



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

Georgia Department of Education (GaDOE)
Title I, Part C – Education of Migratory Children
Local Identification and Recruitment (ID&R) Plan

School District: *Elbert County*

School Year: *2023-2024*

All school districts in Georgia follow the state and regional GaDOE MEP ID&R plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. The plan below describes how the school district will implement ID&R requirements aligned to the state and regional ID&R plans.

I. ID&R Planning and Implementation

1. How often will the MEP contact meet with local ID&R staff (recruiters and supplemental service providers or SSPs) to monitor the implementation of this ID&R plan (minimum of once a semester and summer)?
In order to monitor the implementation of the ID&R plan for Elbert County, the Migrant Contact will look up the plan and make sure we are in compliance in August, January, and May of each school year. In May the Migrant Contact will meet with the regional recruiter to evaluate the ID&R plan and also plan for summer, ensuring that any Occupational Surveys received by the LEA during the summer break will be reviewed and forwarded to the regional recruiter in a timely manner.
2. Describe how will the district manage and coordinate year-round (regular school year and summer) and ongoing recruitment efforts for enrolled and out-of-school youth (OSY) including pre-school aged children? Describe how staff's schedules will be flexible during peak periods of agricultural activity, visits to seasonal and temporary work sites such as farms, packing sheds, and meat processing plants; such as poultry, beef, or lumber mills. Include narrative that ensures the use of the ID&R Activities checklist to guarantee all ID&R activities are taking place at the appropriate time with required documentation.
There are no peak growing seasons in Elbert County but migrant families often find temporary work in local chicken houses. The Elbert County School System uses the Region 1 Migrant Education Agency Occupational survey form to identify migrant students who enroll in Elbert County Schools. This form is part of the registration process. The Migrant Contact will perform the activities on the ID&R checklist, enlisting the support of the regional recruiter as needed and update the checklist as needed. The Migrant Contact will work with the Region 1 Migrant Education Agency to assist in recruitment of migrant families. The Migrant contact and regional recruiter will visit areas of the community where migrant families live and industry which hires migrant workers. Another way the Migrant contact will identify migrant families is by working closely with local agencies which could potentially serve migrant families (including OSY and pre-school age children) such as Headstart, the Health Department, Cooperative Ministries, and Family Connections (Community Partnership of Elbert County).
3. How will the district coordinate with regional and state MEP staff for identifying and contacting potentially eligible migratory families, targeting enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed as needed (within two days)?
All employees who are involved in the registration process will participate in MEP trainings along with other faculty and staff each year. The Migrant Contact will also network with other local agencies that provide potential services to Migrant eligible families. The Migrant Contact will also communicate with the regional recruiter on a weekly basis at minimum to help promote an active recruitment process. The Migrant Contact will contact the regional recruiter by phone and coordinate follow up on positive response surveys within 2 days.
4. How will the district contact currently eligible migratory children and youth to determine if new qualifying moves have occurred and ensure COEs are completed as needed?

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The resign process will be completed in the beginning of the school year during summer break and by September 1. The Migrant Contact also has regular contact with migrant families throughout the school year via phone, letters, home visits, and PAC meetings and will make a pointed contact with families following Christmas break to stay updated on any possible recent moves. Tutors are also in communication with families. Occupational Surveys will also be used to assist in identifying migrant children and youth who are enrolling in Elbert County Schools and for all students at the beginning of the school year.

5. How will the district ensure the occupational survey (which is completed by all students during new student registration and back-to-school registration) is gathered, reviewed, and prioritized for further follow up to identify potential migratory children and youth? Include a reference that MEP's contact or a designed will review to ensure that the form in use is the most recently updated version of the form. Include a reference to training local school staff on the process.

As previously stated, the LEA uses the Region 1 Migrant Education Agency Occupational survey form to help identify migrant education students who enroll or who are already enrolled in Elbert County Schools. The Migrant Contact will make sure the form being used is current. This form is part of the registration process for all students and is also sent home to all students at the beginning of each school year. The Migrant Contact trains all staff involved with the enrollment process regarding the purpose and importance of the Occupational Survey. Every new family completes an Occupational Survey upon enrollment at the central registration site. All Occupational Surveys are forwarded to the Migrant contact for review and follow up with the regional recruiter.

6. How will the district coordinate with other agencies, organizations, and/or gather resources to build a recruitment network to identify potentially eligible migratory participants?

The Migrant Contact will identify migrant families by working closely with local agencies which could potentially serve migrant families (including OSY and pre-school age children) such as Headstart, the Health Department, Cooperative Ministries, and Family Connections (Community Partnership of Elbert County). The LEA will also partner with Athens Technical College and Adult Literacy to identify parents who may wish to participate in Adult English Language Learner classes. During each semester, the Migrant Coordinator will contact community resources as a reminder of the supplemental service provided to migrant families through the Migrant Education Program and to reevaluate strategies for identification and recruitment of migrant families. A complete listing of agencies can be found in the district's ID&R file. MEP posters will also be displayed at each of our schools and at other strategic locations in the community.

II. School District/Local Agricultural Information

1. How will the district create and/or maintain a current local agricultural or employment locations map containing profiles of employers, if applicable, agricultural activities, crops and/or growing seasons in your area? Please explain how this information will be updated during the year (each semester minimum).

he Migrant Contact will keep a current local agricultural map in the ID&R file with the assistance of the regional recruiter as needed. The map will highlight areas where migrant families live and work. The map will include an employer roster containing business name, business address, and name and phone number of contact person. The Migrant Contact will update the map each August and January.

2. How will the district create and or maintain a local residential map that includes the areas/neighborhoods and labor camps/apartment complexes where migratory families may reside? Please explain how this information will be updated during the year (each semester minimum).

The Migrant Contact will maintain a map in the ID&R file highlighting areas which currently and/or historically contain migrant families. The locations of the areas where migrant families do, or may potentially, reside will be plotted on the map. The regional recruiter and Migrant Contact will work

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together to keep the map updated. The map will be reviewed and updated, if needed, in August and January to maintain accuracy.

3. What is the district's plan for contacting employers within its boundaries regarding hiring practices, crops and growing seasons in order to identify potentially new eligible migratory families?
Elbert County does not have a large amount of agricultural activities, but rather migrant families are often employed in chicken houses. The Migrant Contact will collaborate with local chicken house owners, farmers, the Elbert County Chamber of Commerce, the Elbert County Extension Office, and other partnering agencies to help identify potential migrant families. This information will be gathered and updated each semester.
4. The district's list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Please ensure to keep all this information current and on file).
These documents are available in the ID&R file located in the office of the Migrant Contact at 50 Laurel Dr., Elberton, GA 30635.

DISCLAIMER

The Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook is the primary source of information for all aspects of ID&R.

Reminders

- All quality control procedures must follow the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* quality control descriptors. Please visit: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/publications.aspx> and click on the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* link.
- You may use the Georgia MEP State Agricultural Activities map as a starting point when creating your local agricultural map: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/Identification-and-Recruitment.aspx>
- Remember that your local agricultural map must include information unique to your area and compliment the Georgia MEP State agricultural map with information not currently identified/found in it.

Agreement

I agree that all the information provided in this ID&R Plan is true and up-to-date to the best of my knowledge and will be readily available for the Georgia MEP staff for use, research, resources, and or monitoring purposes throughout the current school year.

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