

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
September 28, 2015

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. in the Technology Center with the following Board of Education members:

William Hyncik, Jr., President

Theodore Smith

Sarah Brennan, absent

Juan Torres

Also Present

Dr. Chrys Harttraft, Superintendent of Schools

Raelene M. Catterson, School Business Administrator/Board Secretary

Diane Ziegler, High School Principal

Lisa Fittipaldi, Board Attorney, absent; Mallory Griffin, Board Attorney

Peter S. Palmer, Somerset County Freeholder Liaison, absent

Others: Michelle Fresco, Michael McClain and Pratima Patil, SkillsUSA Advisors

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Smith, seconded by Mr. Torres, the minutes of the Regular Meeting and Executive Session held on August 3, 2015 were approved.

Correspondence

- None

Old or Unfinished Business

- NJ Science League – Pratima Patil reported on the team's successes and achievements in the New Jersey Science League.
- SkillsUSA National Conference Update – Michelle Fresco reported that 13 students, Pratima Patil, Michelle Fresco, Mark Mastrobattista and Mario Peluso attended the SkillsUSA National Conference from June 22-29, 2015 in Louisville, Kentucky. National medals were awarded to:
 - Yesha Parekh , Gold Medal - Medical Terminology
 - Krishna Polavarapu, Alok Pillai and Robert Bender, Bronze Medal - Career Pathways, Natural Resources & Agriculture

In addition, the district was recognized as a National Model of Excellence Winner, one of only three chapters honored nationwide. Michelle Fresco, Khushma Parekh and Geneva Magsino participated in seminars, interviews and attended a recognition dinner at the Kentucky Derby Museum. Ms. Fresco also introduced the local SkillsUSA officers for the 2015-2016 school year and shared that last Friday, a SkillsUSA Day was held at our school in which the many opportunities available in leadership, service and local, state and national competition was shared with shop delegates. Information was provided to board members regarding SkillsUSA. Ms. Fresco thanked the board of education for their continued support and invited them to see the SkillsUSA trophy case and display in the main lobby and hallway.

Report of the Attorney

- Ms. Griffin reported that during closed session she will update the board on the pending litigation.

Committee Reports

- Board of School Estimate - None
- Curriculum/Grants (Mr. Smith) - None
- NJSBA Delegate, State Convention Legislative Committee – None
- SCSBA Delegate - None
- SCESC Representative (Mr. Smith) - None
- SCJIF Commissioner (Ms. Catterson) - None

School Communications Report

- Duane Wallace showed a video about the auto body program.

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items A through H were approved as follows:

A. Employment of Full-Time Personnel – 2015-16 School Year

The Board of Education appointed Thomas Driscoll to the position of Science Instructor (UPC #TCH-HS-SCNC-06), at a salary of \$64,974.00 * (prorated), Step 18/A, retroactive to September 9, 2015. (11-140-100-101-00-0000).

*Based upon 2014-15 Step/Guide

B. Employment of Part-Time Hourly Personnel – 2015-16 School Year

The Board of Education approved employment of the following part-time personnel for the 2015-16 school year:

High School

Christopher Lemongelli	Child Study Team Case Manager for Social Assessments (School Social Worker)	\$466.50/assessment* (approx. 3-6 assessments annually)
	Special Education – IEP's	(11-000-219-104-00-0000)
Mary Lynne McAnally	Tap Dance Company Instructor (36 hours)	\$ 43.35/hour* (11-310-100-101-00-0010)
Daysi Lakhliif	Spanish I (2 periods/week/10 weeks)	\$ 45.59/hour* (11-140-100-101-00-0002)
Brendan Downey	Basic Skills – Language Arts Literacy	\$ 37.99/hour* (11-140-100-101-00-0002)
(Title I – maximum funding \$21,500.00 combined [other staff previously approved 6/22/15])		(20-231-100-101-23-8001)

*Based upon 2014-15 Step/Guide

C. Salary Adjustments – 2015-16 School Year

The Board of Education approved salary adjustments for the 2015-16 school year as follows:

Name	2015-16 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	Longevity	2015-16 Total Salary
Joseph Alfieri	\$ 70,314.00	NA	5	14.28%	\$ 10,040.84	NA	\$ 80,354.84
Robert Carrig	\$ 57,884.00	\$725.00	5	14.28%	\$ 8,265.84	NA	\$ 66,874.84
Mark Mastrobattista	\$ 71,974.00	NA	5	14.28%	\$ 10,277.89	NA	\$ 82,251.89
Christopher Miller	\$ 61,354.00	\$725.00	10	28.56%	\$ 17,522.70	NA	\$ 79,601.70
M. Cristina Perrone	\$ 59,634.00	NA	5	14.280%	\$ 8,515.74	NA	\$ 68,149.74
Johanna Scholl	\$ 64,974.00	NA	10	28.56%	\$ 18,556.57	NA	\$ 83,530.57
John Vingara	\$ 90,594.00	NA	5	14.28%	\$ 12,936.82	\$1,650.00	\$ 105,180.82
Linda Weber-Smith	\$ 73,754.00	NA	7	19.992%	\$ 14,744.90	\$1,650.00	\$ 90,148.90
Kim Vasaturo	\$ 73,754.00	NA	4	11.424%	\$ 8,425.66	NA	\$ 82,179.66
Rachel Kinlan	\$ 54,384.00	NA	1	2.856%	\$ 1,553.21	NA	\$ 55,937.21
Maura Gillooly**/**	\$ 56,684.00	NA	5/10	14.28%	\$ 8,094.48	NA	\$ 64,778.48
Julie Francis****	\$ 63,074.00	NA	5	14.28%	\$ 9,006.97	NA	\$ 72,080.97
John O'Neill*****	\$ 77,412.65	NA	5	14.28%	\$ 11,054.53	NA	\$ 88,467.18
*Based upon 2014-15 Salary Guide		**9/1/15-4/15/16 ***11/16/15-1/29/16		**** Effective 10/1/15		*****2/1/16-4/15/16	

D. Employment of Substitutes – 2015-16 School Year

The Board of Education approved employment of the following substitutes at a rate of \$100.00/day for the 2015-16 school year:

Catherine Quinn

Timothy Reagan

Paige Garruto

E. Extra-Curricular Appointments – 2015-16 School Year

The Board of Education approved the following for extra-curricular activities for the 2015-16 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Peggy Prezioso	11 th Grade Class Co-Advisor	\$1,361.00
Maura Gillooly	11 th Grade Class Co-Advisor	\$1,361.00
Peggy Prezioso	After Hours Detention Monitor	\$ 41.00/hour

F. Volunteer

The Board of Education approved Mrs. Evangeline Byrd as a volunteer in the Auto Body Repair program for the 2015-16 school year.

G. Provisional Teacher Program – 2015-16 School Year

The Board of Education approved the following mentor (pursuant to NJAC 6A:9B-8.4) for the district's provisional teacher for the 2015-16 school year (payment amount is determined by the NJ Department of Education and satisfied by the mentee) as follows:

Provisional Teacher

Candidate (Mentee)RouteMentoring FeesMentor

Meghan O'Reilly

Traditional

\$550 – 30 weeks

Robert Carrig

H. Professional Seminars/Workshops/Travel Reimbursements

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items I and J were approved as follows:

I. After School Hours Program Fee

The Board of Education approved the following:

Performing Arts Program Students/Tap Dance Company Fee \$125.00 per student

J. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items K through P were approved as follows:

K. District Evaluation Advisory Committee (DEAC)

The Board of Education appointed the District Evaluation Advisory Committee for the 2015-16 school year as follows:

Patrick Pelliccia, Chair
 William Hyncik, School Board Representative
 Christopher Miller, Academic Teacher/Staff Development Leader
 Johanna Scholl, Academic Teacher/Staff Development Leader
 Andrew Coslit, Academic Teacher
 Kim Vasaturo, CTE Teacher
 Diane Ziegler, Principal
 Dr. Chrys Harttraft, Superintendent
 Maria Johnson, Special Education Administrator
 Teresa Morelli, Administrator Conducting Evaluations
 Mario Peluso, Administrator Conducting Evaluations
 Randee Holz, Administrator Conducting Evaluations
 Chris Lemongelli, Administrator Conducting Evaluations
 Duane Wallace, Supervisor Technology-Based Learning & Communications
 Gary Parks, Data Analyst
 Janeen Sortor, Special Education Teacher
 Sheila Buttermore, CTE Teacher
 Melissa Norrbom, Educational Services
 Darlene Lilly, Parent

L. School Improvement Panel (ScIP)

The Board of Education appointed the School Improvement Panel for the 2015-16 school year as follows:

Diane Ziegler, Principal
Patrick Pelliccia, Supervisor Curriculum & Instruction
Andrew Coslit, Teacher

M. Affirmative Action Committee

The Board of Education appointed an Affirmative Action Committee for the 2015-16 school year as follows (as required pursuant to N.J.A.C. 6A:7-1.5):

Teresa Morelli, Chair
Mark Mastrobattista
M. Cristina Perrone
Duane Wallace

N. School Safety Team

The Board of Education appointed a School Safety Team for the 2015-16 school year as follows (as required pursuant to Section 18 of P.L. 2010, c.122 (C.18A:37-21):

Diane Ziegler, Principal
Maria Johnson, Director Pupil Services/HIB Coordinator
Jaime Morales, Chairperson, HIB Specialist
Teresa Morelli, Supervisor/Affirmative Action Officer
Maureen Lawler, Guidance Counselor
Ahmed Mackey, School Resource Officer
Michael Lenahan, Parent Representative

O. Intervention and Referral Services (I&RS) Committee

The Board of Education appointed an Intervention and Referral Services (I&RS) Committee for the 2015-16 school year as follows:

Maria Johnson, Director Pupil Services
Elaine Howe, Director School Based Program
Christopher Lemongelli, Supervisor
Karen Winfield, Guidance Counselor
Ranee Holz, Supervisor
Patrick Pelliccia, Supervisor/504 Officer
Jaime Morales, Non-Supervisory Coordinator of Student Discipline & Activities
JaLisa Williamson, Instructional Aide/Student Advocate

P. School Safety & Security Planning Team (Crisis/Emergency Management)

The Board of Education appointed the School Safety and Security Planning Team (Crisis/Emergency Management) for the 2015-16 school year as follows (as required pursuant to NJAC 6A:16-5.1):

Elaine Howe, Chair
Chrys Harttraft, Superintendent
Diane Ziegler, Principal
Maria Johnson, Director Pupil Services
Teresa Morelli, Supervisor
Mario Peluso, Supervisor
Duane Wallace, Supervisor Technology-Based Learning & Communications
Andrew Eberhardt, Networks & Systems Administrator
Michael Kuschyk, Director Buildings & Grounds
Stephen Boettger, Buildings & Grounds Staff
Richard D'Alessandro, Buildings & Grounds Staff
Virginia Fanelli, Security Guard

Ahmed Mackey, School Resource Officer
 Kristen McNerney, Teacher Representative
 Lawrence Blanke, Teacher Representative
 Karen Winfield, Guidance
 Melissa Norrbom, Child Study Team
 Darlene Lilly, Front Office Staff Representative
 Peggy Prezioso, School Nurse

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Hynick and on roll call vote, agenda items Q through U were approved as follows:

- Q. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act
 The Board of Education approved submission of the Statement of Assurances for School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act to the NJDOE.
- R. Waiver of Requirements – Achieve NJ and Teach NJ
 The Board of Education authorized the Chief School Administrator to submit to the New Jersey Department of Education an appropriate waiver of requirements of N.J.A.C.18A:6 117 and 6A:10-4.4(d)3 for the 2015-16 school year.
- S. Renewal – Memorandum of Agreement Between Education and Law Enforcement Officials
 The Board of Education renewed the Amendment to the Memorandum of Agreement between Education and Law Enforcement Officials (2015/Revisions).
- T. New Jersey Quality Single Accountability Continuum (NJQSAC)
 The Board of Education approved submission of the NJQSAC District's Statement of Assurances (SOA) for the School Year 2015-16.
- U. Updated Curriculum
 The Board of Education approved the updated curriculum in the following courses/programs:
- | | |
|------------------------------|-----------------------------------|
| Algebra I & II | Dance |
| Geometry | Electrical Construction |
| English 9, 10, 11, 12 | Graphic Communications |
| Agricultural Science | Health Occupations |
| Auto Body | Integrated Technology Systems |
| Automotive-Diesel Technology | Law & Public Safety |
| Carpentry | Plumbing-Environmental Technology |
| Cosmetology | Theater Arts |
| Culinary Arts | Welding Technology |

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items V and W were approved as follows:

V. Respect Week

The Board of Education declared October 5-9, 2015 as “Respect Week.”

W. School Violence Awareness Week

The Board of Education declared October 19-23, 2015 as “School Violence Awareness Week.”

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items X through Z were approved as follows:

X. Abolish Board Regulation 8540 – Free and Reduced Rate Meals

The Board of Education abolished Regulation 8540 – Free and Reduced Rate Meals.

Y. Board Policies – First Reading

The Board of Education approved the following board policies at this first reading as they appear on Addendum #3.

5339 – Screening for Dyslexia

5615 – Suspected Gang Activity

8550 – Outstanding Food Service Charges

Z. Revised Board Policies – First Reading

The Board of Education approved the following revised board policies at this first reading as they appear on Addendum #4.

5330/R5330 – Administration of Medication

8540 – School Nutrition Programs (formerly Free and Reduced Rate Meals)

8820 – Opening Exercises/Ceremonies

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

AA. Acceptance of Funds

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Mr. Hyncik and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its September 28, 2015 meeting authorized acceptance of funds for the following:

NJ Department of Education	IDEA – Basic (2016)	\$112,880.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	abstain	

BB. Superintendent's Update

- HIB - O cases referred for the month of September; YTD total = 0
- EVVRS – The annual report was given by Principal Diane Ziegler.
- School Self-Assessment – The grade report was given by Principal Diane Ziegler.
- ESIP - Meeting was held with the county administration regarding the ESIP project and possible funding. The scope of the original project has been reduced considerably based on the ongoing work that has been done and continues to be done on the campus, including the new chiller, HVAC replacement work, windows and roofing. The scaled down project now includes lighting and controls estimated at 1 million dollars. Follow-up meetings are scheduled with the county representatives, Honeywell (named ESCO), architect and board attorney to further address funding and/or phase in a plan using capital or lease purchase agreement.

Submission of Bills

On motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, the Board of Education approved the bills list for September 2015 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,193,966.20
Fund 20	\$ 65,490.65
Fund 30	\$ 203,650.82
Fund 90	\$ 354,719.17
Fund 95	<u>\$ 38,913.44</u>
Total	\$1,856,740.28

The Board of Education ratified the bills list for August 2015 which was included in the board packet is attached to the regular meeting minutes.

Fund 10	\$ 627,935.36
Fund 20	\$ 67,222.22
Fund 30	\$397,178.62
Fund 90	\$ 146,854.15
Fund 95	<u>\$ 15,981.87</u>
Total	\$1,255,172.22

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – July and August, 2015

On motion by Mr. Smith, seconded by Mr. Torres and on roll call vote the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the months of July and August 2015 and the Treasurer of School Monies for the months of July and August 2015, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #5)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

B. Budget Transfers – 2015-16 School Year

On motion by Mr. Smith, seconded by Mr. Hyncik and on roll call vote, the Board of Education approved the following budget transfers and the attached Addendum #6 for the 2015-16 school year:

From: 20-008-200-105-14-0000	(\$ 96.37)	To: 20-008-100-610-14-0000	\$ 96.37
Human Services Salary Secretary		Human Services Supplies	
20-008-200-110-14-0000	(\$414.00)	20-008-100-610-14-0000	\$ 414.00
Human Services Salary Bus Driver		Human Services Supplies	
20-008-100-610-14-0000	(\$647.50)	20-008-100-101-14-0000	\$ 647.50
Human Services Supplies		Human Services Salary Teacher	

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	abstain	

On motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items C through E were approved as follows

C. Window System Upgrades – Change Order No. 2

The Board of Education approved change order No. 2 for the Window System Upgrades project as follows:

- No Change, due to unanticipated delay in the delivery of windows for this project, the completion date for this project shall be extended to December 10, 2015.

D. Roof Upgrades - Change Order No. 1

The Board of Education approved change order No. 1 for the Roof Upgrades project as follows:

- Add \$16,169.50, Strober-Wright Roofing will remove existing cap metal unrelated to the project predominately on the Gymnasium Wing and D-1 roof areas.

E. Chiller Replacement – Change Order No. 2

The Board of Education approved change order No. 2 for the Chiller Replacement project as follows:

- Add \$9,338.99, Mechanical Preservation Associates will provide all labor and material required to replace the existing triple duty valve and perform maintenance work on the existing chiller scheduled to remain.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

On motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, agenda items F through H were approved as follows:

F. JAG Physical Therapy – Athletic Trainer Services – 2015 Fall Sport Programs

The Board of Education contracted services with JAG Physical Therapy of West Orange, New Jersey to provide athletic trainer services for 2015 fall sport programs at a rate of \$35.00/hour, not to exceed \$2,500.00.

G. Service Agreement – PlanConnect

The Board of Education approved a service agreement for third party administration services for the Somerset County Vocational & Technical Schools' retirement plan with PlanConnect.

