

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
April 23, 2018

Swear in Gregory Lalevee

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Sarah Costa, Vice President
Gregory Burchette
Gregory Lalevee
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Brian D. Levine, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on December 30, 2017.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on March 26, 2018.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on March 26, 2018 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – CJ Miranda, Cosmetology, Grade 9

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate – Ms. Costa
- Curriculum/Grants –
- NJSBA (Delegate) – Mr. Burchette
- SCSBA (Delegate) –
- SCESC (Representative) – Ms. Costa
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

IX. School Communications Report

X. Superintendent's Report

A. Employment of Full-Time Personnel – 2017-18 School Year

The Superintendent recommends that the Board of Education appoint Mr. Shamil Graham to the full-time (from part-time hourly) position of Security Officer (10-month) (UPC# GUA-BO-SECG-NA-03), at a salary of \$34,477.79 (prorated), retroactive to April 16, 2018. (11-000-266-100-02-0000)

The Superintendent recommends that the Board of Education appoint Mr. Vincent Piano to the full-time (from part-time hourly) position of Security Officer (10-month) (UPC# GUA-BO-SECG-NA-01), at a salary of \$38,915.11 (prorated), retroactive to April 16, 2018. (11-000-266-100-02-0000)

B. Reappointment of Instructional Personnel – 2018-19 School Year

The Superintendent recommends that, in accordance with the Contract Agreement presently in effect, the following teachers and staff members be approved for continuing employment.

The specific salary and fringe benefits for these staff members will be determined in accordance with the contract between the Board of Education of the Somerset County Vocational and Technical Schools and the Somerset County Vocational-Technical Education association when negotiated.

NON-TENURE

Carter, Samantha#

Catalan, Rafael+

Dalfonzo, Daniel

Downey, Brendan+

Eng, Philip+

Falzarano-Alves, Lee Ann (67%)#

Garruto, Paige

Gillooly, Maura+

Graf, Edward+

Johnson, Keith

Kiser, Susan#

Mascia, Katherine (67%)+

Melick, Shannon

Miller, Rachel#

Norbom, Melissa#+

O'Reilly, Meghan#

Ostroff, Jonathon

Perchinske, Marlene#

Reina, Guillermo#

Santiago, Maria#+

Shandor, Troy+

Tirrito, Joseph (67%)

Violante, Louis

masters degree stipend added to base

*** 12-month

** pending approval for funding from various grants

+ gains tenure during 2018-19 SY

Reappointments – Instructional Personnel – 2018-19 SY (con't)**TENURE**

Alfieri, Joseph
 Brinkmann, Paul
 Buttermore, Sheila***
 Byrd, George
 Carrig, Robert#
 Coslit, Andrew
 Creveling, Alan
 Dolegiewitz, Matthew
 Donaldson, Jeffrey#
 Fargo, Erik
 Francis, Julie
 Gichan, Deborah
 Glennon, Maureen***
 Gotti, Denise
 Heinbach, Thomas***
 Hovey, Rebecca (50%)#
 Jefopoulos, Bryant
 Kinlan, Rachel
 Krause, Michele
 Lakhlif, Daysi#
 Lawler, Maureen
 Lee, George
 Mancuso, Joseph
 Mastrobattista, Mark
 McAnally, Mary Lynne
 McClain, Michael
 McNerney, Kristen
 Mehta, Ushma#
 Miller, Christopher#
 Mingle, Alison
 Morales, Jaime***
 Morales, Patricia Cantwell***
 O'Connor, Paul
 O'Neill, John***
 Patil, Pratima#
 Perrone, M. Cristina
 Poznanski, Matthew
 Prezioso, Peggy#
 Scholl, Johanna
 Setlock, Robert

masters degree stipend added to base
 *** 12-month

** pending approval for funding from various grants
 + gains tenure during 2018-19 SY

Reappointments – Instructional Personnel – 2018-19 SY (con't)TENURE (con't)

Smith, Donald

Sortor, Janeen

Unda, Louise Tokarsky#

Vasaturo, Kim

Vingara, John

Winfield, Karen

masters degree stipend added to base
 *** 12-month

** pending approval for funding from various grants
 + gains tenure during 2018-19 SY

The above 2018-19 appointments are based upon budgetary, enrollment and course projections known at this time and changes therein may hereafter affect same.

