

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
December 21, 2015

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. in the Technology Center with the following Board of Education members:

William Hyncik, Jr., President

Sarah Brennan, Vice President

Theodore Smith

Juan Torres

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools

Raelene Catterson, School Business Administrator/Board Secretary

Diane Ziegler, High School Principal

Lisa Fittipaldi, Board Attorney

Peter S. Palmer, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Smith, seconded by Ms. Brennan, the minutes of the Regular Meeting and Executive Session held on November 23, 2015 were approved.

Correspondence

- None

Old or Unfinished Business

Student of the Month

- Stephanie Machado, Health Occupations, Grade 9

Presentation of CTE Stellar Students of the Month

- Agricultural Science – Zachary Pawlikowski, Grade 11
- Auto Body – Anthony DiFelice, Grade 10
- Automotive Diesel Technology – Trevor Jones, Grade 11
- Automotive Diesel Technology – Scott Huff, Grade 10
- Cosmetology – Alexis Santos, Grade 12
- Cosmetology – Jacquelyn Goytia, Grade 9
- Carpentry – Cody Adams, Grade 12
- Culinary Arts – Anthony Thompson, Grade 12
- Dance – Dana De Pirri, Grade 12
- Electrical Construction – Johnathan Christian, Grade 12
- Graphic Communications – Josh Mahoski, Grade 12
- Health Occupations – Elena Andriopoulos, Grade 9
- Integrated Technology Systems – Jose Cordero, Grade 12

- Law & Public Safety – Justyn Fernandez, Grade 10
- Plumbing – Ryan Zaborowski, Grade 11
- Theater Arts – Shayne Vasquez, Grade 11
- Welding – Zachary VanCleaf, Grade 9

Auditor Report

- Mr. Swisher from Suplee, Clooney & Company provided a presentation of the Comprehensive Annual Financial Report (CAFR) to the Board of Education. Mr. Swisher read and discussed the two Audit Recommendations with the board.

Construction Projects Update

- The roof project is completed. The chiller project has one last change order for approval and then this project will be completed. The window project is slowly moving along.

Report of the Attorney

- Ms. Fittipaldi will update the board in closed session.

Committee Reports

- Board of School Estimate (Ms. Brennan) - None
- Curriculum/Grants (Mr. Smith) - None
- NJSBA Delegate (Mr. Hyncik) - None
- SCSBA Delegate - None
- SCESC Representative (Mr. Smith) - None
- SCJIF Commissioner (Ms. Catterson) - None

School Communications Report

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Smith, seconded by Ms. Brennan and passed on roll call vote, agenda items A through F as follows:

A. Employment of Full-Time Personnel 2015-16 School Year

The Board of Education appointed Ms. Sarah Ferreira as Temporary Guidance Counselor at a salary of \$56,684.00* (prorated), Step 1-2/B, effective January 4, 2016 through the end of the school year.

The Superintendent also appointed Mr. Christopher Roman as Temporary Guidance Counselor (Leave Replacement), at a salary of \$56,684.00* (prorated), Step 1-2/B, effective January 4, 2016 through May 31, 2016.

*Based upon 2014-15 salary guide

B. Employment of Part-Time Hourly Personnel – 2015-16 School Year

The Board of Education approved employment of the following part-time hourly personnel for the 2015-16 school year:

High School

Keith Johnson	Temporary Classroom Aide-Culinary Program	\$26.54/hour (11-310-100-106-11-0000)
Karen Morlock	Basketball Scorekeeper/Scoreboard	\$40.00/game (11-402-100-100-03-0001) (reimbursed through student activity account)

C. Employment of Substitutes – 2015-16 School Year

The Board of Education approved employment of the following substitute at a rate of \$100.00/day for the 2015-16 school year:

Keith Johnson

D. FMLA Leave – Karen Winfield

The Board of Education approved the request of Ms. Karen Winfield, Guidance Counselor for an FMLA leave beginning on or about February 3, 2016 through May 6, 2016.

E. Unpaid Leave of Absence – Karen Winfield

The Board of Education approved the request of Ms. Karen Winfield, Guidance Counselor for an unpaid leave of absence beginning on or about May 9, 2016 through May 31, 2016.

F. Professional Seminars/Workshops/Travel Reimbursements

The Board of Education approved requests for district staff and Board of Education members to attend professional seminars, workshops and travel reimbursements as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

On recommendation of Dr. Harttraft and motion by Ms. Brennan, seconded by Mr. Smith and passed on roll call vote, agenda items G through K as follows:

G. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

H. Home Instruction

The Board of Education provided home instruction to student ID# 999004147. Instruction will be provided for approximately two (2) weeks at ten (10) hours per week.

Ms. Denise Gotti and Ms. Janeen Sortor will be the instructors at a rate of \$41.00/hour. (shared)

I. New Board Policy – Second Reading

The Board of Education approved the following new board policy at this second reading.

5337 – Service Animals

J. Revised Board Policies – Second Reading

The Board of Education approved the following revised board policies at this second reading.

1240/R1240 – Evaluation of Superintendent

2421 – Career and Technical Education

3221/R3221 – Evaluation of Teachers

3222/R3221 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

3223/R3223 – Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals

3224/R3224 – Evaluation of Principals, Vice Principals and Assistant Principals

3431.1 – Family Leave

4431.1 – Family Leave

5111 – Eligibility/Acceptance of Resident/Non-Resident Pupils

5516 – Use of Electronic Communication and Recording Devices (ECRD)

K. Harassment, Intimidation & Bullying Investigation Report

The Board of Education acknowledged receipt of the HIB Investigation Report for the period November 20, 2015 through December 18, 2015.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

L. Superintendent's Update

- Harassment/Intimidation/Bullying Report- 1 case submitted for December; total HIB cases for December = 1; YTD = 1 conflict and 1 HIB. Information regarding the HIB case investigation has been submitted to each board member. Based upon the details of the investigation, whereas evidence illuminated, confirmed that a student exhibited inappropriate and demeaning behavior consistent with the HIB "three part test", the superintendent is recommending the student be put on a contract and attend counselling.
- NJQSAC Equivalency Application – District qualifies for waiver as it continues its high performing status under NJQSAC. Note: NJQSAC submission and approval of the District's Statement of Assurances were approved at the September 28, 2015 board of education meeting. The district's equivalency application (prior to submission to the NJDOE) will be available in the superintendent's office and on the district website. It is anticipated that approval to submit the NJQSAC Equivalency Application will be an agenda item at the January 25, 2016 board of education meeting.
- NJBIA together with the NJCCVT produced a report for the legislature outlining the effectiveness of recent legislative action. Specific outcomes included the following:
 - Seven county vocational schools received grant funds to launch new partnership programs with employers, colleges and local school districts focused on high demand industries;
 - NJDOE added new indicators in the Annual School Performance Report to measure career-readiness, as well as, college readiness and participation in work-based programs and structured learning experiences;
 - NJ's enhanced focus on college level credits or dual high school and college credits; and,
 - The NJDOE joined 19 other states in a National Career Readiness Initiative.
- The district is embarking on a Culture and Climate Survey for staff, students and parents in an effort to guide our district level goals and allocation of resources.
- A budget meeting is scheduled for December 22nd with the county financial director and county administrator.

Submission of Bills

On motion by Ms. Brennan, seconded by Mr. Smith and on roll call vote, the Board of Education approved the bills list for December 2015 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,239,926.44
Fund 20	\$ 75,795.76
Fund 30	\$ 500,391.68
Fund 60	\$ 21,301.28
Fund 90	<u>\$ 364,667.57</u>
Total	\$2,202,082.73

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 - November 2015

On motion by Ms. Brennan, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of November 2015 and the Treasurer of School Monies for the month of November 2015, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

On motion by Ms. Brennan, seconded by Mr. Smith and on passed on roll call vote, agenda items B and C were approved as follows:

B. Audit Report – 2014-15 School Year

The Board of Education accepted the 2014-15 school year audit and the Comprehensive Annual Financial Report (CAFR) as prepared by the firm of Suplee, Clooney & Company.

