

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
April 24, 2017

Call to Order

Ms. Costa called the meeting to order at 5:00 p.m. in the Technology Center with the following Board of Education members:

William Hyncik, Jr., President, absent
Sarah Costa, Vice President
Theodore Smith
Stephen Rodzinak
Roger Jinks

Also Present

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Patricia L. Walsh, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Rodzinak, seconded by Mr. Smith, the minutes of the Regular Meeting and Executive Session held on March 27, 2017 were approved.

Correspondence

- None

Presentations/Recognitions

Student of the Month

- Elizabeth Dietrich, Agricultural Science, Grade 11

Presentation of CTE Stellar Students

- Academy for Health & Medical Sciences – Taylor Barrera, Grade 9
- Agricultural Science – Alex Norz, Grade 11
- Auto Body – Jacob Meyer, Grade 12
- Automotive Diesel Technology – Nicholas Sadlon, Grade 12
- Automotive Diesel Technology – Alexander Alboum, Grade 11
- Cosmetology – Lila Tiner, Grade 12
- Cosmetology – Elizabeth Brown, Grade 12
- Carpentry – Christopher Vargas, Grade 10
- Culinary Arts – Samantha Soldan, Grade 10
- Dance – Erin Ford, Grade 10
- Electrical Construction – Jeremy Salvato, Grade 10

- Graphic Communications – Brianna LaFace, Grade 12
- Health Occupations – Nicole VanderWal, Grade 10
- Integrated Technology Systems – Hugo Camacho, Grade 12
- Law & Public Safety – Charles Sharkey, Grade 12
- Mechatronics – Gabriella Su, Grade 10
- Plumbing – Matthew Gentile, Grade 10
- Theater Arts – Julianne Bianciella, Grade 12 & Derek Crosby, Grade 12
- Welding – Dylan Ham, Grade 12

Old or Unfinished Business

Construction Projects

- Mr. Kuschyk reported the 3 major projects are ongoing and there is nothing new to report.

Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate) – Mr. Hyncik
- SCSBA (Delegate) –
- SCESC (Representative) – Mr. Smith
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik – The next meeting will be on May 9th.

School Communications Report

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items A through F as follows:

A. Resignation

The Board of Education accepted the resignation of Ms. Linda Weber-Smith, Commercial Art Instructor, for the purpose of retirement, effective June 30, 2017.

B. Employment of Substitutes

The Board of Education approved employment of the following substitute at a rate of \$100.00/day for the 2016-17 school year:

Wayne Gallagher

C. Instructional Salaries – 2017-18 School Year

The Board of Education in accordance with the Contract Agreement previously approved, approved salaries for instructional personnel for the 2017-18 school year as listed on Addendum #1.

D. Support Staff Salaries – 2017-18 School Year

The Board of Education in accordance with the Contract Agreement previously approved, approved salaries of support staff for the 2017-18 school year as listed on Addendum #2.

E. Principal/Supervisors Salaries – 2017-18 School Year

The Board of Education in accordance with the Contract Agreement previously approved, approved the salaries of principal/supervisors for the 2017-18 school year as listed below:

<u>Name</u>	<u>Step</u>	<u>2017-18 Salary</u>
Randee Holz	B-5	\$ 96,634.92
Maria Johnson	A-4	\$119,002.92
Christopher Lemongelli	B-7	\$ 99,550.92
Teresa Morelli	B-10	\$104,247.92
Patrick Pelliccia	B-9	\$103,075.92
Mario Peluso	B-OG	\$107,647.92
Diane Ziegler	A-OG	\$138,133.35

F. Reappointment of Exempt Staff – 2017-18 School Year

The Board of Education approved the reappointment of the exempt personnel listed below for the 2017-18 school year. Salaries will be determined at a later date.

Boettger, Stephen – Foreman
 Eberhardt, G. Andrew – Networks and Systems Administrator
 Fresco, Michelle – Administrative Assistant to the School Business Administrator
 Gleeson, Karen – Administrative Secretary/Superintendent's Office
 Hart, Valerie – Accountant
 Howe, Elaine ** - Director School Based Programs
 Jegou, Carene – Administrative Assistant to the Superintendent
 Kuschyk, Michael – Director of Buildings and Grounds
 Sartori, Michele – Bookkeeper/Accountant (Payroll)
 Wallace, Duane – Supervisor of Technology-Based Learning and Communications

**Pending approval for funding from various grants

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

G. Reappointment of School Business Administrator/Board Secretary – 2017-18 School Year

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education reappointed Ms. Raelene Catterson, School Business Administrator/Board Secretary for the period of July 1, 2017 through June 30, 2018. (Contract/salary to be determined at a later date.)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

H. School Business/Professional Development Travel

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #3.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items I and J as follows:

I. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #4.

J. Home Instruction

The Board of Education extended home instruction to student ID# 999004182. Instruction will be provided for an additional thirty (30) days at five (5) hours per week. It is also recommended that the Board of Education revise the contract with Silvergate Prep, Bridgewater, New Jersey to provide bedside instruction for an additional thirty (30) hours.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items K and L as follows:

K. Graduate Student Clinical Internship

The Board of Education approved the student clinical internship as follows:

Seton Hall University

Brooke Michalak (Graduate student/Practicum in School Psychology)

Melissa Norrbom – Cooperating Supervisor/Certified School Psychologist

Fall 2017 Semester (300-hour field experience)

L. Educational Leadership Program Field Experience Internship

The Board of Education approved the educational leadership program field experience as follows:

Montclair State University

Michael McClain (Graduate student/Educational Leadership Program)

Dr. Chryst Harttraft – District Mentor/Certified School Administrator

Summer 2017 Semester (150-hour field experience)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items M through Q as follows:

M. Revised Board Policies – Second Reading

The Board of Education approved the following revised board policies at this second reading.

2460/R2460 – Special Education

R2460.1 – Special Education – Location, Identification, and Referral

R2460.8 – Special Education – Free and Appropriate Public Education

2460.16 – Special Education – Instructional Material to Blind or Print-Disabled Students

2467 – Surrogate Parents and Foster Parents

N. Board Regulation – Second Reading

The Board of Education approved the following board regulation at this second reading.

R2460.15 – Special Education – In-service Training Needs for Professional and Paraprofessional Staff

O. Revised Board Policies – First Reading

The Board of Education approved the following revised board policies at this first reading as they appear on Addendum #5.

0000.02 – Bylaw Introduction

2415.06 – Unsafe School Choice Option

2464 – Gifted and Talented Students

2622 – Student Assessment

5460 – High School Graduation

P. Board Policy – First Reading

The Board of Education approved the following board policy at this first reading as it appears on Addendum #6.

8350 – Records Retention

Q. Abolishment of Policy 2320 – Independent Study Programs and Policy 5465 – Early Graduation

The Board of Education approved the abolishment of Policy 2320 and Policy 5465 as the required provisions of these policies are incorporated into Policy 5460 – High School Graduation.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

R. Statement of Assurances – Special Education Policies and Procedures

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education submitted the district's Statement of Assurances for 2016-17 Special Education Policies and Procedures, to the Executive County Superintendent of Schools as required by law.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items S and T as follows:

S. Resolution – Harassment, Intimidation and Bullying Decisions

Whereas, the Somerset County Vocational Board of Education has received and accepted the HIB Investigation Report at its regularly scheduled meeting held on March 27, 2017; and

Whereas, the HIB Investigation Report indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decision in the case listed in the HIB Investigation Report previously accepted by the Board at its regularly scheduled Board of Education meeting held on March 27, 2017.

T. Harassment, Intimidation and Bullying Investigation Report

The Board of Education acknowledged receipt of the HIB Investigation Report for the period March 25, 2017 through April 19, 2017.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

Superintendent's Update

- HIB
- Student Suspension Report

Student ID	FT / ST	Grade	Total # of Days	Suspension Dates	Out of School/ In School	Reason for Suspension
999004321	FT	10	3	4/7, 4/18-4/19/17	Out	Fight
999004379	FT	9	2	4/18/17 & 4/20/17	In	Student Conflict
999004604	ST	10	1	4/18/17	In	Student Conflict
999004181	FT	10	2	4/18/17 & 4/20/17	In	Fight

- PARCC update

- SAT Update
- Freeholders' Acknowledgement – Student Citations were given to E. Bowers and Y. Jean-Philippe.
- Proud To Be An American Day will be held on May 25, 2017 at 8:30 a.m.
- Update on certification issues for CTE teachers and the Vocational Council's efforts in encouraging the DOE to provide waivers.

Mr. Jinks left the meeting at 5:25 p.m.

Submission of Bills – April 2017

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education approved the bills list for April 2017 which was included in the board packet is attached to the regular meeting minutes.

Fund 10	\$1,196,767.80
Fund 20	\$ 211,935.68
Fund 30	\$ 142,205.42
Fund 60	\$ 12,107.09
Fund 90	<u>\$ 407,190.99</u>
Total	\$1,970,206.98

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – March 2017

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of March 2017 and the Treasurer of School Monies for the month of March 2017, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #7)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

B. Ratify Board of School Estimate Approval of the 2017-18 School Year Budget and the 2017 County Capital Allocation

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education ratified the action of the Board of School Estimate wherein the proposed budget of \$16,972,684.00 supported by county taxes in the amount of \$11,922,443.00 and the proposed 2017 county capital allocation of \$2,800,000.00 contingent upon county funding.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

C. County Tax Resolution

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the Tax Remittance Schedule, exclusive of debt service requirements, needed to meet the obligation of the Somerset County Vocational & Technical Schools Board of Education for the period July 1, 2017 through June 30, 2018 in the amount of \$11,992,443.00 and the Board of Chosen Freeholders of Somerset County is hereby requested to place in the hands of the Treasurer of School Monies the scheduled amount each month in accordance with the statutes relating thereto:

<u>Month</u>	<u>Amount</u>
July	\$ 922,466.00
August	\$ 922,466.00
September	\$ 922,466.00
October	\$ 922,466.00
November	\$ 922,466.00
December	\$ 922,466.00
January	\$ 1,064,608.00
February	\$ 1,064,608.00
March	\$ 1,064,608.00
April	\$ 1,064,608.00
May	\$ 1,064,608.00
June	<u>\$ 1,064,607.00</u>
Total	\$11,922,443.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

D. Budget Transfers – 2016-17 School Year – March 2017

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the motion did not carry to approve the March budget transfers for the 2016-17 school year as they appear on Addendum #8.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

E. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A 2016-17 School Year

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education awarded the following purchases in excess of the bid threshold which are estimates of year to date purchases and may be adjusted when necessary and in compliance with law.

WB Mason	District Wide Supplies	State Contract	\$ 51,000.00
CDW Government	Technology Equipment	ESCNJ-Co-Op	\$160,000.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items F through H as follows:

F. Medical and Prescription Drug Renewal – 2017-18 School Year

The Board of Education approved the renewals for medical and prescription drug programs both administered by Horizon Blue Cross/Blue Shield of New Jersey for the July 1, 2017 through June 30, 2018 contract period as listed below.

2017-2018 SY Plan	Total Monthly Premium
Direct 8 with Rx	
Single	\$ 770
Parent & Child(ren)	\$1,201
2 Adults	\$1,664
Family	\$2,249
Overage Dependent	\$ 468 – 100% dependent paid
Direct 10 with Rx	
Single	\$ 844
Parent & Child(ren)	\$1,217
2 Adults	\$1,680
Family	\$2,269
Overage Dependent	\$ 512 – 100% dependent paid
EPO with Rx	
Single	\$ 631
Parent & Child(ren)	\$ 985
2 Adults	\$1,364
Family	\$1,844
Overage Dependent	\$ 384 – 100% dependent paid

G. Delta Dental of New Jersey – 2017-18 School Year

The Board of Education entered into year two (2) of a two (2) year agreement with Delta Dental of New Jersey, Inc. to provide dental coverage from July 1, 2017 through June 30, 2018 as listed below.

<u>Coverage</u>	<u>01(Active Employee) and 04 (COBRA) Policy</u>
Composite	\$ 95.52/month
	<u>03 Policy(Retiree)</u>
One Party	\$ 45.45
Two Party	\$ 77.49
Three Party	\$128.40

H. Vision Service Plan – 2017-18 School Year

The Board of Education renewed its agreement with VSP (Vision Service Plan) to provide vision coverage from July 1, 2017 through June 30, 2018 at a rate of \$22.23 per employee/month.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

New Business

- None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

May 22, 2017

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to litigation Chiller System, litigation K. McManus, litigation L. Blanke, pending litigation J. Vingara. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education went into closed session at 5:32 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	absent	

- Mr. Jinks returned at 5:33 p.m.

Open Session

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education went into open session at 5:51 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	X	
Mr. Hyncik	absent	
Mr. Rodzinak	X	
Mr. Jinks	X	

Adjournment

On motion by Mr. Rodzinak, seconded by Mr. Smith and passed, the meeting adjourned at 5:52 p.m.

