

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
May 23, 2016

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. in the Technology Center with the following board of education members:

William Hyncik, Jr., President
Sarah Costa, Vice President
Theodore Smith, absent
Stephen Rodzinak
Juan Torres

Also Present

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal, absent
Lisa Fittipaldi, Board Attorney
Peter S. Palmer, Somerset County Freeholder Liaison

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

Corrections – Medical Prescription Drug Renewal – 2016-17 School Year
Change - Direct 10 with Rx – Family Plan \$2,268.75 – Monthly Premium

On motion by Ms. Costa, seconded by Mr. Torres, the minutes of the Regular Meeting and Executive Session held on April 25, 2016 were approved.

Correspondence

- None

Presentations/Recognitions

Student of the Month

- Marla Castillo, Health Occupations, Grade 11

Presentation of CTE Stellar Students of the Month

- Agricultural Science – Abigail Podejko, Grade 9
- Auto Body – Giannie Cintron, Grade 12
- Automotive Diesel Technology – William Guevara, Grade 12
- Automotive Diesel Technology – Tyler Passalacqua, Grade 9
- Cosmetology – Ashley Capoocia, Grade 12
- Cosmetology – Molly Piano, Grade 11
- Carpentry – Ethan Proffitt, Grade 10
- Culinary Arts – Kayla Ryan, Grade 12
- Dance – Eleanor Faherty, Grade 10

- Electrical Construction – Kenton Asea, Grade 9
- Graphic Communications – Brianna LaFace, Grade 11
- Health Occupations – Hailey Bizub, Grade 11
- Integrated Technology Systems – Steven Merrill, Grade 11
- Law & Public Safety – Conor Wojenski, Grade 10
- Plumbing – Ryan Zaborowski, Grade 11
- Theater Arts – Dylan Yosafat, Grade 12
- Welding – Kennard Stephenson, Grade 12

SkillsUSA Update

- Ms. Fresco updated the board of education on the successes of the SkillsUSA chapter this past school year. There were 45 medalists at the New Jersey SkillsUSA Championships, 19 gold, 14 silver and 12 bronze. 18 gold medalists will be attending the SkillsUSA National Conference on June 20-25, 2016 in Louisville, Kentucky. The respective medalists were in attendance and were acknowledged along with their parents, advisors and teachers by the board of education for their outstanding accomplishments. In addition, each medalist received a Citation from the County Board of Chosen Freeholders. The SkillsUSA Chapter also received a National Gold Chapter of Distinction Award for the second consecutive year. Two SCVTS students will be New Jersey SkillsUSA Officers.
- Khushma Parekh was recognized for receiving gold level status and receiving the Presidential Volunteer Service Award.
- SkillsUSA sponsored its first annual SkillsUSA golf tournament on May 9th. 86 golfers attended and multiple businesses and vendors donated funds for the event, the Fundraiser yielded \$4,400 for student SkillsUSA activities.

Teen Arts Student Display

- Ms. Gichan gave an overview of her students' art work, recognizing the creativity and talent of those participating and placing in the event.

Old or Unfinished Business

Construction Projects

- Mr. Kuschyk reported the Boy's Locker Room Project will begin on June 27, 2016.

Report of the Attorney

- Ms. Fittipaldi has contracts ready to go once bids are approved.

Committee Reports

- Board of School Estimate (Ms. Costa) - None
- Curriculum/Grants (Mr. Smith) - None
- NJSBA Delegate (Mr. Hyncik) - None
- SCSBA Delegate - None
- SCESC Representative (Mr. Smith) - None
- SCJIF Commissioner (Ms. Catterson) - None

School Communications Report

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items A through D as follows:

A. Employment of Part-Time Hourly Personnel – 2015-16 School Year

The Board of Education approved employment of the following part-time personnel for the 2015-16 school year:

Daniel Dalfonzo	Curriculum Writing (30 hours)	\$ 35.00/hour	(11-000-221-104-04-0001)
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B. Employment of Part-Time Hourly Personnel – Summer 2016

The Board of Education approved employment of the following part-time personnel for summer 2016:

Buildings & Grounds

Cody Adams	Maintenance (29 hours/week)	\$ 10.00/hour	(11-000-261-100-02-0000)
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Thomas Kelly	Maintenance (29 hours/week)	\$ 10.00/hour	(11-000-261-100-02-0000)
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Anthony Alvarange	Maintenance (29 hours/week)	\$ 10.00/hour	(11-000-261-100-02-0000)
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Summer Arts – Dance Intensive

Mary Lynne McAnally	Jazz Instructor (15 hours)	\$ 40.05/hour	(11-310-100-101-111-0002)
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Summer Arts – Tap Intensive

Mary Lynne McAnally	Tap Instructor/Lead Teacher (35 hours)	\$ 40.05/hour	(11-310-100-101-111-0002)
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Liz Carroll	Assistant Tap Instructor (Alumni) (15 hours)	\$ 15.00/hour	(11-310-100-101-111-0002)
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Summer Dance Classes (Tap for Theater Arts students)

Mary Lynne McAnally	Tap Instructor (36 hours)	\$ 40.05/hour	(11-310-100-101-111-0002)
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Creative Arts

Sheila Buttermore	Adult Dance Evening Instructor (14 hours)	\$ 48.91/hour	(11-310-100-101-111-0002)
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School Based Program

Moysey Averbukh	Bus Driver (27 hours)	\$ 19.00/hour	(20-432-200-104-21-0000)
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Roberta Snead	Substitute Bus Driver	\$ 19.00/hour	(20-432-200-104-21-0000)
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Bridget Donovan	Recruiter/Employment Worker (205.75 hours)	\$ 20.00/hour	(20-432-200-104-21-0000)
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Twilight

Diane Ziegler	Director (shared position)	\$1,309.00/stipend	(20-008-200-103-14-0000)
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Maria Johnson	Director (shared position)	\$1,309.00/stipend	(20-008-200-103-14-0000)
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Valerie Hart	Program Accountant	\$ 680.00/stipend	(20-008-200-105-14-0000)
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Robert Carrig	Lead Teacher (75 hours)	\$ 35.00/hour	(20-008-200-100-14-0000)
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Alan Creveling	Auto Mechanics Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
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Janet Blue	Cosmetology Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
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	Bus Monitor (45 hours)	\$ 18.00/hour	(20-008-200-110-14-0000)
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Julie Francis	Cosmetology Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
Deborah Gichan	Photography Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
Matthew Poznanski	Healthy Fitness Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
	Bus Monitor (45 hours)	\$ 18.00/hour	(20-008-200-110-14-0000)
Maura Gillooly	Healthy Fitness Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
Brendan Downey	Basic Skills Instructor (45 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
Meghan O'Reilly	Basic Skills Instructor (75 hours)	\$ 35.00/hour	(20-008-100-101-14-0000)
	Bus Monitor (45 hours)	\$ 18.00/hour	(20-008-200-110-14-0000)
Keith Johnson	Breakfast Program (10 hours)	\$ 35.00/hour	(20-008-200-100-14-0000)
Victoria Fulmer	Substitute Instructor (On-call)	\$ 35.00/hour	(20-008-100-101-14-0000)
Paige Garruto	Substitute Instructor (On-call)	\$ 35.00/hour	(20-008-100-101-14-0000)
Katherine Mascia	Substitute Instructor (On-call)	\$ 35.00/hour	(20-008-100-101-14-0000)
Peggy Prezioso	Substitute Nurse/Instructor (On-call)	\$ 35.00/hour	(20-008-100-101-14-0000)
Moysey Averbukh	Bus Driver (105 hours)	\$ 19.00/hour	(20-008-200-110-14-0000)
Virginia Fanelli	Substitute Bus Monitor (On-call)	\$ 18.00/hour	(20-008-200-110-14-0000)
Brianna LaFace	Student Assistant Healthy Fitness (75 hours)	\$ 8.38/hour	(20-008-200-105-14-0000)
Kaycie Sconda	Student Assistant Healthy Fitness (75 hours)	\$ 8.38/hour	(20-008-200-105-14-0000)
Nicholas Sadlon	Student Assistant Auto Mechanics (75 hours)	\$ 8.38/hour	(20-008-200-105-14-0000)
Aricelis Ahorrio	Student Assistant Cosmetology (75 hours)	\$ 8.38/hour	(20-008-200-105-14-0000)
Danielle Russo	Student Assistant Cosmetology (75 hours)	\$ 8.38/hour	(20-008-200-105-14-0000)
Giannie Cintron	Student Assistant Photography (75 hours)	\$ 8.38/hour	(20-008-200-105-14-0000)

C. FMLA Request

The Board of Education approved the request of Ms. Angela Maggs, In-Class Support/Special Education Instructor for an FMLA leave retroactive to April 21, 2016 through the end of the school year.

D. Professional Seminars/Workshops/Travel Reimbursements

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items E through G as follows:

E. Approval of Summer Arts Enrichment Program and Fees

The Board of Education approved Summer Enrichment Performing Arts Camps and the associated participant fees beginning June 28, 2016 through August 11, 2016.

