

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
February 27, 2017

Call to Order

- William Hyncik, Jr. called the meeting to order at 5:00 p.m. in the Technology Center with the following Board of Education members:  
William Hyncik, Jr., President  
Sarah Costa, Vice President, absent  
Theodore Smith  
Stephen Rodzinak  
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Catterson, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Patricia L. Walsh, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Rodzinak, seconded by Mr. Smith, the minutes of the Regular Meeting and Executive Session held on January 23, 2017 were approved.

Correspondence

- None

Presentations/Recognitions

Student of the Month

- Anjana Nair, Academy for Health & Medical Sciences, Grade 11

CTE Stellar Students – 2<sup>nd</sup> Quarter

- Academy for Health & Medical Sciences – Bhavya Yalamanchili, Grade 10
- Agricultural Science – Elizabeth Dietrich, Grade 11
- Auto Body – Susan Norz, Grade 9
- Automotive Diesel Technology – Matthew King, Grade 11
- Automotive Diesel Technology – Alexander Dayton, Grade 10
- Cosmetology – Samantha Warchal, Grade 12
- Cosmetology – Heather Rodriguez, Grade 11
- Carpentry – Nicholas Merola, Grade 10
- Culinary Arts – Grace Cheo-Isaacs, Grade 11
- Dance – Jordan Jackson, Grade 10
- Electrical Construction – Jacob DuMont, Grade 10
- Graphic Communications – Anamaria Onate, Grade 12

- Health Occupations – Brittany LaFace, Grade 10
- Integrated Technology Systems – Ian De Los Reyes, Grade 10
- Law & Public Safety – Ciara Villanueva, Grade 12
- Mechatronics – Anabella Jaime, Grade 9
- Plumbing – John Dolan, Grade 10
- Theater Arts – Riley Engel, Grade 11 & Loren Donnelly, Grade 11
- Welding – Nicholas Carro, Grade 12

#### SCVTHS Educator of the Year

- Mr. Christopher Miller

#### Old or Unfinished Business

- Ethics Disclosure Statements are to be submitted no later than April 18, 2017.

#### Construction Projects

- Mr. Kuschyk updated the board on the ongoing construction projects.

#### Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

#### Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants – Mr. Smith
- NJSBA (Delegate) – Mr. Hyncik
- SCSBA (Delegate) –
- SCESC (Representative) – Mr. Smith
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

#### School Communications Report

#### Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items A through C as follows:

##### A. Employment of Part-Time Hourly Personnel – 2016-17 School Year

The Board of Education approved employment of the following part-time personnel for the 2016-17 school year:

##### High School

Evangeline Byrd	Temporary Personal Aide	\$27.89/hour (11-310-100-106-05-0000)
	(retroactive to 1/30/17 – 35 hours/week)	

Gayle Behot	Title I Paraprofessional	\$27.89/hour (20-231-100-106-23-0000)
	(retroactive to 2/2/17 – 20 hours/week)	

##### B. Volunteer

The Board of Education approved Mr. Tony Kennette as a volunteer in the AgScience program.

##### C. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items D and E as follows:

D. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

E. Home Instruction

The Board of Education extended home instruction to student ID# 999004414. Instruction will be provided for an additional three (3) hours. The Board of Education revised the contract with St. Clare's Hospital, Boonton, New Jersey to provide bedside instruction for a total of eighteen (18) hours.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	yes on D, abstain on E	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items F and G as follows:

F. Affiliation Agreement – Health Occupations Clinical Experience

The Board of Education approved continuation of the affiliation agreement with Bridgeway Senior Healthcare for school years 2016/17 and 2017/18.

G. Employee Assistance Program

The Board of Education renewed its agreement with Charles Nechtem Associates, Inc. to provide short-term counseling services for the employees of Somerset County Vocational & Technical Schools, effective February 1, 2017 through January 31, 2018.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items H and I as follows:

H. Board Policies – Second Reading

The Superintendent recommends that the Board of Education approve the following board policies at this second reading.

- 2415.30 – Title I – Educational Stability for Children in Foster Care
- 2418/R2418 – Section 504 of the Rehabilitation Act of 1973 – Students
- 5330.04 – Administering an Opioid Antidote

## I. Revised Board Policies – Second Reading

The Board of Education approved the following revised board policies at this second reading.

1510/R1510 – Americans with Disabilities Act

8330/R8330 – Student Records

8820 – Opening Exercises/Ceremonies

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

## J. Application for Funds

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its February 27, 2017 meeting authorized application for funds for the following:

NJ Department of Education	County Vocational School Partnership (Cohort 3) (5/1/17-6/30/20)	\$326,304.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

## K. Superintendent's Update

- HIB – 0 HIB referrals for February and 0 student conflicts.
- EVVRS Update – Principal Ziegler reported on Period 1 (July 1-December 31, 2016). See attached report.
- Proclamation from Somerset County Freeholders was delivered on February 14<sup>th</sup> acknowledging February as Career and Technical Education month.
- Submission of grant for restaurant management was discussed.
- Visits from NJ and US senators were outlined regarding school funding plans proposed by governor and legislature and public relations regarding CTE education and designated CTE month.

## Submission of Bills – February 2017

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education approved the bills list for February 2017 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$1,307,150.19
Fund 20	\$ 84,660.84
Fund 30	\$ 308,338.62
Fund 60	\$ 13,952.45
Fund 90	<u>\$ 406,995.16</u>
Total	\$2,121,097.26

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

#### Report of the School Business Administrator/Board Secretary

##### A. Reports A-148 and A-149 – January 2017

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of January 2017 and the Treasurer of School Monies for the month of January 2017, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

##### B. Budget Transfers – December 2016 and January 2017

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education did not approve the budget transfers for the 2016-17 school year as they appear on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, agenda items C and D as follows:

##### C. Contract Award – Electrical, Construction and Plumbing Training Systems

The Board of Education awarded the contract for the Electrical, Construction and Plumbing Training Systems to Educational Solutions Enterprises of Beachwood, New Jersey in the amount of \$68,607.00.

##### D. Contract Award – Building B Science Labs

The Board of Education tabled the contract for the Building B Science Labs to Sunnyfield Corporation of Ocean, New Jersey in the amount of \$292,000.00.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	X	

## E. Authorization Transporting Students During Out-of-State Trip

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote the Board of Education authorized the use of rental vehicles (2) for student transportation during the performing arts trip to Los Angeles, California from July 28 through August 6, 2017. Ms. Buttermore and Ms. McAnally, Dance Instructors, will transport the students from their hotel, workshops and events. (Note: rental cost absorbed by students.)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

## F. Adoption of the Tentative Proposed Budget – 2017-18 School Year

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education approved and authorized submission of the proposed 2017-18 School Year Somerset County Vocational and Technical School District operating budget in the amount of \$17,143,213.00 to the Board of Chosen Freeholders as requested by the County Finance Officer which includes County tax levy of 11,922,443.00. (This budget is contingent upon the amount of state aid funding communicated to school district by the State by late February 2017.)

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Total</u>
Total Appropriations	\$15,754,371.00	\$1,388,842.00	\$17,143,213.00
Less: Anticipated Revenues	<u>\$ 3,831,928.00</u>	<u>\$1,388,842.00</u>	<u>\$ 5,220,770.00</u>
County Taxes	\$11,922,443.00	\$0	\$11,922,443.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

## G. Adoption of the 2017 Capital Request Budget

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education approved and authorized the submission of the 2017 Somerset County Vocational and Technical School District capital allocation to the Board of Chosen Freeholders as requested by the County Finance Officer as it appears on Addendum #5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

## H. Travel and Related Expense Reimbursement – 2017-18 School Year

On motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, Whereas, the Somerset County Vocational and Technical Schools Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or further the efficient operation of the school district, and

Whereas, N.J.A.C. 6A23A-7.2 et. seq. requires board members to receive approval of these expenses by a majority of the full voting membership of the board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the board, and

Whereas, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior board approval shall not be required unless that annual threshold or a staff member exceeds \$1,500 in a given school year (July 1 through June 30), and

Whereas, the Somerset County Vocational and Technical Schools Board of Education established \$35,000 for the current school year and has expended \$4,964 as of this date, now

Therefore, be it resolved, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A7.3 to a maximum expenditures of \$20,000 for all staff and board members for the 2017-2018 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

#### New Business

- None

#### Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

March 27, 2017

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

#### Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to litigation. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

#### Closed Session

On motion by Mr. Jinks, seconded by Mr. Rodzinak and on roll call vote, the Board of Education went into closed session at 5:44 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	X	

#### Open Session

On motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, the Board of Education went into open session at 6:22 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	X	

#### Chiller Litigation

On a motion by Mr. Rodzinak, seconded by Mr. Smith and on roll call vote, the Board of Education authorized Ms. Fittipaldi to file a lawsuit for the defective chiller.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Smith	X	
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Jinks	abstain	

#### Adjournment

On motion by Mr. Rodzinak, seconded by Mr. Smith and passed, the meeting adjourned at 6:23 p.m.