Raelene Catterson
Business Administrator/Board Secretary

NON - TENURE	2017-18 STEP/ GUIDE	2017-18 BASE SALARY	LONGEVITY	2017-18 TOTAL SALARY
Alija, Susan #	4-5/B	\$ 60,155.00		\$ 60,155.00
Catalan, Rafael	4-5/B	\$ 59,430.00		\$ 59,430.00
Dalfonzo, Daniel	21/D	\$ 77,565.00		\$ 77,565.00
Donaldson, Jeffrey # +	6-7/B	\$ 60,410.00		\$ 60,410.00
Downey, Brendan +	4-5/A	\$ 55,870.00		\$ 55,870.00
Driscoll, Thomas	20/A	\$ 68,665.00		\$ 68,665.00
Eng, Philip	20/B	\$ 72,225.00		\$ 72,225.00
Fulmer, Victoria +	10-11/A	\$ 58,010.00		\$ 58,010.00
Gillooly, Maura	4-5/B	\$ 59,430.00		\$ 59,430.00
Graf, Edward	23/B	\$ 77,145.00		\$ 77,145.00
Hamilton, Shari (67%) #	16-17/C	\$ 46,491.30		\$ 46,491.30
Jefopoulos, Bryant +	4-5/A	\$ 55,870.00		\$ 55,870.00
Johnson, Keith	14-15/C	\$ 66,885.00		\$ 66,885.00
Kiser, Susan #	8-9/B	\$ 61,115.00		\$ 61,115.00
Mascia, Katherine (67%)	21/A	\$ 47,198.15		\$ 47,198.15
Melick, Shannon	4-5/A	\$ 55,870.00		\$ 55,870.00
Miller, Rachel#	6-7/B	\$ 60,410.00		\$ 60,410.00
Norrbom, Melissa #	16-17/D	\$ 71,170.00		\$ 71,170.00
O'Reilly, Meghan #	2-3/B	\$ 59,905.00		\$ 59,905.00
Perchinske, Marlene (67%) #	4-5/C	\$ 41,496.45		\$ 41,496.45
Reina, Guillermo #	6-7/C	\$ 62,190.00		\$ 62,190.00
Santiago, Maria #	22/C	\$ 78,050.00		\$ 78,050.00
Schade, Charles (67%) #	8-9/B	\$ 40,947.05		\$ 40,947.05
Shandor, Troy	14-15/D	\$ 68,665.00		\$ 68,665.00
Violante, Louis	10-11/C	\$ 63,350.00		\$ 63,350.00
Zaidi, Farrah #	6-7/B	\$ 60,410.00		\$ 60,410.00
TENURE	2017-18 STEP/ GUIDE	2017-18 BASE SALARY	LONGEVITY	2017-18 TOTAL SALARY
Alfieri, Joseph	24/A	\$ 75,345.00		\$ 75,345.00
Blue, Janet	20/A	\$ 68,665.00		\$ 68,665.00
Brinkmann, Paul	29/A	\$ 83,745.00		\$ 83,745.00
Buttermore, Sheila ***	31/D	\$ 116,454.63	\$ 1,650.00	\$ 118,104.63
Byrd, George	27-28/A	\$ 81,645.00	\$ 1,650.00	\$ 83,295.00
Carrig, Robert #	12-13/B	\$ 64,050.00		\$ 64,050.00
Coslit, Andrew	20/A	\$ 68,665.00		\$ 68,665.00
Creveling, Alan	24/D	\$ 82,465.00		\$ 82,465.00
Dolegiewitz, Matthew	10-11/A	\$ 58,010.00		\$ 58,010.00
Fargo, Erik	12-13/D	\$ 66,885.00		\$ 66,885.00
Francis, Julie	14-15/D	\$ 68,665.00		\$ 68,665.00
Gichan, Deborah	10-11/A	\$ 58,010.00		\$ 58,010.00
Glennon, Maureen ***	10-11/D	\$ 79,784.25		\$ 79,784.25
Gotti, Denise	12-13/B	\$ 63,325.00		\$ 63,325.00
Heinbach, Thomas ***	30/A	\$ 105,160.13		\$ 105,160.13
Hovey, Rebecca (50%) #	10-11/B	\$ 31,147.50		\$ 31,147.50
Kinlan, Rachel	12-13/A	\$ 59,765.00		\$ 59,765.00
Krause, Michele	24/A	\$ 75,345.00	\$ 1,650.00	\$ 76,995.00
Lakhlif, Daysi #	16-17/C	\$ 69,390.00		\$ 69,390.00
Lawler, Maureen	27-28/C	\$ 86,985.00		\$ 86,985.00
Lee, George	26/D	\$ 86,665.00		\$ 86,665.00
Mancuso, Joseph	23/D	\$ 80,705.00		\$ 80,705.00
Mastrobattista, Mark	21/D	\$ 77,565.00		\$ 77,565.00
McAnally, Mary Lynne	8-9/D	\$ 63,950.00		\$ 63,950.00
McClain, Michael	16-17/D	\$ 70,445.00		\$ 70,445.00
McNerney, Kristen	20/C	\$ 74,005.00		\$ 74,005.00
Mehta, Ushma #	12-13/C	\$ 65,830.00		\$ 65,830.00
Miller, Christopher #	16-17/B	\$ 67,610.00		\$ 67,610.00
Mingle, Alison	18/D	\$ 72,225.00		\$ 72,225.00
Morales, Jaime ***	20/B	\$ 88,475.63		\$ 88,475.63
Morales, Patricia Cantwell***	24/D	\$ 101,019.63		\$ 101,019.63
O'Connor, Paul	12-13/C	\$ 65,105.00		\$ 65,105.00
O'Neill, John***	20/A	\$ 84,114.63		\$ 84,114.63
Patil, Pratima #	16-17/C	\$ 69,390.00		\$ 69,390.00
Perrone, M. Cristina	18/A	\$ 65,105.00		\$ 65,105.00
Poznanski, Matthew	8-9/A	\$ 56,830.00		\$ 56,830.00
Prezioso, Peggy #	14-15/C	\$ 67,610.00		\$ 67,610.00
Scholl, Johanna	21/B	\$ 74,005.00		\$ 74,005.00
Smith, Donald	25/B	\$ 81,005.00		\$ 81,005.00
Sortor, Janeen	21/A	\$ 70,445.00		\$ 70,445.00
Unda, Louise Tokarsky #	16-17/D	\$ 71,170.00		\$ 71,170.00
Vasaturo, Kim	22/D	\$ 79,105.00		\$ 79,105.00
Vingara, John	33/C	\$ 97,485.00	\$ 1,650.00	\$ 99,135.00
Winfield, Karen #	20/C	\$ 74,730.00		\$ 74,730.00

masters stipend added to base (\$725.00)

***12 month

+ gains tenure during 17-18 SY
4/18/17

SUPPORT STAFF/SECRETARIES	STEP	2017-18 SALARY
Basir, Nzinga	C6	\$ 44,995.00
Bowers, Erick	C7	\$ 45,825.00
Caterinicchia, Linda	C2	\$ 42,775.00
D'Alessandro, Richard	C5	\$ 44,440.00
Fanelli, Virginia	D5	\$ 52,120.00
Leahey, Sharleen	D8	\$ 57,715.00
Lella, Maura	C7	\$ 45,825.00
Murtagh, Rosemary **	C14	\$ 53,755.00
O'Neill, Jennifer *	C2	\$ 42,775.00
Parks, Gary	D12	\$ 66,895.00
Patryn, Amy	D4	\$ 51,115.00
Reader, Laurie (10-mo.)	D12	\$ 55,743.60
Santiago, Susan	C6	\$ 44,995.00
Scott, Wanda	C15	\$ 54,995.00
Shahid, Faiza	C16	\$ 56,275.00
Strickhart, James	D5	\$ 52,120.00
Szymanski, Robyn	C16	\$ 56,275.00
Wall, Sheryl	D10	\$ 62,305.00
Watson, Janet Cantore	D11	\$ 64,600.00
INSTRUCTIONAL AIDES		
Morlock, Karen	n/a	\$ 43,705.90
Williamson, JaLisa	n/a	\$ 40,064.00
**Pending approval for funding from various grants		
*Contingent upon satisfactorily completing 6-mo. probationary period (5/8/2017)		

BUILDINGS & GROUNDS STAFF	2017-2018 Base Salary	BLACK SEAL	CARBON MONOX	TECH TYPE UNIV	ELECT. LICENSE	CDL (B)	PLUMB. LICENSE	2017-2018 Salary
Averbukh, Moysey (10 mo.)	\$ 40,281.00							\$ 40,281.00
Barbiero, Cosimo	\$ 64,676.48	\$ 800.00						\$ 65,476.48
Capitani, Massimo	\$ 48,807.98	\$ 800.00						\$ 49,607.98
Heinbach, John	\$ 46,145.00	\$ 800.00						\$ 46,945.00
Layton, Michael	\$ 48,807.98	\$ 800.00		\$ 300.00				\$ 49,907.98
Rice, Michael	\$ 58,551.10	\$ 800.00						\$ 59,351.10
Schmitt, Brian	\$ 48,507.36	\$ 800.00						\$ 49,307.36
Whitzer, Christopher	\$ 46,145.00	\$ 800.00						\$ 46,945.00

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
May 2, 2017	Maria Johnson	\$299	n/a	Student Records: Legal Requirements	Princeton, NJ
May 17-18, 2017	Chrys Harttraft	\$450	\$96/meals \$118.88/lodging \$42/parking, tolls	NJASA Spring Leadership Conference	Atlantic City, NJ
May 25, 2017	Mario Peluso Jack O'Neill	\$149.00/each	\$20/parking, tolls \$20/parking, tolls \$5.58/mileage	Management & Supervision Seminar	Parsippany, NJ
June 9, 2017	Melissa Norrbom	\$199.99	\$7.38/mileage	Mental Health Issues in the Classroom	Edison, NJ
June 26-29, 2017	George Byrd	\$175.00	\$20/parking, tolls \$279.62/mileage	Ohio Technical College High School Instructor Seminar	Cleveland, OH
June 19-24, 2017	James Strickhart Michael McClain Pratima Patil Randee Holz Michelle Fresco	\$1,948.00/each (includes airfare, lodging, shuttle)	\$324.50/meals/each \$50/baggage/each	SkillsUSA National Leadership Conference and Competition	Louisville, KY

April 2017
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
4/25/2017	Law & Public Safety	Morris County Jail & Police Academy Morristown, NJ	\$0.00	Outside Agency/District
4/28/2017	TOPS	Escape Room Center Bridgewater, NJ	\$500.00 total/TOPS	District
5/5/2017	AHMS Sophomores	RVCC Branchburg, NJ	\$0.00	District
5/17/2017	Welding	Divers Academy International Erial, NJ	\$0.00	Outside Agency/District
5/22/2017	Culinary Arts	The Palace Somerset, NJ	\$0.00	District
5/24/2017	Welding	Paterson Museum Paterson, NJ	\$0.00	Outside Agency/District
5/31/2017	NTHS/Student Ambassadors	Somerset County Senior Wellness Center Bridgewater, NJ	\$0.00	District

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[See POLICY ALERT Nos. 199 and 211]

[For Districts with a Bylaw, Policy and Regulation Manual]

0000.02 INTRODUCTION

Definitions

The following terms used in these bylaws, policies, and regulations shall have the meanings set forth below unless the context requires a different meaning or a different definition is supplied:

“Board” means the Board of Education of Somerset County Vocational Technical Schools.

“Bylaw” means a rule of the Board for its own operation.

“Chief School Administrator” means the Chief Executive Officer of this school district, whose title in this district is Superintendent (Superintendent or Chief School Administrator).

“Collective Bargaining”, “Negotiated Agreement”, or “Collective Bargaining Agreement” means a contract collectively negotiated by the Board of Education and a recognized bargaining unit.

“Commissioner” means the New Jersey State Commissioner of Education.

“Core Curriculum Content Standards” means the New Jersey **Student Learning Standards** ~~Core Curriculum Content Standards and the Common Core State Standards initiatives coordinated by the Council of Chief State School Officers (CCSSO) and the National Governor’s Association (NGA) in partnership with other national organizations.~~

“County Superintendent” means the Executive County Superintendent of Schools designated by the Department of Education for this school district. ~~“Executive County Superintendent” means the “County Superintendent.”~~

“Day” means a calendar day.

“Division of Youth and Family Services” or “DYFS” means the New Jersey Department of Children and Families – Division of Child Protection and Permanency or DCP&P.



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“Executive County Superintendent” means the “County Superintendent designated by the Department of Education for this school district.”

“Full Board” means the authorized number of voting members of the Board of Education.

“Meeting” means a gathering that is attended by or open to all of the members of the Board of Education, held with the intent on the part of the Board members present to discuss or act as a unit on the specific public business of the Board of Education.

“New Jersey Student Learning Standards” or “NJSLs” means standards adopted by the State Board of Education on May 1, 1996, and as thereafter revised by the State Board, and the Common Core State Standards adopted by the State Board on June 16, 2010, and as thereafter revised by the State Board, that describe the knowledge and skills all New Jersey students are expected to acquire by benchmark grades in the following areas: English language arts; mathematics; science; social studies; visual and performing arts; comprehensive health and physical education; world languages; technology; and 21st century life and careers. The standards are established for the provision of a thorough and efficient education pursuant to N.J.S.A. 18A:7F-46 and as a basis for the evaluation of school districts in accordance with N.J.A.C. 6A:30.

“Parent” means the natural parent(s), adoptive parent(s), legal guardian(s), foster parent(s), or parent surrogate(s) of a student. Where parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student provided such parental rights have not been terminated by a court of appropriate jurisdiction.

“Policy” means a Statement, formally adopted by the Board of Education, in which the Board recognizes the mandates and constraints of law, establishes practices and standards binding on staff members and students, and gives direction to the Superintendent.

“President” means the President of the Board of Education.

“Principal” means the administrator in charge of a school building or facility; except where prohibited by law, “Principal or designee” means the qualified person duly delegated by the Principal to discharge a particular duty in place of the Principal.



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“Professional employee” means an employee who holds a position for which a certificate issued by the New Jersey State Board of Examiners is required.

“Pupil” means a student enrolled in a school in this district.

“Regulation” means a Statement developed and promulgated by the Superintendent that details the specific operations by which Board policy or a legal mandate is implemented.

“Secretary” means the Secretary of the Board of Education.

“Student” means a pupil enrolled in a school in this district.

“Superintendent” means the Chief School Administrator of this school district; except where prohibited by law, “Superintendent or designee” means the qualified person duly delegated by the Superintendent to discharge a particular duty in place of the Superintendent.

“Support staff member” means an employee who holds a position for which no certificate issued by the New Jersey State Board of Examiners is required.

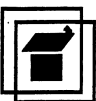
“Teaching staff member” means an employee who holds a position for which a certificate issued by the New Jersey State Board of Examiners is required.

“Treasurer” means the Treasurer of School Moneys for this school district.

Construction

The following rules of construction apply to these bylaws, policies and regulations:

1. Wherever possible, language shall be given its clear and ordinary interpretation;
2. Language shall be construed to have a meaning that complies with law;
3. In the event bylaws, policies and regulations conflict with one another, the later adopted bylaw, policy or regulation shall take precedence over the earlier, and the more specific bylaw, policy or regulation shall take precedence over the more general;



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4. Except as otherwise provided by the context, the auxiliary verbs “shall,” “will,” and “must” indicate a mandated action, and the auxiliary verb “may” indicates an action that is permitted but is not mandated.

Effectuation

Except as may otherwise be expressly provided, a bylaw, policy or regulation will become effective on the date it is adopted and a revised bylaw, policy or regulation will become effective on the date it is revised.

Citations

Bylaws, policies and regulations may contain citations to the following codifications of State and Federal laws and regulations:

1. United States ~~Code Statutes~~ – **U.S.C.**
~~20 U.S.C.A. Education~~
2. United States Regulations – **Code of Federal Regulations (C.F.R.)** ~~34 C.F.R. Education~~
3. New Jersey Statutes

N.J.S.A. 2C Code of Criminal Justice
N.J.S.A. 9 Children-Juvenile and Domestic Relations
N.J.S.A. 10 Civil Rights
N.J.S.A. 11 Civil Service
N.J.S.A. 17 Corporations and Institutions for Finance and Insurance
N.J.S.A. 18A Education
N.J.S.A. 19 Elections
N.J.S.A. 24 Food and Drug
N.J.S.A. 26 Health and Vital Statistics
N.J.S.A. 27 Highways
N.J.S.A. 30 Institutions and Agencies
N.J.S.A. 34 Labor and Worker's Compensation
N.J.S.A. 36 Legal Holidays
N.J.S.A. 39 Motor Vehicles and Traffic Regulation
N.J.S.A. 41 Oaths and Affidavits
N.J.S.A. 45 Professions and Affidavits
N.J.S.A. 47 Public Records



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N.J.S.A. 52 State Government, Departments, and Officers
N.J.S.A. 53 State Police
N.J.S.A. 54 Taxation
N.J.S.A. 59 Tort Claims

4. New Jersey Administrative Code

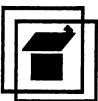
N.J.A.C. 1 Administrative Law
N.J.A.C. 6 & 6A Education
N.J.A.C. 8 Health
N.J.A.C. 10 Human Services
N.J.A.C. 13 Law and Public Safety
N.J.A.C. 17 Treasury-General

Severability

If any part of this manual is made invalid by judicial decision or legislative or administrative enactment, all other parts shall remain in full effect unless and until they are amended or repealed by the Board of Education or until regulations issued by the Superintendent are amended.

Enactment

The official record of the adoption, issuance, amendment, or repeal of the bylaws, policies and regulations of this district shall be the minutes of meetings of the Board of Education. Such alterations shall be duly entered in this manual; a master copy of the bylaw, policy and regulation manual shall be maintained by the Superintendent and shall be the manual to which all others may be compared for accuracy.



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Unsafe School Choice Option

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[See POLICY ALERT Nos. 167 and 211]

2415.06 UNSAFE SCHOOL CHOICE OPTION

The New Jersey Department of Education (NJDOE) is required to establish an Unsafe School Choice Option (USCO) Policy per the Elementary and Secondary Act (ESEA) of 1965, as reauthorized under the Federal Every Student Succeeds Act of 2015 (ESSA). The USCO Policy requires that students who attend a persistently dangerous public elementary or secondary school as determined by the NJDOE, or become victims of a violent criminal offense while in or on school grounds of a public school that they attend, be allowed to attend a safe public school within the district. The ~~Unsafe School Choice Option (USCO)~~ USCO provision under the ESSA of The No Child Left Behind Act of 2001 (NCLB) §9532 contains two provisions that apply to school districts that receive funds under ESSA NCLB: Provision I - Persistently Dangerous Schools and Provision II - Victims of Violent Criminal Offenses.