Tap for Theater Arts (6/28-8/11)	Tap Intensive (7/18-7/22)	Dance Intensive (7/25-7/29)
Fee - \$150.00 per participant	Fee - \$325.00 per participant	Fee - \$325.00 per participant
2 Sessions – Beginner & Intermediate	1 week/6 hours per day	1 week/6 hours per day
6 weeks/1 hour 20 minutes per day		

F. Field Trips

The Board of Education approved field trips for high school students as follows:

Date of Trip	CTE Program/Other	Location	Cost Per Student/ Paid By	Transportation Provided/Paid By
6/2/2016	Health Occupations	Raritan Senior Center Bridgewater, NJ	\$0.00	District
6/3/2016	Linkages	Yestercades Somerville, NJ	\$0.00	District
6/21/2016	School Wide	Dorney Park Allentown, PA	\$36.00/Student	District & Outside Agency/District/Student
6/3/2016	Performing Arts- Dance	Ocean County College Toms River, NJ	\$35.00/District	Outside Agency/District

G. Home Instruction

The Board of Education extended home instruction to student ID#999003072. Instruction will be provided for an additional thirty (30) days at ten (10) hours per week/two (2) hours per day.

The Board of Education approved extension to the contract with Silvergate Prep, Bridgewater, New Jersey to provide bedside instruction at \$41.00 per hour.

The Board of Education extended home instruction to student ID#999003475. Instruction will be provided for an additional thirty (30) days at ten (10) hours per week/two (2) hours per day.

The Board of Education approved extension to the contract with Silvergate Prep, Bridgewater, New Jersey to provide bedside instruction at \$41.00 per hour.

The Board of Education extended home instruction to student ID#999004147. Instruction will be provided for an additional thirty (30) days at six (6) hours per week.

Ms. Victoria Fulmer and Ms. Janeen Sortor will be the instructors at a rate of \$41.00/hour. (shared)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

H. Job Description

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education approved the following job description as it appears on Addendum #3.

Lead Security/Attendance Officer

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote agenda items I through K as follows:

I. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its May 23, 2016 meeting authorized application for funds for the following:

Somerset County Department of Human Services	Twilight Program (Summer 2016)	\$100,776.00
NJ Department of Education	Carl D. Perkins (FY 2017)	\$286,700.00
	Other Districts	\$268,511.00
	Reserve	\$ 18,189.00
NJ Department of Education	NCLB (FY 2017)	\$ 70,987.00
	Title I	\$ 60,701.00
	Title IIA	\$ 10,286.00

J. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its May 23, 2016 meeting authorized acceptance of funds for the following:

NJ Department of Education	County Vocational School District Partnership Grant (3/1/16-6/30/19)	\$532,373.00
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K. Refusal of Funding Application

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its May 23, 2016 meeting hereby resolves not to apply for funds allocated under NCLB (FY 2017) Title III in the amount of \$121.00.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	abstain	

L. Resolution – Harassment, Intimidation and Bullying Decisions

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education has received and accepted the HIB Investigation Report at its regularly scheduled meeting held on April 25, 2016; and

WHEREAS, the HIB Investigation Report indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

WHEREAS, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE BE IT RESOLVED that the Board of Education affirms the Superintendent's decision in the case listed in the HIB Investigation Report previously accepted by the Board at its regularly scheduled Board of Education meeting held on April 25, 2016.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

M. Superintendent's Update

- HIB - 0 cases for the month of May, 0 conflicts; YTD - 3 confirmed HIB and 2 conflicts
- SCESC Career Center Update- The goal is to enroll 30 students this year; marketing efforts have included outreach to all superintendents, directors of special education, and board members within Somerset County. Mailers similar to those used at the Vocational School are being directed to each family in the County providing descriptions of the special education programs and targeted student populations.
- The New Jersey Association of Counties' Cook-Off in Atlantic City occurred on May 20th, providing an opportunity for our culinary students to compete in a public venue with other vocational schools in the State. The students enjoyed the experience and did an excellent job preparing and presenting their selected food choice.
- Mechatronics, Engineering, Advanced Manufacturing program (MEAM) Update- The MEAM steering committee is in the process of developing an engineering curriculum in conjunction with RVCC's advanced manufacturing certificate program. The curriculum work will begin this month and continue into the summer in preparation for a September 7, 2016 start date.
- Proud to be an American Day is an event that will be held on our Campus on May 26th. This is the second year the event will be held at SCVTS. This year we will be honoring two soldiers from our County who died in action, Ashley Henderson-Huf and Andrew Lobosco.
- This month 24 Academy of Health and Medical Science students graduated from Raritan Valley Community College with an Associates of Arts Degree in General Science; many graduated with "Distinction".

- The Agricultural Science program, through the diligence of our instructor, Erik Fargo, has amassed 4.5 college credits for each student completing the CASE curriculum through Rutgers University. This is in addition to college credits offered by the Delaware University.

Submission of Bills – May 2016

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education approved the bills list for May 2016 which is included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,191,964.57
Fund 20	\$ 133,920.99
Fund 30	\$ 17,992.40
Fund 60	\$ 11,858.64
Fund 90	<u>\$ 360,002.19</u>
Total	\$1,715,737.89

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – April 2016

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of April 2016 and the Treasurer of School Monies for the month of April 2016, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items B and C as follows:

B. Boy's Locker Room Upgrades – Change Orders

The Board of Education approved the following change orders for the Boy's Locker Room Upgrades Project:

Change Order No. 1

Add \$5,902.24, DeSapio Construction, Inc. shall provide all labor and material required to modify the existing plan and eliminate the door from the boy's locker room into the main gymnasium.

Change Order No. 2

No Change, DeSapio Construction, Inc. shall provide all labor, materials and equipment necessary to make the following changes in the contract: provide door hardware within allocated allowance.

C. Change Order Resolution – 2016-17 School Year

WHEREAS, Somerset County Vocational Board of Education has been authorized by the Somerset County Freeholders to complete various capital projects, and

WHEREAS, in the course of completing various capital projects, it is not unusual to find that changes in work are necessary because of unanticipated circumstances, and

WHEREAS, the Board of Education committee of the whole has recommended a plan for delegating such authority and responsibility, and

NOW THEREOF BE IT RESOLVED, that any changes in work, known as Change Orders, whether it is an increase or decrease in cost that have been reviewed and recommended by the architect and board attorney may be approved by the Superintendent, Business Administrator and the polling of the full Board of Education with the majority of the full Board of Education's approval.

BE IT FURTHER RESOLVED, that the change orders will be subsequently ratified by the Board of Education at the next public meeting, and

BE IT FURTHER RESOLVED, that no authority to exceed the total construction budget is granted to any party. Depending upon experience as to the frequency and value of change orders, the authority granted herein may require review in order to efficiently carry out the intent of the resolution.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items D and E as follows:

D. Budget Transfers – 2015-16 School Year

The Board of Education approved the budget transfers for the 2015-16 school year as they appear on Addendum #5.

E. Approval to Perform Budget Transfers for the 2015-16 School Year Budget

The Board of Education designated the district's Superintendent to approve the necessary budget transfers to close out the 2015-16 school year budget, pursuant to NJSA 18A:22-8.1. (The board will formally ratify these transfers at the July meeting as required by law.)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items F through J as follows:

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2015-16 School Year

The Board of Education awarded the following purchases in excess of the bid threshold which are year to date amounts and in compliance with law.

Nickerson Corporation

MRESC Co-Op

\$66,625.97

G. Contract Award – HVAC Upgrades Project

The Board of Education awarded the contract for HVAC Upgrades Project to MPA, Inc. of Hillsborough, New Jersey in the amount of \$399,000.00 as recommended by the architect and reviewed and approved by the board attorney. Contract to be prepared by the board attorney.

H. Reject On-Call Maintenance Plumbing Bid

The Board of Education rejected the on-call maintenance for plumbing bid.

I. Contract Award – Annual On-Call Maintenance for HVAC and General Construction 2016-17 School Year

The Board of Education awarded the following annual on-call maintenance contracts for HVAC and general construction as reviewed by the Director of Buildings & Grounds and School Business Administrator. Contract to be prepared by the board attorney.

HVAC	Hutchins HVAC, Inc. Hazlet, New Jersey	\$ 80.00/hour/15% mark-up
General Construction	DIA General Construction, Inc. Clifton, New Jersey	\$ 74.00/hour/5% mark-up

J. Contract Award – Energy Savings Improvement Project (ESIP)

It is recommended the Somerset County Vocational Board of Education approve the agreement with Honeywell International, Inc. for the Energy Savings Improvement Project (ESIP) in the amount of \$2,063,519.00, contingent upon the Somerset County bond ordinance that was approved on May 10, 2016 becoming effective.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

New Business

- None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

June 27, 2016

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to contract-School Business Administrator, exempt staff salaries, SCVTEA negotiations, PSA contract and litigation. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education went into closed session at 5:42 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

Open Session

On motion by Mr. Rodzinak, seconded by Ms. Costa and on roll call vote, the Board of Education went into open session at 6:05 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	absent	
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Torres	X	

Adjournment

On motion by Mr. Rodzinak, seconded by Ms. Costa and passed, the meeting adjourned at 6:06 p.m.