H. SCESC – Public School Contract Fee Schedule

The Board of Education approved the following fee schedule for services (on an as needed basis) from the SCESC as follows:

Speech Correction - \$94.00/hour

Psychiatric Evaluation = \$680.00*/case

*Fee may vary depending upon agency fees

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

New Business

- None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

October 26, 2015

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to litigation, ESIP contract, SCVTEA negotiations and PSA negotiations. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Smith, seconded by Mr. Torres and on roll call vote, the Board of Education went into closed session at 5:29 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

Open Session

On motion by Mr. Torres, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 5:41 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	absent	
Mr. Hyncik	X	
Mr. Torres	X	

Adjournment

On motion by Mr. Smith, seconded by Mr. Torres and passed, the meeting adjourned at 5:42 p.m.

Raelene M. Catterson
Business Administrator/Board Secretary

Professional Seminars/Workshops/Travel Reimbursements
September 2015

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	September 22, 1015*	Teresa Morelli	\$49.00	NA	Fred Pryor Seminar	Allentown, PA
2	September 25, 2015*	Maria Santiago	\$30.00	NA	Communities Response to Homelessness	Bridgewater, NJ
3	September 25, 2015*	Larry Blanke	NA	NA	Firearms Training	Franklin Township, NJ
4	September 25, 2015*	Erik Fargo	\$150.00	NA	Fall Agricultural Conference	Bordentown, NJ
5	October 1 to December 30, 2015	Paul O'Connor	\$1000.00	NA	Voice Over Instruction	Westfield, NJ
6	October 4, 2015	Maria Santiago	\$80.00	NA	Learning Disabilities Fall Conference	Piscataway, NJ
7	October 7, 2015	Mario Peluso	\$149.00	\$22.00/tolls	FEA Conference	Monroe, NJ
8	October 9, 2015	Jason Cohen	\$116.10	NA	Suicide Prevention	New Brunswick, NJ
9	October 14, 2015	Randee Holz Johanna Scholl	\$175.00 ea.	NA	NJ Science Convention	Princeton, NJ
10	October 16, 2015	Maria Santiago	\$219.99	NA	Special Education Law	Edison, NJ
11	October 22, 2015	Maria Johnson Jaime Morales	\$125.00 ea.	NA \$38.00/mileage	HIB Prevention Training	Toms River, NJ
12	October 23, 2015	Jeff Donaldson Bryant Jefopoulos	\$227.00 ea.	\$3.11/mileage	NCTM 2015 Regional Conference	Atlantic City, NJ
13	October 30, 2015	Melissa Norrbom	NA	\$8.25/mileage	Project Connections Transition to College & Career Workshop	Edison, NJ
14	November 16, 2015	Maria Santiago	NA	NA	Learning Disabilities in the School Library	Long Branch, NJ

15	November 19, 2015	Cathy Bladt	\$199.99	NA	Treating Students with Anxiety Disorders	Princeton, NJ
16	October 23, 2015	Brendan Downey Cristina Perrone Sarah Williams	\$150.00 ea.	\$5.92/mileage each \$8.00/parking each	Literacy Development Workshop	Piscataway, NJ
17	December 14, 2015	Kristen McNerney Chris Miller	\$239.00 ea.	\$21.45/mileage \$21.45/mileage	Strengthen Student Learning in Content Areas	West Orange, NJ
18	September 10, 2015*	Michele Sartori	\$50.00	\$16.13/mileage	Affordable Care Act Seminar	Rockaway, NJ
19	October 22, 2015	Chrys Harttraft Raelene Catterson	\$239.00/each	NA \$19.40/mileage	Best Practices for Employer Investigations & Reporting	Freehold, NJ

*Prior approval given by Superintendent

September 2015

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
9/30/2015	SkillsUSA	Interface Hospitality Network Somerville, NJ	\$0.00	District
10/7/2015	Freshman & Sophomore Biology Students	Round Valley Recreation Lebanon, NJ	\$0.00	District
10/22/2015	Health Occupations	Raritan Senior Center Raritan, NJ	\$0.00	District
10/23/2015	SkillsUSA	FEA Conference Center Monroe Twp., NJ	\$50.00/District	Outside Agency/ District
11/12/2015	Health Occupations	RWJUH New Brunswick, NJ	\$0.00	District
11/13/2015	Freshmen Class	Bounce U Warren, NJ	27.00/Student	District/District or Outside Agency/ Student
11/18/2015	AHMS Sophomores	Washington Crossing Titusville, NJ	\$0.00	District
11/19/2015	FFA/AG Science	Rutgers SEBS New Brunswick, NJ	\$0.00	District
11/25/2015	Student Ambassadors	Branchburg Middle School Branchburg, NJ	\$0.00	District
12/3/2015	Culinary Arts	State Theater New Brunswick, NJ	40.00/Student	District
12/4/2015	AHMS Freshmen	RVCC Branchburg, NJ	\$0.00	Outside Agency/ District
12/11/2015	AHMS Freshmen	RVCC Branchburg, NJ	\$0.00	District
12/12/2015	FFA/AG Science	Rutgers SEBS New Brunswick, NJ	\$0.00	District
1/14/2016	Student Ambassadors	Hillsborough Middle School Hillsborough, NJ	\$0.00	District
2/6/2016	Dance	Point Park University Pittsburgh, PA	\$36.00/Student	Outside Agency/ Student
2/26/2016	FFA/AG Science	Wyndham Garden Hotel Trenton, NJ	27.00/Student	District

POLICY GUIDE

STUDENTS

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Screening for Dyslexia

Jul 15

M

[See POLICY ALERT Nos. 204 and 206]

5339 SCREENING FOR DYSLEXIA

In accordance with the provisions of N.J.S.A. 18A:40-5.1 et seq., the Board of Education shall ensure each student enrolled in the school district who has exhibited one or more potential indicators of dyslexia or other reading disabilities is screened for dyslexia and other reading disabilities using a screening instrument selected pursuant to the provisions of N.J.S.A. 18A:40-5.2. This screening shall be administered no later than the student's completion of the first semester of the second grade.

In the event a student who would have been enrolled in Kindergarten, grade one, or grade two during or after the 2014-2015 school year enrolls in the district in Kindergarten through grade six during or after the 2015-2016 school year and has no record of being previously screened for dyslexia or other reading disabilities, pursuant to N.J.S.A. 18A:40-5.2 et seq., the Board shall ensure the newly-enrolled student is screened for dyslexia and other reading disabilities using a screening instrument selected pursuant to N.J.S.A. 18A:40-5.2. This screening shall be administered at the same time other students enrolled in the student's grade are screened for dyslexia and other reading disabilities, or, if other students enrolled in the student's grade have previously been screened, within ninety calendar days of the date the student is enrolled in the district. The screenings shall be administered by a teacher or other teaching staff member properly trained in the screening process for dyslexia and other reading disabilities.

For the purposes of this Policy, "dyslexia" is a specific learning disability that is neurological in origin. It is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. These difficulties typically result from a deficit in the phonological component of language that is often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction. Secondary consequences may include problems in reading comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge.



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Screening for Dyslexia

For the purposes of this Policy, “potential indicators of dyslexia or other reading disabilities” means indicators that include, but shall not be limited to, difficulty in acquiring language skills; inability to comprehend oral or written language; difficulty in rhyming words; difficulty in naming letters, recognizing letters, matching letters to sounds, and blending sounds when speaking and reading words; difficulty recognizing and remembering sight words; consistent transposition of number sequences, letter reversals, inversions, and substitutions; and trouble in replication of content.

In accordance with the provisions of N.J.S.A. 18A:40-5.2(a), the Commissioner of Education shall distribute to each Board of Education information on screening instruments available to identify students who possess one or more potential indicators of dyslexia or other reading disabilities. The Commissioner shall provide information on the screening instruments appropriate for Kindergarten through grade two students and on screening instruments that may be suitably used for older students. The Board shall select and implement age-appropriate screening instruments for the early diagnosis of dyslexia and other reading disabilities.

In accordance with provisions of N.J.S.A. 18A:40-5.2(b), the Commissioner shall also develop and distribute to each Board of Education guidance on appropriate intervention strategies for students diagnosed with dyslexia or other reading disabilities.

In the event a student is determined, through the screening conducted in accordance with N.J.S.A. 18A:40-5.3, to possess one or more potential indicators of dyslexia or other reading disabilities pursuant to the provisions of N.J.S.A. 18A:40-5.1 et seq., the Board shall ensure the student receives a comprehensive assessment for the learning disorder. In the event a diagnosis of dyslexia or other reading disability is confirmed by the comprehensive assessment, the Board shall provide appropriate evidence-based intervention strategies to the student, including intense instruction on phonemic awareness, phonics and fluency, vocabulary, and reading comprehension.

In accordance with the provisions of N.J.S.A. 18A:6-131, general education teachers in grades Kindergarten through three, special education teachers, basic skills teachers, English as a second language teachers, reading specialists, learning disabilities teacher consultants, and speech-language specialists are required to complete at least two hours of professional development each year on the screening, intervention, accommodation, and



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Screening for Dyslexia

use of technology for students with reading disabilities, including dyslexia. The Board may make these professional development opportunities available to other instructional or support staff members as the Board deems appropriate. This requirement for professional development in reading disabilities may be part of the twenty hours of annual professional development required by N.J.A.C. 6A:9 et seq. Documentation of teachers' fulfillment of this professional development requirement shall be maintained in the district.

N.J.S.A. 18A:40-5.1; 18A:40-5.2; 18A:40-5.3; 18A:40-5.4; 18A:6-131

Adopted:



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Suspected Gang Activity

Jul 15

[See POLICY ALERT Nos. 176 and 206]

5615 SUSPECTED GANG ACTIVITY

Students that initiate, advocate, or promote **unacceptable activities or conduct**, openly or otherwise, and/or threaten the safety or well-being of others, disrupt the school environment and are harmful to the educational process in this school district. **This unacceptable conduct, including but not limited to, Any physical or verbal harassing, intimidating, or bullying conduct; unlawful use of force; threats; violence; or other violations of the school district's student code of conduct** by a student or group of students directed toward any school staff member or any other student or group of students anywhere on school grounds, at any school related or sponsored activity, on school buses, at school bus stops, and any other place where students are supervised by school district staff will not be tolerated.

In the event the Principal or designee, believes any **unacceptable activities or conduct** ~~physical or verbal harassing, intimidating, or bullying conduct~~ was, or is being committed, for the benefit of, at the direction of, or in association with a group of three or more persons, the school staff will investigate further to determine if the conduct was committed by these students representing a "criminal street gang" (hereinafter referred to as a "gang") as defined in N.J.S.A. 2C:44-3.h 2C:33-29.

In accordance with N.J.S.A 2C:33-29, "criminal street gang" means three or more persons associated in fact. Individuals are associated in fact if: (1) two of the following seven criteria that indicate criminal street gang membership apply: (a) self-proclamation; (b) witness testimony or official statement; (c) written or electronic correspondence; (d) paraphernalia or photographs; (e) tattoos; (f) clothing or colors; (g) any other indicia of street gang activity; and (2) individually or in combination with other members of a criminal street gang, while engaging in gang-related activity, have committed or conspired or attempted to commit, within the preceding five years from the date of the present offense, excluding any period of imprisonment, one or more offenses on separate occasions of robbery, carjacking, aggravated assault, assault, aggravated sexual assault, sexual assault, arson, burglary, kidnapping, extortion, tampering with witnesses and informants or a violation of Chapter 11, Section 3, 4, 5, 6, or 7 of Chapter 35, or Chapter 39 of Title 2C of the New Jersey Statutes.



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Suspected Gang Activity

If it is determined unacceptable **activities or** conduct was committed by students representing a gang **or by students that may be representing a gang**, the Principal or designee will assign appropriate disciplinary action and will notify the parent(s) ~~or legal guardian(s)~~ of the victim(s) and the offender(s). The Principal or designee will also inform the Superintendent of Schools and local law enforcement.

To further ensure the safety and well-being of all students in the district and to increase awareness within the school community regarding potential gang activity, students are prohibited from wearing **while** on school grounds, at any school related or sponsored activity, on school buses, and any other place where students are supervised by school district staff, any type of clothing or accessory that would indicate a student has membership in, or affiliation with, any gang associated with criminal activities pursuant to N.J.S.A. 18A:11-9.

The parent(s) ~~or legal guardian(s)~~ of any student identified as being potentially involved in gang-related activities shall be notified by the Principal or designee. A student identified as being potentially involved in gang-related activities shall be offered appropriate counseling by school district staff.

The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator employed by the school district shall attend a gang education seminar program pursuant to N.J.S.A. 52:17B-4.7 within the first year of initial employment as an administrator in the district. The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator shall be exempt from this requirement if the administrator has successfully completed a gang education seminar conducted by a public school district which is substantially equivalent to the seminar required pursuant to N.J.S.A. 52:17B-4.7. Other sSchool staff members shall be provided in-service training on gangs and gang-related conduct and activities including, but not limited to, recruitment procedures; threats/intimidation; clothing; insignia; hand signs; symbols; graffiti; terminology; or other indicia of gang association.

Information regarding gangs shall be shared by school district staff to local law enforcement officials and the school district's administrative staff members will encourage local law enforcement to share gang-related information with school officials.



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Suspected Gang Activity

Nothing in this Policy shall supersede or negate any existing New Jersey law or Board Policy regarding student discipline and/or the school district's student discipline code of conduct. This Policy shall be made available to school staff, students, and parent(s) or legal guardian(s).

N.J.S.A. 18A:11-9

N.J.S.A. ~~2C:44-3.h.~~ **2C:33-29**

New Jersey State Police Street Gang ~~Units Bureau~~ – Know the Signs: A Guide to Gang Identification

Adopted:



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Outstanding Food Service Charges

Jul 15

[See **POLICY ALERT No. 206**]

8550 OUTSTANDING FOOD SERVICE CHARGES

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will provide the student with breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast/lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a student's school lunch or breakfast bill is in arrears, the Principal or designee shall contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to pay the full amount due. If the student's parent does not make full payment to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that their child's lunch or breakfast bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student

[Select one option

- ☐ will not be served school breakfast or lunch, as applicable, beginning the eighth calendar day from the date of the second notice.
- ☒ will be provided a basic lunch that will contain the essentials in balanced nutritional selections as prescribed by the Bureau of Child Nutrition Programs, New Jersey Department of Agriculture beginning the eighth calendar day from the date of the second notice.]

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice will be requested to meet with the Principal or designee to discuss and resolve the matter. In the event the parent refuses to meet with the Principal or designee or is unable to resolve the matter, the Principal or designee will report the parent's failure to provide breakfast or lunch, as applicable, for the child, to the New Jersey Department of Children and Families, Division of Child Protection and Permanency.



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Outstanding Food Service Charges

This provisions of N.J.S.A. 18A:33-21 and this Policy will be made available to parents of all children in the school district in a manner as determined by the Superintendent.

N.J.S.A. 18A:33-21

Adopted:



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Opening Exercises/Ceremonies

Jul 15

[See POLICY ALERT Nos. 92 and 206]

8820 OPENING EXERCISES/CEREMONIES

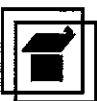
The Board of Education requires that the students in each school in the school district to salute the United States flag and repeat the pledge of allegiance to the flag of the United States ~~be conducted during each day's opening exercises in each school classroom in accordance with law in accordance with the provisions of N.J.S.A. 18A:36-3.~~ The pledge of allegiance shall be rendered with the right hand over the heart, except that A students who have a has conscientious objection against such pledge or salute, or are children of accredited representatives of foreign governments to whom the United States government extends diplomatic immunity, shall not be required to render such salute and pledge or stand during such pledge or salute, but shall be required to show full respect to the flag while the pledge is being given objections that interfere with his/her full participation in the salute to the flag and the pledge of allegiance shall be exempted from the exercise but shall be required to maintain a respectful attitude throughout the ceremony.

~~The parent(s) or legal guardian(s) of any student who refuses to salute the flag shall be so informed by the Building Principal, and any such parent(s) or legal guardian(s) or the adult student shall be required to furnish a written statement of the student's conscientious objection.~~

The Board of Education authorizes observance of Commodore John Barry Day as required by N.J.S.A. 18A:36-10 through 12 and appropriate exercises for the development of a higher spirit of patriotism on the last day of school preceding Washington's Birthday (also celebrated as President's Day), Decoration of Memorial Day, Columbus Day, and Veterans Day as required by N.J.S.A. 18A:36-13. In accordance with N.J.S.A. 18A:36-13.1, the district may conduct a course of exercises or instruction in accordance with the Core Curriculum Content Standards to observe holidays, including, but not limited to, Martin Luther King Jr.'s Birthday, Lincoln's Birthday, Thanksgiving Day, Arbor Day, and other holidays as determined by the Board of Education.

N.J.S.A. 18A:36-3; 18A:36-10; 18A:36-11; 18A:36-12; 18A:36-13; 18A:36-13.1

Adopted:



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Administration of Medication

Jul 15

M

[See POLICY MEMO Nos. 38 and 114]

[See POLICY ALERT Nos. 125, 126, 133, 144, 145, 157, 173, 179 and 206]

5330 ADMINISTRATION OF MEDICATION

The Board of Education disclaims any and all responsibility for the diagnosis and treatment of ~~an~~ the illness of any student. However, in order for many students with chronic health conditions and disabilities to remain in school, medication may have to be administered during school hours. Parents ~~and legal guardians~~ are encouraged to administer medications to children at home whenever possible as medication should be administered in school only when necessary for the health and safety of students. The Board will permit the administration of medication in school in accordance with applicable law.