Raelene Catterson  
Business Administrator/Board Secretary





February 2017  
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
3/13 & 3/15, 2017	Health Occ.	Adult Day Center of Somerset Bridgewater, NJ	\$0.00	District
4/1/2017	Ag. Science/FFA	Rutgers - SEBS Cook Campus New Brunswick, NJ	\$12.00/Student	District
4/6/2017	Electrical Construction	Garden State Exhibit Center Somerset, NJ	\$0.00	District
4/27/2017	AHMS Juniors	Raritan Valley Community College Branchburg, NJ	\$0.00	District
5/5/2017	Whole School	Branchburg Sports Complex Branchburg, NJ	\$31.00/Student	District & Outside Agency/Student

2/2 10:59am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/2017

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ASSETS AND RESOURCES

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## --- A S S E T S ---

101	Cash in bank		\$2,944,035.91
121	Tax levy receivable		\$5,387,669.00
	Accounts receivable:		
132	Interfund	\$22,047.00	
141	Intergovernmental - State	\$744,041.00	
143	Intergovernmental - Other	\$1,824.00	
			\$767,912.00

## --- R E S O U R C E S ---

301	Estimated Revenues	\$14,758,205.00	
302	Less Revenues	(\$13,971,485.19)	
			\$786,719.81

Total assets and resources

\$9,886,336.72

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/2017

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$5,468,257.32
754	Reserve for encumbrance - Prior Year	\$15,813.00
	Reserved fund balance:	
760	Reserved Fund Balance	\$1,633,589.23
601	Appropriations	\$15,522,496.79
602	Less : Expenditures	\$7,717,844.76
603	Encumbrances	\$5,484,070.32 (\$13,201,915.08)
		\$2,320,581.71
	Total Appropriated	\$9,438,241.26

--- Unappropriated ---

770	Fund Balance	\$833,095.46
303	Budgeted Fund Balance	(\$385,000.00)

TOTAL FUND BALANCE	\$9,886,336.72
TOTAL LIABILITIES AND FUND EQUITY	\$9,886,336.72

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/2017

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$15,522,496.79	\$13,201,915.08	\$2,320,581.71
Revenues	(\$14,758,205.00)	(\$13,971,485.19)	(\$786,719.81)
	-----	-----	-----
	\$764,291.79	(\$769,570.11)	\$1,533,861.90
Less: Adjust for prior year encumb.	(\$379,291.79)	(\$379,291.79)	
	-----	-----	-----
Budgeted Fund Balance	\$385,000.00	(\$1,148,861.90)	\$1,533,861.90
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$385,000.00	(\$1,148,861.90)	\$1,533,861.90
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$385,000.00	(\$1,148,861.90)	\$1,533,861.90
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/2017

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,329,643.00	\$12,542,923.19		\$786,719.81
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,758,205.00	\$13,971,485.19		\$786,719.81
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,892,362.00	\$916,814.57	\$722,216.22	\$253,331.21
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,795,232.78	\$1,856,681.71	\$1,385,583.85	\$552,967.22
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$75,025.00	\$18,376.48	\$396.87	\$56,251.65
11-402-100-XXX	School-Spons. Athletics - Instruction	\$103,273.00	\$43,888.20	\$27,430.00	\$31,954.80
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$23,322.20	\$12,721.20	\$10,601.00	.00
11-000-213-XXX	Health Services	\$188,498.00	\$101,857.16	\$78,898.61	\$7,742.23
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$10,944.00	\$188.00	\$7,108.00	\$3,648.00
11-000-218-XXX	Guidance	\$825,088.50	\$464,889.17	\$329,567.38	\$30,631.95
11-000-219-XXX	Child Study Teams	\$242,693.53	\$120,499.69	\$98,392.00	\$23,801.84
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$170,262.00	\$102,550.15	\$62,612.04	\$5,099.81
11-000-222-XXX	Educational Media Serv/School Library	\$53,897.00	\$21,004.98	\$15,410.05	\$17,481.97
11-000-223-XXX	Instructional Staff Training Services	\$68,550.00	\$34,324.38	\$21,396.60	\$12,829.02
11-000-230-XXX	Supp. Serv.-General Administration	\$711,970.00	\$416,893.40	\$191,721.01	\$103,355.59
11-000-240-XXX	Supp. Serv.-School Administration	\$871,737.00	\$507,072.84	\$348,676.12	\$15,988.04
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$855,286.00	\$522,818.04	\$311,892.81	\$20,575.15
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,259,579.23	\$731,807.17	\$300,496.31	\$227,275.75
11-000-262-XXX	Custodial Services	\$1,211,677.00	\$520,558.88	\$545,950.62	\$145,167.50
11-000-263-XXX	Care and Upkeep of Grounds	\$25,150.00	\$1,105.16	\$2,716.31	\$21,328.53
11-000-266-XXX	Security	\$54,652.80	\$36,375.07	\$13,556.90	\$4,720.83
11-000-270-XXX	Student Transportation Services	\$100,984.00	\$33,105.14	\$25,752.10	\$42,126.76
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,782,939.00	\$1,151,863.05	\$953,195.53	\$677,880.42
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,323,123.04	\$7,615,394.44	\$5,453,570.33	\$2,254,158.27
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 7 Month Period Ending 01/31/2017

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
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*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$178,985.75	\$102,450.32	\$30,499.99	\$46,035.44
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$20,388.00	.00	.00	\$20,388.00
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TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$199,373.75	\$102,450.32	\$30,499.99	\$66,423.44
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,522,496.79	\$7,717,844.76	\$5,484,070.32	\$2,320,581.71
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 7 Month Period Ending 01/31/2017

