

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
November 20, 2017

Call to Order

- Mr. Hyncik called the meeting to order at 5:00 p.m. with the following Board of Education members:  
William Hyncik, Jr., President  
Sarah Costa, Vice President, absent  
Stephen Rodzinak  
Gregory Burchette, absent  
Roger Jinks

Also Present

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Catterson, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Patricia L. Walsh, Somerset County Freeholder Liaison

Adequate notice of this meeting has been provided specifying time and place.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Rodzinak seconded by Mr. Jinks, the minutes of the Regular Meeting and Executive Session held on October 16, 2017 and the minutes of the Reorganization Meeting and Executive Session held on November 1, 2017 were approved.

Correspondence

- None

Presentations/Recognitions

- Student of the Month – Tiffany Powser, Health Occupations, Grade 11
- CTE Stellar Students  
Agricultural Science - Elizabeth Dietrich, Grade 12  
Auto Body - Susan Norz, Grade 10  
Automotive Diesel Technology - Alexander Dayton, Grade 11  
Automotive Diesel Technology - Kevin Acheson, Grade 10  
Cosmetology - Alexis Thomas, Grade 12  
Cosmetology - Nicole Haurey, Grade 12  
Carpentry - Johnathan Fiedler, Grade 10  
Culinary Arts - Isadora Trent, Grade 10  
Dance - Marissa Miller, Grade 12  
Electrical Construction - Kenton Asea, Grade 11  
Graphic Communications - Kira Federici, Grade 12  
Health Occupations - Samantha Shephard, Grade 12  
Integrated Technology Systems - Hunter Kornacivich, Grade 10  
Law & Public Safety - Alexis Pitti, Grade 11  
Mechatronics - Jacob Shum, Grade 9

Plumbing - Matthew Gentile, Grade 11  
 Theater Arts - Preston Gunning, Grade 11  
 Theater Arts - Alysia Wojcik, Grade 11  
 Welding - Shane Localio, Grade 12

#### Old or Unfinished Business

#### Construction Projects

- Mr. Kuschyk reported that the contractor, Mechanical Preservation Associates (MPA), is still working on the HVAC Upgrade project and USA Architects is preparing the bid specifications for the Building B and F Ceiling Replacement Project.
- Peter Campisano, USA Architects, presented the Building Envelope Project.

#### Report of the Attorney

- Ms. Fittipaldi reported that she has the Change Orders for DuMont Mechanical and will be forwarding to the contractor for signature.

#### Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants –
- NJSBA (Delegate) – Mr. Burchette
- SCSBA (Delegate) –
- SCESC (Representative) – Ms. Costa
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

#### School Communications Report

#### Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, agenda items A through D as follows:

##### A. Employment of Full-Time Personnel – 2017-18 School Year

The Board of Education appointed Ms. Paige Garruto to the position of Cosmetology Instructor (UPC# TCH-HS-COSM-FL-01), at a salary of \$55,870.00 (prorated), Step 4-5/A, effective December 1, 2017. (11-310-100-101-11-0000)

The Board of Education appointed Ms. Samantha Carter to the position of Temporary Guidance Counselor, at a salary of \$60,710.00 (prorated), Step 1/C, retroactive to October 26, 2017. (11-000-218-104-05-0000)

##### B. Employment of Part-Time Hourly Personnel – 2017-18 School Year

The Board of Education approved employment of the following part-time personnel for the 2017-18 school year:

##### High School

Natalie Tussey	Dining Line Server/Cashier (3.5 hours/day) (UPC# FSERV-CAFT-NA-01) (11-000-262-107-00-0000)	\$10.52/hour
Karen Morlock	Scoreboard Keeper (shared position)	\$40.00/game
Susan Kiser	Scoreboard Keeper (shared position) (Maximum 50 games combined)	\$40.00/game
Susan Santiago	Substitute Scoreboard Keeper	\$40.00/game

C. Employment of Substitutes

The Board of Education approved employment of the following substitutes at a rate of \$100.00/day for the 2017-18 school year:

Jeanne May                      Nanette Younan

D. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, agenda items E through G as follows:

E. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

F. Home Instruction

The Board of Education provided home instruction to student ID#999004713. Instruction will be provided for approximately six (6) weeks at ten (10) hours per week.

The Board of Education approved the contract with P.E.S.I. (Professional Educational Services, Inc.), Glassboro, New Jersey to provide bedside instruction at \$41.00 per hour.

G. Volunteer

The Board of Education approved the following volunteer:

Mr. Joseph Souto    Electrical Construction Program

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, agenda items H through J as follows:

H. Curriculum Map

The Board of Education approved the following program curriculum map:

MEAM – (12 Credits/Year 2)

I. Renewal – Memorandum of Agreement Between Education and Law Enforcement Officials

The Board of Education renewed the Amendment to the Memorandum of Agreement between Education and Law Enforcement Officials (2015/Revisions) and the Addendum to the MOA – Standard Response Protocol (SRP).

J. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its November 20, 2017 meeting authorized acceptance of funds for the following:

NJ Department of Education	ESSA (FY18)	\$ 79,143.00
	Title I Part A Basic	\$60,137.00
	Title II Part A	\$ 9,006.00
	Title IV	\$10,000.00

	<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent	
Mr. Hyncik		X	
Mr. Rodzinak		X	
Mr. Burchette		absent	
Mr. Jinks		X, H and J, abstain I	

Superintendent's Update

- HIB – 0 total; 0 YTD
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # of Days	Suspension Dates	Reason for Suspension
91920171	10	Out	3	09/22/2017, 09/25/2017, 09/26/2017	Misconduct
92220173	10	Out	3	09/25/2017, 09/26/2017, 09/27/2017	Misconduct

- Presentations of two of the five Action Plans were given, (1) Cultivating Career and Technical Education Programs to Ensure Student Success by Mario Peluso, Supervisor of CTE and (2) Improving School Culture and Climate by Diane Ziegler, Principal
- Report on the attendance at New Jersey School Boards Association Training conference on October 23-26. During the conference, the NJ Council of County Vocational Schools sponsored a board member meeting. Senator Sweeney outlined the proposed CTE bond initiative he is sponsoring and its goals for economic development and for reducing the “skills gap” in New Jersey.
- The district has added a new professor in residence through their Professional Development School partnership with William Paterson University, who will focus on embedding English concepts into the CTE courses.
- Meeting was held with Bridgewater Police Chief and Somerset County Undersheriff to solidify safety and security protocols and activities. The signing of the education and law enforcement MOU signals a continuation of communication and collaboration among and between the three entities.

Submission of Bills

On motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, the Board of Education approved the bills list for November 2017 which was included in the Board packet and is attached to the regular meeting minutes.

Fund 10	\$1,490,004.85
Fund 20	\$ 185,248.10
Fund 30	\$ 36,256.73
Fund 60	\$ 24,966.44
Fund 90	<u>\$ 404,554.72</u>
Total	\$2,141,030.84

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

#### Report of the School Business Administrator/Board Secretary

##### A. Reports A-148 and A-149 – October 2017

On motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of October 2017 and the Treasurer of School Monies for the month of October 2017, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	abstain	

##### B. Budget Transfers – 2017-18 School Year

On motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, the Board of Education failed to approve budget transfers for the 2017-18 school year as they appear on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	abstain	

On motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, agenda items C through E as follows:

##### C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2017-18 School Year

The Board of Education awarded the following purchases in excess of the bid threshold which are estimates of year to date purchases and may be adjusted when necessary and in compliance with law.

Open System	District Wide Systems Upgrade	Co-Op	\$58,120.00
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##### D. Somerset County Joint Insurance Fund Membership Renewal – 2018-2020

The Board of Education renewed membership in the Somerset County Joint Insurance Fund for a three (3) year period, beginning January 1, 2018 and ending December 31, 2020.