C. Reappointment of Secretaries/Support Staff – 2018-19 School Year

The Superintendent recommends that the personnel listed below be reappointed for the 2018-19 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

Basir, Nzinga

Bowers, Erick

Brown, Haley

Caterinicchia, Linda

D'Alessandro, Richard

Fanelli, Virginia

Leahey, Sharleen

Lella, Maura

Murtagh, Rosemary**

O'Neill, Jennifer

Parks, Gary

Patryn, Amy

Reader, Laurie (10-month)

Santiago, Susan

Scott, Wanda

Shahid, Faiza

Strickhart, James

Szymanski, Robyn

Wall, Sheryl

Watson, Janet Cantore

Instructional Aides

Morlock, Karen

Williamson, JaLisa

** Pending approval for funding from various grants

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Ms. Costa, Mr. Hyncik, Mr. Burchette, Mr. Lalevee, Mr. Jinks.

D. Annual Contract – Buildings & Grounds Staff – 2018-19 School Year

The Superintendent recommends that the personnel listed below be offered an annual contract for the 2018-19 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

- Averbukh, Moysey (10-month) – Bus Driver
Capitani, Massimo
Graham, Shamil (10-month)^ – Security Officer
Heinbach, John
Layton, Michael
Piano, Vincent (10-month)^ – Security Officer
Rojas, Jessica^
Schmitt, Brian
Whitzer, Christopher

^contingent upon successful completion 6-month probationary period

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Ms. Costa, Mr. Hyncik, Mr. Burchette, Mr. Lalevee, Mr. Jinks.

E. Reappointment of Principal/Supervisors – 2018-19 School Year

The Superintendent recommends that the personnel listed below be reappointed for the 2018-19 school year. Salaries will be determined upon completion of a negotiated agreement between the Board of Education of the Somerset County Vocational and Technical Schools and the Principal/Supervisors Association of the Somerset County Vocational and Technical Schools.

- Holz, Randee – Supervisor of Academics
- Johnson, Maria – Director of Pupil Services
- Lemongelli, Christopher – Supervisor of Alternative Education Program
- Morelli, Teresa – Supervisor of Academics
- Pelliccia, Patrick – Supervisor of Curriculum and Instruction
- Peluso, Mario – Supervisor of CTE Programs
- Ziegler, Diane – Principal

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

F. Reappointment of Exempt Staff – 2018-19 School Year

The Superintendent recommends that the exempt personnel listed below be reappointed for the 2018-19 school year. Salaries will be determined at a later date.

- Boettger, Stephen – Foreman
- Eberhardt, G. Andrew – Networks and Systems Administrator
- Fresco, Michelle – Administrative Assistant to the School Business Administrator
- Gleeson, Karen – Administrative Secretary/Superintendent’s Office
- Hart, Valerie – Accountant
- Howe, Elaine ** - Director School Based Programs
- Jegou, Carene – Administrative Assistant to the Superintendent
- Kuschyk, Michael – Director of Buildings and Grounds
- Sartori, Michele – Bookkeeper/Accountant (Payroll)
- Wallace, Duane – Supervisor of Technology-Based Learning and Communications

**Pending approval for funding from various grants

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Ms. Costa, Mr. Hyncik, Mr. Burchette, Mr. Lalevee, Mr. Jinks.

G. Reappointment of School Business Administrator/Board Secretary – 2018-19 School Year

The Superintendent recommends that the Board of Education reappoint Ms. Raelene Catterson, School Business Administrator/Board Secretary for the period of July 1, 2018 through June 30, 2019. (Contract/salary to be determined at a later date.)

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Ms. Costa, Mr. Hyncik, Mr. Burchette, Mr. Lalevee, Mr. Jinks.

H. Salary Adjustment

The Superintendent recommends that the Board of Education approve a salary adjustment for Ms. Jessica Rojas, retroactive to April 9, 2018 as follows:

Table with 3 columns: 2017-18 Base Salary, Black Seal License, 2017-18 Total Salary. Values: \$40,281.00, \$800.00, \$41,081.00*

*Prorated

I. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of Mr. Wade Cohen as a substitute at a rate of \$100.00/day for the 2017-18 school year.