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$525,000.00	\$198,078.48	\$326,921.52
1XXX	Miscellaneous	\$882,200.00	\$422,401.71	\$459,798.29
	TOTAL	\$13,329,643.00	\$12,542,923.19	\$786,719.81
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$475,042.00	.00
3XXX	Other State Aids	\$14,660.00	\$14,660.00	\$0.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,758,205.00	\$13,971,485.19	\$786,719.81
		=====	=====	=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,600,359.80	\$781,635.64	\$676,530.17	\$142,193.99
11-140-100-106 Other Salaries for Instruction	\$81,647.00	\$40,823.30	\$40,823.30	\$0.40
11-140-100-320 Purchased Prof.-Ed. Services	\$20,600.00	\$399.00	.00	\$20,201.00
11-140-100-500 Other Purchased Services	\$89,403.00	\$25,723.88	\$1,189.10	\$62,490.02
11-140-100-610 General Supplies	\$52,185.00	\$36,658.55	\$382.54	\$15,143.91
11-140-100-640 Textbooks	\$32,267.20	\$30,064.20	\$1,282.11	\$920.89
11-140-100-800 Other Objects	\$8,300.00	\$649.00	.00	\$7,651.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$3,000.00	\$861.00	\$0.00	\$2,139.00
11-150-100-320 Purchased Prof.-Ed. Services	\$4,500.00	.00	\$2,009.00	\$2,491.00
11-150-100-500 Other Purchased Services	\$100.00	.00	.00	\$100.00
TOTAL	\$1,892,362.00	\$916,814.57	\$722,216.22	\$253,331.21
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,968,547.00	\$1,479,002.65	\$1,332,413.02	\$157,131.33
11-310-100-106 Other Salaries for Instruction	\$188,125.00	\$24,682.94	\$16,705.82	\$146,736.24
11-310-100-320 Purchased Prof.-Ed. Services	\$224,649.00	\$211,340.17	\$500.00	\$12,808.83
11-310-100-500 Other Purchased Services	\$70,711.78	\$27,192.14	\$5,132.55	\$38,387.09
11-310-100-610 General Supplies	\$305,091.00	\$85,920.56	\$28,887.20	\$190,283.24
11-310-100-640 Textbooks	\$25,259.00	\$20,817.16	\$160.68	\$4,281.16
11-310-100-800 Other Objects	\$12,850.00	\$7,726.09	\$1,784.58	\$3,339.33
Total	\$3,795,232.78	\$1,856,681.71	\$1,385,583.85	\$552,967.22
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	\$16,240.66	.00	\$30,284.34
11-401-100-500 Purchased Services	\$2,725.00	\$689.50	.00	\$2,035.50
11-401-100-600 Supplies and Materials	\$22,275.00	\$1,446.32	\$396.87	\$20,431.81
11-401-100-800 Other Objects	\$3,500.00	.00	.00	\$3,500.00
TOTAL	\$75,025.00	\$18,376.48	\$396.87	\$56,251.65
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$70,901.00	\$32,240.50	\$8,824.00	\$29,836.50
11-402-100-500 Purchased Services	\$4,475.00	\$900.00	\$2,675.00	\$900.00
11-402-100-600 Supplies and Materials	\$6,637.00	\$2,545.70	\$2,879.00	\$1,212.30
11-402-100-800 Other Objects	\$21,260.00	\$8,202.00	\$13,052.00	\$6.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$103,273.00	\$43,888.20	\$27,430.00	\$31,954.80
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$23,322.20	\$12,721.20	\$10,601.00	.00
TOTAL	\$23,322.20	\$12,721.20	\$10,601.00	\$0.00
--- Health services ---				
11-000-213-100 Salaries				
	\$163,498.00	\$90,550.49	\$71,877.50	\$1,070.01
11-000-213-300 Purchased Prof. & Tech. Svc.				
	\$16,000.00	\$8,478.89	\$7,021.11	\$500.00
11-000-213-500 Other Purchased Services				
	\$1,100.00	\$300.00	.00	\$800.00
11-000-213-600 Supplies and Materials				
	\$7,000.00	\$2,527.78	.00	\$4,472.22
11-000-213-800 Other Objects				
	\$900.00	.00	.00	\$900.00
TOTAL	\$188,498.00	\$101,857.16	\$78,898.61	\$7,742.23
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services				
	\$10,944.00	\$188.00	\$7,108.00	\$3,648.00
TOTAL	\$10,944.00	\$188.00	\$7,108.00	\$3,648.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff				
	\$343,135.00	\$181,523.31	\$159,594.04	\$2,017.65
11-000-218-105 Sal Sec. & Clerical Asst.				
	\$106,003.00	\$61,489.12	\$43,920.80	\$593.08
11-000-218-110 Other Salaries				
	\$298,393.00	\$174,009.36	\$124,228.40	\$155.24
11-000-218-390 Other Purch. Prof. & Tech Svc.				
	\$61,077.50	\$38,686.38	\$1,290.00	\$21,101.12
11-000-218-500 Other Purchased Services				
	\$12,880.00	\$6,476.99	.00	\$6,403.01
11-000-218-600 Supplies and Materials				
	\$3,500.00	\$2,704.01	\$534.14	\$261.85
11-000-218-800 Other Objects				
	\$100.00	.00	.00	\$100.00
TOTAL	\$825,088.50	\$464,889.17	\$329,567.38	\$30,631.95
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff				
	\$137,184.64	\$74,026.30	\$62,399.00	\$759.34
11-000-219-105 Sal Sec. & Clerical Asst.				
	\$88,120.36	\$41,736.36	\$35,491.60	\$10,892.40
11-000-219-320 Purchased Prof. - Ed. Services				
	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.				
	\$7,200.00	\$199.00	.00	\$7,001.00
11-000-219-500 Other Purchased Services				
	\$1,015.00	.00	.00	\$1,015.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-600 Supplies and Materials	\$5,673.53	\$4,064.03	\$501.40	\$1,108.10
11-000-219-800 Other Objects	\$1,500.00	\$474.00	.00	\$1,026.00
TOTAL	\$242,693.53	\$120,499.69	\$98,392.00	\$23,801.84
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-104 Salaries Other Prof. Staff	\$108,804.50	\$68,197.23	\$38,674.79	\$1,932.48
11-000-221-105 Sal Secr. & Clerical Asst.	\$55,757.50	\$32,389.56	\$23,135.40	\$232.54
11-000-221-500 Other Purchased Services	\$2,500.00	\$1,122.59	\$801.85	\$575.56
11-000-221-600 Supplies and Materials	\$1,300.00	\$584.77	.00	\$715.23
11-000-221-800 Other Objects	\$1,900.00	\$256.00	.00	\$1,644.00
TOTAL	\$170,262.00	\$102,550.15	\$62,612.04	\$5,099.81
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$31,552.00	\$15,943.50	\$15,243.50	\$365.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,310.00	\$850.00	.00	\$2,460.00
11-000-222-500 Other Purchased Services	\$4,300.00	\$245.00	.00	\$4,055.00
11-000-222-600 Supplies and Materials	\$10,700.00	\$3,966.48	\$166.55	\$6,566.97
11-000-222-800 Other Objects	\$4,035.00	.00	.00	\$4,035.00
TOTAL	\$53,897.00	\$21,004.98	\$15,410.05	\$17,481.97
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$45,000.00	\$25,164.60	\$19,564.60	\$270.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$5,000.00	\$1,706.93	.00	\$3,293.07
11-000-223-500 Other Purchased Services	\$16,550.00	\$7,452.85	\$1,832.00	\$7,265.15
11-000-223-600 Supplies and Materials	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$68,550.00	\$34,324.38	\$21,396.60	\$12,829.02
--- Support services-general administration ---				
11-000-230-100 Salaries	\$316,670.00	\$186,481.82	\$130,188.10	\$0.08
11-000-230-331 Legal Services	\$60,000.00	\$42,414.25	\$17,585.75	.00
11-000-230-332 Audit Fees	\$35,400.00	\$35,300.00	.00	\$100.00
11-000-230-334 Architectural/Engineering Services	\$12,800.00	\$2,480.00	\$10,320.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$17,500.00	.00	.00	\$17,500.00
11-000-230-530 Communications/Telephone	\$89,200.00	(\$9,048.26)	\$32,610.78	\$65,637.48
11-000-230-585 BOE Other Purchased Prof. Svc.	\$2,834.36	\$2,834.36	.00	.00
11-000-230-590 Other Purchased Services	\$133,823.64	\$132,213.64	\$0.00	\$1,610.00
11-000-230-61X General Supplies	\$10,000.00	\$1,444.97	.00	\$8,555.03

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$25,742.00	\$16,022.87	\$1,016.38	\$8,702.75
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$711,970.00	\$416,893.40	\$191,721.01	\$103,355.59
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$631,013.00	\$371,089.47	\$259,923.53	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$180,073.00	\$98,271.88	\$81,768.44	\$32.68
11-000-240-11X Other Salaries	\$6,900.00	.00	.00	\$6,900.00
11-000-240-500 Other Purchased Services	\$32,600.00	\$16,906.60	\$5,782.02	\$9,911.38
11-000-240-600 Supplies and Materials	\$15,411.00	\$15,064.89	\$1,202.13	(\$856.02)
11-000-240-800 Other Objects	\$5,740.00	\$5,740.00	.00	.00
TOTAL	\$871,737.00	\$507,072.84	\$348,676.12	\$15,988.04
--- Central Services ---				
11-000-251-100 Salaries	\$337,176.00	\$196,685.02	\$140,489.30	\$1.68
11-000-251-330 Purchased Prof. Svcs.	\$11,003.00	\$4,862.51	\$1,415.29	\$4,725.20
11-000-251-340 Purchased Technical Svcs.	\$28,301.00	\$19,028.00	\$1,500.00	\$7,773.00
11-000-251-592 Misc Pur Serv(400-500 series )	\$3,000.00	\$1,790.09	\$513.00	\$696.91
11-000-251-600 Supplies and Materials	\$9,001.00	\$3,155.26	\$267.67	\$5,578.07
11-000-251-89X Other Objects	\$5,000.00	\$3,269.76	\$607.20	\$1,123.04
TOTAL	\$393,481.00	\$228,790.64	\$144,792.46	\$19,897.90
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$390,494.00	\$227,745.98	\$162,675.70	\$72.32
11-000-252-500 Other Pur Serv. (400-500 series )	\$30,811.00	\$27,824.89	.00	\$2,986.11
11-000-252-600 Supplies and Materials	\$40,500.00	\$38,456.53	\$4,424.65	(\$2,381.18)
TOTAL	\$461,805.00	\$294,027.40	\$167,100.35	\$677.25
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$631,549.00	\$349,226.57	\$229,611.33	\$52,711.10
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$533,253.32	\$322,071.83	\$66,979.08	\$144,202.41
11-000-261-610 General Supplies	\$84,624.91	\$52,784.57	\$3,880.90	\$27,959.44
11-000-261-800 Other Objects	\$10,152.00	\$7,724.20	\$25.00	\$2,402.80
TOTAL	\$1,259,579.23	\$731,807.17	\$300,496.31	\$227,275.75
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$1,937.27	\$3,085.24	\$1,977.49
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$412,500.00	\$231,778.00	\$178,998.48	\$1,723.52