Raelene Catterson
Business Administrator/Board Secretary

Professional Seminars/Workshops/Travel Reimbursements
May 2016

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	June 2, 2016	Chris Miller Johanna Scholl	NA	NA	8 th Annual NJ PD Schools Conference	Wayne, NJ
2	June 8, 2016	Chrys Harttraft	\$299.00	NA	Spring School Law Forum	Monroe Twp., NJ
3	July 31-August 3, 2016 (previously approved 3/21/16 BOE mtg)	Mary Lynne McAnally	\$300.00	\$474.00/lodging (corrected) \$138.58/mileage (corrected) \$206.50/meals (corrected) \$28.35/tolls (addition)	Jazz Dance Roots and Branches in Practice	Newport, RI
4	July 8, 2016	Donna Lenox	\$116.10	NA	Trauma and its Effect on Youth	New Brunswick, NJ
5	June 6, 2016	Jack O'Neill	\$99.00	NA	Making the Transition from Staff to Supervisor	Edison, NJ
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**SOMERSET COUNTY VOCTIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

CATEGORY: FACULTY

ADOPTED: January 23, 1989; Revised

TITLE: SPECIAL EDUCATION TEACHER (formerly Teacher of the Handicapped-Academic Subjects)

CERTIFIED

QUALIFICATIONS:

1. Valid certification as Teacher of the Handicapped or Teacher of Students with Disabilities.
2. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: High School Principal or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: Faculty member shall provide effective co-instruction and be responsible for the academic and professional requirements within their instructional area.

PERFORMANCE RESPONSIBILITIES:

1. Provides individualized programs of instruction to all students who have an Individualized Educational Plan (IEP).
2. Able to work with other teachers as a resource person, including participating in Child Study Team evaluations.
3. Responsible for recording students strengths, present level of academic and functional performance (PLAAFP), needs, goals, and modifications into IEP software.
4. Implements accommodations/modifications from each student's IEP.
5. Responsible for progress monitoring of goals in each student's IEP.
6. Maintains classroom records including attendance records and grades for students with an IEP.
7. Maintains up-to-date lesson plans.
8. Provides effective instruction.
9. Participates in curriculum and other developmental programs.
10. Arranges field trips in coordination with co-teachers.
11. Prepares end-of-year inventory on all equipment, texts and supplies.
12. Prepares requisitions for all equipment and testing supplies required for program.
13. Maintains standards of pupil behavior to provide an orderly productive classroom environment.
14. Maintains professional competence through in-service education provided by the district, and/or in self-selected professional growth activities.
15. Assists in selection of all instructional materials, i.e., textbooks, workbooks, etc.
16. Remains abreast of current trends and technological advances in education and within content area(s).
17. Serves on in-school committees.
18. Assists in Open House, Graduation, and other school functions to promote student recruitment.
19. Demonstrates professionalism at all times, contributing to a positive learning environment and culture.
20. Participates in Professional Learning Communities to enhance instructional practice and measure student achievement through quality student growth objectives (SGO's).
21. Maintains consistent communication with students, parents, and staff to enhance student growth and development and ensure quality educational experiences.

22. Complies with all policies and district procedures in the performance of duties.
23. Provides well-managed, healthy, safe, and organized learning environment.
24. Provides directions, information, and appropriate lesson plans for substitute teachers.
25. Selects appropriate channels for resolving professional concerns.
26. Maintains effective communication and works collaboratively with Administration and staff members.
27. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Ten-month year. In accordance with negotiated agreement.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION JOB DESCRIPTION

Page 1 of 1

CATEGORY: MAINTENANCE**ADOPTED:****TITLE: LEAD SECURITY/ATTENDANCE OFFICER****NON CERTIFIED****QUALIFICATIONS:**

1. High school diploma; college-level coursework and knowledge in human behavior, child development, law enforcement or related field preferred.
2. Valid New Jersey driver's license/CDL endorsement preferred.
3. Knowledge of child welfare and compulsory education laws and regulations as determined by Board of Education.
4. Demonstrated ability to work successfully with children and adults and has sensitivity to cultural diversity.
5. Minimum 7 years' experience in public safety/law enforcement and show evidence of successful experience working with youth and their families.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: School Business Administrator or designee.

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: To assist in the maintenance of a safe school environment for students and staff. To assist in providing interventions that improve attendance of students.

PERFORMANCE RESPONSIBILITIES:

1. Oversees security responsibilities and maintains coverage.
2. Maintains communication with security and law enforcement personnel assigned to the District.
3. Serves on the safety and security committee.
4. Works as liaison for school system with local police and other County and State law enforcement entities.
5. Oversees and provides consultation to ensure safe school environment for students and staff.
6. Clears out student lockers of personal belongings and changes locker combinations as needed.
7. Maintains daily contact with school personnel to monitor undocumented absences and excessive tardiness; confers with parents and makes home calls when necessary.
8. Responsible for keeping daily attendance registers and tardiness records.
9. Collates monthly attendance reports and assists in compiling monthly district wide attendance reports and prepares an annual report on attendance and attendance related matters.
10. Advises/telephones parents of their legal responsibility to ensure school attendance for chronically absent students.
11. Handles all court matters pertaining to attendance problems; prepares necessary reports; and attends attendance pre-trial conferences and/or court sessions as required; also informs Administration to sign complaints against students/parents for nonattendance.
12. Refers families to Family Crisis Intervention Unit when appropriate.
13. Investigates challenges to students' legal residence in accordance with law and Board policy; communicates with NJ Motor Vehicles Commission as needed for residence investigations.
14. Participates in attendance related meetings.
15. Communicates with Guidance Counselors, Child Study Team, and pertinent staff information involving student attendance.
16. Assists with development and implementation of corrective action plans regarding chronically absent students.
17. Remains current on laws involving student attendance and maintenance of attendance records.
18. Counsels students regarding absenteeism and tardiness to gain their cooperation and identify any underlying problems that may warrant investigation.
19. Completes reports of any noted conditions which may be a detriment to the safety, welfare, or education of the student.
20. Protects confidentiality of records and information gained as part of exercising professional duties and uses discretion in sharing such information within legal confines.
21. Provides outreach services when needed.
22. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Ten or twelve month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

5/3 12:27pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2016

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$2,408,851.82
121	Tax levy receivable		\$2,180,920.00
	Accounts receivable:		
132	Interfund	\$40,926.21	
141	Intergovernmental - State	\$319,477.35	
143	Intergovernmental - Other	\$6,840.00	
			\$367,243.56

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,425,987.00	
302	Less Revenues	(\$14,273,252.84)	
			\$152,734.16

	Total assets and resources		\$5,109,749.54
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2016

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$2,723,002.39
	Reserved fund balance:		
760	Reserved Fund Balance		\$714,590.22
601	Appropriations	\$14,925,987.00	
602	Less : Expenditures	\$10,889,631.89	
603	Encumbrances	\$2,723,002.39	(\$13,612,634.28)
			\$1,313,352.72
	Total Appropriated		\$4,750,945.33

--- Unappropriated ---

770	Fund Balance		\$858,804.21
303	Budgeted Fund Balance		(\$500,000.00)
	TOTAL FUND BALANCE		\$5,109,749.54
	TOTAL LIABILITIES AND FUND EQUITY		\$5,109,749.54

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,925,987.00	\$13,612,634.28	\$1,313,352.72
Revenues	(\$14,425,987.00)	(\$14,273,252.84)	(\$152,734.16)
	\$500,000.00	(\$660,618.56)	\$1,160,618.56
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$500,000.00	(\$660,618.56)	\$1,160,618.56

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$500,000.00	(\$660,618.56)	\$1,160,618.56
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$500,000.00	(\$660,618.56)	\$1,160,618.56

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2016

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,991,498.00	\$12,838,763.84		\$152,734.16
3XXX	From State Sources	\$1,434,489.00	\$1,434,489.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,425,987.00	\$14,273,252.84		\$152,734.16
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,761,745.58	\$1,288,342.40	\$315,294.43	\$158,108.75
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$2,000.00	.00	.00	\$2,000.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,759,386.59	\$2,799,135.27	\$585,057.48	\$375,193.84
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$70,390.00	\$32,904.34	\$15,853.46	\$21,632.20
11-402-100-XXX	School-Spons. Athletics - Instruction	\$95,141.50	\$70,152.98	\$20,491.85	\$4,496.67
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$184,404.92	\$143,144.54	\$29,785.07	\$11,475.31
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$3,666.00	\$2,957.00	\$709.00	.00
11-000-218-XXX	Guidance	\$742,044.28	\$585,086.05	\$133,333.39	\$23,624.84
11-000-219-XXX	Child Study Teams	\$226,904.00	\$180,183.66	\$38,891.43	\$7,828.91
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$167,247.23	\$134,267.35	\$25,821.28	\$7,158.60
11-000-222-XXX	Educational Media Serv/School Library	\$62,215.69	\$45,211.92	\$8,050.47	\$8,953.30
11-000-223-XXX	Instructional Staff Training Services	\$84,916.00	\$37,861.09	\$7,613.88	\$39,441.03
11-000-230-XXX	Supp. Serv.-General Administration	\$585,902.00	\$400,692.06	\$114,935.39	\$70,274.55
11-000-240-XXX	Supp. Serv.-School Administration	\$865,562.25	\$697,650.83	\$135,935.51	\$31,975.91
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$879,263.96	\$720,960.64	\$127,732.66	\$30,570.66
11-000-261-XXX	Allowable Maint. for School Facilities	\$945,918.00	\$668,136.08	\$190,520.35	\$87,261.57
11-000-262-XXX	Custodial Services	\$1,317,437.00	\$877,725.67	\$410,488.33	\$29,223.00
11-000-263-XXX	Care and Upkeep of Grounds	\$25,147.00	\$7,309.61	.00	\$17,837.39
11-000-266-XXX	Security	\$76,000.00	\$59,266.74	\$12,841.72	\$3,891.54
11-000-270-XXX	Student Transportation Services	\$109,717.00	\$59,923.32	\$13,041.90	\$36,751.78
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,661,682.00	\$2,076,051.42	\$420,953.83	\$164,676.75
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,626,691.00	\$10,886,962.97	\$2,607,351.43	\$1,132,376.60
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/2016

