

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
August 28, 2017

Call to Order

- Mr. William Hyncik, Jr. called the meeting to order at 5:00 p.m. in the Technology Center with the following Board of Education members:
William Hyncik, Jr., President
Sarah Costa, Vice President
Stephen Rodzinak, arrived at 5:04 p.m.
Gregory Burchette
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Patricia L. Walsh, Somerset County Freeholder Liaison

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Ms. Costa, seconded by Mr. Burchette, the minutes of the Regular Meeting and Executive held on July 24, 2017 were approved.

Correspondence

- Letter received from Sheila Buttermore, Dance Department Coordinator thanking the board for supporting the students in the Performing Arts Dance Program by allowing our students to participate in the LA Tap Festival which provided a very unique experience to our students.

Presentations/Recognitions

Old or Unfinished Business

Construction Projects

- Mr. Kuschyk provided a construction project update. MPA is completing their fourth week and should be done on Friday. Honeywell is looking to close out the project soon.

Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants –
- NJSBA (Delegate) – Mr. Hyncik

- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

School Communications Report

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items A through G as follows:

A. Resignation

The Board of Education accepted the resignation of Mr. Charles Schade, Special Education Instructor, effective August 22, 2017.

B. Employment of Full-Time Personnel – 2017-18 School Year

The Board of Education appointed Mr. Joseph Tirrito to the position of Special Education Instructor (67%) (UPC# TCH-HS-INC-FL-01), at a salary of \$39,818.10, Step 4-5/B, effective September 1, 2017. (11-310-100-101-05-0000)

The Board of Education appointed Ms. Lee Ann Falzarano-Alves to the position of Special Education Instructor (67%) (UPC# TCH-HS-INC-FL-04), at a salary of \$51,100.90 (masters stipend added to base), Step 22/B, effective September 1, 2017. (11-310-100-101-05-0000)

The Board of Education appointed Ms. Paige Garruto to the position of Temporary Cosmetology Instructor, at a salary of \$55,370.00 (prorated), Step 1/A, effective September 5, 2017. (11-310-100-101-11-0000)

The Board of Education appointed Mr. Shane Repmann to the position of Temporary Guidance Counselor, at a salary of \$58,930.00 (prorated), Step 1/B, effective September 5, 2017 through February 28, 2018. (11-000-218-104-05-0000)

The Board of Education appointed Ms. Lara Drewes to the position of Temporary Guidance Counselor, at a salary of \$60,710.00 (prorated), Step 1/C, effective September 5, 2017 through February 28, 2018. (11-000-218-104-05-0000)

The Board of Education appointed Ms. Haley Brown to the position of Administrative Secretary (UPC# SEC-HS-SCHS-FL-14), at a salary of \$42,220.00 (prorated), Step C1, effective September 5, 2017. (11-000-240-105-03-0000)

C. Employment of Part-Time Hourly Personnel – 2017-18 School Year

The Board of Education approved employment of the following part-time personnel for the 2017-18 school year:

High School

Maura Gillooly	Curriculum (On-line Health 9, 11 & 12) (15 hours)	\$35.00/hour (11-000-221-104-04-0001)
Anthony Pucci	Substitute Bus Driver	\$25.18/hour (11-000-270-162-02-0001)
Gayle Behot	Title I Paraprofessional (20 hours/week)	\$28.62/hour (20-231-100-106-23-0000)
Evangeline Byrd	Temporary Personal Aide/Classroom Aide (20 hours/week – split position)	\$28.62/hour (11-310-100-106-05-0000)
Patricia Figueredo-Vargas	Dining Line Server/Cashier (3.5 hours/day)	\$10.52/hour (11-000-262-107-00-0000)

Mary Lynne McAnally	Tap Dance Company Instructor (45 hours)	\$45.98/hour (11-310-100-101-10-0000)
Kashyap Tare	Data Entry – Clerical (12 hours/week)	\$12.00/hour (11-000-218-105-05-0001)

Performing Arts – Dance Performance/Dance Education

Kathleen Amalfitano	Ballet I, Dance Science, Anatomy, Pilate's (240 hours)	\$42.11/hour (11-310-100-101-10-0000)
Nora Cotter	Ballet III (200 hours)	\$42.11/hour (11-310-100-101-10-0000)
Svetlana Volf	Accompanist (190 hours)	\$31.13/hour (11-310-100-101-10-0000)
David Cheifer	Accompanist (130 hours)	\$31.13/hour (11-310-100-101-10-0000)
Bonnie Grube	Costumier (250 hours)	\$31.37/hour (11-310-100-101-10-0000)
	Production Assistant (150 hours)	\$22.07/hour (11-310-100-101-10-0000)

Performing Arts – Theater Arts

John Conte	Accompanist (380 hours)	\$31.13/hour (11-310-100-101-10-0000)
Laura Swanson	Acting (435 hours)	\$42.11/hour (11-310-100-101-10-0000)
Andrew Moore	Acting – Vocal Music (80 hours)	\$42.11/hour (11-310-100-101-10-0000)
Lauren McCloughlin	Costumier (250 hours)	\$31.37/hour (11-310-100-101-10-0000)
Bonnie Grube	Assistant Technical Director (450 hours)	\$22.07/hour (11-310-100-101-10-0000)

Creative Arts

Sheila Buttermore	Adult Dance Evening Instructor (72 hours)	\$51.43/hour (11-310-100-101-10-0000)
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School Based Program/Twilight

Bridget Donovan	Life Skills/Employment/Outreach (25 hours/week)	\$20.00/hour (20-432-200-104-21-0000)
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NJ SkillsUSA

Peter Carey	State Director	\$4,853.33/month (20-335-200-100-24-0000)
Sheila Rick	Assistant to State Director	\$4,246.67/month (20-335-200-100-24-0000)
Nzinga Basir	Program Assistant	\$ 416.67/month (20-335-200-100-24-0000)
Janet Cantore-Watson	Communications Assistant	\$ 416.67/month (20-335-200-100-24-0000)
Amy Patryn	Financial Assistant	\$ 416.67/month (20-335-200-100-24-0000)
(pending NJ SkillsUSA grant approval)		

D. Extra-Curricular Appointments – 2017-18 School Year

The Board of Education approved the following for extra-curricular activities for the 2017-18 school year as follows:

Amy Patryn (replacing Deb Gichan)	Yearbook Co-Advisor (shared position)	\$1,813.00
Louis Violante (replacing Charles Schade)	Varsity Boys' Soccer Coach	\$4,619.00

Meghan O'Reilly
(replacing Louis Violante)

JV Boys' Soccer Coach

\$2,971.00

E. Employment of Substitute

The Board of Education approved employment of the following substitute at a rate of \$100.00/day for the 2017-18 school year:

Jacqueline LaBracio

F. Salary Adjustments – 2017-18 School Year

The Board of Education approved salary adjustments for the 2017-18 school year as follows:

Name	2017-18 Base Salary	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2017-18 Total Salary
Christopher Miller	\$ 66,885.00	\$ 725.00	10	28.56%	\$ 19,102.36	\$ 86,712.36
Johanna Scholl	\$ 74,005.00	NA	10	28.56%	\$ 21,135.83	\$ 95,140.83
Kim Vasaturo	\$ 79,105.00	NA	4	11.424%	\$ 9,036.96	\$ 88,141.96
Joseph Alfieri	\$ 75,345.00	NA	5	14.28%	\$ 10,759.27	\$ 86,104.27
Robert Carrig	\$ 63,325.00	\$ 725.00	5	14.28%	\$ 9,042.81	\$ 73,092.81
Brendan Downey	\$ 55,870.00	NA	5	14.28%	\$ 7,978.24	\$ 63,848.24
M. Cristina Perrone	\$ 65,105.00	NA	5	14.28%	\$ 9,296.99	\$ 74,401.99
Janeen Sortor	\$ 70,445.00	NA	5	14.28%	\$ 10,059.55	\$ 80,504.55
Maura Gillooly	\$ 59,430.00	NA	5	14.28%	\$ 8,486.60	\$ 67,916.60
Rachel Kinlan (Qtr 2 & 3)	\$ 59,765.00	NA	5	14.28%	\$ 8,534.44	\$ 68,299.44
Matthew Poznanski	\$ 60,390.00	NA	5	14.28%	\$ 8,623.69	\$ 69,013.69
Quarter 2 - 11/13/17 - 1/26/18						
Quarter 3 - 1/29/18 - 4/17/18						

G. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

H. School Business/Professional Development Travel – NJSBA Workshop – October 23-26, 2017

On recommendation of Dr. Hartraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education approved travel expenses/reimbursements for Mr. Gregory Burchette during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$291.00 Meals - \$200.75 Parking - \$20.00 Tolls - \$16.00 Mileage - \$64.48

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	abstain	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call, agenda items I through K as follows:

I. Volunteer

The Board of Education approved Ms. Kaycie Sconda as a volunteer for the girls' soccer team athletic program.

J. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

K. After School Hours Program Fee

The Board of Education approved the after school hours program fee for the 2017-18 school year as follows:

Performing Arts Program Students/Tap Dance Company Fee \$140.00 per student

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items L and M as follows:

L. Comprehensive Equity Plan Statement of Assurances

The Board of Education approved to submit the district's Comprehensive Equity Plan Statement of Assurances for the 2017-18 school year to the Executive County Superintendent of Schools as required by law.

M. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its August 28, 2017 meeting authorized acceptance of funds for the following:

NJ Department of Education IDEA – Part B (SFY 18) \$ 85,456.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items N through P as follows:

N. Board Policies – First Reading

The Board of Education approved the following board policies at this first reading as they appear on Addendum #3.

1511 – Board of Education Website Accessibility
7461 – District Sustainability Policy

O. Revised Board Policies – Second Reading

The Board of Education approved the following revised board policies at this second reading.

3160/R3160 – Physical Examination
4160/R4160 – Physical Examination
1240/P1240 – Evaluation of Superintendent
3126/R3126 – District Mentoring Program
3221/R3221 – Evaluation of Teachers
3222/R3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223/R3223 – Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
3224/R3224 – Evaluation of Principals, Vice Principals and Assistant Principals
3240/R3240 – Professional Development for Teachers and School Leaders
5610/R5610 – Suspension
5620 – Expulsion
8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods
8550 – Unpaid Meal Charges/Outstanding Food Service Charges

P. Board Policies – Second Reading

The Board of Education approved the following board policies at this second reading.