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$18,446.18	\$37,054.82	\$9,499.00
11-000-262-520 Insurance	\$128,608.00	\$115,263.36	.00	\$13,344.64
11-000-262-621 Energy (Natural Gas)	\$130,013.00	\$18,365.89	\$27,518.11	\$84,129.00
11-000-262-622 Energy (Electricity)	\$468,556.00	\$134,768.18	\$299,293.97	\$34,493.85
TOTAL	\$1,211,677.00	\$520,558.88	\$545,950.62	\$145,167.50
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	\$1,105.16	\$2,716.31	\$18,328.53
11-000-263-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$25,150.00	\$1,105.16	\$2,716.31	\$21,328.53
--- Security ---				
11-000-266-100 Salaries	\$54,652.80	\$36,375.07	\$13,556.90	\$4,720.83
TOTAL	\$54,652.80	\$36,375.07	\$13,556.90	\$4,720.83
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$42,259.00	\$22,549.44	\$19,629.60	\$79.96
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$3,045.00	\$709.95	.00	\$2,335.05
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$29,350.00	\$1,820.00	\$3,550.00	\$23,980.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$17,300.00	\$8,025.75	\$2,572.50	\$6,701.75
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,030.00	.00	.00	\$2,030.00
11-000-270-800 Misc. Expenditures	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$100,984.00	\$33,105.14	\$25,752.10	\$42,126.76
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$11,000.00	\$6,541.44	\$4,425.64	\$32.92
11-XXX-XXX-220 Social Security Contributions	\$277,043.00	\$141,250.60	\$110,545.78	\$25,246.62
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$307,360.00	\$4,361.22	\$3,124.11	\$299,874.67
11-XXX-XXX-250 Unemployment Compensation	\$39,005.00	\$15,038.55	\$15,156.45	\$8,810.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$184,056.29	.00	\$4,852.71
11-XXX-XXX-270 Health Benefits	\$1,867,622.00	\$763,382.60	\$774,125.90	\$330,113.50
11-XXX-XXX-280 Tuition Reimbursement	\$30,000.00	\$10,578.83	\$19,421.17	.00
11-XXX-XXX-290 Other Employee Benefits	\$62,000.00	\$23,603.52	\$26,396.48	\$12,000.00
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff		\$3,050.00	.00	(\$3,050.00)
TOTAL	\$2,782,939.00	\$1,151,863.05	\$953,195.53	\$677,880.42
Total Undistributed expenditures	\$9,457,230.26	\$4,779,633.48	\$3,317,943.39	\$1,359,653.39

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,323,123.04	\$7,615,394.44	\$5,453,570.33	\$2,254,158.27
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,323,123.04	\$7,615,394.44	\$5,453,570.33	\$2,254,158.27
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 7 Month Period Ending 01/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$3,000.00	.00	.00	\$3,000.00
Undistributed expenses				
12-000-100-730 Instruction	\$44,000.00	\$15,954.00	\$2,499.99	\$25,546.01
12-000-21X-730 Support services-Related & Extraord.	\$8,000.00	\$7,995.00	.00	\$5.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$123,985.75	\$78,501.32	\$28,000.00	\$17,484.43
TOTAL	\$178,985.75	\$102,450.32	\$30,499.99	\$46,035.44
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL	\$20,388.00	\$0.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$199,373.75	\$102,450.32	\$30,499.99	\$66,423.44
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,522,496.79	\$7,717,844.76	\$5,484,070.32	\$2,320,581.71

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 7 Month Period Ending 01/31/2017

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

January 31, 2017

\_\_\_\_\_  
Date



Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- -	NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/17

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank	(\$34,949.16)
	Accounts receivable:	
141	Intergovernmental - State	(\$0.22)
		(\$0.22)

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,611,644.61
302	Less Revenues	(\$528,081.61)
		\$1,083,563.00
	Total assets and resources	\$1,048,613.62

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/17

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LIABILITIES AND FUND EQUITY

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411	Intergovernmental accounts payable - State	\$2,980.04
421	Accounts Payable	(\$2,980.04)
<b>FUND BALANCE</b>		

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$452,846.97
601	Appropriations	\$1,611,644.61
602	Less: Expenditures	\$563,030.99
603	Encumbrances	\$452,846.97 (\$1,015,877.96)
		\$595,766.65
	<b>TOTAL FUND BALANCE</b>	<b>\$1,048,613.62</b>
	<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$1,048,613.62</b>

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/17

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$114,786.26	\$100,776.26		\$14,010.00
3XXX	From State Sources	\$1,027,172.35	\$369,835.35		\$657,337.00
4XXX	From Federal Sources	\$469,686.00	\$57,470.00		\$412,216.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,611,644.61	\$528,081.61		\$1,083,563.00
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$114,786.26	\$81,509.73	\$2,500.00	\$30,776.53
STATE PROJECTS:					
	Vocational education	\$680,695.35	\$203,502.44	\$47,812.05	\$429,380.86
	Other special projects	\$346,477.00	\$189,967.84	\$151,397.70	\$5,111.46
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$1,027,172.35	\$393,470.28	\$199,209.75	\$434,492.32
FEDERAL PROJECTS:					
	NCLB Title I	\$60,701.00	\$35,975.18	\$17,891.43	\$6,834.39
	NCLB Title II - Part A/D	\$10,286.00	\$7,997.00	\$2,289.00	.00
	I.D.E.A. Part B (Handicapped)	\$111,999.00	\$41,488.80	\$40,440.20	\$30,070.00
	Vocational Education	\$286,700.00	\$2,590.00	\$190,516.59	\$93,593.41
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$469,686.00	\$88,050.98	\$251,137.22	\$130,497.80
		-----	-----	-----	-----
	*** TOTAL EXPENDITURES ***	\$1,611,644.61	\$563,030.99	\$452,846.97	\$595,766.65
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 7 Month Period Ending 01/31/17

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$114,786.26	\$100,776.26	\$14,010.00
	-----	-----	-----
Total Revenues from Local Sources	\$114,786.26	\$100,776.26	\$14,010.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$1,027,172.35	\$369,835.35	\$657,337.00
	-----	-----	-----
Total Revenue from State Sources	\$1,027,172.35	\$369,835.35	\$657,337.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,701.00	\$29,765.00	\$30,936.00
4451-55 Title II	\$10,286.00	\$5,286.00	\$5,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$111,999.00	\$22,419.00	\$89,580.00
4430-39 Vocational Education	\$286,700.00	.00	\$286,700.00
	-----	-----	-----
Total Revenues from Federal Sources	\$469,686.00	\$57,470.00	\$412,216.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,611,644.61	\$528,081.61	\$1,083,563.00

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 7 Month Period Ending 01/31/17

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

January 31, 2017

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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2/2 10:59am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 7 Month Period Ending 01/31/17

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		\$4,887.04
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,290,477.48	
		\$2,290,477.48	\$2,290,477.48

## --- R E S O U R C E S ---

301	Estimated Revenues	\$3,040,477.45	
302	Less Revenues	(\$1,811,869.08)	
		\$1,228,608.37	

Total assets and resources

\$3,523,972.89

=====



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 7 Month Period Ending 01/31/17

