

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
March 26, 2018

Call to Order

- Mr. Hyncik called the meeting to order at 5:52 p.m. with the following Board of Education members.

Roll Call of Members

William Hyncik, Jr., President  
Sarah Costa, Vice President, absent  
Gregory Burchette  
Roger Jinks

Also Present

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Catterson, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Brian D. Levine, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on December 30, 2017.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Burchette, seconded by Mr. Jinks, the minutes of the Regular Meeting and Executive Session held on February 26, 2018 were approved.

Correspondence

- Current SCVTS student submitted a letter advocating for Ms. Victoria Fulmer.

Presentations/Recognitions

- Student of the Month – Madison Pitts, Health Occupations, Grade 10

Old or Unfinished Business

- Ethics Disclosure Statements are to be submitted online no later than April 16, 2018.

Construction Projects

- Mr. Kuschyk reported the Buildings B & F Ceiling Replacement Project bid opening will be held on April 4, 2018 at 2:00 p.m.
- A meeting regarding the Building Envelope project will be held on March 29, 2018

Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

## Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants –
- NJSBA (Delegate) – Mr. Burchette
- SCSBA (Delegate) –
- SCESC (Representative) – Ms. Costa
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik reported the commission has saved over one million dollars, which will be used toward the opening of the clinic.

## School Communications Report

## Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, agenda items A through E as follows:

## A. Employment of Full-Time Personnel – 2017-18 School Year

The Board of Education appointed Ms. Jeanne May as Temporary Special Education Instructor, at a salary of \$55,370.00 (prorated) Step 1/A, retroactive to March 15, 2018 through the end of the school year. (11-310-100-101-05-0000)

The Board of Education also appointed Ms. Jessica Rojas to the position of Entry-Level Maintenance Worker UPC# MNT-BO-MNT-NA-07, at a salary of \$40,281.00 (prorated), effective at a mutually agreed upon date. (11-000-261-100-02-0000)

## B. Employment of Full-Time Personnel – 2018-19 School Year

The Board of Education appointed Mr. Wade Cohen to the position of CADD/Engineering Instructor (UPC# TCH-HS-CADD-FL-01), at a salary of \$77,145.00\*, Step 23/B, effective September 1, 2018. (11-310-100-101-11-0000)

\*Based upon 2017-18 salary guide

## C. Employment of Part-Time Hourly Personnel – 2017-18 School Year

The Board of Education approved employment of the following part-time personnel for the 2017-18 school year:

High School

Susan Santiago	Adult Baseball Pitch Counter (shared position)	\$40.00/game
Karen Morlock	Adult Baseball Pitch Counter (shared position)	\$40.00/game
Andrew Coslit	Basic Skills – Mathematics Literacy (Title I)	\$49.05/hour (20-231-100-101-23-8001)

## D. Employment of Substitutes

The Board of Education approved employment of Ms. Lara Drewes as a substitute for the 2017-18 school year at a rate of \$100.00/day.

## E. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

F. Field Trips

On recommendation of Dr. Harttraft and motion by Mr. Jinks, seconded by Mr. Burchette and on roll call vote, the Board of Education approved field trips for high school students as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

G. Curriculum Update

On recommendation of Dr. Harttraft and motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education approved the updated curriculum in the following course:

English 12

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

H. Resolution – Harassment, Intimidation and Bullying Decisions

On recommendation of Dr. Harttraft and motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education approved the following:

Whereas, the Somerset County Vocational Board of Education has received and accepted the HIB Investigation Report at its regularly scheduled meeting held on February 26, 2018; and

Whereas, the HIB Investigation Report indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decision in the case listed in the HIB Investigation Report previously accepted by the Board at its regularly scheduled Board of Education meeting held on February 26, 2018.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

Superintendent’s Update

- HIB - 0 cases submitted for March
- HIB case submitted month prior for Board decision in March (case #201718001); decision affirmed as a non-HIB incident and substantiated as a student conflict.
- YTD cases - 1
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason for Suspension
20720186	10	In	1	03/06/2018	Marijuana
21420186	12	In	1	03/06/2018	Cutting Class
30920183	09	Out	2	03/13/2018, 03/14/2018	Disrespectful to student
31220185	11	Out	3	03/13/2018, 03/14/2018, 03/15/2018	Disruptive/inappropriate behavior
31220186	10	Out	2	03/13/2018, 03/14/2018	Insubordination
31220183	10	In	1	03/12/2018	Disrespectful to staff

- Presentation to Somerset County Board of Chosen Freeholders regarding safety and security resulted in the Freeholders’ decision to fund a second school resource officer at SCVTS.
- Legislation regarding expansion of vocational-technical education and county college programs was discussed.

Submission of Bills

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education approved the bills list for March 2018 which was included in the board packet and is attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – February 2018

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of February 2018 and the Treasurer of School Monies for the month of February 2018, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

B. Adoption of the Tentative Proposed Budget – 2018-19 School Year

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education approved and authorized submission of the proposed 2018-19 School Year Somerset County Vocational & Technical School District operating budget in the amount of \$17,028,197.00 to the Board of Chosen Freeholders as requested by the County Finance Officer which includes County tax levy of \$11,922,443.00.

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Total</u>
Total Appropriations	\$15,742,444.00	\$1,285,753.00	\$17,028,197.00
Less: Anticipated Revenues	<u>\$ 3,820,001.00</u>	<u>\$1,285,753.00</u>	<u>\$ 5,105,754.00</u>
County Taxes	\$11,922,443.00	\$0	\$11,922,443.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

C. Adoption of the 2018 Capital Request Budget

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education approved and authorized the submission of the 2018 Somerset County Vocational & Technical School District capital allocation to the Board of Chosen Freeholders as requested by the County Finance Officer as it appears on Addendum #4.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

D. Budget Transfers – December 2017, January and February 2018

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education failed to approve the attached budget transfers for the 2017-18 school year as they appear on Addendum #5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

E. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2017-18 School Year

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education awarded the following purchases in excess of the bid threshold which are estimates of year to date purchase and may be adjusted when necessary and in compliance with law.

CDW Government	District Wide Technology	Co-Op	\$390,000.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa		absent
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, agenda items F and G as follows:

F. Professional Services Contract – 2018-19 School Year

The Board of Education accepted the following professional services proposals for the 2018-2019 school year School Based Program grant. Acceptance is contingent upon receiving the annual grant funding from the Division of Children and Families.

Middle Earth	Recreation/Outreach Coordinator	\$34,448.00
Family & Community Services of Somerset Cty.	Mental Health Counselor (10 mo.)	\$45,945.00
Family & Community Services of Somerset Cty.	Substance Abuse/Mental Health Counselor (12 mo.)	\$54,641.00

G. Obsolete Equipment

The Board of Education approved the following as obsolete and no longer needed for educational purposes.

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
Aamco Brake Lathe	04040	January 2003	\$150

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

New Business

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

April 23, 2018

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- Douglas DuMont from DuMont Construction, contractor for the condenser pipe replacement project, addressed the board regarding a change order he submitted for the Underground Condenser Water Pipe Replacement Project that the architect has not approved. Ms. Fittipaldi reported that she will get back to him regarding his concerns.

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to SCVTEA Negotiations, PSA Negotiations, Personnel matters – S. Buttermore and M. McAnally and potential litigation. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

## Closed Session

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education went into closed session at 6:12 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

## Open Session

On motion by Mr. Burchette, seconded by Mr. Jinks and on roll call vote, the Board of Education went into open session at 6:56 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	absent	
Mr. Hyncik	X	
Mr. Burchette	X	
Mr. Jinks	X	

## Adjournment

On motion by Mr. Burchette, seconded by Mr. Jinks and passed, the meeting adjourned at 6:56 p.m.