Medication will only be administered to students in school by the school physician, a certified or noncertified school nurse, a substitute school nurse employed by the district, the student's parent(s) ~~or legal guardian(s)~~, a student who is approved to self-administer in accordance with N.J.S.A. 18A:40-12.3 and 12.4, and school employees who have been trained and designated by the certified school nurse to administer epinephrine in an emergency pursuant to N.J.S.A. 18A:40-12.5 and 12.6.

Self-administration of medication by a student for asthma or other potentially life-threatening illness or a life threatening allergic reaction is permitted in accordance with the provisions of N.J.S.A. 18A:40-12.3.

Medication no longer required must be promptly removed by the parent(s) ~~or legal guardian(s)~~.

The school nurse shall have the primary responsibility for the administration of epinephrine. However, the certified school nurse may designate, in consultation with the Board or the Superintendent, additional employees of the district who volunteer to be trained in the administration of epinephrine via a pre-filled auto-injector mechanism using standardized training protocols established by the Department of Education in consultation with the Department of Health and Senior Services when the school nurse is not physically present at the scene.



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Administration of Medication

In accordance with the provisions of N.J.S.A. 18A:40-12.6.d, no school employee, including a school nurse or any other officer or agent of a Board of Education or a physician providing a prescription under a standing protocol for school epinephrine pursuant to N.J.S.A. 18A:40-12.5, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.5, nor shall any action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person designated in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.6. Good faith shall not include willful misconduct, gross negligence, or recklessness.

The school nurse or designee shall be promptly available on site at the school and at school-sponsored functions in the event of an allergic reaction. In addition, the parent(s) ~~or legal guardian(s)~~ must be informed that the school district, its employees and agents shall have no liability as a result of any injury arising from the administration of epinephrine to the student.

The parent(s) ~~or legal guardian(s)~~ of the student must sign a statement acknowledging their understanding the district shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism to the student and the parent(s) ~~or legal guardian(s)~~ shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of the epinephrine via a pre-filled auto-injector mechanism to the student.

The permission for the emergency administration of epinephrine via a pre-filled auto-injector mechanism containing epinephrine to students for anaphylaxis is effective for the school year it is granted and must be renewed for each subsequent school year.

Each school in the district shall have and maintain for the use of students at least one nebulizer in the office of the school nurse or a similar accessible location. Each certified school nurse or other persons authorized to administer asthma medication will receive training in airway management and in the use of nebulizers and inhalers consistent with State Department of Education regulations. Every student that is authorized to use self-administered asthma medication pursuant to N.J.S.A. 18A:40-12.3 or a nebulizer must have an asthma treatment plan prepared by the student's physician which shall identify, at a minimum, asthma triggers, the treatment plan, and other such elements as required by the State Board of Education.



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Administration of Medication

All student medications shall be appropriately maintained and secured by the school nurse, except those medications to be self-administered by students. In those instances the medication may be retained by the student with the prior knowledge of the school nurse. The school nurse may provide the Principal and other teaching staff members concerned with the student's educational progress with such information about the medication and its administration as may be in the student's best educational interests. The school nurse may report to the school physician any student who appears to be affected adversely by the administration of medication and may recommend to the Principal the student's exclusion pursuant to law.

The school nurse shall document each instance of the administration of medication to a student. Students self-administering medication shall report each incident to a teacher, coach, or other individual designated by the school nurse who is supervising the student during the school activity when the student self-administers. These designated individuals shall report such incidents to the school nurse within twenty-four hours of the self-administration of medication. The school nurse shall preserve records and documentation regarding the self-administration of medication in the student's health file.

N.J.S.A. 18A:6-1.1; 18A:40-3.1; 18A:40-6; 18A:40-7; 18A:40-12.3;

18A:40-12.4; 18A:40-12.5; 18A:40-12.6; 18A:40-12.7; 18A:40-12.8

N.J.S.A. 45:11-23

N.J.A.C. 6A:16-2.3(b)

Adopted:



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Administration of Medication

Jul 15

M

[See POLICY ALERT Nos. 125, 133, 144, 145, 157, 173, 179 and 206]

R 5330 ADMINISTRATION OF MEDICATION

A. Definitions

1. "Medication" means any prescription drug or over-the-counter medicine or nutritional supplement and includes, but is not limited to, aspirin and cough drops.
2. "Administration" means the taking of any medication by ingestion, injection, or application to any part of the body or the giving of direct physical assistance to the person who is ingesting, injecting, or applying medication.
3. "Self-administration" means carrying and taking medication without the intervention of the school nurse, approved through the school district policy and restricted to students with asthma, other potentially life-threatening illnesses or life-threatening allergic reaction.
4. "Life-threatening illness" means an illness or condition that requires an immediate response to specific symptoms or sequelae (an after effect of disease or injury) that if left untreated may lead to potential loss of life, i.e. adrenaline injection in anaphylaxis.
5. "A pre-filled auto-injector mechanism containing epinephrine" is a medical device used for the emergency administration of epinephrine to a student for anaphylaxis.
6. "Noncertified school nurse" means a person who holds a current license as a registered professional nurse from the State Board of Nursing and is employed by the district, and who is not certified as a school nurse by the Department of Education.
7. "Substitute school nurse" means a person who holds a current license as a registered professional nurse from the State Board of Nursing and who has been issued a county substitute certificate to serve as a substitute for a certified school nurse in accordance with N.J.A.C. 6A:9-6.5(i).



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8. "School physician" means a physician with a current license to practice medicine or osteopathy from the New Jersey Board of Medical Examiners who works under contract or as an employee of the district. This physician is referred to as the medical inspector in N.J.S.A. 18A:40-4.1.
9. "Advanced practice nurse" means a person who holds current certification as nurse practitioner/clinical nurse specialist from the State Board of Nursing.
10. "Certified school nurse" means a person who holds a current license as a registered professional nurse from the State Board of Nursing and an Educational Services Endorsement, school nurse, or school nurse/non-instructional from the Department of Education pursuant to N.J.A.C. 6A:9-13.3 and 13.4.

B. Permission for Administration by a School Nurse or Registered Nurse

1. Permission for the administration of medication in school or at school-related events will be given only when it is necessary for the health and safety of the student.
2. Medication will not be administered to a student who is physically unfit to attend school or has a contagious disease. Any such student should not be permitted to attend school and may be excluded in accordance with Policy No. 8451.
3. ~~Parent(s) or legal guardian(s)~~ requests for the administration of medication in school must be made in writing and signed by the ~~parents or legal guardian~~.
4. The ~~parent(s) or legal guardian(s)~~ must submit a certified statement written and signed by the student's physician. The statement must include:
 - a. The student's name;;
 - b. The name of the medication;;
 - c. The purpose of its administration to the student for whom the medication is intended;;
 - d. The proper timing and dosage of medication;;
 - e. Any possible side effects of the medication;;



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- f. The time when the medication will be discontinued;;
 - g. A statement that the student is physically fit to attend school and is free of contagious disease;; and
 - h. A statement that the student would not be able to attend school if the medication is not administered during school hours.
- 5. The request for the administration of medication must be made to the Principal prior to any administration of medication or delivery of the medication to the school. The Principal may consult with the school nurse and the school physician in making his/her final determination to allow or deny the request.
 - a. An approved request will be signed by the Principal and given to the school nurse and the student's parent(s) or legal guardian(s).
 - b. The parent(s) or legal guardian(s) will be informed of the reason for a denied request; a denied request may be appealed to the Superintendent.

C. Administration of Epinephrine To Students

- 1. The parent(s) or legal guardian(s) may provide the Superintendent authorization for the emergency administration of epinephrine via a pre-filled auto-injector mechanism containing epinephrine to a student for anaphylaxis provided that:
 - a. The parent(s) or legal guardian(s) provides the Superintendent a written authorization for the administration of epinephrine with written orders from the physician or an advanced practice nurse that the student requires the administration of epinephrine for anaphylaxis.
 - b. The school nurse has the primary responsibility for the administration of epinephrine. However, the school nurse shall designate, in consultation with the Board or Superintendent, additional employees of the district who volunteer to administer epinephrine via a pre-filled auto-injector mechanism to a student when the school nurse is



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not physically present at the scene. These volunteers shall be trained using standardized training protocols established by the New Jersey Department of Education in consultation with the Department of Health and Senior Services. The student's parent(s) ~~or legal guardian(s)~~ must consent in writing to the administration of epinephrine via a pre-filled auto-injector mechanism by the designee(s).

- c. The parent(s) ~~or legal guardian(s)~~ must be informed in writing by the Board or Superintendent that the school district and its employees or agents shall have no liability as a result of any injury **to a student** arising from the administration of epinephrine **via a pre-filled auto-injector mechanism to the student**.
- d. The parent(s) ~~or legal guardian(s)~~ must sign a statement acknowledging their understanding the district shall incur no liability as a result of any injury arising from the administration of epinephrine via a pre-filled auto-injector mechanism to the student and the parent(s) ~~or legal guardian(s)~~ shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of epinephrine via a pre-filled auto-injector mechanism **to the student**.
- e. The permission for the emergency administration of epinephrine via a pre-filled auto-injector mechanism is effective for the school year it is granted and must be renewed for each subsequent school year upon the fulfillment of the requirements as outlined in a. through d. above.
- f. The school nurse shall be responsible for the placement of the student's prescribed epinephrine in a secure but unlocked location easily accessible by the school nurse and **trained** designees to ensure prompt availability in the event of an allergic emergency at school or at a school function. The location of the epinephrine shall be indicated on the student's emergency care plan. Back-up epinephrine shall also be available at the school if needed.



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- g. The school nurse or **trained** designee shall be promptly available on site at the school and school-sponsored functions in the event of an allergic reaction.
- h. The school nurse or **trained** designee shall arrange for the transportation of the student to a hospital emergency room by emergency services personnel after the administration of epinephrine, even if the student's symptoms appear to have resolved.
- i. **In accordance with the provisions of N.J.S.A. 18A:40-12.5.f, the school nurse or a designated employee trained to administer epinephrine via a pre-filled auto-injector mechanism is permitted to administer epinephrine via a pre-filled auto-injector mechanism to any student without a known history of anaphylaxis or to any student whose parent has not met the requirements outlined above when the school nurse or trained designee in good faith believes the student is having an anaphylactic reaction.**
- j. **Each school in the district will maintain in a secure, but unlocked and easily accessible location, a supply of epinephrine auto-injectors prescribed under a standing order from a licensed physician, and that is accessible to the school nurse and trained designees for administration to a student having an anaphylactic reaction.**

D. Permission for Self-Administration of Medication

Permission for self-administration of medication of a student with asthma, other potentially life-threatening illness, or a life-threatening allergic reaction may be granted under the following conditions:

- 1. ~~Parent(s) or legal guardian(s)~~ of the student must provide the Board written authorization for the self-administration of medication;



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2. The parent(s) or legal guardian(s) of the student must also provide the Board with a signed written certification from the physician of the student that the student has asthma or another potentially life threatening illness or is subject to a life-threatening allergic reaction and is capable of, and has been instructed in, the proper method of self-administration of medication. The written certification must include:
 - a. The student's name;
 - b. The name of the medication;
 - c. The purpose of its administration to the student for whom the medication is intended;
 - d. The proper timing and dosage of medication;
 - e. Any possible side effects of the medication;
 - f. The time when the medication will be discontinued;
 - g. A statement that the student is physically fit to attend school and is free of contagious disease; and
 - h. A statement the medication must be administered during the school day or the student would not be able to attend school.
3. The parent(s) or legal guardian(s) of the student have signed a statement acknowledging that the school district shall incur no liability as a result of any injury arising from the self-administration of medication by the student and that the parent(s) or legal guardian(s) shall indemnify and hold harmless the school district, the Board, and its employees or agents against any claims arising out of the self-administration of medication by the student;
4. The parent's and/or legal guardian's written authorization and the physician's written certification shall be reviewed by the Building Principal or designee with the school nurse and the school physician. The school nurse and the school physician must agree the student is capable of self-administration of the medication. If it is determined the student may self-administer medication in accordance with the request:



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- a. The request will be signed by the Principal and given to the school nurse and the student's parent(s) ~~or legal guardian(s);~~;
 - b. The parent(s) ~~or legal guardian(s)~~ will be informed of the reason for a denied request; a denied request may be appealed to the Superintendent.
5. Permission to self-administer one medication shall not be construed as permission to self-administer other medication; and
 6. Permission shall be effective on the school year for which it is granted and shall be renewed for each subsequent school year upon fulfillment of the requirements in 1. through 4. above.

E. Custodianship of Medication

1. Medications to be administered by the school nurse or a registered nurse:
 - a. All medications must be delivered to the school by the parent(s) ~~or legal guardian(s)~~.
 - b. All medications must be in the original container, with the prescription information affixed.
 - c. The school nurse shall be custodian of students' medication, which will be properly secured.
 - d. Any unused medication must be picked up by the student's parent(s) ~~or legal guardian(s)~~.
 - e. After reasonable efforts to have the parent(s) ~~or legal guardian(s)~~ retrieve the medication have failed, any unused medication that remains in the school at the end of the school year or _____ **two** school weeks after the student stops taking the medication, whichever first occurs, must be destroyed or discarded by the school nurse, in accordance with proper medical controls.



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Administration of Medication

2. Medications to be self-administered by a student:

- a. Time being of the essence in cases of asthma, other potentially life threatening illness, or a life-threatening allergic reaction, all medications to be self-administered by a student must be kept in the student's possession.
- b. No student may possess medication for self-administration unless the proper permission has been granted by the Principal and a record of the medication is on file in the office of the school nurse.
- c. Students who are permitted to self-administer medications must secure their medication in such a manner that the medication will not be available to other students. The medication must be in a sealed container and clearly labeled with the medication name, dosage, and ordering physician. The medication, if ingested by someone other than the student, shall not cause severe illness or death.
- d. Students who are permitted to self-administer medications shall only have in their possession the quantity of medication necessary for the time period of the student's school day.
- e. Notwithstanding any other law or regulation, a student who is permitted to self-administer medication in accordance with the provisions of N.J.S.A. 18A:40-12.3 shall be permitted to carry an inhaler or prescribed medication for allergic reactions, including a pre-filled auto-injector mechanism, at all times, provided the student does not endanger himself or other persons through misuse.

F. Administration of Medication

1. No medication shall be administered to or taken by a student in school or at a school-sponsored event except as permitted by Board policy and this regulation.



REGULATION GUIDE

STUDENTS

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Administration of Medication

2. Medication will only be administered to students in school by the school physician, a certified or noncertified school nurse, a substitute school nurse employed by the district, a student who is approved to self-administer in accordance with N.J.S.A. 18A:40-12.3 and 12.4, and school employees who have been trained and designated by the certified school nurse to administer epinephrine in an emergency pursuant to N.J.S.A. 18A:40-12.5 and 12.6.
3. When practicable, self-administration of medication should be observed by the school nurse.
4. Students self-administering medication shall report each administration of medication and any side effects to a teacher, coach, or the individual in charge of the student during school activities. Such individuals shall report all administrations and any side effects reported or observed to the school nurse within twenty-four hours.
5. When a student attends a school-sponsored event at which medication may be required (such as an outdoor field trip or athletic competition) and the school nurse cannot be in attendance, the student's parent(s) or legal guardian(s) will be invited to attend. If neither the school nurse nor the parent(s) or legal guardian(s) can attend and the student does not have permission to self-administer medication and there is a risk that the student may suffer injury from lack of medication, the student may be excused from the event.

G. Emergencies

1. Any medical emergency requiring medication of students will be handled in accordance with Policy No. 8441 and implementing regulations on first aid and, as appropriate, the school physician's standing orders for school nurses. Arrangements will be made to transport a student to a hospital emergency room after the administration of epinephrine in accordance with N.J.S.A. 18A:40-12.5.e.(3).



REGULATION GUIDE

STUDENTS

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Administration of Medication

2. **Nothing in N.J.S.A. 18A:40-12.6 prohibits the emergency administration of epinephrine via a pre-filled auto-injector mechanism to a student for anaphylaxis by the school nurse or other trained designated employees pursuant to N.J.S.A. 18A:40-12.6 when the student is authorized to self-administer epinephrine pursuant to N.J.S.A. 18A:40-12.3, or when there is a coexisting diagnosis of asthma, or when a prescription is received from a licensed health care professional for epinephrine coupled with another form of medicine, or when the epinephrine is administered pursuant to N.J.A.C. 18A:40-12.5.**

H. Records

The school nurse shall include the following in a student's health record:

1. The approved written request for the administration or self-administration of medication;
2. A record of each instance of the administration of the medication by the school nurse or a registered nurse;
3. A record of reports by teachers, coaches, and other individuals in charge of school activities who report student self-administration of medication;
4. Any side effects that resulted from the administration of medication; and
5. Whether the supply of medication provided in cases where the medication is to be administered by the school nurse or a registered nurse was exhausted or the parent(s) or legal guardian(s) removed the medication or, if the parent(s) or legal guardian(s) failed to remove the medication, the medication was destroyed and the date on which that occurred.



