reimbursements
January 2014

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	January 21, 2014*	Robert Setlock	NA	NA	AHR Expo	New York City, NY
2	January 22, 2014*	Brendan Downey	\$225.00	\$31.00/mileage	Helping Special Ed Students with Behavioral and Emotional Disabilities	Bethlehem, PA
3	January 30, 2014	Chrys Harttraft	\$385.00		NJASA TECHSPO	Atlantic City, NJ
4	February 7, 2014	Rebecca Hovey	\$150.00	\$7.50/mileage	An Essential Team for Common Core Success	Piscataway, NJ
5	February 11 & 12, 2014	Chrys Harttraft	\$210.00		OSHA 10+ Training	Edison, NJ
6	February 12, 2014	Cristina Perrone	\$235.00	NA	Meet the Rigorous Common Core State Standards in Writing	New Brunswick, NJ
7	February 27, 2014	Rebecca Hovey	NA	\$11.16/mileage	Hunterdon County Librarians Association Annual Workshop	Flemington, NJ
8	March 11, 2014	Kristen McNerney Chris Miller	\$229.00 ea.	\$19.84/mileage \$19.84/mileage	Enhance Your Co-Teaching Program with New and Advanced Strategies	Parsippany, NJ
9	March 11-14, 2014	Chris Lemongelli	\$350.00	\$350.00/airfare \$387.00/hotel \$42.00/meals (2 days) \$56.00/meals (2 days)	20 th Annual Conference on Alternative Education	Atlanta, GA
10	February 12, 2014	Michele Sartori Michelle Fresco	NA	NA \$3.32/mileage	SkillsUSA Advisor Meeting	Somerset, NJ
11	March 5, 2014	Michele Sartori Michelle Fresco	NA	\$19.12/mileage \$29.82/mileage	Systems3000 Purchasing Training	Eatontown, NJ
12	March 20, 2014	Michelle Fresco	\$50.00	\$19.55/mileage	NJSBA Purchasing Seminar	Rockaway, NJ

*Prior approval given by Superintendent

January 2014

<u>Date of Trip</u>	<u>CTE Program / Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
* 1/21/2014	Horticulture Students	NJ Convention Center Edison, NJ	\$35.00/ Student	SCVTS
2/18/2014	Culinary Arts Students	State Theater New Brunswick, NJ	\$35.00/ Student	Outside Agency/SCVTS
2/20/2014	AHMS Juniors	J&J ITS Building Raritan, NJ	\$0.00	SCVTS
2/20/2014	SkillsUSA Students	Doubletree Hotel Somerset, NJ	\$0.00	SCVTS
2/22/2014	SkillsUSA Students	Camden County Tech Pennsauken Campus Pennsauken, NJ	\$0.00	SCVTS
3/11/2014	Cosmetology Students	Javits Convention Center NYC, NY	\$37.00/ Student	SCVTS
3/20/2014	Junior/Senior Students	RVCC Somerville, NJ	\$0.00	SCVTS
3/28/2014	Freshmen/Sophomore Students	National Museum of Mathematics NYC, NY	\$0.00	Outside Agency/SCVTS
5/19/2014	Culinary Arts	The Palace Somerset, NJ	\$0.00	SCVTS

*Prior approval given
by Superintendent

RESOLUTION 2013-14/1-A
School Board Recognition Month in New Jersey

WHEREAS, The New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Somerset County Vocational Board of Education is one of 21 county vocational school boards in New Jersey that sets policies and oversees operations for vocational and technical school districts; and

WHEREAS, The Somerset County Vocational Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's vocational and technical school boards help determine community goals for the education of students in approximately 443 high schools; and

WHEREAS, Somerset County Vocational Board of Education members join New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

NOW, THEREFORE BE IT RESOLVED, That the Somerset County Vocational Board of Education, does hereby recognize the services of school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH

1/7 12:19pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10 (including 16, 17 & 18)
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2013

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 ASSETS AND RESOURCES
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--- A S S E T S ---

101	Cash in bank		\$1,521,475.85
121	Tax levy receivable		\$6,532,788.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$856,494.03	
142	Intergovernmental - Federal	\$4,236.52	
143	Intergovernmental - Other	(\$1,775.82)	
			\$877,880.73
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$13,967,006.00	
302	Less Revenues	(\$13,605,136.79)	
			\$361,869.21
	Total assets and resources		\$9,294,013.79