Raelene Catterson  
Business Administrator/Board Secretary





March 2018  
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
4/12/2018	Rotary Club	Raritan Valley Country Club Bridgewater, NJ	\$0.00	District
4/20/2018	AHMS Seniors	RVCC Branchburg, NJ	\$0.00	District
4/26/2018	AHMS Juniors	RVCC Branchburg, NJ	\$0.00	District
5/21/2018	Culinary Arts	The Palace at Somerset Park Somerset, NJ	\$0.00	District

3/1 12:10pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/2018

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,318,973.92
121	Tax levy receivable		\$4,258,431.00
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$586,852.94	
143	Intergovernmental - Other	\$133,333.32	
			\$727,186.26

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$14,164,497.74)	
			\$607,400.26

Total assets and resources		\$8,911,991.44	
		=====	

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/2018

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year		\$4,158,729.12
754	Reserve for Encumbrance - Prior Year		\$879.42
	Reserved fund balance:		

760	Reserved Fund Balance		\$2,338,132.43
601	Appropriations	\$15,882,154.15	
602	Less : Expenditures	\$9,189,885.65	
603	Encumbrances	\$4,159,608.54 (\$13,349,494.19)	
			\$2,532,659.96

	Total Appropriated		\$9,030,400.93
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--- Unappropriated ---

770	Unreserved Fund Balance -		\$880,179.51
303	Budgeted Fund Balance		(\$998,589.00)

	TOTAL FUND BALANCE		\$8,911,991.44
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	TOTAL LIABILITIES AND FUND EQUITY		\$8,911,991.44
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Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	\$15,882,154.15	\$13,349,494.19	\$2,532,659.96
Revenues	(\$14,771,898.00)	(\$14,164,497.74)	(\$607,400.26)
	_____	_____	_____
	\$1,110,256.15	(\$815,003.55)	\$1,925,259.70
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$111,667.15)	(\$111,667.15)	
	_____	_____	_____
Budgeted Fund Balance	\$998,589.00	(\$926,670.70)	\$1,925,259.70
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	(\$926,670.70)	\$1,925,259.70
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$998,589.00	(\$926,670.70)	\$1,925,259.70
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$12,743,571.84		\$583,648.16
3XXX From State Sources	\$1,444,678.00	\$1,420,925.90		\$23,752.10
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TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$14,164,497.74		\$607,400.26
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,899,220.29	\$1,147,641.03	\$651,702.45	\$99,876.81
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,796,733.89	\$2,170,697.76	\$1,109,490.83	\$516,545.30
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$70,995.24	\$42,800.10	\$17,219.03	\$10,976.11
11-402-100-XXX School-Spons. Athletics - Instruction	\$150,070.15	\$88,201.23	\$60,480.83	\$1,388.09
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,607.00	\$24,920.19	\$8,686.56	\$1,000.25
11-000-213-XXX Health Services	\$212,765.00	\$116,173.56	\$65,734.07	\$30,857.37
11-000-216-XXX Speech, OT,PT & Related Svcs	\$14,250.00	\$1,636.00	\$11,278.00	\$1,336.00
11-000-218-XXX Guidance	\$821,092.00	\$519,088.17	\$221,039.55	\$80,964.28
11-000-219-XXX Child Study Teams	\$249,351.43	\$153,734.47	\$79,799.86	\$15,817.10
11-000-221-XXX Improv of Inst. - Instruc Staff	\$376,820.37	\$255,300.70	\$118,748.20	\$2,771.47
11-000-222-XXX Educational Media Serv/School Library	\$56,332.50	\$31,272.09	\$14,680.51	\$10,379.90
11-000-223-XXX Instructional Staff Training Services	\$72,640.00	\$47,826.69	\$16,405.28	\$8,408.03
11-000-230-XXX Supp. Serv.-General Administration	\$789,877.11	\$517,802.12	\$223,943.33	\$48,131.66
11-000-240-XXX Supp. Serv.-School Administration	\$706,351.65	\$468,045.67	\$221,175.25	\$17,130.73
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$929,046.39	\$652,894.80	\$262,498.32	\$13,653.27
11-000-261-XXX Require Maint. for School Facilities	\$1,232,997.46	\$649,121.93	\$311,811.96	\$272,063.57
11-000-262-XXX Custodial Services	\$1,127,388.00	\$617,718.89	\$319,178.83	\$190,490.28
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$9,026.52	\$0.00	\$17,123.48
11-000-266-XXX Security	\$78,660.00	\$45,617.13	\$0.00	\$33,042.87
11-000-270-XXX Student Transportation Services	\$110,380.11	\$50,367.39	\$32,808.40	\$27,204.32
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,537,587.00	\$1,550,542.37	\$412,688.39	\$574,356.24
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TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,293,315.59	\$9,160,428.81	\$4,159,369.65	\$1,973,517.13
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 8 Month Period Ending 02/28/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$68,450.56	\$29,456.84	\$238.89	\$38,754.83
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	.00	.00	\$520,388.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$588,838.56	\$29,456.84	\$238.89	\$559,142.83
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$9,189,885.65	\$4,159,608.54	\$2,532,659.96
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 8 Month Period Ending 02/28/2018

		ESTIMATED	ACTUAL	UNREALIZED
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--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$765,873.25	\$637,903.75
1XXX	Miscellaneous	\$1,000.00	\$55,255.59	(\$54,255.59)
	TOTAL	\$13,327,220.00	\$12,743,571.84	\$583,648.16
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$451,289.90	\$23,752.10
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
	TOTAL	\$1,444,678.00	\$1,420,925.90	\$23,752.10
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$14,164,497.74	\$607,400.26
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,685,208.55	\$1,007,255.99	\$650,616.34	\$27,336.22
11-140-100-500 Other Purch. Serv. (400-500 series)	\$38,862.44	\$16,155.80	.00	\$22,706.64
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,050.00	\$328.00	\$5,622.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,737,220.99	\$1,025,461.79	\$650,944.34	\$60,814.86
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,867,753.51	\$1,706,093.45	\$1,056,617.73	\$105,042.33
11-3XX-100-106 Other Sal. For Instruction	\$67,469.11	\$31,384.71	\$27,546.74	\$8,537.66
11-3XX-100-320 Purchased Prof.-Ed. Services	\$424,425.00	\$215,342.27	\$220.00	\$208,862.73
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$40,725.00	\$6,827.68	\$2,289.10	\$31,608.22
11-3XX-100-610 General Supplies	\$368,901.27	\$203,724.25	\$19,074.54	\$146,102.48
11-3XX-100-640 Textbooks	\$18,350.00	\$3,831.25	\$0.00	\$14,518.75
11-3XX-100-800 Other Objects	\$9,110.00	\$3,494.15	\$3,742.72	\$1,873.13
TOTAL	\$3,796,733.89	\$2,170,697.76	\$1,109,490.83	\$516,545.30
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	\$30,819.32	\$15,409.68	\$296.00
11-401-100-500 Purchased Services (300-500 series)	\$2,725.00	\$750.00	.00	\$1,975.00
11-401-100-600 Supplies and Materials	\$17,574.24	\$7,170.78	\$1,537.35	\$8,866.11
11-401-100-800 Other Objects	\$4,171.00	\$4,060.00	\$272.00	(\$161.00)
TOTAL	\$70,995.24	\$42,800.10	\$17,219.03	\$10,976.11
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$72,424.89	\$33,983.56	\$38,441.33	.00
11-402-100-500 Purchased Services (300-500 series)	\$39,451.00	\$28,813.50	\$10,722.50	(\$85.00)
11-402-100-600 Supplies and Materials	\$16,244.26	\$13,879.67	\$1,799.50	\$565.09
11-402-100-800 Other Objects	\$21,950.00	\$11,524.50	\$9,517.50	\$908.00
TOTAL	\$150,070.15	\$88,201.23	\$60,480.83	\$1,388.09
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.00	\$17,373.44	\$8,686.56	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	\$7,546.75	.00	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,607.00	\$24,920.19	\$8,686.56	\$1,000.25
--- Health services ---				
11-000-213-100 Salaries	\$170,289.63	\$109,711.03	\$60,717.20	(\$138.60)
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	\$4,771.39	\$4,326.39	\$18,877.59



Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,125.00	.00	.00	\$1,125.00
11-000-213-600 Supplies and Materials	\$12,400.00	\$1,616.14	\$690.48	\$10,093.38
11-000-213-800 Other Objects	\$975.00	\$75.00	.00	\$900.00
TOTAL	\$212,765.00	\$116,173.56	\$65,734.07	\$30,857.37
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$14,250.00	\$1,636.00	\$11,278.00	\$1,336.00
TOTAL	\$14,250.00	\$1,636.00	\$11,278.00	\$1,336.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$348,965.06	\$204,800.79	\$71,013.41	\$73,150.86
11-000-218-105 Sal Secr. & Clerical Asst.	\$112,380.00	\$75,095.06	\$36,043.28	\$1,241.66
11-000-218-11X Other Salaries	\$306,355.76	\$204,306.96	\$102,048.48	\$0.32
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$35,216.18	\$20,930.55	\$6,427.00	\$7,858.63
11-000-218-500 Other Purchased Services (400-500 series)	\$13,000.00	\$11,726.00	\$5,240.00	(\$3,966.00)
11-000-218-600 Supplies and Materials	\$5,000.00	\$2,058.81	\$267.38	\$2,673.81
11-000-218-800 Other Objects	\$175.00	\$170.00	.00	\$5.00
TOTAL	\$821,092.00	\$519,088.17	\$221,039.55	\$80,964.28
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$146,701.43	\$95,645.57	\$51,053.76	\$2.10
11-000-219-105 Sal Secr. & Clerical Asst.	\$86,550.00	\$49,931.20	\$28,331.60	\$8,287.20
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,400.00	\$6,121.32	.00	\$1,278.68
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$2,500.00	\$0.00	\$0.00	\$2,500.00
11-000-219-600 Supplies and Materials	\$2,700.00	\$1,521.38	\$249.50	\$929.12
11-000-219-800 Other Objects	\$1,500.00	\$515.00	\$165.00	\$820.00
TOTAL	\$249,351.43	\$153,734.47	\$79,799.86	\$15,817.10
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$202,626.84	\$135,084.48	\$67,542.24	\$0.12
11-000-221-104 Salaries Other Prof. Staff	\$112,418.53	\$81,007.32	\$31,806.16	(\$394.95)
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,275.00	\$37,516.64	\$18,758.32	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$1,282.96	\$641.48	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$279.30	.00	\$1,220.70
11-000-221-800 Other Objects	\$1,000.00	\$130.00	.00	\$870.00
TOTAL	\$376,820.37	\$255,300.70	\$118,748.20	\$2,771.47
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	\$19,560.94	\$12,458.96	\$127.60
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	\$885.00	.00	\$2,615.00
11-000-222-500 Other Purchased Services (400-500 series)	\$5,360.00	\$5,052.27	.00	\$307.73
11-000-222-600 Supplies and Materials	\$15,000.00	\$5,773.88	\$1,896.55	\$7,329.57
11-000-222-800 Other Objects	\$325.00	.00	\$325.00	.00
TOTAL	\$56,332.50	\$31,272.09	\$14,680.51	\$10,379.90
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$29,742.92	\$16,095.28	\$331.80

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$10,100.00	\$10,089.00	.00	\$11.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,370.00	\$7,994.77	\$310.00	\$7,065.23
11-000-223-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$72,640.00	\$47,826.69	\$16,405.28	\$8,408.03
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$215,407.83	\$107,704.00	\$1,642.02
11-000-230-331 Legal Services	\$105,100.00	\$32,503.27	\$72,596.73	.00
11-000-230-332 Audit Fees	\$36,000.00	\$36,000.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$18,080.00	\$6,039.59	\$15,000.00	(\$2,959.59)
11-000-230-339 Other Purchased Prof. Svc.	\$18,380.00	\$3,140.80	\$5,609.20	\$9,630.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	.00	.00	\$8,700.00
11-000-230-530 Communications/Telephone	\$94,288.26	\$59,764.97	\$21,838.77	\$12,684.52
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,325.00	\$3,299.25	.00	\$25.75
11-000-230-590 Other Purchased Services	\$136,275.00	\$132,945.00	\$30.00	\$3,300.00
11-000-230-610 General Supplies	\$8,675.00	\$6,255.16	.00	\$2,419.84
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$28,300.00	\$15,696.50	\$1,164.63	\$11,438.87
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$789,877.11	\$517,802.12	\$223,943.33	\$48,131.66
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$138,133.35	\$92,088.80	\$46,044.40	\$0.15
11-000-240-104 Salaries Other Prof. Staff	\$308,530.76	\$205,687.04	\$102,843.52	\$0.20
11-000-240-105 Sal Secr. & Clerical Asst.	\$184,480.00	\$123,081.65	\$61,293.28	\$105.07
11-000-240-1XX Other Salaries	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-000-240-500 Other Purchased Services	\$33,800.00	\$14,001.48	\$8,902.37	\$10,896.15
11-000-240-600 Supplies and Materials	\$30,407.54	\$27,446.70	\$1,991.68	\$969.16
11-000-240-800 Other Objects	\$6,000.00	\$5,740.00	\$100.00	\$160.00
TOTAL	\$706,351.65	\$468,045.67	\$221,175.25	\$17,130.73
--- Central Services ---				
11-000-251-100 Salaries	\$347,227.20	\$231,484.80	\$115,742.40	.00
11-000-251-330 Purchased Prof. Services	\$11,003.00	\$5,577.33	\$1,229.14	\$4,196.53
11-000-251-340 Purchased Technical Services	\$29,000.00	\$23,165.00	\$1,125.00	\$4,710.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$3,000.00	\$297.80	\$1,175.00	\$1,527.20
11-000-251-600 Supplies and Materials	\$9,146.80	\$4,128.26	.00	\$5,018.54
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	\$16,116.00	.00	.00
11-000-251-89X Other Objects	\$5,000.00	\$2,549.63	.00	\$2,450.37
TOTAL	\$420,493.00	\$283,318.82	\$119,271.54	\$17,902.64
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$399,964.49	\$266,642.56	\$133,321.28	\$0.65
11-000-252-500 Other Pur Serv. (400-500 series )	\$33,338.90	\$27,920.94	\$5,117.71	\$300.25
11-000-252-600 Supplies and Materials	\$75,250.00	\$75,012.48	\$4,787.79	(\$4,550.27)
TOTAL	\$508,553.39	\$369,575.98	\$143,226.78	(\$4,249.37)
TOTAL Cent. Svcs. & Admin IT	\$929,046.39	\$652,894.80	\$262,498.32	\$13,653.27