J. Extra-Curricular Appointments – 2017-18 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2017-18 school year as follows:

Robert Carrig	FBLA Co-Advisor	\$1,305.50
Meghan O'Reilly	FBLA Co-Advisor	\$1,305.50

K. Employment of Part-Time Hourly Personnel – Summer 2018

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2018:

School Based Program

Anthony Pucci, Jr.	Bus Driver (27 hours)	\$ 19.00/hr (20-432-200-110-21-0000)
<u>Twilight</u>		
Diane Ziegler	Director (Shared position)	\$1,309.00/stipend (20-008-200-103-14-0000)
Maria Johnson	Director (Shared position)	\$1,309.00/stipend (20-008-200-103-14-0000)
Valerie Hart	Accountant	\$ 680.00/stipend (20-008-200-105-14-0000)
Nzinga Basir	Administrative Assistant	\$ 525.00/stipend (20-008-200-105-14-0000)
Robert Carrig	Lead Teacher (75 hours)	\$ 35.00/hr (20-008-200-100-14-0000)
	Substitute Bus Monitor (On-call)	\$ 15.00/hr (20-008-200-110-14-0000)
Bridget Donovan	Coordinator (216 hours)	\$ 20.00/hr (20-008-200-105-14-0000)
George Byrd	Auto Body Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Alan Creveling	Auto Technology Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Paige Garruto	Cosmetology Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Julie Francis	Cosmetology Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Deborah Gichan	Photography Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Matthew Poznanski	Healthy Fitness Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
	Bus Monitor (60 hours)	\$ 15.00/hr (20-008-200-110-14-0000)
Brendan Downey	Basic Skills Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)

Employment of Part-Time Hourly Personnel – Summer 2018 (con't)

Meghan O'Reilly	Basic Skills Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Keith Johnson	Culinary Arts Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
	Breakfast Program (10 hours)	\$ 35.00/hr (20-008-200-105-14-0000)
Shamil Graham	Bus Monitor (60 hours)	\$ 15.00/hr (20-008-200-110-14-0000)
Vincent Piano	Bus Monitor (60 hours)	\$ 15.00/hr (20-008-200-110-14-0000)
Marlene Perchinske	Substitute Instructor (On-call)	\$ 35.00/hr (20-008-100-101-14-0000)
Katherine Mascia	Substitute Instructor (On-call)	\$ 35.00/hr (20-008-100-101-14-0000)
JaLisa Williamson	Substitute Instructor (On-call)	\$ 35.00/hr (20-008-100-101-14-0000)
Peggy Prezioso	Substitute Nurse Substitute Instructor (On-call)	\$ 35.00/hr (20-008-100-101-14-0000)
Anthony Pucci, Jr.	Bus Driver (120 hours)	\$ 19.00/hr (20-008-200-110-14-0000)
Virginia Fanelli	Substitute Bus Monitor (On-call)	\$ 15.00/hr (20-008-200-110-14-0000)

Note: Twilight program appointments contingent upon final funding approval

L. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

M. Graduate Student Clinical Internship

The Superintendent recommends that the Board of Education approve student clinical internship as follows:

Seton Hall University

JaLisa Williamson (Graduate student/Psychology & Counseling)

Christopher Lemongelli – Cooperating Supervisor/Certified School Social Worker

Summer 2018 (100 hours practicum)

Fall 2018 Semester (300 hour internship), Spring 2019 Semester (300 hour internship)

N. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

O. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999004147. Instruction will be provided for approximately four (4) weeks for a maximum of ten (10) hours per week.

Ms. Katherine Mascia and Mr. Daniel Dalfonzo will be the instructors at a rate of \$41.00/hour. (shared)

P. Curriculum Update

The Superintendent recommends that the Board of Education approve the updated curriculum in the following course:

English 9

Q. Revised Calendar – 2017-18 School Year

The Superintendent recommends that the Board of Education **revise** the 2017-18 school year calendar as follows:

FROM:

June 20, 2018 – Last Day of School/Graduation

TO:

June 21, 2018 – Last Day of School/Graduation

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Ms. Costa, Mr. Hyncik, Mr. Burchette, Mr. Lalevee, Mr. Jinks.