REGULATION GUIDE

STUDENTS

R 5330/page 11 of 11

Administration of Medication

I. Notification

1. The school nurse may provide the Principal and other teaching staff members concerned with the student's educational progress with information about the medication and administration when such release of information is in the student's best educational interest.
2. The school nurse will provide teachers, coaches, and other individuals in charge of school activities with a list of students who have been given permission to self-administer medication.
3. The school nurse will inform the student's parent(s) or ~~legal guardian(s)~~ of any difficulty in the administration of medication or any side effects.
4. The school nurse will report to the school physician any student who appears to be adversely affected by the medication.

Adopted:



POLICY GUIDE

OPERATIONS

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School Nutrition Programs ~~Free and Reduced~~

Rate Meals

Jul 15

[See POLICY ALERT Nos. 96 and 206]

8540 SCHOOL NUTRITION PROGRAMS FREE AND REDUCED RATE MEALS

The Board of Education recognizes the importance of a child receiving a nutritious, well-balanced meal to promote sound eating habits, to foster good health and academic achievement, and to reinforce the nutrition education taught in the classroom. Therefore, the Board of Education may participate in the school nutrition programs of the New Jersey Department of Agriculture in accordance with the eligibility criteria of the program. These programs may include the National School Lunch Program, the School Breakfast Program, the After-School Snack Program, and the Special Milk Program. ~~of good nutrition to each student's educational performance and directs that needy students be provided with lunch~~

Optional

~~[and breakfast]~~

~~at reduced rates or free of charge.~~

The Board of Education shall sign an Agreement with the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture for every school nutrition program operated within the school district. Any child nutrition program operated within the school district shall be operated in accordance with the provisions of the Agreement and all the requirements of the program.

Students ~~may shall~~ be eligible for free or reduced rate pricing meals ~~who would not otherwise receive proper nourishment in accordance with the requirements of the program operating in the school district.~~ Prices charged to paying children shall be established by the Board of Education, but must be within the maximum prices established by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Prices charged to adults shall be in accordance with the requirements of the program.



POLICY GUIDE

OPERATIONS

8540/page 2 of 4

School Nutrition Programs Free and Reduced Rate Meals

~~The Board designates the _____ to determine, in accordance with standards issued annually by the State Department of Education, the students eligible for free or reduced rate meals.~~

The Superintendent **or designee** shall annually notify all **parents of all children** interested persons in the school district of the availability, eligibility requirements, and application procedures for free **or and reduced rate price meals or free milk in accordance with the notification requirements and procedures of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture** ~~by the distribution of an application for such meals to the family of each student enrolled in the district, by placing a notice in the Board's official newspaper, and by informing appropriate municipal agencies and community organizations.~~

The Superintendent will designate in the annual notification to parents, the person who will determine, in accordance with standards issued by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture, a student's eligibility for free or reduced price meals or free milk depending on the programs operated in the school district.

~~A parent(s) or legal guardian(s) who so may requests a household application and instructions from the Principal of their child's school shall be given an application form and at least two weeks to prepare and submit the form. A household application must be completed before eligibility is determined. Where necessary, the Principal or the Principal's designee shall assist the applicant in the preparation of the household application form.~~

Applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of the receipt of the completed application. ~~The student's eligibility shall be determined and the applicant shall be notified of that determination in writing within _____ working days of the receipt of the application.~~ Any student found eligible shall be offered free or reduced **price rate meals or free milk** immediately **upon the establishment of his/her eligibility** and shall continue to receive such meals during the pendency of any inquiry regarding his/her eligibility **in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.** Carry-over of previous year's eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.



POLICY GUIDE

OPERATIONS

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School Nutrition Programs ~~Free and Reduced~~
Rate Meals

A denial of eligibility for free or reduced ~~price rate~~ meals or ~~free milk~~ shall be in writing and shall include the reasons for which eligibility was denied, notice of the ~~parent's applicant's~~ right to appeal the denial, and the procedures for an appeal, and a statement reminding parents that they may reapply at any time during the school year. Appeal procedures shall include: a hearing, if requested by the parent, held with reasonable promptness and at the convenience of the ~~parent applicant~~ and before a hearing officer other than the school official who denied the application; the ~~parent's applicant's~~ opportunity to be represented by counsel; a decision rendered promptly and in writing; and an opportunity to appeal the decision of the hearing officer to the School Business Administrator/Board Secretary _____. The appeal hearing will be conducted in accordance with the provisions as outlined by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

There shall be no overt identification of any child(ren) who may be eligible to receive free or reduced price school meals or free milk. The identity of students who receive free or reduced ~~price rate~~ meals will be protected. ~~and they~~ Eligible students shall not be required to work in consideration for receiving such meals or milk. Eligible children shall not be required to use a separate dining area, go through a separate serving line, enter the dining area through a separate entrance, or consume their meals or milk at a different time. A student's eligibility status will not be disclosed at any point in the process of providing free or reduced price meals or free milk in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced price meals in accordance with the requirements of the, Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

The Board of Education will comply with all the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture Local Education Agency (LEA) Agreement and all requirements outlined in the School Nutrition Electronic Application Reimbursement System (SNEARS).



POLICY GUIDE

OPERATIONS

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School Nutrition Programs ~~Free and Reduced~~ Rate Meals

~~The Superintendent shall develop regulations to implement this policy and shall seek out and apply for such Federal, State, and local funds as may be applied to the district's program of free and reduced rate meals.~~

7 C.F.R. 210.1 et seq.

N.J.S.A. 18A:33-5; 18A:58-7.2

N.J.A.C. 2:36

Adopted:



9/17 12:19pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 1 Month Period Ending 07/31/2015

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$1,527,954.40
121	Tax levy receivable		\$10,792,760.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$1,428,545.69	
143	Intergovernmental - Other	\$41,595.00	
			\$1,489,066.69

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,415,440.00	
302	Less Revenues	(\$13,072,109.52)	
			\$1,343,330.48

	Total assets and resources		\$15,153,111.57
--	----------------------------	--	-----------------

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 1 Month Period Ending 07/31/2015

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$32,885.39
		\$32,885.39
		=====

TOTAL LIABILITIES

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$10,590,146.09
	Reserved fund balance:	
760	Reserved Fund Balance	\$675,540.38
601	Appropriations	\$14,915,440.00
602	Less : Expenditures	\$874,802.27
603	Encumbrances	\$10,590,146.09 (\$11,464,948.36)
		\$3,450,491.64
	Total Appropriated	\$14,716,178.11

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$904,048.07
303	Budgeted Fund Balance	(\$500,000.00)

TOTAL FUND BALANCE	\$15,120,226.18
TOTAL LIABILITIES AND FUND EQUITY	\$15,153,111.57

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,915,440.00	\$11,464,948.36	\$3,450,491.64
Revenues	(\$14,415,440.00)	(\$13,072,109.52)	(\$1,343,330.48)
	\$500,000.00	(\$1,607,161.16)	\$2,107,161.16
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$500,000.00	(\$1,607,161.16)	\$2,107,161.16
Budgeted Fund Balance	\$500,000.00	(\$1,607,161.16)	\$2,107,161.16
	=====	=====	=====

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$500,000.00	(\$1,607,161.16)	\$2,107,161.16
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$500,000.00	(\$1,607,161.16)	\$2,107,161.16
TOTAL Budgeted Fund Balance	\$500,000.00	(\$1,607,161.16)	\$2,107,161.16
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/2015

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,991,498.00	\$11,648,167.52		\$1,343,330.48
3XXX	From State Sources	\$1,423,942.00	\$1,423,942.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,415,440.00	\$13,072,109.52		\$1,343,330.48
		=====	=====	=====	=====
					AVAILABLE BALANCE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,861,668.00	\$4,948.70	\$1,289,777.99	\$566,941.31
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$8,400.00	.00	.00	\$8,400.00
11-240-X00-XXX	Bilingual Education - Instruction	\$6,400.00	.00	\$6,383.00	\$17.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,757,077.00	\$19,409.94	\$2,598,228.82	\$1,139,438.24
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$70,390.00	.00	\$749.12	\$69,640.88
11-402-100-XXX	School-Spons. Athletics - Instruction	\$86,444.00	\$1,935.34	\$21,288.66	\$63,220.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$179,449.00	\$7,892.46	\$149,873.30	\$21,683.24
11-000-218-XXX	Guidance	\$741,163.00	\$51,960.00	\$667,346.92	\$21,856.08
11-000-219-XXX	Child Study Teams	\$243,645.00	\$12,576.94	\$198,942.56	\$32,125.50
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$248,418.00	\$21,873.85	\$217,245.63	\$9,298.52
11-000-222-XXX	Educational Media Serv/School Library	\$58,624.00	\$907.25	\$39,646.99	\$18,069.76
11-000-223-XXX	Instructional Staff Training Services	\$109,916.00	\$1,400.00	.00	\$108,516.00
11-000-230-XXX	Supp. Serv.-General Administration	\$555,716.00	\$58,704.34	\$335,940.36	\$161,071.30
11-000-240-XXX	Supp. Serv.-School Administration	\$739,526.00	\$65,176.52	\$628,100.32	\$46,249.16
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$847,307.00	\$85,604.40	\$671,102.35	\$90,600.25
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,050,563.00	\$54,687.86	\$602,867.82	\$393,007.32
11-000-262-XXX	Custodial Services	\$1,292,437.00	\$204,630.06	\$1,059,937.38	\$27,869.56
11-000-263-XXX	Care and Upkeep of Grounds	\$15,502.00	.00	.00	\$15,502.00
11-000-266-XXX	Security	\$76,000.00	\$3,303.22	\$67,474.02	\$5,222.76
11-000-270-XXX	Student Transportation Services	\$108,717.00	.00	\$37,367.60	\$71,349.40
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,650,682.00	\$278,009.39	\$1,997,873.25	\$374,799.36
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,708,044.00	\$873,020.27	\$10,590,146.09	\$3,244,877.64
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 1 Month Period Ending 07/31/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
 *** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$19,000.00	\$0.00	\$0.00	\$19,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$128,389.00	.00	.00	\$128,389.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$147,389.00	\$0.00	\$0.00	\$147,389.00
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$60,007.00	\$1,782.00	.00	\$58,225.00
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$60,007.00	\$1,782.00	\$0.00	\$58,225.00
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	\$14,915,440.00	\$874,802.27	\$10,590,146.09	\$3,450,491.64
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 1 Month Period Ending 07/31/2015

		ESTIMATED	ACTUAL	UNREALIZED
		_____	_____	_____
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,642,760.00	\$11,642,760.00	.00
1310	Tuition- From LEA's	\$605,438.00	.00	\$605,438.00
1XXX	Miscellaneous	\$743,300.00	\$5,407.52	\$737,892.48
		_____	_____	_____
	TOTAL	\$12,991,498.00	\$11,648,167.52	\$1,343,330.48
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3199	DOE Loan Against State Aid	\$118,656.00	\$118,656.00	.00
		_____	_____	_____
	TOTAL	\$1,423,942.00	\$1,423,942.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,415,440.00	\$13,072,109.52	\$1,343,330.48
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				

REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,631,000.00	\$4,515.70	\$1,222,507.30	\$403,977.00
11-140-100-106 Other Salaries for Instruction	\$83,000.00	.00	\$40,545.60	\$42,454.40
11-140-100-320 Purchased Prof.-Ed. Services	\$40,004.00	.00	.00	\$40,004.00
11-140-100-500 Other Purchased Services	\$5,585.00	.00	.00	\$5,585.00
11-140-100-610 General Supplies	\$77,048.00	\$433.00	\$26,165.09	\$50,449.91
11-140-100-640 Textbooks	\$13,001.00	.00	.00	\$13,001.00
11-140-100-800 Other Objects	\$10,000.00	.00	\$560.00	\$9,440.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$0.00	\$0.00	\$2,030.00
TOTAL	\$1,861,668.00	\$4,948.70	\$1,289,777.99	\$566,941.31

Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$0.00	\$6,400.00
11-230-100-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$8,400.00	\$0.00	\$0.00	\$8,400.00

Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$6,383.00	\$17.00
TOTAL	\$6,400.00	\$0.00	\$6,383.00	\$17.00

Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,382,034.00	\$15,326.70	\$1,995,230.90	\$371,476.40
11-310-100-106 Other Salaries for Instruction	\$125,000.00	.00	.00	\$125,000.00
11-310-100-320 Purchased Prof.-Ed. Services	\$203,040.00	.00	\$786.00	\$202,254.00
11-310-100-500 Other Purchased Services	\$30,227.00	\$2,638.22	\$1.00	\$27,587.78
11-310-100-610 General Supplies	\$293,973.00	\$1,573.50	\$65,989.24	\$226,410.26
11-310-100-640 Textbooks	\$15,560.00	(\$128.48)	\$1,092.00	\$14,596.48
11-310-100-800 Other Objects	\$8,075.00	.00	\$450.00	\$7,625.00
Total	\$3,057,909.00	\$19,409.94	\$2,063,549.14	\$974,949.92

Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$600,152.00	\$0.00	\$487,202.00	\$112,950.00
11-320-100-106 Other Salaries for Instruction	\$75,000.00	.00	\$37,167.00	\$37,833.00
11-320-100-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-320-100-610 General Supplies	\$23,001.00	.00	\$10,310.68	\$12,690.32
Total	\$699,168.00	\$0.00	\$534,679.68	\$164,488.32
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$45,390.00	.00	.00	\$45,390.00
11-401-100-500 Purchased Services	\$15,000.00	.00	.00	\$15,000.00
11-401-100-600 Supplies and Materials	\$10,000.00	.00	\$749.12	\$9,250.88
TOTAL	\$70,390.00	\$0.00	\$749.12	\$69,640.88
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$63,000.00	\$1,935.34	\$21,288.66	\$39,776.00
11-402-100-500 Purchased Services	\$18,002.00	.00	.00	\$18,002.00
11-402-100-600 Supplies and Materials	\$5,442.00	.00	.00	\$5,442.00
TOTAL	\$86,444.00	\$1,935.34	\$21,288.66	\$63,220.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$158,100.00	\$7,892.46	\$146,476.06	\$3,731.48
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,851.00	.00	\$3,397.24	\$11,453.76
11-000-213-600 Supplies and Materials	\$6,092.00	.00	.00	\$6,092.00
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$179,449.00	\$7,892.46	\$149,873.30	\$21,683.24
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$327,526.00	\$5,299.30	\$314,226.02	\$8,000.68
11-000-218-105 Sal Sec. & Clerical Asst.	\$108,120.00	\$8,407.90	\$92,486.90	\$7,225.20
11-000-218-110 Other Salaries	\$289,502.00	\$23,667.80	\$260,345.80	\$5,488.40
11-000-218-500 Other Purchased Services	\$15,000.00	\$14,585.00	.00	\$415.00
11-000-218-600 Supplies and Materials	\$1,015.00	.00	\$288.20	\$726.80
TOTAL	\$741,163.00	\$51,960.00	\$667,346.92	\$21,856.08
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$135,093.00	\$5,299.28	\$122,874.04	\$6,919.68
11-000-219-105 Sal Sec. & Clerical Asst.	\$98,430.00	\$6,915.32	\$76,068.52	\$15,446.16