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$645,489.16	\$401,087.32	\$196,716.54	\$47,685.30
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$488,526.86	\$206,842.14	\$111,968.95	\$169,715.77
11-000-261-610 General Supplies	\$83,981.44	\$32,746.07	\$2,904.47	\$48,330.90
11-000-261-800 Other Objects	\$15,000.00	\$8,446.40	\$222.00	\$6,331.60
TOTAL	\$1,232,997.46	\$649,121.93	\$311,811.96	\$272,063.57
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$610.16	\$3,594.95	\$2,794.89
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$269,492.54	\$146,869.46	\$418.00
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$23,141.07	\$35,077.70	\$1,781.23
11-000-262-520 Insurance	\$128,608.00	\$101,425.00	.00	\$27,183.00
11-000-262-621 Energy (Natural Gas)	\$85,000.00	\$58,706.48	\$26,293.52	.00
11-000-262-622 Energy (Electricity)	\$430,000.00	\$164,343.64	\$107,343.20	\$158,313.16
TOTAL	\$1,127,388.00	\$617,718.89	\$319,178.83	\$190,490.28
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$21,150.00	\$9,026.52	.00	\$12,123.48
11-000-263-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$26,150.00	\$9,026.52	\$0.00	\$17,123.48
--- Security ---				
11-000-266-100 Salaries	\$78,660.00	\$45,617.13	.00	\$33,042.87
TOTAL	\$78,660.00	\$45,617.13	\$0.00	\$33,042.87
TOTAL Oper & Maint of Plant Services	\$2,465,195.46	\$1,321,484.47	\$630,990.79	\$512,720.20
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$47,280.11	\$29,014.16	\$16,112.40	\$2,153.55
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	\$10,701.62	\$7,700.38	\$12,198.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$24,000.00	\$10,641.13	\$8,995.62	\$4,363.25
11-000-270-593 Misc. Purchased Svc.- Transp.	\$3,000.00	\$10.48	.00	\$2,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$110,380.11	\$50,367.39	\$32,808.40	\$27,204.32
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,566.48	\$8,419.90	\$5,113.16	\$33.42
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$161,195.54	\$108,899.40	\$12,105.06
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$313,930.00	\$4,583.44	\$5,489.24	\$303,857.32
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$14,281.82	\$20,718.18	\$5,175.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$188,909.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,513,910.52	\$1,057,701.97	\$240,403.27	\$215,805.28
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	\$80,786.02	\$10,209.98	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$73,900.00	\$32,664.68	\$21,855.16	\$19,380.16
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	\$2,000.00	.00	\$3,000.00

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	\$2,537,587.00	\$1,550,542.37	\$412,688.39	\$574,356.24
Total Undistributed Expenditures	\$9,376,296.02	\$5,711,088.69	\$2,320,476.51	\$1,344,730.82
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,131,316.29	\$9,038,249.57	\$4,158,611.54	\$1,934,455.18
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,131,316.29	\$9,038,249.57	\$4,158,611.54	\$1,934,455.18

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,000.00	.00	\$238.89	\$9,761.11
Undistributed expenses				
12-000-100-730 Instruction	\$4,432.00	\$4,432.00	.00	.00
12-000-252-730 Admin. Info. Tech.	\$45,250.00	\$16,256.28	.00	\$28,993.72
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$8,768.56	\$8,768.56	.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$68,450.56	\$29,456.84	\$238.89	\$38,754.83
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	.00	.00	\$450,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Sub Total	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$588,838.56	\$29,456.84	\$238.89	\$559,142.83

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 8 Month Period Ending 02/28/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,720,154.85	\$9,067,706.41	\$4,158,850.43	\$2,493,598.01

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 8 Month Period Ending 02/28/2018

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

2/28/18

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 11,100.00	\$ 2,879.00	\$ 0.00	\$ 8,221.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 6,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 43,111.83	\$ 42,565.39	\$ 0.00	\$ 546.44
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,537.08	\$ 5,537.08	\$ 0.00	\$ 0.00
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 1,308.10	\$ 0.00	\$ 2,691.90
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 10,720.00	\$ 9,863.71	\$ 143.16	\$ 713.13
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 1,116.03	\$ 61.95	\$ 572.02
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 200.02	\$ 0.00	\$ 2,299.98
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 905.80	\$ 0.00	\$ 2,094.20
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 9,568.00	\$ 2,723.75	\$ 0.00	\$ 6,844.25
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 1,231.29	\$ 0.00	\$ 768.71
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 22,918.39	\$ 21,566.92	\$ 0.00	\$ 1,351.47
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 28,897.51	\$ 176.00	\$ 926.49
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,450.00	\$ 2,540.64	\$ 377.00	\$ 4,532.36
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 844.00	\$ 844.00	\$ 0.00	\$ 0.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/18

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		(\$267,211.11)
	Accounts receivable:		
141	Intergovernmental - State	\$27,038.25	
			\$27,038.25

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,391,643.07	
302	Less Revenues	(\$600,747.13)	
			\$790,895.94
	 Total assets and resources		 \$550,723.08
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 8 Month Period Ending 02/28/18

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$162.60
		\$376.12
	TOTAL LIABILITIES	\$376.12

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$284,238.89
601	Appropriations	\$1,391,643.07
602	Less: Expenditures	\$841,296.11
603	Encumbrances	\$284,238.89 (\$1,125,535.00)
		\$266,108.07
	TOTAL FUND BALANCE	\$550,346.96
	TOTAL LIABILITIES AND FUND EQUITY	\$550,723.08

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$844,681.04	\$384,022.10		\$460,658.94
4XXX	From Federal Sources	\$444,157.00	\$113,920.00		\$330,237.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,391,643.07	\$600,747.13		\$790,895.94
		=====	=====	=====	=====
*** EXPENDITURES ***					
		-----	-----	-----	-----
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$102,805.03	\$86,829.60	\$1,308.96	\$14,666.47
STATE PROJECTS:					
	Vocational education	\$498,204.04	\$185,112.91	\$93,126.12	\$219,965.01
	Other State Projects	\$346,477.00	\$211,243.38	\$133,872.03	\$1,361.59
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$844,681.04	\$396,356.29	\$226,998.15	\$221,326.60
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$60,137.00	\$47,355.04	\$9,101.16	\$3,680.80
	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$56,876.00	\$28,468.00	\$112.00
	NCLB Title II - Part A/D	\$9,006.00	\$6,099.00	\$2,005.00	\$902.00
	NCLB Title IV	\$10,000.00	\$2,716.56	.00	\$7,283.44
	Vocational Education	\$279,558.00	\$245,063.62	\$16,357.62	\$18,136.76
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$444,157.00	\$358,110.22	\$55,931.78	\$30,115.00
		=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		\$1,391,643.07	\$841,296.11	\$284,238.89	\$266,108.07
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 8 Month Period Ending 02/28/18

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX	Other Revenue from Local Sources	\$102,805.03	\$102,805.03
			\$0.00
	Total Revenues from Local Sources	\$102,805.03	\$102,805.03
			\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3290	Recovery High School Access Grant	\$346,477.00	\$315,761.00
32XX	Other Restricted Entitlements	\$498,204.04	\$68,261.10
			\$429,942.94
	Total Revenue from State Sources	\$844,681.04	\$384,022.10
			\$460,658.94
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16	Title I	\$60,137.00	\$23,823.00
4451-55	Title II	\$9,006.00	\$1,723.00
4471-74	Title IV	\$10,000.00	.00
4420-29	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$26,191.00
4430-39	Vocational Education	\$279,558.00	\$62,183.00
			\$217,375.00
	Total Revenues from Federal Sources	\$444,157.00	\$113,920.00
			\$330,237.00
	=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,391,643.07	\$600,747.13
			\$790,895.94
	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 8 Month Period Ending 02/28/18

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,391,643.07	\$841,296.11	\$284,238.89	\$266,108.07
<b>T O T A L    E X P E N D I T U R E</b>	<b>\$1,391,643.07</b>	<b>\$841,296.11</b>	<b>\$284,238.89</b>	<b>\$266,108.07</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 8 Month Period Ending 02/28/18

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

2/28/18

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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3/1 12:10pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/18

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		\$88,329.10
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
			\$518,257.84

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,887,133.31	
302	Less Revenues	(\$376,008.85)	
			\$3,511,124.46
	Total assets and resources		\$4,117,711.40
			=====