R. Donation – Somerset Patriots Tickets

The Superintendent recommends that the Board of Education accept a donation of 30 Somerset Patriots baseball game community box tickets. Freeholder Director Patrick Scaglione announced to all nonprofits and community organizations to enter the contest to win tickets. The district’s baseball team entered the contest and won. (40 nonprofits and community organizations were chosen.)

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Ms. Costa, Mr. Hyncik, Mr. Burchette, Mr. Lalevee, Mr. Jinks.

S. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its April 23, 2018 meeting authorized application for funds for the following:

Table with 3 columns: Department, Program, Amount. Rows include NJ Department of Children & Families for School Based Program with amounts \$ 4,000.00 and \$346,477.00.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

T. Superintendent’s Update

- HIB
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # of Days	Suspension Dates	Reason for Suspension
31520182	12	In	1	03/19/2018	Cutting Class
31920181	09	Out	2	03/19/2018, 03/20/2018	Disrespectful to staff
32220181	12	Out	3	03/22/2018, 03/23/2018, 03/26/2018	Smoking/use of tobacco products
32620181	10	In	1	03/28/2018	Dishonesty, lying, cheating, forging

- PARCC English Language Arts/Literacy – 2017-18 Grade 11 Assesment
- SkillsUSA 2018
- Staff Update – Joe Mancuso, Dr. Duane Wallace

U. Submission of Bills

It is recommended the Board of Education approve the bills list for April 2018 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of March 2018 and the Treasurer of School Monies for the month of March 2018, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

B. Budget Transfers – December 2017, January, February and March 2018

It is recommended the Board of Education approve the budget transfers for the 2017-18 school year as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

C. Obsolete Equipment

It is recommended the Board of Education approve the following as obsolete and no longer needed for educational purposes.

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
4-Door Warmer	00023	July 1996	\$0

D. Receipt of Bids – Buildings B and F Ceiling Replacement Project

It is recommended the Board of Education receive the following bids for the Building B and F Ceiling Replacement Project.

<u>Contractor</u>	<u>Base Bid Amount</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Ascend Construction	\$194,010.00	\$66,028.00	\$55,796.00
DeSapio Construction, Inc.	\$164,900.00	\$48,300.00	\$50,000.00
Northeastern Interior Services	\$155,900.00	\$56,400.00	\$57,840.00
Paley Construction Company	\$163,624.00	\$46,624.00	\$45,956.00

E. Contract Award – Buildings B and F Ceiling Replacement Project

It is recommended the Board of Education award the contract for the Buildings B and F Ceiling Replacement Project to Paley Construction Company of Piscataway, NJ in the amount of \$256,204.00 as recommended by the architect and review and approved by the Board attorney. Contract to be prepared by the Board attorney.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

F. Renewal – Annual On-Call Maintenance Contracts for HVAC and General Construction – 2018-19 School Year

It is recommended the Board of Education approve a one (1) year extension, second extension of the following on-call maintenance contracts for HVAC and General Construction as reviewed by the Director of Buildings and Grounds and the School Business Administrator. (Rates will remain the same as the 2017-18 school year.)

HVAC	Hutchins HVAC	Hazlet, NJ	\$80.00/hour, 15% material markup
General Construction	DIA General Construction	Clifton, NJ	\$75.90/hour, 9% material markup

G. Renewal Custodial Cleaning Services Contract – 2018-19 School Year

It is recommended the Board of Education approve a one (1) year extension, second extension of the contract for Custodial Cleaning Services to Pritchard Industries, Inc. in the amount of \$403,725.00 as per the terms and conditions.

H. Renewal Athletic Training Services Agreement – 2018-19 School Year

It is recommended the Board of Education enter into an agreement with Robert Wood Johnson University Hospital Somerset/RWJ Barnabas Health to provide athletic training services in the amount of \$39,999.00 for the 2018-19 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

XII. New Business – The Somerset County Vocational Board of School Estimate meeting will be held on April 24, 2018 at 3:00 p.m. in the Administrator Conference Room at the Somerset County Administration Building, Somerville, NJ.