7446 – School Security Program (see Addendum #4)
7424/R7424 – Bed Bugs

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

Q. Superintendent's Update

- HIB - 0
- Student Suspension Report – None
- Annual Graduation Report - The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education at a public meeting not later than September 30, and to the Commissioner of Education:
 1. The total number of students graduated: 80
 2. The number of students graduated under the substitute competency test process: 52
 3. The number of students graduated under the portfolio appeals process: 3
 4. The number of students receiving State-endorsed high school diplomas as a result of meeting any alternative requirements for graduation as specified in their IEP's: 0
 5. The total number of students denied graduation from the twelfth grade class: 1

6. The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8: 0
- Discussion took place regarding the Administrative Retreat which occurred on August 16th. District Goals will be presented to the board beginning with the October Board of Education meeting.
 - Update was given on the recent Manufacturing Summit held at NJIT. The New Jersey Council of County Vocational and Technical Schools participated.
 - Board was updated on the collaborative efforts of the New Jersey County Vocational Schools with the State decision makers, to assess the needs of career and technical education relative to the employment voids. State plans include the expansion of county schools in order to increase accessibility of CTE, invest in the economy, and contribute to New Jersey's economic growth.
 - SCESC and SCVTS are looking at viable options to enhance the existing partnership. For example, providing career awareness to SCESC students at SCVTS and/or revamping the small engine course at SCESC to include a select group of SCVTS students.
 - The Superintendent's evaluation was resubmitted online to NJSBA and contact was made with Gwen Thornton, Field Representative to facilitate the Board Self-Assessment once all members complete the on-line form.

Submission of Bills – August 2017

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education approved the bills list for August 2017 which was included in the board packet and is attached to the regular meeting minutes.

Fund 10	\$ 912,506.11
Fund 20	\$ 88,555.33
Fund 30	\$ 154,302.40
Fund 90	<u>\$ 161,033.78</u>
Total	\$1,316,397.62

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – July 2017

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of July 2017 and the Treasurer of School Monies for the month of July 2017, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #5)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

B. Budget Transfers – 2017-18 School Year

On motion by Ms. Costa, seconded by Mr. Burchette and on roll call vote, the Board of Education approved the budget transfers for the 2017-18 school year as they appear on Addendum #6.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

C. Change Order – Honeywell Energy Savings Improvement Program Project (ESIP)

On motion by Ms. Costa, seconded by Mr. Burchette and on roll call vote, the Board of Education approved the following change order as it appears below:

Change Order No. 3

Deduct \$3,166.00, Honeywell will provide a deduct for the unused underruns and design allowance funds.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

D. Professional Services Contract - 2017-18 School Year

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, the Board of Education appointed William Paterson University to provide professional development school network services as per their proposal and fee of \$20,000.00 for the 2017-18 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

On motion by Ms. Costa, seconded by Mr. Rodzinak and on roll call vote, agenda items E through G as follows:

E. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2017-18 School Year

The Board of Education awarded the following purchases in excess of the bid threshold which are estimates of year to date purchase and may be adjusted when necessary and in compliance with law.

CDW	District Wide Technology	\$153,443.00	Co-Op Contract
Global Industries	District Wide Furniture	\$ 63,045.00	Co-Op Contract

F. Reject Student Transportation Services

The Board of Education rejected the Student Transportation Services Bid #2017 18 2 RVCC opened on August 15, 2017.

G. Coordinated Transportation Services – 2017-18 School Year

The Board of Education approved the Resolution/Agreement for Participation in Coordinated Transportation services with the Somerset County Educational Services Commission for the 2017-18 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	abstain	

New Business

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

September 25, 2017

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to personnel matters (action will be taken), litigation - Chiller System (action will be taken), litigation - J. Blue, litigation – J. Vingara, litigation – K. McManus.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Rodzinak, seconded by Mr. Burchette and on roll call vote, the Board of Education went into closed session at 5:22 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	X	

- Mr. Jinks left the meeting at 5:22 p.m.

Open Session

On motion by Mr. Rodzinak, seconded by Ms. Costa and on roll call vote, the Board of Education went into open session at 5:54 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	absent	

Administrative Leave

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Ms. Costa and on roll call vote, the Board of Education placed Ms. Janet Blue on an administrative leave with pay effective September 1, 2017.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	X	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	X	
Mr. Jinks	absent	

Adjournment

On motion by Ms. Costa, seconded by Mr. Rodzinak and passed, the meeting adjourned at 5:56 p.m.

Raelene Catterson
Business Administrator/Board Secretary

School Business/Professional Development Travel
August 28, 2017

[illegible]

Field Trips
August 2017

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
9/29/2017	TOPS	Mount Allamuchy Scout Reservation Stanhope, NJ	\$25.00/TOPS	District
10/6-10/7, 2017	FFA	Crown Plaza Monroe Monroe, NJ	\$136.85/Student	District
10/10/2017	TOPS	Great Swamp Basking Ridge, NJ	\$0.00	District
10/20/2017	Social Studies	National Constitution Center Philadelphia, PA	\$14.00/Student	District
10/30/2017	Health Occupations	Raritan Senior Center Bridgewater, NJ	\$0.00	District
10/27/2017	TOPS	Ford Mansion & Museum Morristown, NJ	\$0.00	District
11/6, 7, 13, 14, 20, 21, 27, 28, 12/4, 5, 11, 12 2017	Health Occupations	Bridgewater Care Center Bridgewater, NJ	\$0.00	District
11/17/2017	TOPS	Bridgeway Nursing Home Bridgewater, NJ	\$0.00	District
12/19/2017	TOPS	Reading Cinemas Manville, NJ	\$7.50/TOPS	District
12/21/2017	TOPS	Agape House Somerville, NJ	\$0.00	District
1/26/2018	TOPS	Escape Room Bridgewater, NJ	\$25.00/TOPS	District
2/28/2018	TOPS	Zimmerli Art Museum New Brunswick, NJ	\$0.00	District
3/15/2018	TOPS	Hunterdon Hills Playhouse West Hampton, NJ	\$57.50/TOPS	District
3/20/2018	TOPS	Shake Shack Bridgewater, NJ	\$12.00/TOPS	District
4/27/2018	TOPS	Fosterfields Living Historical Farm Morristown, NJ	\$6.25/TOPS	District
5/11/2018	TOPS	Statue of Liberty Jersey City, NJ	\$20.00/TOPS	District
5/31/2018	TOPS	Seaside Heights Seaside, NJ	\$0.00	District
6/5/2018	TOPS	Tee-riffic Golf Branchburg, NJ	\$6.00/TOPS	District
6/8/2018	TOPS	White Oak Park Branchburg, NJ	\$8.00/TOPS	District
6/11/2018	TOPS	Maggiano's Bridgewater, NJ	\$18.00/TOPS	District

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ADMINISTRATION

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Board of Education Website Accessibility

May 17

[See POLICY ALERT No. 212]

1511 BOARD OF EDUCATION WEBSITE ACCESSIBILITY

It is the goal of the Board of Education that the information on the school district's website is accessible to individuals with disabilities in compliance with the requirements of Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35.

For the purposes of this Policy, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.

The accessibility of online content and functionality will be measured according to the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).

By conforming to the benchmarks for measuring accessibility set forth above the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website, except where doing so would impose an undue burden or create a fundamental alteration of the district's website. When fundamental alteration or undue burden defenses apply, the district will make reasonable modifications/accommodations for individuals with disabilities in order to provide equally effective alternate access. In providing such access, the district will ensure that to the maximum extent possible individuals with disabilities receive the same benefits or services as their nondisabled peers. To provide equally effective alternate access, alternates are not required to produce the identical result or level of achievement for persons with and without disabilities, but must afford persons with disabilities equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement.



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Board of Education Website Accessibility

To ensure that the district's website conforms with the above benchmarks for measuring accessibility, except where doing so would impose an undue burden or create a fundamental alteration of the district's website, the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:

1. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;
2. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:
 - a. Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;
 - b. Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;
 - c. If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;
 - d. If online forms and tables are used, making those elements accessible;
 - e. Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;



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ADMINISTRATION

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Board of Education Website Accessibility

- f. Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;
 - g. Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;
 - h. Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and
 - i. Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.
3. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district's goals and ensure compliance with applicable law.

Section 504 of the Rehabilitation Act of 1973
Title II of the Americans with Disabilities Act of 1990
34 C.F.R. Part 104; 28 C.F.R. Part 35

Adopted:



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District Sustainability Policy
May 17

[See POLICY ALERT No. 212]

7461 DISTRICT SUSTAINABILITY POLICY

Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. It considers the interrelationship of economic, social, and environmental factors that protect and enhance present and future quality of life.

The Board of Education desires to conduct its operations and make decisions with identified sustainability priorities that include at a minimum: protecting students, staff, and community from environmental harm; preparing students for the future by educating for sustainability (knowledge of concepts and practices of environmental, social, and economic responsibility and sustainability); and include an intent to preserve current and future resources.

The Board believes by incorporating sustainable practices into school policies and operations it can make an immediate impact on student health, academic performance, and teacher retention while decreasing operational costs and demands on natural resources.

The Superintendent of Schools will establish a School District Sustainability Committee to provide the Superintendent and the Board with information on the benefits of increased sustainability practices within the school district.

The Board wants to protect students, staff, school visitors, and community members from environmental harm and will strive to eliminate the use of potentially toxic and harmful substances; prepare students for the future by providing a high-quality education that support concepts and practices of environmental, social, and economic responsibility and sustainability; and preserving current and future resources by adopting practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

[Optional - Select Any Additional Sustainability Policy Provisions to be Practiced in the School District]

The Board of Education authorizes the following sustainability practices to be implemented within the schools of the district:



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District Sustainability Policy

____ (Professional Development for Sustainability

Quality professional development of staff and Board members facilitates the effective transition to sustainability planning and practices for schools and school districts. Enhancing the knowledge of school personnel about the benefits and requirements of sustainability practices in a school setting increases the likelihood of a successful integration of sustainability into the school district's operations and promotes shared ownership of the outcomes.

The Board of Education will provide a minimum of two hours of time for professional development on sustainability topics to at least five members of the school district staff and/or members of the School District Sustainability Committee to include, but not be limited to, school Board members, district administrative staff members, teaching staff members, and support staff members.