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10 (including 16, 17 & 18)
Interim Balance Sheet
For 6 Month Period Ending 12/31/2013

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,236.52
	Other current liabilities	\$3,050.00
TOTAL LIABILITIES		\$7,286.52

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$6,296,434.04
754	Reserve for encumbrance - Prior Year	\$119,686.90
	Reserved fund balance:	
760	Reserved Fund Balance	\$546,053.84
601	Appropriations	\$14,565,464.80
602	Less : Expenditures	\$6,545,010.70
603	Encumbrances	\$6,416,120.94 (\$12,961,131.64)
		\$1,604,333.16
	Total Appropriated	\$8,566,507.94

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$764,782.33
303	Budgeted Fund Balance	(\$44,563.00)
	TOTAL FUND BALANCE	\$9,286,727.27
	TOTAL LIABILITIES AND FUND EQUITY	\$9,294,013.79

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RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,565,464.80	\$12,961,131.64	\$1,604,333.16
Revenues	(\$13,967,006.00)	(\$13,605,136.79)	(\$361,869.21)
	\$598,458.80	(\$644,005.15)	\$1,242,463.95
Less: Adjust for prior year encumb.	(\$553,895.80)	(\$553,895.80)	
	\$44,563.00	(\$1,197,900.95)	\$1,242,463.95

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Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$44,563.00	(\$1,197,900.95)	\$1,242,463.95
Fund 16 (Restricted ARRA-ESF)	\$0.00	\$0.00	\$0.00
Fund 17 (Restricted ARRA-GSF)	\$0.00	\$0.00	\$0.00
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$44,563.00	(\$1,197,900.95)	\$1,242,463.95

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2013

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,553,104.00	\$12,191,234.79		\$361,869.21
3XXX	From State Sources	\$1,413,902.00	\$1,413,902.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$13,967,006.00	\$13,605,136.79		\$361,869.21
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,479,562.00	\$679,624.95	\$703,398.58	\$96,538.47
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$97,157.70	\$40,297.60	\$55,436.10	\$1,424.00
11-240-X00-XXX	Bilingual Education - Instruction	\$61,588.10	\$24,071.07	\$36,573.03	\$944.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,761,346.94	\$1,482,912.64	\$1,660,518.38	\$617,915.92
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$55,405.00	\$16,264.08	\$36,462.67	\$2,678.25
11-402-100-XXX	School-Spons. Athletics - Instruction	\$63,441.00	\$31,745.75	\$24,738.30	\$6,956.95
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$187,749.39	\$80,454.87	\$87,846.62	\$19,447.90
11-000-218-XXX	Guidance	\$524,859.54	\$197,908.58	\$322,856.74	\$4,094.22
11-000-219-XXX	Child Study Teams	\$179,299.68	\$78,464.48	\$96,319.73	\$4,515.47
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$310,919.42	\$133,294.40	\$132,665.36	\$44,959.66
11-000-222-XXX	Educational Media Serv/School Library	\$181,565.15	\$82,480.17	\$58,981.49	\$40,103.49
11-000-223-XXX	Instructional Staff Training Services	\$113,123.00	\$52,353.01	\$44,671.80	\$16,098.19
11-000-230-XXX	Supp. Serv.-General Administration	\$537,473.57	\$272,460.36	\$213,841.72	\$51,171.49
11-000-240-XXX	Supp. Serv.-School Administration	\$553,435.74	\$286,182.80	\$257,891.65	\$9,361.29
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$755,872.48	\$395,541.66	\$319,708.23	\$40,622.59
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,336,952.51	\$904,501.63	\$416,279.15	\$16,171.73
11-000-262-XXX	Custodial Services	\$1,310,557.00	\$570,909.63	\$624,554.27	\$115,093.10
11-000-263-XXX	Care and Upkeep of Grounds	\$15,500.00	\$2,675.00	\$7,940.56	\$4,884.44
11-000-266-XXX	Security	\$88,583.06	\$47,619.12	\$40,963.94	.00
11-000-270-XXX	Student Transportation Services	\$120,591.06	\$18,857.13	\$43,813.72	\$57,920.21
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,574,704.17	\$1,014,752.73	\$1,222,226.95	\$337,724.49
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,309,686.51	\$6,413,371.66	\$6,407,688.99	\$1,488,625.86
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2013