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

May 21, 2018
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

SUPPLEMENT

Medical and Prescription Drug Renewal – 2018-19 School Year

It is recommended the Board of Education approve the renewals for medical and prescription drug programs both administered by Horizon Blue Cross/Blue Shield of New Jersey for the July 1, 2018 through June 30, 2019 contract period as listed below.

2018-2019 SY Plan	Total Monthly Premium
Direct 8 with Rx	
Single	\$ 789
Parent & Child(ren)	\$1,231
2 Adults	\$1,705
Family	\$2,305
Overage Dependent	\$ 663 – 100% dependent paid
Direct 10 with Rx	
Single	\$ 866
Parent & Child(ren)	\$1,247
2 Adults	\$1,722
Family	\$2,326
Overage Dependent	\$ 755 – 100% dependent paid
EPO with Rx	
Single	\$ 647
Parent & Child(ren)	\$1,010
2 Adults	\$1,398
Family	\$1,890
Overage Dependent	\$ 543 – 100% dependent paid

Delta Dental of New Jersey – 2018-2019 School Year

It is recommended the Board of Education enter into year one (1) of a two (2) year agreement with Delta Dental of New Jersey, Inc. to provide dental coverage from July 1, 2018 through June 30, 2019 as listed below.

Coverage 01(Active Employee) and 04 (COBRA) Policy
 Super Composite \$ 98.39/month

03 Policy(Retiree)
 One Party \$ 46.81/month
 Two Party \$ 79.81/month
 Three Party \$132.25/month

Vision Service Plan – 2018-19 School Year

It is recommended the Board of Education renew its agreement with VSP (Vision Service Plan) to provide vision coverage from July 1, 2018 through June 30, 2019 at a rate of \$22.23 per employee/month.

Motion _____ Second _____

Discussion
 Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ms. Costa	___	___
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Personnel - non-renewals and disciplinary action; Board Self-Evaluation; Superintendent Evaluation; SCVTEA and PSA negotiations. De Novo Hearing – Grievance #1718-001. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
 April 23, 2018

Addendum #1

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
May 2, 2018	Maria Johnson	\$349	\$0	NJ Special Education Law	Princeton, NJ
May 15, 2018	Lee Ann Falzarano-Alves Farrah Fatmi Joseph Tirrito	\$199.99	\$16.12 mileage \$9.67 mileage	Instruction Strategies to Strengthen Co-Teaching	West Orange, NJ
May 16-18, 2018	Chrys Harttraft	\$550	\$130 lodging \$96 meals \$52 tolls & parking	NJASA Spring Leadership Conference	Atlantic City, NJ
May 21, 2018	Samantha Carter	\$199.99	\$0	Neuroscience for Clinicians	Parsippany, NJ
May 22, 2018	Maria Santiago	\$199.99	\$0	Neuroscience for Clinicians	Edison, NJ
June 5, 2018	Christopher Miller Kristen McNerney	\$150.00/each	\$3.07 mileage	Visible Learning for Literacy	New Brunswick, NJ
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April 2018
Field Trips

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
5/4/2018	AHMS Sophomores	RVCC Branchburg, NJ	\$0.00	Outside Agency/ District
5/15/2018	Cosmetology	Burlington County Tech Westampton, NJ	\$0.00	District
5/17/2018	TOPS	Bridgeway Nursing Home Bridgewater, NJ	\$0.00	District
5/21/2018	AHMS	Princeton University Princeton, NJ	\$0.00	Outside Agency/ District
5/21/2018	Health Occupations	Matheny Medical Center Peapack, NJ	\$0.00	Outside Agency/ District
5/25/2018	Social Studies Students	Fleetweek NYC NYC, NY	\$20.00 Busing/Students	Outside Agency/PTBA SA
5/25/2018	Cosmetology	Roosevelt School Manville, NJ	\$0.00	District
5/29/2018	NTHS	Somerset County Wellness Center Bridgewater, NJ	\$0.00	District
5/30/2018	Construction Clusters	NJ Convention & Expo. Center Edison, NJ	\$0.00	District

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4/4 7:59am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/2018

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,080,652.31
121	Tax levy receivable		\$3,193,823.00
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$444,707.83	
143	Intergovernmental - Other	\$133,333.32	
			\$585,041.15