The professional development for sustainability will provide a general understanding of the benefits of sustainable schools as well as specific information and guidance on undertaking some aspect of sustainability practices from planning to operations. The School District Sustainability Committee, Board members, district administrators, and other school staff members will work together to identify Board members and staff members that would benefit from training on sustainability topics. Training needs will be determined based on plans to maintain, implement, or expand sustainable practices in the school district.

Once the training needs have been identified, various professional development offerings will be reviewed and evaluated to determine the learning concepts that will be included, the educational methods that will be incorporated, and the professional skills that will be imparted. Professional development that incorporates sustainability concepts across subject areas in the teaching curriculum will be a key consideration, as educating for sustainability lays the foundation for sustainable thinking and practice among students, staff, and the broader community.

The school district may choose to train multiple staff members on a particular sustainability topic, either by hosting the training internally or by sending a group to an external training event such as a professional association meeting. Outside experts or internal staff with expertise in sustainability may also be utilized to provide the training. The training hours may also be completed through webinars, online courses, or workshops. Individual staff members or Board members may be trained in different sustainability topics as relevant to their official role in the school district.



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District Sustainability Policy

The school district will maintain sustainability training documentation that identifies the names and position of the individuals receiving training (groups of five individuals are recommended), along with the following course information: date, instructor or course provider, course description or syllabus, and course length. Course training times exclude time for breaks and meals from the two-hour training requirement. The two hour training requirement does not have to be completed at a single event. For example, two one-hour training sessions or three forty-five minute sessions would meet the time requirement. The training hours must have occurred in the twenty-four months prior to submission for Sustainable Jersey for Schools certification, if such certification is desired.

Qualifying training includes courses or workshops on a topic related to sustainability in schools, from leadership, planning, policy, and curriculum development to teaching, enrichment, food service, transportation, and facilities management.

Green Purchasing Policy

Green purchasing, also known as Environmentally Preferable Purchasing (EPP), is the coordinated purchasing of goods and services to minimize impacts on human health and the natural environment. Alternatives exist for many products used by schools that are less hazardous, save energy and water, and reduce waste.

A simple first step will be for the school district to purchase as many products as possible made from recycled content that are themselves recyclable. Green purchasing moves beyond recycled materials and also takes into consideration the raw materials, including energy and water, used to manufacture products; the production process itself; the packaging and distribution method; and the distance of transport and proximity of production.

The School Business Administrator/Board Secretary or designee will provide an outline of the standards and procedures for selecting products based on environmental criteria. The specific standards and guidelines for selecting products will be based on established environmental criteria, as well as promote the adoption of this Policy to district staff members. The district will attempt to purchase, in accordance with the provisions of applicable purchasing laws: green cleaning supplies; green cleaning equipment; recycled paper; energy efficient appliances; and/or equipment purchases and green cleaning training.



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District Sustainability Policy

✓ Classroom Chemical Purchase, Storage, and Disposal Policy

The Board of Education requires outdated chemicals used in the school district as part of the school district's Chemical Hygiene Plan are routinely removed from school grounds and future purchases will attempt to curtail or eliminate storage of unneeded chemicals. The School Business Administrator/Board Secretary will coordinate a lab clean-out and clean-out of outdated and unneeded chemicals every eighteen months.

Classroom chemical purchase, storage, and disposal will be in accordance with Board of Education Policy 7420 – Hygienic Management and Regulation 7420.2 – Chemical Hygiene that is in accordance with Federal and State law.

✓ Green Cleaning Policy and Plan

A well-designed Green Cleaning Program developed by the School Business Administrator/Board Secretary or designee will be designed to reduce harmful chemical exposure and yield positive benefits for students, custodial staff, administrators, teachers, and the environment by protecting the environment; providing a healthy learning and work environment; increasing the lifespan of facilities; and protecting the health of custodial, maintenance, and building staff.

This Policy incorporates recommendations from the district's Green Cleaning Plan which will commit to procuring and using green cleaning products and green equipment, support training for custodial and maintenance staff, and describe efforts to evaluate and monitor progress. This Green Cleaning Policy will be shared with the administration, school staff members, and the broader school community. Before adopting this Green Cleaning Policy, the district will develop a Green Cleaning Plan or Green Cleaning Action Plan that will inform the Policy and support an effective program.

The school district's Green Cleaning Program will incorporate green cleaning products and equipment as well as staff training; engage parents, students, and school organizations in the program implementation; and follow a comprehensive plan that articulates strategies for key building areas including classrooms, kitchens, gymnasiums, offices, and entry systems. In addition to the use of Green Cleaning products, the district's Green Cleaning Program will incorporate technologies like microfiber cloths to reduce the use of cleaning chemicals and HEPA-filtered vacuum cleaners to promote healthy indoor air quality.



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District Sustainability Policy

The School Business Administrator/Board Secretary or designee will establish a District Green Cleaning workgroup that includes administrators, facility manager, custodial and maintenance staff, teachers, school nurses, support staff, parents, and Green Team members, as well as other individuals interested in Green Cleaning to familiarize the team with Green Cleaning Program components, including Green Cleaning supplies and equipment, as well as the relationship to indoor air quality, chemical exposure, and cost-saving opportunities.

The development of the district's Green Cleaning Plan or Green Cleaning Action Plan will consider the following steps:

1. Complete building cleaning assessments by collecting facility and occupant information, and historical program strengths or weaknesses.
2. Create an inventory of custodial cleaning products and mechanical and non-mechanical equipment, and determine if they meet Green Cleaning standards.
3. Assess staff training and identify training needs and program resources available to support training. Determine how existing policies and procedures can be modified to utilize the wide range of Green Cleaning techniques and concurrently meet accepted levels of clean for specific areas of the facility.
4. Develop a plan with goals and strategies for cleaning procedures, Green Cleaning supplies, Green Cleaning equipment, and building facility enhancements (like expanded use and maintenance of walk-off mats at entrances). Benchmarks to guide the transition to Green Cleaning are critical due to training, product sourcing, and purchasing and staffing considerations.
5. Identify the Green Cleaning standards that will be used to purchase Green Cleaning equipment, non-mechanical equipment, and Green Cleaning custodial supplies. Possible standards include, but are not limited to:
 - a. Carpet and Rug Institute, Green Vacuum Cleaner Standards.



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District Sustainability Policy

- b. ISSA, Construction Industry Management Standard for Green Buildings that supports Leadership in Energy and Environmental Design (LEED) certification.
 - c. EcoLogo Certified products, services and packaging are certified for reduced environmental impact. ECOLOGO Certifications are voluntary, multi-attribute, lifecycle based environmental certifications that indicate a product has undergone rigorous scientific testing, exhaustive auditing, or both, to prove its compliance with stringent, third-party, environmental performance standards.
 - d. Environmental Protection Agency's (EPA's) Safer Choice label helps consumers, businesses, and institutional buyers identify cleaning products and others that perform well and are safer for human health and the environment.
 - e. Green Seal standard provides sustainability standards for products, services, and companies based on life-cycle research. Green Seal standards provide criteria and guidelines for manufacturers, service providers, and companies to work toward sustainability. Green Seal has 31 issued standards that cover over 375 product and service categories. Examples of Cleaning Products and Services include the GS-42 Commercial and Institutional Cleaning Services, GS-34 Cleaning and Degreasing Agents, GS-37 Green Cleaning Services, GS-40 Floor-Care Products for Industrial and Institutional Use, and GS-41 Hand Cleaners for Industrial and Institutional Use.
 - f. U.S. Green Building Council's Leadership in Energy & Environmental Design-Existing Buildings criteria; or ISSA Cleaning Industry Management Standard for Green Buildings.
 - g. Other standards that meet or exceed those listed above are also acceptable.
6. Green Cleaning Action plans may also incorporate implementation timeframes and program-monitoring requirements.



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District Sustainability Policy

____ Promoting Physical Activity

In addition to high-quality physical education classes in the school district taught by certified and well-supported physical education teachers, multiple opportunities exist before, during, and after school to enable young people to achieve the U.S. Department of Health and Human Services' recommended sixty minutes of physical activity per day. They include: recess, physical activity breaks, before and after school programs, and the use of school facilities outside school hours.

The Healthy, Hunger-Free Kids Act of 2010 requires every school district that participates in Federal school meals programs to have a local school Wellness Policy that includes goals for physical activity. The Board of Education has adopted Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods to meet this requirement. The Board of Education promotes a comprehensive school-based physical activity program in accordance with Board policy that will permit students to safely walk to and from school, to ride bicycles to and from school, and some of the activities and programs listed below to promote physical activities:

1. Recess: The district will provide a recess period on most school days for Kindergarten through fifth grade students;
2. Physical Activity Breaks: Teachers may periodically conduct three to five minute "physical activity breaks" or "brain energizers" and incorporate physical activity into academic lessons to help improve student performance and on-task behavior;
3. Before and After School Programs: Elementary and Middle Schools in the district will attempt to offer a minimum of two types of extracurricular programs that provide students with opportunities for physical activity beyond school hours. A high school will offer additional extracurricular programs that provide students with opportunities for physical activity beyond school hours;
4. If the district offers a before and/or after school student care program for children, either directly or through a contractor, such programs shall incorporate physical activity as a component of the daily schedule;



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District Sustainability Policy

5. Intramural sports, which are organized sports that often emphasize fun as well as competition and involve students from the school of all skill levels who may not want to participate in an interscholastic sport;
6. Physical activity clubs that allow students to pursue specific interests or explore new activities;
7. Use of School Facilities Outside School Hours: The district may, in accordance with Board Policy, allow for the joint use of school facilities by community recreation programs offered by municipal or parks and recreation commissions, outside agencies, and/or youth-serving organizations on evenings, weekends, and during breaks in the school calendar.

Safe Routes to School

Safe Routes to School is a nationwide movement aimed at encouraging elementary and middle school students to walk or bicycle to school. The goal of New Jersey's Safe Routes to School initiative is to get children walking and bicycling to school where it is safe and to make it safe where it is not safe. In support of this initiative, the Board has adopted Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods, Policy 8600 – Transportation, and Policy 5514 – Student Use of Vehicles. The Board of Education and the administration will collaborate with municipal, county or State transportation, land-use planning, law enforcement, and other agencies to plan, construct, and encourage the use of safe, accessible, and convenient pedestrian and bicycle routes to and from school.