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
 *** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$194,381.00	\$72,423.00	\$8,431.95	\$113,526.05
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$194,381.00	\$72,423.00	\$8,431.95	\$113,526.05
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$61,397.29	\$59,216.04	.00	\$2,181.25
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$61,397.29	\$59,216.04	\$0.00	\$2,181.25
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	\$14,565,464.80	\$6,545,010.70	\$6,416,120.94	\$1,604,333.16
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 6 Month Period Ending 12/31/2013

		ESTIMATED	ACTUAL	UNREALIZED
		_____	_____	_____
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,452,904.00	\$11,452,904.00	.00
1310	Tuition- From LEA's	\$592,800.00	\$347,880.00	\$244,920.00
1XXX	Miscellaneous	\$507,400.00	\$390,450.79	\$116,949.21
		_____	_____	_____
	TOTAL	\$12,553,104.00	\$12,191,234.79	\$361,869.21
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3XXX	Other State Aids	\$108,616.00	\$108,616.00	\$0.00
		_____	_____	_____
	TOTAL	\$1,413,902.00	\$1,413,902.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$13,967,006.00	\$13,605,136.79	\$361,869.21
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,195,639.66	\$501,720.36	\$671,175.35	\$22,743.95
11-140-100-106 Other Salaries for Instruction	\$39,363.84	\$15,646.28	\$23,717.56	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$40,000.00	.00	.00	\$40,000.00
11-140-100-500 Other Purchased Services	\$5,584.00	\$2,441.96	.00	\$3,142.04
11-140-100-610 General Supplies	\$165,180.00	\$156,481.58	\$2,438.04	\$6,260.38
11-140-100-640 Textbooks	\$13,661.50	\$3,334.77	\$319.63	\$10,007.10
11-140-100-800 Other Objects	\$18,103.00	.00	\$3,718.00	\$14,385.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$0.00	\$2,030.00	\$0.00
TOTAL				
	\$1,479,562.00	\$679,624.95	\$703,398.58	\$96,538.47
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$93,157.70	\$36,297.60	\$55,436.10	\$1,424.00
11-230-100-610 General Supplies	\$4,000.00	\$4,000.00	.00	.00
TOTAL				
	\$97,157.70	\$40,297.60	\$55,436.10	\$1,424.00
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$61,588.10	\$24,071.07	\$36,573.03	\$944.00
TOTAL				
	\$61,588.10	\$24,071.07	\$36,573.03	\$944.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,709,024.13	\$1,062,816.61	\$1,368,337.03	\$277,870.49
11-310-100-106 Other Salaries for Instruction	\$54,900.00	\$15,338.90	\$39,561.10	.00
11-310-100-320 Purchased Prof.-Ed. Services	\$203,020.00	.00	\$13,200.00	\$189,820.00
11-310-100-500 Other Purchased Services	\$52,332.00	\$13,772.78	\$3,321.69	\$35,237.53
11-310-100-610 General Supplies	\$414,169.64	\$259,694.58	\$64,816.40	\$89,658.66
11-310-100-640 Textbooks	\$33,582.12	\$17,683.90	\$6,950.44	\$8,947.78
11-310-100-800 Other Objects	\$12,992.25	\$6,665.22	.00	\$6,327.03
Total				
	\$3,480,020.14	\$1,375,971.99	\$1,496,186.66	\$607,861.49
--- Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$269,145.80	\$103,460.04	\$161,425.56	\$4,260.20
11-320-100-500 Other Purchased Services	\$1,015.00	\$644.10	.00	\$370.90
11-320-100-610 General Supplies	\$11,166.00	\$2,836.51	\$2,906.16	\$5,423.33