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 8 Month Period Ending 02/28/18

=====  
 LIABILITIES AND FUND EQUITY  
 =====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$247,861.25
754	Reserve for encumbrances - Prior Year		\$72,768.50
601	Appropriations	\$3,556,601.88	
602	Less : Expenditures	\$394,697.79	
603	Encumbrances	\$320,629.75	(\$715,327.54)
			<u>\$2,841,274.34</u>
	Total Appropriated		\$3,161,904.09

--- Unappropriated ---

770	Fund balance	\$231,075.31
303	Budgeted Fund Balance	\$724,732.00
		<u>\$955,807.31</u>

TOTAL FUND BALANCE \$4,117,711.40

TOTAL LIABILITIES AND FUND EQUITY \$4,117,711.40

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 8 Month Period Ending 02/28/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
Other Revenue/Source of Funds	\$3,887,133.31	\$376,008.85		\$3,511,124.46
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,887,133.31	\$376,008.85		\$3,511,124.46
	=====	=====	=====	=====
	-----	-----	-----	-----
<b>*** EXPENDITURES ***</b>				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$704.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$208,560.00	\$19,309.13	\$133,290.87	\$55,960.00
30-000-4XX-450 Construction services	\$3,347,337.88	\$374,684.66	\$187,338.88	\$2,785,314.34
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,556,601.88	\$394,697.79	\$320,629.75	\$2,841,274.34
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,556,601.88	\$394,697.79	\$320,629.75	\$2,841,274.34
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,556,601.88	\$394,697.79	\$320,629.75	\$2,841,274.34
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 8 Month Period Ending 02/28/18

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

2/28/18

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: February 2018**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$3,283,584.37	\$1,406,959.90	-\$1,371,570.35	\$3,318,973.92
Special Revenue Fund (20)	-\$168,465.38	\$38,556.99	-\$137,302.72	-\$267,211.11
Capital Project Fund (30)	\$21,996.46	\$143,622.72	-\$77,290.08	\$88,329.10
Total Governmental Funds	<u>\$3,137,115.45</u>	<u>\$1,589,139.61</u>	<u>-\$1,586,163.15</u>	<u>\$3,140,091.91</u>
Summer Savings	\$74,357.68	\$14,419.40	\$0.00	\$88,777.08
Enterprise Fund (60) Cafeteria	\$22,902.26	\$13,357.10	-\$13,246.34	\$23,013.02
Payroll Fund (70)	\$0.00	\$385,854.62	-\$385,854.62	\$0.00
Agency Fund (90)	\$0.00	\$455,161.11	-\$455,161.11	\$0.00
Total Trust & Agency	<u>\$97,259.94</u>	<u>\$868,792.23</u>	<u>-\$854,262.07</u>	<u>\$111,790.10</u>
Grand Total for all Funds	<u>\$3,234,375.39</u>	<u>\$2,457,931.84</u>	<u>-\$2,440,425.22</u>	<u>\$3,251,882.01</u> <u>\$3,251,882.01</u>

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

3/12/2017

\_\_\_\_\_  
Date



Exhaust fan/energy upgrades	Replace roof top exhaust fans throughout the entire campus for energy efficiency and occupant comfort / fresh air, circular air.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	165,000.0	0	0	0	0	165,000
Remove asbestos flooring	Remove remaining asbestos flooring as part of an overall project to eliminate all remaining asbestos from the campus.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	330,000	0	0	0	330,000
Campus wide sprinkler system	Install sprinkler systems throughout all buildings on campus - fire safety.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	1,650,000.0	0	0	0	1,650,000
Toilet room upgrades, renovations part of ADA barrier free access.	Upgrade selected toilet facilities, ADA compliance, lighting, finishes, flooring, partitions.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	0	0	550,000.0	550,000.0	0.0	1,100,000
<b>TOTAL:</b>				<b>3,270,000</b>	<b>1,685,000</b>	<b>860,000</b>	<b>885,000</b>	<b>5,725,000</b>	<b>3,250,000</b>	<b>2,340,000</b>	<b>855,000</b>	<b>855,000</b>	<b>305,000</b>	<b>20,030,000</b>

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va\_exaa1.082406

12/31/2017

Current Cycle : December

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	December Transfers	0034	12/31/2017	RCATTERSON	\$1,460.00	\$100.00	\$1,560.00
11-000-216-320-05-0000-	SPEECH/OT/PT/RELATED SVC	December Transfers	0034	12/31/2017	RCATTERSON	\$12,250.00	\$2,000.00	\$14,250.00
11-000-222-890-03-0000-	MEMBERSHIPS/FEES - H.S.	December Transfers	0034	12/31/2017	RCATTERSON	\$50.00	\$275.00	\$325.00
11-000-223-390-03-0000-	TEACH IN-DISTRICT TRAIING	December Transfers	0034	12/31/2017	RCATTERSON	\$9,900.00	\$200.00	\$10,100.00
11-000-230-585-08-0000-	BOE - TRAVEL	December Transfers	0034	12/31/2017	RCATTERSON	\$3,125.00	\$200.00	\$3,325.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	December Transfers	0034	12/31/2017	RCATTERSON	\$14,800.00	\$4,000.00	\$18,800.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	December Transfers	0034	12/31/2017	RCATTERSON	\$39,000.00	\$36,000.00	\$75,000.00
11-000-261-420-02-0000-	COPIER - LEASE	December Transfers	0034	12/31/2017	RCATTERSON	\$17,121.12	\$1,000.00	\$18,121.12
11-000-261-420-02-0005-	RESUR. GYM FLOORS	December Transfers	0034	12/31/2017	RCATTERSON	\$3,000.00	\$500.00	\$3,500.00
11-000-270-517-03-0000-	CONTRACT. SERV.(REG. STU	December Transfers	0034	12/31/2017	RCATTERSON	\$18,000.00	\$1,000.00	\$19,000.00
11-000-291-210-08-0000-	GROUP INSURANCE	December Transfers	0034	12/31/2017	RCATTERSON	\$13,366.48	\$200.00	\$13,566.48
11-000-291-270-08-0001-	FSA-BENEFITS	December Transfers	0034	12/31/2017	RCATTERSON	\$5,000.00	\$1,500.00	\$6,500.00
11-000-291-270-08-0003-	DENTAL INSURANCE	December Transfers	0034	12/31/2017	RCATTERSON	\$133,959.00	(\$20,000.00)	\$113,959.00
11-000-291-290-08-0000-	WAIVERS / OTHER	December Transfers	0034	12/31/2017	RCATTERSON	\$60,000.00	(\$5,000.00)	\$55,000.00
11-140-100-320-16-0000-	PURCHASED SERVICES	December Transfers	0034	12/31/2017	RCATTERSON	\$12,000.00	(\$6,000.00)	\$6,000.00
11-140-100-500-16-0000-	SITE LICENSING	December Transfers	0034	12/31/2017	RCATTERSON	\$50,173.44	(\$21,475.00)	\$28,698.44
11-140-100-610-03-0000-	SUPPLIES - HS	December Transfers	0034	12/31/2017	RCATTERSON	\$39,811.83	\$3,500.00	\$43,311.83
11-310-100-610-16-0000-	SUPPLIES-TECHNOLOGY	December Transfers	0034	12/31/2017	RCATTERSON	\$19,380.27	\$2,000.00	\$21,380.27
<b>Total Current Appr.</b>								<b>\$0.00</b>



# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

02/28/2018

Current Cycle : February

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	February Transfers	0037	02/28/2018	RCATTERSON	\$1,660.00	\$500.00	\$2,160.00
11-000-218-104-05-0001-	SUMMER WORK	February Transfers	0037	02/28/2018	RCATTERSON	\$6,478.60	\$1,000.00	\$7,478.60
11-000-218-500-05-0000-	PURCH SERVICES	February Transfers	0037	02/28/2018	RCATTERSON	\$11,650.00	\$5,200.00	\$16,850.00
11-000-221-104-04-0001-	CURRICULUM WRITING	February Transfers	0037	02/28/2018	RCATTERSON	\$17,000.00	\$1,000.00	\$18,000.00
11-000-230-334-08-0000-	ARCHITECTURAL FEES	February Transfers	0037	02/28/2018	RCATTERSON	\$12,800.00	\$3,000.00	\$15,800.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	February Transfers	0037	02/28/2018	RCATTERSON	\$28,505.02	\$1,500.00	\$30,005.02
11-000-252-500-16-0000-	OTHER PURCH SCVS	February Transfers	0037	02/28/2018	RCATTERSON	\$27,888.90	\$600.00	\$28,488.90
11-000-252-500-16-0002-	E-RATE CONSULTING	February Transfers	0037	02/28/2018	RCATTERSON	\$3,700.00	\$1,000.00	\$4,700.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	February Transfers	0037	02/28/2018	RCATTERSON	\$75,250.00	\$5,000.00	\$80,250.00
11-000-262-622-02-0000-	ENERGY - ELECTRICITY	February Transfers	0037	02/28/2018	RCATTERSON	\$430,000.00	(\$19,450.00)	\$410,550.00
11-310-100-610-11-0000-	CAREER TECHNICAL ED	February Transfers	0037	02/28/2018	RCATTERSON	\$64,725.00	\$300.00	\$65,025.00
11-401-100-800-03-0000-	OTHER OBJECTS	February Transfers	0037	02/28/2018	RCATTERSON	\$4,171.00	\$250.00	\$4,421.00
11-402-100-500-03-0000-	ATH. TRAINER SVS	February Transfers	0037	02/28/2018	RCATTERSON	\$39,451.00	\$100.00	\$39,551.00
12-000-252-730-16-0000-	IT EQUIPMENT	February Transfers	0038	02/28/2018	RCATTERSON	\$45,250.00	(\$240.00)	\$45,010.00
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	February Transfers	0038	02/28/2018	RCATTERSON	\$0.00	\$240.00	\$240.00
<b>Total Current Appr.</b>								<b>\$0.00</b>

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

01/31/2018

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	January Transfers	0036	01/31/2018	RCATTERSON	\$1,560.00	\$100.00	\$1,660.00
11-000-213-580-05-0000-	TRAVEL	January Transfers	0036	01/31/2018	RCATTERSON	\$1,225.00	(\$100.00)	\$1,125.00
11-000-221-102-03-0000-	SAL OF SUPERVISOR OF INS	January Transfers	0035	01/29/2018	RCATTERSON	\$0.00	\$103,075.92	\$103,075.92
11-000-221-102-07-0000-	SAL OF SUPERVISOR (TOPS)	January Transfers	0035	01/29/2018	RCATTERSON	\$0.00	\$99,550.92	\$99,550.92
11-000-230-890-08-0000-	MISC EXP	January Transfers	0036	01/31/2018	RCATTERSON	\$14,000.00	(\$50.00)	\$13,950.00
11-000-230-890-08-0001-	MEMBERSHIPS - SUPT.	January Transfers	0036	01/31/2018	RCATTERSON	\$14,300.00	\$50.00	\$14,350.00
11-000-240-103-03-0000-	SALARIES - PRINCIPALS	January Transfers	0035	01/29/2018	RCATTERSON	\$549,740.03	(\$411,606.68)	\$138,133.35
11-000-240-103-07-0000-	SALARIES - DIRECTOR	January Transfers	0035	01/29/2018	RCATTERSON	\$99,550.92	(\$99,550.92)	\$0.00
11-000-240-104-03-0000-	SALARIES - SUPERVISORS	January Transfers	0035	01/29/2018	RCATTERSON	\$0.00	\$308,530.76	\$308,530.76
11-000-240-500-03-0000-	PRINTING EXPENSE - HS	January Transfers	0036	01/31/2018	RCATTERSON	\$8,000.00	(\$3,000.00)	\$5,000.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	January Transfers	0036	01/31/2018	RCATTERSON	\$18,800.00	\$3,000.00	\$21,800.00
11-000-252-580-16-0000-	TRAVEL	January Transfers	0036	01/31/2018	RCATTERSON	\$2,000.00	(\$250.00)	\$1,750.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	January Transfers	0036	01/31/2018	RCATTERSON	\$75,000.00	\$250.00	\$75,250.00
11-000-263-420-02-0000-	SNOW REMOVAL - SOMERSET	January Transfers	0036	01/31/2018	RCATTERSON	\$22,150.00	(\$1,000.00)	\$21,150.00
11-000-263-610-02-0000-	SNOW REMOVAL SUPPLIES	January Transfers	0036	01/31/2018	RCATTERSON	\$4,000.00	\$1,000.00	\$5,000.00
11-000-270-517-03-0000-	CONTRACT. SERV.(REG. STU	January Transfers	0036	01/31/2018	RCATTERSON	\$19,000.00	\$2,000.00	\$21,000.00
11-000-270-593-02-0000-	MISC PCHD SVCS	January Transfers	0036	01/31/2018	RCATTERSON	\$5,000.00	(\$2,000.00)	\$3,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	January Transfers	0036	01/31/2018	RCATTERSON	\$43,311.83	(\$200.00)	\$43,111.83
11-310-100-101-10-0000-	PERF ARTS P-T SALARY	January Transfers	0036	01/31/2018	RCATTERSON	\$135,000.00	(\$3,279.00)	\$131,721.00
11-310-100-320-09-0000-	PURCH PROF - THEATER	January Transfers	0036	01/31/2018	RCATTERSON	\$18,390.00	\$3,279.00	\$21,669.00
11-310-100-610-11-0000-	CAREER TECHNICAL ED	January Transfers	0036	01/31/2018	RCATTERSON	\$65,125.00	(\$400.00)	\$64,725.00
11-310-100-610-11-0002-	SUPPLIES - GENERAL	January Transfers	0036	01/31/2018	RCATTERSON	\$15,000.00	(\$400.00)	\$14,600.00
11-310-100-800-11-0000-	OTHER OBJECTS - VOC	January Transfers	0036	01/31/2018	RCATTERSON	\$5,700.00	\$400.00	\$6,100.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	January Transfers	0036	01/31/2018	RCATTERSON	\$15,644.26	\$600.00	\$16,244.26
<b>Total Current Appr.</b>								<b>\$0.00</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