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$119,000.00	\$0.00	\$115,650.96	\$3,349.04
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$128,389.00	.00	.00	\$128,389.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$247,389.00	 \$0.00	 \$115,650.96	 \$131,738.04
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$51,907.00	\$2,668.92	.00	\$49,238.08
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$51,907.00	 \$2,668.92	 \$0.00	 \$49,238.08
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,925,987.00	 \$10,889,631.89	 \$2,723,002.39	 \$1,313,352.72
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 10 Month Period Ending 04/30/2016

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,642,760.00	\$11,642,760.00	.00
1310	Tuition- From LEA's	\$605,438.00	\$365,189.66	\$240,248.34
1XXX	Miscellaneous	\$743,300.00	\$830,814.18	(\$87,514.18)
		-----	-----	-----
	TOTAL	\$12,991,498.00	\$12,838,763.84	\$152,734.16
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3191	Aid for Adult & Post Grad Prog.	\$10,547.00	\$10,547.00	.00
3199	DOE Loan Against State Aid	\$118,656.00	\$118,656.00	.00
		-----	-----	-----
	TOTAL	\$1,434,489.00	\$1,434,489.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,425,987.00	\$14,273,252.84	\$152,734.16
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,512,228.75	\$1,147,005.11	\$273,867.28	\$91,356.36
11-140-100-106 Other Salaries for Instruction	\$83,000.00	\$62,435.56	\$15,542.52	\$5,021.92
11-140-100-320 Purchased Prof.-Ed. Services	\$35,468.00	.00	\$3,391.50	\$32,076.50
11-140-100-500 Other Purchased Services	\$11,933.83	\$8,981.55	\$4,416.50	(\$1,464.22)
11-140-100-610 General Supplies	\$84,084.00	\$53,928.72	\$2,824.63	\$27,330.65
11-140-100-640 Textbooks	\$15,001.00	\$12,731.96	.00	\$2,269.04
11-140-100-800 Other Objects	\$10,000.00	\$861.00	.00	\$9,139.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$2,070.50	\$0.00	(\$40.50)
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$328.00	\$15,252.00	(\$7,580.00)
TOTAL	\$1,761,745.58	\$1,288,342.40	\$315,294.43	\$158,108.75
11-230-100-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$2,000.00	\$0.00	\$0.00	\$2,000.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,858,512.78	\$2,141,855.01	\$513,072.72	\$203,585.05
11-310-100-106 Other Salaries for Instruction	\$180,301.12	\$75,588.60	\$33,666.99	\$71,045.53
11-310-100-320 Purchased Prof.-Ed. Services	\$331,646.00	\$331,645.00	\$1.00	.00
11-310-100-500 Other Purchased Services	\$52,149.22	\$37,963.85	\$15,297.96	(\$1,112.59)
11-310-100-610 General Supplies	\$312,642.47	\$203,397.57	\$23,018.81	\$86,226.09
11-310-100-640 Textbooks	\$12,060.00	\$861.52	.00	\$11,198.48
11-310-100-800 Other Objects	\$12,075.00	\$7,823.72	.00	\$4,251.28
Total	\$3,759,386.59	\$2,799,135.27	\$585,057.48	\$375,193.84
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$45,390.00	\$30,160.66	\$14,626.67	\$602.67
11-401-100-500 Purchased Services	\$15,000.00	(\$74.00)	\$475.00	\$14,599.00
11-401-100-600 Supplies and Materials	\$10,000.00	\$2,817.68	\$751.79	\$6,430.53
TOTAL	\$70,390.00	\$32,904.34	\$15,853.46	\$21,632.20
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$68,592.00	\$47,905.40	\$19,050.60	\$1,636.00
11-402-100-500 Purchased Services	\$16,110.00	\$13,969.75	\$1,441.25	\$699.00
11-402-100-600 Supplies and Materials	\$6,139.50	\$6,047.83	.00	\$91.67

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-800 Other Objects	\$4,300.00	\$2,230.00	.00	\$2,070.00
TOTAL	\$95,141.50	\$70,152.98	\$20,491.85	\$4,496.67
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$158,800.00	\$126,890.07	\$27,716.72	\$4,193.21
11-000-213-300 Purchased Prof. & Tech. Svc.	\$19,098.24	\$12,428.89	\$1,818.35	\$4,851.00
11-000-213-500 Other Purchased Services	\$8.68	\$8.68	.00	.00
11-000-213-600 Supplies and Materials	\$6,092.00	\$3,816.90	.00	\$2,275.10
11-000-213-800 Other Objects	\$406.00	.00	\$250.00	\$156.00
TOTAL	\$184,404.92	\$143,144.54	\$29,785.07	\$11,475.31
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$3,666.00	\$2,957.00	\$709.00	.00
TOTAL	\$3,666.00	\$2,957.00	\$709.00	\$0.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$327,526.00	\$245,761.66	\$67,937.32	\$13,827.02
11-000-218-105 Sal Sec. & Clerical Asst.	\$103,420.00	\$84,165.93	\$16,815.80	\$2,438.27
11-000-218-110 Other Salaries	\$291,117.00	\$237,173.62	\$47,335.60	\$6,607.78
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$1,894.36	\$1,893.67	.00	\$0.69
11-000-218-500 Other Purchased Services	\$14,785.00	\$14,616.00	.00	\$169.00
11-000-218-600 Supplies and Materials	\$3,301.92	\$1,475.17	\$1,244.67	\$582.08
TOTAL	\$742,044.28	\$585,086.05	\$133,333.39	\$23,624.84
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$134,698.00	\$108,618.85	\$23,974.88	\$2,104.27
11-000-219-105 Sal Sec. & Clerical Asst.	\$85,560.00	\$69,885.17	\$13,830.64	\$1,844.19
11-000-219-320 Purchased Prof. - Ed. Services	\$190.00	\$190.00	.00	.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$1,411.00	\$960.32	.00	\$450.68
11-000-219-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$55.32	\$1,035.91	\$938.77
11-000-219-800 Other Objects	\$2,000.00	\$474.00	\$50.00	\$1,476.00
TOTAL	\$226,904.00	\$180,183.66	\$38,891.43	\$7,828.91

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance

Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-104 Salaries Other Prof. Staff	\$103,101.06	\$86,922.98	\$15,048.56	\$1,129.52
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,380.00	\$45,020.80	\$9,004.16	\$1,355.04
11-000-221-500 Other Purchased Services	\$4,099.98	\$2,300.58	\$1,767.56	\$31.84
11-000-221-600 Supplies and Materials	\$1,621.19	\$22.99	.00	\$1,598.20
11-000-221-800 Other Objects	\$3,045.00	.00	\$1.00	\$3,044.00
TOTAL	\$167,247.23	\$134,267.35	\$25,821.28	\$7,158.60

Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,600.00	\$23,463.52	\$5,815.88	\$1,320.60
11-000-222-500 Other Purchased Services	\$4,199.00	\$1,513.21	\$1,814.50	\$871.29
11-000-222-600 Supplies and Materials	\$23,356.69	\$20,202.19	\$420.09	\$2,734.41
11-000-222-800 Other Objects	\$4,060.00	\$33.00	.00	\$4,027.00
TOTAL	\$62,215.69	\$45,211.92	\$8,050.47	\$8,953.30

Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,200.00	\$34,463.52	\$7,215.88	\$4,520.60
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$20,002.00	\$599.00	.00	\$19,403.00
11-000-223-500 Other Purchased Services	\$16,684.00	\$2,798.57	\$398.00	\$13,487.43
11-000-223-600 Supplies and Materials	\$2,030.00	.00	.00	\$2,030.00
TOTAL	\$84,916.00	\$37,861.09	\$7,613.88	\$39,441.03

Support services-general administration ---				
11-000-230-100 Salaries	\$312,016.71	\$259,243.07	\$51,535.80	\$1,237.84
11-000-230-331 Legal Services	\$76,141.00	\$39,296.67	\$31,549.48	\$5,294.85
11-000-230-332 Audit Fees	\$34,700.00	\$34,700.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$12,800.00	.00	\$12,800.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$12,900.00	\$11,155.85	\$1,674.00	\$70.15
11-000-230-530 Communications/Telephone	\$81,014.00	\$27,029.36	\$12,828.21	\$41,156.43
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,030.00	\$1,912.00	.00	\$118.00
11-000-230-590 Other Purchased Services	\$7,535.00	\$1,990.00	\$3,694.65	\$1,850.35
11-000-230-61X General Supplies	\$11,167.00	\$3,478.93	\$19.98	\$7,668.09
11-000-230-630 BOE In-House Training/Meeting Supplies	\$957.29	\$60.00	.00	\$897.29
11-000-230-890 Misc. Expenditures	\$27,860.00	\$15,045.18	\$833.27	\$11,981.55
11-000-230-895 BOE Membership Dues and Fees	\$6,781.00	\$6,781.00	.00	.00
TOTAL	\$585,902.00	\$400,692.06	\$114,935.39	\$70,274.55