Effective the beginning of each school year, school districts receiving NCLB ESSA funds must be prepared to complete the transfer of students who choose to exercise Provision I and Provision II of NCLB and this ~~Unsafe School Choice Option~~ USCO Policy. Compliance with the Policy is a condition of receiving funds under any and all titles under ESSA NCLB. The Superintendent is required to certify compliance with this USCO Policy to the ~~New Jersey Department of Education (NJDOE)~~ in the application for ESSA NCLB funds.

USCO Policy Provision I - Persistently Dangerous Schools (PDS)

1. Criteria for Determining ~~PDS Persistently Dangerous Schools~~.

A persistently dangerous school is a public elementary or secondary school building (except for Regional Day Schools, Educational Services Commissions and Special Services School Districts) that meets the objective criteria determined by the ~~New Jersey Department of Education (NJDOE)~~ for three consecutive years and is part of a school district that receives funds under ESSA NCLB. The NJDOE will use the most current available data from the Electronic Violence and Vandalism Reporting System (EVVRS) to identify ~~persistently dangerous schools~~ PDS on or before July 31 of each year, ~~in compliance with Federal regulations (68 FR 16789)~~.



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Unsafe School Choice Option

2. Procedures and Guidelines for Schools Determined to be Persistently Dangerous.

A school district will be notified by the NJDOE on or before July 31 of each year if a school(s) in the school district has been identified as a PDS. Once the district receives notification a school is identified as persistently dangerous, the district must inform all parents of enrolled students in the school of the designation within fifteen calendar days of the **date of the** notice and offer them the option for their children to transfer to a safe public school within the district by the beginning of the respective school year. The district must complete all transfers by the beginning of the school year following the July notification.

Students are not required to accept the transfer option, but they must be afforded the opportunity to do so. Parental notice regarding the status of the school and the offer to transfer students should be made simultaneously. Parents of enrolled students must be notified of the persistently dangerous designation whether or not there is another school within the district for the transferring students.

To the extent possible, the district will allow transferring students to transfer to schools that **have not been identified as low performing, under the State's ESSA accountability system are making adequate yearly progress in accordance with NCLB and have not been identified as being in need of school improvement, corrective action or restructuring.** **When a transfer school is not available within the school district, the district may seek arrangements for students to transfer to the nearest charter school or neighboring district; however, this is not required.** The district **may** take into account the needs and preferences of the affected students and parents.

3. Corrective Action Plan for a School Identified as Persistently Dangerous.

If a school in the district is identified by the NJDOE as persistently dangerous, the district will submit to the NJDOE, ~~on or before August 25,~~ documentation of compliance with the parent



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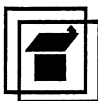
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notification requirement and actions taken to complete the transfer arrangements for all students exercising the option by the first day of the school year. **Additionally, the district is required to will** also develop and submit for approval a corrective action plan to the NJDOE on or before September 30 of the same year, which will apply to the respective school year. The corrective action plan, which must be completed in the format provided by the NJDOE, will describe how the school will reduce the number of incidents of violence as determined by the EVVRS. The NJDOE will provide **the schools with guidance for its their** corrective action plans, as well as monitor the school district's timely completion of the approved plans.

In the spring of each following year, the NJDOE will re-evaluate the status of a school identified as persistently dangerous. The NJDOE will review the school's progress towards completing **its their** corrective action plan and compare the current year's incidents of violence, as reported on the EVVRS, to the criteria for determining ~~persistently dangerous schools~~ (PDS). A school identified as maintaining the persistently dangerous designation will be notified by the NJDOE on or before July 31 of the respective year and will be required to submit for approval a revised corrective action plan by **September 30 August 25** of that year, which will apply to the respective school year. The school district must inform all parents of enrolled students in the school of the designation within fifteen calendar days of the **date of** notice and offer them the option for their children to transfer to a safe public school by the beginning of the respective school year **in accordance with 2. above.**

A school no longer designated persistently dangerous will be notified on or before July 31 of the respective year. The persistently dangerous designation will be removed after one or more years contingent upon successful fulfillment of the criteria for removal, as determined by **evidence of the school's progress toward successfully completing the approved corrective action plan, and evidence of incidents that no longer meet the criteria for determining PDS, described above, for one school year, the year in which the corrective action plan was in effect and in accordance with guidance provided by the NJDOE.**



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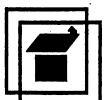
Unsafe School Choice Option

4. Procedures and Guidelines for Early Warning of Schools.

When a school meets the criteria set forth in this Policy for one year, the district will be informed of the types of offenses reported that have led to an early notification. This notification, on or before August 15 of each year, will be informational only. A school that no longer meets the criteria for PDS for one year will no longer be considered in early notification status. A school that meets the criteria for two consecutive years will move into early warning status outlined below.

~~Effective in 2004, If a school meets the criteria set forth in this Policy for two consecutive years, the district will be notified of their pattern of offenses on or before August 15 of each year. If notified, the district will develop and submit to the NJDOE for approval a school safety plan to the NJDOE a corrective action plan on or before September 30 of the same year, which will apply to the respective school year. The school safety corrective action plan, which must be completed in the format provided by the NJDOE, will describe how the school will reduce the number of incidents of violence as determined by the EVVRS. The NJDOE will provide the an early warning school with guidance for its their school safety corrective action plan, as well as monitor the school's timely completion of the approved plan. This school shall become a top priority for intensified district support for research-based programs and technical assistance. A school receiving an "early warning" notice is not required to provide the transfer option to students.~~

In the spring of each following year, the NJDOE will reevaluate the school's progress towards completing ~~its their corrective action~~ **school safety** plan and compare the current year's incidents of violence, as reported on the EVVRS, to the criteria for determining **PDS** ~~persistently dangerous schools~~. ~~The s~~Schools will be notified of ~~its their~~ status on or before July 31 of the respective year.



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Unsafe School Choice Option

A school that ~~has successfully completed their Corrective Action Plan and reported violent incidents that no longer meets the~~ **cCriteria for Determining PDS Persistently Dangerous Schools** for one school year, (the year in which the **school safety corrective action** plan was in effect), will no longer be required to submit a **school safety Corrective Action pPlan**.

A school that **meets the criteria for PDS** ~~does not successfully complete their Corrective Action Plan and that meets the criteria set forth in this Policy~~ for a third consecutive year will be designated as persistently dangerous and will be required to submit for approval a **revised cCorrective aAction pPlan** on or before September 30 of that year, which will apply to the respective school year. ~~The district will also~~ **and** provide the transfer option to students in the school designated as persistently dangerous.

5. Schools Not Receiving **ESSA NCLB** Funds, but Meeting the Criteria for PDS.

School buildings and districts that do receive Federal funds under **ESSA NCLB**, but meet any one of the criteria for **PDS persistently dangerous schools**, will be contacted by the NJDOE and be required to develop and submit for approval a **school safety Corrective Action pPlan** on or before September 30 of the respective year. The **school safety Corrective Action pPlan** must be completed in the format provided by the NJDOE and describe how the school will reduce the number of incidents of violence as determined by the EVVRS. The NJDOE will provide the school **with** guidance for **its their school safety Corrective Action pPlan**, as well as monitor the school's timely completion of the approved plan.

Optional

~~[Only required for Regional Day Schools, Special Services School Districts, and Educational Services Commissions:~~

6. ~~Special Schools Meeting the Criteria for PDS.~~

NA



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~~Regional Day Schools, Special Services Districts, and Educational Services Commissions that meet **any one of the** criteria for **PDS persistently dangerous schools** will not be identified as such, but will be contacted by the NJDOE and required to develop and submit for approval a **school safety Corrective Action pPlan** on or before September 30 of the respective year. The **school safety Corrective Action pPlan** must be completed in the format provided by the NJDOE and describe how the school will reduce the number of incidents of violence as determined by the EVVRS. The NJDOE will provide the school with guidance for their **school safety corrective action** plan, as well as monitor the school's timely completion of the approved plans.]~~

USCO Policy Provision II – Victims of Violent Criminal Offenses

The **Unsafe School Choice Option Victim of Violent Criminal Offenses** provision ~~under the of~~ NCLB ESSA requires a student who becomes a victim of a violent criminal offense, as determined by State law, while in or on the grounds of a public elementary or secondary school that the student attends, be allowed to attend a safe public elementary or secondary school within the district, including a public charter school.

The individual victim provision of this Policy attempts to fulfill the requirement for the school district to provide relief to students who have been victimized, while providing a school with a practical means for making determinations on incidents of victimization that are within the purview of the school district. The individual victim section of this Policy has been crafted to enable school staff to make reasonable determinations and actions regarding this Policy. The Superintendent will consult with the Board attorney and communicate with designated local and/or county law enforcement authorities, per the provisions of the *Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials and N.J.A.C. 6A:16-6.2(b)123*, on questions and issues that arise in the implementation of the individual victims of violent criminal offenses section of this Policy.

1. Criteria for Determining Victims of Violent Criminal Offenses

The following criteria must be used to determine when an enrolled student has become a victim of a violent criminal offense while in or on the grounds of a public elementary or secondary school that the student attends. These criteria only apply to a student who has become a victim of one or more of the violent criminal offenses enumerated below:



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A student is considered a victim of a violent criminal offense when:

- a. A referral has been made to law enforcement officials for suspicion that one of the violent criminal offenses enumerated below has occurred; and
- b. One or more of the following applies:
 - (1) Law enforcement officials have filed formal charges against the **offender(s) perpetrator(s)** for commission of the violent crime; or
 - (2) The **offender(s) perpetrator(s) of the violent crime** has **received sanctions in accordance with the Board of Education's Code of Student Conduct** ~~been disciplined in accordance with school policy;~~ or
 - (3) The **offender(s) perpetrator(s) of the violent crime** either has not been identified or is not an enrolled student(s), but it is clear that the student (victim) has become a victim of a violent criminal offense based on objective indicators such as physical evidence, eyewitness testimony, and/or circumstantial evidence; or
 - (4) The pre-existence of a restraining order against the **offender(s) perpetrator(s) of the violent crime**.

2. Procedures and Guidelines

Effective the first day of each school year ~~beginning in 2003~~, the district must be prepared to begin the transfer of any student who chooses to exercise the **individual unsafe school** choice option provision. The district must offer, within **fourteen** ~~ten~~ calendar days **of the incident**, an opportunity to transfer to a safe public school within the district to any student who has become a victim of a violent criminal offense while in or on the grounds of a public school that the student attends. While the student must be offered the opportunity to transfer, the student may elect to remain at the school.



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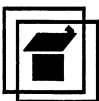
To the extent possible, the district will allow any transferring student to transfer to a school that **has not been identified as low performing**, ~~is making adequate yearly progress in accordance with NCLB under the State's ESSA accountability system and has not been identified as being in need of school improvement, corrective action or restructuring.~~ **In addition, when a transfer school is not available within the district, the district may seek arrangements for a student to transfer to the nearest charter school or neighboring district; however, this is not required.** The district ~~may~~ will take into account the needs and preferences of the affected student and his or her parent(s). Transfers must occur within thirty days of the determination that the student was a victim of a violent criminal offense.

3. Violent Criminal Offenses

The violent criminal offenses under New Jersey statutes that apply to the individual victim provision **of this Policy** are identified and explained below. The offenses apply to completed offenses, as well as ~~threats and~~ attempts to commit the offenses. The offenses and attempts to commit the offenses apply only when they occur in or on the **school grounds, as defined in N.J.A.C. 6A:16-1.3, of** ~~the~~ a school that the student attends. The offenses apply whether they occur wholly or in part in or on the grounds of ~~a the~~ school that the student attends. The offenses apply only to acts or attempts that are directed at a person (victim) or a group of specified individuals (victims), rather than acts that indiscriminately affect the entire school population or non-specified individuals or groups. ~~For the purposes of this Unsafe School Choice Option Policy, the term "victim" shall not include a student who purposely, knowingly or recklessly provokes the conduct constituting the criminal incident against him or her.~~

4. Applicable Violent Criminal Offenses

Below is a description of each applicable violent criminal offense that is based upon New Jersey statutes and references to statutory citations that provide complete explanations of each designated offense. The descriptions provided below are not intended to be a complete explanation of each offense or a substitute for the actual



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provisions of the authorizing statutes. Instead, the descriptions are provided as an aid in facilitating understanding of the general intent and practical applications of the violent criminal offenses that pertain to this ~~Unsafe School Choice Option~~ Policy.

- a. Homicide [N.J.S.A. 2C:11-2] - A **student person** is a victim of a homicide when he or she is the child, sibling or other relative of a decedent, resulting from someone purposely, knowingly or recklessly causing the death of the student's parent, sibling, or relative in or on school grounds.
- b. Assault [N.J.S.A. 2C:12-1(A)(a)(1)(1-3) and 2C:12-1(Bb)(1-4)] - A person is a victim of an assault when the actor: purposely, knowingly, or recklessly causes bodily injury to the victim [~~N.J.S.A. 2C:12-1(a)(1)~~]; negligently, recklessly, knowingly, or purposely causes bodily injury to the victim with a deadly weapon [~~N.J.S.A. 2C:12-1(a)(2)~~, ~~N.J.S.A. 2C:12-1(b)(2)~~ and ~~N.J.S.A. 2C:12-1(b)(3)~~]; attempts by physical menace to put the victim in fear of imminent serious bodily injury [~~N.J.S.A. 2C:12-1(a)(3)~~]; or knowingly points a firearm at or in the direction of the victim, whether or not the actor believes it to be loaded. [~~N.J.S.A. 2C:12-1(d)(4)~~].
- c. ~~Aggravated Sexual Assault~~ [N.J.S.A. 2C:14-2] - A **student person** is a victim of a **sexual assault when the student is a victim of an act of sexual contact when the victim is less than thirteen years old and the actor is at least four years older than the victim, or the student is a victim of aggravated sexual assault when the actor commits an act of sexual penetration with the victim under any of the following circumstances:**
 - (1) The victim is less than thirteen years old.
 - (2) The victim is **at least thirteen, but less than sixteen years old; and the actor is at least four years older than the victim.**



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- (3) The victim is at least sixteen years old, but less than eighteen years old; and the actor has supervisory or disciplinary power over the victim.
- (4) The actor uses physical force or coercion.
- (5) The victim is one whom the actor knew or should have known was physically helpless, mentally defective, or mentally incapacitated.
 - (a) ~~At least thirteen, but less than sixteen years old; and~~
 - (i) ~~The actor is related to the victim by blood or affinity to the third degree; or~~
 - (ii) ~~The actor has supervisory or disciplinary power over the victim by virtue of the actor's legal, professional or occupational status; or~~
 - (iii) ~~The actor is a foster parent, a legal guardian or stands in loco parentis within the household.~~
- ~~(3) The act is committed on the victim during the commission, or attempted commission, whether alone or with one or more persons, of robbery, kidnapping, homicide, aggravated assault on another, burglary, arson or criminal escape.~~
- ~~(4) The actor is armed with a weapon or any object fashioned in such a manner as to lead the victim to reasonably believe it to be a weapon and threatens by word or gesture to use the weapon or object on the victim.~~
- ~~(5) The actor is aided or abetted by one or more other persons and the actor uses physical force or coercion on the victim.~~



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~~(6) The actor uses physical force or coercion and severe personal injury is sustained by the victim.~~

~~(7) The victim is one whom the actor knew or should have known was physically helpless, mentally defective or mentally incapacitated.~~

5. ~~Sexual Assault~~ A person is a victim of a sexual assault when:

a. ~~The actor commits an act of sexual contact with a victim who is less than thirteen years old and the actor is at least four years older than the victim; or~~

b. ~~The actor commits an act of sexual penetration with a victim under any of the following circumstances:~~

~~(1) The actor uses physical force or coercion, but the victim does not sustain severe personal injury.~~

~~(2) The victim is at least sixteen but less than eighteen years old.~~

~~(3) The actor has supervisory or disciplinary power of any nature or in any capacity over the victim.~~

~~(4) The victim is at least thirteen but less than sixteen years old and the actor is at least four years older than the victim.~~

d6. Bias Intimidation [N.J.S.A. 2C:16-1(Aa)] - A person is a victim of the crime of bias intimidation when an actor commits, attempts to commit, conspires with another to commit or threatens the immediate commission of an offense specified in Chapters 11 through 18 of Title 2C of the New Jersey Statutes; N.J.S.A. 2C:33-4; N.J.S.A. 2C:39-3; N.J.S.A. 2C:39-4 or N.J.S.A. 2C:39-5 in the following circumstances:

(1)a. With a purpose to intimidate a victim or a group of specified victims because of race, color, religion, gender, handicap, sexual orientation, or ethnicity; or



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- (2)~~b~~. Knowing that the conduct constituting the offense would cause a victim or a group of specified victims to be intimidated because of race, color, religion, gender, handicap, sexual orientation, or ethnicity; or
- (3)~~e~~. Under circumstances that caused any victim of the underlying offense to be intimidated and the victim, considering the manner in which the offense was committed, reasonably believed either that:
 - (a~~1~~) The offense was committed with a purpose to intimidate the victim or any person or entity in whose welfare the victim is interested because of race, color, religion, gender, handicap, sexual orientation, or ethnicity; or
 - (b2) The victim or the victim's property was selected to be the target of the offense because of race, color, religion, gender, handicap, sexual orientation, or ethnicity.
- e7. Terroristic Threat [N.J.S.A. 2C:12-3(Aa) and 2C:12-3(Bb)]
- A person is a victim of a terroristic threat when the actor threatens to commit one of the violent criminal offenses enumerated under ~~this the USCO Policy Provision II~~ against the victim with the purpose to put the student in imminent fear of one of the violent crimes enumerated in ~~this the USCO Policy Provision II~~ under circumstances reasonably causing the victim to believe the immediacy of the threat and the likelihood that it will be carried out. The definition of terroristic threat applies to N.J.S.A. 2C:12-3(a) insofar as the threat was directed at a person (victim) or a group of specified individuals (victims).
- f8. Robbery [N.J.S.A. 2C:15-1] - A person is a victim of a robbery when the actor, in the course of committing a theft, inflicts bodily injury; or uses force upon the victim; or threatens the victim with or purposely puts the victim in fear of immediate bodily injury.