##### E. Resolution – Cost Reimbursement for Food Service Management Services

The Board of Education approved the resolution to request the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a "Fixed Price" basis and allow the option of continuing to use a "Cost Reimbursement" procurement Model; or in the alternative, a "Fixed

Price” procurement method as per the attached Addendum #5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, agenda items F and G as follows:

F. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its November 20, 2017 meeting authorized application for funds for the following:

NJ Department of Education	County Vocational School Partnership (Cohort 4) (3/1/18-6/30/21)	\$500,000.00
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G. Change Order – Underground Condenser Water Pipe Replacement

The Board of Education approved the following change orders for the Underground Condenser Water Pipe Replacement Project.

Change Order #1

Credit, \$3,500, DuMont Mechanical has elected to award a subcontract for paving work. This work shall be deleted from the contractor’s contract.

Change Order #2

Credit \$3,338, DuMont Mechanical shall provide all labor, materials and equipment necessary for additional underground work.

Total Add	\$ 6,662.00
Balance in Allowance #1	<u>\$10,000.00</u>
Total Change Order	\$ 3,338.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

New Business

- None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

December 18, 2017

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

## Remarks from the Public

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to Superintendent's evaluation, SCVTEA negotiations and litigation. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

## Closed Session

On motion by Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, the Board of Education went into closed session at 6:08 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

## Open Session

On motion b Mr. Rodzinak, seconded by Mr. Jinks and on roll call vote, the Board of Education went into open session at 6:34 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Rodzinak	X	
Mr. Burchette	absent	
Mr. Jinks	X	

## Adjournment

On motion by Mr. Rodzinak, seconded by Mr. Jinks and passed, the meeting adjourned at 6:34 p.m.

Raelene Catterson  
Business Administrator/Board Secretary





November 2017  
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
11/16/2017	FFA	Rutgers New Brunswick, NJ	\$11.00/District	District
12/7/2017	Social Studies	Natl. Institute Center Philadelphia, PA	\$14.00/Student	District
12/9/2017	FFA	Cook Campus Rutgers New Brunswick, NJ	\$40.00/Student	District
12/15/2017	Dance	Radio City Music Hall NY, NY	\$75.00/Student	District
1/5-6/2018	Theater Arts	Theaters/Double Tree NY, NY	\$469.00/Student	Outside Agency/Student
1/11, 2/8, 3/8, 4/12, 2018	Science League	Hillsborough HS Hillsborough, NJ	\$0.00	District
2/22/2018	FFA	The College of NJ Ewing, NJ	\$28.00/Student	District
3/10/2018	Dance	Union City HS Union City, NJ	\$15.00/Student	District
3/22/2018	AHMS Freshmen/ Sophomores	Princeton University Princeton, NJ	\$0.00	District
5/11/2018	Dance	NJPAC Newark, NJ	\$0.00	District
5/18/2018	AHMS Social Studies Groups	American Museum of Natural History NY, NY	\$12.00/Student	District and Outside Agency/District

\*11/16/17 received prior approval from CH

\*1/5/17 received prior approval for payment release from CH

11/2 7:28am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2017

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ASSETS AND RESOURCES  
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--- A S S E T S ---

101	Cash in bank		\$3,413,686.44
121	Tax levy receivable		\$8,232,579.00
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$1,180,293.86	
143	Intergovernmental - Other	\$133,333.32	
			\$1,320,627.18

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$13,587,382.97)	
			\$1,184,515.03

Total assets and resources \$14,151,407.65  
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2017

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year		\$8,769,829.98
754	Reserve for Encumbrance - Prior Year		\$29,509.54
	Reserved fund balance:		

760	Reserved Fund Balance		\$2,338,132.43
601	Appropriations	\$15,882,154.15	
602	Less : Expenditures	\$3,950,469.44	
603	Encumbrances	\$8,799,339.52 (\$12,749,808.96)	
			\$3,132,345.19

	Total Appropriated		\$14,269,817.14
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--- Unappropriated ---

770	Unreserved Fund Balance -		\$880,179.51
303	Budgeted Fund Balance		(\$998,589.00)

	TOTAL FUND BALANCE		\$14,151,407.65
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	TOTAL LIABILITIES AND FUND EQUITY		\$14,151,407.65
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Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 4 Month Period Ending 10/31/2017

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	\$15,882,154.15	\$12,749,808.96	\$3,132,345.19
Revenues	(\$14,771,898.00)	(\$13,587,382.97)	(\$1,184,515.03)
	_____	_____	_____
	\$1,110,256.15	(\$837,574.01)	\$1,947,830.16
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$111,667.15)	(\$111,667.15)	
	_____	_____	_____
Budgeted Fund Balance	\$998,589.00	(\$949,241.16)	\$1,947,830.16
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	(\$949,241.16)	\$1,947,830.16
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$998,589.00	(\$949,241.16)	\$1,947,830.16
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/2017

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$12,142,704.97		\$1,184,515.03
3XXX From State Sources	\$1,444,678.00	\$1,444,678.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$13,587,382.97		\$1,184,515.03
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,907,235.29	\$415,425.33	\$1,328,863.19	\$162,946.77
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,745,669.89	\$697,080.25	\$2,349,352.95	\$699,236.69
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$70,415.24	\$6,854.12	\$49,712.82	\$13,848.30
11-402-100-XXX School-Spons. Athletics - Instruction	\$137,190.15	\$18,789.94	\$125,676.27	(\$7,276.06)
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,607.00	\$16,233.47	\$17,373.28	\$1,000.25
11-000-213-XXX Health Services	\$212,665.00	\$50,751.42	\$122,576.76	\$39,336.82
11-000-216-XXX Speech, OT,PT & Related Svcs	\$11,250.00	\$0.00	\$12,194.00	(\$944.00)
11-000-218-XXX Guidance	\$820,542.00	\$243,625.53	\$496,200.83	\$80,715.64
11-000-219-XXX Child Study Teams	\$248,841.43	\$67,457.49	\$165,215.04	\$16,168.90
11-000-221-XXX Improv of Inst. - Instruc Staff	\$174,193.53	\$67,480.26	\$102,411.92	\$4,301.35
11-000-222-XXX Educational Media Serv/School Library	\$55,247.50	\$9,868.79	\$26,447.30	\$18,931.41
11-000-223-XXX Instructional Staff Training Services	\$70,440.00	\$25,945.57	\$33,860.56	\$10,633.87
11-000-230-XXX Supp. Serv.-General Administration	\$788,452.11	\$261,983.94	\$354,660.04	\$171,808.13
11-000-240-XXX Supp. Serv.-School Administration	\$899,978.49	\$294,265.89	\$582,764.29	\$22,948.31
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$893,046.39	\$310,018.83	\$551,913.22	\$31,114.34
11-000-261-XXX Require Maint. for School Facilities	\$1,236,016.02	\$309,902.66	\$523,729.95	\$402,383.41
11-000-262-XXX Custodial Services	\$1,127,388.00	\$304,940.08	\$575,510.64	\$246,937.28
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$0.00	\$0.00	\$26,150.00
11-000-266-XXX Security	\$78,660.00	\$16,862.92	\$14,644.95	\$47,152.13
11-000-270-XXX Student Transportation Services	\$109,380.11	\$8,875.59	\$67,794.05	\$32,710.47
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,650,466.00	\$806,418.08	\$1,286,669.90	\$557,378.02
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,297,834.15	\$3,932,780.16	\$8,787,571.96	\$2,577,482.03
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 4 Month Period Ending 10/31/2017