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,077.00	.00	.00	\$5,077.00
11-000-219-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$362.34	.00	\$1,667.66
11-000-219-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$243,645.00	\$12,576.94	\$198,942.56	\$32,125.50
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$93,840.00	\$8,739.37	\$82,697.51	\$2,403.12
11-000-221-104 Salaries Other Prof. Staff	\$88,588.00	\$8,460.67	\$80,060.21	\$67.12
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,330.00	\$4,502.08	\$49,522.88	\$1,305.04
11-000-221-500 Other Purchased Services	\$5,077.00	\$171.73	\$2,069.03	\$2,836.24
11-000-221-600 Supplies and Materials	\$2,538.00	.00	.00	\$2,538.00
11-000-221-800 Other Objects	\$3,045.00	.00	\$2,896.00	\$149.00
TOTAL	\$248,418.00	\$21,873.85	\$217,245.63	\$9,298.52
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,600.00	.00	\$29,079.40	\$1,520.60
11-000-222-500 Other Purchased Services	\$4,060.00	\$907.25	\$2,152.75	\$1,000.00
11-000-222-600 Supplies and Materials	\$19,904.00	.00	\$8,414.84	\$11,489.16
11-000-222-800 Other Objects	\$4,060.00	.00	.00	\$4,060.00
TOTAL	\$58,624.00	\$907.25	\$39,646.99	\$18,069.76
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$71,200.00	\$1,400.00	.00	\$69,800.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$20,002.00	.00	.00	\$20,002.00
11-000-223-500 Other Purchased Services	\$16,684.00	.00	.00	\$16,684.00
11-000-223-600 Supplies and Materials	\$2,030.00	.00	.00	\$2,030.00
TOTAL	\$109,916.00	\$1,400.00	\$0.00	\$108,516.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$307,940.00	\$27,102.15	\$279,350.85	\$1,487.00
11-000-230-331 Legal Services	\$76,141.00	.00	.00	\$76,141.00
11-000-230-332 Audit Fees	\$34,025.00	.00	.00	\$34,025.00
11-000-230-339 Other Purchased Prof. Svc.	\$7,500.00	\$4,535.00	.00	\$2,965.00
11-000-230-530 Communications/Telephone	\$81,139.00	\$6,664.39	\$52,100.29	\$22,374.32
11-000-230-61X General Supplies	\$11,167.00	\$1,562.05	\$487.22	\$9,117.73
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,553.00	.00	.00	\$3,553.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-890 Misc. Expenditures	\$27,501.00	\$12,091.00	\$4,002.00	\$11,408.00
11-000-230-895 BOE Membership Dues and Fees	\$6,750.00	\$6,749.75	.00	\$0.25
TOTAL	\$555,716.00	\$58,704.34	\$335,940.36	\$161,071.30
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$516,894.00	\$48,665.56	\$460,504.52	\$7,723.92
11-000-240-105 Sal Secr. & Clerical Asst.	\$174,930.00	\$14,275.08	\$157,025.88	\$3,629.04
11-000-240-11X Other Salaries	\$10,000.00	.00	.00	\$10,000.00
11-000-240-500 Other Purchased Services	\$22,706.00	\$1,863.00	\$6,752.00	\$14,091.00
11-000-240-600 Supplies and Materials	\$10,451.00	\$172.88	\$972.92	\$9,305.20
11-000-240-800 Other Objects	\$4,545.00	\$200.00	\$2,845.00	\$1,500.00
TOTAL	\$739,526.00	\$65,176.52	\$628,100.32	\$46,249.16
--- Central Services ---				
11-000-251-100 Salaries	\$335,385.00	\$28,292.90	\$292,870.54	\$14,221.56
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$1,011.73	\$5,012.67	\$4,978.60
11-000-251-340 Purchased Technical Svcs.	\$31,001.00	\$9,148.00	\$9,148.00	\$12,705.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$2,000.00	.00	\$1,423.00	\$577.00
11-000-251-600 Supplies and Materials	\$9,001.00	\$720.74	\$1,648.26	\$6,632.00
11-000-251-89X Other Objects	\$3,615.00	\$1,654.10	\$1,960.90	.00
TOTAL	\$392,005.00	\$40,827.47	\$312,063.37	\$39,114.16
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$378,300.00	\$32,152.07	\$338,097.37	\$8,050.56
11-000-252-500 Other Pur Serv. (400-500 series)	\$60,000.00	\$5,167.06	\$11,421.58	\$43,411.36
11-000-252-600 Supplies and Materials	\$17,002.00	\$7,457.80	\$9,520.03	\$24.17
TOTAL	\$455,302.00	\$44,776.93	\$359,038.98	\$51,486.09
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$655,500.00	\$46,883.94	\$492,827.34	\$115,788.72
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$348,907.00	\$7,108.13	\$107,187.38	\$234,611.49
11-000-261-610 General Supplies	\$36,004.00	\$695.79	\$2,853.10	\$32,455.11
11-000-261-800 Other Objects	\$10,152.00	.00	.00	\$10,152.00
TOTAL	\$1,050,563.00	\$54,687.86	\$602,867.82	\$393,007.32
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$375,000.00	\$31,051.28	\$341,564.16	\$2,384.56
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$2,531.27	\$51,996.73	\$10,472.00
11-000-262-520 Insurance	\$244,376.00	\$138,411.50	\$105,964.50	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-621 Energy (Natural Gas)	\$125,013.00	\$340.83	\$109,659.17	\$15,013.00
11-000-262-622 Energy (Electricity)	\$483,048.00	\$32,295.18	\$450,752.82	.00
TOTAL	\$1,292,437.00	\$204,630.06	\$1,059,937.38	\$27,869.56
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,502.00	.00	.00	\$15,502.00
TOTAL	\$15,502.00	\$0.00	\$0.00	\$15,502.00
--- Security ---				
11-000-266-100 Salaries	\$76,000.00	\$3,303.22	\$67,474.02	\$5,222.76
TOTAL	\$76,000.00	\$3,303.22	\$67,474.02	\$5,222.76
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,900.00	.00	\$37,367.60	\$8,532.40
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	.00	\$3,045.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,094.00	.00	.00	\$26,094.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,603.00	.00	.00	\$21,603.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$108,717.00	\$0.00	\$37,367.60	\$71,349.40
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$3,400.00	.00	.00	\$3,400.00
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$16,615.17	\$242,790.71	\$17,637.12
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$300,030.00	\$58.59	\$4,958.80	\$295,012.61
11-XXX-XXX-250 Unemployment Compensation	\$50,005.00	\$11,001.79	\$31,561.29	\$7,441.92
11-XXX-XXX-260 Workman's Compensation	\$180,706.00	\$90,353.00	\$90,353.00	.00
11-XXX-XXX-270 Health Benefits	\$1,764,490.00	\$159,980.84	\$1,603,209.45	\$1,299.71
11-XXX-XXX-280 Tuition Reimbursement	\$25,003.00	.00	\$25,000.00	\$3.00
11-XXX-XXX-290 Other Employee Benefits	\$50,005.00	.00	.00	\$50,005.00
TOTAL	\$2,650,682.00	\$278,009.39	\$1,997,873.25	\$374,799.36
Total Undistributed expenditures	\$8,917,665.00	\$846,726.29	\$6,673,718.50	\$1,397,220.21
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,708,044.00	\$873,020.27	\$10,590,146.09	\$3,244,877.64
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,708,044.00	\$873,020.27	\$10,590,146.09	\$3,244,877.64

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/2015

Appropriations	Expenditures	Encumbrances	Available Balance
_____	_____	_____	_____
=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$19,000.00	.00	.00	\$19,000.00
TOTAL	\$19,000.00	\$0.00	\$0.00	\$19,000.00
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,001.00	.00	.00	\$7,001.00
12-000-400-450 Construction services	\$101,000.00	.00	.00	\$101,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$147,389.00	\$0.00	\$0.00	\$147,389.00
*** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,006.00	\$1,782.00	\$0.00	\$53,224.00
13-422-100-610 General supplies	\$5,001.00	.00	.00	\$5,001.00
TOTAL	\$5,001.00	\$0.00	\$0.00	\$5,001.00
TOTAL SUMMER SCHOOL	\$60,007.00	\$1,782.00	\$0.00	\$58,225.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$60,007.00	\$1,782.00	\$0.00	\$58,225.00
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
 TOTAL GENERAL FUND EXPENDITURES	 \$14,915,440.00	 \$874,802.27	 \$10,590,146.09	 \$3,450,491.64

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 1 Month Period Ending 07/31/2015

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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ASSETS AND RESOURCES

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Total assets and resources	\$791,868.59
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/15

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$10,350.13
481	Deferred revenues	\$0.21
	Other current liabilities	\$18,926.00
		\$29,276.34
	TOTAL LIABILITIES	\$29,276.34

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$406,292.26
601	Appropriations	\$838,669.00
602	Less: Expenditures	\$76,076.75
603	Encumbrances	\$406,292.26
		(\$482,369.01)
		\$356,299.99
	TOTAL FUND BALANCE	\$762,592.25
	TOTAL LIABILITIES AND FUND EQUITY	\$791,868.59

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 1 Month Period Ending 07/31/15

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$99,523.00	\$723.00		\$98,800.00
3XXX	From State Sources	\$346,477.00	.00		\$346,477.00
4XXX	From Federal Sources	\$392,669.00	.00		\$392,669.00
TOTAL REVENUE/SOURCES OF FUNDS		\$838,669.00	\$723.00		\$837,946.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$99,523.00	\$48,978.95	\$22,207.49	\$28,336.56
STATE PROJECTS:					
Other special projects		\$346,477.00	\$22,455.50	\$314,732.77	\$9,288.73
TOTAL STATE PROJECTS		\$346,477.00	\$22,455.50	\$314,732.77	\$9,288.73
FEDERAL PROJECTS:					
NCLB Title I		\$61,836.00	.00	\$2,625.00	\$59,211.00
NCLB Title II - Part A/D		\$10,833.00	\$4,642.30	\$948.00	\$5,242.70
I.D.E.A. Part B (Handicapped)		\$85,000.00	.00	\$65,779.00	\$19,221.00
Vocational Education		\$235,000.00	.00	.00	\$235,000.00
TOTAL FEDERAL PROJECTS		\$392,669.00	\$4,642.30	\$69,352.00	\$318,674.70
*** TOTAL EXPENDITURES ***		\$838,669.00	\$76,076.75	\$406,292.26	\$356,299.99
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 1 Month Period Ending 07/31/15

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$99,523.00	\$723.00	\$98,800.00
	-----	-----	-----
Total Revenues from Local Sources	\$99,523.00	\$723.00	\$98,800.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$346,477.00	\$0.00	\$346,477.00
	-----	-----	-----
Total Revenue from State Sources	\$346,477.00	\$0.00	\$346,477.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$61,836.00	.00	\$61,836.00
4451-55 Title II	\$10,833.00	.00	\$10,833.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,000.00	.00	\$85,000.00
4430-39 Vocational Education	\$235,000.00	.00	\$235,000.00
	-----	-----	-----
Total Revenues from Federal Sources	\$392,669.00	\$0.00	\$392,669.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$838,669.00	 \$723.00	 \$837,946.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 1 Month Period Ending 07/31/15

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

9/17 12:19pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 1 Month Period Ending 07/31/15

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$505,242.30
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,178,888.54	
			\$2,178,888.54

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,887,992.73	
302	Less Revenues	(\$608,575.80)	
			\$2,279,416.93

	\$4,963,547.77	
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 1 Month Period Ending 07/31/15

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

754	Reserve for encumbrances - Prior Year		\$1,508,179.70
601	Appropriations	\$3,157,893.73	
602	Less : Expenditures	\$613,999.80	
603	Encumbrances	\$1,508,179.70	(\$2,122,179.50)
			\$1,035,714.23
	Total Appropriated		\$2,543,893.93

--- Unappropriated ---

770	Fund balance	\$567,375.34
303	Budgeted Fund Balance	\$1,852,278.50

TOTAL FUND BALANCE \$4,963,547.77

TOTAL LIABILITIES AND FUND EQUITY \$4,963,547.77

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 1 Month Period Ending 07/31/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,887,992.73	\$608,575.80		\$2,279,416.93
TOTAL REVENUE/SOURCES OF FUNDS	\$2,887,992.73	\$608,575.80		\$2,279,416.93
	=====	=====	=====	=====
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$2,184,968.73	\$611,599.80	\$1,237,654.70	\$335,714.23
30-000-4XX-450 Construction services	\$972,925.00	\$2,400.00	\$270,525.00	\$700,000.00
Total fac.acq.and constr. serv.	\$3,157,893.73	\$613,999.80	\$1,508,179.70	\$1,035,714.23
TOTAL EXPENDITURES	\$3,157,893.73	\$613,999.80	\$1,508,179.70	\$1,035,714.23
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,157,893.73	\$613,999.80	\$1,508,179.70	\$1,035,714.23

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 1 Month Period Ending 07/31/15

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Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: July 31, 2015

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,326,531.35	\$1,170,353.60	-\$968,930.55	\$1,527,954.40
Special Revenue Fund (20)	\$1,988.40	\$32,896.00	-\$86,426.81	-\$51,542.41
Capital Project Fund (30)	\$510,666.30	\$608,575.80	-\$613,999.80	\$505,242.30
Total Governmental Funds	\$1,839,186.05	\$1,811,825.40	-\$1,669,357.16	\$1,981,654.29
Summer Savings	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (60) Cafeteria	\$26,269.93	\$3,213.43	-\$17,784.71	\$11,698.65
Payroll Fund (70)	\$0.00	\$226,900.84	-\$226,900.84	\$0.00
Agency Fund (90)	\$0.00	\$221,449.23	-\$221,449.23	\$0.00
Total Trust & Agency	\$26,269.93	\$451,563.50	-\$466,134.78	\$11,698.65
Grand Total for all Funds	\$1,865,455.98	\$2,263,388.90	-\$2,135,491.94	\$1,993,352.94
				\$1,993,352.94

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

8/7/2015

9/17 12:13pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2015

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$1,813,946.02
121	Tax levy receivable		\$9,942,760.00
	Accounts receivable:		
132	Interfund	\$18,926.00	
141	Intergovernmental - State	\$1,423,942.01	
143	Intergovernmental - Other	\$41,595.00	
			\$1,484,463.01

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,425,987.00	
302	Less Revenues	(\$13,084,699.62)	
			\$1,341,287.38

	Total assets and resources		\$14,582,456.41
--	----------------------------	--	-----------------

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2015

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$6,696.52
		\$6,696.52
		=====

TOTAL LIABILITIES

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$10,458,949.32
	Reserved fund balance:	
760	Reserved Fund Balance	\$675,540.38
601	Appropriations	\$14,925,987.00
602	Less : Expenditures	\$1,436,376.34
603	Encumbrances	\$10,458,949.32 (\$11,895,325.66)
		\$3,030,661.34
	Total Appropriated	\$14,165,151.04

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$910,608.85
303	Budgeted Fund Balance	(\$500,000.00)

TOTAL FUND BALANCE	\$14,575,759.89
TOTAL LIABILITIES AND FUND EQUITY	\$14,582,456.41

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,925,987.00	\$11,895,325.66	\$3,030,661.34
Revenues	(\$14,425,987.00)	(\$13,084,699.62)	(\$1,341,287.38)
	\$500,000.00	(\$1,189,373.96)	\$1,689,373.96
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$500,000.00	(\$1,189,373.96)	\$1,689,373.96
Budgeted Fund Balance	\$500,000.00	(\$1,189,373.96)	\$1,689,373.96
	=====	=====	=====

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$500,000.00	(\$1,189,373.96)	\$1,689,373.96
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$500,000.00	(\$1,189,373.96)	\$1,689,373.96
TOTAL Budgeted Fund Balance	\$500,000.00	(\$1,189,373.96)	\$1,689,373.96
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/2015

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,991,498.00	\$11,660,757.62		\$1,330,740.38
3XXX	From State Sources	\$1,434,489.00	\$1,423,942.00		\$10,547.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,425,987.00	\$13,084,699.62		\$1,341,287.38
		=====	=====	=====	=====
					AVAILABLE BALANCE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,861,668.00	\$20,818.42	\$1,461,409.97	\$379,439.61
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$8,400.00	.00	.00	\$8,400.00
11-240-X00-XXX	Bilingual Education - Instruction	\$6,400.00	.00	\$6,383.00	\$17.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,757,077.00	\$33,781.97	\$2,600,697.22	\$1,122,597.81
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$70,390.00	(\$250.88)	\$45,241.00	\$25,399.88
11-402-100-XXX	School-Spons. Athletics - Instruction	\$86,444.00	\$8,238.68	\$68,790.32	\$9,415.00
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$179,449.00	\$16,634.55	\$143,413.85	\$19,400.60
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$3,666.00	.00	\$3,666.00	.00
11-000-218-XXX	Guidance	\$741,163.00	\$88,944.28	\$631,277.55	\$20,941.17
11-000-219-XXX	Child Study Teams	\$239,979.00	\$25,567.22	\$188,909.16	\$25,502.62
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$248,418.00	\$45,839.14	\$196,924.15	\$5,654.71
11-000-222-XXX	Educational Media Serv/School Library	\$58,624.00	\$5,817.99	\$34,539.68	\$18,266.33
11-000-223-XXX	Instructional Staff Training Services	\$109,916.00	\$4,200.00	.00	\$105,716.00
11-000-230-XXX	Supp. Serv.-General Administration	\$555,716.00	\$89,738.58	\$386,444.99	\$79,532.43
11-000-240-XXX	Supp. Serv.-School Administration	\$739,526.00	\$126,135.64	\$575,670.89	\$37,719.47
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$857,854.00	\$149,519.77	\$612,899.29	\$95,434.94
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,050,563.00	\$108,440.94	\$580,209.27	\$361,912.79
11-000-262-XXX	Custodial Services	\$1,292,437.00	\$266,328.66	\$998,223.71	\$27,884.63
11-000-263-XXX	Care and Upkeep of Grounds	\$15,502.00	.00	.00	\$15,502.00
11-000-266-XXX	Security	\$76,000.00	\$6,606.44	\$64,170.80	\$5,222.76
11-000-270-XXX	Student Transportation Services	\$108,717.00	.00	\$38,209.54	\$70,507.46
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,650,682.00	\$437,932.94	\$1,821,868.93	\$390,880.13
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,718,591.00	\$1,434,294.34	\$10,458,949.32	\$2,825,347.34
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 2 Month Period Ending 08/31/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
 *** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$19,000.00	\$0.00	\$0.00	\$19,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$128,389.00	.00	.00	\$128,389.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$147,389.00	\$0.00	\$0.00	\$147,389.00
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$60,007.00	\$2,082.00	.00	\$57,925.00
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$60,007.00	\$2,082.00	\$0.00	\$57,925.00
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	\$14,925,987.00	\$1,436,376.34	\$10,458,949.32	\$3,030,661.34
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 2 Month Period Ending 08/31/2015