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- g9. Kidnapping [N.J.S.A. 2C:13-1] - A person is a victim of a kidnapping when the actor unlawfully removes the victim from the school or school grounds; or the actor unlawfully confines the victim with the purpose of holding the victim for ransom or reward as a shield or hostage; or the actor unlawfully removes the victim from the school or school grounds or a substantial distance from where he or she is found in school or on school grounds; or if the actor unlawfully confines a student for a substantial period of time **with any of the following purposes:** to facilitate commission of a crime or flight thereafter, or to inflict bodily injury on or terrorize the victim.
- h10. Arson [N.J.S.A. 2C:17-1] - A person is a victim of arson when the actor **purposely or knowingly** starts a fire or causes an explosion in or on the grounds of a school whereby ~~purposely or knowingly~~ the victim or group of specified victims are in danger of death or bodily injury; or with the purpose of destroying or damaging the victim's or group of specified victim's property that is in the school or on school grounds.

Miscellaneous Provisions of USCO

1. Transfer Time Period – **PDS Persistently Dangerous Schools**

The transfer will be temporary and will be in effect as long as the student's original school is identified as persistently dangerous.

[Optional

The transfer may be in effect longer and the district will consider the educational needs of the student, as well as other factors affecting the student's ability to succeed if returned to the transferring school. (i.e. The school district may allow a student to complete his or her education through the highest grade level at the receiving school if the student would otherwise be required to return to their original school.)]



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2. Charter School Transfer Option

While ~~ESSA~~ **NCLB** permits affected students to be afforded the opportunity to attend a public charter school, in addition to a safe public elementary school or secondary school within the school district, the application of this provision in New Jersey is limited. Transfers to a charter school can only occur as a part of the charter school's "equal opportunity" selection process and among charter schools administered under the same managing authority (i.e., charter schools within the charter school district).

Since charter schools in New Jersey are considered public **local education agencies** (LEA's), pursuant to N.J.S.A. 18A:36A-3, operated independently of a local board of education, transfers may only take place among charter schools within the LEA. Therefore, students may be permitted to transfer to another charter school that is administered under the same managing authority of the charter school, but are not permitted to transfer to a school in the local public school district administered by a local board of education.

However, pursuant to N.J.S.A. 18A:36A-7, a charter school must be open to all students on a space available basis and may not discriminate in its admission policies or practices (although it may establish reasonable criteria to evaluate prospective students), and in accordance with N.J.S.A. 18A:36A-8, if there are more applications to enroll in the charter school than there are spaces available, the charter school must select students to attend using a random selection process for enrollment.

3. Funding Sources for USCO

The ~~USCO Unsafe School Choice Option~~ **statute law** does not authorize resources specifically to help cover USCO costs **associated with transferring a student from a PDS**. However, under certain circumstances Federal funds may be used. For example, **ESEA Title IV, Part A [Section 4115(b)(2)(E)(v)]** may be used to establish safe zones of passage to and from school to ensure that students travel safely on their way to school and on their way home [~~Section 4115(b)(2)(E)(v)~~]. In addition, ~~SDFSCA~~ **ESEA Title IV, Part A [Sections 5121(8) and 5131(12) and (25)]**



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funds may be used to help cover costs such as tuition or transportation related to the ~~USCO Unsafe School Choice Option~~ or expansion of public school choice [Section 5121(8) and 5131(12 and (25))].

4. Special Education Students

The district will provide transferred special education students with the program required by the student's Individualized Education Program (IEP).

5. Transfer Schools

In the event there is not another school within the school district for a transferring student, the district

[Optional

☒ is not required to transfer the student to a school outside the school district.

or

_____ will explore other appropriate options such as an agreement with a neighboring school district to accept transfer students.]

[Optional

6. ~~The district will offer students the transfer option if they do not meet the criteria for determining victims of violent criminal offenses under the USCO Policy Provision II as one response for providing relief to students whose victimization has affected their safety and ability to learn.]~~

~~Under the Federal regulations (68 FR 16789), this Policy only applies to offenses that occur in the 2003–2004 school year and thereafter. Beginning with the 2004–2005 school year, the district must provide the transfer option to victims of violent criminal offenses that occurred in the previous school year, if the determination that the student was a victim was made thirty days or fewer before the end of the school year.~~



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The district will use the school choice option as one response to incidents of victimization. Additionally, the district will develop and implement appropriate strategies for addressing the circumstances that contribute to or support victimization, as well as consistently and proactively manage individuals who have victimized students. The district will promote the importance of school safety and respond to the needs of students and staff. Pursuant to the law, the district will provide an opportunity for students, parents and school district and law enforcement personnel to discuss methods for keeping schools safe from violence; to create school safety plans; and to recognize students in need of help. The district will organize activities to prevent school violence, including, but not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance. Law enforcement personnel will be invited to join members of the teaching staff in the discussions. Programs shall also be provided for school district employees that are designated to help school district employees recognize warning signs of school violence and to instruct school district employees on recommended conduct during an incident of school violence.

In accordance with the provisions of N.J.S.A. 18A:17-46, two times each school year, between September 1 and January 1 and between January 1 and June 30, at a public hearing, the Superintendent shall report to the Board of Education all acts of violence; vandalism; and harassment, intimidation, and bullying which occurred during the previous reporting period. ~~requires a public hearing in the third week in October of each year for the Superintendent to report to the Board all acts of violence and vandalism that occurred in the district during the previous school year. The public hearing shall be transcribed and kept on file in the Board of Education Office. The transcript shall be made available to the public upon request. The Board must also file the transcript with the NJDOE for review.~~

**Title VIII, Part F, Subpart 2, SEC. 8532
Every Student Succeeds Act (ESSA) of 2015**

~~No Child Left Behind Act of 2001 §9532~~

Adopted:



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Gifted and Talented Students

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[See POLICY ALERT Nos. 95, 153, 161, 164, and 211]

2464 GIFTED AND TALENTED STUDENTS

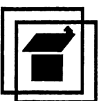
The Board of Education recognizes its responsibility to identify gifted and talented students within the school district and to provide these students **with** appropriate instructional adaptations and services. To that end, the Board directs each such student in the school district be identified and offered an appropriate educational program and services.

For purposes of this Policy, "gifted and talented students" **means** ~~will be defined as those exceptionally able~~ students who possess or demonstrate high levels of **ability** ~~abilities~~, in one or more content areas, when compared to their chronological peers in the district and who require modification of their educational program if they are to achieve in accordance with their capabilities.

The ~~Board~~ **Superintendent** will develop appropriate curricular and instructional modifications ~~to be~~ used for gifted and talented students indicating content, process, products, and learning environments.

grade nine
The Superintendent will develop procedures, ~~using multiple measures~~, for an ongoing **Kindergarten through grade twelve** identification process ~~and appropriate educational challenges for gifted and talented students initiated in Kindergarten and reviewed annually through grade twelve~~ **that includes multiple measures. Multiple measures may include, but are not limited to: achievement test scores; grades; student performance or products; intelligence testing; parent, student, and/or teacher recommendation; and other appropriate measures.** The identification methodology will be developmentally appropriate, non-discriminatory, and related to the programs and services offered by the district. ~~The~~ **These identification** procedures will be reviewed annually.

The Superintendent will take into consideration the **Pre-Kindergarten through Grade Twelve Gifted Programming Standards of the National Association for Gifted Children** in developing programs for gifted and talented students. The educational program offered to gifted and talented students will encourage and challenge them in the specific areas of their abilities, but will not replace the basic instructional program of the various grades of this district. The program offered to a gifted and talented students may ~~be~~ **include**,



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but are not limited to: **pull-out programs; classroom differentiated instruction; acceleration; flexible pacing; compacted curricula; distance learning; advanced classes; or individual programs** infused into the student's regular instructional program, provided that a written description of the infusion has been prepared and filed in the student's record.

Programs for the gifted and talented **students** will be periodically evaluated for their continuing efficacy and adjusted accordingly.

The parent(s) or ~~legal guardian(s)~~ of any student identified as gifted or talented shall be consulted regarding any program designed to address the student's particular needs.

N.J.S.A. 18A:61A-2; 18A:35-4.16
N.J.A.C. ~~6:37-1.1~~; 6A:8-1.3; 6A:8-3.1(a)5-
P.L. 108-382, Sec. 10201 et seq.

Adopted:



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Student Assessment
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[See POLICY ALERT Nos. 120, 135, 147, 153, 168, 170, 197, 205, 209,
and 211]

2622 STUDENT ASSESSMENT

The Commissioner of Education, **in accordance with N.J.S.A. 18A:7C-1 et seq. and 18A:7E-2 and 3, may** ~~shall implement a system and related schedule of Statewide assessments to evaluate of student achievement in any grade(s) and by such assessments as he or she deems appropriate. of the Core Curriculum Content Standards in accordance with the provisions of N.J.A.C. 6A:8-4.1 et seq. The Board of Education is required to administer the applicable Statewide assessments according to the schedule prescribed by the Commissioner.~~ **The Commissioner shall report to the State Board of Education the results of such assessments.**

The Commissioner shall implement a system and related schedule of Statewide assessments to evaluate student achievement of the New Jersey Student Learning Standards (NJSLs). The Commissioner, with the approval of the State Board of Education, shall define the scope and level of student performance on Statewide assessments that demonstrate thorough understanding of the knowledge and skills delineated by the NJSLs at grade levels three through twelve. After consultation with the Commissioner, the State Board of Education shall establish by resolution uniform Statewide criteria defining adequate school district progress toward meeting the NJSLs.

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject. The data derived from State assessments will be utilized by teachers and administrators to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.



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Pursuant to N.J.A.C. 6A:8-4.1(b) and (c), all students at grade levels three through twelve, and at any other grade(s) designated by the Commissioner pursuant to N.J.A.C. 6A:8-4.1(a), shall take all appropriate Statewide assessments as scheduled. The New Jersey Department of Education, pursuant to State law and regulations, requires all students to take State assessments as scheduled. There is no provision for a student to opt-out of Statewide assessments. If a student is absent on a testing date, the student will be expected to take the missed test on another school day. Parents and students will be informed of all scheduled testing dates, including make-up testing dates for students who missed the initial testing date.

Statewide Assessment System

The Superintendent of Schools shall develop and annually present to the Board for its approval an assessment program that complies with the rules of the State Board of Education.

The Board of Education shall, according to a schedule prescribed by the Commissioner, administer the applicable Statewide assessments, including the following major components: the elementary assessment component for grades three through five; the middle school assessment component for grades six through eight; the high school end-of-course PARCC assessments; and the alternative assessment for students with disabilities; and provide notification to each student entering grades three through twelve of the Statewide assessment schedule.

The Department of Education shall implement the elementary component of the Statewide assessment of the NJSLs consisting of continued administration of mathematics and English language arts in grades three, four, and five, and of science in grade four.

The Department of Education shall implement the middle school component of the Statewide assessment of the NJSLs consisting of the following: continued administration of mathematics and English language arts in grades six, seven, and eight; and of science in grade eight.



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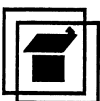
The Department of Education shall implement a high school assessment program component of the NJSLs that assesses, at a minimum, English language arts, mathematics, and science with the exception that students may receive a waiver from the Board of Education from taking the high school end-of-course PARCC assessment in ELA 11 due to the student's participation in another English language/literature college placement assessment during the same school year.

The Board shall provide appropriate accommodations or modifications to the Statewide assessment system as specified by the Department of Education for English Language Learners (ELLs) and students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the IEP or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d)1. The Board may administer the Statewide assessments in mathematics to ELLs in their native language, when available, and/or English. The Board of Education shall have the option for a first-year ELL of substituting a Department of Education-approved language proficiency test only for the English language arts section of the elementary or middle school component of the Statewide assessment, when the student has entered the United States after July 1 of the calendar year prior to the test administration.

The Board of Education shall ensure students with disabilities as defined in N.J.A.C. 6A:14-1.3 participate in Statewide assessments in accordance with N.J.A.C. 6A:14-4.10.

At specific times prescribed by the Commissioner of Education, the Board of Education shall administer the alternative assessment for students with disabilities to students with severe disabilities who cannot participate in other assessments due to the severity of their disabilities. The Department of Education shall implement the alternative assessment for students with disabilities according to the schedules in N.J.A.C. 6A:8-4.1(c)1, 2, and 3. The alternative assessment for students with disabilities measures the progress of students who have been determined eligible for the alternative assessment for students with disabilities by the IEP team in accordance with N.J.A.C. 6A:14-4.10.

The Boards of Education shall implement alternative ways for students to demonstrate graduation proficiency in accordance with N.J.A.C. 6A:8-5.1(f).



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Test Administration Procedures and Security Measures

The Board of Education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district. All Statewide assessments shall be administered in accordance with the Department of Education's required test administration procedures and security measures. Any breach of such procedures or measures shall be immediately reported to the Superintendent or designee.

Documentation of Student Achievement

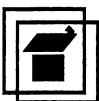
The Department of Education shall provide the Superintendent with documentation of student achievement performance after each test administration of each test in accordance with the provisions of N.J.A.C. 6A:8-4.2(a). The Board shall maintain an accurate record of each student's performance on Statewide assessments in accordance with N.J.A.C. 6A:8-4.2. Information regarding individual student test scores shall only be released in accordance with Federal and State law.

The Board of Education shall transmit within ten business days any official records, including transcripts, of students who transfer to other school districts or institutions.

The Board of Education shall maintain an accurate record of each student's performance on Statewide assessments.