C. Audit Recommendations and Corrective Action Plan

The Board of Education approved Audit Recommendations and the Corrective Action Plan (CAP) for the fiscal year ended June 30, 2015 as it appears on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

D. Budget Transfers – 2015-16 School Year

On motion by Ms. Brennan, seconded by Mr. Smith and on roll call vote, the Board of Education approved the following and attached budget transfers for the 2015-16 school year (see Addendum #5):

From: 11-402-100-500-03-0001 (\$7,308)	To: 95-101-902 \$7,308
Athletics	Student Activity Athletics

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

E. Chiller Replacement – Change Order No. 3

On motion by Ms. Brennan, seconded by Mr. Smith and on roll call vote, the Board of Education approved Change Order No. 3 for the Chiller Replacement project as follows:

- Add \$13,800.00, Mechanical Preservation Associates will provide all labor and material required to remove and replace existing insulation in the boiler room beyond the contract documents.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

F. High School Tuition Rates – 2016-17 School Year

On motion by Ms. Brennan, seconded by Mr. Smith and on roll call vote, the Board of Education approved high school tuition rates for the 2016-17 school year as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	abstain	

	2016-2017 ST Tuition Rates	
	Full Time	Shared Time
Academy for Health and Medical Sciences (District)	\$1,250	N/A
Alternative School	\$24,250	N/A
Special Education	\$1,250	\$625
Vocational Programs	\$1,250	\$625
Nonresident Fee	\$10,000	\$5,000
Academy for Health and Medical Sciences (Parent Paid)	\$85 per credit	N/A

New Business

- None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

January 25, 2016

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to negotiations and personnel. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Ms. Brennan, seconded by Mr. Smith and on roll call vote, the Board of Education went into closed session at 5:22 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

Open Session

On motion by Mr. Torres, seconded by Ms. Brennan and on roll call vote, the Board of Education went into open session at 6:17 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Brennan	X	
Mr. Hyncik	X	
Mr. Torres	X	

Adjournment

On motion by Ms. Brennan, seconded by Mr. Torres and passed, the meeting adjourned at 6:18 p.m.

Raelene Catterson
Business Administrator/Board Secretary

Professional Seminars/Workshops/Travel Reimbursements
December 2015

	DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
1	January 27, 2016	Victoria Fulmer Denise Gotti Shannon Melick	\$245.00ea.	NA	Strategies for the Inclusive Classroom	Piscataway, NJ
2	February 2, 2016	Jeff Donaldson Maura Gillooly Kristen McNerney Matt Poznanski James Strickhart	\$75.00 ea.	\$24.18/mileage \$10.29/mileage	Coaching Fundamentals	Robbinsville, NJ
3	February 3, 2016	Denise Gotti	\$239.00	NA	Dealing with Disruptive Students	Piscataway, NJ
4	February 4, 2016	Andrew Coslit	\$239.00	NA	Flipped Learning	Piscataway, NJ
5	February 8, 2016	Ushma Mehta Johanna Scholl	\$239.00ea.	NA	Next Generation Science Standards	Piscataway, NJ
6	February 9, 2016	Shari Hamilton Maria Santiago Farrah Zaidi	\$239.00ea.	NA	Motivating the Unmotivated	South Plainfield, NJ
7						
8						

December 2015

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
1/22/2016	AHMS Juniors	Life Cell/Ethicon/ Roche Bridgewater/Bridgewater/ Somerville, NJ	\$0.00	District
1/27/2016	Law & Public Safety	Somerset County Jail Somerville, NJ	\$0.00	District
2/9/2016	AHMS Juniors	Ethicon Somerville, NJ	\$0.00	District
3/8/2016	Cosmetology	Javitz Convention Center NY, NY	44.00/Student	District & Outside Transportation/ District & Student
3/18/2016	AHMS Freshmen	Nat'l Museum of American Indian NY, NY	\$0.00	District & Outside Transportation/ District
4/27/2016	Health Occupations	Matheny Medical Center Peapack, NJ	\$0.00	District
5/11/2016	Theater Arts/Dance	RVCC Teen Arts Festival Branchburg, NJ	300.00/District (Group Performance Fee)	District & Outside Transportation/ District

12/2 9:37am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2015

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$1,627,825.75
121	Tax levy receivable		\$7,392,760.00
	Accounts receivable:		
132	Interfund	\$40,926.21	
141	Intergovernmental - State	\$1,021,539.65	
143	Intergovernmental - Other	\$6,840.00	
			\$1,069,305.86
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,425,987.00	
302	Less Revenues	(\$13,365,400.84)	
			\$1,060,586.16
	Total assets and resources		\$11,150,477.77

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2015

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$6,696.52
		\$6,696.52
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$7,517,257.13
	Reserved fund balance:	
760	Reserved Fund Balance	\$714,590.22
601	Appropriations	\$14,925,987.00
602	Less : Expenditures	\$4,855,600.18
603	Encumbrances	\$7,517,257.13 (\$12,372,857.31)
		\$2,553,129.69
	Total Appropriated	\$10,784,977.04

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$858,804.21
303	Budgeted Fund Balance	(\$500,000.00)
		\$11,143,781.25
TOTAL FUND BALANCE		\$11,143,781.25
TOTAL LIABILITIES AND FUND EQUITY		\$11,150,477.77
		=====

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$14,925,987.00	\$12,372,857.31	\$2,553,129.69
Revenues	(\$14,425,987.00)	(\$13,365,400.84)	(\$1,060,586.16)
	\$500,000.00	(\$992,543.53)	\$1,492,543.53
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$500,000.00	(\$992,543.53)	\$1,492,543.53
Budgeted Fund Balance	\$500,000.00	(\$992,543.53)	\$1,492,543.53
	=====	=====	=====

Recapitulation of Budgeted Fund Balance by Subfund

Fund 10 (includes 10, 11, 12, and 13)	\$500,000.00	(\$992,543.53)	\$1,492,543.53
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$500,000.00	(\$992,543.53)	\$1,492,543.53
TOTAL Budgeted Fund Balance	\$500,000.00	(\$992,543.53)	\$1,492,543.53
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2015

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$12,991,498.00	\$11,930,911.84		\$1,060,586.16
3XXX	From State Sources	\$1,434,489.00	\$1,434,489.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,425,987.00	\$13,365,400.84		\$1,060,586.16
		=====	=====	=====	=====
					AVAILABLE BALANCE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,859,896.75	\$479,773.56	\$1,044,646.64	\$335,476.55
11-230-X00-XXX	Basic Skills - Remedial Instruction	\$8,400.00	.00	.00	\$8,400.00
11-240-X00-XXX	Bilingual Education - Instruction	\$6,400.00	.00	.00	\$6,400.00
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,752,985.72	\$1,134,250.16	\$1,891,330.36	\$727,405.20
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$70,390.00	\$16,602.20	\$30,160.67	\$23,627.13
11-402-100-XXX	School-Spons. Athletics - Instruction	\$86,444.00	\$36,352.21	\$44,901.29	\$5,190.50
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-213-XXX	Health Services	\$179,449.00	\$69,564.60	\$102,756.50	\$7,127.90
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$3,666.00	\$470.00	\$3,196.00	.00
11-000-218-XXX	Guidance	\$742,154.28	\$280,290.54	\$441,820.54	\$20,043.20
11-000-219-XXX	Child Study Teams	\$239,979.00	\$82,830.61	\$132,703.92	\$24,444.47
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$255,689.25	\$112,511.30	\$139,160.25	\$4,017.70
11-000-222-XXX	Educational Media Serv/School Library	\$60,685.83	\$24,585.42	\$26,823.02	\$9,277.39
11-000-223-XXX	Instructional Staff Training Services	\$109,916.00	\$16,471.85	\$25,255.58	\$68,188.57
11-000-230-XXX	Supp. Serv.-General Administration	\$555,716.00	\$187,493.07	\$262,865.84	\$105,357.09
11-000-240-XXX	Supp. Serv.-School Administration	\$739,126.00	\$303,692.16	\$401,649.12	\$33,784.72
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$853,792.17	\$353,591.96	\$444,378.61	\$55,821.60
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,050,563.00	\$318,225.68	\$420,366.06	\$311,971.26
11-000-262-XXX	Custodial Services	\$1,292,437.00	\$447,796.21	\$817,899.95	\$26,740.84
11-000-263-XXX	Care and Upkeep of Grounds	\$15,502.00	.00	.00	\$15,502.00
11-000-266-XXX	Security	\$76,000.00	\$25,957.68	\$44,919.56	\$5,122.76
11-000-270-XXX	Student Transportation Services	\$108,717.00	\$18,249.71	\$45,467.32	\$44,999.97
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,650,682.00	\$944,222.34	\$1,196,955.90	\$509,503.76
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$14,718,591.00	\$4,852,931.26	\$7,517,257.13	\$2,348,402.61
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$19,000.00	\$0.00	\$0.00	\$19,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$128,389.00	.00	.00	\$128,389.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$147,389.00	 \$0.00	 \$0.00	 \$147,389.00
	=====	=====	=====	=====
 *** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	\$60,007.00	\$2,668.92	.00	\$57,338.08
	_____	_____	_____	_____
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$60,007.00	 \$2,668.92	 \$0.00	 \$57,338.08
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$14,925,987.00	 \$4,855,600.18	 \$7,517,257.13	 \$2,553,129.69
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 5 Month Period Ending 11/30/2015