04/19/2018  
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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
71931	03/05/2018	10562	Network Solutions	\$549.75
71932	03/05/2018	2665	PUBLIC SERVICE ELECTRIC &	\$37,765.30
71933	03/05/2018	10919	Somerset County Insurance Commission	\$164,214.00
71934	03/05/2018	3174	UNITED PARCEL SERVICE	\$250.00
71935	03/14/2018	9891	Atlantic A Program of DeLarge Serv	\$1,865.92
71936	03/26/2018	8002	Alarm & Communications Technologies	\$2,552.80
71937	03/26/2018	6552	American Museum of Natural History	\$972.00
71938	03/26/2018	8767	Anthony & Sons Bakery, Inc	\$65.34
71939	03/26/2018	10843	Arista Trophies and Awards	\$396.32
71940	03/26/2018	4226	ASCD	\$130.80
71941	03/26/2018	11077	ASTE	\$285.00
71942	03/26/2018	11104	Bodybuilders Discount Outlet, Inc.	\$26.00
71943	03/26/2018	10689	Breakdown Products	\$198.00
71944	03/26/2018	1286	Bureau of Education & Research	\$850.00
71945	03/26/2018	1283	Burmax Company, Inc.	\$1,289.51
71946	03/26/2018	1395	Carolina Biological Supply Company	\$412.32
71947	03/26/2018	6376	CDW Government	\$42,198.12
71948	03/26/2018	7155	Cheapestees.com	\$317.50
71949	03/26/2018	10704	Conde Systems, Inc.	\$198.90
71950	03/26/2018	10282	Constant Contact	\$588.00
71951	03/26/2018	9949	Cox Printers Associated Mailing	\$1,102.51
71952	03/26/2018	7013	Cream O Land Dairies	\$106.88
71953	03/26/2018	1585	Curtain Call	\$2,646.63
71954	03/26/2018	11049	Dempsey Uniform & Linen Supply	\$178.43
71955	03/26/2018	11064	DeSesa Engineering Company, Inc.	\$5,911.95
71956	03/26/2018	10523	Directional Ad-Vantage Holdings, LLC	\$2,175.00
71957	03/26/2018	4426	Doors Plus, Inc.	\$1,840.00
71958	03/26/2018	9592	E2E Exchange LLC	\$1,675.00
71959	03/26/2018	6382	Ecolab	\$287.34
71960	03/26/2018	11024	Edison Insulation, LLC	\$3,996.18
71961	03/26/2018	10937	Educational Data Services, Inc.	\$1,125.00
71962	03/26/2018	10896	F.W.Webb Company	\$565.02
71963	03/26/2018	7610	FABRICLAND	\$107.24
71964	03/26/2018	11097	Finish Master	\$1,657.31
71965	03/26/2018	10512	Follett School Solutions	\$1,362.64
71966	03/26/2018	10728	Gannett New Jersey Newspapers	\$1,099.00
71967	03/26/2018	2025	Griffin Greenhouse Supplies	\$1,198.00
71968	03/26/2018	10515	Hayden Production Services, Inc	\$6,700.00
71969	03/26/2018	2108	Home Depot	\$39.80
71970	03/26/2018	8000	Huston Lumber	\$174.47
71971	03/26/2018	8196	Hutchins HVAC Inc.	\$15,625.00
71972	03/26/2018	10908	Industrial Combustion Associates	\$600.00
71973	03/26/2018	11102	Industrial Press	\$48.76
71974	03/26/2018	4776	Jay Hill Repairs	\$315.00
71975	03/26/2018	5165	Loumarc Signs	\$248.00
71976	03/26/2018	7629	Lowe's Home Centers, Inc.	\$1,279.65
71977	03/26/2018	6974	Maschio's Food Services	\$126.00
71978	03/26/2018	11094	Morris County Park Commission	\$125.00
71979	03/26/2018	10922	National Chef Supply	\$541.70
71980	03/26/2018	7543	National Dance Education Organization	\$185.00
71981	03/26/2018	10727	NJ Advance Media, LLC	\$885.00
71982	03/26/2018	8538	NJAHPERD	\$280.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
71983	03/26/2018	9591	Oak Security Group	\$940.30
71984	03/26/2018	10806	Open System	\$46,041.62
71985	03/26/2018	10677	Ms. Evelyn Ramirez	\$199.50
71986	03/26/2018	10893	Pocono Pro Foods	\$1,365.60
71987	03/26/2018	8166	PSAT/NMSQT	\$1,248.00
71988	03/26/2018	3214	Raritan Valley Community College	\$163,175.00
71989	03/26/2018	4373	Ray Del Vecchio	\$220.00
71990	03/26/2018	10096	Robert Griggs Plumbing & Heating	\$11,369.28
71991	03/26/2018	10509	Rotary Lift	\$9,096.51
71992	03/26/2018	10281	Salon Centric	\$745.58
71993	03/26/2018	3337	School Health Corporation	\$439.55
71994	03/26/2018	2915	Sherwin-Williams Company	\$282.98
71995	03/26/2018	6586	Somerset County Business Partnership	\$30.00
71996	03/26/2018	7264	Somerset County Educational Services Com	\$1,497.00
71997	03/26/2018	9360	Somerset County Public Information	\$80.40
71998	03/26/2018	8717	Somerset County Culinary Arts	\$128.00
71999	03/26/2018	10947	Stahls' Inc.	\$1,129.63
72000	03/26/2018	6665	Subscription Services of America, Inc.	\$37.95
72001	03/26/2018	5828	Sysco Metro New York	\$1,215.00
72002	03/26/2018	7377	Team Life, Inc.	\$320.00
72003	03/26/2018	11092	Think Social Publishing, Inc.	\$248.71
72004	03/26/2018	11089	Weathertite Solutions	\$1,100.00
72005	03/26/2018	1465	Wegmans	\$193.37
72006	03/26/2018	10255	Active Disposal Services, Inc	\$631.84
72007	03/26/2018	10569	American Family Care-Doctors Express	\$900.00
72008	03/26/2018	9316	Aqua Chill Parsippany	\$31.00
72009	03/26/2018	8439	Atlantic Tomorrow's Office	\$1,801.69
72010	03/26/2018	5824	Automatic Data Processing	\$318.91
72011	03/26/2018	9946	Benefit Express	\$48.08
72012	03/26/2018	10351	Cablevision Lightpath, Inc	\$557.54
72013	03/26/2018	10355	Cablevision Systems Corporation	\$149.94
72014	03/26/2018	11025	Chem-Aqua Inc	\$361.00
72015	03/26/2018	9912	Christine Harttraft	\$124.91
72016	03/26/2018	10152	Crown Awards	\$750.30
72017	03/26/2018	9886	Defined Contribution Retirement	\$513.33
72018	03/26/2018	1513	DELTA DENTAL PLAN OF	\$10,075.05
72019	03/26/2018	2092	DIFRANCESCO,BATEMAN P.C.	\$3,144.72
72020	03/26/2018	1850	Family & Community Services of	\$9,368.87
72021	03/26/2018	10726	LBB Services, LLC	\$260.12
72022	03/26/2018	2318	Middle Earth	\$3,022.65
72023	03/26/2018	1666	NJ American Water	\$3,927.18
72024	03/26/2018	2855	NORTHWESTERN MUTUAL LIFE	\$854.92
72025	03/26/2018	10732	Praxair	\$176.70
72026	03/26/2018	5936	Pritchard Industries	\$32,984.83
72027	03/26/2018	3298	Russell Reid	\$88.98
72028	03/26/2018	2877	Safety Kleen Corporation	\$349.40
72029	03/26/2018	10060	Mike Pariso	\$546.00
72030	03/26/2018	10060	Larry Spencer	\$81.00
72031	03/26/2018	10060	Greg Chapkowski	\$303.00
72032	03/26/2018	10060	Bob Hope	\$81.00
72033	03/26/2018	10060	Tom Curtis	\$81.00
72034	03/26/2018	10043	Courier News	\$113.24