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$14,320,468.74)	
		-----	\$451,429.26

Total assets and resources		\$7,310,945.72	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 9 Month Period Ending 03/31/2018

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year		\$3,361,272.37
754	Reserve for Encumbrance - Prior Year		\$879.42
	Reserved fund balance:		

760	Reserved Fund Balance		\$2,338,132.43
601	Appropriations	\$15,882,154.15	
602	Less : Expenditures	\$10,790,931.37	
603	Encumbrances	\$3,362,151.79 (\$14,153,083.16)	
			\$1,729,070.99

	Total Appropriated		\$7,429,355.21
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--- Unappropriated ---

770	Unreserved Fund Balance -		\$880,179.51
303	Budgeted Fund Balance		(\$998,589.00)

	TOTAL FUND BALANCE		\$7,310,945.72
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	TOTAL LIABILITIES AND FUND EQUITY		\$7,310,945.72
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Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,882,154.15	\$14,153,083.16	\$1,729,070.99
Revenues	(\$14,771,898.00)	(\$14,320,468.74)	(\$451,429.26)
	\$1,110,256.15	(\$167,385.58)	\$1,277,641.73
Less: Adjust for prior year encumb.	(\$111,667.15)	(\$111,667.15)	
Budgeted Fund Balance	\$998,589.00	(\$279,052.73)	\$1,277,641.73
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	(\$279,052.73)	\$1,277,641.73
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$998,589.00	(\$279,052.73)	\$1,277,641.73
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$12,899,542.84		\$427,677.16
3XXX From State Sources	\$1,444,678.00	\$1,420,925.90		\$23,752.10
TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$14,320,468.74		\$451,429.26
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,899,220.29	\$1,319,144.85	\$505,487.12	\$74,588.32
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,758,394.89	\$2,637,518.23	\$832,317.82	\$288,558.84
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$71,245.24	\$43,467.94	\$16,613.19	\$11,164.11
11-402-100-XXX School-Spons. Athletics - Instruction	\$150,170.15	\$109,495.49	\$39,469.25	\$1,205.41
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,607.00	\$27,091.87	\$6,514.88	\$1,000.25
11-000-213-XXX Health Services	\$213,265.00	\$132,967.35	\$53,323.57	\$26,974.08
11-000-216-XXX Speech, OT,PT & Related Svcs	\$14,250.00	\$1,956.00	\$10,958.00	\$1,336.00
11-000-218-XXX Guidance	\$827,292.00	\$586,971.08	\$153,354.70	\$86,966.22
11-000-219-XXX Child Study Teams	\$249,351.43	\$173,829.52	\$59,814.02	\$15,707.89
11-000-221-XXX Improv of Inst. - Instruc Staff	\$377,820.37	\$285,337.75	\$89,061.15	\$3,421.47
11-000-222-XXX Educational Media Serv/School Library	\$56,332.50	\$35,749.47	\$9,669.22	\$10,913.81
11-000-223-XXX Instructional Staff Training Services	\$72,640.00	\$53,513.18	\$12,860.46	\$6,266.36
11-000-230-XXX Supp. Serv.-General Administration	\$792,877.11	\$551,149.04	\$191,774.41	\$49,953.66
11-000-240-XXX Supp. Serv.-School Administration	\$707,851.65	\$528,434.18	\$160,966.24	\$18,451.23
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$935,646.39	\$721,428.57	\$196,896.61	\$17,321.21
11-000-261-XXX Require Maint. for School Facilities	\$1,232,997.46	\$746,419.32	\$268,409.26	\$218,168.88
11-000-262-XXX Custodial Services	\$1,037,202.00	\$695,297.84	\$241,599.88	\$100,304.28
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$9,026.52	\$2,716.20	\$14,407.28
11-000-266-XXX Security	\$78,660.00	\$51,931.62	\$0.00	\$26,728.38
11-000-270-XXX Student Transportation Services	\$110,380.11	\$58,577.16	\$24,978.30	\$26,824.65
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,646,962.00	\$1,991,928.66	\$479,867.51	\$175,165.83
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,293,315.59	\$10,761,235.64	\$3,356,651.79	\$1,175,428.16
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 9 Month Period Ending 03/31/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$68,450.56	\$29,695.73	\$5,500.00	\$33,254.83
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	.00	.00	\$520,388.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$588,838.56	\$29,695.73	\$5,500.00	\$553,642.83
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$10,790,931.37	\$3,362,151.79	\$1,729,070.99
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 9 Month Period Ending 03/31/2018