The Board of Education shall maintain for every student a ninth grade through graduation transcript that contains the following, as available:

- 1. Results of all applicable State assessments, including assessments that satisfy graduation requirements set forth in N.J.A.C. 6A:8-5.1(a)6;**
- 2. Results of any English language proficiency assessments according to N.J.A.C. 6A:8-5.1(h);**
- 3. Evidence of instructional experience and performance in the NJSLS;**
- 4. Evidence of technological literacy;**
- 5. Evidence of career education instructional experiences and career development activities;**



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6. **Evidence of State-issued occupational licenses and credentials, industry-recognized occupational credentials, and/or technical skill assessments for students enrolled in Department of Education-approved career and technical education programs pursuant to N.J.A.C. 6A:19-3.2; and**
7. **Any other information deemed appropriate by the Board of Education.**

Accountability

The Superintendent shall report preliminary and final results of annual assessments to the Board of Education as required by the New Jersey Department of Education. The Board of Education will provide parents, students, and citizens with results of annual assessments according to N.J.A.C. 6A:8-4.23. The Board shall provide appropriate instruction to improve skills and knowledge for students performing below the established levels of student proficiency in any content area either on Statewide or local assessments. All students shall be expected to demonstrate the knowledge and skills of the ~~Core Curriculum Content~~ NJSLS Standards as measured by the Statewide assessment system.

Annual Review and Evaluation of School Districts

The Department of Education shall review the performance of schools and school districts in accordance with the provisions of N.J.A.C. 6A:8-4.4.

Public Reporting

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the Department of Education shall report annually to the State Board of Education and the public on the progress of all students and student subgroups in meeting the NJSLS ~~Core Curriculum Content Standards~~ as measured by the Statewide assessment system by publishing and distributing the Department of Education's annual New Jersey School Report Card in accordance with N.J.S.A. 18A:7E-2 through 5. After each test administration, the Department of Education shall report to the Board on the performance of all students and of student subgroups. The Department of Education shall report performance on the APA with the same frequency and in the same detail as it reports on other Statewide assessments, including school and school district means, and the number and percentage of participating students. In public reporting of school and district performance data, the Department of Education shall not compromise the confidentiality of individual students.



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Parental Notification

Parents shall be informed of the district assessment system and of any special tests that are to be administered to their children.

Student Accommodations/Modifications

~~The Board shall provide appropriate accommodations or modifications to the Statewide assessment system as specified by the Department of Education for English language learners (ELLs) and students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the Individualized Educational Plan (IEP) or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d).~~

N.J.S.A. 18A:7C-1

N.J.A.C. 6A:8-4.1 et seq.; 6A:8-5.1; 6A:14-1.1 et seq.; 6A:14-3.7;
6A:14-4.10

Adopted:



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High School Graduation

Feb 17

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[See **POLICY ALERT** Nos. 90, 95, 121 153, 157, 169, 186, 205, 208, 209,
and 211]

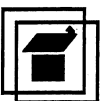
5460 HIGH SCHOOL GRADUATION

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

A. High School Graduation Requirements

A graduating student must have earned a minimum of 187.5 (four-year high school: **no fewer than one hundred twenty credits**) credits in courses designed to meet all of the New Jersey Core Curriculum Content **Student Learning** Standards (NJSLs) including, but not limited to, the following credits:

1. 20 (At least twenty) credits in **English** language arts literacy aligned to grade nine through twelve standards;
2. 15 (At least fifteen) credits in mathematics, including Algebra I or the content equivalent; (~~“content equivalent” is defined at N.J.A.C. 6A:8-1.3~~) including geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;
3. 15 (At least fifteen) credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
4. 15 (At least fifteen) credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;



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5. 5 (At least three and three-quarters) credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7, and 8;
6. 5 (At least five) credits in visual and performing arts;
7. 5 (At least five) credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
8. 2.5 (At least two and one-half) credits in financial, economic, business, and entrepreneurial literacy;
9. Technological literacy, consistent with the ~~NJSLS Core Curriculum Content Standards~~, integrated throughout the curriculum;
10. 30 (At least five) credits in 21st century life and careers, or career-technical education; and
11. ~~Electives as determined by the high school program sufficient to total a minimum of _____ (must be at least one hundred twenty) credits.~~

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

1. The district shall establish a process to approve individualized student learning opportunities that meet or exceed the ~~NJSLS Core Curriculum Content Standards~~.



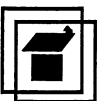
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- a. Individualized student learning opportunities in all **NJSLS** ~~Core Curriculum Content Standards~~ areas include, but are not limited, to the following:
 - (1) Independent study;
 - (2) Online learning;
 - (3) ~~Work-based programs, internships, apprenticeships;~~
 - (43) Study abroad programs;
 - (54) Student exchange programs; and
 - (65) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
- b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the **NJSLS** ~~Core Curriculum Content Standards~~ shall:
 - (1) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
 - (2) Include demonstration of student competency;
 - (3) Be certified for completion based on the district process adopted according to 2. below; and
 - (4) Be on file in the school district and subject to review by the Commissioner or designee.
- c. Group programs based upon specific instructional objectives aimed at meeting or exceeding the **NJSLS** ~~Core Curriculum Content Standards~~ shall be permitted and shall be approved in the same manner as other approved courses.

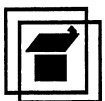


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2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the ~~NJSLS Core Curriculum Content Standards~~ at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.
 - a. The district shall choose assessments that are aligned with or exceed the ~~NJSLS Core Curriculum Content Standards~~ and may include locally designed assessments.
 - b. The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the ~~NJSLS Core Curriculum Content Standards~~:
 - (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or
 - (3) Department of Education-approved locally designed competency-based assessments.
3. The district shall establish a process to approve post-secondary learning opportunities that may consist of: ~~(select one or more options)~~ Advanced Placement (AP) courses; the College-Level Examination Program (CLEP); or concurrent/dual enrollment at accredited higher education institutions.
 - a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the ~~NJSLS Core Curriculum Content Standards~~.



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High School Graduation

B. Additional Graduation Requirements

1. Attendance requirements as indicated in Policy and Regulation 5200;
2. Other requirements established by the Board of Education as indicated below:

Requirements of CTE programs through the Senior year (minimum 30 credits required for CTE certificate);

3. Any statutorily mandated requirements for earning a high school diploma; and
4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education (NJDOE), and as outlined in C. below.

C. Statewide Assessment Graduation Requirements

1. **The requirement that all students demonstrate proficiency in the high school end-of-course Partnership for Assessments of Readiness for College and Careers (PARCC) assessment in ELA 10 and Algebra I, or through the alternate means set forth at N.J.A.C. 6A:8-5.1(f) through (i);**
2. **The Board of Education will provide students who have not demonstrated proficiency on the high school end-of-course PARCC assessments in ELA 10 and Algebra I with the opportunity to demonstrate such competence through one of the alternate means set forth below:**
 - a. **For the graduating classes of 2016, 2017, 2018, and 2019, students who do not take both the ELA 10 and the Algebra I end-of-course PARCC assessments or who take, but do not achieve a passing score on both assessments, as required by N.J.A.C. 6A:8-5.1(a)6, may satisfy the State requirement to demonstrate proficiency in English language arts and mathematics in one of the following ways:**



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High School Graduation

- (1) Achieve a passing score, as determined by the Commissioner, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, Geometry, or Algebra II; or
 - (2) Meet the criteria of the portfolio appeals process; and
 - b. For the graduating class of 2020, students who take all applicable high school end-of-course PARCC assessments for all courses in which they are enrolled, including those students who received a waiver for ELA 11 pursuant to N.J.A.C. 6A:8-4.1(c)3i, as of September 6, 2016, and thereafter, but do not achieve a passing score on both the ELA 10 and Algebra I end-of-course PARCC assessments pursuant to N.J.A.C. 6A:8-5.1 (a)6, may satisfy the State requirement to demonstrate proficiency in English language arts and mathematics in one of the following ways:
 - (1) Achieve a passing score, as determined by the Commissioner, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable, or substitute a passing score on another end-of-course PARCC assessment, including ELA 9, ELA 11, Geometry, or Algebra II; or
 - (2) Meet the criteria of the portfolio appeals process.
 2. Beginning with the graduating class of 2021, students who take all applicable high school end-of-course PARCC assessments for all courses in which they are enrolled, including those students who received a waiver for ELA 11 pursuant to N.J.A.C. 6A:8-4.1(c)3i, as of September 6, 2016, and thereafter, but do not achieve a passing score on both the ELA 10 and



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High School Graduation

Algebra I end-of-course PARCC assessments pursuant to N.J.A.C. 6A:8-5.1(a)6, by the conclusion of their senior year and after multiple opportunities to take the assessments, may satisfy the State requirement to demonstrate proficiency in English language arts and mathematics by meeting the criteria of the portfolio appeals process.

3. In accordance with a NJDOE Memorandum dated January 24, 2017, students in the graduating cohort of 2020 and 2021 who completed an Algebra I course prior to September 6, 2016 and:

a. Took the PARCC Algebra I assessment, but did not pass and are now in an advanced mathematics course (e.g. Geometry or Algebra II); or

b. Did not receive a valid test score, but are now in an advanced mathematics course (e.g. Geometry or Algebra II); or

c. Did not have an opportunity to take the PARCC Algebra I assessment because the NJDOE did not offer a summer test administration, but are now in advanced mathematics course (e.g. Geometry or Algebra II). Only students in the graduating cohorts of 2020 and 2021 described in the three specific groups above in a. b., and c. are eligible to utilize the following pathways to demonstrate proficiency in mathematics:

(1) Take or retake the PARCC Algebra I assessment and pass; or

(2) Utilize the NJDOE portfolio appeals process, provided they take the PARCC Geometry assessment and the PARCC Algebra II assessment (if enrolled in the Algebra II course) and receive valid scores; or

(3) Take and pass the Geometry or Algebra II assessment.



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STUDENTS

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High School Graduation

4. All English Language Learners (ELLs) shall satisfy the requirements for high school graduation, except ELLs may demonstrate they have attained State minimum levels of proficiency through passage of the portfolio appeals process in their native language, when available, and passage of a Department of Education-approved English fluency assessment.
5. Students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act who participate in the alternative assessment for students with disabilities are not required to participate in repeated administration of high school end-of-course PARCC assessments.

~~1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) End of Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018, and 2019.~~

~~2. Students in the classes of 2016, 2017, 2018, and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the “cut score” on the PARCC assessments or meeting the “cut score” on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.~~

~~3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.~~

4. **[OPTION Select one option below**

~~_____ The NJDOE has developed “concordant” cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:~~



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High School Graduation

a. English Language Arts

- PARCC ELA Grade 9 \geq 750 (Level 4); or
- PARCC ELA Grade 10 \geq 750 (Level 4); or
- PARCC ELA Grade 11 \geq 725 (Level 3); or
- Prior to 3/1/16 SAT Critical Reading \geq 400; or
- 3/1/16 or later SAT Evidence Based Reading and Writing Section \geq 450 OR SAT Reading Test \geq 22; or
- ACT Reading or ACT PLAN Reading \geq 16; or
- Accuplacer Write Placer \geq 6; or
- Accuplacer Write Placer ESL \geq 4; or
- PSAT10 Reading or PSAT/NMSQT Reading* \geq 40; or
- PSAT10 Reading or PSAT/NMSQT Reading** \geq 22; or
- ACT Aspire Reading \geq 422; or
- ASVAB AFQT Composite \geq 31; or
- Meet the Criteria of the NJDOE Portfolio Appeal

b. Mathematics

- PARCC Algebra I \geq 750 (Level 4); or
- PARCC Geometry \geq 725 (Level 3); or
- PARCC Algebra II \geq 725 (Level 3); or
- Prior to 3/1/16 SAT Math \geq 400; or
- 3/1/16 or later SAT Math Section \geq 440 OR SAT Math Test \geq 22
- ACT or ACT PLAN Math \geq 16; or
- Accuplacer Elementary Algebra \geq 76; or
- PSAT10 Math or PSAT/NMSQT Math* \geq 40; or
- PSAT10 Math or PSAT/NMSQT Math** \geq 22; or
- ACT Aspire Math \geq 422; or
- ASVAB AFQT Composite \geq 31; or
- Meet the Criteria of the NJDOE Portfolio Appeal

Note: * PSAT taken prior to October 2015; ** PSAT taken after October 2015.



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High School Graduation

~~— The NJDOE has developed “concordant” cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics in accordance with the current NJDOE approved “concurrent” cut scores for additional substitute assessments.]~~

D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200.

E. Students with Disabilities

1. Through the **Individualized Educational Plan (IEP)** process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
 - a. The district shall specifically address any alternate requirements for graduation in a student’s IEP, in accordance with N.J.A.C. 6A:14-4.11.
 - b. The district shall develop and implement procedures for assessing whether a student with a disability has met **the specified** any alternate requirements for graduation individually determined in an IEP.
2. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.



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STUDENTS

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High School Graduation

- a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
3. ~~If the Board of Education grants an elementary school diploma, a student with a disability who fulfills the requirements of his or her IEP shall qualify for and receive a diploma.~~
43. 3 Students with disabilities who meet the standards for graduation according to the school district's graduation requirements shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.
54. 4 A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.
65. 5 When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.

F. High School Diploma

1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.
2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.



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High School Graduation

- a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty; or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to **pass high school end-of-course PARCC assessments to demonstrate proficiency as set forth in N.J.A.C. 6A:8-5.1(f) pursuant to the standards applicable to the student's graduating class. Students in graduating classes prior to 2016 shall demonstrate proficiency as set forth in N.J.A.C. 6A:8-5.1(f)**~~1 meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements. Upon certification of passing the test applicable to the student's class in accordance with N.J.A.C. 6A:8 meeting these requirements, a State-endorsed diploma shall be granted by the high school of record.~~
3. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).
 4. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student, **regardless of grade level, who:** ~~formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.~~
 - a. **Has demonstrated proficiency in the high school end-of-course PARCC assessments in ELA 10 and Algebra I, or as set forth in N.J.A.C. 6A:8-5.1(f);**
 - b. **Has presented official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education; and**



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STUDENTS

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High School Graduation

- c. **Has formally requested such early award of a State-endorsed high school diploma.**

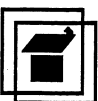
G. Notification

Each student who enters or transfers into the high school and the student's parent(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education **at a public meeting not later than September 30**, and to the Commissioner of Education: ~~the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.~~

1. **The total number of students graduated;**
2. **The number of students graduated under the substitute competency test process;**
3. **The number of students graduated under the portfolio appeals process;**
4. **The number of students receiving State-endorsed high school diplomas as a result of meeting any alternative requirements for graduation as specified in their IEP's;**
5. **The total number of students denied graduation from the twelfth grade class; and**
6. **The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8.**



POLICY GUIDE

STUDENTS

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High School Graduation

- I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy ~~and requirements are~~ is revised.

N.J.S.A. 18A:7C-1 ~~et seq.~~; 18A:35-1;

18A:35-4.9; 18A:35-7; 18A:36-17

N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2; 6A:14-4.11 et seq.

Adopted:



POLICY GUIDE

OPERATIONS
8350/page 1 of 1
Records Retention
Feb 17

[See POLICY ALERT No. 211]

8350 RECORDS RETENTION

The New Jersey Department of the Treasury - Records Management Services places all public records on Records Retention Schedules that list the minimum legal and fiscal time periods public records must be retained by State and local governmental and educational agencies. Records Management Services determines these retention periods in conformance with State and Federal codes, regulations, and statutes of limitation. Final approval of the schedules comes from the State Records Committee, which is comprised of representatives of the Attorney General, State Treasurer, State Auditor, Director of Local Government Services, and the director of the division.

Part and parcel to a good records management program is the timely destruction of records once their retention period has expired. This pertains to the destruction of paper records as well as those that are microfilmed, have been imaged, or are electronic. Unique records disposal request (such as the disposal of fire damaged records which have not yet outlived their retention period) require specific authorization from the State Records Committee.