		ESTIMATED	ACTUAL	UNREALIZED
		_____	_____	_____
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,642,760.00	\$11,642,760.00	.00
1310	Tuition- From LEA's	\$605,438.00	.00	\$605,438.00
1XXX	Miscellaneous	\$743,300.00	\$17,997.62	\$725,302.38
		_____	_____	_____
	TOTAL	\$12,991,498.00	\$11,660,757.62	\$1,330,740.38
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3191	Aid for Adult & Post Grad Prog.	\$10,547.00	.00	\$10,547.00
3199	DOE Loan Against State Aid	\$118,656.00	\$118,656.00	.00
		_____	_____	_____
	TOTAL	\$1,434,489.00	\$1,423,942.00	\$10,547.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,425,987.00	\$13,084,699.62	\$1,341,287.38
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				

REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,631,000.00	\$9,031.40	\$1,393,517.62	\$228,450.98
11-140-100-106 Other Salaries for Instruction	\$83,000.00	.00	\$40,545.60	\$42,454.40
11-140-100-320 Purchased Prof.-Ed. Services	\$40,004.00	.00	.00	\$40,004.00
11-140-100-500 Other Purchased Services	\$5,585.00	.00	.00	\$5,585.00
11-140-100-610 General Supplies	\$77,048.00	\$11,172.02	\$14,801.18	\$51,074.80
11-140-100-640 Textbooks	\$13,001.00	.00	\$11,985.57	\$1,015.43
11-140-100-800 Other Objects	\$10,000.00	.00	\$560.00	\$9,440.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$615.00	\$0.00	\$1,415.00
TOTAL	\$1,861,668.00	\$20,818.42	\$1,461,409.97	\$379,439.61

Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$0.00	\$6,400.00
11-230-100-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$8,400.00	\$0.00	\$0.00	\$8,400.00

Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$6,383.00	\$17.00
TOTAL	\$6,400.00	\$0.00	\$6,383.00	\$17.00

Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,382,034.00	\$15,815.49	\$1,979,904.32	\$386,314.19
11-310-100-106 Other Salaries for Instruction	\$125,000.00	.00	.00	\$125,000.00
11-310-100-320 Purchased Prof.-Ed. Services	\$203,040.00	\$786.00	.00	\$202,254.00
11-310-100-500 Other Purchased Services	\$30,227.00	\$2,715.10	\$49.81	\$27,462.09
11-310-100-610 General Supplies	\$293,973.00	\$10,026.87	\$84,546.97	\$199,399.16
11-310-100-640 Textbooks	\$15,560.00	(\$218.63)	\$5,593.26	\$10,185.37
11-310-100-800 Other Objects	\$8,075.00	.00	\$450.00	\$7,625.00
Total	\$3,057,909.00	\$29,124.83	\$2,070,544.36	\$958,239.81

Special Vocational Programs - Instruction ---				
11-320-100-101 Salaries of Teachers	\$600,152.00	\$0.00	\$487,202.00	\$112,950.00
11-320-100-106 Other Salaries for Instruction	\$75,000.00	.00	\$37,167.00	\$37,833.00
11-320-100-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-320-100-610 General Supplies	\$23,001.00	\$4,657.14	\$5,783.86	\$12,560.00
Total	\$699,168.00	\$4,657.14	\$530,152.86	\$164,358.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$45,390.00	.00	\$45,241.00	\$149.00
11-401-100-500 Purchased Services	\$15,000.00	(\$1,000.00)	.00	\$16,000.00
11-401-100-600 Supplies and Materials	\$10,000.00	\$749.12	.00	\$9,250.88
TOTAL	\$70,390.00	(\$250.88)	\$45,241.00	\$25,399.88
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$68,592.00	\$3,870.68	\$61,925.32	\$2,796.00
11-402-100-500 Purchased Services	\$8,110.00	\$4,368.00	.00	\$3,742.00
11-402-100-600 Supplies and Materials	\$5,442.00	.00	\$4,715.00	\$727.00
11-402-100-800 Other Objects	\$4,300.00	.00	\$2,150.00	\$2,150.00
TOTAL	\$86,444.00	\$8,238.68	\$68,790.32	\$9,415.00
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$158,100.00	\$15,784.92	\$138,583.60	\$3,731.48
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,851.00	\$849.63	\$2,547.61	\$11,453.76
11-000-213-600 Supplies and Materials	\$6,092.00	.00	\$2,282.64	\$3,809.36
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$179,449.00	\$16,634.55	\$143,413.85	\$19,400.60
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$3,666.00	.00	\$3,666.00	.00
TOTAL	\$3,666.00	\$0.00	\$3,666.00	\$0.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$327,526.00	\$9,919.68	\$310,284.80	\$7,321.52
11-000-218-105 Sal Sec. & Clerical Asst.	\$108,120.00	\$16,815.80	\$84,079.00	\$7,225.20
11-000-218-110 Other Salaries	\$289,502.00	\$47,335.60	\$236,678.00	\$5,488.40
11-000-218-500 Other Purchased Services	\$15,000.00	\$14,585.00	.00	\$415.00
11-000-218-600 Supplies and Materials	\$1,015.00	\$288.20	\$235.75	\$491.05

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$741,163.00	\$88,944.28	\$631,277.55	\$20,941.17
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$135,093.00	\$11,374.24	\$118,932.81	\$4,785.95
11-000-219-105 Sal Secr. & Clerical Asst.	\$98,430.00	\$13,830.64	\$69,153.20	\$15,446.16
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$1,411.00	.00	\$549.15	\$861.85
11-000-219-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$362.34	.00	\$1,667.66
11-000-219-800 Other Objects	\$2,000.00	.00	\$274.00	\$1,726.00
TOTAL	\$239,979.00	\$25,567.22	\$188,909.16	\$25,502.62
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$93,840.00	\$16,359.11	\$76,197.61	\$1,283.28
11-000-221-104 Salaries Other Prof. Staff	\$91,004.81	\$17,237.41	\$73,767.40	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,330.00	\$9,004.16	\$45,020.80	\$1,305.04
11-000-221-500 Other Purchased Services	\$3,577.00	\$343.46	\$1,914.35	\$1,319.19
11-000-221-600 Supplies and Materials	\$1,621.19	.00	\$22.99	\$1,598.20
11-000-221-800 Other Objects	\$3,045.00	\$2,895.00	\$1.00	\$149.00
TOTAL	\$248,418.00	\$45,839.14	\$196,924.15	\$5,654.71
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,600.00	.00	\$29,079.40	\$1,520.60
11-000-222-500 Other Purchased Services	\$4,060.00	\$907.25	\$2,152.75	\$1,000.00
11-000-222-600 Supplies and Materials	\$19,904.00	\$4,910.74	\$3,307.53	\$11,685.73
11-000-222-800 Other Objects	\$4,060.00	.00	.00	\$4,060.00
TOTAL	\$58,624.00	\$5,817.99	\$34,539.68	\$18,266.33
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$71,200.00	\$4,200.00	.00	\$67,000.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$20,002.00	.00	.00	\$20,002.00
11-000-223-500 Other Purchased Services	\$16,684.00	.00	.00	\$16,684.00
11-000-223-600 Supplies and Materials	\$2,030.00	.00	.00	\$2,030.00
TOTAL	\$109,916.00	\$4,200.00	\$0.00	\$105,716.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$308,016.71	\$52,639.83	\$255,376.88	\$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-331 Legal Services	\$76,141.00	.00	\$76,141.00	.00
11-000-230-332 Audit Fees	\$34,025.00	.00	.00	\$34,025.00
11-000-230-339 Other Purchased Prof. Svc.	\$7,500.00	\$4,535.00	.00	\$2,965.00
11-000-230-530 Communications/Telephone	\$81,139.00	\$11,331.91	\$50,476.77	\$19,330.32
11-000-230-590 Other Purchased Services	\$165.00	\$65.00	\$100.00	\$0.00
11-000-230-61X General Supplies	\$11,167.00	\$2,049.27	\$625.16	\$8,492.57
11-000-230-630 BOE In-House Training/Meeting Supplies	\$3,311.29	.00	.00	\$3,311.29
11-000-230-890 Misc. Expenditures	\$27,501.00	\$12,367.82	\$3,725.18	\$11,408.00
11-000-230-895 BOE Membership Dues and Fees	\$6,750.00	\$6,749.75	.00	\$0.25
TOTAL	\$555,716.00	\$89,738.58	\$386,444.99	\$79,532.43
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$516,894.00	\$91,096.40	\$424,308.40	\$1,489.20
11-000-240-105 Sal Sec. & Clerical Asst.	\$174,930.00	\$28,550.16	\$142,750.80	\$3,629.04
11-000-240-11X Other Salaries	\$10,000.00	.00	.00	\$10,000.00
11-000-240-500 Other Purchased Services	\$22,706.00	\$2,298.28	\$8,157.00	\$12,250.72
11-000-240-600 Supplies and Materials	\$10,451.00	\$1,145.80	\$454.69	\$8,850.51
11-000-240-800 Other Objects	\$4,545.00	\$3,045.00	.00	\$1,500.00
TOTAL	\$739,526.00	\$126,135.64	\$575,670.89	\$37,719.47
--- Central Services ---				
11-000-251-100 Salaries	\$335,385.00	\$55,056.52	\$267,636.41	\$12,692.07
11-000-251-330 Purchased Prof. Srvs.	\$11,003.00	\$1,309.08	\$4,715.32	\$4,978.60
11-000-251-340 Purchased Technical Srvs.	\$31,001.00	\$9,148.00	\$9,148.00	\$12,705.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$2,000.00	\$22.38	\$1,423.00	\$554.62
11-000-251-600 Supplies and Materials	\$9,001.00	\$2,354.34	\$50.98	\$6,595.68
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$10,547.00	.00	.00	\$10,547.00
11-000-251-89X Other Objects	\$3,615.00	\$2,708.40	\$906.60	.00
TOTAL	\$402,552.00	\$70,598.72	\$283,880.31	\$48,072.97
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$378,300.00	\$63,006.19	\$308,541.20	\$6,752.61
11-000-252-500 Other Pur Serv. (400-500 series)	\$60,000.00	\$8,457.06	\$10,933.58	\$40,609.36
11-000-252-600 Supplies and Materials	\$17,002.00	\$7,457.80	\$9,544.20	.00
TOTAL	\$455,302.00	\$78,921.05	\$329,018.98	\$47,361.97
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$655,500.00	\$91,815.88	\$450,405.68	\$113,278.44
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$348,907.00	\$12,877.31	\$127,276.87	\$208,752.82

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$36,004.00	\$3,747.75	\$2,176.72	\$30,079.53
11-000-261-800 Other Objects	\$10,152.00	.00	\$350.00	\$9,802.00
TOTAL	\$1,050,563.00	\$108,440.94	\$580,209.27	\$361,912.79
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$375,000.00	\$62,102.56	\$310,512.88	\$2,384.56
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$4,968.75	\$49,559.25	\$10,472.00
11-000-262-520 Insurance	\$244,376.00	\$138,411.50	\$105,964.50	.00
11-000-262-621 Energy (Natural Gas)	\$125,013.00	\$513.25	\$109,486.75	\$15,013.00
11-000-262-622 Energy (Electricity)	\$483,048.00	\$60,332.60	\$422,700.33	\$15.07
TOTAL	\$1,292,437.00	\$266,328.66	\$998,223.71	\$27,884.63
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,502.00	.00	.00	\$15,502.00
TOTAL	\$15,502.00	\$0.00	\$0.00	\$15,502.00
--- Security ---				
11-000-266-100 Salaries	\$76,000.00	\$6,606.44	\$64,170.80	\$5,222.76
TOTAL	\$76,000.00	\$6,606.44	\$64,170.80	\$5,222.76
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,900.00	.00	\$37,367.60	\$8,532.40
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	\$441.94	\$2,603.06
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,094.00	.00	.00	\$26,094.00
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,603.00	.00	.00	\$21,603.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	\$400.00	\$4,600.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$108,717.00	\$0.00	\$38,209.54	\$70,507.46
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$3,400.00	.00	.00	\$3,400.00
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$33,460.76	\$227,683.33	\$15,898.91
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$300,030.00	\$119.79	\$4,897.60	\$295,012.61
11-XXX-XXX-250 Unemployment Compensation	\$50,005.00	\$11,741.80	\$30,821.28	\$7,441.92
11-XXX-XXX-260 Workman's Compensation	\$180,706.00	\$90,353.00	\$90,353.00	.00
11-XXX-XXX-270 Health Benefits	\$1,764,490.00	\$302,257.59	\$1,442,810.72	\$19,421.69
11-XXX-XXX-280 Tuition Reimbursement	\$25,003.00	.00	\$25,000.00	\$3.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
11-XXX-XXX-290 Other Employee Benefits	\$50,005.00	.00	\$303.00	\$49,702.00
	-----	-----	-----	-----
TOTAL	\$2,650,682.00	\$437,932.94	\$1,821,868.93	\$390,880.13
	-----	-----	-----	-----
Total Undistributed expenditures	\$8,928,212.00	\$1,371,706.15	\$6,276,427.81	\$1,280,078.04
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,718,591.00	\$1,434,294.34	\$10,458,949.32	\$2,825,347.34
	-----	-----	-----	-----
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,718,591.00	\$1,434,294.34	\$10,458,949.32	\$2,825,347.34
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$19,000.00	.00	.00	\$19,000.00
TOTAL	\$19,000.00	\$0.00	\$0.00	\$19,000.00
 --- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,001.00	.00	.00	\$7,001.00
12-000-400-450 Construction services	\$101,000.00	.00	.00	\$101,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$147,389.00	\$0.00	\$0.00	\$147,389.00
 *** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,006.00	\$1,782.00	\$0.00	\$53,224.00
13-422-100-500 Other purchased services	\$1,000.00	\$300.00	.00	\$700.00
13-422-100-610 General supplies	\$4,001.00	.00	.00	\$4,001.00
TOTAL	\$5,001.00	\$300.00	\$0.00	\$4,701.00
TOTAL SUMMER SCHOOL	\$60,007.00	\$2,082.00	\$0.00	\$57,925.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$60,007.00	\$2,082.00	\$0.00	\$57,925.00
 *** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,925,987.00	\$1,436,376.34	\$10,458,949.32	\$3,030,661.34

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 2 Month Period Ending 08/31/2015

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 2 Month Period Ending 08/31/15

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$66,911.32
	Accounts receivable:		
141	Intergovernmental - State	\$5,465.00	
			\$5,465.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$838,669.00	
302	Less Revenues	(\$186,142.00)	
			\$652,527.00
	Total assets and resources		\$724,903.32

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 2 Month Period Ending 08/31/15

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

481	Deferred revenues	\$0.21
	Other current liabilities	\$18,926.00
		\$18,926.21
	TOTAL LIABILITIES	\$18,926.21

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$371,711.06
601	Appropriations	\$838,669.00
602	Less: Expenditures	\$132,691.89
603	Encumbrances	\$371,711.06
		(\$504,402.95)
		\$334,266.05
	TOTAL FUND BALANCE	\$705,977.11
	TOTAL LIABILITIES AND FUND EQUITY	\$724,903.32

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 2 Month Period Ending 08/31/15

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$99,523.00	\$99,523.00		.00
3XXX	From State Sources	\$346,477.00	\$86,619.00		\$259,858.00
4XXX	From Federal Sources	\$392,669.00	.00		\$392,669.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$838,669.00	\$186,142.00		\$652,527.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$99,523.00	\$86,154.48	\$3,480.64	\$9,887.88
STATE PROJECTS:					
Other special projects		\$346,477.00	\$41,205.35	\$296,049.42	\$9,222.23
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$346,477.00	\$41,205.35	\$296,049.42	\$9,222.23
FEDERAL PROJECTS:					
NCLB Title I		\$61,836.00	\$689.76	\$5,424.00	\$55,722.24
NCLB Title II - Part A/D		\$10,833.00	\$4,642.30	\$978.00	\$5,212.70
I.D.E.A. Part B (Handicapped)		\$85,000.00	.00	\$65,779.00	\$19,221.00
Vocational Education		\$235,000.00	.00	.00	\$235,000.00
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$392,669.00	\$5,332.06	\$72,181.00	\$315,155.94
*** TOTAL EXPENDITURES ***		\$838,669.00	\$132,691.89	\$371,711.06	\$334,266.05
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 2 Month Period Ending 08/31/15

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$346,477.00	\$86,619.00	\$259,858.00
	-----	-----	-----
Total Revenue from State Sources	\$346,477.00	\$86,619.00	\$259,858.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$61,836.00	.00	\$61,836.00
4451-55 Title II	\$10,833.00	.00	\$10,833.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,000.00	.00	\$85,000.00
4430-39 Vocational Education	\$235,000.00	.00	\$235,000.00
	-----	-----	-----
Total Revenues from Federal Sources	\$392,669.00	\$0.00	\$392,669.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$838,669.00	 \$186,142.00	 \$652,527.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 2 Month Period Ending 08/31/15

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

9/17 12:13pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/15

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$274,190.99
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,178,888.54	
			\$2,178,888.54

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,887,992.73	
302	Less Revenues	(\$774,703.11)	
			\$2,113,289.62

	Total assets and resources		\$4,566,369.15
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/15

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$160,468.30
754	Reserve for encumbrances - Prior Year		\$1,111,001.08
601	Appropriations	\$3,157,893.73	
602	Less : Expenditures	\$1,011,178.42	
603	Encumbrances	\$1,271,469.38	(\$2,282,647.80)
			\$875,245.93
	Total Appropriated		\$2,146,715.31