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,642,760.00	\$11,642,760.00	.00
1310	Tuition- From LEA's	\$605,438.00	\$46,500.00	\$558,938.00
1XXX	Miscellaneous	\$743,300.00	\$241,651.84	\$501,648.16
		-----	-----	-----
	TOTAL	\$12,991,498.00	\$11,930,911.84	\$1,060,586.16
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$366,426.00	\$366,426.00	.00
3191	Aid for Adult & Post Grad Prog.	\$10,547.00	\$10,547.00	.00
3199	DOE Loan Against State Aid	\$118,656.00	\$118,656.00	.00
		-----	-----	-----
	TOTAL	\$1,434,489.00	\$1,434,489.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,425,987.00	\$13,365,400.84	\$1,060,586.16
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,627,228.75	\$422,279.88	\$955,085.97	\$249,862.90
11-140-100-106 Other Salaries for Instruction	\$83,000.00	\$23,313.78	\$54,398.82	\$5,287.40
11-140-100-320 Purchased Prof.-Ed. Services	\$36,968.00	.00	.00	\$36,968.00
11-140-100-500 Other Purchased Services	\$5,585.00	\$1,736.33	\$3,458.50	\$390.17
11-140-100-610 General Supplies	\$82,084.00	\$31,618.69	\$19,157.78	\$31,307.53
11-140-100-640 Textbooks	\$13,001.00	(\$46.12)	\$11,985.57	\$1,061.55
11-140-100-800 Other Objects	\$10,000.00	\$256.00	\$560.00	\$9,184.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$2,030.00	\$615.00	\$0.00	\$1,415.00
TOTAL	\$1,859,896.75	\$479,773.56	\$1,044,646.64	\$335,476.55
--- Basic skills/remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$0.00	\$6,400.00
11-230-100-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$8,400.00	\$0.00	\$0.00	\$8,400.00
--- Bilingual education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$6,400.00	\$0.00	\$0.00	\$6,400.00
TOTAL	\$6,400.00	\$0.00	\$0.00	\$6,400.00
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,970,843.78	\$808,024.88	\$1,778,748.06	\$384,070.84
11-310-100-106 Other Salaries for Instruction	\$200,000.00	\$16,879.44	\$40,446.96	\$142,673.60
11-310-100-320 Purchased Prof.-Ed. Services	\$203,040.00	\$184,950.00	\$1.00	\$18,089.00
11-310-100-500 Other Purchased Services	\$39,084.22	\$4,352.78	\$26,375.20	\$8,356.24
11-310-100-610 General Supplies	\$316,382.72	\$117,533.54	\$45,459.14	\$153,390.04
11-310-100-640 Textbooks	\$15,560.00	\$861.52	.00	\$14,698.48
11-310-100-800 Other Objects	\$8,075.00	\$1,648.00	\$300.00	\$6,127.00
Total	\$3,752,985.72	\$1,134,250.16	\$1,891,330.36	\$727,405.20
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$45,390.00	\$15,080.33	\$30,160.67	\$149.00
11-401-100-500 Purchased Services	\$15,000.00	(\$350.00)	.00	\$15,350.00
11-401-100-600 Supplies and Materials	\$10,000.00	\$1,871.87	.00	\$8,128.13

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$70,390.00	\$16,602.20	\$30,160.67	\$23,627.13
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$68,592.00	\$24,856.70	\$40,939.30	\$2,796.00
11-402-100-500 Purchased Services	\$8,110.00	\$4,630.50	\$2,637.50	\$842.00
11-402-100-600 Supplies and Materials	\$5,442.00	\$4,715.01	\$1,324.49	(\$597.50)
11-402-100-800 Other Objects	\$4,300.00	\$2,150.00	.00	\$2,150.00
TOTAL	\$86,444.00	\$36,352.21	\$44,901.29	\$5,190.50
--- UNDISTRIBUTED EXPENDITURES ---				
--- Health services ---				
11-000-213-100 Salaries	\$158,100.00	\$57,402.61	\$97,008.52	\$3,688.87
11-000-213-300 Purchased Prof. & Tech. Svc.	\$14,851.00	\$8,499.26	\$5,747.98	\$603.76
11-000-213-500 Other Purchased Services		\$8.68	.00	(\$8.68)
11-000-213-600 Supplies and Materials	\$6,092.00	\$3,654.05	.00	\$2,437.95
11-000-213-800 Other Objects	\$406.00	.00	.00	\$406.00
TOTAL	\$179,449.00	\$69,564.60	\$102,756.50	\$7,127.90
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$3,666.00	\$470.00	\$3,196.00	.00
TOTAL	\$3,666.00	\$470.00	\$3,196.00	\$0.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$327,526.00	\$103,005.12	\$217,199.36	\$7,321.52
11-000-218-105 Sal Sec. & Clerical Asst.	\$108,120.00	\$42,039.50	\$58,855.30	\$7,225.20
11-000-218-110 Other Salaries	\$289,502.00	\$118,339.00	\$165,674.60	\$5,488.40
11-000-218-320 Purchased Prof. - Ed. Services	\$599.36	\$500.00	\$91.28	\$8.08
11-000-218-500 Other Purchased Services	\$14,585.00	\$14,585.00	.00	.00
11-000-218-600 Supplies and Materials	\$1,821.92	\$1,821.92	.00	.00
TOTAL	\$742,154.28	\$280,290.54	\$441,820.54	\$20,043.20
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$135,093.00	\$47,417.67	\$83,253.03	\$4,422.30
11-000-219-105 Sal Sec. & Clerical Asst.	\$98,430.00	\$34,576.60	\$48,407.24	\$15,446.16