The Board recognizes the benefits of students walking or riding a bicycle to school on a safe route. Understanding there may not be a safe walking or biking route to and from school for every student, this physical activity for a student is both mentally and physically beneficial.

Students walking and riding a bicycle to school will be required to comply with Board policies, all safety and school rules, and regulations. A list of conditions explaining the rules and expectations of the student and parent will be provided by the Principal or designee.]



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District Sustainability Policy

~~The Board of Education will post this Policy on the school district website along with samples of the district's outreach activities to staff, students, and parents notifying them of the Policy adoption. Outreach activities/materials will include district newsletter articles, email blasts, presentations/announcements at Board of Education or district-wide staff meetings, and other public events.~~

Adopted:



POLICY GUIDE

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School Security Program
Feb 17

[See POLICY ALERT No. 211]

7446 SCHOOL SECURITY PROGRAM

The safety of students, staff members, and visitors on school grounds is an important concern for the Board of Education.

[Select the Program Utilized by the School District]

☒ School Resource Officer Program

The Board of Education authorizes a School Resource Officer Program in partnership with the ~~municipality and local law enforcement~~. The Program is designed for municipal officials, law enforcement officers, and school authorities to work together to identify major problems faced by their schools and to create a more secure school environment through the presence of law enforcement officers within the school district. A School Resource Officer assigned to the school district shall remain an employee of the municipality and its Police Department.

The School Resource Officer may be a full-time Police Officer or a Class Three Special Law Enforcement Officer employed by the ~~municipality~~ in accordance with the provisions of N.J.S.A. 40A:14-146.11. ~~A Class Three Special Law Enforcement Officer is authorized to exercise full powers and duties similar to those of a permanent regularly appointed full-time police officer while providing security at a public school during hours when school is normally in session or when occupied by students or school staff members. The use of a firearm by a Class Three Officer is authorized pursuant to the provisions of N.J.S.A. 40A:14-146.14. A Class Three Officer shall not carry a firearm except when engaged in the actual performance of the Officer's official duties as a School Resource Officer and when specifically authorized by the Chief of Police or in the absence of the Chief, a designee.~~ The Board of Education and the ~~municipality~~ shall enter into a partnership agreement that sets forth the respective obligations of the ~~municipality~~, ~~local law enforcement~~, and the school district. The agreement shall include, but is not limited to, the following terms: the number of police officers assigned to the school district; the school(s) to be covered; the days of police coverage in the school district; the process for the Police Department to assign and the process for the Board of Education to approve a School Resource Officer(s); the duties of the assigned School Resource Officer(s); the reporting requirements for the School Resource Officer; and the financial obligations of the parties. The School Resource Officer Program Agreement shall be approved by the Board of Education.

Somerset County Sheriff

Sheriff's office Somerset County

Or a full time Sheriff officer

Somerset County Sheriff

Sheriff



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School Security Program

Sheriff Officer

A School Resource Officer who is a full-time ~~Police Officer or a Class Three Special Law Enforcement Officer~~ must comply with all statutes and codes regarding their law enforcement status and all other statutory and administrative code responsibilities.

✓ School District Employed Security Officers – (Unarmed)

The Board of Education authorizes the employment of school district security officers. The district's security officers will be required to wear Board-approved uniforms and shall work in cooperation with the school administration to provide security services on school grounds. The security officers will be provided the necessary equipment to perform the security functions assigned by the administration. The district's security officers will not carry a gun. The Superintendent of Schools will ensure all school district security officers receive appropriate training for the responsibilities of the position.

School District Employed Security Officers – (Unarmed and/or Armed)

~~The Board of Education authorizes the employment of school district security officers. The district's security officers will be required to wear Board-approved uniforms and shall work in cooperation with the school administration to provide security services on school grounds. The security officers will be provided the necessary equipment to perform the security functions assigned by the administration. The Superintendent of Schools may recommend for Board approval a school security officer who was a law enforcement officer who retired in good standing and has a valid permit to carry a handgun issued pursuant to N.J.S.A. 2C:58-4, and a permit to possess a handgun in a school building or on school grounds during his/her workday provided the employee meets the exception to N.J.S.A. 2C:39-5 outlined in N.J.S.A. 2C:39-6(l).~~

~~In order for a school security officer to be authorized to carry a handgun in a school building or on school grounds, the school security officer must provide the Superintendent of Schools with documentation supporting compliance with the requirements of N.J.S.A. 2C:39-6(l), including, but not limited to, a copy of an identification card issued by the Superintendent of the State Police permitting the retired officer to carry a handgun in accordance with N.J.S.A. 2C:39-6(l)(4). The identification card shall be valid for one year from the date of issuance, valid through the State, not transferable to any other person, and shall be carried at all~~



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School Security Program

times on the person of the retired law enforcement officer while the officer is carrying a handgun. The retired law enforcement officer shall produce the identification card for review on the demand of any law enforcement officer or authority.

The Superintendent of Schools will contact the Superintendent of the State Police to confirm the issuance of the identification card permitting the retired officer to carry a handgun in accordance with N.J.S.A. 2C:39-6(1)(4). The Superintendent of Schools will also submit the identification card to the school district's insurance company to ensure the Board of Education has the appropriate insurance for a school security officer to carry a handgun in accordance with this Policy. The school security officer's authorization to carry a handgun in school buildings and on school grounds will be dependent upon receipt of written confirmation from the school district's insurance company that sufficient insurance coverage, as determined by the Board, will be provided to the school district and school employees should any liability arise from the school security officer's handgun. The inability to obtain sufficient insurance coverage may independently form the basis for denial of a school security officer's authorization to carry a handgun in school buildings and on school grounds.

The appointment and authorization for a school security officer to carry a handgun in school buildings and on school grounds must be recommended by the Superintendent and approved by the Board of Education. Any authorization will only be for the time period the New Jersey State Police issued identification card is valid and under no circumstances will the authorization exceed one year. The Superintendent of Schools, if recommending a school staff member be authorized to carry a handgun in school buildings and on school grounds, will provide the Board of Education with a copy of all the information submitted by the school security officer in support of the application, any documentation from law enforcement agencies, and information from the district's insurance company. The Board of Education may approve the Superintendent's recommendation after review of the documentation, and upon such approval, the Superintendent of Schools will provide written authorization to the school security officer along with any conditions on the authority to carry a handgun in school buildings or on school grounds. The Superintendent of Schools or designee will inform local law enforcement officials of any school district security officer(s) authorized to carry a handgun in school buildings or on school grounds. A school security officer authorized to carry a handgun is not authorized to carry a handgun in school buildings or on school grounds beyond the hours of the officer's workday or work assignment.



POLICY GUIDE

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School Security Program

~~A school security officer approved and authorized by the Board of Education to carry a handgun in school buildings and on school grounds must comply with all applicable New Jersey laws, including but not limited to: N.J.S.A. 2C:39-4; N.J.S.A. 2C:39-5; N.J.S.A. 2C:39-6; and N.J.S.A. 2C:58-4.1~~

This Policy will be reviewed and approved by the Board attorney for compliance with applicable statutes and administrative code provisions before initial adoption and subsequent re-adoptions by the Board.

N.J.S.A. 2C:39-4; 2C:39-5; 2C:39-6; 2C:58-4; 40A:14-146.10; 40A:14-146.11;
40A:14-146.14

Adopted:



8/3 10:03am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 1 Month Period Ending 07/31/2017

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$3,297,832.42
121	Tax levy receivable		\$10,999,977.00
	Accounts receivable:		
132	Interfund	\$7,047.00	
141	Intergovernmental - State	\$1,444,678.03	
143	Intergovernmental - Other	\$235,536.32	
			\$1,687,261.35

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$13,377,040.99)	
			\$1,394,857.01

	Total assets and resources		\$17,379,927.78
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 1 Month Period Ending 07/31/2017

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$94,394.61
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TOTAL LIABILITIES

\$94,394.61

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$10,813,769.09
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754	Reserve for Encumbrance - Prior Year	\$111,187.15
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Reserved fund balance:

760	Reserved Fund Balance	\$1,633,589.23
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601	Appropriations	\$15,882,154.15
-----	----------------	-----------------

602	Less : Expenditures	\$820,481.33
-----	---------------------	--------------

603	Encumbrances	\$10,924,956.24 (\$11,745,437.57)
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\$4,136,716.58

Total Appropriated

\$16,695,262.05

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$1,588,860.12
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303	Budgeted Fund Balance	(\$998,589.00)
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TOTAL FUND BALANCE

\$17,285,533.17

TOTAL LIABILITIES AND FUND EQUITY

\$17,379,927.78

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Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 1 Month Period Ending 07/31/2017

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,882,154.15	\$11,745,437.57	\$4,136,716.58
Revenues	(\$14,771,898.00)	(\$13,377,040.99)	(\$1,394,857.01)
	\$1,110,256.15	(\$1,631,603.42)	\$2,741,859.57
Less: Adjust for prior year encumb.	(\$111,667.15)	(\$111,667.15)	
Budgeted Fund Balance	\$998,589.00	(\$1,743,270.57)	\$2,741,859.57
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	(\$1,743,270.57)	\$2,741,859.57
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$998,589.00	(\$1,743,270.57)	\$2,741,859.57
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/2017