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$63,932.00	\$17,689.28	\$11,767.56	\$34,475.16
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	.00	.00	\$520,388.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$584,320.00	\$17,689.28	\$11,767.56	\$554,863.16
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$3,950,469.44	\$8,799,339.52	\$3,132,345.19
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 4 Month Period Ending 10/31/2017

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$204,357.00	\$1,199,420.00
1XXX	Miscellaneous	\$1,000.00	\$15,904.97	(\$14,904.97)
	TOTAL	\$13,327,220.00	\$12,142,704.97	\$1,184,515.03
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$475,042.00	.00
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
	TOTAL	\$1,444,678.00	\$1,444,678.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$13,587,382.97	\$1,184,515.03
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,668,793.55	\$335,171.09	\$1,283,464.19	\$50,158.27
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,681,943.55	\$335,171.09	\$1,283,464.19	\$63,308.27
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,819,606.51	\$570,170.16	\$2,068,935.56	\$180,500.79
11-3XX-100-106 Other Sal. For Instruction	\$63,651.11	\$11,133.19	\$0.00	\$52,517.92
11-3XX-100-320 Purchased Prof.-Ed. Services	\$416,146.00	\$220.00	\$214,194.12	\$201,731.88
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$38,925.00	\$1,333.60	\$4,441.88	\$33,149.52
11-3XX-100-610 General Supplies	\$372,381.27	\$108,729.30	\$57,576.39	\$206,075.58
11-3XX-100-640 Textbooks	\$26,250.00	\$3,897.00	\$0.00	\$22,353.00
11-3XX-100-800 Other Objects	\$8,710.00	\$1,597.00	\$4,205.00	\$2,908.00
TOTAL	\$3,745,669.89	\$697,080.25	\$2,349,352.95	\$699,236.69
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	.00	\$46,229.00	\$296.00
11-401-100-500 Purchased Services (300-500 series)	\$2,725.00	.00	\$750.00	\$1,975.00
11-401-100-600 Supplies and Materials	\$17,574.24	\$3,365.12	\$2,285.82	\$11,923.30
11-401-100-800 Other Objects	\$3,591.00	\$3,489.00	\$448.00	(\$346.00)
TOTAL	\$70,415.24	\$6,854.12	\$49,712.82	\$13,848.30
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$72,424.89	\$8,411.44	\$64,013.45	.00
11-402-100-500 Purchased Services (300-500 series)	\$34,951.00	\$3,675.00	\$31,711.00	(\$435.00)
11-402-100-600 Supplies and Materials	\$7,964.26	\$2,033.50	\$12,739.82	(\$6,809.06)
11-402-100-800 Other Objects	\$21,850.00	\$4,670.00	\$17,212.00	(\$32.00)
TOTAL	\$137,190.15	\$18,789.94	\$125,676.27	(\$7,276.06)
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.00	\$8,686.72	\$17,373.28	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	\$7,546.75	.00	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,607.00	\$16,233.47	\$17,373.28	\$1,000.25
--- Health services ---				
11-000-213-100 Salaries	\$170,089.63	\$48,479.10	\$121,434.40	\$176.13
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	\$849.63	\$849.63	\$26,276.11
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,225.00	.00	.00	\$1,225.00



Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-600 Supplies and Materials	\$12,400.00	\$1,397.69	\$242.73	\$10,759.58
11-000-213-800 Other Objects	\$975.00	\$25.00	\$50.00	\$900.00
TOTAL	\$212,665.00	\$50,751.42	\$122,576.76	\$39,336.82
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$11,250.00	.00	\$12,194.00	(\$944.00)
TOTAL	\$11,250.00	\$0.00	\$12,194.00	(\$944.00)
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$348,965.06	\$82,249.62	\$211,944.30	\$54,771.14
11-000-218-105 Sal Secr. & Clerical Asst.	\$112,380.00	\$38,331.78	\$72,086.56	\$1,961.66
11-000-218-11X Other Salaries	\$306,355.76	\$102,118.48	\$204,236.96	\$0.32
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$35,216.18	\$19,428.55	\$7,113.00	\$8,674.63
11-000-218-500 Other Purchased Services (400-500 series)	\$12,500.00	.00	\$199.00	\$12,301.00
11-000-218-600 Supplies and Materials	\$5,000.00	\$1,497.10	\$451.01	\$3,051.89
11-000-218-800 Other Objects	\$125.00	.00	\$170.00	(\$45.00)
TOTAL	\$820,542.00	\$243,625.53	\$496,200.83	\$80,715.64
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$146,191.43	\$44,083.91	\$102,107.52	.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$86,550.00	\$21,495.20	\$56,663.20	\$8,391.60
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,400.00	.00	\$6,121.32	\$1,278.68
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$2,500.00	\$0.00	\$0.00	\$2,500.00
11-000-219-600 Supplies and Materials	\$2,700.00	\$1,393.38	\$128.00	\$1,178.62
11-000-219-800 Other Objects	\$1,500.00	\$485.00	\$195.00	\$820.00
TOTAL	\$248,841.43	\$67,457.49	\$165,215.04	\$16,168.90
--- Improv. of instr. Serv. ---				
11-000-221-104 Salaries Other Prof. Staff	\$112,418.53	\$47,801.16	\$63,612.32	\$1,005.05
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,275.00	\$18,758.32	\$37,516.64	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$641.48	\$1,282.96	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$279.30	.00	\$1,220.70
11-000-221-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$174,193.53	\$67,480.26	\$102,411.92	\$4,301.35
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	\$6,479.48	\$24,917.92	\$750.10
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	.00	\$885.00	\$2,615.00
11-000-222-500 Other Purchased Services (400-500 series)	\$4,550.00	.00	.00	\$4,550.00
11-000-222-600 Supplies and Materials	\$15,000.00	\$3,389.31	\$644.38	\$10,966.31
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$55,247.50	\$9,868.79	\$26,447.30	\$18,931.41
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$13,647.64	\$32,190.56	\$331.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$7,900.00	\$6,500.00	.00	\$1,400.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,370.00	\$5,797.93	\$1,670.00	\$7,902.07