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
Total	\$281,326.80	\$106,940.65	\$164,331.72	\$10,054.43
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$42,209.00	\$7,419.33	\$34,789.67	.00
11-401-100-600 Supplies and Materials	\$13,196.00	\$8,844.75	\$1,673.00	\$2,678.25
TOTAL	\$55,405.00	\$16,264.08	\$36,462.67	\$2,678.25
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$43,000.00	\$17,949.00	\$20,158.00	\$4,893.00
11-402-100-500 Purchased Services	\$15,000.00	\$11,287.80	\$3,712.20	.00
11-402-100-600 Supplies and Materials	\$5,441.00	\$2,508.95	\$868.10	\$2,063.95
TOTAL	\$63,441.00	\$31,745.75	\$24,738.30	\$6,956.95
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$153,153.39	\$67,866.03	\$85,287.36	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$22,969.00	\$3,324.26	\$2,559.26	\$17,085.48
11-000-213-600 Supplies and Materials	\$11,221.00	\$9,264.58	.00	\$1,956.42
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$187,749.39	\$80,454.87	\$87,846.62	\$19,447.90
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$418,218.52	\$146,832.22	\$271,386.30	.00
11-000-218-105 Sal Sec. & Clerical Asst.	\$105,626.02	\$50,071.58	\$51,470.44	\$4,084.00
11-000-218-600 Supplies and Materials	\$1,015.00	\$1,004.78	.00	\$10.22
TOTAL	\$524,859.54	\$197,908.58	\$322,856.74	\$4,094.22
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$75,453.38	\$27,250.92	\$46,871.71	\$1,330.75
11-000-219-105 Sal Sec. & Clerical Asst.	\$92,172.30	\$46,073.81	\$46,098.49	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,076.00	\$2,728.00	\$2,348.00	.00
11-000-219-500 Other Purchased Services	\$1,015.00	\$788.90	\$129.95	\$96.15
11-000-219-600 Supplies and Materials	\$2,030.00	\$831.85	\$761.58	\$436.57
11-000-219-800 Other Objects	\$3,553.00	\$791.00	\$110.00	\$2,652.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
TOTAL	\$179,299.68	\$78,464.48	\$96,319.73	\$4,515.47
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$90,300.00	\$45,817.46	\$44,460.09	\$22.45
11-000-221-104 Salaries Other Prof. Staff	\$76,900.00	\$39,153.04	\$37,737.56	\$9.40
11-000-221-105 Sal Secr. & Clerical Asst.	\$133,060.42	\$46,337.61	\$45,738.81	\$40,984.00
11-000-221-500 Other Purchased Services	\$5,076.00	\$1,263.50	\$2,727.90	\$1,084.60
11-000-221-600 Supplies and Materials	\$2,538.00	\$407.76	\$2,000.00	\$130.24
11-000-221-800 Other Objects	\$3,045.00	\$315.03	\$1.00	\$2,728.97
TOTAL	\$310,919.42	\$133,294.40	\$132,665.36	\$44,959.66
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$65,549.15	\$11,950.09	\$16,231.56	\$37,367.50
11-000-222-177 Salaries of Technology Coordinators	\$86,760.00	\$44,210.06	\$42,549.93	\$0.01
11-000-222-500 Other Purchased Services	\$4,060.00	\$3,153.10	\$200.00	\$706.90
11-000-222-600 Supplies and Materials	\$21,136.00	\$21,136.00	.00	.00
11-000-222-800 Other Objects	\$4,060.00	\$2,030.92	.00	\$2,029.08
TOTAL	\$181,565.15	\$82,480.17	\$58,981.49	\$40,103.49
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$50,400.00	\$44,735.40	\$5,664.60	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$41,847.00	.00	\$35,000.00	\$6,847.00
11-000-223-500 Other Purchased Services	\$18,846.00	\$5,587.61	\$4,007.20	\$9,251.19
11-000-223-600 Supplies and Materials	\$2,030.00	\$2,030.00	.00	.00
TOTAL	\$113,123.00	\$52,353.01	\$44,671.80	\$16,098.19
--- Support services-general administration ---				
11-000-230-100 Salaries	\$280,855.07	\$141,203.49	\$139,575.58	\$76.00
11-000-230-331 Legal Services	\$76,133.00	\$43,680.60	\$32,452.40	.00
11-000-230-332 Audit Fees	\$33,500.00	\$33,380.00	.00	\$120.00
11-000-230-339 Other Purchased Prof. Svc.	\$3,045.00	\$3,045.00	.00	.00
11-000-230-530 Communications/Telephone	\$76,132.00	\$13,178.27	\$32,275.29	\$30,678.44
11-000-230-590 Other Purchased Services	\$13,000.00	\$3,433.96	\$50.00	\$9,516.04
11-000-230-61X General Supplies	\$11,166.00	\$4,401.66	\$6,170.98	\$593.36
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,553.00	\$781.25	\$1,170.28	\$1,601.47
11-000-230-890 Misc. Expenditures	\$32,354.50	\$22,606.38	\$2,147.19	\$7,600.93
11-000-230-895 BOE Membership Dues and Fees	\$7,735.00	\$6,749.75	.00	\$985.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$537,473.57	\$272,460.36	\$213,841.72	\$51,171.49