--- Unappropriated ---

770	Fund balance	\$567,375.34
303	Budgeted Fund Balance	\$1,852,278.50

TOTAL FUND BALANCE \$4,566,369.15

TOTAL LIABILITIES AND FUND EQUITY \$4,566,369.15

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 2 Month Period Ending 08/31/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,887,992.73	\$774,703.11		\$2,113,289.62
TOTAL REVENUE/SOURCES OF FUNDS	\$2,887,992.73	\$774,703.11		\$2,113,289.62
	=====	=====	=====	=====
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$2,184,968.73	\$771,679.11	\$1,149,062.25	\$264,227.37
30-000-4XX-450 Construction services	\$972,925.00	\$239,499.31	\$122,407.13	\$611,018.56
Total fac.acq.and constr. serv.	\$3,157,893.73	\$1,011,178.42	\$1,271,469.38	\$875,245.93
TOTAL EXPENDITURES	\$3,157,893.73	\$1,011,178.42	\$1,271,469.38	\$875,245.93
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,157,893.73	\$1,011,178.42	\$1,271,469.38	\$875,245.93

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 2 Month Period Ending 08/31/15

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Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: August 31, 2015

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,527,954.40	\$913,893.98	-\$627,902.36	\$1,813,946.02
Special Revenue Fund (20)	-\$51,542.41	\$185,675.95	-\$67,222.22	\$66,911.32
Capital Project Fund (30)	\$505,242.30	\$166,127.31	-\$397,178.62	\$274,190.99
Total Governmental Funds	\$1,981,654.29	\$1,265,697.24	-\$1,092,303.20	\$2,155,048.33
Summer Savings	\$0.00	\$0.00	\$0.00	\$0.00
Enterprise Fund (60) Cafeteria	\$11,698.65	\$26.33	\$0.00	\$11,724.98
Payroll Fund (70)	\$0.00	\$215,338.89	-\$215,338.89	\$0.00
Agency Fund (90)	\$0.00	\$146,854.15	-\$146,854.15	\$0.00
Total Trust & Agency	\$11,698.65	\$362,219.37	-\$362,193.04	\$11,724.98
Grand Total for all Funds	\$1,993,352.94	\$1,627,916.61	-\$1,454,496.24	\$2,166,773.31
				\$2,166,773.31

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

9/17/2015

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #6

va_exaa1.082406

08/31/2015

Selected Cycle : August

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-216-320-05-0000	SPEECH/OT/PT/RELATED SVC	Sept. Transfers	0017	08/31/2015	RCATTERSON	\$0.00	\$3,666.00	\$3,666.00
11-000-219-104-00-0000	SAL-CHILD STUDY TEAM	August Transfers	0022	08/31/2015	VHART	\$135,093.00	(\$1,500.00)	\$133,593.00
11-000-219-104-00-0001	SUMMER WORK/EXTRA WORK	August Transfers	0022	08/31/2015	VHART	\$0.00	\$1,500.00	\$1,500.00
11-000-219-390-05-0000	CST EXAMINATIONS	Sept. Transfers	0017	08/31/2015	RCATTERSON	\$5,077.00	(\$3,666.00)	\$1,411.00
11-000-221-104-00-0000	SAL-SUPERV. LEARN & TECH	Sept. Transfers	0017	08/31/2015	RCATTERSON	\$88,588.00	\$1,016.81	\$89,604.81
11-000-221-104-00-0001	CURRICULUM WRITING	Sept. Transfers	0017	08/31/2015	RCATTERSON	\$0.00	\$1,400.00	\$1,400.00
11-000-221-580-03-0000	TRAVEL	Sept. Transfers	0017	08/31/2015	RCATTERSON	\$2,577.00	(\$1,500.00)	\$1,077.00
11-000-221-610-03-0000	SUPPLIES AND MATERIALS	Sept. Transfers	0017	08/31/2015	RCATTERSON	\$2,538.00	(\$916.81)	\$1,621.19
11-000-230-100-00-0001	SALARY - SUP'T OFFICE	August Transfers	0019	08/31/2015	RCATTERSON	\$302,940.00	\$76.71	\$303,016.71
11-000-230-580-08-0000	TRAVEL - SUPERINTENDENT	August Transfers	0019	08/31/2015	RCATTERSON	\$0.00	\$165.00	\$165.00
11-000-230-630-08-0000	IN HOUSE SUPPLIES - BOE	August Transfers	0019	08/31/2015	RCATTERSON	\$3,553.00	(\$241.71)	\$3,311.29
11-000-251-897-08-0000	SHARED SVC AGT-CO BOF	Aid for Adult/Post Grad Progra	0023	08/31/2015	VHART	\$0.00	\$10,547.00	\$10,547.00
11-310-100-610-10-0000	SUPPL - PERFORMING ARTS	August Transfers	0022	08/31/2015	VHART	\$18,000.00	(\$400.00)	\$17,600.00
11-310-100-610-10-0001	SUPPLIES-CREATIVE ARTS	August Transfers	0022	08/31/2015	VHART	\$3,045.00	\$400.00	\$3,445.00
11-310-100-640-03-0000	TEXTBOOKS H.S.	August Transfers	0018	08/31/2015	RCATTERSON	\$7,500.00	(\$1,441.26)	\$6,058.74
		August Transfers	0019	08/31/2015	RCATTERSON	\$6,058.74	(\$1,441.26)	\$4,617.48
Total For Account # 11-310-100-640-03-0000							(\$2,882.52)	
11-310-100-640-60-0000	ACADEMY TEXTBOOKS	August Transfers	0018	08/31/2015	RCATTERSON	\$3,060.00	\$1,441.26	\$4,501.26
		August Transfers	0019	08/31/2015	RCATTERSON	\$4,501.26	\$1,441.26	\$5,942.52
Total For Account # 11-310-100-640-60-0000							\$2,882.52	
11-402-100-100-00-0001	STIPENDS - COACHES	August Transfers	0018	08/31/2015	RCATTERSON	\$39,776.00	\$2,796.00	\$42,572.00
		August Transfers	0019	08/31/2015	RCATTERSON	\$42,572.00	\$2,796.00	\$45,368.00
Total For Account # 11-402-100-100-00-0001							\$5,592.00	
11-402-100-500-03-0000	ATH. TRAINER SVS	August Transfers	0019	08/31/2015	RCATTERSON	\$4,000.00	(\$946.00)	\$3,054.00
11-402-100-500-03-0001	PURCHASED SERVICES (300-	August Transfers	0018	08/31/2015	RCATTERSON	\$14,002.00	(\$4,946.00)	\$9,056.00
		August Transfers	0019	08/31/2015	RCATTERSON	\$9,056.00	(\$4,000.00)	\$5,056.00
Total For Account # 11-402-100-500-03-0001							(\$8,946.00)	
11-402-100-800-03-0000	MEMBERSHIP DUES	August Transfers	0018	08/31/2015	RCATTERSON	\$0.00	\$2,150.00	\$2,150.00
		August Transfers	0019	08/31/2015	RCATTERSON	\$2,150.00	\$2,150.00	\$4,300.00
Total For Account # 11-402-100-800-03-0000							\$4,300.00	
13-422-100-500-10-0000	CONTR. SVS. - PERF. ART	reclass exp	0016	08/10/2015	VHART	\$0.00	\$1,000.00	\$1,000.00
13-422-100-610-03-0100	SUPPLIES - SUMMER	reclass exp	0016	08/10/2015	VHART	\$5,001.00	(\$1,000.00)	\$4,001.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

08/31/2015

Selected Cycle : August

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
20-008-100-101-14-0000	HUMAN SVC-SAL INSTR	August Transfers	0021	08/31/2015	RCATTERSON	\$22,050.00	\$647.50	\$22,697.50
20-008-100-610-14-0000	HUMAN SVC-SUPPLIES	August Transfers	0020	08/31/2015	RCATTERSON	\$18,746.65	\$510.37	\$19,257.02
		August Transfers	0021	08/31/2015	RCATTERSON	\$19,257.02	(\$647.50)	\$18,609.52
		Total For Account # 20-008-100-610-14-0000					(\$137.13)	
20-008-200-105-14-0000	HUMAN SVC-SAL	August Transfers	0020	08/31/2015	RCATTERSON	\$4,451.00	(\$96.37)	\$4,354.63
20-008-200-110-14-0000	HUMAN SVC BUS DRIVER SAL	August Transfers	0020	08/31/2015	RCATTERSON	\$5,481.00	(\$414.00)	\$5,067.00
Total Current Appr.							\$10,547.00	

Somerset County Vocational Board of Ed.

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Summary Check Register By Check#

Posted Checks : Selected Cycle : September

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
68087	09/18/2015	8247	Horizon Blue Cross & Blue Shield	\$165,420.17
68088	09/18/2015	2665	PUBLIC SERVICE ELECTRIC &	\$22,014.10
68089	09/28/2015	10255	Active Disposal Services, Inc	\$490.48
68090	09/28/2015	5528	ATC Services, Inc.	\$4,760.00
68091	09/28/2015	9891	Atlantic A Program of DeLage	\$1,226.13
68092	09/28/2015	8439	Atlantic Tomorrow's Office	\$959.49
68093	09/28/2015	5824	Automatic Data Processing	\$297.35
68094	09/28/2015	9946	BENEFITS EXPRESS LLC	\$39.64
68095	09/28/2015	10351	Cablevision Lightpath, Inc	\$2,924.56
68096	09/28/2015	9912	Christine Harttraft	\$318.04
68097	09/28/2015	9886	Defined Contribution Retirement	\$21.42
68098	09/28/2015	1513	DELTA DENTAL PLAN OF	\$9,788.49
68099	09/28/2015	2092	DIFRANCESCO,BATEMAN P.C.	\$27,392.62
68100	09/28/2015	1850	Family & Community Services of	\$8,924.73
68101	09/28/2015	6405	Federal Fire Protection	\$465.00
68102	09/28/2015	8282	Mechanical Preservation Associates	\$9,785.00
68103	09/28/2015	2318	Middle Earth	\$2,800.58
68104	09/28/2015	1666	NJ American Water	\$2,339.22
68105	09/28/2015	2855	NORTHWESTERN MUTUAL LIFE	\$718.59
68106	09/28/2015	8539	PITNEY BOWES(mailing system lease)	\$1,167.00
68107	09/28/2015	5936	PRITCHARD INDUSTRIES	\$31,051.28
68108	09/28/2015	10463	Schindler Elevator Corporation	\$928.98
68109	09/28/2015	10043	Success Communication Group	\$1,405.00
68110	09/28/2015	10079	Teresa Morelli	\$17.05
68111	09/28/2015	10079	Mario Peluso	\$48.81
68112	09/28/2015	10275	Alison Mingle	\$6,194.25
68113	09/28/2015	10275	Angela Maggs	\$2,520.00
68114	09/28/2015	10275	James Strickhart	\$2,303.82
68115	09/28/2015	10275	DUANE WALLACE	\$1,695.00
68116	09/28/2015	10275	Victoria Fulmer	\$3,795.00
68117	09/28/2015	10275	Jaime Morales	\$3,327.00
68118	09/28/2015	10275	Christopher Miller	\$3,843.00
68119	09/28/2015	10275	Matthew Poznanski	\$4,500.00
68120	09/28/2015	4286	SOUTH JERSEY ENERGY	\$164.40
68121	09/28/2015	10256	Stank Environmental	\$215.00
68122	09/28/2015	9467	Strober-Wright Roofing, Inc	\$186,690.00
68123	09/28/2015	10353	Sunlight General Somerset Solar, LLC	\$5,291.80
68124	09/28/2015	3174	UNITED PARCEL SERVICE	\$250.00
68125	09/28/2015	6242	USA Architects Planners + ID	\$6,440.82
68126	09/28/2015	1251	VERIZON	\$832.89
68127	09/28/2015	8515	VERIZON BUSINESS	\$88.32
68128	09/28/2015	7866	Verizon Wireless	\$828.54
68129	09/28/2015	3191	VISION SERVICE PLAN INC.	\$2,065.50
68130	09/28/2015	10651	Aerobics & Fitness Association America	\$357.00
68131	09/28/2015	8002	Alarm & Communications Technologies	\$273.80
68132	09/28/2015	1109	American Technical Publishers	\$2,648.67
68133	09/28/2015	10602	Apex Learning	\$2,625.00
68134	09/28/2015	10065	Borgata Hotel Casino & Spa	\$1,836.00
68135	09/28/2015	10258	BSN Sports	\$4,715.01
68136	09/28/2015	1283	Burmax Company, Inc.	\$2,304.40
68137	09/28/2015	6376	CDW Government	\$992.00
68138	09/28/2015	5557	Cengage Learning	\$992.75

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : September

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
68139	09/28/2015	4304	Cev Media	\$104.50
68140	09/28/2015	10117	Charles Jessup, Inc.	\$869.64
68141	09/28/2015	7155	Cheapestees.com	\$1,771.68
68142	09/28/2015	5655	Chemical Consultants, Inc	\$1,006.34
68143	09/28/2015	10368	Comprelli Equipment & Services, Inc.	\$735.00
68144	09/28/2015	8963	DHI	\$3,731.91
68145	09/28/2015	10523	Directional Ad-Vantage Holdings, LLC	\$650.00
68146	09/28/2015	4426	Doors Plus, Inc.	\$800.00
68147	09/28/2015	1574	Dorell & Sons Locksmiths	\$72.99
68148	09/28/2015	8376	Eppy's Tool & Equipment Warehouse, Inc	\$3,285.07
68149	09/28/2015	9855	Facts On File Inc	\$561.70
68150	09/28/2015	6405	Federal Fire Protection	\$1,740.00
68151	09/28/2015	7773	Flemington Department Store	\$764.55
68152	09/28/2015	6886	Flinn Scientific, Inc	\$592.52
68153	09/28/2015	9863	Fred Pryor Seminars	\$498.00
68154	09/28/2015	4847	Galls	\$1,930.47
68155	09/28/2015	10050	Global Computer	\$5,395.31
68156	09/28/2015	1858	Goodheart-WilcoxCompany, Inc.	\$1,963.61
68157	09/28/2015	5875	Grainger	\$2,135.17
68158	09/28/2015	10456	Grammarly.com	\$1,350.00
68159	09/28/2015	2013	Grant Supply Company, Inc.	\$5,517.80
68160	09/28/2015	2025	Griffin Greenhouse Supplies	\$695.18
68161	09/28/2015	10479	Growers Supply	\$370.86
68162	09/28/2015	10354	Home Depot	\$6,446.50
68163	09/28/2015	10672	ID Zone	\$281.00
68164	09/28/2015	10257	KI	\$9,079.16
68165	09/28/2015	9805	Lab-Aids, Inc.	\$282.53
68166	09/28/2015	9204	LifeSavers, Inc.	\$90.00
68167	09/28/2015	5268	Mathusek Sport and Commercial Flooring	\$3,200.00
68168	09/28/2015	9649	Meggitt Training Systems, INC	\$310.36
68169	09/28/2015	9589	NASP	\$199.00
68170	09/28/2015	9964	NJ E-Z Pass Customer Service Center	\$400.00
68171	09/28/2015	8875	NJASP	\$75.00
68172	09/28/2015	2459	NJSBGA-Hunterdon/Warren	\$350.00
68173	09/28/2015	4168	NJSIAA	\$2,150.00
68174	09/28/2015	2542	Paper Mart, Inc.	\$1,190.00
68175	09/28/2015	10269	PDQ Auto Supply	\$539.50
68176	09/28/2015	4812	Personalized Paraphernalia	\$127.20
68177	09/28/2015	5774	PESI, Inc.	\$199.00
68178	09/28/2015	7842	Public Services Educational Materials	\$387.00
68179	09/28/2015	3214	Raritan Valley Community College	\$4,501.26
68180	09/28/2015	4345	Rose Brand	\$1,333.37
68181	09/28/2015	10264	RSR Electronics, Inc	\$1,241.50
68182	09/28/2015	3298	Russell Reid	\$50.00
68183	09/28/2015	5344	Scantron Corporation	\$475.88
68184	09/28/2015	4897	SCASA	\$450.00
68185	09/28/2015	10463	Schindler Elevator Corporation	\$395.90
68186	09/28/2015	10489	School Specialty, Inc.	\$351.20
68187	09/28/2015	2915	Sherwin-Williams Company	\$163.96
68188	09/28/2015	8541	Sirchie	\$373.37
68189	09/28/2015	3384	Smity's Door Service, Inc.	\$11,990.00
68190	09/28/2015	3452	STATE OF NJ DEPT OF LABOR	\$303.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : September

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

General Account -Check Series #1

68191	09/28/2015	10176	Teachscape, Inc.	\$2,799.00
68192	09/28/2015	6146	Township of Bridgewater	\$796.00
68193	09/28/2015	3112	TREASURER, STATE OF NJ	\$1,738.21
68194	09/28/2015	8910	UNITED STATES POST OFFICE	\$844.00
68195	09/28/2015	8063	W.B. Mason	\$8,064.85
68196	09/28/2015	9559	Y-Pers, Inc	\$795.00
68197	09/28/2015	6509	Honeywell Business Solutions, Inc.	\$2,575.00

Total for General Account Check Series #1

\$644,183.75

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : September

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Agency Check -Check Series #2

20285	09/30/2015	9771	MET LIFE	\$175.00
20286	09/30/2015	10498	New Jersey Family Support Payment Center	\$134.34
20287	09/30/2015	9772	NEW JERSEY EDUCATION ASSOCIATION	\$10,067.44
20288	09/30/2015	9780	PRUDENTIAL INSURANCE	\$864.17

Total for Agency Check Check Series #2

\$11,240.95

Somerset County Vocational Board of Ed.