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
72035	03/26/2018	10043	Success Communication Group	\$1,088.81
72036	03/26/2018	10079	Maura Gillooly	\$57.54
72037	03/26/2018	10079	Janet Cantore-Watson	\$14.58
72038	03/26/2018	10079	Rachel Kinlan	\$44.64
72039	03/26/2018	10079	Chris Lemongelli	\$1,360.91
72040	03/26/2018	10079	Michael Kuchyk	\$485.22
72041	03/26/2018	10079	George Byrd	\$27.66
72042	03/26/2018	10079	Keith Johnson	\$47.00
72043	03/26/2018	10079	Peter Carey	\$148.38
72044	03/26/2018	10090	Alan Creveling	\$200.00
72045	03/26/2018	10090	KIM VASATURO	\$200.00
72046	03/26/2018	10090	Paul Brinkmann	\$200.00
72047	03/26/2018	10090	George Lee	\$200.00
72048	03/26/2018	7264	Somerset County Educational Services Com	\$1,841.25
72049	03/26/2018	10854	Somerset County Treasurer	\$1,359.36
72050	03/26/2018	10256	Stank Environmental Pest Control	\$400.00
72051	03/26/2018	10353	Sunlight General Somerset Solar, LLC	\$2,269.80
72052	03/26/2018	1251	VERIZON	\$979.87
72053	03/26/2018	8515	VERIZON BUSINESS	\$111.27
72054	03/26/2018	7866	Verizon Wireless	\$944.69
72055	03/26/2018	3191	VISION SERVICE PLAN INC.	\$2,289.69
72056	03/26/2018	6918	Snap-On Industrial	\$903.13
<b>Total for General Account Check Series #1</b>				<b>\$637,258.07</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>Agency Check -Check Series #2</b>				
20398	03/29/2018	9772	NEW JERSEY EDUCATION ASSOCIATION	\$11,276.54
20399	03/29/2018	9780	PRUDENTIAL INSURANCE	\$1,218.39

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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### POSTED MANUAL VOID CHECK ENTRIES

#### Agency Check -Check Series #2

20396	03/29/2018			
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\$12,494.93

Total For Manual Void Check Entries

\$12,494.93

**Total for Agency Check Check Series #2**

\$12,494.93

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
<b>POSTED CHECKS</b>					
<b>Hand Checks</b>					
	704	03/26/2018	6974	Maschio's Food Services	\$11,399.46
*	4627	03/01/2018	5539	GLOUCESTER COUNTY INST.OF TECH	\$130.00
	4628	03/01/2018	11106	Adams Party Rental	\$72.60
	4629	03/05/2018	10588	Grounds for Sculpture	\$50.00
	4630	03/06/2018	7687	Mike McClain	\$180.43
	4631	03/06/2018	11115	SCVTHS PTO	\$1,100.00
	4632	03/09/2018	10890	CTAUN	\$1,065.00
*	4634	03/09/2018	9490	Lighting and Decorating Co	\$7,190.00
	4635	03/12/2018	6046	Michelle Fresco	\$24.71
	4636	03/13/2018	11112	Playscripts, Inc.	\$218.94
	4637	03/13/2018	11070	Jeffrey Bender	\$90.00
	4638	03/13/2018	10776	Homewood Suites	\$525.00
	4639	03/13/2018	9344	E Group, Inc	\$476.92
	4640	02/14/2018	8063	W.B. Mason	\$352.20
	4641	03/13/2018	11113	USA Image Technologies, Inc	\$411.33
*	4643	03/16/2018	10707	Bryant Jefopoulos	\$37.50
	4644	03/16/2018	7770	Son Screen Graphics	\$48.00
	4645	03/22/2018	7629	Lowe's Home Centers, Inc.	\$589.02
	4646	03/22/2018	10776	Homewood Suites	\$210.00
	4647	03/22/2018	6318	MERCER CTY TECHNICAL SCHOOLS	\$250.00
	4648	03/22/2018	1283	Burmax Company, Inc.	\$1,723.00
	4649	03/26/2018	5238	Herff Jones	\$717.40
	4650	03/26/2018	9744	BAC/ADC Apprentice Training	\$296.80
	4651	03/26/2018	8468	Gertrude Hawk Chocolates	\$683.75
	4652	03/26/2018	10808	Randee Holz	\$13.00
	4653	03/27/2018	11114	Dr. Todd Bonsall	\$519.29
*	4655	03/28/2018	11052	IBFpromos	\$378.00
	4656	03/28/2018	11001	Chimney Rock	\$1,073.51
*	10196	03/15/2018	9717	Prudential Insurance	\$394.31
	10197	03/15/2018	9886	Defined Contribution Retirement	\$138.00
	10198	03/15/2018	9773	INTERNAL REVENUE SERVICE	\$32,996.68
	10199	03/22/2018	4869	State of NJ Division of Pensions-PERS	\$297,027.98
	10200	03/30/2018	9717	Prudential Insurance	\$418.06
	10201	03/30/2018	9773	INTERNAL REVENUE SERVICE	\$29,632.82
*	31518	03/15/2018	3099	Treasurer Somerset County	\$457,633.05
*	32918	03/29/2018	3099	Treasurer Somerset County	\$407,451.51
*	903151801	03/15/2018	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,255.20
	903151802	03/15/2018	9769	PLAN CONNECT-EQUITABLE	\$10,362.47
	903151802	03/15/2018	9771	PLAN CONNECT-MET LIFE	\$6,362.32
	903151803	03/15/2018	9773	INTERNAL REVENUE SERVICE	\$108,512.26
	903151804	03/15/2018	9774	NJ DIVISION OF REVENUE	\$2,309.99
	903151805	03/15/2018	9774	NJ DIVISION OF REVENUE	\$13,880.08
	903151806	03/15/2018	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$873.12
*	903231801	03/23/2018	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$297,027.98
*	903291801	03/29/2018	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$48,178.21
	903291802	03/29/2018	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$17,019.73
	903291803	03/29/2018	9778	PRUDENTIAL RETIREMENT SERVICES	\$985.82
	903291804	03/29/2018	9769	PLAN CONNECT-EQUITABLE	\$10,362.47
	903291804	03/29/2018	9771	PLAN CONNECT-MET LIFE	\$406.94
	903291805	03/29/2018	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$44,655.18
	903291806	03/29/2018	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$931.88
	903291807	03/29/2018	9761	AFLAC	\$624.73



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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### POSTED CHECKS

#### Hand Checks

903291808	03/29/2018	9761	AFLAC	\$160.82
903291809	03/29/2018	9773	INTERNAL REVENUE SERVICE	\$97,859.78
903291810	03/29/2018	9774	NJ DIVISION OF REVENUE	\$2,056.39
903291811	03/29/2018	9774	NJ DIVISION OF REVENUE	\$12,594.43
903291812	03/29/2018	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$856.91

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED CHECK(S)</b>				
<b>Hand Checks</b>				
4633	03/09/2018	7388	Treasurer, State Of NJ	\$25.00
31518	03/15/2018	3099	Treasurer Somerset County	\$1,076.36
<b>Total Current Cycle Voided Checks</b>				<b>\$1,101.36</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED PRIOR CYCLE CHECKS</b>				
<b>Hand Checks</b>				
4626	02/28/2018	11109	Topgolf	\$95.00
4640	02/14/2018	8063	W.B. Mason	\$352.50
			<b>Total Prior Cycle Voided Checks</b>	<u>\$447.50</u>
		<b>Total for Hand Checks</b>		<u>\$1,932,794.98</u>
			<b>Total Posted Checks</b>	<u>\$2,596,591.77</u>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : March

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$41,401.34	\$41,401.34
10	11	\$511,749.86		\$1,142,252.06		\$1,654,001.92
10	12	\$238.89				\$238.89
Fund 10	TOTAL	\$511,988.75		\$1,142,252.06	\$41,401.34	\$1,695,642.15
20	20	\$39,628.77		\$42,039.01		\$81,667.78
30	30	\$85,640.55				\$85,640.55
60	60			\$11,399.46		\$11,399.46
90	90		\$12,494.93		\$677,276.71	\$689,771.64
95	95				\$18,426.40	\$18,426.40
GRAND	TOTAL	\$637,258.07	\$12,494.93	\$1,195,690.53	\$737,104.45	\$2,582,547.98

\* Total Prior Cycle Checks Voided in selected cycle(s):

\$447.50

Total Checks from selected cycle(s) voided in the selected cycle(s):

\$13,596.29

\* Prior Cycle Voids are not included in the above totals.