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$338,500.00	\$171,583.09	\$166,594.28	\$322.63
11-000-240-105 Sal Secr. & Clerical Asst.	\$166,213.62	\$80,936.18	\$82,958.44	\$2,319.00
11-000-240-11X Other Salaries	\$7,022.93	\$2,190.00	\$4,832.93	.00
11-000-240-500 Other Purchased Services	\$26,704.00	\$18,985.63	\$3,481.00	\$4,237.37
11-000-240-600 Supplies and Materials	\$10,450.19	\$8,471.57	.00	\$1,978.62
11-000-240-800 Other Objects	\$4,545.00	\$4,016.33	\$25.00	\$503.67
TOTAL	\$553,435.74	\$286,182.80	\$257,891.65	\$9,361.29
--- Central Services ---				
11-000-251-100 Salaries	\$334,155.73	\$168,234.76	\$165,920.97	.00
11-000-251-330 Purchased Prof. Svcs.	\$29,000.00	\$26,720.02	\$1,645.28	\$634.70
11-000-251-340 Purchased Technical Svcs.	\$17,000.00	\$8,376.00	.00	\$8,624.00
11-000-251-600 Supplies and Materials	\$13,489.69	\$7,882.18	\$4,409.13	\$1,198.38
11-000-251-890 Other Objects	\$6,091.00	\$2,235.15	\$450.85	\$3,405.00
TOTAL	\$399,736.42	\$213,448.11	\$172,426.23	\$13,862.08
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$254,136.06	\$125,937.01	\$128,199.05	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$85,000.00	\$47,896.04	\$10,354.83	\$26,749.13
11-000-252-600 Supplies and Materials	\$17,000.00	\$8,260.50	\$8,728.12	\$11.38
TOTAL	\$356,136.06	\$182,093.55	\$147,282.00	\$26,760.51
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$604,866.80	\$309,828.38	\$290,552.92	\$4,485.50
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$685,541.71	\$560,767.19	\$119,666.89	\$5,107.63
11-000-261-610 General Supplies	\$36,393.00	\$30,102.95	\$6,059.34	\$230.71
11-000-261-800 Other Objects	\$10,151.00	\$3,803.11	.00	\$6,347.89
TOTAL	\$1,336,952.51	\$904,501.63	\$416,279.15	\$16,171.73
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$360,000.00	\$180,779.90	\$176,970.00	\$2,250.10
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$13,469.06	\$44,081.94	\$2,449.00
11-000-262-520 Insurance	\$225,557.00	\$91,022.00	\$105,626.00	\$28,909.00
11-000-262-621 Energy (Natural Gas)	\$170,000.00	\$38,255.63	\$50,259.37	\$81,485.00
11-000-262-622 Energy (Electricity)	\$495,000.00	\$247,383.04	\$247,616.96	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
TOTAL	\$1,310,557.00	\$570,909.63	\$624,554.27	\$115,093.10
 --- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,500.00	\$2,675.00	\$7,940.56	\$4,884.44
 TOTAL	 \$15,500.00	 \$2,675.00	 \$7,940.56	 \$4,884.44
 --- Security ---				
11-000-266-100 Salaries	\$88,583.06	\$47,619.12	\$40,963.94	.00
 TOTAL	 \$88,583.06	 \$47,619.12	 \$40,963.94	 \$0.00
 --- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$40,699.06	\$15,216.40	\$20,434.70	\$5,047.96
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	.00	\$3,045.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,091.00	\$2,630.00	\$22,122.00	\$1,339.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,947.00	\$192.16	.00	\$29,754.84
11-000-270-593 Misc. Purchased Svc.- Transp.	\$12,689.00	.00	.00	\$12,689.00
11-000-270-610 General Supplies	\$2,030.00	\$758.57	\$1,257.02	\$14.41
11-000-270-800 Misc. Expenditures	\$3,045.00	\$60.00	.00	\$2,985.00
 TOTAL	 \$120,591.06	 \$18,857.13	 \$43,813.72	 \$57,920.21
 --- Benefits ---				
11-XXX-XXX-220 Social Security Contributions	\$200,000.00	\$113,480.18	\$86,519.82	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$323,691.27	\$4,263.93	\$249,318.18	\$70,109.16
11-XXX-XXX-250 Unemployment Compensation	\$62,429.00	\$14,675.39	\$20,341.61	\$27,412.00
11-XXX-XXX-260 Workman's Compensation	\$180,688.00	\$87,650.00	\$93,038.00	.00
11-XXX-XXX-270 Health Benefits	\$1,727,895.90	\$773,905.33	\$773,008.34	\$180,982.23
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$10,903.75	\$1.00	\$19,095.25
11-XXX-XXX-290 Other Employee Benefits	\$50,000.00	\$9,874.15	.00	\$40,125.85
 TOTAL	 \$2,574,704.17	 \$1,014,752.73	 \$1,222,226.95	 \$337,724.49
 Total Undistributed expenditures	 \$8,791,185.77	 \$4,138,455.57	 \$3,890,561.93	 \$762,168.27
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,309,686.51	\$6,413,371.66	\$6,407,688.99	\$1,488,625.86
 *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	 \$14,309,686.51	 \$6,413,371.66	 \$6,407,688.99	 \$1,488,625.86
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2013