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

---

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$135,520.00
754	Reserve for encumbrances - Prior Year		\$589,442.57
601	Appropriations	\$3,201,634.10	
602	Less : Expenditures	\$1,968,138.66	
603	Encumbrances	\$724,962.57 (\$2,693,101.23)	
			\$508,532.87
	Total Appropriated		\$1,233,495.44

--- Unappropriated ---

770	Fund balance		\$94,955.51
303	Budgeted Fund Balance		\$2,195,521.94

TOTAL FUND BALANCE \$3,523,972.89

TOTAL LIABILITIES AND FUND EQUITY \$3,523,972.89

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 7 Month Period Ending 01/31/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$3,040,477.45	\$1,811,869.08		\$1,228,608.37
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,040,477.45	\$1,811,869.08		\$1,228,608.37
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Agriculture/Engineering	\$262,630.50	\$171,187.79	\$11,722.50	\$79,720.21
30-000-4XX-390 Other purchased prof. & tech. serv.	\$50,673.29	\$7,873.29	\$42,800.00	.00
30-000-4XX-450 Construction services	\$2,888,330.31	\$1,789,077.58	\$670,440.07	\$428,812.66
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,201,634.10	\$1,968,138.66	\$724,962.57	\$508,532.87
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,201,634.10	\$1,968,138.66	\$724,962.57	\$508,532.87
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,201,634.10	\$1,968,138.66	\$724,962.57	\$508,532.87
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 7 Month Period Ending 01/31/17

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

January 31, 2017

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: January 31, 2017**

**CASH REPORT**

<b>FUNDS</b>				
<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$2,770,465.65	\$1,469,235.65	-\$1,295,665.39	\$2,944,035.91
Special Revenue Fund (20)	-\$161,106.37	\$181,124.00	-\$54,966.79	-\$34,949.16
Capital Project Fund (30)	-\$877,130.46	\$1,337,555.65	-\$455,538.15	\$4,887.04
Total Governmental Funds	<u>\$1,732,228.82</u>	<u>\$2,987,915.30</u>	<u>-\$1,806,170.33</u>	<u>\$2,913,973.79</u>
Summer Savings	\$60,718.22	\$15,770.98	\$0.00	\$76,489.20
Enterprise Fund (60) Cafeteria	\$10,426.31	\$10,291.69	-\$9,663.12	\$11,054.88
Payroll Fund (70)	\$0.00	\$486,289.06	-\$486,289.06	\$0.00
Agency Fund (90)	\$0.00	\$454,663.10	-\$454,663.10	\$0.00
Total Trust & Agency	<u>\$71,144.53</u>	<u>\$967,014.83</u>	<u>-\$950,615.28</u>	<u>\$87,544.08</u>
Grand Total for all Funds	<u>\$1,803,373.35</u>	<u>\$3,954,930.13</u>	<u>-\$2,756,785.61</u>	<u>\$3,001,517.87</u>
				\$3,001,517.87

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

2/21/2017

\_\_\_\_\_  
Date

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va\_exaa1.082406

12/30/2016

Current Cycle : December

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-221-104-04-0001	CURRICULUM WRITING	December Transfers	0036	12/30/2016	RCATTERSON	\$13,702.50	\$2,100.00	\$15,802.50
11-000-221-610-04-0000	SUPPLIES AND MATERIALS	December Transfers	0036	12/30/2016	RCATTERSON	\$2,300.00	(\$1,000.00)	\$1,300.00
11-000-221-890-04-0000	MEMBERSHIPS	December Transfers	0036	12/30/2016	RCATTERSON	\$3,000.00	(\$1,100.00)	\$1,900.00
11-000-240-110-00-0000	SAL-WORK STUDY STDS, HS	December Transfers	0036	12/30/2016	RCATTERSON	\$9,900.00	(\$3,000.00)	\$6,900.00
11-000-240-500-03-0000	PRINTING EXPENSE - HS	December Transfers	0036	12/30/2016	RCATTERSON	\$10,000.00	(\$3,100.00)	\$6,900.00
11-000-240-500-03-0001	DISPLAY ADS - HS	December Transfers	0036	12/30/2016	RCATTERSON	\$15,600.00	\$3,100.00	\$18,700.00
11-000-240-610-03-0000	OFFICE SUPPLIES - HS	December Transfers	0036	12/30/2016	RCATTERSON	\$10,411.00	\$3,000.00	\$13,411.00
11-000-252-580-16-0000	TRAVEL	December Transfers	0036	12/30/2016	RCATTERSON	\$2,000.00	(\$2,000.00)	\$0.00
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	December Transfers	0036	12/30/2016	RCATTERSON	\$38,500.00	\$2,000.00	\$40,500.00
11-000-291-270-08-0000	MEDICAL PREMIUM	December Transfers	0036	12/30/2016	RCATTERSON	\$1,440,531.00	(\$4,000.00)	\$1,436,531.00
11-000-291-270-08-0001	FSA-BENEFITS	December Transfers	0036	12/30/2016	RCATTERSON	\$1,000.00	\$4,000.00	\$5,000.00
11-140-100-610-03-0000	SUPPLIES - HS	December Transfers	0036	12/30/2016	RCATTERSON	\$350.00	\$1,000.00	\$1,350.00
11-140-100-610-03-0003	SUPPLIES - SCIENCE	December Transfers	0036	12/30/2016	RCATTERSON	\$8,500.00	\$300.00	\$8,800.00
11-140-100-610-03-0006	SUPPLIES - ENGLISH	December Transfers	0036	12/30/2016	RCATTERSON	\$3,000.00	(\$1,000.00)	\$2,000.00
11-140-100-610-16-0000	HIGH SCH TECH SUPPLIES	December Transfers	0036	12/30/2016	RCATTERSON	\$12,500.00	(\$300.00)	\$12,200.00
11-310-100-610-09-0000	SUPPLIES - THEATER	December Transfers	0036	12/30/2016	RCATTERSON	\$18,195.00	(\$900.00)	\$17,295.00
11-310-100-800-10-0000	OTHER OBJECTS DANCE	December Transfers	0036	12/30/2016	RCATTERSON	\$1,710.00	\$200.00	\$1,910.00
11-310-100-800-11-0000	OTHER OBJECTS - VOC	December Transfers	0036	12/30/2016	RCATTERSON	\$8,990.00	\$700.00	\$9,690.00
11-402-100-610-03-0000	SUPPLIES-ATHLETICS	December Transfers	0036	12/30/2016	RCATTERSON	\$6,737.00	(\$100.00)	\$6,637.00
11-402-100-800-03-0000	MEMBERSHIP DUES	December Transfers	0036	12/30/2016	RCATTERSON	\$21,160.00	\$100.00	\$21,260.00
30-000-400-390-00-2016	2016 COUNTY CAPITAL	December Transfers	0037	12/30/2016	RCATTERSON	\$50,000.00	\$673.29	\$50,673.29
30-000-400-450-00-2016	2016 COUNTY CAPTIAL	December Transfers	0037	12/30/2016	RCATTERSON	\$700,000.00	(\$673.29)	\$699,326.71
<b>Total Current Appr.</b>								<b>\$0.00</b>