As per the Destruction of Public Records Act of 1953 (P.L. 1953, c. 410), the Board of Education must receive prior written authorization from Records Management Services to dispose of their public records regardless of the medium in which the information is maintained. Authorization to dispose public records shall be submitted electronically by the school district custodian of such records to Records Management Services. Records must be retained in accordance with the Records Retention Schedules and shall not be disposed until approval for such disposal is obtained from Records Management Services.

Adopted:



4/4 7:14am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 9 Month Period Ending 03/31/2017

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$2,796,104.14
121	Tax levy receivable		\$3,232,601.00
	Accounts receivable:		
132	Interfund	\$22,047.00	
141	Intergovernmental - State	\$442,836.03	
143	Intergovernmental - Other	\$1,824.00	
			\$466,707.03

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,758,205.00	
302	Less Revenues	(\$14,334,759.66)	
			\$423,445.34

	Total assets and resources		\$6,918,857.51
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 9 Month Period Ending 03/31/2017

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$3,463,991.71
754	Reserve for encumbrance - Prior Year		\$8,000.00
	Reserved fund balance:		
760	Reserved Fund Balance		\$1,633,589.23
601	Appropriations	\$15,522,496.79	
602	Less : Expenditures	\$10,685,323.97	
603	Encumbrances	\$3,471,991.71 (\$14,157,315.68)	
			\$1,365,181.11
	Total Appropriated		\$6,470,762.05

--- Unappropriated ---

770	Fund Balance		\$833,095.46
303	Budgeted Fund Balance		(\$385,000.00)

TOTAL FUND BALANCE		\$6,918,857.51
TOTAL LIABILITIES AND FUND EQUITY		\$6,918,857.51

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 9 Month Period Ending 03/31/2017

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,522,496.79	\$14,157,315.68	\$1,365,181.11
Revenues	(\$14,758,205.00)	(\$14,334,759.66)	(\$423,445.34)
	\$764,291.79	(\$177,443.98)	\$941,735.77
Less: Adjust for prior year encumb.	(\$379,291.79)	(\$379,291.79)	
Budgeted Fund Balance	\$385,000.00	(\$556,735.77)	\$941,735.77
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$385,000.00	(\$556,735.77)	\$941,735.77
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$385,000.00	(\$556,735.77)	\$941,735.77
TOTAL Budgeted Fund Balance	\$385,000.00	(\$556,735.77)	\$941,735.77
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/2017

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,329,643.00	\$12,906,197.66		\$423,445.34
3XXX From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,758,205.00	\$14,334,759.66		\$423,445.34
	=====	=====	=====	=====
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES ***				
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,863,723.51	\$1,247,682.55	\$415,971.32	\$200,069.64
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,960,432.78	\$2,660,891.30	\$805,876.10	\$493,665.38
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$75,025.00	\$33,350.70	\$6,912.45	\$34,761.85
11-402-100-XXX School-Spons. Athletics - Instruction	\$103,273.00	\$72,623.52	\$19,738.72	\$10,910.76
--- UNDISTRIBUTED EXPENDITURES ---				
11-800-330-XXX Community Services Programs-				
11-000-211-XXX Attendance and Social Work Services	\$23,322.20	\$16,961.60	\$6,360.60	.00
11-000-213-XXX Health Services	\$193,698.00	\$133,956.92	\$51,535.04	\$8,206.04
11-000-216-XXX Speech, OT,PT & Related Svcs	\$10,944.00	\$1,457.00	\$5,839.00	\$3,648.00
11-000-218-XXX Guidance	\$825,588.50	\$598,708.45	\$196,519.86	\$30,360.19
11-000-219-XXX Child Study Teams	\$245,822.17	\$156,583.38	\$63,123.66	\$26,115.13
11-000-221-XXX Improvement Of Inst./Other Support				
Improvement of Inst. Serv.	\$170,262.00	\$127,846.65	\$37,567.22	\$4,848.13
11-000-222-XXX Educational Media Serv/School Library	\$53,897.00	\$27,975.84	\$9,146.10	\$16,775.06
11-000-223-XXX Instructional Staff Training Services	\$68,550.00	\$45,913.06	\$13,153.76	\$9,483.18
11-000-230-XXX Supp. Serv.-General Administration	\$713,170.00	\$495,756.46	\$115,857.99	\$101,555.55
11-000-240-XXX Supp. Serv.-School Administration	\$880,737.00	\$649,650.79	\$210,038.10	\$21,048.11
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$892,786.00	\$666,904.14	\$231,381.64	(\$5,499.78)
11-000-261-XXX Allowable Maint. for School Facilities	\$1,260,879.23	\$892,198.51	\$181,534.30	\$187,146.42
11-000-262-XXX Custodial Services	\$1,124,383.03	\$703,379.05	\$401,553.09	\$19,450.89
11-000-263-XXX Care and Upkeep of Grounds	\$25,150.00	\$5,527.26	.00	\$19,622.74
11-000-266-XXX Security	\$75,652.80	\$50,044.10	\$20,592.37	\$5,016.33
11-000-270-XXX Student Transportation Services	\$103,984.00	\$48,887.93	\$18,374.01	\$36,722.06
11-000-291-XXX Allocated and Unallocated Benefits	\$2,651,842.82	\$1,918,574.44	\$617,484.13	\$115,784.25
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,323,123.04	\$10,554,873.65	\$3,428,559.46	\$1,339,689.93
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 9 Month Period Ending 03/31/2017

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$178,985.75	\$130,450.32	\$43,432.25	\$5,103.18
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$20,388.00	.00	.00	\$20,388.00
	_____	_____	_____	_____
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$199,373.75	 \$130,450.32	 \$43,432.25	 \$25,491.18
	=====	=====	=====	=====
 TOTAL GENERAL FUND EXPENDITURES	 \$15,522,496.79	 \$10,685,323.97	 \$3,471,991.71	 \$1,365,181.11
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10 (including 16, 17 & 18)
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 9 Month Period Ending 03/31/2017

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$525,000.00	\$294,724.82	\$230,275.18
1XXX	Miscellaneous	\$882,200.00	\$689,029.84	\$193,170.16
		-----	-----	-----
	TOTAL	\$13,329,643.00	\$12,906,197.66	\$423,445.34
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$475,042.00	.00
3XXX	Other State Aids	\$14,660.00	\$14,660.00	\$0.00
		-----	-----	-----
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,758,205.00	\$14,334,759.66	\$423,445.34
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,571,491.31	\$1,089,893.12	\$381,100.69	\$100,497.50
11-140-100-106 Other Salaries for Instruction	\$81,647.00	\$57,326.95	\$24,320.05	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$18,200.00	\$399.00	.00	\$17,801.00
11-140-100-500 Other Purchased Services	\$89,403.00	\$26,912.98	\$1,167.00	\$61,323.02
11-140-100-610 General Supplies	\$54,735.00	\$37,506.19	\$8,809.58	\$8,419.23
11-140-100-640 Textbooks	\$32,347.20	\$31,346.31	.00	\$1,000.89
11-140-100-800 Other Objects	\$8,300.00	\$649.00	.00	\$7,651.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$3,000.00	\$1,353.00	\$0.00	\$1,647.00
11-150-100-320 Purchased Prof.-Ed. Services	\$4,500.00	\$2,296.00	\$574.00	\$1,630.00
11-150-100-500 Other Purchased Services	\$100.00	.00	.00	\$100.00
TOTAL	\$1,863,723.51	\$1,247,682.55	\$415,971.32	\$200,069.64
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,975,547.00	\$2,062,546.55	\$726,475.92	\$186,524.53
11-310-100-106 Other Salaries for Instruction	\$188,125.00	\$39,530.32	\$19,550.89	\$129,043.79
11-310-100-320 Purchased Prof.-Ed. Services	\$378,649.00	\$373,323.17	\$1,200.00	\$4,125.83
11-310-100-500 Other Purchased Services	\$70,711.78	\$29,042.11	\$20,016.57	\$21,653.10
11-310-100-610 General Supplies	\$308,991.00	\$126,980.17	\$36,240.05	\$145,770.78
11-310-100-640 Textbooks	\$25,259.00	\$20,817.16	\$150.00	\$4,291.84
11-310-100-800 Other Objects	\$13,150.00	\$8,651.82	\$2,242.67	\$2,255.51
Total	\$3,960,432.78	\$2,660,891.30	\$805,876.10	\$493,665.38
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	\$30,819.17	.00	\$15,705.83
11-401-100-500 Purchased Services	\$2,725.00	\$689.50	.00	\$2,035.50
11-401-100-600 Supplies and Materials	\$22,275.00	\$1,842.03	\$6,712.45	\$13,720.52
11-401-100-800 Other Objects	\$3,500.00	.00	\$200.00	\$3,300.00
TOTAL	\$75,025.00	\$33,350.70	\$6,912.45	\$34,761.85
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$70,901.00	\$53,797.12	\$4,732.88	\$12,371.00
11-402-100-500 Purchased Services	\$4,475.00	\$2,725.00	\$850.00	\$900.00
11-402-100-600 Supplies and Materials	\$6,637.00	\$3,020.40	\$5,982.84	(\$2,366.24)
11-402-100-800 Other Objects	\$21,260.00	\$13,081.00	\$8,173.00	\$6.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$103,273.00	\$72,623.52	\$19,738.72	\$10,910.76
 --- UNDISTRIBUTED EXPENDITURES ---				
 <hr/>				
 --- Attendance and social work services ---				
 11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$23,322.20	\$16,961.60	\$6,360.60	.00
TOTAL	<hr/> \$23,322.20	<hr/> \$16,961.60	<hr/> \$6,360.60	<hr/> \$0.00
 --- Health services ---				
 11-000-213-100 Salaries				
	\$163,498.00	\$120,196.05	\$42,325.70	\$976.25
11-000-213-300 Purchased Prof. & Tech. Svc.				
	\$21,000.00	\$10,373.52	\$8,525.00	\$2,101.48
11-000-213-500 Other Purchased Services				
	\$1,100.00	\$300.00	.00	\$800.00
11-000-213-600 Supplies and Materials				
	\$7,000.00	\$2,792.66	\$684.34	\$3,523.00
11-000-213-800 Other Objects				
	\$1,100.00	\$294.69	.00	\$805.31
TOTAL	<hr/> \$193,698.00	<hr/> \$133,956.92	<hr/> \$51,535.04	<hr/> \$8,206.04
 --- Speech, OT,PT & Related Svcs ---				
 11-000-216-320 Purchased Prof. Ed. Services				
	\$10,944.00	\$1,457.00	\$5,839.00	\$3,648.00
TOTAL	<hr/> \$10,944.00	<hr/> \$1,457.00	<hr/> \$5,839.00	<hr/> \$3,648.00
 --- Guidance ---				
 11-000-218-104 Salaries Other Prof. Staff				
	\$343,135.00	\$245,906.95	\$95,630.40	\$1,597.65
11-000-218-105 Sal Secr. & Clerical Asst.				
	\$106,503.00	\$79,514.20	\$26,352.48	\$636.32
11-000-218-110 Other Salaries				
	\$298,393.00	\$223,706.32	\$74,531.44	\$155.24
11-000-218-390 Other Purch. Prof. & Tech Svc.				
	\$61,077.50	\$39,871.38	.00	\$21,206.12
11-000-218-500 Other Purchased Services				
	\$12,880.00	\$6,476.99	.00	\$6,403.01
11-000-218-600 Supplies and Materials				
	\$3,500.00	\$3,232.61	\$5.54	\$261.85
11-000-218-800 Other Objects				
	\$100.00	.00	.00	\$100.00
TOTAL	<hr/> \$825,588.50	<hr/> \$598,708.45	<hr/> \$196,519.86	<hr/> \$30,360.19
 --- Child Study Teams ---				
 11-000-219-104 Salaries Other Prof. Staff				
	\$137,184.64	\$99,480.20	\$37,439.40	\$265.04
11-000-219-105 Sal Secr. & Clerical Asst.				
	\$88,520.36	\$48,946.92	\$10,209.96	\$29,363.48
11-000-219-199 Unused Vac. Payment to Term/Ret Staff				
	\$2,728.64	\$2,728.64	.00	.00
11-000-219-320 Purchased Prof. - Ed. Services				
	\$2,000.00	\$525.00	\$500.00	\$975.00
11-000-219-390 Other Purch. Prof. & Tech Svc.				
	\$7,200.00	\$199.00	.00	\$7,001.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-500 Other Purchased Services	\$1,015.00	.00	\$14,864.30	(\$13,849.30)
11-000-219-600 Supplies and Materials	\$5,673.53	\$4,229.62	.00	\$1,443.91
11-000-219-800 Other Objects	\$1,500.00	\$474.00	\$110.00	\$916.00
TOTAL	\$245,822.17	\$156,583.38	\$63,123.66	\$26,115.13
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-104 Salaries Other Prof. Staff	\$108,804.50	\$83,667.15	\$23,204.87	\$1,932.48
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,757.50	\$41,895.40	\$13,881.24	(\$19.14)
11-000-221-500 Other Purchased Services	\$2,500.00	\$1,443.33	\$481.11	\$575.56
11-000-221-600 Supplies and Materials	\$1,300.00	\$584.77	.00	\$715.23
11-000-221-800 Other Objects	\$1,900.00	\$256.00	.00	\$1,644.00
TOTAL	\$170,262.00	\$127,846.65	\$37,567.22	\$4,848.13
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$31,552.00	\$22,040.90	\$9,146.10	\$365.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,310.00	\$850.00	.00	\$2,460.00
11-000-222-500 Other Purchased Services	\$4,300.00	\$245.00	.00	\$4,055.00
11-000-222-600 Supplies and Materials	\$10,700.00	\$4,839.94	.00	\$5,860.06
11-000-222-800 Other Objects	\$4,035.00	.00	.00	\$4,035.00
TOTAL	\$53,897.00	\$27,975.84	\$9,146.10	\$16,775.06
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$45,000.00	\$32,990.44	\$11,738.76	\$270.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$1,875.93	.00	\$3,124.07
11-000-223-500 Other Purchased Services	\$16,550.00	\$11,046.69	\$1,415.00	\$4,088.31
11-000-223-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$68,550.00	\$45,913.06	\$13,153.76	\$9,483.18
--- Support services-general administration ---				
11-000-230-100 Salaries	\$316,670.00	\$239,761.10	\$76,908.82	\$0.08
11-000-230-331 Legal Services	\$60,000.00	\$51,171.83	\$8,828.17	.00
11-000-230-332 Audit Fees	\$35,400.00	\$35,300.00	.00	\$100.00
11-000-230-334 Architectural/Engineering Services	\$12,800.00	\$4,800.00	\$8,000.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$17,500.00	.00	\$1,760.00	\$15,740.00
11-000-230-530 Communications/Telephone	\$89,200.00	\$4,688.66	\$18,873.86	\$65,637.48
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,834.36	\$2,252.36	.00	\$582.00
11-000-230-590 Other Purchased Services	\$134,923.64	\$133,067.64	\$174.00	\$1,682.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-61X General Supplies	\$10,000.00	\$1,516.95	\$588.06	\$7,894.99
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	\$45.00	\$955.00
11-000-230-890 Misc. Expenditures	\$25,842.00	\$16,448.17	\$680.08	\$8,713.75
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$713,170.00	\$495,756.46	\$115,857.99	\$101,555.55
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$631,013.00	\$476,627.51	\$154,385.49	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$180,573.00	\$128,634.77	\$44,499.90	\$7,438.33
11-000-240-11X Other Salaries	\$6,900.00	.00	.00	\$6,900.00
11-000-240-500 Other Purchased Services	\$33,600.00	\$22,178.61	\$1,526.00	\$9,895.39
11-000-240-600 Supplies and Materials	\$22,911.00	\$16,469.90	\$9,626.71	(\$3,185.61)
11-000-240-800 Other Objects	\$5,740.00	\$5,740.00	.00	.00
TOTAL	\$880,737.00	\$649,650.79	\$210,038.10	\$21,048.11
--- Central Services ---				
11-000-251-100 Salaries	\$337,176.00	\$252,880.74	\$84,293.58	\$1.68
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$6,508.23	\$796.77	\$3,698.00
11-000-251-340 Purchased Technical Svcs.	\$28,301.00	\$25,028.00	.00	\$3,273.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$1,979.09	\$894.00	\$126.91
11-000-251-600 Supplies and Materials	\$9,001.00	\$3,422.93	\$6,667.66	(\$1,089.59)
11-000-251-89X Other Objects	\$5,000.00	\$3,520.16	\$356.80	\$1,123.04
TOTAL	\$393,481.00	\$293,339.15	\$93,008.81	\$7,133.04
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$390,494.00	\$292,816.26	\$97,605.42	\$72.32
11-000-252-500 Other Pur Serv. (400-500 series)	\$30,811.00	\$29,499.89	.00	\$1,311.11
11-000-252-600 Supplies and Materials	\$78,000.00	\$51,248.84	\$40,767.41	(\$14,016.25)
TOTAL	\$499,305.00	\$373,564.99	\$138,372.83	(\$12,632.82)
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$631,549.00	\$447,576.01	\$135,403.21	\$48,569.78
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$534,553.32	\$373,491.31	\$25,369.17	\$135,692.84
11-000-261-610 General Supplies	\$84,624.91	\$61,174.42	\$19,391.92	\$4,058.57
11-000-261-800 Other Objects	\$10,152.00	\$9,956.77	\$1,370.00	(\$1,174.77)
TOTAL	\$1,260,879.23	\$892,198.51	\$181,534.30	\$187,146.42
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$2,905.91	\$1,901.36	\$2,192.73