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$70,440.00	\$25,945.57	\$33,860.56	\$10,633.87
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$107,703.91	\$215,407.92	\$1,642.02
11-000-230-331 Legal Services	\$105,000.00	\$22,978.93	\$22,021.07	\$60,000.00
11-000-230-332 Audit Fees	\$36,000.00	.00	.00	\$36,000.00
11-000-230-334 Architectural/Engineering Services	\$18,080.00	\$6,039.59	\$4,000.00	\$8,040.41
11-000-230-339 Other Purchased Prof. Svc.	\$18,380.00	.00	\$880.00	\$17,500.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	.00	.00	\$8,700.00
11-000-230-530 Communications/Telephone	\$93,638.26	\$24,892.47	\$47,638.99	\$21,106.80
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,000.00	\$1,455.00	\$1,500.00	\$45.00
11-000-230-590 Other Purchased Services	\$135,575.00	\$77,117.50	\$56,192.50	\$2,265.00
11-000-230-610 General Supplies	\$9,325.00	\$787.31	\$5,257.16	\$3,280.53
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$28,000.00	\$14,259.48	\$1,762.40	\$11,978.12
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$788,452.11	\$261,983.94	\$354,660.04	\$171,808.13
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$649,290.95	\$216,430.16	\$432,860.32	\$0.47
11-000-240-105 Sal. Secr. & Clerical Asst.	\$184,480.00	\$61,293.28	\$122,586.56	\$600.16
11-000-240-1XX Other Salaries	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-000-240-500 Other Purchased Services	\$29,800.00	\$7,193.34	\$6,653.08	\$15,953.58
11-000-240-600 Supplies and Materials	\$25,407.54	\$3,609.11	\$20,664.33	\$1,134.10
11-000-240-800 Other Objects	\$6,000.00	\$5,740.00	.00	\$260.00
TOTAL	\$899,978.49	\$294,265.89	\$582,764.29	\$22,948.31
--- Central Services ---				
11-000-251-100 Salaries	\$347,227.20	\$115,742.40	\$231,484.80	.00
11-000-251-330 Purchased Prof. Services	\$11,003.00	\$3,290.54	\$3,408.58	\$4,303.88
11-000-251-340 Purchased Technical Services	\$29,000.00	\$12,145.00	\$12,145.00	\$4,710.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$3,000.00	.00	\$1,175.00	\$1,825.00
11-000-251-600 Supplies and Materials	\$9,146.80	\$2,811.84	\$940.41	\$5,394.55
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	\$16,116.00	.00	.00
11-000-251-89X Other Objects	\$5,000.00	\$2,209.81	\$225.00	\$2,565.19
TOTAL	\$420,493.00	\$152,315.59	\$249,378.79	\$18,798.62
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$399,964.49	\$133,321.28	\$266,642.56	\$0.65
11-000-252-500 Other Pur Serv. (400-500 series )	\$33,588.90	\$17,992.06	\$11,571.84	\$4,025.00
11-000-252-600 Supplies and Materials	\$39,000.00	\$6,389.90	\$24,320.03	\$8,290.07
TOTAL	\$472,553.39	\$157,703.24	\$302,534.43	\$12,315.72
TOTAL Cent. Svcs. & Admin IT	\$893,046.39	\$310,018.83	\$551,913.22	\$31,114.34
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$645,489.16	\$201,593.59	\$386,825.78	\$57,069.79

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$487,026.86	\$94,027.03	\$120,551.74	\$272,448.09
11-000-261-610 General Supplies	\$88,500.00	\$7,968.76	\$14,684.48	\$65,846.76
11-000-261-800 Other Objects	\$15,000.00	\$6,313.28	\$1,667.95	\$7,018.77
TOTAL	\$1,236,016.02	\$309,902.66	\$523,729.95	\$402,383.41
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$255.11	.00	\$6,744.89
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$133,579.72	\$282,374.28	\$826.00
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$11,585.35	\$46,633.42	\$1,781.23
11-000-262-520 Insurance	\$128,608.00	\$67,000.50	\$61,607.50	.00
11-000-262-621 Energy (Natural Gas)	\$85,000.00	.00	.00	\$85,000.00
11-000-262-622 Energy (Electricity)	\$430,000.00	\$92,519.40	\$184,895.44	\$152,585.16
TOTAL	\$1,127,388.00	\$304,940.08	\$575,510.64	\$246,937.28
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	.00	.00	\$22,150.00
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$26,150.00	\$0.00	\$0.00	\$26,150.00
--- Security ---				
11-000-266-100 Salaries	\$78,660.00	\$16,862.92	\$14,644.95	\$47,152.13
TOTAL	\$78,660.00	\$16,862.92	\$14,644.95	\$47,152.13
TOTAL Oper & Maint of Plant Services	\$2,468,214.02	\$631,705.66	\$1,113,885.54	\$722,622.82
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$47,280.11	\$8,865.11	\$32,224.80	\$6,190.20
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	.00	\$18,069.25	\$12,530.75
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,000.00	.00	\$17,500.00	\$3,500.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	\$10.48	.00	\$4,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$109,380.11	\$8,875.59	\$67,794.05	\$32,710.47
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,366.48	\$4,012.56	\$9,353.92	.00
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$73,514.96	\$196,579.98	\$12,105.06
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$313,930.00	\$1,560.02	\$8,702.20	\$303,667.78
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$12,777.94	\$22,222.06	\$5,175.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$94,454.50	\$94,454.50	.00
11-XXX-XXX-270 Health Benefits	\$1,621,989.52	\$567,723.76	\$902,047.50	\$152,218.26
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	\$40,486.26	\$50,509.74	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$78,900.00	\$11,888.08	\$2,800.00	\$64,211.92
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,650,466.00	\$806,418.08	\$1,286,669.90	\$557,378.02
Total Undistributed Expenditures	\$9,437,323.58	\$2,794,630.52	\$4,933,966.73	\$1,708,726.33

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,072,542.41	\$3,852,525.92	\$8,742,172.96	\$2,477,843.53
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,072,542.41	\$3,852,525.92	\$8,742,172.96	\$2,477,843.53

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,000.00	.00	.00	\$10,000.00
Undistributed expenses				
12-000-100-730 Instruction	\$4,432.00	\$4,432.00	.00	.00
12-000-252-730 Admin. Info. Tech.	\$45,250.00	\$13,257.28	\$2,999.00	\$28,993.72
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$4,250.00	.00	\$8,768.56	(\$4,518.56)
Undist. Exp. - Non-instructional Services				
TOTAL	\$63,932.00	\$17,689.28	\$11,767.56	\$34,475.16
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	.00	.00	\$450,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Sub Total	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$584,320.00	\$17,689.28	\$11,767.56	\$554,863.16

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2017

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,656,862.41	\$3,870,215.20	\$8,753,940.52	\$3,032,706.69

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 4 Month Period Ending 10/31/2017

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

10/31/17

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 11,100.00	\$ 0.00	\$ 2,500.00	\$ 8,600.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 12,000.00
11-140-100-500-03-0000-	OTH PURC SVCS-TRAVEL	\$ 6,900.00	\$ 3,305.00	\$ 225.00	\$ 3,370.00
11-140-100-500-07-0000-	OTH PURCH SERVICES	\$ 3,264.00	\$ 1,320.00	\$ 1,000.00	\$ 944.00
11-140-100-500-16-0000-	SITE LICENSING	\$ 50,173.44	\$ 4,997.80	\$ 2,461.00	\$ 42,714.64
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 39,811.83	\$ 19,271.17	\$ 20,540.66	\$ 0.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,537.08	\$ 5,537.08	\$ 0.00	\$ 0.00
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 515.79	\$ 408.31	\$ 3,075.90
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 10,975.00	\$ 7,764.19	\$ 1,609.45	\$ 1,601.36
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 693.53	\$ 201.50	\$ 854.97
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 0.00	\$ 200.02	\$ 2,299.98
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 478.47	\$ 390.45	\$ 2,131.08
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 9,568.00	\$ 290.99	\$ 1,951.50	\$ 7,325.51
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 1,184.22	\$ 47.07	\$ 768.71
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 22,918.39	\$ 20,969.10	\$ 280.39	\$ 1,668.90
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 13,718.12	\$ 12,425.89	\$ 3,855.99
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,450.00	\$ 208.78	\$ 313.76	\$ 6,927.46
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 844.00	\$ 0.00	\$ 844.00	\$ 0.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00



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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/17

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		\$3,589.49
	Accounts receivable:		
141	Intergovernmental - State	\$27,038.25	
			\$27,038.25

## --- R E S O U R C E S ---

301	Estimated Revenues	\$1,391,643.07	
302	Less Revenues	(\$332,836.13)	
			\$1,058,806.94
	 Total assets and resources		 \$1,089,434.68
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/17

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$162.60
		\$376.12
	TOTAL LIABILITIES	\$376.12

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$680,581.77
601	Appropriations	\$1,391,643.07	
602	Less: Expenditures	\$302,584.51	
603	Encumbrances	\$680,581.77	(\$983,166.28)
		\$408,476.79	
	TOTAL FUND BALANCE		\$1,089,058.56
	TOTAL LIABILITIES AND FUND EQUITY		\$1,089,434.68