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$639,734.00	\$519,161.46	\$101,384.53	\$19,188.01
11-000-240-105 Sal Secr. & Clerical Asst.	\$174,930.00	\$142,750.80	\$28,550.16	\$3,629.04
11-000-240-11X Other Salaries	\$2,400.00	\$1,055.88	.00	\$1,344.12
11-000-240-500 Other Purchased Services	\$27,402.25	\$21,978.47	\$726.00	\$4,697.78
11-000-240-600 Supplies and Materials	\$13,051.00	\$6,764.22	\$5,274.82	\$1,011.96
11-000-240-800 Other Objects	\$8,045.00	\$5,940.00	.00	\$2,105.00
TOTAL	\$865,562.25	\$697,650.83	\$135,935.51	\$31,975.91
 --- Central Services ---				
11-000-251-100 Salaries	\$328,885.00	\$272,601.38	\$54,214.40	\$2,069.22
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$5,806.23	\$1,186.52	\$4,010.25
11-000-251-340 Purchased Technical Svcs.	\$31,001.00	\$18,296.00	.00	\$12,705.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$2,500.00	\$1,834.75	\$250.00	\$415.25
11-000-251-600 Supplies and Materials	\$8,782.00	\$6,443.22	\$4,415.16	(\$2,076.38)
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$10,547.00	\$10,547.00	.00	.00
11-000-251-89X Other Objects	\$5,334.00	\$4,070.44	\$238.56	\$1,025.00
TOTAL	\$398,052.00	\$319,599.02	\$60,304.64	\$18,148.34
 --- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$381,300.00	\$311,937.63	\$62,061.60	\$7,300.77
11-000-252-500 Other Pur Serv. (400-500 series)	\$48,854.89	\$42,377.59	\$299.64	\$6,177.66
11-000-252-600 Supplies and Materials	\$51,057.07	\$47,046.40	\$5,066.78	(\$1,056.11)
TOTAL	\$481,211.96	\$401,361.62	\$67,428.02	\$12,422.32
 --- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$580,500.00	\$467,275.72	\$90,394.12	\$22,830.16
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$319,262.00	\$168,558.82	\$69,853.32	\$80,849.86
11-000-261-610 General Supplies	\$36,004.00	\$30,537.37	\$30,272.91	(\$24,806.28)
11-000-261-800 Other Objects	\$10,152.00	\$1,764.17	.00	\$8,387.83
TOTAL	\$945,918.00	\$668,136.08	\$190,520.35	\$87,261.57
11-000-262-107 Salaries of Non-Instructional Aids	\$5,000.00	\$2,355.00	\$1,330.00	\$1,315.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$395,000.00	\$317,208.38	\$75,743.06	\$2,048.56
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$22,626.02	\$35,337.03	\$7,036.95
11-000-262-520 Insurance	\$244,376.00	\$240,674.00	.00	\$3,702.00
11-000-262-621 Energy (Natural Gas)	\$125,013.00	\$29,923.41	\$80,076.59	\$15,013.00
11-000-262-622 Energy (Electricity)	\$483,048.00	\$264,938.86	\$218,001.65	\$107.49

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
TOTAL	\$1,317,437.00	\$877,725.67	\$410,488.33	\$29,223.00
 --- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,502.00	\$3,395.47	.00	\$12,106.53
11-000-263-610 General Supplies	\$9,645.00	\$3,914.14	.00	\$5,730.86
 TOTAL	 \$25,147.00	 \$7,309.61	 \$0.00	 \$17,837.39
 --- Security ---				
11-000-266-100 Salaries	\$76,000.00	\$59,266.74	\$12,841.72	\$3,891.54
 TOTAL	 \$76,000.00	 \$59,266.74	 \$12,841.72	 \$3,891.54
 --- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$46,900.00	\$32,996.06	\$7,473.52	\$6,430.42
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	.00	.00	\$3,045.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,594.00	\$22,278.26	\$2,700.88	\$1,614.86
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$2,545.00	.00	.00	\$2,545.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,603.00	\$4,249.00	\$2,867.50	\$14,486.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	\$400.00	.00	\$4,600.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
 TOTAL	 \$109,717.00	 \$59,923.32	 \$13,041.90	 \$36,751.78
 --- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$3,400.00	.00	.00	\$3,400.00
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$195,417.24	\$65,726.85	\$15,898.91
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$277,830.00	\$277,398.31	\$298.79	\$132.90
11-XXX-XXX-250 Unemployment Compensation	\$50,005.00	\$38,914.01	\$4,737.71	\$6,353.28
11-XXX-XXX-260 Workman's Compensation	\$180,706.00	\$180,706.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,763,404.93	\$1,325,584.87	\$348,630.40	\$89,189.66
11-XXX-XXX-280 Tuition Reimbursement	\$59,288.07	\$57,727.99	\$1,560.08	.00
11-XXX-XXX-290 Other Employee Benefits	\$50,005.00	\$303.00	.00	\$49,702.00
 TOTAL	 \$2,661,682.00	 \$2,076,051.42	 \$420,953.83	 \$164,676.75
 Total Undistributed expenditures	 \$8,938,027.33	 \$6,696,427.98	 \$1,670,654.21	 \$570,945.14
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,626,691.00	\$10,886,962.97	\$2,607,351.43	\$1,132,376.60
 *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	 \$14,626,691.00	 \$10,886,962.97	 \$2,607,351.43	 \$1,132,376.60
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$19,000.00	.00	.00	\$19,000.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$100,000.00	\$0.00	\$115,650.96	(\$15,650.96)
TOTAL	\$119,000.00	\$0.00	\$115,650.96	\$3,349.04
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,001.00	.00	.00	\$7,001.00
12-000-400-450 Construction services	\$101,000.00	.00	.00	\$101,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$247,389.00	\$0.00	\$115,650.96	\$131,738.04
*** S P E C I A L S C H O O L S ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$46,906.00	\$2,368.92	\$0.00	\$44,537.08
13-422-100-500 Other purchased services	\$1,000.00	\$300.00	.00	\$700.00
13-422-100-610 General supplies	\$4,001.00	.00	.00	\$4,001.00
TOTAL	\$5,001.00	\$300.00	\$0.00	\$4,701.00
TOTAL SUMMER SCHOOL	\$51,907.00	\$2,668.92	\$0.00	\$49,238.08
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$51,907.00	\$2,668.92	\$0.00	\$49,238.08
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$14,925,987.00	\$10,889,631.89	\$2,723,002.39	\$1,313,352.72

For 10 Month Period Ending 04/30/2016

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/16

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		(\$6,652.53)
	Accounts receivable:		
141	Intergovernmental - State	\$5,465.00	
			\$5,465.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,041,311.00	
302	Less Revenues	(\$729,716.00)	
			\$311,595.00
	Total assets and resources		\$310,407.47

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/16

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 LIABILITIES AND FUND EQUITY
 =====

--- L I A B I L I T I E S ---

Other current liabilities	\$18,926.21
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TOTAL LIABILITIES	\$18,926.21
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$232,126.98
-----	---	--------------

601	Appropriations	\$1,041,311.00
-----	----------------	----------------

602	Less: Expenditures	\$749,829.74
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603	Encumbrances	\$232,126.98 (\$981,956.72)
-----	--------------	----------------------------------

		\$59,354.28
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TOTAL FUND BALANCE	\$291,481.26
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TOTAL LIABILITIES AND FUND EQUITY	\$310,407.47
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/16

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$99,523.00	\$99,523.00		.00
3XXX	From State Sources	\$492,977.00	\$404,879.00		\$88,098.00
4XXX	From Federal Sources	\$448,811.00	\$225,314.00		\$223,497.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$1,041,311.00	\$729,716.00		\$311,595.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$99,523.00	\$89,193.30	\$1,751.73	\$8,577.97
STATE PROJECTS:					
Vocational education		\$146,500.00	\$98,002.15	\$41,400.16	\$7,097.69
Other special projects		\$346,477.00	\$290,953.54	\$50,769.29	\$4,754.17
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$492,977.00	\$388,955.69	\$92,169.45	\$11,851.86
FEDERAL PROJECTS:					
NCLB Title I		\$61,836.00	\$29,025.50	\$19,610.36	\$13,200.14
NCLB Title II - Part A/D		\$10,833.00	\$10,556.40	\$276.60	.00
I.D.E.A. Part B (Handicapped)		\$112,880.00	\$92,214.05	\$11,476.30	\$9,189.65
Vocational Education		\$263,262.00	\$139,884.80	\$106,842.54	\$16,534.66
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$448,811.00	\$271,680.75	\$138,205.80	\$38,924.45
*** TOTAL EXPENDITURES ***		\$1,041,311.00	\$749,829.74	\$232,126.98	\$59,354.28
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/30/16

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$492,977.00	\$404,879.00	\$88,098.00
	-----	-----	-----
Total Revenue from State Sources	\$492,977.00	\$404,879.00	\$88,098.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$61,836.00	\$25,349.00	\$36,487.00
4451-55 Title II	\$10,833.00	\$9,801.00	\$1,032.00
4420-29 I.D.E.A. Part B (Handicapped)	\$112,880.00	\$79,099.00	\$33,781.00
4430-39 Vocational Education	\$263,262.00	\$111,065.00	\$152,197.00
	-----	-----	-----
Total Revenues from Federal Sources	\$448,811.00	\$225,314.00	\$223,497.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,041,311.00	 \$729,716.00	 \$311,595.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/16

Raelene Catterson

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

April 30, 2016

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/16

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$197,534.05
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,187,992.73	
			\$2,187,992.73

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,887,992.73	
302	Less Revenues	(\$2,100,196.06)	
			\$787,796.67
	Total assets and resources		\$3,173,323.45
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/16

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$150,062.76
754	Reserve for encumbrances - Prior Year		\$40,525.90
601	Appropriations	\$3,398,659.03	
602	Less : Expenditures	\$2,413,328.31	
603	Encumbrances	\$190,588.66 (\$2,603,916.97)	
			\$794,742.06
	Total Appropriated		\$985,330.72