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Summary Check Register By Check#

Posted Checks : Selected Cycle : September

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
POSTED CHECKS					
Hand Checks					
	104	09/15/2015	9771	MET LIFE	\$175.00
	105	09/15/2015	10498	New Jersey Family Support Payment Center	\$134.34
*	3378	09/01/2015	10494	Hilton Washington Dulles Airport	\$9,824.64
	3379	09/02/2015	7387	SkillsUSA	\$20,825.00
*	3381	09/02/2015	9831	Sussex County Technical School	\$124.00
	3382	09/09/2015	10360	Holiday Inn Somerset	\$2,948.80
	3383	09/11/2015	4812	Personalized Paraphernalia	\$399.00
	3384	09/21/2015	1931	Hionis Greenhouses, Inc.	\$55.75
	3385	09/22/2015	10677	Lisa Cuzzacrea	\$26.50
	3386	09/22/2015	10677	Taracee Nerettee-Moseley	\$9.00
	3387	09/22/2015	10677	Maria Tavares	\$26.50
	3388	09/22/2015	10677	Patricia Belford	\$9.00
	3389	09/22/2015	10677	Rosa Collao	\$9.00
	3390	09/22/2015	10677	Johnathan Weigand	\$9.00
	3391	09/22/2015	10677	Celso Olivera	\$16.50
	3392	09/22/2015	10677	Daisy Gonzales	\$9.00
	3393	09/24/2015	10060	Greg Chapkowski	\$390.00
	3394	09/24/2015	10060	Phil DiBetta	\$156.00
	3395	09/24/2015	10060	Craig Pallatta	\$156.00
	3396	09/24/2015	10060	Mike Pariso	\$546.00
	3397	09/24/2015	10060	Alex Dobrowoski	\$78.00
	3398	09/24/2015	10060	Sunit Dixit	\$78.00
	3399	09/24/2015	10060	Lars Ericksson	\$78.00
	3400	09/24/2015	10060	John Santo	\$78.00
*	3404	09/24/2015	10060	Rico Sciortino	\$78.00
	3405	09/24/2015	10060	Larry Spencer	\$78.00
	3406	09/24/2015	10060	Carlo Spilletti	\$78.00
	3407	09/28/2015	1931	Hionis Greenhouses, Inc.	\$24.85
	3408	09/28/2015	9344	E Group, Inc	\$1,816.90
	3409	09/28/2015	9316	Aqua Chill Parsippany	\$186.00
	3410	09/28/2015	9831	Sussex County Technical School	\$800.00
*	9997	09/15/2015	9717	Prudential Insurance	\$260.96
	9998	09/15/2015	9773	INTERNAL REVENUE SERVICE	\$28,100.72
	9999	09/15/2015	9849	Fulton Bank Of New Jersey	\$130.05
	10000	09/03/2015	9849	Fulton Bank Of New Jersey	\$69.85
	10001	09/30/2015	9773	INTERNAL REVENUE SERVICE	\$27,418.69
*	66825	10/27/2014	10079	Linda Weber-Smith	\$90.02
*	91515	09/15/2015	3099	Treasurer Somerset County	\$385,308.32
*	93015	09/30/2015	3099	Treasurer Somerset County	\$377,545.31
*	909151501	09/15/2015	9778	PRUDENTIAL RETIREMENT SERVICES	\$739.39
	909151502	09/15/2015	9769	EQUITABLE	\$10,123.37
	909151503	09/15/2015	9770	VALIC	\$150.00
	909151504	09/15/2015	9769	EQUITABLE	\$750.00
	909151505	09/15/2015	9769	EQUITABLE	\$38.71
	909151506	09/15/2015	9773	INTERNAL REVENUE SERVICE	\$99,405.86
	909151507	09/15/2015	9774	NJ DIVISION OF REVENUE	\$263.12
	909151508	09/15/2015	9774	NJ DIVISION OF REVENUE	\$11,393.27
	909151509	09/15/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$801.01
*	909301501	09/30/2015	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$41,950.46
	909301502	09/30/2015	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,546.32
	909301503	09/30/2015	9778	PRUDENTIAL RETIREMENT SERVICES	\$478.43
	909301504	09/30/2015	9769	EQUITABLE	\$10,123.37

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : September

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Hand Checks

909301505	09/30/2015	9770	VALIC	\$150.00
909301506	09/30/2015	9769	EQUITABLE	\$750.00
909301507	09/30/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$39,231.86
909301508	09/30/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$708.36
909301509	09/30/2015	9761	AFLAC	\$195.12
909301510	09/30/2015	9761	AFLAC	\$682.69
909301511	09/30/2015	9769	EQUITABLE	\$38.71
909301512	09/30/2015	9773	INTERNAL REVENUE SERVICE	\$97,361.96
909301513	09/30/2015	9774	NJ DIVISION OF REVENUE	\$216.54
909301514	09/30/2015	9774	NJ DIVISION OF REVENUE	\$11,269.32
909301515	09/30/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$801.01

Somerset County Vocational Board of Ed.

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

Hand Checks

3369	08/18/2015	10360	Holiday Inn Somerset	\$2,948.80
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Total Prior Cycle Voided Checks				\$2,948.80
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Total for Hand Checks				\$1,201,315.58
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Total Posted Checks				\$1,859,689.08
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : September

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$37,458.36	\$37,458.36
10	11	\$405,910.37		\$750,010.55		\$1,155,920.92
10	13			\$586.92		\$586.92
Fund 10	TOTAL	\$405,910.37		\$750,597.47	\$37,458.36	\$1,193,966.20
20	20	\$34,622.56		\$30,868.09		\$65,490.65
30	30	\$203,650.82				\$203,650.82
90	90		\$11,240.95		\$343,478.22	\$354,719.17
95	95				\$38,913.44	\$38,913.44
GRAND	TOTAL	\$644,183.75	\$11,240.95	\$781,465.56	\$419,850.02	\$1,856,740.28

*** Total Prior Cycle Checks Voided in selected cycle(s):**

\$2,948.80

Total Checks from selected cycle(s) voided in the selected cycle(s):

\$0.00

* Prior Cycle Voids are not included in the above totals.

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

10/21/2015
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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
68019	08/10/2015	8282	Mechanical Preservation Associates	\$182,409.00
68020	08/19/2015	9891	Atlantic A Program of DeLage	\$1,301.13
68021	08/19/2015	8571	CULINART, INC	\$427.05
68022	08/19/2015	2665	PUBLIC SERVICE ELECTRIC &	\$22,615.17
68023	08/24/2015	10255	Active Disposal Services, Inc	\$397.38
68024	08/24/2015	5824	Automatic Data Processing	\$297.35
68025	08/24/2015	9946	BENEFITS EXPRESS LLC	\$39.64
68026	08/24/2015	10351	Cablevision Lightpath, Inc	\$2,924.56
68027	08/24/2015	6215	CHARLES NECHTEM ASSOC. INC	\$849.63
68028	08/24/2015	9912	Christine Harttraft	\$276.82
68029	08/24/2015	9886	Defined Contribution Retirement	\$21.42
68030	08/24/2015	1513	DELTA DENTAL PLAN OF	\$10,266.09
68031	08/24/2015	7068	EdNet Technologies	\$716.00
68032	08/24/2015	1850	Family & Community Services of	\$4,442.33
68033	08/24/2015	8282	Mechanical Preservation Associates	\$53,238.00
68034	08/24/2015	2318	Middle Earth	\$2,800.58
68035	08/24/2015	1666	NJ American Water	\$2,437.48
68036	08/24/2015	2855	NORTHWESTERN MUTUAL LIFE	\$718.59
68037	08/24/2015	5936	PRITCHARD INDUSTRIES	\$31,051.28
68038	08/24/2015	7156	QUENCH	\$600.00
68039	08/24/2015	2877	Safety Kleen Corporation	\$767.35
68040	08/24/2015	10463	Schindler Elevator Corporation	\$928.98
68041	08/24/2015	10043	Courier News	\$40.28
68042	08/24/2015	10079	Tom Heinbach	\$76.88
68043	08/24/2015	4286	SOUTH JERSEY ENERGY	\$172.42
68044	08/24/2015	10256	Stank Environmental	\$215.00
68045	08/24/2015	9467	Strober-Wright Roofing, Inc	\$157,045.00
68046	08/24/2015	10353	Sunlight General Somerset Solar, LLC	\$5,437.32
68047	08/24/2015	6242	USA Architects Planners + ID	\$4,486.62
68048	08/24/2015	1251	VERIZON	\$833.67
68049	08/24/2015	8515	VERIZON BUSINESS	\$88.32
68050	08/24/2015	7866	Verizon Wireless	\$820.97
68051	08/24/2015	3191	VISION SERVICE PLAN INC.	\$2,146.50
68052	08/24/2015	8767	Anthony And Sons Bakery, Inc	\$417.05
68053	08/24/2015	5528	ATC Services, Inc.	\$1,240.00
68054	08/24/2015	10670	Atlantic Envelope	\$1,012.30
68055	08/24/2015	8439	Atlantic Tomorrow's Office	\$357.10
68056	08/24/2015	6376	CDW Government	\$20,358.13
68057	08/24/2015	7013	Cream O Land Dairies	\$737.12
68058	08/24/2015	8376	Eppy's Tool & Equipment Warehouse, Inc	\$279.97
68059	08/24/2015	5377	FEA	\$200.00
68060	08/24/2015	10597	Fleet Pump and Service Group, Inc.	\$2,489.00
68061	08/24/2015	6886	Flinn Scientific, Inc	\$879.26
68062	08/24/2015	10397	Frattellos Ristorante & Pizzeria	\$5,713.75
68063	08/24/2015	1814	Gann Law Books	\$632.50
68064	08/24/2015	8196	Hutchins HVAC Inc.	\$447.00
68065	08/24/2015	10265	Jones & Bartlett Learning	\$3,844.95
68066	08/24/2015	10671	Katelyn Gaffney	\$300.00
68067	08/24/2015	9229	Kensington Bus Company, Inc	\$8,100.00
68068	08/24/2015	2447	KILBOURNE & KILBOURNE	\$33.00
68069	08/24/2015	7953	McGraw-Hill Education	\$1,235.19
68070	08/24/2015	9800	Moodlerooms, Inc.	\$3,290.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

General Account -Check Series #1

68071	08/24/2015	2415	NJ Principals and Supervisors Assoc	\$5,740.00
68072	08/24/2015	8453	NJCCVTS	\$260.00
68073	08/24/2015	4236	NOCTI	\$168.00
68074	08/24/2015	4063	NowDocs International Inc.	\$325.00
68075	08/24/2015	2622	Post Hardware	\$198.86
68076	08/24/2015	3214	Raritan Valley Community College	\$786.00
68077	08/24/2015	9228	SCASBO	\$600.00
68078	08/24/2015	5973	SCVTS STUDENT ACTIVITY ACCOUNT	\$4,368.00
68079	08/24/2015	2915	Sherwin-Williams Company	\$1,071.75
68080	08/24/2015	9699	Staples	\$523.36
68081	08/24/2015	7375	Storr Tractor Company	\$1,032.23
68082	08/24/2015	5828	Sysco Metro New York	\$366.11
68083	08/24/2015	3108	TREASURER STATE OF NEW JERSEY	\$85.00
68084	08/24/2015	3112	TREASURER, STATE OF NJ	\$18,500.97
68085	08/24/2015	8063	W.B. Mason	\$4,049.92
68086	08/24/2015	10079	Raelene Catterson	\$22.38

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

General Account -Check Series #1

67923	07/27/2015	6349	HERFF JONES: CAP & GOWN DIV.	\$33.00
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Total Prior Cycle Voided Checks				\$33.00
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Total for General Account Check Series #1				\$580,552.71
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Agency Check -Check Series #2

20284	08/14/2015	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$76.54
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Total for Agency Check Check Series #2				\$76.54
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

10/21/2015
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
POSTED CHECKS					
Hand Checks					
	3352	07/23/2015	10380	Kevin Schroeder	\$300.00
*	3354	07/22/2015	7387	SkillsUSA	\$1,634.85
*	3358	07/27/2015	7387	SkillsUSA	\$315.00
	3359	08/06/2015	3562	Traveltyme, Inc.	\$140.00
	3360	08/06/2015	9344	E Group, Inc	\$827.00
	3361	08/06/2015	5729	Randazzo's	\$435.50
	3362	08/06/2015	10380	Angela LaMorte	\$300.00
	3363	08/10/2015	10167	Hannah Rolfes	\$350.00
*	3365	08/11/2015	10284	SOS Student Organizational Software	\$1,879.00
	3366	08/11/2015	10673	Cash	\$1,151.77
*	3368	08/18/2015	7139	COURTYARD - MARRIOTT	\$250.00
	3369	08/18/2015	10360	Holiday Inn Somerset	\$2,948.80
	3370	08/18/2015	9344	E Group, Inc	\$4,611.65
	3371	08/18/2015	4998	Oriental Trading Company	\$258.86
	3372	08/25/2015	10674	Warren County Tech	\$114.24
*	3375	08/25/2015	7275	PETER CAREY	\$368.20
	3376	08/26/2015	10277	State of New Jersey (Cosmetology)	\$50.00
	3377	08/27/2015	10397	Frattellos Ristorante & Pizzeria	\$47.00
*	5078	08/03/2015	8247	Horizon Blue Cross & Blue Shield	\$149,461.15
*	9992	08/15/2015	9717	Prudential Insurance	\$30.60
	9993	08/15/2015	9773	INTERNAL REVENUE SERVICE	\$13,237.78
	9994	08/15/2015	9849	Fulton Bank Of New Jersey	\$129.30
	9995	08/30/2015	9717	Prudential Insurance	\$30.60
	9996	08/30/2015	9773	INTERNAL REVENUE SERVICE	\$11,432.69
*	81515	08/15/2015	3099	Treasurer Somerset County	\$180,528.64
*	83115	08/31/2015	3099	Treasurer Somerset County	\$156,932.73
*	908151501	08/14/2015	9778	PRUDENTIAL RETIREMENT SERVICES	\$86.70
	908151502	08/14/2015	9769	EQUITABLE	\$4,460.00
	908151503	08/14/2015	9770	VALIC	\$150.00
	908151504	08/14/2015	9769	EQUITABLE	\$250.00
	908151505	08/14/2015	9769	EQUITABLE	\$38.71
	908151506	08/14/2015	9773	INTERNAL REVENUE SERVICE	\$45,505.52
	908151507	08/14/2015	9774	NJ DIVISION OF REVENUE	\$232.40
	908151508	08/14/2015	9774	NJ DIVISION OF REVENUE	\$4,421.83
	908151509	08/14/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$811.06
*	908311501	08/31/2015	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$10,050.80
	908311502	08/31/2015	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$14,306.30
	908311503	08/31/2015	9778	PRUDENTIAL RETIREMENT SERVICES	\$86.70
	908311504	08/31/2015	9769	EQUITABLE	\$4,460.00
	908311505	08/31/2015	9770	VALIC	\$150.00
	908311506	08/31/2015	9769	EQUITABLE	\$250.00
	908311507	08/31/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$16,246.06
	908311508	08/31/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$458.36
	908311509	08/31/2015	9761	AFLAC	\$195.12
	908311510	08/31/2015	9769	EQUITABLE	\$38.71
	908311511	08/31/2015	9773	INTERNAL REVENUE SERVICE	\$39,600.78
	908311512	08/31/2015	9774	NJ DIVISION OF REVENUE	\$173.65
	908311513	08/31/2015	9774	NJ DIVISION OF REVENUE	\$3,993.85
	908311514	08/31/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$811.06

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

Hand Checks

3354	07/22/2015	7387	SkillsUSA	\$1,643.85
Total Prior Cycle Voided Checks				\$1,643.85
Total for Hand Checks				\$674,542.97
Total Posted Checks				\$1,256,849.07

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$9,186.76	\$9,186.76
10	11	\$140,589.09		\$458,231.42		\$598,820.51
10	13	\$300.00				\$300.00
10	P1	\$19,628.09				\$19,628.09
Fund 10	TOTAL	\$160,517.18		\$458,231.42	\$9,186.76	\$627,935.36
20	20	\$22,856.91		\$34,015.18		\$56,872.09
20	P2			\$10,350.13		\$10,350.13
Fund 20	TOTAL	\$22,856.91		\$44,365.31		\$67,222.22
30	30	\$397,178.62				\$397,178.62
90	90		\$76.54		\$146,777.61	\$146,854.15
95	95				\$15,981.87	\$15,981.87
GRAND	TOTAL	\$580,552.71	\$76.54	\$502,596.73	\$171,946.24	\$1,255,172.22

*** Total Prior Cycle Checks Voided in selected cycle(s):**

\$1,676.85

Total Checks from selected cycle(s) voided in the selected cycle(s):

\$0.00

* Prior Cycle Voids are not included in the above totals.