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$909,487.05	\$494,289.95
1XXX	Miscellaneous	\$1,000.00	\$67,612.79	(\$66,612.79)
	TOTAL	\$13,327,220.00	\$12,899,542.84	\$427,677.16
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$451,289.90	\$23,752.10
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
	TOTAL	\$1,444,678.00	\$1,420,925.90	\$23,752.10
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$14,320,468.74	\$451,429.26
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,685,208.55	\$1,177,960.49	\$486,540.90	\$20,707.16
11-140-100-500 Other Purch. Serv. (400-500 series)	\$38,862.44	\$16,155.80	.00	\$22,706.64
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,050.00	\$328.00	\$5,622.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,737,220.99	\$1,196,166.29	\$486,868.90	\$54,185.80
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,867,753.51	\$1,988,623.73	\$791,930.18	\$87,199.60
11-3XX-100-106 Other Sal. For Instruction	\$67,469.11	\$33,469.40	\$22,566.85	\$11,432.86
11-3XX-100-320 Purchased Prof.-Ed. Services	\$385,786.00	\$379,737.27	\$200.00	\$5,848.73
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$40,725.00	\$13,087.17	\$2,366.77	\$25,271.06
11-3XX-100-610 General Supplies	\$369,201.27	\$214,651.71	\$12,134.85	\$142,414.71
11-3XX-100-640 Textbooks	\$18,350.00	\$3,831.25	\$0.00	\$14,518.75
11-3XX-100-800 Other Objects	\$9,110.00	\$4,117.70	\$3,119.17	\$1,873.13
TOTAL	\$3,758,394.89	\$2,637,518.23	\$832,317.82	\$288,558.84
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$46,525.00	\$30,819.32	\$15,409.68	\$296.00
11-401-100-500 Purchased Services (300-500 series)	\$2,725.00	\$750.00	.00	\$1,975.00
11-401-100-600 Supplies and Materials	\$17,574.24	\$7,838.62	\$869.51	\$8,866.11
11-401-100-800 Other Objects	\$4,421.00	\$4,060.00	\$334.00	\$27.00
TOTAL	\$71,245.24	\$43,467.94	\$16,613.19	\$11,164.11
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$72,424.89	\$53,157.42	\$19,267.47	.00
11-402-100-500 Purchased Services (300-500 series)	\$39,551.00	\$28,813.50	\$10,722.50	\$15.00
11-402-100-600 Supplies and Materials	\$16,244.26	\$14,908.07	\$1,053.78	\$282.41
11-402-100-800 Other Objects	\$21,950.00	\$12,616.50	\$8,425.50	\$908.00
TOTAL	\$150,170.15	\$109,495.49	\$39,469.25	\$1,205.41
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.00	\$19,545.12	\$6,514.88	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	\$7,546.75	.00	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,607.00	\$27,091.87	\$6,514.88	\$1,000.25
--- Health services ---				
11-000-213-100 Salaries	\$170,789.63	\$124,938.62	\$45,537.90	\$313.11
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	\$5,671.39	\$3,426.39	\$18,877.59