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,000.00	.00	.00	\$7,000.00
12-000-400-450 Construction services	\$155,943.00	\$72,423.00	\$8,431.95	\$75,088.05
12-000-400-800 Other objects	\$31,438.00	.00	.00	\$31,438.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$194,381.00	\$72,423.00	\$8,431.95	\$113,526.05
TOTAL	\$194,381.00	\$72,423.00	\$8,431.95	\$113,526.05
TOTAL CAPITAL OUTLAY EXPENDITURES	\$194,381.00	\$72,423.00	\$8,431.95	\$113,526.05
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,000.00	\$55,000.00	\$0.00	\$0.00
13-422-100-610 General supplies	\$6,397.29	\$4,216.04	.00	\$2,181.25
TOTAL	\$6,397.29	\$4,216.04	\$0.00	\$2,181.25
TOTAL SUMMER SCHOOL	\$61,397.29	\$59,216.04	\$0.00	\$2,181.25
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$61,397.29	\$59,216.04	\$0.00	\$2,181.25
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,565,464.80	\$6,545,010.70	\$6,416,120.94	\$1,604,333.16

For 6 Month Period Ending 12/31/2013

December 31, 2013

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/7 12:19pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/13

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank	(\$150,646.44)
-----	--------------	----------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,036,261.00	
302	Less Revenues	(\$335,056.00)	
		\$701,205.00	
			\$550,558.56
			=====

Total assets and resources

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/13

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities	\$18,926.00
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TOTAL LIABILITIES	\$18,926.00
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$419,933.39
-----	---	--------------

601	Appropriations	\$1,036,261.00
-----	----------------	----------------

602	Less: Expenditures	\$504,628.44
-----	--------------------	--------------

603	Encumbrances	\$419,933.39 (\$924,561.83)
-----	--------------	----------------------------------

	\$111,699.17
--	--------------

TOTAL FUND BALANCE	\$531,632.56
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TOTAL LIABILITIES AND FUND EQUITY	\$550,558.56
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/13

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$114,000.00	\$93,600.00		\$20,400.00
3XXX	From State Sources	\$492,977.00	\$202,111.00		\$290,866.00
4XXX	From Federal Sources	\$429,284.00	\$39,345.00		\$389,939.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$1,036,261.00	\$335,056.00		\$701,205.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$114,000.00	\$82,853.83	\$11,716.84	\$19,429.33
STATE PROJECTS:					
Vocational education		\$146,500.00	\$54,686.95	\$83,501.75	\$8,311.30
Other special projects		\$346,477.00	\$153,149.81	\$170,738.40	\$22,588.79
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$492,977.00	\$207,836.76	\$254,240.15	\$30,900.09
FEDERAL PROJECTS:					
NCLB Title I		\$63,027.00	\$36,388.00	\$150.00	\$26,489.00
NCLB Title II - Part A/D		\$10,547.00	\$4,000.00	.00	\$6,547.00
I.D.E.A. Part B (Handicapped)		\$105,710.00	\$56,208.80	\$46,170.45	\$3,330.75
Vocational Education		\$250,000.00	\$117,341.05	\$107,655.95	\$25,003.00
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$429,284.00	\$213,937.85	\$153,976.40	\$61,369.75
*** TOTAL EXPENDITURES ***		\$1,036,261.00	\$504,628.44	\$419,933.39	\$111,699.17
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/13