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/17

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$844,681.04	\$230,031.10		\$614,649.94
4XXX	From Federal Sources	\$444,157.00	.00		\$444,157.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,391,643.07	\$332,836.13		\$1,058,806.94
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$102,805.03	\$86,829.60	\$0.00	\$15,975.43
STATE PROJECTS:					
	Vocational education	\$498,204.04	\$71,229.51	\$166,605.60	\$260,368.93
	Other State Projects	\$346,477.00	\$102,668.97	\$243,300.87	\$507.16
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$844,681.04	\$173,898.48	\$409,906.47	\$260,876.09
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$60,137.00	\$16,184.43	\$2,000.00	\$41,952.57
	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$9,739.00	\$56,936.00	\$18,781.00
	NCLB Title II - Part A/D	\$9,006.00	\$539.00	\$2,779.00	\$5,688.00
	NCLB Title IV	\$10,000.00	.00	.00	\$10,000.00
	Vocational Education	\$279,558.00	\$15,394.00	\$208,960.30	\$55,203.70
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$444,157.00	\$41,856.43	\$270,675.30	\$131,625.27
		=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		\$1,391,643.07	\$302,584.51	\$680,581.77	\$408,476.79
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 4 Month Period Ending 10/31/17

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$844,681.04	\$230,031.10	\$614,649.94
	-----	-----	-----
Total Revenue from State Sources	\$844,681.04	\$230,031.10	\$614,649.94
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,137.00	.00	\$60,137.00
4451-55 Title II	\$9,006.00	.00	\$9,006.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,456.00	.00	\$85,456.00
4430-39 Vocational Education	\$279,558.00	.00	\$279,558.00
	-----	-----	-----
Total Revenues from Federal Sources	\$444,157.00	\$0.00	\$444,157.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,391,643.07	\$332,836.13	\$1,058,806.94
	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 4 Month Period Ending 10/31/17

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,391,643.07	\$302,584.51	\$680,581.77	\$408,476.79
<b>T O T A L    E X P E N D I T U R E</b>	<b>\$1,391,643.07</b>	<b>\$302,584.51</b>	<b>\$680,581.77</b>	<b>\$408,476.79</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 4 Month Period Ending 10/31/17

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

10/31/17

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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11/2 7:28am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/17

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$26,729.04
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
			\$518,257.84

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,087,133.31	
302	Less Revenues	(\$173,389.40)	
			\$913,743.91
	Total assets and resources		\$1,458,730.79
			=====



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 4 Month Period Ending 10/31/17

=====  
 LIABILITIES AND FUND EQUITY  
 =====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$140,423.69
754	Reserve for encumbrances - Prior Year		\$162,362.07
601	Appropriations	\$756,601.88	
602	Less : Expenditures	\$253,678.40	
603	Encumbrances	\$302,785.76	(\$556,464.16)
			\$200,137.72
	Total Appropriated		\$502,923.48

--- Unappropriated ---

770	Fund balance	\$231,075.31
303	Budgeted Fund Balance	\$724,732.00

TOTAL FUND BALANCE \$1,458,730.79

TOTAL LIABILITIES AND FUND EQUITY \$1,458,730.79

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/17

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$1,087,133.31	\$173,389.40		\$913,743.91
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$1,087,133.31	\$173,389.40		\$913,743.91
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$704.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$8,560.00	.00	\$8,560.00	.00
30-000-4XX-450 Construction services	\$747,337.88	\$252,974.40	\$294,225.76	\$200,137.72
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$756,601.88	\$253,678.40	\$302,785.76	\$200,137.72
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$756,601.88	\$253,678.40	\$302,785.76	\$200,137.72
*** TOTAL EXPENDITURES AND TRANSFERS	\$756,601.88	\$253,678.40	\$302,785.76	\$200,137.72
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 4 Month Period Ending 10/31/17

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

10/31/17

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: October 31, 2017**

**CASH REPORT**

<b>FUNDS</b>				
<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$3,350,602.54	\$1,325,057.47	-\$1,261,973.57	\$3,413,686.44
Special Revenue Fund (20)	\$72,689.75	\$38,498.00	-\$107,598.26	\$3,589.49
Capital Project Fund (30)	-\$39,675.16	\$89,324.20	-\$22,920.00	\$26,729.04
Total Governmental Funds	<u>\$3,383,617.13</u>	<u>\$1,452,879.67</u>	<u>-\$1,392,491.83</u>	<u>\$3,444,004.97</u>
Summer Savings	\$15,210.58	\$15,244.91	\$0.00	\$30,455.49
Enterprise Fund (60) Cafeteria	\$18,177.99	\$9,969.46	\$0.00	\$28,147.45
Payroll Fund (70)	\$0.00	\$503,808.91	-\$503,808.91	\$0.00
Agency Fund (90)	\$0.00	\$459,667.34	-\$459,667.34	\$0.00
Total Trust & Agency	<u>\$33,388.57</u>	<u>\$988,690.62</u>	<u>-\$963,476.25</u>	<u>\$58,602.94</u>
Grand Total for all Funds	<u>\$3,417,005.70</u>	<u>\$2,441,570.29</u>	<u>-\$2,355,968.08</u>	<u>\$3,502,607.91</u> <u>\$3,502,607.91</u>

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

11/8/2017

\_\_\_\_\_  
Date

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va\_exaa1.082406

10/31/2017

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-216-320-05-0000-	SPEECH/OT/PT/RELATED SVC	October Transfers	0029	10/31/2017	RCATTERSON	\$11,250.00	\$1,000.00	\$12,250.00
11-000-218-890-05-0000-	DUES / MEMBERSHIPS	October Transfers	0029	10/31/2017	RCATTERSON	\$125.00	\$50.00	\$175.00
11-000-230-530-08-0000-	TELEPHONE - DISTRICT	October Transfers	0029	10/31/2017	RCATTERSON	\$40,000.00	\$650.00	\$40,650.00
11-000-230-590-08-0000-	OTHER PURCH SERV (400-50	October Transfers	0030	10/31/2017	RCATTERSON	\$132,575.00	\$650.00	\$133,225.00
11-000-230-610-08-0000-	SUPERINTENDENT-SUPPLIES	October Transfers	0030	10/31/2017	RCATTERSON	\$9,325.00	(\$650.00)	\$8,675.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	October Transfers	0029	10/31/2017	RCATTERSON	\$23,505.02	\$1,000.00	\$24,505.02
11-000-261-420-02-0000-	COPIER - LEASE	October Transfers	0029	10/31/2017	RCATTERSON	\$16,821.12	\$300.00	\$17,121.12
11-000-261-420-02-0005-	RESUR. GYM FLOORS	October Transfers	0029	10/31/2017	RCATTERSON	\$11,000.00	(\$8,000.00)	\$3,000.00
11-000-261-420-02-0006-	HVAC MAINT.	October Transfers	0029	10/31/2017	RCATTERSON	\$5,000.00	\$17,240.00	\$22,240.00
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	October Transfers	0029	10/31/2017	RCATTERSON	\$86,049.48	(\$9,540.00)	\$76,509.48
11-000-261-610-02-0000-	MAINT SUPPL - B&G	October Transfers	0029	10/31/2017	RCATTERSON	\$88,500.00	(\$4,518.56)	\$83,981.44
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	October Transfers	0028	10/31/2017	RCATTERSON	\$10,975.00	(\$255.00)	\$10,720.00
11-310-100-101-10-0000-	PERF ARTS P-T SALARY	October Transfers	0029	10/31/2017	RCATTERSON	\$140,000.00	(\$5,000.00)	\$135,000.00
11-310-100-106-05-0000-	SALARIES - AIDES	October Transfers	0029	10/31/2017	RCATTERSON	\$651.11	\$1,500.00	\$2,151.11
11-310-100-320-09-0000-	PURCH PROF - THEATER	October Transfers	0029	10/31/2017	RCATTERSON	\$13,390.00	\$5,000.00	\$18,390.00
11-310-100-610-11-0012-	SUPPLIES - ELECTRICAL	October Transfers	0028	10/31/2017	RCATTERSON	\$14,380.00	(\$4,680.00)	\$9,700.00
11-310-100-640-60-0000-	ACADEMY TEXTBOOKS	October Transfers	0029	10/31/2017	RCATTERSON	\$10,000.00	(\$7,900.00)	\$2,100.00
11-401-100-800-03-0000-	OTHER OBJECTS	October Transfers	0028	10/31/2017	RCATTERSON	\$3,591.00	\$255.00	\$3,846.00
		October Transfers	0029	10/31/2017	RCATTERSON	\$3,846.00	\$100.00	\$3,946.00
<b>Total For Account # 11-401-100-800-03-0000-</b>							<b>\$355.00</b>	
11-402-100-500-03-0000-	ATH. TRAINER SVS	October Transfers	0029	10/31/2017	RCATTERSON	\$34,951.00	\$500.00	\$35,451.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	October Transfers	0028	10/31/2017	RCATTERSON	\$7,964.26	\$4,680.00	\$12,644.26
		October Transfers	0029	10/31/2017	RCATTERSON	\$12,644.26	\$3,000.00	\$15,644.26
<b>Total For Account # 11-402-100-610-03-0000-</b>							<b>\$7,680.00</b>	
11-402-100-800-03-0000-	MEMBERSHIP DUES	October Transfers	0029	10/31/2017	RCATTERSON	\$21,850.00	\$100.00	\$21,950.00
12-000-261-730-02-0000-	EQUIPMENT - FACILITIES	October Transfers	0029	10/31/2017	RCATTERSON	\$4,250.00	\$4,518.56	\$8,768.56
<b>Total Current Appr.</b>								<b>\$0.00</b>