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$412,500.00	\$298,834.64	\$113,250.84	\$414.52
11-000-262-490 Other Purchased Property Svc.	\$59,000.00	\$23,100.78	\$32,400.22	\$3,499.00
11-000-262-520 Insurance	\$128,608.00	\$115,263.36	.00	\$13,344.64
11-000-262-621 Energy (Natural Gas)	\$83,212.88	\$52,084.88	\$31,128.00	.00
11-000-262-622 Energy (Electricity)	\$434,062.15	\$211,189.48	\$222,872.67	.00
TOTAL	\$1,124,383.03	\$703,379.05	\$401,553.09	\$19,450.89
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	\$5,527.26	.00	\$16,622.74
11-000-263-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$25,150.00	\$5,527.26	\$0.00	\$19,622.74
--- Security ---				
11-000-266-100 Salaries	\$75,652.80	\$50,044.10	\$20,592.37	\$5,016.33
TOTAL	\$75,652.80	\$50,044.10	\$20,592.37	\$5,016.33
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$45,259.00	\$32,871.48	\$11,777.76	\$609.76
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$709.95	.00	\$2,335.05
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$29,350.00	\$3,882.75	\$1,820.00	\$23,647.25
11-000-270-517 Contract Svc (reg std) - ESCs	\$17,300.00	\$11,423.75	\$4,776.25	\$1,100.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$103,984.00	\$48,887.93	\$18,374.01	\$36,722.06
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$11,000.00	\$8,476.68	\$2,490.40	\$32.92
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$188,795.53	\$63,000.85	\$25,246.62
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$307,360.00	\$288,254.26	\$1,404.12	\$17,701.62
11-XXX-XXX-250 Unemployment Compensation	\$39,005.00	\$15,038.55	\$15,156.45	\$8,810.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$181,306.31	.00	\$7,602.69
11-XXX-XXX-270 Health Benefits	\$1,726,475.82	\$1,160,872.77	\$523,023.33	\$42,579.72
11-XXX-XXX-280 Tuition Reimbursement	\$36,000.00	\$40,025.10	\$8.90	(\$4,034.00)
11-XXX-XXX-290 Other Employee Benefits	\$62,000.00	\$31,870.24	\$12,400.08	\$17,729.68
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$4,050.00	\$3,935.00	.00	\$115.00
TOTAL	\$2,651,842.82	\$1,918,574.44	\$617,484.13	\$115,784.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
Total Undistributed expenditures	\$9,320,668.75	\$6,540,325.58	\$2,180,060.87	\$600,282.30
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,323,123.04	\$10,554,873.65	\$3,428,559.46	\$1,339,689.93
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,323,123.04	\$10,554,873.65	\$3,428,559.46	\$1,339,689.93
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs			\$719.00	(\$719.00)
Undistributed expenses				
12-000-21X-730 Support services-Related & Extraord.	\$8,000.00	\$7,995.00	.00	\$5.00
12-000-252-730 Admin. Info. Tech.	\$44,000.00	\$15,954.00	\$2,499.99	\$25,546.01
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$126,985.75	\$106,501.32	\$40,213.26	(\$19,728.83)
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$178,985.75	\$130,450.32	\$43,432.25	\$5,103.18
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$20,388.00	\$0.00	\$0.00	\$20,388.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$199,373.75	\$130,450.32	\$43,432.25	\$25,491.18
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,522,496.79	\$10,685,323.97	\$3,471,991.71	\$1,365,181.11

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/2017

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

March 31, 2017

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- -	NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

4/4 7:14am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 9 Month Period Ending 03/31/17

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$150,351.85)
	Accounts receivable:		
141	Intergovernmental - State	(\$0.22)	
			(\$0.22)

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,611,644.61	
302	Less Revenues	(\$689,861.61)	
			\$921,783.00
	Total assets and resources		\$771,430.93
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 9 Month Period Ending 03/31/17

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LIABILITIES AND FUND EQUITY

=====

411	Intergovernmental accounts payable - State	\$2,980.04
421	Accounts Payable	(\$2,980.04)
FUND BALANCE		

--- App r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$293,640.44
601	Appropriations	\$1,611,644.61
602	Less: Expenditures	\$840,213.68
603	Encumbrances	\$293,640.44 (\$1,133,854.12)
		\$477,790.49
	TOTAL FUND BALANCE	\$771,430.93
	TOTAL LIABILITIES AND FUND EQUITY	\$771,430.93

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$114,786.26	\$114,786.26		.00
3XXX From State Sources	\$1,027,172.35	\$493,975.35		\$533,197.00
4XXX From Federal Sources	\$469,686.00	\$81,100.00		\$388,586.00
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$1,611,644.61	\$689,861.61		\$921,783.00
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
LOCAL PROJECTS:	\$114,786.26	\$84,179.73	\$1,632.08	\$28,974.45
STATE PROJECTS:				
Vocational education	\$680,695.35	\$250,916.80	\$32,697.25	\$397,081.30
Other special projects	\$346,477.00	\$253,818.72	\$89,675.34	\$2,982.94
	_____	_____	_____	_____
TOTAL STATE PROJECTS	\$1,027,172.35	\$504,735.52	\$122,372.59	\$400,064.24
FEDERAL PROJECTS:				
NCLB Title I	\$60,701.00	\$44,858.00	\$15,213.99	\$629.01
NCLB Title II - Part A/D	\$10,286.00	\$9,432.00	\$854.00	.00
I.D.E.A. Part B (Handicapped)	\$111,999.00	\$68,090.60	\$20,747.70	\$23,160.70
Vocational Education	\$286,700.00	\$128,917.83	\$132,820.08	\$24,962.09
	_____	_____	_____	_____
TOTAL FEDERAL PROJECTS	\$469,686.00	\$251,298.43	\$169,635.77	\$48,751.80
*** TOTAL EXPENDITURES ***	\$1,611,644.61	\$840,213.68	\$293,640.44	\$477,790.49
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 9 Month Period Ending 03/31/17

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$114,786.26	\$114,786.26	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$114,786.26	\$114,786.26	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$1,027,172.35	\$493,975.35	\$533,197.00
	-----	-----	-----
Total Revenue from State Sources	\$1,027,172.35	\$493,975.35	\$533,197.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,701.00	\$35,975.00	\$24,726.00
4451-55 Title II	\$10,286.00	\$7,997.00	\$2,289.00
4420-29 I.D.E.A. Part B (Handicapped)	\$111,999.00	\$37,128.00	\$74,871.00
4430-39 Vocational Education	\$286,700.00	.00	\$286,700.00
	-----	-----	-----
Total Revenues from Federal Sources	\$469,686.00	\$81,100.00	\$388,586.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,611,644.61	\$689,861.61	\$921,783.00

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/17

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

March 31, 2017

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

4/4 7:14am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 9 Month Period Ending 03/31/17

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$8,412.96)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,290,477.48	
		<hr/>	\$2,290,477.48

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,040,477.45	
302	Less Revenues	(\$2,234,941.23)	
		<hr/>	\$805,536.22
			<hr/>
	Total assets and resources		\$3,087,600.74
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 9 Month Period Ending 03/31/17

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$105,539.92
754	Reserve for encumbrances - Prior Year		\$300,724.57
601	Appropriations	\$3,201,634.10	
602	Less : Expenditures	\$2,404,510.81	
603	Encumbrances	\$406,264.49 (\$2,810,775.30)	
			\$390,858.80
	Total Appropriated		\$797,123.29

--- Unappropriated ---

770	Fund balance	\$94,955.51
303	Budgeted Fund Balance	\$2,195,521.94

TOTAL FUND BALANCE \$3,087,600.74

TOTAL LIABILITIES AND FUND EQUITY \$3,087,600.74

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$3,040,477.45	\$2,234,941.23		\$805,536.22
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$3,040,477.45	\$2,234,941.23		\$805,536.22
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$262,630.50	\$192,480.65	\$70,149.85	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$54,985.04	\$42,145.04	\$13,749.43	(\$909.43)
30-000-4XX-450 Construction services	\$2,884,018.56	\$2,169,885.12	\$322,365.21	\$391,768.23
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$3,201,634.10	\$2,404,510.81	\$406,264.49	\$390,858.80
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,201,634.10	\$2,404,510.81	\$406,264.49	\$390,858.80
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,201,634.10	\$2,404,510.81	\$406,264.49	\$390,858.80
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/17

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

March 31, 2017
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: March 31, 2017**

CASH REPORT

FUNDS				
Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,160,548.57	\$1,531,419.97	-\$1,895,864.40	\$2,796,104.14
Special Revenue Fund (20)	-\$23,311.66	\$63,819.00	-\$190,859.19	-\$150,351.85
Capital Project Fund (30)	-\$4,137.96	\$123,758.53	-\$128,033.53	-\$8,412.96
Total Governmental Funds	\$3,133,098.95	\$1,718,997.50	-\$2,214,757.12	\$2,637,339.33
Summer Savings	\$92,194.06	\$15,704.86	\$0.00	\$107,898.92
Enterprise Fund (60) Cafeteria	\$8,742.09	\$8,585.14	-\$9,694.73	\$7,632.50
Payroll Fund (70)	\$0.00	\$505,947.74	-\$505,947.74	\$0.00
Agency Fund (90)	\$0.00	\$732,514.38	-\$732,514.38	\$0.00
Total Trust & Agency	\$100,936.15	\$1,262,752.12	-\$1,248,156.85	\$115,531.42
Grand Total for all Funds	\$3,234,035.10	\$2,981,749.62	-\$3,462,913.97	\$2,752,870.75
				\$2,752,870.75

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

4/12/2017

Date

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #8

va_exaa1.082406

03/31/2017

Current Cycle : March

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-219-105-05-0000	SALARIES - SECRETARIES	March Transfers	0047	03/31/2017	RCATTERSON	\$87,285.00	(\$29,000.00)	\$58,285.00
11-000-219-105-05-0001	SECRETARIES/O.T.-SUMMER	March Transfers	0047	03/31/2017	RCATTERSON	\$1,235.36	\$500.00	\$1,735.36
11-000-219-500-05-0000	CST OTHER PURCH SVS	March Transfers	0047	03/31/2017	RCATTERSON	\$1,015.00	\$14,000.00	\$15,015.00
11-000-221-105-04-0001	SUBSTITUTES/O.T.	March Transfers	0047	03/31/2017	RCATTERSON	\$0.00	\$500.00	\$500.00
11-000-223-580-03-0000	TEACH OOD TRAING HS	March Transfers	0047	03/31/2017	RCATTERSON	\$5,100.00	\$2,000.00	\$7,100.00
11-000-230-530-08-0000	TELEPHONE - DISTRICT	March Transfers	0047	03/31/2017	RCATTERSON	\$40,000.00	(\$35,000.00)	\$5,000.00
11-000-230-530-08-0001	ONLINE/PROVIDER SERVICES	March Transfers	0047	03/31/2017	RCATTERSON	\$39,200.00	(\$16,050.00)	\$23,150.00
11-000-240-105-03-0001	SUBSTITUTES/O.T.	March Transfers	0047	03/31/2017	RCATTERSON	\$600.00	\$500.00	\$1,100.00
11-000-240-610-03-0000	OFFICE SUPPLIES - HS	March Transfers	0047	03/31/2017	RCATTERSON	\$20,411.00	\$4,000.00	\$24,411.00
11-000-251-610-08-0000	SUPPLIES AND MATERIALS	March Transfers	0047	03/31/2017	RCATTERSON	\$9,001.00	\$2,000.00	\$11,001.00
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	March Transfers	0047	03/31/2017	RCATTERSON	\$78,000.00	\$15,000.00	\$93,000.00
11-000-261-800-02-0000	MEMBERSHIPS	March Transfers	0047	03/31/2017	RCATTERSON	\$10,152.00	\$2,000.00	\$12,152.00
11-000-291-270-08-0003	DENTAL INSURANCE	March Transfers	0047	03/31/2017	RCATTERSON	\$111,730.68	\$200.00	\$111,930.68
11-000-291-270-08-0004	VISION	March Transfers	0047	03/31/2017	RCATTERSON	\$25,738.00	\$50.00	\$25,788.00
11-000-291-280-08-0000	TUITION REIMBURSEMENT	March Transfers	0047	03/31/2017	RCATTERSON	\$36,000.00	\$10,000.00	\$46,000.00
11-140-100-500-07-0000	OTH PURCH SERVICES	March Transfers	0047	03/31/2017	RCATTERSON	\$3,264.00	\$1,000.00	\$4,264.00
11-140-100-610-03-0007	SUPPLIES - HEALTH / D.E.	March Transfers	0047	03/31/2017	RCATTERSON	\$3,050.00	\$500.00	\$3,550.00
11-310-100-320-09-0000	PURCH PROF - THEATER	March Transfers	0047	03/31/2017	RCATTERSON	\$11,600.00	\$1,000.00	\$12,600.00
11-310-100-500-09-0000	OTHER PURCH SERV THEATER	March Transfers	0047	03/31/2017	RCATTERSON	\$9,500.00	\$1,000.00	\$10,500.00
11-310-100-610-11-0019	SUPPLIES-LAW&PUBLIC SAFE	March Transfers	0047	03/31/2017	RCATTERSON	\$7,000.00	\$500.00	\$7,500.00
11-310-100-800-10-0000	OTHER OBJECTS DANCE	March Transfers	0047	03/31/2017	RCATTERSON	\$2,210.00	\$1,500.00	\$3,710.00
11-402-100-610-03-0000	SUPPLIES-ATHLETICS	March Transfers	0047	03/31/2017	RCATTERSON	\$6,637.00	\$3,000.00	\$9,637.00
12-000-261-730-02-0000	EQUIPMENT - MAINTENANCE	March Transfers	0047	03/31/2017	RCATTERSON	\$53,000.00	\$20,000.00	\$73,000.00
12-310-100-730-03-0000	EQUIPMENT-VOCATIONAL	March Transfers	0047	03/31/2017	RCATTERSON	\$0.00	\$800.00	\$800.00
30-000-400-390-00-2016	2016 COUNTY CAPITAL	March Transfers	0048	03/31/2017	RCATTERSON	\$54,985.04	\$1,000.00	\$55,985.04
30-000-400-450-00-2016	2016 COUNTY CAPTIAL	March Transfers	0048	03/31/2017	RCATTERSON	\$695,014.96	(\$1,000.00)	\$694,014.96
Total Current Appr.								\$0.00

Case #201617-002			
HIB Student ID	Outcome of Investigation	Consequence Under Pupil Code of Conduct	Intervention Services Provided
Alleged Victim ID #999004520 Grade 9 Alleged Offenders ID #999004379 Grade 9 ID #999004604 Grade 10	<input type="checkbox"/> Confirmed HIB Event <input checked="" type="checkbox"/> Non-HIB Event Victim reported that she was being harassed by students and insulted. Two students in particular were accused of teasing and making insulting remarks.	<input type="checkbox"/> Admonishment <input type="checkbox"/> Deprivation of Privileges: <input checked="" type="checkbox"/> In-School Suspension 2 days suspension <input type="checkbox"/> Out-of-School Suspension: <input type="checkbox"/> Return to District	Counseling Ordered: <input type="checkbox"/> I&RS Scheduled: <input type="checkbox"/> Psychological Assessment Required: <input checked="" type="checkbox"/> Other (describe): Counseling services through Linkages program
			Training Established:
			Other Action Taken:

Somerset County Vocational Board of Ed.

