

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

North Bridge Street and Vogt Drive
Bridgewater, New Jersey 08807

Reorganization Meeting

November 1, 2007

5:30 p.m.

The New Jersey Statutes Annotated 18A stated under 18A:54-18 that the County Vocational Boards of Education shall organize annually on November 1st by the election of a President and Vice President, unless November 1st shall fall on a Sunday, in which case the Board shall organize the following day. The law was amended in 1970 and became effective December 3, 1970, by adding the following: If the organization meeting cannot take place on the day hereinabove provided for by reason of a lack of a quorum or for any other reason, said meeting shall be held within three days thereafter.

Diane Strober, Business Administrator/Board Secretary called the meeting to order at 5:35 p.m. with the following members present:

Moncrieff I. Fisher

Dr. Alan P. Braun

Anita Ventantonio

Theodore Smith

Frank Dragotta, Somerset County covering Superintendent, Hunterdon County interim Superintendent

Also Present:

Michael Maddaluna, Superintendent of Schools

Diane Strober, Business Administrator/Board Secretary

Lisa Fittipaldi, Board Attorney

Edmund H. Jones, High School Principal

Dr. Michael Illuzzi, Director of Post-Secondary Education

Jack Ciattarelli, Somerset County Freeholder

Members of the Press: *Courier News, The Star Ledger, Somerset Messenger Gazette and The Home News Tribune*

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Swearing in of Frank Dragotta, voting Board member, by Ms. Fittipaldi.

Ms. Strober asked for nominations for the position of President.

On motion by Mrs. Ventantonio, seconded by Mr. Smith, Dr. Braun was nominated for the position of President.

Ms. Strober asked for other nominations. There were none.

On motion by Mr. Smith, seconded by Mrs. Ventantonio, the nominations for President were closed.

A roll call vote for Dr. Braun as President was taken.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

Dr. Braun assumed the President’s chair and called for nominations for the position of Vice-President. On motion by Mr. Smith, seconded by Dr. Braun, Mrs. Ventantonio was nominated for the position of Vice-President.

Dr. Braun asked for other nominations. There were none.

On motion by Mr. Smith, seconded by Dr. Braun, nominations for Vice-President were closed. A roll call for Mrs. Ventantonio as Vice-President was taken.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mr. Smith, seconded by Mrs. Ventantonio and passed on roll call vote, Diane Strober was appointed to serve as Secretary to the Board of Education until the Reorganization Meeting to be held in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, David H. Dickinson was appointed to serve as Treasurer of School Monies at a salary of \$8,000.00 until the reorganization meeting to be held in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Lisa Fittipaldi was appointed to serve as Board Attorney at a rate of \$175.00 per hour until the next reorganization meeting to be held in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the regular meeting of the Vocational Board of Education be held:

- Day: 4th Monday of each month (See Addendum #1)
- Time: 5:30 p.m.
- Place: Somerset County Vocational & Technical Schools

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Dr. Braun and passed on roll call vote, Theodore Smith was appointed as a member of the Executive Committee of the Somerset County Association of Boards of Education.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, Theodore Smith was appointed as a voting member of the New Jersey School Boards Association.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Trudy Doyle, upon her confirmation as Somerset County Superintendent, was appointed as a Legislative Committee member representing the Legislative District #16 of the New Jersey School Boards Association.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the membership in the Somerset County Joint Insurance Fund was renewed for a three (3) year period, beginning January 1, 2006 and ending January 1, 2009.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Dr. Alan P. Braun was appointed as a trustee to the Somerset County Joint Insurance Fund and Diane Strober was appointed alternate trustee to the Somerset County Joint Insurance Fund.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Suplee, Clooney & Company was appointed as auditors for all school funds at a fee of \$38,000.00 for the school year July 1, 2007 to June 30, 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, SSP Architectural Group was named Architects of Record until the reorganization meeting to be held in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Dr. Braun and passed on roll call vote, Theodore Smith and Dr. Alan P. Braun were appointed as members of the Board of School Estimate until the reorganization meeting in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Warren Medcenter was appointed as school physicians until the reorganization meeting in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

Dr. Braun questioned if Warren Medcenter needs to review the Do Not Resuscitate Policy. Ms. Fittipaldi responded "no".