## Resolution

### **Cost Reimbursement for Food Service Management Services works best for Somerset County Vocational and Technical Schools**

**Whereas**, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

**Whereas**, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

**Whereas**, the **Somerset County Vocational Board of Education** has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

**Whereas**, the **Somerset County Vocational Board of Education** credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

**Whereas**, the **Somerset County Vocational Board of Education** declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

**Whereas**, the **Somerset County Vocational Board of Education** further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

**Whereas**, the **Somerset County Vocational Board of Education** further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

**Whereas**, the **Somerset County Vocational Board of Education** rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

**Whereas**, the **Somerset County Vocational Board of Education** prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

**Now Therefore be it Resolved**, that the **Somerset County Vocational Board of Education** hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative, a “Fixed Price” procurement method, and

**Be It Further Resolved**, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials  
 New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)  
 Local Legislators  
 NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : November

12/13/2017

va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
71373	11/02/2017	9891	Atlantic A Program of DeLarge Serv	\$767.31
71374	11/02/2017	1283	Burmax Company, Inc.	\$3,265.42
71375	11/02/2017	10351	Cablevision Lightpath, Inc	\$3,167.42
71376	11/02/2017	2665	PUBLIC SERVICE ELECTRIC &	\$15,395.18
71377	11/02/2017	10060	Sunit Dixit	\$80.00
71378	11/02/2017	10060	Lars Ericksson	\$80.00
71379	11/02/2017	10060	Mitchell Sewell	\$80.00
71380	11/02/2017	10060	Phil DiBetta	\$160.00
71381	11/02/2017	10060	Robert Tzetos	\$80.00
71382	11/02/2017	10060	Craig Pallatta	\$160.00
71383	11/02/2017	10060	Mike Pariso	\$120.00
71384	11/02/2017	10060	Peter Smith	\$80.00
71385	11/02/2017	10060	Burt Horner	\$80.00
71386	11/02/2017	10919	Somerset County Insurance Commission	\$170,087.00
71387	11/02/2017	10353	Sunlight General Somerset Solar, LLC	\$4,418.76
71388	11/03/2017	3174	UNITED PARCEL SERVICE	\$200.00
71389	11/20/2017	10079	Carene Jegou	\$23.00
71390	11/20/2017	10255	Active Disposal Services, Inc	\$1,031.88
71391	11/20/2017	9316	Aqua Chill Parsippany	\$31.00
71392	11/20/2017	9891	Atlantic A Program of DeLarge Serv	\$1,214.77
71393	11/20/2017	5824	Automatic Data Processing	\$318.91
71394	11/20/2017	9946	Benefit Express	\$38.02
71395	11/20/2017	6215	CHARLES NECHTEM ASSOC. INC	\$849.63
71396	11/20/2017	11025	Chem-Aqua Inc	\$361.00
71397	11/20/2017	9912	Christine Harttraft	\$133.79
71398	11/20/2017	10845	ConvergeOne	\$2,892.96
71399	11/20/2017	9886	Defined Contribution Retirement	\$299.57
71400	11/20/2017	1513	DELTA DENTAL PLAN OF	\$9,501.93
71401	11/20/2017	2092	DIFRANCESCO,BATEMAN P.C.	\$2,734.80
71402	11/20/2017	1850	Family & Community Services of	\$8,924.73
71403	11/20/2017	7112	Ingersoll Rand	\$1,974.50
71404	11/20/2017	10726	LBB Services, LLC	\$182.87
71405	11/20/2017	2318	Middle Earth	\$2,800.58
71406	11/20/2017	1666	NJ American Water	\$3,872.89
71407	11/20/2017	2855	NORTHWESTERN MUTUAL LIFE	\$801.67
71408	11/20/2017	10732	Praxair	\$490.36
71409	11/20/2017	5936	Pritchard Industries	\$32,984.83
71410	11/20/2017	7156	Quench	\$600.00
71411	11/20/2017	3298	Russell Reid	\$99.00
71412	11/20/2017	10060	Antonio Sciortino	\$80.00
71413	11/20/2017	10060	Lars Ericksson	\$80.00
71414	11/20/2017	10060	Mitchell Sewell	\$80.00
71415	11/20/2017	10060	Phil DiBetta	\$80.00
71416	11/20/2017	10060	Gerard Colonel	\$80.00
71417	11/20/2017	10060	Craig Pallatta	\$80.00
71418	11/20/2017	10060	John Kayser	\$80.00
71419	11/20/2017	10060	John Tria	\$80.00
71420	11/20/2017	10060	Larry Spencer	\$80.00
71421	11/20/2017	10043	Courier News	\$84.19
71422	11/20/2017	10043	Success Communication Group	\$1,860.99
71423	11/20/2017	10043	NJSchoolJobs.com	\$50.00
71424	11/20/2017	10079	Troy Shandor	\$23.62