--- Unappropriated ---

770	Fund balance	\$335,714.23
303	Budgeted Fund Balance	\$1,852,278.50

TOTAL FUND BALANCE \$3,173,323.45

TOTAL LIABILITIES AND FUND EQUITY \$3,173,323.45

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,887,992.73	\$2,100,196.06		\$787,796.67
TOTAL REVENUE/SOURCES OF FUNDS	\$2,887,992.73	\$2,100,196.06		\$787,796.67
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$2,184,968.73	\$1,905,680.12	\$41,398.83	\$237,889.78
30-000-4XX-450 Construction services	\$1,213,690.30	\$507,648.19	\$149,189.83	\$556,852.28
Total fac.acq.and constr. serv.	\$3,398,659.03	\$2,413,328.31	\$190,588.66	\$794,742.06
TOTAL EXPENDITURES	\$3,398,659.03	\$2,413,328.31	\$190,588.66	\$794,742.06
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,398,659.03	\$2,413,328.31	\$190,588.66	\$794,742.06

For 10 Month Period Ending 04/30/16

April 30, 2016

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: April 30, 2016

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$2,119,286.52	\$1,410,072.36	-\$1,120,507.06	\$2,408,851.82
Special Revenue Fund (20)	-\$194,731.78	\$294,337.00	-\$106,257.75	-\$6,652.53
Capital Project Fund (30)	\$199,556.41	\$31,230.71	-\$33,253.07	\$197,534.05
Total Governmental Funds	<u>\$2,124,111.15</u>	<u>\$1,735,640.07</u>	<u>-\$1,260,017.88</u>	<u>\$2,599,733.34</u>
Summer Savings	\$102,227.86	\$14,015.34	\$0.00	\$116,243.20
Enterprise Fund (60) Cafeteria	\$7,281.04	\$15,696.13	-\$10,047.75	\$12,929.42
Payroll Fund (70)	\$0.00	\$471,800.37	-\$471,800.37	\$0.00
Agency Fund (90)	\$0.00	\$381,301.57	-\$381,301.57	\$0.00
Total Trust & Agency	<u>\$109,508.90</u>	<u>\$882,813.41</u>	<u>-\$863,149.69</u>	<u>\$129,172.62</u>
Grand Total for all Funds	<u>\$2,233,620.05</u>	<u>\$2,618,453.48</u>	<u>-\$2,123,167.57</u>	<u>\$2,728,905.96</u>
				\$2,728,905.96

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

5/6/2016

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va_exaa1.082406

04/30/2016

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-218-104-05-0001	SUMMER WORK	April Transfers	0052	04/30/2016	RCATTERSON	\$0.00	\$350.00	\$350.00
11-000-218-105-05-0001	SUBSTITUTES/O.T.	April Transfers	0052	04/30/2016	RCATTERSON	\$0.00	\$150.00	\$150.00
11-000-219-105-05-0001	SUBSTITUTES/O.T.	April Transfers	0052	04/30/2016	RCATTERSON	\$500.00	\$300.00	\$800.00
11-000-251-610-08-0000	SUPPLIES AND MATERIALS	April Transfers	0052	04/30/2016	RCATTERSON	\$8,782.00	\$3,000.00	\$11,782.00
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	April Transfers	0052	04/30/2016	RCATTERSON	\$51,057.07	\$2,000.00	\$53,057.07
11-000-261-420-02-0005	RESUR. GYM FLOORS	April Transfers	0052	04/30/2016	RCATTERSON	\$12,000.00	\$14,200.00	\$26,200.00
11-000-261-420-02-0013	WATER TREATMENT	April Transfers	0052	04/30/2016	RCATTERSON	\$1,700.00	\$4,000.00	\$5,700.00
11-000-261-610-02-0000	MAINT SUPPL - B&G	April Transfers	0052	04/30/2016	RCATTERSON	\$36,004.00	\$25,000.00	\$61,004.00
11-000-266-100-02-0000	UE S SALS OF SEC G & INV	April Transfers	0052	04/30/2016	RCATTERSON	\$74,800.00	(\$3,900.00)	\$70,900.00
11-000-266-100-02-0001	SUBSTITUTES/O.T.	April Transfers	0052	04/30/2016	RCATTERSON	\$1,200.00	\$200.00	\$1,400.00
11-000-270-162-02-0000	SALARY FOR PUPILS TRANS.	April Transfers	0052	04/30/2016	RCATTERSON	\$43,900.00	(\$5,000.00)	\$38,900.00
11-000-270-162-02-0001	SUBSTITUTES/OT	April Transfers	0052	04/30/2016	RCATTERSON	\$3,000.00	\$200.00	\$3,200.00
11-000-270-512-60-0000	ACADEMY CONTR. SVS.	April Transfers	0052	04/30/2016	RCATTERSON	\$20,502.00	\$2,000.00	\$22,502.00
11-140-100-101-03-0000	SALARIES - REG INSTRUC	April Transfers	0052	04/30/2016	RCATTERSON	\$1,155,000.00	(\$20,000.00)	\$1,135,000.00
11-140-100-500-03-0000	OTH PURC SVCS-TRAVEL HS	April Transfers	0052	04/30/2016	RCATTERSON	\$8,333.83	\$400.00	\$8,733.83
11-140-100-500-07-0000	OTH PURC SRV-TRV-ALT SCH	April Transfers	0052	04/30/2016	RCATTERSON	\$3,600.00	\$1,200.00	\$4,800.00
11-140-100-610-03-0002	SUPPLIES - SOC. STUDIES	April Transfers	0052	04/30/2016	RCATTERSON	\$10,001.00	(\$7,600.00)	\$2,401.00
11-140-100-610-03-0004	SUPPLIES - MATH	April Transfers	0052	04/30/2016	RCATTERSON	\$10,001.00	(\$8,600.00)	\$1,401.00
11-140-100-610-07-0000	SUPPLIES - ALT. SCHOOL	April Transfers	0052	04/30/2016	RCATTERSON	\$6,001.00	(\$3,000.00)	\$3,001.00
11-140-100-890-03-0000	OTHER OBJECTS	April Transfers	0052	04/30/2016	RCATTERSON	\$10,000.00	(\$7,000.00)	\$3,000.00
11-150-100-101-05-0000	SALARIES - HOME INSTRUC	April Transfers	0052	04/30/2016	RCATTERSON	\$2,030.00	\$200.00	\$2,230.00
11-150-100-320-05-0000	PURCH. PROF. SVS.- HOME	April Transfers	0052	04/30/2016	RCATTERSON	\$8,000.00	\$10,000.00	\$18,000.00
11-230-100-610-03-0000	SUPPLIES - REMEDIAL	April Transfers	0052	04/30/2016	RCATTERSON	\$2,000.00	(\$2,000.00)	\$0.00
11-310-100-101-11-0002	EXTRA HOURS	April Transfers	0052	04/30/2016	RCATTERSON	\$11,699.19	\$2,500.00	\$14,199.19
11-310-100-101-44-0000	SALARIES OF TEACHERS/ESC	April Transfers	0052	04/30/2016	RCATTERSON	\$218,950.00	(\$16,100.00)	\$202,850.00
11-310-100-500-05-0000	OTHER PURCH SRVC-TRAVEL	April Transfers	0052	04/30/2016	RCATTERSON	\$1,015.00	\$1,500.00	\$2,515.00
11-310-100-500-60-0000	ACADEMY OTHER PURCH SERV	April Transfers	0052	04/30/2016	RCATTERSON	\$2,030.00	\$4,500.00	\$6,530.00
11-310-100-580-11-0000	TRAVEL	April Transfers	0052	04/30/2016	RCATTERSON	\$2,030.00	\$500.00	\$2,530.00
11-310-100-610-11-0012	SUPPLIES - ELECTRICAL	April Transfers	0052	04/30/2016	RCATTERSON	\$15,002.00	\$500.00	\$15,502.00
11-310-100-800-11-0000	OTHER OBJECTS - VOC	April Transfers	0052	04/30/2016	RCATTERSON	\$6,030.00	\$500.00	\$6,530.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

04/30/2016

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
12-000-260-730-00-0000	EQUIPMENT - FACILITIES	April Transfers	0053	04/30/2016	RCATTERSON	\$100,000.00	\$19,000.00	\$119,000.00
12-310-100-730-03-0000	CULINARY	April Transfers	0053	04/30/2016	RCATTERSON	\$10,000.00	(\$10,000.00)	\$0.00
12-310-100-730-03-0001	CADD PROGRAM	April Transfers	0053	04/30/2016	RCATTERSON	\$9,000.00	(\$9,000.00)	\$0.00
20-362-100-600-29-0000	C. PERKINS-SUPPLIES	Amend Grant to Final Approved	0051	04/30/2016	RCATTERSON	\$111,790.00	\$27,395.00	\$139,185.00
20-362-400-731-29-0000	C. PERKINS-EQUIPMENT	Amend Grant to Final Approved	0051	04/30/2016	RCATTERSON	\$109,003.00	(\$27,395.00)	\$81,608.00
							Total Current Appr.	\$0.00

Somerset County Vocational Board of Ed.