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof. - Ed. Services			\$190.00	(\$190.00)
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$1,411.00	.00	\$739.15	\$671.85
11-000-219-500 Other Purchased Services	\$1,015.00	.00	.00	\$1,015.00
11-000-219-600 Supplies and Materials	\$2,030.00	\$362.34	\$64.50	\$1,603.16
11-000-219-800 Other Objects	\$2,000.00	\$474.00	\$50.00	\$1,476.00
TOTAL	\$239,979.00	\$82,830.61	\$132,703.92	\$24,444.47
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$93,840.00	\$39,218.33	\$53,338.18	\$1,283.49
11-000-221-104 Salaries Other Prof. Staff	\$98,276.06	\$46,988.88	\$51,637.18	(\$350.00)
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,330.00	\$22,510.40	\$31,514.56	\$1,305.04
11-000-221-500 Other Purchased Services	\$3,577.00	\$875.70	\$2,669.33	\$31.97
11-000-221-600 Supplies and Materials	\$1,621.19	\$22.99	.00	\$1,598.20
11-000-221-800 Other Objects	\$3,045.00	\$2,895.00	\$1.00	\$149.00
TOTAL	\$255,689.25	\$112,511.30	\$139,160.25	\$4,017.70
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$30,600.00	\$8,773.82	\$20,355.58	\$1,470.60
11-000-222-500 Other Purchased Services	\$4,060.00	\$907.25	\$2,391.75	\$761.00
11-000-222-600 Supplies and Materials	\$21,965.83	\$14,871.35	\$4,075.69	\$3,018.79
11-000-222-800 Other Objects	\$4,060.00	\$33.00	.00	\$4,027.00
TOTAL	\$60,685.83	\$24,585.42	\$26,823.02	\$9,277.39
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$71,200.00	\$16,423.82	\$25,255.58	\$29,520.60
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$20,002.00	.00	.00	\$20,002.00
11-000-223-500 Other Purchased Services	\$16,684.00	\$48.03	.00	\$16,635.97
11-000-223-600 Supplies and Materials	\$2,030.00	.00	.00	\$2,030.00
TOTAL	\$109,916.00	\$16,471.85	\$25,255.58	\$68,188.57
--- Support services-general administration ---				
11-000-230-100 Salaries	\$308,016.71	\$129,252.87	\$178,763.84	\$0.00
11-000-230-331 Legal Services	\$76,141.00	\$29,039.92	\$47,101.08	.00
11-000-230-332 Audit Fees	\$34,025.00	.00	.00	\$34,025.00
11-000-230-339 Other Purchased Prof. Svc.	\$7,500.00	\$4,535.00	.00	\$2,965.00
11-000-230-530 Communications/Telephone	\$81,114.00	(\$2,068.27)	\$35,015.02	\$48,167.25
11-000-230-585 BOE Other Purchased Prof. Svc.	\$1,530.00	\$918.00	.00	\$612.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-590 Other Purchased Services	\$974.00	\$1,035.00	\$0.00	(\$61.00)
11-000-230-61X General Supplies	\$11,167.00	\$2,886.70	\$162.00	\$8,118.30
11-000-230-630 BOE In-House Training/Meeting Supplies	\$957.29	.00	.00	\$957.29
11-000-230-890 Misc. Expenditures	\$27,541.00	\$15,144.10	\$1,823.90	\$10,573.00
11-000-230-895 BOE Membership Dues and Fees	\$6,750.00	\$6,749.75	.00	\$0.25
TOTAL	\$555,716.00	\$187,493.07	\$262,865.84	\$105,357.09
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$516,894.00	\$218,388.92	\$297,015.88	\$1,489.20
11-000-240-105 Sal Secr. & Clerical Asst.	\$174,930.00	\$71,375.40	\$99,925.56	\$3,629.04
11-000-240-11X Other Salaries	\$10,000.00	.00	.00	\$10,000.00
11-000-240-500 Other Purchased Services	\$22,706.00	\$8,710.18	\$4,130.00	\$9,865.82
11-000-240-600 Supplies and Materials	\$10,051.00	\$2,172.66	\$577.68	\$7,300.66
11-000-240-800 Other Objects	\$4,545.00	\$3,045.00	.00	\$1,500.00
TOTAL	\$739,126.00	\$303,692.16	\$401,649.12	\$33,784.72
--- Central Services ---				
11-000-251-100 Salaries	\$335,385.00	\$135,347.38	\$187,345.34	\$12,692.28
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$3,351.13	\$2,673.27	\$4,978.60
11-000-251-340 Purchased Technical Svcs.	\$31,001.00	\$9,148.00	\$9,148.00	\$12,705.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$2,000.00	\$1,834.75	.00	\$165.25
11-000-251-600 Supplies and Materials	\$9,001.00	\$3,848.45	\$331.25	\$4,821.30
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$10,547.00	\$10,547.00	.00	.00
11-000-251-89X Other Objects	\$3,615.00	\$3,138.75	\$476.25	.00
TOTAL	\$402,552.00	\$167,215.46	\$199,974.11	\$35,362.43
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$378,300.00	\$155,568.55	\$215,978.84	\$6,752.61
11-000-252-500 Other Pur Serv. (400-500 series)	\$49,354.89	\$13,134.06	\$14,542.48	\$21,678.35
11-000-252-600 Supplies and Materials	\$23,585.28	\$17,673.89	\$13,883.18	(\$7,971.79)
TOTAL	\$451,240.17	\$186,376.50	\$244,404.50	\$20,459.17
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$655,500.00	\$227,965.86	\$314,870.16	\$112,663.98
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$348,907.00	\$76,265.05	\$97,669.07	\$174,972.88
11-000-261-610 General Supplies	\$36,004.00	\$13,344.78	\$7,806.83	\$14,852.39
11-000-261-800 Other Objects	\$10,152.00	\$649.99	\$20.00	\$9,482.01
TOTAL	\$1,050,563.00	\$318,225.68	\$420,366.06	\$311,971.26

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$375,000.00	\$156,446.40	\$217,359.04	\$1,194.56
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$12,610.44	\$41,917.56	\$10,472.00
11-000-262-520 Insurance	\$244,376.00	\$138,411.50	\$105,964.50	.00
11-000-262-621 Energy (Natural Gas)	\$125,013.00	\$1,143.60	\$108,856.40	\$15,013.00
11-000-262-622 Energy (Electricity)	\$483,048.00	\$139,184.27	\$343,802.45	\$61.28
TOTAL	\$1,292,437.00	\$447,796.21	\$817,899.95	\$26,740.84
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,502.00	.00	.00	\$15,502.00
TOTAL	\$15,502.00	\$0.00	\$0.00	\$15,502.00
--- Security ---				
11-000-266-100 Salaries	\$76,000.00	\$25,957.68	\$44,919.56	\$5,122.76
TOTAL	\$76,000.00	\$25,957.68	\$44,919.56	\$5,122.76
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,900.00	\$11,682.89	\$26,157.32	\$8,059.79
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$441.94	.00	\$2,603.06
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$26,094.00	\$5,724.88	\$15,535.00	\$4,834.12
11-000-270-514 Contract Svc (spec.ed.)-vendors	\$3,045.00	.00	.00	\$3,045.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,603.00	.00	\$3,775.00	\$17,828.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	\$400.00	.00	\$4,600.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$108,717.00	\$18,249.71	\$45,467.32	\$44,999.97
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$3,400.00	.00	.00	\$3,400.00
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$92,280.14	\$168,863.95	\$15,898.91
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$300,030.00	\$1,532.97	\$3,603.39	\$294,893.64
11-XXX-XXX-250 Unemployment Compensation	\$50,005.00	\$16,272.22	\$26,290.86	\$7,441.92
11-XXX-XXX-260 Workman's Compensation	\$180,706.00	\$90,353.00	\$90,353.00	.00
11-XXX-XXX-270 Health Benefits	\$1,760,204.93	\$714,193.94	\$907,843.70	\$138,167.29
11-XXX-XXX-280 Tuition Reimbursement	\$29,288.07	\$29,287.07	\$1.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$50,005.00	\$303.00	.00	\$49,702.00
TOTAL	\$2,650,682.00	\$944,222.34	\$1,196,955.90	\$509,503.76
Total Undistributed expenditures	\$8,934,074.53	\$3,185,953.13	\$4,506,218.17	\$1,241,903.23

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$14,718,591.00	\$4,852,931.26	\$7,517,257.13	\$2,348,402.61
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$14,718,591.00	\$4,852,931.26	\$7,517,257.13	\$2,348,402.61
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$19,000.00	.00	.00	\$19,000.00
TOTAL	\$19,000.00	\$0.00	\$0.00	\$19,000.00
 --- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$7,001.00	.00	.00	\$7,001.00
12-000-400-450 Construction services	\$101,000.00	.00	.00	\$101,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$128,389.00	\$0.00	\$0.00	\$128,389.00
TOTAL	\$128,389.00	\$0.00	\$0.00	\$128,389.00
 TOTAL CAPITAL OUTLAY EXPENDITURES				
	\$147,389.00	\$0.00	\$0.00	\$147,389.00
 *** SPECIAL SCHOOLS ***				
--- Summer school - Instruction ---				
13-422-100-101 Salaries of Teachers	\$55,006.00	\$2,368.92	\$0.00	\$52,637.08
13-422-100-500 Other purchased services	\$1,000.00	\$300.00	.00	\$700.00
13-422-100-610 General supplies	\$4,001.00	.00	.00	\$4,001.00
TOTAL	\$5,001.00	\$300.00	\$0.00	\$4,701.00
 TOTAL SUMMER SCHOOL				
	\$60,007.00	\$2,668.92	\$0.00	\$57,338.08
 TOTAL SPECIAL SCHOOLS EXPENDITURES				
	\$60,007.00	\$2,668.92	\$0.00	\$57,338.08
 *** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
 TOTAL GENERAL FUND EXPENDITURES	 \$14,925,987.00	 \$4,855,600.18	 \$7,517,257.13	 \$2,553,129.69