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : November

12/13/2017

va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
71425	11/20/2017	10079	Maureen Glennon	\$29.26
71426	11/20/2017	10079	Gregory Burchette	\$169.23
71427	11/20/2017	10079	Mario Peluso	\$6.40
71428	11/20/2017	10079	Randee Holz	\$660.28
71429	11/20/2017	10079	Raelene Catterson	\$281.18
71430	11/20/2017	10079	Tom Heinbach	\$126.17
71431	11/20/2017	10079	Peter Carey	\$82.92
71432	11/20/2017	10090	Julie Francis	\$195.93
71433	11/20/2017	7264	Somerset County Educational Services Com	\$5,285.00
71434	11/20/2017	10256	Stank Environmental	\$400.00
71435	11/20/2017	1251	VERIZON	\$919.84
71436	11/20/2017	8515	VERIZON BUSINESS	\$110.45
71437	11/20/2017	7866	Verizon Wireless	\$768.94
71438	11/20/2017	3191	VISION SERVICE PLAN INC.	\$2,289.69
71439	11/20/2017	3863	XEROX CAPITAL SERVICES LLC	\$77.01
71440	11/20/2017	6630	Allied Building Products Corp.	\$851.90
71441	11/20/2017	10936	Allied Electronics	\$563.27
71442	11/20/2017	8014	American Academy of Pediatrics NJ	\$450.00
71443	11/20/2017	10825	American Red Cross	\$226.00
71444	11/20/2017	10084	AMTNJ/DIMACS	\$295.00
71445	11/20/2017	8767	Anthony And Sons Bakery, Inc	\$72.41
71446	11/20/2017	1156	Anything But Costumes	\$954.10
71447	11/20/2017	10474	AreteLabs, Inc.	\$225.00
71448	11/20/2017	1177	ASBO International	\$225.00
71449	11/20/2017	10107	ASE	\$770.00
71450	11/20/2017	10317	Bethanie Wampol	\$650.00
71451	11/20/2017	8884	Bio-Rad Laboratories, Inc.	\$1,616.00
71452	11/20/2017	8594	Blick Art Materials	\$53.60
71453	11/20/2017	10689	Breakdown Products	\$198.00
71454	11/20/2017	1283	Burmax Company, Inc.	\$279.76
71455	11/20/2017	10747	CareerSafe, LLC	\$1,250.00
71456	11/20/2017	7339	Cascade School Supplies, Inc.	\$1,770.15
71457	11/20/2017	6376	CDW Government	\$2,860.00
71458	11/20/2017	10117	Charles Jessup, Inc.	\$1,073.66
71459	11/20/2017	11054	Coaches Clinic LLC	\$199.00
71460	11/20/2017	6862	COOPER ELECTRIC SUPPLY CO	\$49.68
71461	11/20/2017	7013	Cream O Land Dairies	\$61.31
71462	11/20/2017	11044	Decker, Inc.	\$778.90
71463	11/20/2017	8963	DHI	\$760.00
71464	11/20/2017	10523	Directional Ad-Vantage Holdings, LLC	\$650.00
71465	11/20/2017	10994	E.A. Morse & Co, Inc	\$20.40
71466	11/20/2017	7975	EBSCO	\$116.57
71467	11/20/2017	10840	Educational STEM Solutions, LLC	\$37,300.00
71468	11/20/2017	10957	Edward Don & Company	\$100.91
71469	11/20/2017	11023	Elizabeth Mirra	\$3,000.00
71470	11/20/2017	10478	ENV Services, Inc.	\$245.00
71471	11/20/2017	8376	Eppy's Tool & Equipment Warehouse, Inc	\$5,790.97
71472	11/20/2017	11029	Extel Communications, Inc	\$15,759.00
71473	11/20/2017	10294	Ferrell Gas	\$116.15
71474	11/20/2017	10790	Franklin Griffith, LLC	\$551.24
71475	11/20/2017	9220	Frontline Technologies	\$6,121.32
71476	11/20/2017	10508	Global Industries, Inc.	\$882.20

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
71477	11/20/2017	5875	Grainger	\$2,255.20
71478	11/20/2017	10515	Hayden Production Services, Inc	\$19,650.00
71479	11/20/2017	10520	HD Supply Facilities Maintenance	\$718.00
71480	11/20/2017	10804	Honeywell Building Solutions	\$17,760.00
71481	11/20/2017	11021	Horizon AVL System Integration	\$14,281.53
71482	11/20/2017	8196	Hutchins HVAC Inc.	\$980.00
71483	11/20/2017	10318	ImPACT Applications, Inc.	\$435.00
71484	11/20/2017	10839	Industrial Safety Gear	\$252.68
71485	11/20/2017	11057	Jacqueline Owen	\$32.44
71486	11/20/2017	11050	Liz Carroll	\$450.00
71487	11/20/2017	7629	Lowe's Home Centers, Inc.	\$1,373.40
71488	11/20/2017	9208	MAA Mathematical Association of America	\$131.00
71489	11/20/2017	2556	Mr. Newspaperman/dba HMM Sales & Mktg LL	\$10,124.55
71490	11/20/2017	10679	Nasco Education, LLC	\$541.74
71491	11/20/2017	7571	National Council of Teachers of English	\$200.00
71492	11/20/2017	10551	National Science Teachers Association	\$874.20
71493	11/20/2017	6664	National Seminars Training	\$199.00
71494	11/20/2017	9879	New Jersey Science Convention	\$175.00
71495	11/20/2017	11063	NJ Science Olympiad, Inc.	\$225.00
71496	11/20/2017	7976	NJ SkillsUSA	\$750.00
71497	11/20/2017	5751	NJSBA	\$1,500.00
71498	11/20/2017	7566	NJSCA, Inc.	\$170.00
71499	11/20/2017	11051	Omniprint International, Inc	\$17,694.00
71500	11/20/2017	2542	Paper Mart, Inc.	\$708.90
71501	11/20/2017	5261	Pearson Education	\$71.07
71502	11/20/2017	11032	Pearson K12 North America	\$12,254.89
71503	11/20/2017	10893	Pocono Pro Foods	\$3,923.38
71504	11/20/2017	2622	Post Hardware	\$271.91
71505	11/20/2017	8166	PSAT/NMSQT	\$1,376.00
71506	11/20/2017	3214	Raritan Valley Community College	\$196,192.00
71507	11/20/2017	4345	Rose Brand	\$4,902.04
71508	11/20/2017	9264	RS Phillips Steel	\$3,117.00
71509	11/20/2017	10342	Rutgers, The State University	\$139.00
71510	11/20/2017	7481	SCADSS	\$30.00
71511	11/20/2017	3337	School Health Corporation	\$638.73
71512	11/20/2017	11042	SCSNA	\$50.00
71513	11/20/2017	10079	Christine Harttraft	\$165.00
71514	11/20/2017	10079	Michael Kuchyk	\$251.92
71515	11/20/2017	10079	Richard Dalessandro	\$19.65
71516	11/20/2017	6586	Somerset County Business Partnership	\$1,075.00
71517	11/20/2017	9784	Somerset County Purchasing Department	\$6,216.20
71518	11/20/2017	8717	Somerset County Culinary Arts	\$1,261.14
71519	11/20/2017	10947	Stahls' Inc.	\$16,418.02
71520	11/20/2017	10253	Staples Advantages	\$947.52
71521	11/20/2017	10988	Staples Contract & Commercial, Inc.	\$4,654.61
71522	11/20/2017	7375	Storr Tractor Company	\$10,574.40
71523	11/20/2017	6038	Stylist Wear	\$51.77
71524	11/20/2017	6665	Subscription Services of America, Inc.	\$492.06
71525	11/20/2017	4062	Trane NY/NJ	\$791.00
71526	11/20/2017	6960	Triangle Communication	\$2,264.00
71527	11/20/2017	10049	Unique Photo	\$2,001.50
71528	11/20/2017	3181	Valley Litho Supply Co	\$1,198.00

# Somerset County Vocational Board of Ed.

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Posted Checks : Selected Cycle : November

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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### POSTED CHECKS

#### General Account -Check Series #1

71529	11/20/2017	8063	W.B. Mason	\$4,547.80
71530	11/20/2017	1465	Wegmans	\$87.35
71531	11/20/2017	10998	Winning Teams by Nissel LLC	\$85.76
71532	11/20/2017	10351	Cablevision Lightpath, Inc	\$3,167.73
71533	11/20/2017	10355	CablevisionSystems Corporation	\$149.94
71534	11/20/2017	10353	Sunlight General Somerset Solar, LLC	\$3,474.46
71535	11/20/2017	10845	ConvergeOne	\$2,892.96
71536	11/20/2017	9891	Atlantic A Program of DeLarge Serv	\$494.51