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$11,932,362.99		\$1,394,857.01
3XXX From State Sources	\$1,444,678.00	\$1,444,678.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$13,377,040.99		\$1,394,857.01
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,841,880.88	\$4,806.68	\$1,630,167.13	\$206,907.07
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,849,788.83	\$20,629.71	\$2,648,851.73	\$1,180,307.39
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$75,625.00	\$0.00	\$360.00	\$75,265.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$103,005.39	\$4,252.86	\$29,245.79	\$69,506.74
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,607.00	\$2,171.68	\$31,435.07	\$1,000.25
11-000-213-XXX Health Services	\$212,665.00	\$8,418.30	\$167,973.88	\$36,272.82
11-000-216-XXX Speech, OT,PT & Related Svcs	\$11,250.00	\$0.00	\$0.00	\$11,250.00
11-000-218-XXX Guidance	\$821,858.22	\$39,698.90	\$672,649.32	\$109,510.00
11-000-219-XXX Child Study Teams	\$244,101.46	\$8,523.02	\$177,699.59	\$57,878.85
11-000-221-XXX Improv of Inst. - Instruc Staff	\$174,193.53	\$14,043.99	\$141,200.62	\$18,948.92
11-000-222-XXX Educational Media Serv/School Library	\$55,247.50	\$0.00	\$34,323.72	\$20,923.78
11-000-223-XXX Instructional Staff Training Services	\$70,440.00	\$12,426.33	\$1,125.00	\$56,888.67
11-000-230-XXX Supp. Serv.-General Administration	\$788,452.11	\$125,196.04	\$477,424.57	\$185,831.50
11-000-240-XXX Supp. Serv.-School Administration	\$895,184.47	\$77,246.31	\$776,584.25	\$41,353.91
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$900,118.49	\$53,253.64	\$742,204.77	\$104,660.08
11-000-261-XXX Require Maint. for School Facilities	\$1,231,804.16	\$54,538.87	\$663,181.18	\$514,084.11
11-000-262-XXX Custodial Services	\$1,127,388.00	\$125,456.27	\$726,402.05	\$275,529.68
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$0.00	\$0.00	\$26,150.00
11-000-266-XXX Security	\$78,660.00	\$3,604.60	\$23,684.38	\$51,371.02
11-000-270-XXX Student Transportation Services	\$109,380.11	\$10.48	\$40,281.00	\$69,088.63
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,650,466.00	\$284,934.82	\$1,903,741.74	\$461,789.44
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,302,266.15	\$839,212.50	\$10,888,535.79	\$3,574,517.86
	=====	=====	=====	=====

**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/2017**

				AVAILABLE
*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$59,500.00	(\$18,731.17)	\$36,420.45	\$41,810.72
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	.00	.00	\$520,388.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$579,888.00	(\$18,731.17)	\$36,420.45	\$562,198.72
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$820,481.33	\$10,924,956.24	\$4,136,716.58
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 1 Month Period Ending 07/31/2017

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$6,650.00	\$1,397,127.00
1XXX	Miscellaneous	\$1,000.00	\$3,269.99	(\$2,269.99)
		-----	-----	-----
	TOTAL	\$13,327,220.00	\$11,932,362.99	\$1,394,857.01
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$475,042.00	.00
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
		-----	-----	-----
	TOTAL	\$1,444,678.00	\$1,444,678.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$13,377,040.99	\$1,394,857.01
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,599,396.47	\$4,906.68	\$1,540,158.52	\$54,331.27
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,612,546.47	\$4,906.68	\$1,540,158.52	\$67,481.27
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,931,256.83	\$18,171.16	\$2,537,222.48	\$375,863.19
11-3XX-100-106 Other Sal. For Instruction	\$63,000.00	\$0.00	\$0.00	\$63,000.00
11-3XX-100-320 Purchased Prof.-Ed. Services	\$416,146.00	\$0.00	\$0.00	\$416,146.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$38,925.00	\$458.55	\$3,993.65	\$34,472.80
11-3XX-100-610 General Supplies	\$365,501.00	\$2,000.00	\$103,001.60	\$260,499.40
11-3XX-100-640 Textbooks	\$26,250.00	\$0.00	\$1,683.00	\$24,567.00
11-3XX-100-800 Other Objects	\$8,710.00	\$0.00	\$2,951.00	\$5,759.00
TOTAL	\$3,849,788.83	\$20,629.71	\$2,648,851.73	\$1,180,307.39
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	.00	.00	\$46,525.00
11-401-100-500 Purchased Services (300-500 series)	\$2,725.00	.00	.00	\$2,725.00
11-401-100-600 Supplies and Materials	\$22,875.00	.00	.00	\$22,875.00
11-401-100-800 Other Objects	\$3,500.00	.00	\$360.00	\$3,140.00
TOTAL	\$75,625.00	\$0.00	\$360.00	\$75,265.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$67,805.39	\$2,102.86	\$23,131.53	\$42,571.00
11-402-100-500 Purchased Services (300-500 series)	\$5,750.00	.00	\$225.00	\$5,525.00
11-402-100-600 Supplies and Materials	\$7,600.00	.00	\$5,889.26	\$1,710.74
11-402-100-800 Other Objects	\$21,850.00	\$2,150.00	.00	\$19,700.00
TOTAL	\$103,005.39	\$4,252.86	\$29,245.79	\$69,506.74
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.00	\$2,171.68	\$23,888.32	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	.00	\$7,546.75	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,607.00	\$2,171.68	\$31,435.07	\$1,000.25
--- Health services ---				
11-000-213-100 Salaries	\$170,089.63	\$8,418.30	\$160,211.30	\$1,460.03
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	.00	\$6,975.37	\$21,000.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,225.00	.00	.00	\$1,225.00

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-600 Supplies and Materials	\$12,400.00	.00	\$787.21	\$11,612.79
11-000-213-800 Other Objects	\$975.00	.00	.00	\$975.00
TOTAL	\$212,665.00	\$8,418.30	\$167,973.88	\$36,272.82
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$11,250.00	.00	.00	\$11,250.00
TOTAL	\$11,250.00	\$0.00	\$0.00	\$11,250.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$349,786.46	\$4,958.46	\$277,373.06	\$67,454.94
11-000-218-105 Sal Secr. & Clerical Asst.	\$108,380.00	\$9,210.82	\$99,119.02	\$50.16
11-000-218-11X Other Salaries	\$306,355.76	\$25,529.62	\$280,825.82	\$0.32
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$39,711.00	.00	\$15,009.55	\$24,701.45
11-000-218-500 Other Purchased Services (400-500 series)	\$12,500.00	.00	\$199.00	\$12,301.00
11-000-218-600 Supplies and Materials	\$5,000.00	.00	\$122.87	\$4,877.13
11-000-218-800 Other Objects	\$125.00	.00	.00	\$125.00
TOTAL	\$821,858.22	\$39,698.90	\$672,649.32	\$109,510.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$141,451.46	\$4,958.44	\$137,087.84	(\$594.82)
11-000-219-105 Sal Secr. & Clerical Asst.	\$86,550.00	\$3,564.58	\$39,210.38	\$43,775.04
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,400.00	.00	.00	\$7,400.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$2,500.00	\$0.00	\$0.00	\$2,500.00
11-000-219-600 Supplies and Materials	\$2,700.00	.00	\$1,401.37	\$1,298.63
11-000-219-800 Other Objects	\$1,500.00	.00	.00	\$1,500.00
TOTAL	\$244,101.46	\$8,523.02	\$177,699.59	\$57,878.85
--- Improv. of instr. Serv. ---				
11-000-221-104 Salaries Other Prof. Staff	\$112,418.53	\$9,194.04	\$87,466.94	\$15,757.55
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,275.00	\$4,689.58	\$51,585.38	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$160.37	\$1,764.07	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	.00	\$384.23	\$1,115.77
11-000-221-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$174,193.53	\$14,043.99	\$141,200.62	\$18,948.92
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	.00	\$31,147.40	\$1,000.10
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-222-500 Other Purchased Services (400-500 series)	\$4,550.00	.00	.00	\$4,550.00
11-000-222-600 Supplies and Materials	\$15,000.00	.00	\$3,176.32	\$11,823.68
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$55,247.50	\$0.00	\$34,323.72	\$20,923.78
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$1,400.00	.00	\$44,770.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$7,900.00	\$6,500.00	.00	\$1,400.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,370.00	\$4,526.33	\$1,125.00	\$9,718.67

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$70,440.00	\$12,426.33	\$1,125.00	\$56,888.67
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$26,527.04	\$291,797.44	\$6,429.37
11-000-230-331 Legal Services	\$105,000.00	.00	\$45,000.00	\$60,000.00
11-000-230-332 Audit Fees	\$36,000.00	.00	.00	\$36,000.00
11-000-230-334 Architectural/Engineering Services	\$18,080.00	\$480.00	\$9,559.59	\$8,040.41
11-000-230-339 Other Purchased Prof. Svc.	\$18,380.00	.00	\$880.00	\$17,500.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	.00	.00	\$8,700.00
11-000-230-530 Communications/Telephone	\$93,638.26	\$11,665.00	\$61,126.46	\$20,846.80
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,000.00	.00	.00	\$3,000.00
11-000-230-590 Other Purchased Services	\$134,900.00	\$77,032.50	\$55,627.50	\$2,240.00
11-000-230-610 General Supplies	\$10,000.00	\$668.33	.00	\$9,331.67
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$28,000.00	\$2,073.42	\$13,433.58	\$12,493.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$788,452.11	\$125,196.04	\$477,424.57	\$185,831.50
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$649,290.95	\$54,107.54	\$595,182.94	\$0.47
11-000-240-105 Sal Sec. & Clerical Asst.	\$184,480.00	\$15,323.32	\$168,556.52	\$600.16
11-000-240-1XX Other Salaries	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-000-240-500 Other Purchased Services	\$29,800.00	\$1,287.45	\$8,607.55	\$19,905.00
11-000-240-600 Supplies and Materials	\$20,613.52	\$788.00	\$4,237.24	\$15,588.28
11-000-240-800 Other Objects	\$6,000.00	\$5,740.00	.00	\$260.00
TOTAL	\$895,184.47	\$77,246.31	\$776,584.25	\$41,353.91
--- Central Services ---				
11-000-251-100 Salaries	\$346,374.00	\$28,935.60	\$318,291.60	(\$853.20)
11-000-251-330 Purchased Prof. Services	\$11,003.00	\$1,128.46	\$5,570.66	\$4,303.88
11-000-251-340 Purchased Technical Services	\$29,000.00	\$11,020.00	\$9,895.00	\$8,085.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	.00	.00	\$3,000.00
11-000-251-600 Supplies and Materials	\$10,000.00	\$133.33	\$2,128.86	\$7,737.81
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	.00	.00	\$16,116.00
11-000-251-89X Other Objects	\$5,000.00	.00	\$1,599.00	\$3,401.00
TOTAL	\$420,493.00	\$41,217.39	\$337,485.12	\$41,790.49
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$399,964.49	\$33,330.32	\$366,633.52	\$0.65
11-000-252-500 Other Pur Serv. (400-500 series)	\$33,161.00	\$16,792.06	.00	\$16,368.94
11-000-252-600 Supplies and Materials	\$46,500.00	(\$38,086.13)	\$38,086.13	\$46,500.00
TOTAL	\$479,625.49	\$12,036.25	\$404,719.65	\$62,869.59
TOTAL Cent. Svcs. & Admin IT	\$900,118.49	\$53,253.64	\$742,204.77	\$104,660.08
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$645,489.16	\$48,759.16	\$531,730.76	\$64,999.24