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/2015

Raelene Catterson

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

November 30, 2015

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/15

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$3,037.21
	Accounts receivable:		
141	Intergovernmental - State	\$5,465.00	
			\$5,465.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,013,049.00	
302	Less Revenues	(\$272,761.00)	
			\$740,288.00
	Total assets and resources		\$748,790.21
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/15

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities	\$18,926.21
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TOTAL LIABILITIES	\$18,926.21
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$280,842.47
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601	Appropriations	\$1,013,049.00
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602	Less: Expenditures	\$283,185.00
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603	Encumbrances	\$280,842.47 (\$564,027.47)
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		\$449,021.53
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TOTAL FUND BALANCE	\$729,864.00
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TOTAL LIABILITIES AND FUND EQUITY	\$748,790.21
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/15

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$99,523.00	\$99,523.00		.00
3XXX	From State Sources	\$492,977.00	\$173,238.00		\$319,739.00
4XXX	From Federal Sources	\$420,549.00	.00		\$420,549.00
		_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS		\$1,013,049.00	\$272,761.00		\$740,288.00
		=====	=====	=====	=====
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
*** EXPENDITURES ***					
LOCAL PROJECTS:		\$99,523.00	\$87,200.74	\$2,434.38	\$9,887.88
STATE PROJECTS:					
Vocational education		\$146,500.00	\$35,359.05	.00	\$111,140.95
Other special projects		\$346,477.00	\$123,520.68	\$216,070.48	\$6,885.84
		_____	_____	_____	_____
TOTAL STATE PROJECTS		\$492,977.00	\$158,879.73	\$216,070.48	\$118,026.79
FEDERAL PROJECTS:					
NCLB Title I		\$61,836.00	\$9,236.85	\$4,154.61	\$48,444.54
NCLB Title II - Part A/D		\$10,833.00	\$6,554.48	\$2,556.98	\$1,721.54
I.D.E.A. Part B (Handicapped)		\$112,880.00	\$21,313.20	\$55,626.02	\$35,940.78
Vocational Education		\$235,000.00	.00	.00	\$235,000.00
		_____	_____	_____	_____
TOTAL FEDERAL PROJECTS		\$420,549.00	\$37,104.53	\$62,337.61	\$321,106.86
*** TOTAL EXPENDITURES ***		\$1,013,049.00	\$283,185.00	\$280,842.47	\$449,021.53
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/15

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$99,523.00	\$99,523.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$492,977.00	\$173,238.00	\$319,739.00
	-----	-----	-----
Total Revenue from State Sources	\$492,977.00	\$173,238.00	\$319,739.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$61,836.00	.00	\$61,836.00
4451-55 Title II	\$10,833.00	.00	\$10,833.00
4420-29 I.D.E.A. Part B (Handicapped)	\$112,880.00	.00	\$112,880.00
4430-39 Vocational Education	\$235,000.00	.00	\$235,000.00
	-----	-----	-----
Total Revenues from Federal Sources	\$420,549.00	\$0.00	\$420,549.00
	=====	=====	=====
 TOTAL REVENUES/SOURCES OF FUNDS	 \$1,013,049.00	 \$272,761.00	 \$740,288.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/15

Raelene Catterson

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

November 30, 2015

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

12/2 9:37am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 5 Month Period Ending 11/30/15

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$275,357.28
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,187,992.73	
			\$2,187,992.73

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,887,992.73	
302	Less Revenues	(\$1,369,806.24)	
			\$1,518,186.49
	Total assets and resources		\$3,981,536.50
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/15

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$66,105.30
754	Reserve for encumbrances - Prior Year		\$635,550.54
601	Appropriations	\$3,398,659.03	
602	Less : Expenditures	\$1,605,115.26	
603	Encumbrances	\$701,655.84 (\$2,306,771.10)	
			\$1,091,887.93
	Total Appropriated		\$1,793,543.77

--- Unappropriated ---

770	Fund balance	\$576,479.53
303	Budgeted Fund Balance	\$1,611,513.20

TOTAL FUND BALANCE \$3,981,536.50

TOTAL LIABILITIES AND FUND EQUITY \$3,981,536.50

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,887,992.73	\$1,369,806.24		\$1,518,186.49
TOTAL REVENUE/SOURCES OF FUNDS	\$2,887,992.73	\$1,369,806.24		\$1,518,186.49
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$2,184,968.73	\$1,261,195.30	\$681,385.56	\$242,387.87
30-000-4XX-450 Construction services	\$1,213,690.30	\$343,919.96	\$20,270.28	\$849,500.06
Total fac.acq.and constr. serv.	\$3,398,659.03	\$1,605,115.26	\$701,655.84	\$1,091,887.93
TOTAL EXPENDITURES	\$3,398,659.03	\$1,605,115.26	\$701,655.84	\$1,091,887.93
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,398,659.03	\$1,605,115.26	\$701,655.84	\$1,091,887.93

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/15

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

November 30, 2015

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Report of the Treasurer
to the Board of Education

Somerset County Vocational
All Funds
For Month Ended: November 30, 2015

CASH REPORT

FUNDS	(1)	(2)	(3)	(4)
Governmental Funds	Adjusted Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$1,767,793.13	\$1,240,470.18	-\$1,380,437.56	\$1,627,825.75
Special Revenue Fund (20)	\$16,435.37	\$28,873.00	-\$42,271.16	\$3,037.21
Capital Project Fund (30)	\$83,102.66	\$242,714.42	-\$50,459.80	\$275,357.28
Total Governmental Funds	\$1,867,331.16	\$1,512,057.60	-\$1,473,168.52	\$1,906,220.24
Summer Savings	\$29,780.34	\$15,660.07	\$0.00	\$45,440.41
Enterprise Fund (60) Cafeteria	\$27,096.71	\$5,521.37	-\$12,226.20	\$20,391.88
Payroll Fund (70)	\$0.00	\$482,890.03	-\$482,890.03	\$0.00
Agency Fund (90)	\$0.00	\$369,394.42	-\$369,394.42	\$0.00
Total Trust & Agency	\$56,877.05	\$873,465.89	-\$864,510.65	\$65,832.29
Grand Total for all Funds	\$1,924,208.21	\$2,385,523.49	-\$2,337,679.17	\$1,972,052.53
				\$1,972,052.53

Prepared and submitted by:

Michelle Fresco, Treasurer of School Moneys

12/11/2015

DATE OF BOARD
MEETING

December 21, 2015

CONTACT PERSON

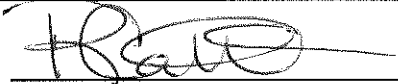
Raelene M. Catterson

TELEPHONE NUMBER

(908) 526-8900 x7274

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1. That funds be encumbered prior to goods or services being ordered.	The School Business Administrator will enforce that all purchases be made through proper purchasing procedures as outlined in the district's purchasing manual.	The School Business Administrator will refer staff to the district's purchasing manual to insure that proper purchasing procedures are followed.	School Business Administrator	November 16, 2015
2. That all travel reimbursements, beyond regular business, be approved by the Board of Education.	The School Business Administrator will ensure that only board approved reimbursements for travel be processed for payment.	The School Business Administrator will not approve any reimbursements for travel unless board approved.	School Business Administrator	November 16, 2015