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$114,000.00	\$93,600.00	\$20,400.00
	-----	-----	-----
Total Revenues from Local Sources	\$114,000.00	\$93,600.00	\$20,400.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$492,977.00	\$202,111.00	\$290,866.00
	-----	-----	-----
Total Revenue from State Sources	\$492,977.00	\$202,111.00	\$290,866.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$63,027.00	\$35,345.00	\$27,682.00
4451-55 Title II	\$10,290.00	\$4,000.00	\$6,290.00
4420-29 I.D.E.A. Part B (Handicapped)	\$105,710.00	.00	\$105,710.00
4430-39 Vocational Education	\$250,000.00	.00	\$250,000.00
4XXX Other Federal Aids	\$257.00	\$0.00	\$257.00
	-----	-----	-----
Total Revenues from Federal Sources	\$429,284.00	\$39,345.00	\$389,939.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,036,261.00	 \$335,056.00	 \$701,205.00
	=====	=====	=====

For 6 Month Period Ending 12/31/13

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/7 12:19pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/13

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank	\$357,639.28
	Accounts receivable:	
140	Intergovernmental - Accts. Recvble.	\$351,977.61
		\$351,977.61

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,601,227.12
302	Less Revenues	(\$423,089.07)
		\$2,178,138.05

	\$2,887,754.94
--	---

Total assets and resources

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/13

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$821,251.96
751,752,76X	Other reserves			\$31,853.51
601	Appropriations		\$2,633,831.12	
602	Less : Expenditures	\$97,303.30		
603	Encumbrances	\$821,251.96	(\$918,555.26)	
				\$1,715,275.86
	Total Appropriated			\$2,568,381.33

--- Unappropriated ---

770	Fund balance		\$351,977.61
303	Budgeted Fund Balance		(\$32,604.00)

TOTAL FUND BALANCE \$2,887,754.94

TOTAL LIABILITIES AND FUND EQUITY \$2,887,754.94

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/13

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,601,227.12	\$423,089.07		\$2,178,138.05
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$2,601,227.12	\$423,089.07		\$2,178,138.05
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-450 Construction services	\$2,633,831.12	\$97,303.30	\$821,251.96	\$1,715,275.86
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$2,633,831.12	\$97,303.30	\$821,251.96	\$1,715,275.86
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,633,831.12	\$97,303.30	\$821,251.96	\$1,715,275.86
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,633,831.12	\$97,303.30	\$821,251.96	\$1,715,275.86
	=====	=====	=====	=====

For 6 Month Period Ending 12/31/13

12/31/2013

Date _____

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: December 31, 2013

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,510,670.78	\$1,334,548.65	-\$1,323,743.58	\$1,521,475.85
ARRA-ESF Fund (16)	\$0.00	\$0.00	\$0.00	\$0.00
ARRA-GSF Fund (17)	\$0.00	\$0.00	\$0.00	\$0.00
Fund (18)	\$0.00	\$0.00	\$0.00	\$0.00
Special Revenue Fund (20)	-\$67,087.89	\$28,873.00	-\$112,431.55	-\$150,646.44
Capital Project Fund (30)	\$81,077.47	\$281,836.81	-\$5,275.00	\$357,639.28
Debt Services Fund (40)	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (61)	\$78,813.49	\$0.00	-\$78,813.49	\$0.00
Total Governmental Funds	\$1,603,473.85	\$1,645,258.46	-\$1,520,263.62	\$1,728,468.69
Summer Savings	\$33,309.87	\$11,303.30	\$0.00	\$44,613.17
Enterprise Fund (60) Cafeteria	\$34,744.14	\$4,833.76	-\$10,773.34	\$28,804.56
Payroll Fund (70)	\$0.00	\$465,530.61	-\$465,530.61	\$0.00
Agency Fund (90)	\$0.00	\$319,689.57	-\$371,119.19	-\$51,429.62
Total Trust & Agency	\$68,054.01	\$801,357.24	-\$847,423.14	\$21,988.11
Grand Total for all Funds	\$1,671,527.86	\$2,446,615.70	-\$2,367,686.76	\$1,750,456.80
				\$1,750,456.80

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

1/8/2013