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$482,815.00	\$5,416.37	\$124,759.85	\$352,638.78
11-000-261-610 General Supplies	\$88,500.00	\$133.34	\$3,605.57	\$84,761.09
11-000-261-800 Other Objects	\$15,000.00	\$230.00	\$3,085.00	\$11,685.00
TOTAL	\$1,231,804.16	\$54,538.87	\$663,181.18	\$514,084.11
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	.00	.00	\$7,000.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$32,984.83	\$382,833.17	\$962.00
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$2,452.60	\$27,038.17	\$30,509.23
11-000-262-520 Insurance	\$128,608.00	\$67,000.50	\$61,607.50	.00
11-000-262-621 Energy (Natural Gas)	\$85,000.00	.00	.00	\$85,000.00
11-000-262-622 Energy (Electricity)	\$430,000.00	\$23,018.34	\$254,923.21	\$152,058.45
TOTAL	\$1,127,388.00	\$125,456.27	\$726,402.05	\$275,529.68
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	.00	.00	\$22,150.00
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$26,150.00	\$0.00	\$0.00	\$26,150.00
--- Security ---				
11-000-266-100 Salaries	\$78,660.00	\$3,604.60	\$23,684.38	\$51,371.02
TOTAL	\$78,660.00	\$3,604.60	\$23,684.38	\$51,371.02
TOTAL Oper & Maint of Plant Services	\$2,464,002.16	\$183,599.74	\$1,413,267.61	\$867,134.81
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$47,280.11	.00	\$40,281.00	\$6,999.11
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	.00	.00	\$30,600.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,000.00	.00	.00	\$21,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	\$10.48	.00	\$4,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$109,380.11	\$10.48	\$40,281.00	\$69,088.63
11-XXX-XXX-210 Group Insurance	\$12,000.00	\$1,345.55	\$12,020.93	(\$1,366.48)
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$15,868.41	\$254,131.59	\$12,200.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$313,930.00	\$28.86	\$10,321.20	\$303,579.94
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$10,971.05	\$24,028.95	\$5,175.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$94,454.50	\$94,454.50	.00
11-XXX-XXX-270 Health Benefits	\$1,623,356.00	\$160,478.43	\$1,417,788.57	\$45,089.00
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	.00	\$90,996.00	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$78,900.00	\$1,788.02	.00	\$77,111.98
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,650,466.00	\$284,934.82	\$1,903,741.74	\$461,789.44
Total Undistributed Expenditures	\$9,431,966.05	\$809,523.25	\$6,579,911.14	\$2,042,531.66
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,072,931.74	\$839,312.50	\$10,798,527.18	\$3,435,092.06

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,072,931.74	\$839,312.50	\$10,798,527.18	\$3,435,092.06

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,000.00	.00	.00	\$10,000.00
Undistributed expenses				
12-000-100-730 Instruction			\$4,432.00	(\$4,432.00)
12-000-252-730 Admin. Info. Tech.	\$49,500.00	(\$18,731.17)	\$31,988.45	\$36,242.72
Undist. Exp. - Non-instructional Services				
TOTAL	\$59,500.00	(\$18,731.17)	\$36,420.45	\$41,810.72
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	.00	.00	\$450,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Sub Total	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$579,888.00	(\$18,731.17)	\$36,420.45	\$562,198.72

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,652,819.74	\$820,581.33	\$10,834,947.63	\$3,997,290.78

For 1 Month Period Ending 07/31/2017

July 31, 2017

Date _____

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000	PURCHASED PROF ED SE	\$ 11,100.00	\$ 0.00	\$ 2,500.00	\$ 8,600.00
11-140-100-320-16-0000	PURCHASED SERVICES	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 12,000.00
11-140-100-500-03-0000	OTH PURC SVCS-TRAVEL	\$ 6,900.00	\$ 0.00	\$ 3,025.00	\$ 3,875.00
11-140-100-500-07-0000	OTH PURCH SERVICES	\$ 3,264.00	\$ -100.00	\$ 0.00	\$ 3,364.00
11-140-100-500-16-0000	SITE LICENSING	\$ 55,400.00	\$ 0.00	\$ 0.00	\$ 55,400.00
11-140-100-610-03-0000	SUPPLIES - HS	\$ 39,801.41	\$ 0.00	\$ 19,271.17	\$ 20,530.24
11-140-100-610-03-0001	SUPPLIES - PHYSICAL	\$ 5,500.00	\$ 0.00	\$ 5,447.55	\$ 52.45
11-140-100-610-03-0002	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 0.00	\$ 757.75	\$ 3,242.25
11-140-100-610-03-0003	SUPPLIES - SCIENCE	\$ 10,975.00	\$ 0.00	\$ 8,492.88	\$ 2,482.12
11-140-100-610-03-0004	SUPPLIES - MATH	\$ 1,750.00	\$ 0.00	\$ 895.03	\$ 854.97
11-140-100-610-03-0005	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 0.00	\$ 200.02	\$ 2,299.98
11-140-100-610-03-0006	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 0.00	\$ 886.47	\$ 2,113.53
11-140-100-610-03-0007	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008	SUPPLIES - PHOTOGRAP	\$ 14,000.00	\$ 0.00	\$ 2,242.49	\$ 11,757.51
11-140-100-610-07-0000	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 0.00	\$ 1,355.22	\$ 644.78
11-140-100-610-16-0000	HIGH SCH TECH SUPPLI	\$ 17,500.00	\$ 0.00	\$ 19,168.50	\$ -1,668.50
11-140-100-610-16-0001	SUPPLIES-PARCC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-640-03-0000	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 0.00	\$ 25,076.73	\$ 4,923.27
11-140-100-640-07-0000	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000	OTHER OBJECTS	\$ 7,450.00	\$ 0.00	\$ 189.80	\$ 7,260.20
11-140-100-890-03-0000	OTHER OBJECTS	\$ 694.00	\$ 0.00	\$ 500.00	\$ 194.00
11-999-999-999- -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/17

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$34,052.41)
	Accounts receivable:		
141	Intergovernmental - State	\$103,512.34	
			\$103,512.34

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,381,761.07	
302	Less Revenues	(\$102,805.03)	
			\$1,278,956.04

	Total assets and resources			\$1,348,415.97
				=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/17

=====

LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$3,193.56
421	Accounts Payable	\$29,573.37
481	Deferred revenues	\$0.19
		\$32,767.12
TOTAL LIABILITIES		\$32,767.12

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$519,143.62
754	Reserve for encumbrances - Prior Year	\$266.91
601	Appropriations	\$1,381,761.07
602	Less: Expenditures	\$66,379.13
603	Encumbrances	\$519,143.62 (\$585,522.75)
		\$796,238.32
TOTAL FUND BALANCE		\$1,315,648.85
TOTAL LIABILITIES AND FUND EQUITY		\$1,348,415.97

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/17

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$842,955.04	.00		\$842,955.04
4XXX	From Federal Sources	\$436,001.00	.00		\$436,001.00
		_____	_____	_____	_____
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,381,761.07	\$102,805.03		\$1,278,956.04
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		_____	_____	_____	_____
LOCAL PROJECTS:		\$102,805.03	\$47,847.61	\$14,097.50	\$40,859.92
STATE PROJECTS:					
Vocational education		\$496,478.04	\$18.79	\$200,838.01	\$295,621.24
Other State Projects		\$346,477.00	\$18,512.73	\$236,944.11	\$91,020.16
		_____	_____	_____	_____
	TOTAL STATE PROJECTS	\$842,955.04	\$18,531.52	\$437,782.12	\$386,641.40
FEDERAL PROJECTS:					
NCLB Title I - Part A/D		\$60,701.00	.00	.00	\$60,701.00
I.D.E.A. Part B (Handicapped)		\$85,456.00	.00	\$66,675.00	\$18,781.00
NCLB Title II - Part A/D		\$10,286.00	.00	\$589.00	\$9,697.00
Vocational Education		\$279,558.00	.00	.00	\$279,558.00
		_____	_____	_____	_____
	TOTAL FEDERAL PROJECTS	\$436,001.00	\$0.00	\$67,264.00	\$368,737.00
		_____	_____	_____	_____
	*** TOTAL EXPENDITURES ***	\$1,381,761.07	\$66,379.13	\$519,143.62	\$796,238.32
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 1 Month Period Ending 07/31/17

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$842,955.04	\$0.00	\$842,955.04
	-----	-----	-----
Total Revenue from State Sources	\$842,955.04	\$0.00	\$842,955.04
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,701.00	.00	\$60,701.00
4451-55 Title II	\$10,286.00	.00	\$10,286.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,456.00	.00	\$85,456.00
4430-39 Vocational Education	\$279,558.00	.00	\$279,558.00
	-----	-----	-----
Total Revenues from Federal Sources	\$436,001.00	\$0.00	\$436,001.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,381,761.07	\$102,805.03	\$1,278,956.04
	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/17

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,381,761.07	\$66,379.13	\$519,143.62	\$796,238.32
 T O T A L E X P E N D I T U R E	 \$1,381,761.07	 \$66,379.13	 \$519,143.62	 \$796,238.32

Special Revenue Fund - Fund 20
For 1 Month Period Ending 07/31/17

July 31, 2017

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 1 Month Period Ending 07/31/17

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$96,966.24
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,290,477.48	
			\$2,290,477.48

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,087,133.31	
302	Less Revenues	(\$19,623.49)	
			\$1,067,509.82
	Total assets and resources		\$3,454,953.54
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 1 Month Period Ending 07/31/17

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$30,040.53
754	Reserve for encumbrances - Prior Year		\$342,685.28
601	Appropriations	\$756,601.88	
602	Less : Expenditures	\$29,675.29	
603	Encumbrances	\$372,725.81	(\$402,401.10)
			\$354,200.78
	Total Appropriated		\$726,926.59