 12-14-15
SUPERINTENDENT DATE

 12-21-15
BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR DATE

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va_exaa1.082406

11/30/2015

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-100-05-0000	SALARY - SCHOOL NURSE	November Transfers	0036	11/30/2015	RCATTERSON	\$158,100.00	(\$42.61)	\$158,057.39
11-000-213-100-05-0001	SUBSTITUTES/O.T.	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$42.61	\$42.61
11-000-213-300-05-0000	PHYSICIAN SVS/PHYSICALS	November Transfers	0036	11/30/2015	RCATTERSON	\$10,000.00	\$4,247.24	\$14,247.24
11-000-213-580-05-0000	TRAVEL	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$8.68	\$8.68
11-000-219-320-05-0000	INDEPENDENT EVALUATIONS	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$190.00	\$190.00
11-000-221-104-04-0001	CURRICULUM WRITING	November Transfers	0036	11/30/2015	RCATTERSON	\$8,671.25	\$1,925.00	\$10,596.25
11-000-221-500-08-0000	LEASE - COPIER	November Transfers	0036	11/30/2015	RCATTERSON	\$2,500.00	\$522.98	\$3,022.98
11-000-222-100-03-0000	SALARIES - LIBRARIANS	November Transfers	0036	11/30/2015	RCATTERSON	\$30,600.00	(\$50.00)	\$30,550.00
11-000-222-100-03-0001	SUBSTITUTES/O.T.	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$50.00	\$50.00
11-000-222-590-03-0000	REGISTRATIONS	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$239.00	\$239.00
11-000-222-610-16-0000	TECH. - SUPPLIES	November Transfers	0036	11/30/2015	RCATTERSON	\$10,815.83	\$290.86	\$11,106.69
11-000-230-580-08-0000	TRAVEL - SUPERINTENDENT	November Transfers	0036	11/30/2015	RCATTERSON	\$974.00	\$61.00	\$1,035.00
11-000-230-890-08-0001	MEMBERSHIPS - SUPT.	November Transfers	0036	11/30/2015	RCATTERSON	\$12,541.00	\$425.00	\$12,966.00
11-000-240-580-03-0000	TRAVEL - H.S.	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$46.25	\$46.25
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	November Transfers	0036	11/30/2015	RCATTERSON	\$23,585.28	\$7,971.79	\$31,557.07
11-000-266-100-02-0000	UE S SALS OF SEC G & INV	November Transfers	0036	11/30/2015	RCATTERSON	\$76,000.00	(\$100.00)	\$75,900.00
11-000-266-100-02-0001	OVERTIME	November Transfers	0036	11/30/2015	RCATTERSON	\$0.00	\$100.00	\$100.00
11-140-100-101-03-0001	SUBSTITUTES	November Transfers	0036	11/30/2015	RCATTERSON	\$155,366.50	(\$3,679.22)	\$151,687.28
11-140-100-101-03-0002	EXTRA HOURS	November Transfers	0036	11/30/2015	RCATTERSON	\$1,862.25	\$3,679.22	\$5,541.47
11-140-100-500-03-0000	OTH PURC SVCS-TRAVEL HS	November Transfers	0036	11/30/2015	RCATTERSON	\$1,985.00	\$1,348.83	\$3,333.83
11-140-100-610-03-0000	SUPPLIES - HS	November Transfers	0037	11/30/2015	RCATTERSON	\$10,801.00	\$597.50	\$11,398.50
11-140-100-610-03-0001	SUPPLIES - PHYSICAL ED	November Transfers	0037	11/30/2015	RCATTERSON	\$10,001.00	(\$597.50)	\$9,403.50
11-310-100-106-05-0000	SALARIES - AIDES	November Transfers	0036	11/30/2015	RCATTERSON	\$75,000.00	(\$14,698.88)	\$60,301.12
11-310-100-500-10-0000	OTHER PUR SVC PERF ARTS	November Transfers	0036	11/30/2015	RCATTERSON	\$19,009.22	\$3,065.00	\$22,074.22
11-310-100-610-05-0000	SUPPL-SPEC ED. RES CTR	November Transfers	0036	11/30/2015	RCATTERSON	\$7,500.00	\$1,134.99	\$8,634.99
11-310-100-610-11-0014	SUPPLIES - INTEGR. TECH	November Transfers	0036	11/30/2015	RCATTERSON	\$6,111.00	\$699.76	\$6,810.76
11-310-100-610-44-0000	SUPPLIES -ESC	November Transfers	0036	11/30/2015	RCATTERSON	\$10,000.00	(\$8,075.00)	\$1,925.00
11-402-100-610-03-0000	SUPPLIES-ATHLETICS	November Transfers	0036	11/30/2015	RCATTERSON	\$5,442.00	\$597.50	\$6,039.50
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

12/31/2015
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
68420	12/04/2015	8247	Horizon Blue Cross & Blue Shield	\$161,392.54
68421	12/04/2015	3174	UNITED PARCEL SERVICE	\$250.00
68422	12/08/2015	8005	SCVTHS - Petty Cash	\$355.06
68423	12/14/2015	2665	PUBLIC SERVICE ELECTRIC &	\$22,819.81
68424	12/21/2015	10255	Active Disposal Services, Inc	\$973.36
68425	12/21/2015	9891	Atlantic A Program of DeLage	\$1,226.13
68426	12/21/2015	8439	Atlantic Tomorrow's Office	\$2,164.76
68427	12/21/2015	5824	Automatic Data Processing	\$297.35
68428	12/21/2015	9946	BENEFITS EXPRESS LLC	\$87.94
68429	12/21/2015	10351	Cablevision Lightpath, Inc	\$2,922.82
68430	12/21/2015	9912	Christine Harttraft	\$220.41
68431	12/21/2015	9886	Defined Contribution Retirement	\$188.96
68432	12/21/2015	2092	DIFRANCESCO,BATEMAN P.C.	\$5,399.53
68433	12/21/2015	1850	Family & Community Services of	\$8,924.73
68434	12/21/2015	8272	Houser Welding Supply	\$346.50
68435	12/21/2015	9229	Kensington Bus Company, Inc	\$2,282.00
68436	12/21/2015	8282	Mechanical Preservation Associates	\$24,631.99
68437	12/21/2015	2318	Middle Earth	\$2,800.58
68438	12/21/2015	1666	NJ American Water	\$2,009.39
68439	12/21/2015	2855	NORTHWESTERN MUTUAL LIFE	\$718.59
68440	12/21/2015	10544	Panoramic Window & Door Systems, Inc	\$447,877.50
68441	12/21/2015	5936	Pritchard Industries	\$31,051.28
68442	12/21/2015	10463	Schindler Elevator Corporation	\$928.98
68443	12/21/2015	10043	Success Communication Group	\$897.32
68444	12/21/2015	10043	Courier News	\$57.88
68445	12/21/2015	10079	Maria Johnson	\$31.00
68446	12/21/2015	10079	Linda Weber-Smith	\$82.12
68447	12/21/2015	10079	Jamie Morales	\$31.00
68448	12/21/2015	10079	Tom Heinbach	\$104.78
68449	12/21/2015	10079	Peter Carey	\$631.38
68450	12/21/2015	10090	MAUREEN GLENNON	\$196.01
68451	12/21/2015	10090	MaryLynne McAnally	\$199.70
68452	12/21/2015	10090	Julie Francis	\$200.00
68453	12/21/2015	10090	LINDA WEBER-SMITH	\$200.00
68454	12/21/2015	7264	Somerset County Educational Services Com	\$282.00
68455	12/21/2015	4286	SOUTH JERSEY ENERGY	\$3,598.65
68456	12/21/2015	10256	Stank Environmental	\$485.00
68457	12/21/2015	9467	Strober-Wright Roofing, Inc	\$25,276.79
68458	12/21/2015	10353	Sunlight General Somerset Solar, LLC	\$2,432.32
68459	12/21/2015	6242	USA Architects Planners + ID	\$2,605.40
68460	12/21/2015	4787	Vent Tech	\$1,650.00
68461	12/21/2015	1251	VERIZON	\$831.98
68462	12/21/2015	8515	VERIZON BUSINESS	\$88.65
68463	12/21/2015	7866	Verizon Wireless	\$889.04
68464	12/21/2015	3191	VISION SERVICE PLAN INC.	\$2,126.25
68465	12/21/2015	3863	XEROX CAPITAL SERVICES LLC	\$259.82
68466	12/21/2015	10713	Adena Ershow	\$150.00
68467	12/21/2015	10314	Alan Michaels	\$1,300.00
68468	12/21/2015	8002	Alarm & Communications Technologies	\$10,304.04
68469	12/21/2015	7477	Albert Kemperle, Inc.	\$488.72
68470	12/21/2015	6869	B & H Photo-Video	\$308.65
68471	12/21/2015	6338	Baker & Taylor	\$164.20