05/16/2017
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
70443	04/04/2017	2665	PUBLIC SERVICE ELECTRIC &	\$19,145.03
70444	04/04/2017	10090	Joe Alfieri	\$46.18
70445	04/04/2017	10941	StudentUniverse	\$930.00
70446	04/04/2017	3174	UNITED PARCEL SERVICE	\$200.00
70447	04/04/2017	10534	William Paterson University	\$202.50
70448	04/07/2017	10919	Somerset County Insurance Commission	\$162,256.00
70449	04/24/2017	8002	Alarm & Communications Technologies	\$201.00
70450	04/24/2017	7477	Albert Kemperle, Inc.	\$2,822.48
70451	04/24/2017	6552	American Museum of Natural History	\$684.00
70452	04/24/2017	8767	Anthony And Sons Bakery, Inc	\$59.79
70453	04/24/2017	1156	Anything But Costumes	\$31.48
70454	04/24/2017	4984	Apple, Inc. Education	\$50,856.00
70455	04/24/2017	9316	Aqua Chill Parsippany	\$31.00
70456	04/24/2017	5189	Beacon Graphics	\$509.70
70457	04/24/2017	10689	Breakdown Products	\$198.00
70458	04/24/2017	6376	CDW Government	\$7,928.41
70459	04/24/2017	7155	Cheapestees.com	\$460.16
70460	04/24/2017	7013	Cream O Land Dairies	\$58.75
70461	04/24/2017	8963	DHI	\$312.00
70462	04/24/2017	10523	Directional Ad-Vantage Holdings, LLC	\$875.00
70463	04/24/2017	4272	Discount Dance Supply	\$117.56
70464	04/24/2017	9928	Educational Soulutions Enterprises	\$68,607.00
70465	04/24/2017	10896	F.W.Webb Company	\$559.89
70466	04/24/2017	6405	Federal Fire Protection	\$515.00
70467	04/24/2017	10294	Ferrell Gas	\$161.84
70468	04/24/2017	8540	Frame Me	\$45.00
70469	04/24/2017	10719	Global Industrial	\$3,716.60
70470	04/24/2017	5875	Grainger	\$577.20
70471	04/24/2017	10515	Hayden Production Services, Inc	\$5,515.15
70472	04/24/2017	8000	Huston Lumber	\$47.64
70473	04/24/2017	8196	Hutchins HVAC Inc.	\$240.00
70474	04/24/2017	10944	Infinity Stamps	\$126.33
70475	04/24/2017	9737	Institute for Professional Development	\$198.00
70476	04/24/2017	10955	Integrify	\$14,665.30
70477	04/24/2017	10311	L&W Supply Building Specialties	\$769.60
70478	04/24/2017	9204	LifeSavers, Inc.	\$55.00
70479	04/24/2017	7629	Lowe's Home Centers, Inc.	\$290.83
70480	04/24/2017	10939	Malachy Parts & Service	\$489.39
70481	04/24/2017	10934	Marshalltown	\$111.02
70482	04/24/2017	10942	Metuchen Center, Inc.	\$3,087.21
70483	04/24/2017	5183	MGL Printing Solutions	\$459.00
70484	04/24/2017	2318	Middle Earth	\$891.00
70485	04/24/2017	9215	MINERVA BEAUTY INC	\$9,204.48
70486	04/24/2017	9961	Mohring's Auto Maintenance, Inc	\$856.00
70487	04/24/2017	10464	New Wave Engineering,LLC	\$450.00
70488	04/24/2017	6485	NJASBO	\$150.00
70489	04/24/2017	9591	Oak Security Group	\$273.24
70490	04/24/2017	10893	Pocono Pro Foods	\$1,857.22
70491	04/24/2017	2622	Post Hardware	\$100.25
70492	04/24/2017	5936	Pritchard Industries	\$306.00
70493	04/24/2017	10938	Progressive Business Publications/CEEL)	\$284.95
70494	04/24/2017	10954	R. Christopher Stuckey, M.D.	\$500.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
70495	04/24/2017	3214	Raritan Valley Community College	\$10,025.05
70496	04/24/2017	2846	Richie's Tire Service	\$873.00
70497	04/24/2017	10696	Rudolf Bass, Inc.	\$1,255.00
70498	04/24/2017	3298	Russell Reid	\$99.00
70499	04/24/2017	3337	School Health Corporation	\$272.15
70500	04/24/2017	9971	SCIAA	\$200.00
70501	04/24/2017	10564	Silvergate Prep	\$574.00
70502	04/24/2017	8541	Sirchie	\$2,516.90
70503	04/24/2017	9648	SkillsUSA c/o E Group	\$160.00
70504	04/24/2017	6586	Somerset County Business Partnership	\$150.00
70505	04/24/2017	7264	Somerset County Educational Services Com	\$9,066.00
70506	04/24/2017	10386	Somerset County Rads & Bridge Division	\$1,788.99
70507	04/24/2017	10947	Stahls' Inc.	\$434.07
70508	04/24/2017	10253	Staples Advantages	\$341.86
70509	04/24/2017	10950	Stencil Ease	\$86.26
70510	04/24/2017	6079	Stryker Plumbing, LLC	\$1,354.00
70511	04/24/2017	10946	Tanner North Jersey	\$2,719.20
70512	04/24/2017	10949	Target	\$150.00
70513	04/24/2017	10398	The Gillespie Group	\$300.00
70514	04/24/2017	9973	THS Multimedia, LLC	\$1,500.00
70515	04/24/2017	10049	Unique Photo	\$474.00
70516	04/24/2017	8063	W.B. Mason	\$1,602.44
70517	04/24/2017	1465	Wegmans	\$2.99
70518	04/24/2017	10490	YMCA-Camp Ralph S. Mason, Inc.	\$1,167.00
70519	04/24/2017	10255	Active Disposal Services, Inc	\$905.40
70520	04/24/2017	5528	ATC Services, Inc.	\$1,120.00
70521	04/24/2017	9891	Atlantic A Program of DeLage	\$1,214.77
70522	04/24/2017	8439	Atlantic Tomorrow's Office	\$2,144.08
70523	04/24/2017	5824	Automatic Data Processing	\$314.26
70524	04/24/2017	9946	Benefit Express	\$45.36
70525	04/24/2017	10351	Cablevision Lightpath, Inc	\$3,162.91
70526	04/24/2017	10355	CablevisionSystems Corporation	\$149.94
70527	04/24/2017	9912	Christine Harttraft	\$137.34
70528	04/24/2017	9886	Defined Contribution Retirement	\$447.33
70529	04/24/2017	2092	DIFRANCESCO,BATEMAN P.C.	\$4,021.75
70530	04/24/2017	10932	DuMont Mechanical Inc	\$11,115.00
70531	04/24/2017	1850	Family & Community Services of	\$8,924.73
70532	04/24/2017	7836	Fran D. Valcheck, Inc.	\$420.00
70533	04/24/2017	10804	Honeywell Building Solutions	\$25,460.00
70534	04/24/2017	10726	LBB Services, LLC	\$150.96
70535	04/24/2017	8282	Mechanical Preservation Associates	\$99,985.50
70536	04/24/2017	2318	Middle Earth	\$2,800.58
70537	04/24/2017	1666	NJ American Water	\$2,132.67
70538	04/24/2017	2855	NORTHWESTERN MUTUAL LIFE	\$742.63
70539	04/24/2017	5936	Pritchard Industries	\$32,338.04
70540	04/24/2017	10060	Greg Chapkowski	\$274.00
70541	04/24/2017	10043	Courier News	\$50.48
70542	04/24/2017	10079	Mario Peluso	\$86.14
70543	04/24/2017	10079	Linda Caterinicchia	\$17.36
70544	04/24/2017	10079	GARY PARKS	\$29.20
70545	04/24/2017	10079	Carene Jegou	\$8.00
70546	04/24/2017	10079	Joe Alfieri	\$15.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

General Account -Check Series #1

70547	04/24/2017	10079	Tom Heinbach	\$81.53
70548	04/24/2017	10079	Peter Carey	\$125.22
70549	04/24/2017	10090	Mike McClain	\$196.56
70550	04/24/2017	10090	George Lee	\$200.00
70551	04/24/2017	10090	Alan Creveling	\$200.00
70552	04/24/2017	10090	Philip Eng	\$200.00
70553	04/24/2017	10090	Donald Smith	\$158.94
70554	04/24/2017	4286	SOUTH JERSEY ENERGY	\$8,585.86
70555	04/24/2017	10256	Stank Environmental	\$400.00
70556	04/24/2017	10353	Sunlight General Somerset Solar, LLC	\$3,348.22
70557	04/24/2017	6242	USA Architects Planners + ID	\$8,124.92
70558	04/24/2017	1251	VERIZON	\$906.85
70559	04/24/2017	8515	VERIZON BUSINESS	\$98.75
70560	04/24/2017	7866	Verizon Wireless	\$617.71
70561	04/24/2017	3191	VISION SERVICE PLAN INC.	\$2,126.25

Total for General Account Check Series #1

\$623,731.33

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Agency Check -Check Series #2

20364	04/07/2017	10498	New Jersey Family Support Payment Center	\$136.50
20365	04/28/2017	10498	New Jersey Family Support Payment Center	\$136.50
20366	04/28/2017	9772	NEW JERSEY EDUCATION ASSOCIATION	\$11,161.96
20367	04/28/2017	9780	PRUDENTIAL INSURANCE	\$1,112.53

Total for Agency Check Check Series #2

\$12,547.49

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

05/16/2017
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
POSTED CHECKS					
Hand Checks					
	694	04/24/2017	6974	Maschio's Food Services	\$12,107.09
*	4148	04/03/2017	10397	Frattellos Ristorante & Pizzeria	\$83.00
	4149	04/03/2017	10962	E group Engage	\$130.00
	4150	04/03/2017	9344	E Group, Inc	\$242.36
	4151	04/03/2017	7477	Albert Kemperle, Inc.	\$930.94
	4152	04/12/2017	10929	Branchburg Sports Complex	\$1,370.00
	4153	04/12/2017	10966	YouthPlays	\$120.00
	4154	04/12/2017	5287	SOMERSET PATRIOTS	\$2,000.00
	4155	04/13/2017	1962	GARDEN STATE CONVENTION CENTER	\$30,372.09
	4156	04/19/2017	7687	Mike McClain	\$26.97
	4157	04/19/2017	10772	UNICEF	\$509.02
*	4159	04/21/2017	7264	Somerset County Educational Services Com	\$4,262.50
	4160	04/21/2017	9465	Comfort Suites	\$204.48
	4161	04/21/2017	9360	Somerset County Public Information	\$626.52
	4162	04/21/2017	10580	Fundraising Manager	\$1,654.75
	4163	04/21/2017	10360	Holiday Inn Somerset	\$5,132.16
	4164	04/21/2017	5539	GLOUCESTER COUNTY INST.OF TECH	\$150.00
	4165	04/21/2017	9273	Group Sales Box Office	\$3,884.50
	4166	04/21/2017	10893	Pocono Pro Foods	\$435.30
	4167	04/21/2017	9516	The Zeo Group	\$16,000.00
	4168	04/21/2017	9490	Lighting and Decorating Co	\$17,652.00
	4169	04/21/2017	10537	All About Apparel	\$140.18
*	10133	04/15/2017	9717	Prudential Insurance	\$463.24
	10134	04/15/2017	9773	INTERNAL REVENUE SERVICE	\$31,580.31
	10135	04/12/2017	3458	STATE OF NEW JERSEY	\$17,653.19
	10136	04/10/2017	9849	Fulton Bank Of New Jersey	\$110.86
	10137	04/14/2017	9849	Fulton Bank Of New Jersey	\$127.48
	10138	04/30/2017	9717	Prudential Insurance	\$434.77
	10139	04/30/2017	9773	INTERNAL REVENUE SERVICE	\$30,325.14
*	41517	04/15/2017	3099	Treasurer Somerset County	\$431,749.55
*	42817	04/28/2017	3099	Treasurer Somerset County	\$414,733.03
*	904121701	04/12/2017	9774	NJ DIVISION OF REVENUE	\$17,653.19
*	904151701	04/15/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,312.48
	904151702	04/15/2017	9769	PLAN CONNECT-EQUITABLE	\$9,939.45
	904151702	04/15/2017	9771	PLAN CONNECT-MET LIFE	\$402.10
	904151702	04/15/2017	10733	PLAN CONNECT-FORESTERS INVESTORS-PAYROLL	\$100.00
	904151703	04/15/2017	9773	INTERNAL REVENUE SERVICE	\$112,088.17
	904151704	04/15/2017	9774	NJ DIVISION OF REVENUE	\$2,150.37
	904151705	04/15/2017	9774	NJ DIVISION OF REVENUE	\$12,896.89
	904151706	04/15/2017	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$836.24
*	904301701	04/30/2017	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$45,143.96
	904301702	04/30/2017	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,961.37
	904301703	04/30/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,231.82
	904301704	04/30/2017	9769	PLAN CONNECT-EQUITABLE	\$9,939.45
	904301704	04/30/2017	9771	PLAN CONNECT-MET LIFE	\$402.10
	904301705	04/30/2017	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$41,538.55
	904301706	04/30/2017	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$732.70
	904301707	04/30/2017	9761	AFLAC	\$624.73
	904301708	04/30/2017	9761	AFLAC	\$160.82
	904301709	04/30/2017	9773	INTERNAL REVENUE SERVICE	\$106,705.99
	904301710	04/30/2017	9774	NJ DIVISION OF REVENUE	\$1,827.84
	904301711	04/30/2017	9774	NJ DIVISION OF REVENUE	\$12,120.69

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

Hand Checks

904301712	04/30/2017	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$874.59
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Total for Hand Checks				<u>\$1,419,854.93</u>
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Total Posted Checks				<u>\$2,056,133.75</u>
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : April

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$39,634.94	\$39,634.94
10	11	\$313,510.10		\$842,903.76		\$1,156,413.86
10	12	\$719.00				\$719.00
Fund 10	TOTAL	\$314,229.10		\$842,903.76	\$39,634.94	\$1,196,767.80
20	20	\$167,296.81		\$44,638.87		\$211,935.68
30	30	\$142,205.42				\$142,205.42
60	60			\$12,107.09		\$12,107.09
90	90		\$12,547.49		\$394,643.50	\$407,190.99
95	95				\$85,926.77	\$85,926.77
GRAND	TOTAL	\$623,731.33	\$12,547.49	\$899,649.72	\$520,205.21	\$2,056,133.75

* Total Prior Cycle Checks Voided in selected cycle(s):	\$0.00
Total Checks from selected cycle(s) voided in the selected cycle(s):	\$0.00