06/30/2016
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
69018	05/05/2016	8247	Horizon Blue Cross & Blue Shield	\$161,861.58
69019	05/12/2016	6508	MTI Enterprises Inc	\$400.00
69020	05/17/2016	2665	PUBLIC SERVICE ELECTRIC &	\$13,301.24
69021	05/17/2016	3562	Traveltyme, Inc.	\$17,436.00
69022	05/23/2016	10255	Active Disposal Services, Inc	\$832.00
69023	05/23/2016	8002	Alarm & Communications Technologies	\$246.70
69024	05/23/2016	10748	Allegheny Educational Systems, INC	\$16,650.00
69025	05/23/2016	8767	Anthony And Sons Bakery, Inc	\$344.16
69026	05/23/2016	9891	Atlantic A Program of DeLage	\$1,214.77
69027	05/23/2016	8439	Atlantic Tomorrow's Office	\$357.10
69028	05/23/2016	5824	Automatic Data Processing	\$297.35
69029	05/23/2016	9946	Benefit Express	\$46.60
69030	05/23/2016	10689	Breakdown Products	\$198.00
69031	05/23/2016	10023	Bridgewater Township Tax Collector	\$28,728.00
69032	05/23/2016	5446	Bucks County River Country	\$360.00
69033	05/23/2016	1286	Bureau of Education & Research	\$239.00
69034	05/23/2016	10351	Cablevision Lightpath, Inc	\$3,165.49
69035	05/23/2016	10355	CablevisionSystems Corporation	\$149.94
69036	05/23/2016	1395	Carolina Biological Supply Company	\$3,547.83
69037	05/23/2016	6376	CDW Government	\$20,702.57
69038	05/23/2016	9912	Christine Harttraft	\$190.10
69039	05/23/2016	9858	CMF Business Supplies, Inc.	\$870.00
69040	05/23/2016	10704	Conde Systems, Inc.	\$221.73
69041	05/23/2016	7013	Cream O Land Dairies	\$589.04
69042	05/23/2016	9886	Defined Contribution Retirement	\$264.43
69043	05/23/2016	1513	DELTA DENTAL PLAN OF	\$9,788.49
69044	05/23/2016	2092	DIFRANCESCO,BATEMAN P.C.	\$2,766.45
69045	05/23/2016	10523	Directional Ad-Vantage Holdings, LLC	\$650.00
69046	05/23/2016	4272	DISCOUNT DANCE SUPPLY	\$207.16
69047	05/23/2016	10763	Discount Dance Supply	\$12.75
69048	05/23/2016	4874	Don Johnston	\$1,350.00
69049	05/23/2016	9675	Ecolab Institutional	\$257.28
69050	05/23/2016	1850	Family & Community Services of	\$8,924.73
69051	05/23/2016	6886	Flinn Scientific, Inc	\$322.61
69052	05/23/2016	9863	Fred Pryor Seminars	\$398.00
69053	05/23/2016	10769	GENESIS TRAINING INSTITUTE	\$165.00
69054	05/23/2016	5875	Grainger	\$1,853.10
69055	05/23/2016	10389	Griffith Electric Supply	\$359.26
69056	05/23/2016	10515	Hayden Production Services, Inc	\$24,242.54
69057	05/23/2016	10325	Hercules Septic & Sewer Service, LLC	\$750.00
69058	05/23/2016	8196	Hutchins HVAC Inc.	\$320.00
69059	05/23/2016	10746	Innovative Solutions & Technology	\$10,550.00
69060	05/23/2016	10042	JAG Physical Therapy	\$210.00
69061	05/23/2016	10390	John DeSotelle Acting Studio	\$800.00
* 69063	05/23/2016	10726	LBB Services, LLC	\$142.16
69064	05/23/2016	10695	LDANJ	\$50.00
69065	05/23/2016	9204	LifeSavers, Inc.	\$80.00
69066	05/23/2016	10522	Logojet USA	\$615.78
69067	05/23/2016	7629	Lowes Home Centers, Inc.	\$5,802.66
69068	05/23/2016	2318	Middle Earth	\$2,800.58
69069	05/23/2016	4550	MSC Industrial Supply	\$3,085.20
69070	05/23/2016	10676	New Jersey Association of Agri Education	\$100.00

Somerset County Vocational Board of Ed.

06/30/2016
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
69071	05/23/2016	1666	NJ American Water	\$2,065.29
69072	05/23/2016	2820	NJASA	\$575.00
69073	05/23/2016	6485	NJASBO	\$100.00
69074	05/23/2016	2855	NORTHWESTERN MUTUAL LIFE	\$718.59
69075	05/23/2016	9591	Oak Security Group	\$273.24
69076	05/23/2016	4998	Oriental Trading Company	\$442.73
69077	05/23/2016	10778	PESI Rehab	\$119.00
69078	05/23/2016	5774	PESI, Inc.	\$299.99
69079	05/23/2016	9687	Power Place, Inc.	\$41,665.21
69080	05/23/2016	10732	Praxair Distribution, Inc	\$895.00
69081	05/23/2016	5936	Pritchard Industries	\$31,051.28
69082	05/23/2016	6015	Professional Education Services, Inc.	\$820.00
69083	05/23/2016	8166	PSAT/NMSQT	\$1,773.00
69084	05/23/2016	10555	PSI	\$858.00
69085	05/23/2016	7156	QUENCH	\$600.00
69086	05/23/2016	4345	Rose Brand	\$383.62
69087	05/23/2016	10145	Rutgers The State University of NJ	\$116.10
69088	05/23/2016	10540	Ryonet Corporation	\$4,564.94
69089	05/23/2016	10281	Salon Centric	\$125.05
69090	05/23/2016	10463	Schindler Elevator Corporation	\$928.98
69091	05/23/2016	10043	Courier News	\$124.18
69092	05/23/2016	10043	Success Communication Group	\$478.88
69093	05/23/2016	10079	Christine Harttraft	\$146.07
69094	05/23/2016	10079	MICHELLE FRESCO	\$20.03
69095	05/23/2016	10079	Deborah Gichan	\$17.20
69096	05/23/2016	10079	Tom Heinbach	\$153.45
69097	05/23/2016	10079	George Byrd	\$27.66
69098	05/23/2016	10079	Linda Weber-Smith	\$113.26
69099	05/23/2016	10079	Mario Peluso	\$85.93
69100	05/23/2016	10079	Melissa Norrbom	\$9.80
69101	05/23/2016	10079	Troy Shandor	\$33.00
69102	05/23/2016	10275	Jaime Morales	\$2,266.00
69103	05/23/2016	10090	Brian Greves	\$99.98
69104	05/23/2016	10564	Silvergate Prep	\$1,804.00
69105	05/23/2016	9648	SkillsUSA c/o E Group	\$712.00
69106	05/23/2016	7249	Snap-On Industrial	\$3,435.94
69107	05/23/2016	7264	Somerset County Educational Services Com	\$890.88
69108	05/23/2016	8717	Somerset County Culinary Arts	\$52.50
69109	05/23/2016	4286	SOUTH JERSEY ENERGY	\$4,871.64
69110	05/23/2016	10256	Stank Environmental	\$325.00
69111	05/23/2016	10353	Sunlight General Somerset Solar, LLC	\$5,063.98
69112	05/23/2016	5828	Sysco Metro New York	\$2,251.23
69113	05/23/2016	6242	USA Architects Planners + ID	\$17,992.40
69114	05/23/2016	1251	VERIZON	\$889.05
69115	05/23/2016	8515	VERIZON BUSINESS	\$99.25
69116	05/23/2016	7866	Verizon Wireless	\$826.12
69117	05/23/2016	3191	VISION SERVICE PLAN INC.	\$4,293.00
69118	05/23/2016	8063	W.B. Mason	\$4,123.13
69119	05/23/2016	1465	Wegmans	\$81.40
69120	05/23/2016	10775	WSR Technical Services, Inc.	\$580.00
69121	05/23/2016	3863	XEROX CAPITAL SERVICES LLC	\$227.39
69122	05/23/2016	3298	Russell Reid	\$99.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

General Account -Check Series #1

69123	05/23/2016	9229	Kensington Bus Company, Inc	\$3,938.75
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED CHECK(S)

General Account -Check Series #1

69062	05/23/2016	9229	Kensington Bus Company, Inc	\$4,295.00
Total Current Cycle Voided Checks				\$4,295.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

General Account -Check Series #1

68740	02/22/2016	6886	Flinn Scientific, Inc	\$322.61
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Total Prior Cycle Voided Checks				\$322.61
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Total for General Account Check Series #1				\$493,324.50
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Agency Check -Check Series #2

20323	05/13/2016	10498	New Jersey Family Support Payment Center	\$136.50
20324	05/27/2016	10498	New Jersey Family Support Payment Center	\$136.50
20325	05/27/2016	9772	NEW JERSEY EDUCATION ASSOCIATION	\$10,216.00
20326	05/27/2016	9780	PRUDENTIAL INSURANCE	\$798.99

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED MANUAL VOID CHECK ENTRIES

Agency Check -Check Series #2

20322	05/13/2016			\$136.50
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Total For Manual Void Check Entries				\$136.50
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Total for Agency Check Check Series #2				\$11,287.99
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