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

01/31/2017

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-219-105-05-0001	SECRETARIES/O.T.-SUMMER	January Transfers	0040	01/31/2017	RCATTERSON	\$835.36	\$100.00	\$935.36
11-000-230-590-08-0000	OTHER PURCH SERV (400-50	January Transfers	0040	01/31/2017	RCATTERSON	\$131,823.64	\$100.00	\$131,923.64
11-000-240-500-03-0001	DISPLAY ADS - HS	January Transfers	0040	01/31/2017	RCATTERSON	\$18,700.00	\$1,000.00	\$19,700.00
11-000-240-610-03-0000	OFFICE SUPPLIES - HS	January Transfers	0040	01/31/2017	RCATTERSON	\$13,411.00	\$7,000.00	\$20,411.00
11-000-240-610-05-0000	SUPPLIES - STUDENT SVS.	January Transfers	0040	01/31/2017	RCATTERSON	\$2,000.00	\$500.00	\$2,500.00
11-000-252-610-16-0000	SUPPLIES AND MATERIALS	January Transfers	0040	01/31/2017	RCATTERSON	\$40,500.00	\$2,500.00	\$43,000.00
11-000-261-420-02-0017	MAINT. FLUID CLEAN SYS	January Transfers	0040	01/31/2017	RCATTERSON	\$5,400.00	\$200.00	\$5,600.00
11-000-291-210-08-0000	GROUP INSURANCE	January Transfers	0038	01/06/2017	RCATTERSON	\$0.00	\$11,000.00	\$11,000.00
11-000-291-250-08-0000	UNEMPLOYMENT	January Transfers	0038	01/06/2017	RCATTERSON	\$50,005.00	(\$11,000.00)	\$39,005.00
11-000-291-299-08-0000	UNUSED SICK PAY RETIRED	January Transfers	0040	01/31/2017	RCATTERSON	\$0.00	\$3,050.00	\$3,050.00
11-140-100-101-03-0001	SUBSTITUTES	January Transfers	0040	01/31/2017	RCATTERSON	\$99,015.80	(\$17,180.00)	\$81,835.80
11-140-100-610-03-0000	SUPPLIES - HS	January Transfers	0041	01/31/2017	RCATTERSON	\$1,350.00	\$900.00	\$2,250.00
11-140-100-610-03-0003	SUPPLIES - SCIENCE	January Transfers	0040	01/31/2017	RCATTERSON	\$8,800.00	\$50.00	\$8,850.00
11-140-100-610-03-0004	SUPPLIES - MATH	January Transfers	0041	01/31/2017	RCATTERSON	\$1,500.00	(\$400.00)	\$1,100.00
11-140-100-610-03-0005	SUPPLIES - WORLD LANG.	January Transfers	0041	01/31/2017	RCATTERSON	\$2,000.00	(\$500.00)	\$1,500.00
11-140-100-640-03-0000	TEXTBOOKS - REG INSTRUC	January Transfers	0040	01/31/2017	RCATTERSON	\$31,267.20	\$80.00	\$31,347.20
11-310-100-101-11-0002	EXTRA HOURS	January Transfers	0040	01/31/2017	RCATTERSON	\$4,000.00	\$2,000.00	\$6,000.00
11-310-100-610-11-0009	SUPPLIES - PRINTING	January Transfers	0040	01/31/2017	RCATTERSON	\$0.00	\$400.00	\$400.00
11-310-100-800-10-0000	OTHER OBJECTS DANCE	January Transfers	0040	01/31/2017	RCATTERSON	\$1,910.00	\$200.00	\$2,110.00
<b>Total Current Appr.</b>								<b>\$0.00</b>





Vo-tech Building B ceiling replacement - upgrades	Replace ceilings, corridor ceilings, general lighting within Building B	Part of District LRFP, submitted by Architect	2	0	200,000	0	0	0	0	0	0	0	0	0	200,000
Vo-tech Building B Unit Ventilator replacement project	Replace heating and ventilating equipment, original to the building as part of campus wide mechanical upgrades	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	3	0	0	450,000	0	0	0	0	0	0	0	0	450,000
Vo-tech building envelope project/masonry wall system (Building Envelope). See related project, Building A exterior upgrades - windows and doors above.	Address exterior building envelope - Architect's study notes compromised integrity of the infrastructure. Provide watertight barrier to eliminate water intrusion, provide building insulation to improve performance - energy savings. Part of campus wide building envelop project presented by the architect to the district in 2014	Study and cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	1	0	1,900,000	0	0	0	0	0	0	0	0	0	1,900,000
Vo-tech proposed new building	New construction to accommodate increased program enrollment which exceeds existing functional capacity	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	4,500,000	2,500,000	0	0	0	7,000,000
Cafeteria Upgrades	Renovate existing cafeteria, serving lines, lighting, flooring, finishes.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	4	0	0	0	750,000	0	0	0	0	0	0	0	750,000
Building Admin/Bldg D Security Upgrades	At main entrance, create direct access from the exterior into the main office - (eliminate corridor access) for added security.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	1	0	0	1,000,000	0	0	0	0	0	0	0	0	1,000,000
Below grade masonry waterproofing and foundation upgrades; Building F and other areas of the campus.	Eliminate all existing building moisture intrusion issues, below grade water problems into the buildings.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	4	0	0	0	0	0	0	400,000	0	0	0	0	400,000
Exhaust fan/energy upgrades	Replace roof top exhaust fans throughout the entire campus for energy efficiency and occupant comfort / fresh air, circular air.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	0	0	150,000	0	0	150,000

Remove asbestos flooring	Remove remaining asbestos flooring as part of an overall project to eliminate all remaining asbestos from the campus.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	0	0	0	300,000	0	<b>300,000</b>
Campus wide sprinkler system	Install sprinkler systems throughout all buildings on campus - fire safety.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	0	0	0	1,500,000	0	<b>1,500,000</b>
Toilet room upgrades, renovations part of ADA barrier free access.	Upgrade selected toilet facilities, ADA compliance, lighting, finishes, flooring, partitions.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	0	0	0	0	1,000,000	<b>1,000,000</b>
<b>TOTAL:</b>				<b>1,300,000</b>	<b>4,050,000</b>	<b>1,750,000</b>	<b>1,550,000</b>	<b>800,000</b>	<b>825,000</b>	<b>5,225,000</b>	<b>2,975,000</b>	<b>2,150,000</b>	<b>1,300,000</b>		<b>21,925,000</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

03/23/2017  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
70190	02/27/2017	9871	A-Tech Training, INC	\$6,933.25
70191	02/27/2017	10255	Active Disposal Services, Inc	\$518.60
70192	02/27/2017	5055	AGL Welding Supply Co., Inc.	\$4,133.48
70193	02/27/2017	10915	All Pro Sound	\$17,607.33
70194	02/27/2017	8767	Anthony And Sons Bakery, Inc	\$66.04
70195	02/27/2017	9316	Aqua Chill Parsippany	\$31.00
70196	02/27/2017	9949	Associated Mailing & Printing Services	\$395.13
70197	02/27/2017	10084	Association of Mathematics Teachers of N	\$295.00
70198	02/27/2017	5528	ATC Services, Inc.	\$96.37
70199	02/27/2017	9891	Atlantic A Program of DeLage	\$1,214.77
70200	02/27/2017	5824	Automatic Data Processing	\$309.26
70201	02/27/2017	9946	Benefit Express	\$43.97
70202	02/27/2017	10689	Breakdown Products	\$198.00
70203	02/27/2017	1286	Bureau of Education & Research	\$1,470.00
70204	02/27/2017	1283	Burmax Company, Inc.	\$1,139.12
70205	02/27/2017	10351	Cablevision Lightpath, Inc	\$6,325.91
70206	02/27/2017	10355	CablevisionSystems Corporation	\$149.94
70207	02/27/2017	6376	CDW Government	\$2,377.02
70208	02/27/2017	6215	CHARLES NECHTEM ASSOC. INC	\$849.63
70209	02/27/2017	7155	Cheapestees.com	\$304.80
70210	02/27/2017	9912	Christine Harttraft	\$198.96
70211	02/27/2017	10911	Collision Equipment & Technology, LLC	\$680.00
70212	02/27/2017	7013	Cream O Land Dairies	\$182.41
70213	02/27/2017	9618	Dancewear Solutions	\$331.90
70214	02/27/2017	9886	Defined Contribution Retirement	\$295.34
70215	02/27/2017	1513	DELTA DENTAL PLAN OF	\$9,501.93
70216	02/27/2017	10523	Directional Ad-Vantage Holdings, LLC	\$650.00
70217	02/27/2017	8799	Door Hardware Installation	\$1,381.70
70218	02/27/2017	10932	DuMont Mechanical Inc	\$9,025.00
70219	02/27/2017	9592	E-Rate Exchange LLC	\$1,675.00
70220	02/27/2017	7975	EBSCO	\$116.57
70221	02/27/2017	8376	Eppy's Tool & Equipment Warehouse, Inc	\$734.95
70222	02/27/2017	1850	Family & Community Services of	\$8,924.73
70223	02/27/2017	5377	FEA	\$150.00
70224	02/27/2017	6405	Federal Fire Protection	\$3,084.50
70225	02/27/2017	7836	Fran D. Valcheck, Inc.	\$420.00
70226	02/27/2017	10728	Gannett-Courier News	\$1,035.14
70227	02/27/2017	5875	Grainger	\$5,542.22
70228	02/27/2017	3469	Henry Schein, Inc.	\$225.00
70229	02/27/2017	10325	Hercules Septic & Sewer Service, LLC	\$2,970.00
70230	02/27/2017	10907	Home Depot	\$660.93
70231	02/27/2017	10804	Honeywell Building Solutions	\$207,704.00
70232	02/27/2017	6509	Honeywell Business Solutions, Inc.	\$2,786.60
70233	02/27/2017	9857	Houghton Mifflin Harcourt	\$551.56
70234	02/27/2017	8196	Hutchins HVAC Inc.	\$5,570.00
70235	02/27/2017	10908	ICA	\$1,235.00
70236	02/27/2017	9737	Institute for Professional Development	\$99.00
70237	02/27/2017	10042	JAG Physical Therapy	\$675.00
70238	02/27/2017	5873	Johnstone Supply	\$190.04
70239	02/27/2017	5718	Just For Kix	\$419.84
70240	02/27/2017	10921	Kayleen McCabe	\$2,500.00
70241	02/27/2017	9229	Kensington Bus Company, Inc	\$3,322.50