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Skylands Community Bank was appointed the banking institution to hold the following bank accounts:

Operating	Account #01-1199
Payroll	Account #19306
Agency	Account #19311
Petty Cash (Alternative School)	Account #19723
Federal Deposit (Pell Grant)	Account #19568
Cafeteria	Account #01-1253
Technology Institute (Visa/MC)	Account #19492
High School (Visa/MC)	Account #19593

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the following were authorized to sign all checks and pay all bills from these accounts when properly audited:

Operating Account #01-1199	Board of Education President David H. Dickinson, Treasurer of School Monies Diane Strober, Business Administrator/Board Secretary
Payroll Account #19306	David H. Dickinson, Treasurer of School Monies
Agency Account #19311	David H. Dickinson, Treasurer of School Monies
Petty Cash Account #19723	Michael Maddaluna, Superintendent Diane Strober, Business Administrator/Board Secretary
Federal Deposit Account #19568 (Pell Grant)	Michael Maddaluna, Superintendent Diane Strober, Business Administrator/Board Secretary

Cafeteria Account #01-1253	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary
Technology Institute (Visa/MC) #19492	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary
High School (Visa/MC) #19593	Michael Maddaluna, Superintendent
	Diane Strober, Business Administrator/Board Secretary

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Skylands Community Bank was designated as the banking institution to hold the following accounts and Michael Maddaluna, Superintendent or Diane Strober, Board Secretary/Business Administrator were authorized signatories on these accounts:

High School Activity	Account # 06-1043
Technology Institute Student Government	Account # 06-1007

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the *Somerset Messenger Gazette*, *The Home News Tribune*, *Courier News* and *The Star Ledger* were authorized as the official newspapers circulating in Somerset County. All legal advertisements requesting bids, etc. may be placed in the *Somerset Messenger Gazette*, *The Home News Tribune*, *Courier News* or *The Star Ledger*.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the meetings of the Somerset County Vocational Board of Education will be governed by our "Rules of Order" supplemented by *Robert's Rules of Order*. In the event of a conflict, our rules would take precedence over those of *Robert's Rules of Order*.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Dr. Braun, seconded by Mrs. Ventantonio and passed on roll call vote, the revised policies and regulations of the Somerset County Vocational Board of Education were readopted and effective through the November 2008 reorganization meeting.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the revised job descriptions of the Somerset County Vocational Board of Education were readopted and effective through the November 2008 reorganization meeting.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the curriculum and state mandated programs and services for the high school, Technology Institute and Adult Continuing Education for the 2007-08 school year were approved until the next reorganization meeting to be held in November 2008. (Addendum #2)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, the Statement of Assurances for the Somerset County Vocational & Technical School District for the 2006-07 school year were submitted. (Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed on roll call vote, Commerce Banc Insurance Services was named Broker of Record for employee medical, dental and vision benefit plans.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

On motion by Mr. Smith, seconded by Dr. Braun and passed on roll call vote, Anita Ventantonio was appointed as a member of the Somerset County Educational Services Commission Representative Assembly until the reorganization meeting to be held in November 2008.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Mrs. Ventantonio	X	
Dr. Braun	X	
Mr. Dragotta	X	

Dr. Braun appointed the following committees and its membership until the reorganization meeting to be held in November 2008:

Personnel & Finance Committee

Dr. Alan P. Braun, Chairman

Anita Ventantonio

Facilities Committee

Theodore Smith
New County Superintendent

Negotiations Committee (PSA & NJEA)

Theodore Smith

Delegate, State Convention

Theodore Smith

Alternate Delegate, State Convention

New Board member

Delegate, Somerset County School Boards Association

Anita Ventantonio

Teacher Liaison Committee (requests notification)

Anita Ventantonio
New County Superintendent

Board of School Estimate

Theodore Smith
Dr. Alan P. Braun

Curriculum/Grants Committee

Anita Ventantonio
New County Superintendent

Capital Projects Committee (as needed)

Michael Maddaluna
Theodore Smith
Jack Ciattarelli
Diane Strober
Dr. Alan P. Braun

Foundation Trustees (through December 31, 2007)

New Board member
Anita Ventantonio

Marketing Advisory Committee

Anita Ventantonio
Michael Maddaluna
New Board member

Update

- As the newly appointed President, Dr. Braun is looking forward to continuing our successful efforts to address district wide needs.
- Mr. Smith, Mr. Maddaluna, Ms. Strober and Ms. Fittipaldi congratulated both Dr. Braun on his new position of President and Mrs. Ventantonio in her new position of Vice President.

On motion by Mrs. Ventantonio, seconded by Mr. Smith and passed, the meeting adjourned at 5:55 p.m.

Diane Strober
Business Administrator/Board Secretary