--- Unappropriated ---

770	Fund balance	\$2,003,294.95
303	Budgeted Fund Balance	\$724,732.00

TOTAL FUND BALANCE \$3,454,953.54

TOTAL LIABILITIES AND FUND EQUITY \$3,454,953.54

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1,087,133.31	\$19,623.49		\$1,067,509.82
TOTAL REVENUE/SOURCES OF FUNDS	\$1,087,133.31	\$19,623.49		\$1,067,509.82
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$380.79	\$323.21	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$8,560.00	.00	\$8,560.00	.00
30-000-4XX-450 Construction services	\$747,337.88	\$29,294.50	\$363,842.60	\$354,200.78
Total fac.acq.and constr. serv.	\$756,601.88	\$29,675.29	\$372,725.81	\$354,200.78
TOTAL EXPENDITURES	\$756,601.88	\$29,675.29	\$372,725.81	\$354,200.78
*** TOTAL EXPENDITURES AND TRANSFERS	\$756,601.88	\$29,675.29	\$372,725.81	\$354,200.78

Capital Projects Fund - Fund 30
For 1 Month Period Ending 07/31/17

July 31, 2017

Date _____

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: July 31, 2017**

CASH REPORT

FUNDS				
Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,070,064.79	\$1,170,809.70	-\$943,042.07	\$3,297,832.42
Special Revenue Fund (20)	-\$103,409.78	\$148,080.00	-\$78,722.63	-\$34,052.41
Capital Project Fund (30)	\$107,018.04	\$41,463.49	-\$51,515.29	\$96,966.24
Total Governmental Funds	<u>\$3,073,673.05</u>	<u>\$1,360,353.19</u>	<u>-\$1,073,279.99</u>	<u>\$3,360,746.25</u>
Summer Savings	\$155,013.50	\$55.14	-\$77,561.90	\$77,506.74
Enterprise Fund (60) Cafeteria	\$11,200.58	\$2,560.15	-\$5,576.03	\$8,184.70
Payroll Fund (70)	\$0.00	\$298,678.77	-\$298,678.77	\$0.00
Agency Fund (90)	\$0.00	\$234,360.69	-\$234,360.69	\$0.00
Total Trust & Agency	<u>\$166,214.08</u>	<u>\$535,654.75</u>	<u>-\$616,177.39</u>	<u>\$85,691.44</u>
Grand Total for all Funds	<u>\$3,239,887.13</u>	<u>\$1,896,007.94</u>	<u>-\$1,689,457.38</u>	<u>\$3,446,437.69</u>
				\$3,446,437.69

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

8/7/2017

Date

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #6

va_exaa1.082406

07/31/2017

Current Cycle : July

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-218-390-05-0000	PURCH. PROF. SVS	July Transfers	0015	07/31/2017	RCATTERSON	\$39,711.00	(\$4,494.82)	\$35,216.18
11-000-219-104-05-0000	SAL-CHILD STUDY TEAM	July Transfers	0015	07/31/2017	RCATTERSON	\$137,551.46	\$4,494.82	\$142,046.28
11-000-230-590-08-0000	OTHER PURCH SERV (400-50	July Transfers	0015	07/31/2017	RCATTERSON	\$131,900.00	\$675.00	\$132,575.00
11-000-230-610-08-0000	SUPERINTENDENT-SUPPLIES	July Transfers	0015	07/31/2017	RCATTERSON	\$10,000.00	(\$675.00)	\$9,325.00
11-000-251-100-08-0000	SALARIES-BUSINESS OFFICE	July Transfers	0014	07/31/2017	RCATTERSON	\$346,374.00	\$853.20	\$347,227.20
11-000-251-610-08-0000	SUPPLIES AND MATERIALS	July Transfers	0014	07/31/2017	RCATTERSON	\$10,000.00	(\$853.20)	\$9,146.80
11-000-261-100-02-0000	SALARIES - MAINTENANCE	July Transfers	0014	07/31/2017	RCATTERSON	\$580,489.16	\$0.76	\$580,489.92
11-000-261-100-02-0001	SALARY - MAINT. O/T/	July Transfers	0014	07/31/2017	RCATTERSON	\$65,000.00	(\$0.76)	\$64,999.24
11-000-261-420-02-0000	COPIER - LEASE	July Transfers	0014	07/31/2017	RCATTERSON	\$12,300.00	\$309.26	\$12,609.26
11-000-261-420-02-0002	FIRE ALARM/KITC/EXTING	July Transfers	0015	07/31/2017	RCATTERSON	\$5,000.00	\$309.26	\$5,309.26
11-000-261-420-02-0013	WATER TREATMENT	July Transfers	0014	07/31/2017	RCATTERSON	\$4,000.00	\$332.00	\$4,332.00
11-000-261-420-02-0018	CONTIN. MAINT REP H.S.	July Transfers	0014	07/31/2017	RCATTERSON	\$87,000.00	(\$641.26)	\$86,358.74
		July Transfers	0015	07/31/2017	RCATTERSON	\$86,358.74	(\$309.26)	\$86,049.48
Total For Account # 11-000-261-420-02-0018							(\$950.52)	
11-000-270-162-02-0000	SALARY FOR PUPILS TRANS.	July Transfers	0014	07/31/2017	RCATTERSON	\$40,280.11	\$0.89	\$40,281.00
11-000-270-162-02-0001	SUBSTITUTES/OT	July Transfers	0014	07/31/2017	RCATTERSON	\$7,000.00	(\$0.89)	\$6,999.11
11-000-291-210-08-0000	GROUP INSURANCE	July Transfers	0014	07/31/2017	RCATTERSON	\$12,000.00	\$1,366.48	\$13,366.48
11-000-291-270-08-0000	MEDICAL PREMIUM	July Transfers	0014	07/31/2017	RCATTERSON	\$1,315,531.00	(\$1,366.48)	\$1,314,164.52
11-140-100-101-03-0000	SALARIES - REG INSTRUC	July Transfers	0014	07/31/2017	RCATTERSON	\$1,180,821.74	\$318.66	\$1,181,140.40
11-140-100-101-03-0001	SUBSTITUTES	July Transfers	0014	07/31/2017	RCATTERSON	\$30,000.00	(\$668.73)	\$29,331.27
11-140-100-101-07-0000	SAL-ALT SCHOOL-REG	July Transfers	0014	07/31/2017	RCATTERSON	\$279,805.00	\$350.00	\$280,155.00
11-140-100-106-03-0000	SALARIES - AIDES	July Transfers	0014	07/31/2017	RCATTERSON	\$40,063.83	\$0.17	\$40,064.00
11-140-100-106-07-0000	AIDES - ALTERNATIVE SCH	July Transfers	0014	07/31/2017	RCATTERSON	\$43,705.90	(\$0.10)	\$43,705.80
11-140-100-610-03-0008	SUPPLIES - PHOTOGRAPHY	July Transfers	0014	07/31/2017	RCATTERSON	\$14,000.00	(\$4,432.00)	\$9,568.00
11-140-100-610-16-0000	HIGH SCH TECH SUPPLIES	July Transfers	0014	07/31/2017	RCATTERSON	\$17,500.00	\$1,668.50	\$19,168.50
11-310-100-610-16-0000	SUPPLIES-TECHNOLOGY	July Transfers	0014	07/31/2017	RCATTERSON	\$12,500.00	(\$1,668.50)	\$10,831.50
12-000-100-730-16-0000	TECH EQUIPMENT FOR INSTR	July Transfers	0014	07/31/2017	RCATTERSON	\$0.00	\$4,432.00	\$4,432.00
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

09/22/2017
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
71048	08/07/2017	6376	CDW Government	\$48,330.13
71049	08/07/2017	2665	PUBLIC SERVICE ELECTRIC &	\$20,558.69
71050	08/07/2017	11034	Somerset County Finance Division	\$19,623.49
71051	08/07/2017	10919	Somerset County Insurance Commission	\$165,989.00
71052	08/07/2017	3174	UNITED PARCEL SERVICE	\$300.00
71053	08/16/2017	8571	CULINART, INC	\$75.00
71054	08/16/2017	7387	SkillsUSA	\$308.00
71055	08/28/2017	10255	Active Disposal Services, Inc	\$414.48
71056	08/28/2017	9316	Aqua Chill Parsippany	\$31.00
71057	08/28/2017	5528	ATC Services, Inc.	\$1,120.00
71058	08/28/2017	9891	Atlantic A Program of DeLage	\$1,214.77
71059	08/28/2017	5824	Automatic Data Processing	\$314.26
71060	08/28/2017	9946	Benefit Express	\$44.01
71061	08/28/2017	10351	Cablevision Lightpath, Inc	\$3,163.77
71062	08/28/2017	10355	CablevisionSystems Corporation	\$149.94
71063	08/28/2017	6215	CHARLES NECHTEM ASSOC. INC	\$849.63
71064	08/28/2017	9912	Christine Harttraft	\$138.42
71065	08/28/2017	9886	Defined Contribution Retirement	\$10.08
71066	08/28/2017	1513	DELTA DENTAL PLAN OF	\$9,310.89
71067	08/28/2017	2092	DIFRANCESCO,BATEMAN P.C.	\$13,423.90
71068	08/28/2017	1850	Family & Community Services of	\$4,442.33
71069	08/28/2017	10804	Honeywell Building Solutions	\$51,134.50
71070	08/28/2017	2318	Middle Earth	\$2,800.58
71071	08/28/2017	1666	NJ American Water	\$2,816.06
71072	08/28/2017	2855	NORTHWESTERN MUTUAL LIFE	\$807.46
71073	08/28/2017	10677	Regina Fabiano	\$325.00
71074	08/28/2017	10677	Carla Heller	\$48.75
71075	08/28/2017	5936	Pritchard Industries	\$32,984.83
71076	08/28/2017	7156	Quench	\$600.00
71077	08/28/2017	11035	Robert Wood Johnson University Hospital	\$3,450.00
71078	08/28/2017	3298	Russell Reid	\$50.00
71079	08/28/2017	10043	Success Communication Group	\$2,502.10
71080	08/28/2017	10043	Courier News	\$579.92
71081	08/28/2017	10079	Susan Kiser	\$25.35
71082	08/28/2017	10079	GARY PARKS	\$30.25
71083	08/28/2017	10079	Sheila Buttermore	\$608.00
71084	08/28/2017	10079	Mary Lynne McAnally	\$608.00
71085	08/28/2017	10079	Tom Heinbach	\$142.60
71086	08/28/2017	10079	Peter Carey	\$1,123.17
71087	08/28/2017	10079	Peter Carey	\$85.62
71088	08/28/2017	10090	Sheila Buttermore	\$200.00
71089	08/28/2017	10854	Somerset County Treasurer	\$427.47
71090	08/28/2017	10256	Stank Environmental	\$400.00
71091	08/28/2017	10353	Sunlight General Somerset Solar, LLC	\$5,351.09
71092	08/28/2017	6242	USA Architects Planners + ID	\$832.00
71093	08/28/2017	1251	VERIZON	\$916.23
71094	08/28/2017	8515	VERIZON BUSINESS	\$108.94
71095	08/28/2017	7866	Verizon Wireless	\$942.18
71096	08/28/2017	3191	VISION SERVICE PLAN INC.	\$2,267.46
71097	08/28/2017	3863	XEROX CAPITAL SERVICES LLC	\$288.11
71098	08/28/2017	6269	Accurate Label Designs, Inc.	\$276.95
71099	08/28/2017	8767	Anthony And Sons Bakery, Inc	\$380.99

Somerset County Vocational Board of Ed.