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

03/23/2017  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
70242	02/27/2017	10726	LBB Services, LLC	\$77.91
70243	02/27/2017	7629	Lowes Home Centers, Inc.	\$1,718.76
70244	02/27/2017	8282	Mechanical Preservation Associates	\$700.00
70245	02/27/2017	2318	Middle Earth	\$2,800.58
70246	02/27/2017	10910	National pen	\$492.48
70247	02/27/2017	6650	New Jersey Motor Vehicle Commission	\$25.00
70248	02/27/2017	1666	NJ American Water	\$2,391.91
70249	02/27/2017	2855	NORTHWESTERN MUTUAL LIFE	\$742.63
70250	02/27/2017	10806	Open System	\$84,800.00
70251	02/27/2017	10928	Paige Garruto	\$85.00
70252	02/27/2017	10528	Pamela Crockett	\$500.00
70253	02/27/2017	2542	Paper Mart, Inc.	\$731.60
70254	02/27/2017	5497	Peoplecare Center	\$75.00
70255	02/27/2017	3083	Perma-Bound	\$1,282.11
70256	02/27/2017	4812	Personalized Paraphernalia	\$275.75
70257	02/27/2017	10893	Pocono Pro Foods	\$7,851.98
70258	02/27/2017	2622	Post Hardware	\$301.26
70259	02/27/2017	10732	Praxair	\$172.00
70260	02/27/2017	5936	Pritchard Industries	\$32,746.04
70261	02/27/2017	2665	PUBLIC SERVICE ELECTRIC &	\$48,821.85
70262	02/27/2017	7156	Quench	\$600.00
70263	02/27/2017	7850	Railco Metalcraft Inc	\$5,493.00
70264	02/27/2017	8881	RhinoTech	\$276.77
70265	02/27/2017	9264	RS Phillips Steel	\$1,421.00
70266	02/27/2017	10758	Rutgers, The State University	\$295.00
70267	02/27/2017	2877	Safety Kleen Corporation	\$1,769.34
70268	02/27/2017	10894	SAIMA North America	\$210.00
70269	02/27/2017	9580	School Outfitters	\$156.25
70270	02/27/2017	10043	Courier News	\$634.87
70271	02/27/2017	10043	Success Communication Group	\$946.87
70272	02/27/2017	10079	Andrew Coslit	\$34.76
70273	02/27/2017	10079	Tom Heinbach	\$85.56
70274	02/27/2017	10079	Troy Shandor	\$9.73
70275	02/27/2017	10079	Peter Carey	\$108.18
70276	02/27/2017	10275	Victoria Fulmer	\$1,900.50
70277	02/27/2017	10275	Johanna Scholl	\$4,141.00
70278	02/27/2017	10275	DUANE WALLACE	\$1,695.00
70279	02/27/2017	10275	Alison Mingle	\$2,694.50
70280	02/27/2017	10275	Mike McClain	\$1,724.01
70281	02/27/2017	10275	Erick Bowers	\$3,303.00
70282	02/27/2017	10275	James Strickhart	\$2,406.82
70283	02/27/2017	10275	Matthew Poznanski	\$2,373.00
70284	02/27/2017	10275	Meghan O'Reilly	\$1,995.00
70285	02/27/2017	10275	Bryant Jefopoulos	\$2,023.44
70286	02/27/2017	10275	Rafael Catalan	\$1,056.00
70287	02/27/2017	10090	Peggy Prezioso	\$94.69
70288	02/27/2017	7249	Snap-On Industrial	\$2,435.25
70289	02/27/2017	7264	Somerset County Educational Services Com	\$329.00
70290	02/27/2017	10386	Somerset County Rads & Bridge Division	\$2,716.31
70291	02/27/2017	4286	SOUTH JERSEY ENERGY	\$18,803.51
70292	02/27/2017	10256	Stank Environmental	\$400.00
70293	02/27/2017	9699	Staples	\$88.40

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

03/23/2017  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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### POSTED CHECKS

#### General Account -Check Series #1

70294	02/27/2017	10353	Sunlight General Somerset Solar, LLC	\$1,636.68
70295	02/27/2017	5828	Sysco Metro New York	\$4,383.73
70296	02/27/2017	10878	Travers Tool Company	\$244.07
70297	02/27/2017	10782	Treasurer - State of New Jersey	\$1,267.00
70298	02/27/2017	3174	UNITED PARCEL SERVICE	\$200.00
70299	02/27/2017	6242	USA Architects Planners + ID	\$8,329.62
70300	02/27/2017	3178	USI	\$150.55
70301	02/27/2017	1251	VERIZON	\$906.43
70302	02/27/2017	8515	VERIZON BUSINESS	\$98.70
70303	02/27/2017	7866	Verizon Wireless	\$867.06
70304	02/27/2017	3191	VISION SERVICE PLAN INC.	\$2,146.50
70305	02/27/2017	8063	W.B. Mason	\$885.01
70306	02/27/2017	1465	Wegmans	\$142.01

**Total for General Account Check Series #1**

**\$587,368.42**

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

03/23/2017  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>Agency Check -Check Series #2</b>				
20356	02/15/2017	10498	New Jersey Family Support Payment Center	\$136.50
20357	02/28/2017	10498	New Jersey Family Support Payment Center	\$136.50
20358	02/28/2017	9772	NEW JERSEY EDUCATION ASSOCIATION	\$11,031.96
20359	02/28/2017	9780	PRUDENTIAL INSURANCE	\$996.68
<b>Total for Agency Check Check Series #2</b>				<b>\$12,301.64</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