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

12/31/2015
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
68472	12/21/2015	7954	Barnes and Noble Booksellers	\$598.06
68473	12/21/2015	5189	Beacon Graphics	\$3,960.61
68474	12/21/2015	8770	Best Tech Graphic Equipment	\$503.00
68475	12/21/2015	10317	Bethanie Wampol	\$1,750.00
68476	12/21/2015	8884	Bio-Rad Laboratories, Inc.	\$1,830.60
68477	12/21/2015	1286	Bureau of Education & Research	\$717.00
68478	12/21/2015	10684	Carol Hamersma	\$800.00
68479	12/21/2015	6376	CDW Government	\$13,102.29
68480	12/21/2015	5557	Cengage Learning	\$30.53
68481	12/21/2015	10333	Central Forklift, Inc.	\$285.00
68482	12/21/2015	10694	Centris Group NJ, LLC	\$3,490.35
68483	12/21/2015	7013	Cream O Land Dairies	\$107.57
68484	12/21/2015	1419	Crest Paper Products	\$2,631.30
68485	12/21/2015	10523	Directional Ad-Vantage Holdings, LLC	\$195.00
68486	12/21/2015	4426	Doors Plus, Inc.	\$1,500.00
68487	12/21/2015	6972	E & A Restaurant Supply	\$80.00
68488	12/21/2015	10679	Nasco	\$2,379.13
68489	12/21/2015	7677	Fastenal	\$543.56
68490	12/21/2015	5377	FEA	\$599.00
68491	12/21/2015	10554	First Choice Auto Equipment	\$770.00
68492	12/21/2015	6886	Flinn Scientific, Inc	\$356.85
68493	12/21/2015	10681	Flip Peters	\$800.00
68494	12/21/2015	4871	Foley, Inc.	\$2,348.05
68495	12/21/2015	10512	Follett School Solutions	\$850.00
68496	12/21/2015	9220	Frontline Technologies	\$5,210.90
68497	12/21/2015	1814	Gann Law Books	\$162.00
68498	12/21/2015	5831	Glencom Systems, Inc.	\$9,389.35
68499	12/21/2015	7090	Gopher Sport	\$4,800.23
68500	12/21/2015	5875	Grainger	\$4,816.89
68501	12/21/2015	10389	Griffith Electric Supply	\$3,608.69
68502	12/21/2015	10709	Halecon	\$4,500.00
68503	12/21/2015	10515	Hayden Production Services, Inc	\$2,250.00
68504	12/21/2015	9857	Houghton Mifflin Harcourt Publishers	\$54.38
68505	12/21/2015	8196	Hutchins HVAC Inc.	\$280.00
68506	12/21/2015	10285	IDESCO Corp	\$1,200.00
68507	12/21/2015	10081	Integrated Business Forms	\$2,342.50
68508	12/21/2015	4894	ISTE	\$180.00
68509	12/21/2015	2088	Jostens	\$404.55
68510	12/21/2015	9229	Kensington Bus Company, Inc	\$450.00
68511	12/21/2015	10530	Kevin Brown	\$800.00
68512	12/21/2015	10331	Kistler O'Brien Fire Protection	\$782.00
68513	12/21/2015	7629	Lowes Home Centers, Inc.	\$406.86
68514	12/21/2015	5007	LRP Publications	\$65.50
68515	12/21/2015	2318	Middle Earth	\$650.00
68516	12/21/2015	9824	Montgomery County College	\$700.00
68517	12/21/2015	4550	MSC Industrial Supply	\$1,814.13
68518	12/21/2015	10500	My Asset Tag	\$737.22
68519	12/21/2015	10179	NAPA Auto and Truck Parts	\$47.76
68520	12/21/2015	3411	New Jersey Risk Managers & Consultants	\$277.00
68521	12/21/2015	8145	New Jersey Science League	\$346.00
68522	12/21/2015	8875	NJASP	\$110.00
68523	12/21/2015	10682	Pamela Crockett	\$800.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
68524	12/21/2015	9659	Paul Adams	\$1,635.00
68525	12/21/2015	10700	Paul Taylor Dance Foundation, Inc.	\$350.00
68526	12/21/2015	10269	PDQ Auto Supply	\$1,231.64
68527	12/21/2015	5261	Pearson Education	\$11,930.08
68528	12/21/2015	7479	Performance Screen Supply	\$612.64
68529	12/21/2015	5774	PESI, Inc.	\$419.98
68530	12/21/2015	10710	Pivot-Point International	\$199.03
68531	12/21/2015	10475	Police Magazine	\$25.00
68532	12/21/2015	2622	Post Hardware	\$276.31
68533	12/21/2015	8733	PRG AUDIO	\$2,900.00
68534	12/21/2015	7996	Pro Beauty Supply	\$1,999.36
68535	12/21/2015	4373	Ray Del Vecchio	\$315.00
68536	12/21/2015	10701	Renaissance Learning	\$7,078.00
68537	12/21/2015	10096	Robert Griggs Plumbing & Heating	\$875.00
68538	12/21/2015	10696	Rudolf Bass, Inc.	\$380.00
68539	12/21/2015	3298	Russell Reid	\$99.00
68540	12/21/2015	10540	Ryonet Corporation	\$1,103.34
68541	12/21/2015	10281	Salon Centric	\$874.92
68542	12/21/2015	5344	Scantron Corporation	\$290.86
68543	12/21/2015	3337	School Health Supply Company	\$20.70
68544	12/21/2015	6590	Snap-on Industrial	\$1,675.72
68545	12/21/2015	6139	Somerset County Cultural & Heritage Comm	\$300.00
68546	12/21/2015	7264	Somerset County Educational Services Com	\$2,385.00
68547	12/21/2015	9617	Somerset County Print Shop	\$91.28
68548	12/21/2015	8717	Somerset County Culinary Arts	\$121.00
68549	12/21/2015	6665	Subscription Services of America, Inc.	\$725.36
68550	12/21/2015	3011	SUPLEE CLOONEY & COMPANY	\$34,700.00
68551	12/21/2015	5828	Sysco Metro New York	\$3,146.38
68552	12/21/2015	10683	Theodore J. Elias	\$800.00
68553	12/21/2015	10714	Tiara Pitre	\$350.00
68554	12/21/2015	3108	Treasurer State of New Jersey	\$20.00
68555	12/21/2015	10049	Unique Photo	\$1,660.65
68556	12/21/2015	10705	United States Sign Council	\$32.00
68557	12/21/2015	10687	University Press Florida	\$351.67
68558	12/21/2015	3808	W.B. Law & Son, Inc.	\$804.42
68559	12/21/2015	8063	W.B. Mason	\$3,997.14
68560	12/21/2015	3814	Ward's Science	\$40.78
68561	12/21/2015	9847	Warschauer Generator, LLC	\$1,250.00
68562	12/21/2015	6406	Water Management Services of PA	\$1,634.00
68563	12/21/2015	10686	William H. Sadlier, Inc.	\$109.89
68564	12/21/2015	10534	William Paterson University	\$4,000.00
68565	12/21/2015	1513	DELTA DENTAL PLAN OF	\$10,175.94
Total for General Account Check Series #1				\$964,143.86

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Agency Check -Check Series #2

20301	12/15/2015	10498	New Jersey Family Support Payment Center	\$134.34
20302	12/23/2015	10498	New Jersey Family Support Payment Center	\$134.34
20303	12/23/2015	9772	NEW JERSEY EDUCATION ASSOCIATION	\$10,574.24
20304	12/23/2015	9780	PRUDENTIAL INSURANCE	\$1,001.42

Total for Agency Check Check Series #2

\$11,844.34

Somerset County Vocational Board of Ed.