**Total for General Account Check Series #1**

**\$749,141.34**

# Somerset County Vocational Board of Ed.

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### POSTED CHECKS

#### Agency Check -Check Series #2

20384	11/15/2017	10498	New Jersey Family Support Payment Center	\$136.50
20385	11/30/2017	10498	New Jersey Family Support Payment Center	\$136.50
20386	11/30/2017	9772	NEW JERSEY EDUCATION ASSOCIATION	\$10,922.26
20387	11/30/2017	9780	PRUDENTIAL INSURANCE	\$1,218.39

**Total for Agency Check Check Series #2**

**\$12,413.65**

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : November

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>Hand Checks</b>				
699	11/02/2017	6974	Maschio's Food Services	\$11,197.35
700	11/20/2017	6974	Maschio's Food Services	\$13,769.09
* 4471	10/04/2017	10397	Frattellos Ristorante & Pizzeria	\$37.00
* 4500	11/02/2017	5557	Cengage Learning	\$594.28
4501	11/02/2017	2208	CANTORE-WATSON, JANET	\$20.89
4502	11/02/2017	8758	Doubletree Guest Suites Times Square	\$1,000.00
4503	11/02/2017	9164	SHEILIA RICK	\$22.89
4504	11/02/2017	7387	SkillsUSA	\$650.00
4505	11/02/2017	9674	US Coachways, Inc	\$1,282.67
4506	11/02/2017	9666	New York Marriott Marquis	\$1,117.50
4507	11/03/2017	1283	Burmax Company, Inc.	\$2,839.82
4508	11/06/2017	6038	Stylist Wear	\$468.84
4509	11/06/2017	10397	Frattellos Ristorante & Pizzeria	\$329.00
* 4511	11/07/2017	5522	JOSEPH MANCUSO	\$2,034.75
* 4513	11/08/2017	10677	Clara Jeter	\$100.00
4514	11/08/2017	11068	NewChef Fashion	\$754.32
4515	11/14/2017	10536	The School Theratre Ticket Program	\$113.00
4516	11/14/2017	10900	Intergrated Business Forms	\$86.50
* 4518	11/15/2017	8468	Gertrude Hawk Chocolates	\$5,040.00
4519	11/15/2017	10397	Frattellos Ristorante & Pizzeria	\$37.00
4520	11/15/2017	10902	Sky Zone Trampoline Park	\$125.00
4521	11/16/2017	10284	SOS Student Organizational Software	\$1,879.00
4522	11/16/2017	10843	Arista Trophies and Awards	\$75.00
4523	11/16/2017	9344	E Group, Inc	\$420.00
4524	11/16/2017	9344	E Group, Inc	\$1,299.02
4525	11/20/2017	10887	Keith Strunk	\$360.00
4526	11/20/2017	10722	Denise Mihalik	\$180.00
4527	11/21/2017	5238	Herff Jones	\$174.95
4528	11/20/2017	10888	Florida Indian River Groves	\$2,164.84
* 4530	11/20/2017	9360	Somerset County Public Information	\$251.26
4531	11/20/2017	1687	DOUBLE TREE HOTEL SOMERSET	\$6,894.92
4532	11/20/2017	11069	National Constitution Center	\$352.50
4533	11/21/2017	11070	Jeffrey Bender	\$180.00
4534	11/21/2017	10397	Frattellos Ristorante & Pizzeria	\$94.00
4535	11/21/2017	7543	National Dance Education Organization	\$72.00
4536	11/21/2017	9940	GTM Sportswear	\$364.50
* 10174	11/15/2017	9717	Prudential Insurance	\$586.32
10175	11/15/2017	9773	INTERNAL REVENUE SERVICE	\$34,854.38
10176	11/30/2017	9717	Prudential Insurance	\$325.98
10177	11/30/2017	9773	INTERNAL REVENUE SERVICE	\$29,803.29
10178	11/15/2017	9849	Fulton Bank Of New Jersey	\$114.82
* 111517	11/15/2017	3099	Treasurer Somerset County	\$481,319.45
* 113017	11/30/2017	3099	Treasurer Somerset County	\$415,364.10
* 911151701	11/15/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,661.25
911151702	11/15/2017	9769	PLAN CONNECT-EQUITABLE	\$8,622.47
911151702	11/15/2017	9771	PLAN CONNECT-MET LIFE	\$406.94
911151703	11/15/2017	9773	INTERNAL REVENUE SERVICE	\$124,599.47
911151704	11/15/2017	9774	NJ DIVISION OF REVENUE	\$242.87
911151705	11/15/2017	9774	NJ DIVISION OF REVENUE	\$14,230.70
911151706	11/15/2017	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$884.50
* 911301701	11/30/2017	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$47,360.37
911301702	11/30/2017	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$16,790.20

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

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### POSTED CHECKS

#### Hand Checks

911301703	11/30/2017	9778	PRUDENTIAL RETIREMENT SERVICES	\$923.61
911301704	11/30/2017	9769	PLAN CONNECT-EQUITABLE	\$8,622.47
911301704	11/30/2017	9771	PLAN CONNECT-MET LIFE	\$406.94
911301705	11/30/2017	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$44,494.72
911301706	11/30/2017	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$732.70
911301707	11/30/2017	9761	AFLAC	\$624.73
911301708	11/30/2017	9761	AFLAC	\$160.82
911301709	11/30/2017	9773	INTERNAL REVENUE SERVICE	\$107,665.95
911301710	11/30/2017	9774	NJ DIVISION OF REVENUE	\$132.43
911301711	11/30/2017	9774	NJ DIVISION OF REVENUE	\$12,721.02
911301712	11/30/2017	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$856.91

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : November

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED CHECK(S)</b>				
<b>Hand Checks</b>				
4505	11/21/2017	9674	US Coachways, Inc	\$1,287.67
4510	11/06/2017	10795	SHOP RITE OF SOMERVILLE	\$2,100.00
4512	11/08/2017	9940	GTM Sportswear	\$364.50
<b>Total Current Cycle Voided Checks</b>				<b>\$3,752.17</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : November

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED PRIOR CYCLE CHECKS</b>				
<b>Hand Checks</b>				
4471	10/04/2017	10397	Frattellos Ristorante & Pizzeria	\$37.00
<b>Total Prior Cycle Voided Checks</b>				<u>\$37.00</u>
<b>Total for Hand Checks</b>				<u>\$1,410,891.30</u>
<b>Total Posted Checks</b>				<u>\$2,176,235.46</u>



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : November

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$40,544.99	\$40,544.99
10	11	\$571,608.17		\$877,851.69		\$1,449,459.86
Fund 10	TOTAL	\$571,608.17		\$877,851.69	\$40,544.99	\$1,490,004.85
20	20	\$141,276.44		\$43,971.66		\$185,248.10
30	30	\$36,256.73				\$36,256.73
60	60			\$24,966.44		\$24,966.44
90	90		\$12,413.65		\$392,141.07	\$404,554.72
95	95				\$31,415.45	\$31,415.45
GRAND	TOTAL	\$749,141.34	\$12,413.65	\$946,789.79	\$464,101.51	\$2,172,446.29

**\* Total Prior Cycle Checks Voided in selected cycle(s):**

**\$37.00**

**Total Checks from selected cycle(s) voided in the selected cycle(s):**

**\$3,752.17**

\* Prior Cycle Voids are not included in the above totals.