03/23/2017  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
<b>POSTED CHECKS</b>					
<b>Hand Checks</b>					
	692	02/27/2017	6974	Maschio's Food Services	\$13,952.45
*	4087	02/03/2017	10930	AA All Somerset Car & Limo	\$228.00
*	4089	02/03/2017	10921	Kayleen McCabe	\$1,449.70
	4090	02/06/2017	8394	IBS NEW YORK	\$2,173.00
	4091	02/06/2017	10397	Frattellos Ristorante & Pizzeria	\$38.00
	4092	02/06/2017	10931	Alphbroder	\$4,544.57
	4093	02/07/2017	10277	State of New Jersey (Cosmetology)	\$50.00
	4094	02/07/2017	10929	Branchburg Sports Complex	\$500.00
	4095	02/07/2017	10397	Frattellos Ristorante & Pizzeria	\$37.00
	4096	02/07/2017	7687	Mike McClain	\$83.95
	4097	02/10/2017	10900	Intergrated Business Forms	\$742.50
	4098	02/10/2017	2208	CANTORE-WATSON, JANET	\$145.00
	4099	02/13/2017	10933	Jeffery Tew	\$200.00
*	4105	02/13/2017	8063	W.B. Mason	\$984.01
*	4107	02/13/2017	9344	E Group, Inc	\$4,321.84
	4108	02/13/2017	9831	Sussex County Technical School	\$70.00
	4109	02/23/2017	10360	Holiday Inn Somerset	\$909.50
	4110	02/23/2017	2857	TREASURER, STATE OF NEW JERSEY	\$280.00
	4111	02/23/2017	1725	Ferris Brothers	\$82.50
	4112	02/23/2017	6356	QUIZ BOWL & CHAPTER BUSINESS	\$105.00
*	5098	02/01/2017	10919	Somerset County Insurance Commission	\$167,337.00
	5099	02/01/2017	10090	PATTY MORALES	\$200.00
	5100	02/07/2017	10923	Pajama Jeans	\$642.88
*	10120	02/15/2017	9717	Prudential Insurance	\$441.85
	10121	02/15/2017	9773	INTERNAL REVENUE SERVICE	\$32,900.31
	10122	02/15/2017	9849	Fulton Bank Of New Jersey	\$122.92
	10123	02/28/2017	9717	Prudential Insurance	\$428.76
	10124	02/28/2017	9773	INTERNAL REVENUE SERVICE	\$31,252.59
*	21517	02/15/2017	3099	Treasurer Somerset County	\$448,690.03
*	22817	02/28/2017	3099	Treasurer Somerset County	\$430,764.89
*	902151701	02/15/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,251.88
	902151702	02/15/2017	9769	PLAN CONNECT-EQUITABLE	\$10,539.45
	902151702	02/15/2017	9771	PLAN CONNECT-MET LIFE	\$402.10
	902151702	02/15/2017	10733	PLAN CONNECT-FORESTERS INVESTORS-PAYROLL	\$100.00
	902151703	02/15/2017	9773	INTERNAL REVENUE SERVICE	\$114,281.62
	902151704	02/15/2017	9774	NJ DIVISION OF REVENUE	\$2,355.68
	902151705	02/15/2017	9774	NJ DIVISION OF REVENUE	\$12,841.98
	902151706	02/15/2017	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$866.41
*	902281701	02/28/2017	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$45,769.29
	902281702	02/28/2017	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,902.94
	902281703	02/28/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,214.81
	902281704	02/28/2017	9769	PLAN CONNECT-EQUITABLE	\$13,296.78
	902281704	02/28/2017	9771	PLAN CONNECT-MET LIFE	\$402.10
	902281704	02/28/2017	10733	PLAN CONNECT-FORESTERS INVESTORS-PAYROLL	\$100.00
	902281705	02/28/2017	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$41,518.54
	902281706	02/28/2017	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$732.70
	902281707	02/28/2017	9761	AFLAC	\$624.73
	902281708	02/28/2017	9761	AFLAC	\$160.82
	902281709	02/28/2017	9773	INTERNAL REVENUE SERVICE	\$115,461.22
	902281710	02/28/2017	9774	NJ DIVISION OF REVENUE	\$2,193.09
	902281711	02/28/2017	9774	NJ DIVISION OF REVENUE	\$13,841.14
	902281712	02/28/2017	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$836.24

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

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Total for Hand Checks

\$1,538,371.77

Total Posted Checks

\$2,138,041.83



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : February

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$39,350.99	\$39,350.99
10	11	\$235,551.41		\$1,032,247.79		\$1,267,799.20
Fund 10	TOTAL	\$235,551.41		\$1,032,247.79	\$39,350.99	\$1,307,150.19
20	20	\$43,478.39		\$41,182.45		\$84,660.84
30	30	\$308,338.62				\$308,338.62
60	60			\$13,952.45		\$13,952.45
90	90		\$12,301.64		\$394,693.52	\$406,995.16
95	95				\$16,944.57	\$16,944.57
GRAND	TOTAL	\$587,368.42	\$12,301.64	\$1,087,382.69	\$450,989.08	\$2,138,041.83

**\* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00**  
**Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00**



[Reports](#) | [Incident Definitions](#) | [Logout](#)

Print			<a href="#">Back</a>
Year	2016-2017 Report Period	District (4810)	SOMERSET CO VOCATIONAL

**Incident Category Totals by School**

(A count of the number of incidents by category, i.e., violence, vandalism, weapons and substance abuse, in each school)

[\(Click here for District Incident Category Details\)](#)

School Name <small>(click on School name for Incident summary)</small>	Violence	Vandalism	Weapons	Substance Abuse	HIB
1 <a href="#">SOMERSET CO VOC TECH HIGH</a>	0	0	0	1	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>





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Year  
1

2016-2017 Report Period

District (4810)

SOMERSET CO VOCATIONAL

### District HIB Summary Report

Section A: Count of HIB Incidents	
Number of HIB Incidents	0
Section B: Nature of HIB Incidents	
Race	0
Color	0
Religion	0
Ancestry	0
Origin	0
Gender	0
Sexual Orientation	0
Gender Identity & Expression	0
Mental, Physical or Sensory Disability	0
Other distinguishing characteristics	0
Section C: Effect of HIB Incidents	
Offender knew action would physically or emotionally cause harm to the victim or damage to the victim's property	0
Victim was in fear of physical or emotional harm or damage to personal property	0
Insulted or demeaned a student or a group of students	0
Interfered with victim's education	0
Created a hostile educational environment by severely or pervasively causing physical or emotional harm to the student	0
Section D: Mode of HIB Incidents	
Gesture	0
Written	0
Verbal	0
Physical	0
Electronic Communication	0
Section E: Disciplinary Action Taken	
Other/None	0
Expulsion	0
In-School Suspension	0
Out-of-School Suspension	0
Unilateral Removal / ALJ	0
Detention	0
Suspension of Privileges	0
Section F: Offender Remedial Action(s) Taken	
Individual Counseling	0
Referral for therapy/treatment	0
Restitution and Restoration	0
Group Counseling	0
Transfer	0
Student Conference	0
I&RS Referral	0
Parent Conference	0
Other measures imposed	0
Section G: Victim Remedial Action(s) Taken	
Counseling	0
Support Services	0
Intervention and Referral Services	0
Parent Conference	0
Before/After School Supervision	0
Schedule change	0
School transportation supervision	0
School Transfer	0
Teacher Aide/Monitor during school day	0
Peer Support Group	0

2016-17 SOMERSET CO VOCATIONAL DISTRICT SUMMARY REPORT OF HARRASSMENT,  
 INTIMIDATION OR BULLYING (HIB), INVESTIGATIONS, TRAININGS AND PROGRAMS

REPORT PERIOD

1

2

Section C: PROGRAMS PROVIDED

TOTAL NUMBER OF PROGRAMS PROVIDED

6

0

TARGETED POPULATIONS:

Board of Education Members

2

0

District Level Administrator

2

0

District Anti-Bullying Coordinator

2

0

School Level Administrator

2

0

School Anti-Bullying Specialist

2

0

Teachers

2

0

Students

6

0

Parents

2

0

Other School Staff

2

0

Contracted Service Provider

2

0

Volunteers

2

0

Other

0

0

Substitute Staff

0

0

Student Support Services

2

0

FOCUS ON SCHOOL-WIDE CONDITIONS TO PREVENT HIB

Safety

5

0

Teaching And Learning

4

0

Physical Environment

3

0

Emotional Environment

6

0

Morale in the School Community

6

0

Student Relationships

6

0

Parental Support

3

0

2016-17 SOMERSET CO VOCATIONAL DISTRICT SUMMARY REPORT OF HARRASSMENT,  
INTIMIDATION OR BULLYING (HIB), INVESTIGATIONS, TRAININGS AND PROGRAMS

2				1
3	REPORT PERIOD			2
4	-----			
5	Section A: HIB INVESTIGATION AND INCIDENTS			
6				
7	Number of HIB Investigations		0	0
8	Number of Confirmed HIB Incidents		0	0
9				
10	-----			
11	Section B: TRAINING PROVIDED			
12	TOTAL NUMBER OF TRAININGS PROVIDED		4	0
13				
14	TRAINING TYPE:			
15	Policy		0	0
16	Policy & Prevention		0	0
17	Other		4	0
18				
19	TARGETED POPULATIONS:			
20	Board of Education Members		0	0
21	District Level Administrator		2	0
22	District Anti-Bullying Coordinator		4	0
23	School Level Administrator		3	0
24	School Anti-Bullying Specialist		4	0
25	Teachers		3	0
26	Students		1	0
27	Parents		0	0
28	Other School Staff		3	0
29	Contracted Service Provider		0	0
30	Volunteers		0	0
31	Other		0	0
32	Substitute Staff		3	0
33	Student Support Services		0	0
34				
35	NUMBER OF PARTICIPANTS		0-10	1
36			11-25	0
37			26-50	0
38			51-100	0
39			101-250	2
40			over 250	1
41				0
42				
43				
44				
45				
46				
47				
48				
49				
50				