12/31/2015
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
POSTED CHECKS					
Hand Checks					
	679	12/02/2015	6974	Maschio's Food Services	\$11,333.38
	680	12/08/2015	6974	Maschio's Food Services	\$9,967.90
*	3439	10/13/2015	10060	Larry Spencer	\$78.00
*	3501	12/02/2015	10721	Juamcyn Group Sales	\$7,597.00
	3502	12/04/2015	9465	Comfort Suites	\$316.00
	3503	12/04/2015	10722	Denise Mihalik	\$540.00
	3504	12/04/2015	1725	FERRIS BROTHERS	\$89.20
	3505	12/04/2015	9273	Group Sales Box Office	\$1,269.00
*	3507	12/04/2015	9617	Somerset County Print Shop	\$176.97
	3508	12/04/2015	10202	Wagner Tours, Inc	\$1,400.00
	3509	12/04/2015	7155	Cheapestees.com	\$703.05
	3510	12/04/2015	10723	Newark Museum Association	\$240.00
	3511	12/04/2015	10397	Frattellos Ristorante & Pizzeria	\$34.00
	3512	12/04/2015	7130	American Wear	\$385.00
	3513	12/04/2015	8758	Doubletree Guest Suites Times Square	\$6,733.14
*	3515	12/04/2015	10724	Food Bank Network of Somerset County	\$220.00
	3516	12/11/2015	10277	State of New Jersey (Cosmetology)	\$50.00
	3517	12/11/2015	8468	Gertrude Hawk Chocolates	\$2,880.00
	3518	12/11/2015	9164	SHEILIA RICK	\$42.15
	3519	12/11/2015	9926	Planet Hollywood New York	\$609.50
	3520	12/11/2015	9926	Planet Hollywood New York	\$609.50
	3521	12/11/2015	7155	Cheapestees.com	\$279.46
	3522	12/14/2015	3790	Diane M. Ziegler	\$57.00
	3523	12/14/2015	6356	QUIZ BOWL & CHAPTER BUSINESS	\$95.00
	3524	12/14/2015	9344	E Group, Inc	\$164.03
	3525	12/15/2015	10397	Frattellos Ristorante & Pizzeria	\$160.00
	3526	12/16/2015	10060	Rico Sciortino	\$58.00
	3527	12/16/2017	10060	Mike Pariso	\$79.00
	3528	12/16/2015	10060	Alex Dobrowski	\$58.00
	3529	12/10/2015	10060	Greg Chapkowski	\$79.00
	3530	12/16/2015	1931	Hionis Greenhouses, Inc.	\$232.25
	3531	12/16/2015	1725	FERRIS BROTHERS	\$114.75
	3532	12/16/2015	10171	Yankee Candle Fundraising	\$33.00
*	3534	12/16/2015	10731	MCST Athletics	\$100.00
	3535	12/18/2015	6035	LINDA WEBER-SMITH	\$312.45
	3536	12/18/2015	1028	Ace Greenhouses	\$333.75
	3537	12/21/2015	10629	Josselin Andrade	\$100.00
	3538	12/22/2015	10660	Danillo Hernandez	\$100.00
	3539	12/22/2015	10397	Frattellos Ristorante & Pizzeria	\$35.00
*	3541	12/22/2015	10397	Frattellos Ristorante & Pizzeria	\$16.00
*	10018	12/04/2015	9773	INTERNAL REVENUE SERVICE	\$477.61
	10019	12/09/2015	4869	State of NJ Division of Pensions-PERS	\$283.32
	10020	12/15/2015	9717	Prudential Insurance	\$314.75
	10021	12/15/2015	9773	INTERNAL REVENUE SERVICE	\$29,003.04
	10022	12/15/2015	9849	Fulton Bank Of New Jersey	\$117.40
	10023	12/30/2015	9717	Prudential Insurance	\$255.87
	10024	12/30/2015	9773	INTERNAL REVENUE SERVICE	\$27,163.03
	10025	12/14/2015	5973	SCVTS STUDENT ACTIVITY ACCOUNT	\$84.00
*	120415	12/04/2015	3099	Treasurer Somerset County	\$6,243.20
*	121515	12/15/2015	3099	Treasurer Somerset County	\$405,439.82
*	122315	12/23/2015	3099	Treasurer Somerset County	\$382,587.98
*	912041501	12/04/2015	9773	INTERNAL REVENUE SERVICE	\$1,119.89

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
POSTED CHECKS					
Hand Checks					
	912041502	12/04/2015	9774	NJ DIVISION OF REVENUE	\$67.56
	912041503	12/04/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$38.61
*	912091501	12/09/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$283.19
	912091502	12/09/2015	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$283.32
*	912151501	12/15/2015	9778	PRUDENTIAL RETIREMENT SERVICES	\$891.78
	912151502	12/15/2015	9769	EQUITABLE	\$10,473.37
	912151502	12/15/2015	9770	VALIC	\$150.00
	912151502	12/15/2015	9771	MET LIFE	\$175.00
	912151503	12/15/2015	9769	EQUITABLE	\$238.71
	912151504	12/15/2015	9773	INTERNAL REVENUE SERVICE	\$101,744.50
	912151505	12/15/2015	9774	NJ DIVISION OF REVENUE	\$164.99
	912151506	12/15/2015	9774	NJ DIVISION OF REVENUE	\$11,733.15
	912151507	12/15/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$837.30
*	912231501	12/23/2015	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$46,092.36
	912231502	12/23/2015	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,886.34
	912231503	12/23/2015	9778	PRUDENTIAL RETIREMENT SERVICES	\$724.96
	912231504	12/23/2015	9769	PLAN CONNECT-EQUITABLE	\$10,712.08
	912231504	12/23/2015	9770	PLAN CONNECT_VALIC	\$150.00
	912231504	12/23/2015	9771	PLAN CONNECT-MET LIFE	\$175.00
	912231505	12/23/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$40,059.34
	912231506	12/23/2015	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$918.04
	912231507	12/23/2015	9761	AFLAC	\$195.12
	912231508	12/23/2015	9761	AFLAC	\$624.73
	912231509	12/23/2015	9773	INTERNAL REVENUE SERVICE	\$96,766.67
	912231510	12/23/2015	9774	NJ DIVISION OF REVENUE	\$109.62
	912231511	12/23/2015	9774	NJ DIVISION OF REVENUE	\$11,402.72
	912231512	12/23/2015	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$804.88

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED CHECK(S)

Hand Checks

3517	12/11/2015	8468	Gertrude Hawk Chocolates	\$2,800.00
3537	12/21/2015	10629	Josselin Andrade	\$100.00
3538	12/22/2015	10660	Danillo Hernandez	\$100.00
Total Current Cycle Voided Checks				<u>\$3,000.00</u>

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

Hand Checks

3439	10/13/2015	10060	Larry Spencer	\$78.00
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Total Prior Cycle Voided Checks				\$78.00
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Total for Hand Checks				\$1,252,473.73
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Total Posted Checks				\$2,231,539.93
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$36,882.19	\$36,882.19
10	11	\$418,829.53		\$784,214.72		\$1,203,044.25
Fund 10	TOTAL	\$418,829.53		\$784,214.72	\$36,882.19	\$1,239,926.44
20	20	\$44,922.65		\$30,873.11		\$75,795.76
30	30	\$500,391.68				\$500,391.68
60	60			\$21,301.28		\$21,301.28
90	90		\$11,844.34		\$352,823.23	\$364,667.57
95	95				\$26,379.20	\$26,379.20
GRAND	TOTAL	\$964,143.86	\$11,844.34	\$836,389.11	\$416,084.62	\$2,228,461.93

* Total Prior Cycle Checks Voided in selected cycle(s):

\$78.00

Total Checks from selected cycle(s) voided in the selected cycle(s):

\$3,000.00

* Prior Cycle Voids are not included in the above totals.