06/30/2016
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
POSTED CHECKS					
Hand Checks					
	685	05/17/2016	6974	Maschio's Food Services	\$11,858.64
*	3676	04/11/2016	1327	BRIDGEWATER SPORTS ARENA	\$200.00
*	3715	05/04/2016	10060	Bill Robinson	\$75.00
	3716	05/04/2016	10060	Ed Cwiek	\$70.00
	3717	05/04/2016	10060	Frank Tholis	\$81.00
	3718	05/04/2016	10060	Matt Zimmerman	\$76.00
	3719	05/04/2016	10624	Rimmele's Flower Shop	\$100.00
	3720	05/04/2016	10397	Frattellos Ristorante & Pizzeria	\$35.00
	3721	05/05/2016	8468	Gertrude Hawk Chocolates	\$576.00
*	3723	05/04/2016	9490	Lighting and Decorating Co	\$20,227.00
	3724	05/04/2016	1687	DOUBLE TREE HOTEL SOMERSET	\$3,092.97
	3725	05/06/2016	10784	PJ Cavanaughs	\$1,150.80
*	3727	05/06/2016	10060	Rico Sciortino	\$58.00
	3728	05/07/2016	10060	Frank Tholis	\$58.00
	3729	05/06/2016	10397	Frattellos Ristorante & Pizzeria	\$43.00
	3730	05/06/2016	10785	Mount Allamuchy Scout Reservation	\$700.00
	3731	05/06/2016	10755	Beaver Brook Country Club	\$8,953.00
	3732	05/13/2016	2208	CANTORE-WATSON, JANET	\$42.69
	3733	05/13/2016	10786	Maria Johnson	\$81.25
	3734	05/13/2016	10060	Brian Kane	\$75.00
	3735	05/13/2016	10060	Kevin Bobrowski	\$76.00
	3736	05/13/2016	10060	Ed Cwiek	\$81.00
	3737	05/13/2016	10060	Charles Fried	\$70.00
	3738	05/13/2016	10380	James Argondizzo	\$1,200.00
	3739	05/13/2016	10380	Joan Blaetz	\$2,500.00
	3740	05/13/2016	10380	Stan boody	\$750.00
	3741	05/13/2016	10380	Charles Delaney	\$500.00
	3742	05/13/2016	10380	Dana Huber	\$500.00
	3743	05/13/2016	10380	Frank Morelli	\$250.00
	3744	05/13/2016	8946	SARAH MORELLI-STUTZ	\$500.00
	3745	05/13/2016	10380	Howard Polenberg	\$1,450.00
	3746	05/13/2016	10380	Sandee Rinehart	\$1,000.00
	3747	05/13/2016	10380	Daniel Roskiewich	\$1,000.00
	3748	05/13/2016	10380	Jaime Soto	\$2,500.00
	3749	05/13/2016	10380	JoAnn Vincenz	\$1,500.00
	3750	05/13/2016	10380	Kathleen Grasso	\$1,625.00
	3751	05/13/2016	10380	John Rick	\$375.00
	3752	05/13/2016	10380	David White	\$1,875.00
	3753	05/16/2016	3562	Traveltyme, Inc.	\$13,447.00
	3754	05/16/2016	1725	Ferris Brothers	\$48.75
	3755	05/16/2016	10787	Judy Johnsen	\$114.75
	3756	05/16/2016	10788	Valerie Van Hoven	\$400.00
	3757	05/26/2016	10800	New Jersey Living History Association	\$600.00
	3758	05/25/2016	7687	Mike McClain	\$21.90
	3759	05/25/2016	9743	West Side Steakhouse	\$255.00
	3760	05/25/2016	7885	Paul O'Connor	\$63.09
	3761	05/26/2016	10722	Denise Mihalik	\$180.00
	3762	05/26/2016	9831	Sussex County Technical School	\$2,000.00
	3763	05/26/2016	10796	T & L Catering	\$448.75
	3764	05/26/2016	10677	Russ Zaborowski	\$600.00
	3765	05/26/2016	10677	Bentia Hill	\$300.00
	3766	05/26/2016	10383	Forest Lodge	\$6,537.50

Somerset County Vocational Board of Ed.

06/30/2016
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
Hand Checks				
3767	05/26/2016	7387	SkillsUSA	\$4,500.00
3768	05/26/2016	10797	Mr. Nino Pizzeria	\$1,050.00
3769	05/26/2016	10380	Rich Fennesy	\$100.00
3770	05/26/2016	10380	Robert Hahn	\$2,500.00
3771	05/26/2016	10380	Ryan Higgins	\$500.00
3772	05/26/2016	10380	Megan Kern	\$150.00
3773	05/25/2016	10586	Edward Graf	\$581.55
3774	05/25/2016	10798	VFW Kelly Post 2433	\$300.00
3775	05/26/2016	10799	Mark Henderson	\$956.73
3776	05/26/2016	10380	Randy Lovgren	\$1,000.00
3777	05/26/2016	10380	Mark Lucas	\$750.00
3778	05/26/2016	10380	Fredrick Wolf	\$1,500.00
3779	05/26/2016	10380	John Sukala	\$2,500.00
3780	05/26/2016	10754	Passaic Valley Coaches	\$773.00
3781	05/26/2016	10677	Laurie Petryk	\$150.00
3782	05/26/2016	10677	Anthony Cordi	\$150.00
3783	05/26/2016	10677	Trish Sharkey	\$300.00
3784	05/26/2016	10801	Janum Managment	\$295.00
*	10057	05/15/2016	9717 Prudential Insurance	\$422.00
	10058	05/15/2016	9773 INTERNAL REVENUE SERVICE	\$29,878.12
	10059	05/15/2016	9849 Fulton Bank Of New Jersey	\$123.72
	10060	05/30/2016	9717 Prudential Insurance	\$347.22
	10061	05/30/2016	9773 INTERNAL REVENUE SERVICE	\$28,060.89
*	51516	05/15/2016	3099 Treasurer Somerset County	\$407,687.51
*	53116	05/27/2016	3099 Treasurer Somerset County	\$384,033.10
*	905151601	05/15/2016	9778 PRUDENTIAL RETIREMENT SERVICES	\$1,195.68
	905151602	05/13/2016	9769 PLAN CONNECT-EQUITABLE	\$10,829.08
	905151602	05/13/2016	9770 PLAN CONNECT_VALIC	\$150.00
	905151602	05/13/2016	9771 PLAN CONNECT-MET LIFE	\$75.00
	905151602	05/13/2016	10733 PLAN CONNECT-FORESTERS INVESTORS-PAYROLL	\$50.00
	905151603	05/15/2016	9773 INTERNAL REVENUE SERVICE	\$104,159.40
	905151604	05/13/2016	9774 NJ DIVISION OF REVENUE	\$1,443.46
	905151605	05/13/2016	9774 NJ DIVISION OF REVENUE	\$11,533.27
	905151606	05/13/2016	9775 PENNSYLVANIA DEPARTMENT OF REVENUE	\$882.04
*	905311601	05/31/2016	9776 NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$39,676.98
	905311602	05/31/2016	9777 NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,507.67
	905311603	05/31/2016	9778 PRUDENTIAL RETIREMENT SERVICES	\$983.81
	905311604	05/31/2016	9769 PLAN CONNECT-EQUITABLE	\$10,829.08
	905311604	05/31/2016	9770 PLAN CONNECT_VALIC	\$150.00
	905311604	05/31/2016	9771 PLAN CONNECT-MET LIFE	\$75.00
	905311604	05/31/2016	10733 PLAN CONNECT-FORESTERS INVESTORS-PAYROLL	\$50.00
	905311605	05/31/2016	9768 SOMERSET COUNTY BOARD OF EDUCATION	\$37,883.65
	905311606	05/31/2016	9768 SOMERSET COUNTY BOARD OF EDUCATION	\$851.36
	905311607	05/31/2016	9761 AFLAC	\$195.12
	905311608	05/31/2016	9761 AFLAC	\$504.08
	905311609	05/31/2016	9773 INTERNAL REVENUE SERVICE	\$98,684.57
	905311610	05/31/2016	9774 NJ DIVISION OF REVENUE	\$1,033.40
	905311611	05/31/2016	9774 NJ DIVISION OF REVENUE	\$11,126.48
	905311612	05/31/2016	9775 PENNSYLVANIA DEPARTMENT OF REVENUE	\$845.07

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED CHECK(S)

Hand Checks

3725	05/04/2016	10360	Holiday Inn Somerset	\$1,150.80
3729	05/06/2016	10397	Frattellos Ristorante & Pizzeria	\$43.00
3773	05/25/2016	10586	Edward Graf	\$101.55
10061	05/30/2016	9773	INTERNAL REVENUE SERVICE	\$19,064.11
Total Current Cycle Voided Checks				\$20,359.46

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

Hand Checks

3676	04/11/2016	1327	BRIDGEWATER SPORTS ARENA	\$200.00
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Total Prior Cycle Voided Checks				\$200.00
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Total for Hand Checks				\$1,307,645.13
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Total Posted Checks				\$1,837,571.19
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$36,329.69	\$36,329.69
10	11	\$340,322.35		\$773,647.32		\$1,113,969.67
10	12	\$41,665.21				\$41,665.21
Fund 10	TOTAL	\$381,987.56		\$773,647.32	\$36,329.69	\$1,191,964.57
20	20	\$93,344.54		\$40,575.55		\$133,920.09
30	30	\$17,992.40				\$17,992.40
60	60			\$11,858.64		\$11,858.64
90	90		\$11,287.99		\$348,714.20	\$360,002.19
95	95				\$96,519.73	\$96,519.73
GRAND	TOTAL	\$493,324.50	\$11,287.99	\$826,081.51	\$481,563.62	\$1,812,257.62

*** Total Prior Cycle Checks Voided in selected cycle(s):**

\$522.61

Total Checks from selected cycle(s) voided in the selected cycle(s):

\$24,790.96

* Prior Cycle Voids are not included in the above totals.