09/22/2017
va_chkr8.081205

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
71100	08/28/2017	6376	CDW Government	\$15,892.96
71101	08/28/2017	5557	Cengage Learning	\$1,111.00
71102	08/28/2017	9858	CMF Business Supplies, Inc.	\$32.50
71103	08/28/2017	7013	Cream O Land Dairies	\$497.18
71104	08/28/2017	11018	D3 Inc. dba 9 to 5 c/o Allied	\$4,902.97
71105	08/28/2017	10523	Directional Ad-Vantage Holdings, LLC	\$1,300.00
71106	08/28/2017	10774	Ditschmann Flemington Ford	\$29,066.00
71107	08/28/2017	4426	Doors Plus, Inc.	\$960.00
71108	08/28/2017	10957	Edward Don & Company	\$204.47
71109	08/28/2017	10790	Franklin Griffith, LLC	\$78.49
71110	08/28/2017	10397	Frattellos Ristorante & Pizzeria	\$6,227.50
71111	08/28/2017	1814	Gann Law Books	\$921.50
71112	08/28/2017	10322	Genesis Educational Services	\$15,093.50
71113	08/28/2017	10508	Global Industries, Inc.	\$62,161.81
71114	08/28/2017	5875	Grainger	\$745.56
71115	08/28/2017	10456	Grammarly.com	\$1,450.00
71116	08/28/2017	8196	Hutchins HVAC Inc.	\$4,490.00
71117	08/28/2017	10908	ICA	\$5,975.00
71118	08/28/2017	10672	ID Zone	\$70.00
71119	08/28/2017	10839	Industrial Safety Gear	\$477.56
71120	08/28/2017	10265	Jones & Bartlett Learning	\$3,844.95
71121	08/28/2017	9229	Kensington Bus Company, Inc	\$7,800.00
71122	08/28/2017	10311	L&W Supply Building Specialties	\$1,539.20
71123	08/28/2017	9805	Lab-Aids, Inc.	\$82.63
71124	08/28/2017	10179	NAPA Auto and Truck Parts	\$51.96
71125	08/28/2017	2734	NATEF	\$750.00
71126	08/28/2017	9948	Naviance, Inc.	\$6,086.80
71127	08/28/2017	9212	NJ Association of Designated Persons	\$100.00
71128	08/28/2017	6485	NJASBO	\$1,599.00
71129	08/28/2017	8453	NJCCVTS	\$11,449.00
71130	08/28/2017	7299	NJDEP	\$85.00
71131	08/28/2017	9591	Oak Security Group	\$83,192.41
71132	08/28/2017	10273	Painters Plus Corp	\$9,350.00
71133	08/28/2017	5261	Pearson Education	\$12,650.84
71134	08/28/2017	9850	Pearson: Clinical Assesment	\$1,068.33
71135	08/28/2017	10893	Pocono Pro Foods	\$315.40
71136	08/28/2017	2622	Post Hardware	\$95.83
71137	08/28/2017	5936	Pritchard Industries	\$136.00
71138	08/28/2017	4897	SCASA	\$450.00
71139	08/28/2017	7829	School Specialty Marketplace	\$114.14
71140	08/28/2017	2915	Sherwin-Williams Company	\$1,179.27
71141	08/28/2017	10398	The Gillespie Group	\$33,562.00
71142	08/28/2017	3562	Traveltyme, Inc.	\$2,768.00
71143	08/28/2017	4822	Uline, Inc.	\$164.43
71144	08/28/2017	10505	Universal Mercantile Exchange, Inc.	\$806.15
71145	08/28/2017	6242	USA Architects Planners + ID	\$4,759.59
71146	08/28/2017	4787	Vent Tech	\$3,635.00
71147	08/28/2017	10483	Vernier Software & Technology	\$129.00
71148	08/28/2017	11017	Virco	\$14,368.20
71149	08/28/2017	8063	W.B. Mason	\$1,895.69
71150	08/28/2017	10833	Weather Works	\$1,600.00
71151	08/28/2017	11019	Wilson Language Training	\$589.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED PRIOR CYCLE CHECKS

General Account -Check Series #1

71016	07/27/2017	6399	Maquayla McKnight	\$318.75
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Total Prior Cycle Voided Checks				\$318.75
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Total for General Account Check Series #1				\$760,801.22
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Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/22/2017
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
Hand Checks				
4439	08/07/2017	10990	W.B. Mason Co., Inc.	\$144.15
4440	08/07/2017	3562	Traveltyme, Inc.	\$1,903.00
4441	08/07/2017	3625	SHEILA S. BUTTERMORE	\$1,369.64
4442	08/07/2017	7770	Son Screen Graphics	\$213.00
4443	08/15/2017	10962	E group Engage	\$345.00
4444	08/15/2017	8738	SKILLS USA	\$450.00
4445	08/15/2017	11041	Hilton Alexandria Mark Center	\$622.32
4446	08/16/2017	4272	Discount Dance Supply	\$106.13
4447	08/17/2017	10677	Dennis Broderick	\$600.00
4448	08/17/2017	10809	Nicolette Peron	\$100.00
4449	08/22/2017	8738	SKILLS USA	\$247.50
4450	08/28/2017	10397	Frattellos Ristorante & Pizzeria	\$55.00
4451	08/28/2017	10277	State of New Jersey (Cosmetology)	\$110.00
4452	08/28/2017	10277	State of New Jersey (Cosmetology)	\$110.00
4453	08/28/2017	10277	State of New Jersey (Cosmetology)	\$110.00
4454	08/28/2017	10277	State of New Jersey (Cosmetology)	\$50.00
*	10157	08/15/2017	9717 Prudential Insurance	\$58.22
	10158	08/15/2017	9773 INTERNAL REVENUE SERVICE	\$14,611.97
	10159	08/30/2017	9717 Prudential Insurance	\$27.00
	10160	08/30/2017	9773 INTERNAL REVENUE SERVICE	\$12,288.05
*	71016	07/27/2017	6399 Maquayla McKnight	\$318.75
*	81517	08/15/2017	3099 Treasurer Somerset County	\$198,818.31
*	83017	08/30/2017	3099 Treasurer Somerset County	\$168,440.32
*	908151701	08/15/2017	9778 PRUDENTIAL RETIREMENT SERVICES	\$164.96
	908151702	08/15/2017	9769 PLAN CONNECT-EQUITABLE	\$3,808.71
	908151702	08/15/2017	9771 PLAN CONNECT-MET LIFE	\$206.94
	908151703	08/15/2017	9773 INTERNAL REVENUE SERVICE	\$51,374.58
	908151704	08/15/2017	9774 NJ DIVISION OF REVENUE	\$238.23
	908151705	08/15/2017	9774 NJ DIVISION OF REVENUE	\$5,016.59
	908151706	08/15/2017	9775 PENNSYLVANIA DEPARTMENT OF REVENUE	\$861.93
*	908161701	08/16/2017	8599 SCVTS-Agency	\$36.59
*	908301701	08/30/2017	9776 NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$12,229.73
	908301702	08/30/2017	9777 NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,103.46
	908301703	08/30/2017	9778 PRUDENTIAL RETIREMENT SERVICES	\$76.50
	908301704	08/30/2017	9769 PLAN CONNECT-EQUITABLE	\$3,808.71
	908301704	08/30/2017	9771 PLAN CONNECT-MET LIFE	\$206.94
	908301705	08/30/2017	9768 SOMERSET COUNTY BOARD OF EDUCATION	\$17,595.88
	908301706	08/30/2017	9768 SOMERSET COUNTY BOARD OF EDUCATION	\$542.70
	908301707	08/30/2017	9761 AFLAC	\$160.82
	908301708	08/30/2017	9773 INTERNAL REVENUE SERVICE	\$44,104.43
	908301709	08/30/2017	9774 NJ DIVISION OF REVENUE	\$138.00
	908301710	08/30/2017	9774 NJ DIVISION OF REVENUE	\$4,496.15
	908301711	08/30/2017	9775 PENNSYLVANIA DEPARTMENT OF REVENUE	\$861.93

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED VOIDED CHECK(S)

Hand Checks

908301703	08/30/2017	9773	INTERNAL REVENUE SERVICE	\$27.00
908301708	08/30/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$12,288.05
Total Current Cycle Voided Checks				\$12,315.05
Total for Hand Checks				\$562,132.14
Total Posted Checks				\$1,335,567.16

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$373.75		\$10,129.82	\$10,503.57
10	11	\$503,162.75		\$341,092.79		\$844,255.54
10	12	\$10,244.00				\$10,244.00
10	P1	\$47,503.00				\$47,503.00
Fund 10	TOTAL	\$560,909.75	\$373.75	\$341,092.79	\$10,129.82	\$912,506.11
20	20	\$27,612.24		\$32,989.79		\$60,602.03
20	P2	\$17,603.08		\$10,350.22		\$27,953.30
Fund 20	TOTAL	\$45,215.32		\$43,340.01		\$88,555.33
30	30	\$134,678.91	\$19,623.49			\$154,302.40
90	90				\$161,033.78	\$161,033.78
95	95				\$6,535.74	\$6,535.74
GRAND	TOTAL	\$740,803.98	\$19,997.24	\$384,432.80	\$177,699.34	\$1,322,933.36

*** Total Prior Cycle Checks Voided in selected cycle(s):**

\$318.75

Total Checks from selected cycle(s) voided in the selected cycle(s):

\$12,315.05

* Prior Cycle Voids are not included in the above totals.