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 9 Month Period Ending 03/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,125.00	.00	.00	\$1,125.00
11-000-213-600 Supplies and Materials	\$12,400.00	\$2,282.34	\$4,359.28	\$5,758.38
11-000-213-800 Other Objects	\$975.00	\$75.00	.00	\$900.00
TOTAL	\$213,265.00	\$132,967.35	\$53,323.57	\$26,974.08
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$14,250.00	\$1,956.00	\$10,958.00	\$1,336.00
TOTAL	\$14,250.00	\$1,956.00	\$10,958.00	\$1,336.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$349,965.06	\$236,695.76	\$39,118.44	\$74,150.86
11-000-218-105 Sal Secr. & Clerical Asst.	\$112,380.00	\$84,105.88	\$27,032.46	\$1,241.66
11-000-218-11X Other Salaries	\$306,355.76	\$229,836.58	\$76,518.86	\$0.32
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$35,216.18	\$22,378.05	\$4,787.50	\$8,050.63
11-000-218-500 Other Purchased Services (400-500 series)	\$18,200.00	\$11,726.00	\$5,624.00	\$850.00
11-000-218-600 Supplies and Materials	\$5,000.00	\$2,058.81	\$273.44	\$2,667.75
11-000-218-800 Other Objects	\$175.00	\$170.00	.00	\$5.00
TOTAL	\$827,292.00	\$586,971.08	\$153,354.70	\$86,966.22
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$146,701.43	\$108,409.01	\$38,290.32	\$2.10
11-000-219-105 Sal Secr. & Clerical Asst.	\$86,550.00	\$57,014.10	\$21,248.70	\$8,287.20
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,400.00	\$6,121.32	.00	\$1,278.68
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$2,500.00	\$0.00	\$0.00	\$2,500.00
11-000-219-600 Supplies and Materials	\$2,700.00	\$1,770.09	.00	\$929.91
11-000-219-800 Other Objects	\$1,500.00	\$515.00	\$275.00	\$710.00
TOTAL	\$249,351.43	\$173,829.52	\$59,814.02	\$15,707.89
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$202,626.84	\$151,970.04	\$50,656.68	\$0.12
11-000-221-104 Salaries Other Prof. Staff	\$113,418.53	\$89,308.86	\$23,854.62	\$255.05
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,275.00	\$42,206.22	\$14,068.74	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$1,443.33	\$481.11	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$279.30	.00	\$1,220.70
11-000-221-800 Other Objects	\$1,000.00	\$130.00	.00	\$870.00
TOTAL	\$377,820.37	\$285,337.75	\$89,061.15	\$3,421.47
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	\$22,675.68	\$9,344.22	\$127.60
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	\$885.00	.00	\$2,615.00
11-000-222-500 Other Purchased Services (400-500 series)	\$5,360.00	\$5,052.27	.00	\$307.73
11-000-222-600 Supplies and Materials	\$15,000.00	\$7,136.52	.00	\$7,863.48
11-000-222-800 Other Objects	\$325.00	.00	\$325.00	.00
TOTAL	\$56,332.50	\$35,749.47	\$9,669.22	\$10,913.81
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$33,766.74	\$12,071.46	\$331.80

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$10,100.00	\$10,089.00	\$84.00	(\$73.00)
11-000-223-500 Other Purchased Services (400-500 series)	\$15,370.00	\$9,657.44	\$705.00	\$5,007.56
11-000-223-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$72,640.00	\$53,513.18	\$12,860.46	\$6,266.36
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$242,333.81	\$80,778.02	\$1,642.02
11-000-230-331 Legal Services	\$105,100.00	\$32,503.27	\$72,596.73	.00
11-000-230-332 Audit Fees	\$36,000.00	\$36,000.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$21,080.00	\$6,039.59	\$15,000.00	\$40.41
11-000-230-339 Other Purchased Prof. Svc.	\$18,380.00	\$6,285.52	\$2,464.48	\$9,630.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	.00	.00	\$8,700.00
11-000-230-530 Communications/Telephone	\$94,288.26	\$62,758.28	\$19,345.46	\$12,184.52
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,325.00	\$3,299.25	.00	\$25.75
11-000-230-590 Other Purchased Services	\$136,275.00	\$132,975.00	\$550.00	\$2,750.00
11-000-230-610 General Supplies	\$8,675.00	\$6,255.16	.00	\$2,419.84
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$28,300.00	\$15,949.41	\$1,039.72	\$11,310.87
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$792,877.11	\$551,149.04	\$191,774.41	\$49,953.66
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$138,133.35	\$103,599.90	\$34,533.30	\$0.15
11-000-240-104 Salaries Other Prof. Staff	\$308,530.76	\$231,397.92	\$77,132.64	\$0.20
11-000-240-105 Sal Sec. & Clerical Asst.	\$184,480.00	\$138,404.97	\$45,969.96	\$105.07
11-000-240-1XX Other Salaries	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-000-240-500 Other Purchased Services	\$33,800.00	\$20,465.04	\$2,617.73	\$10,717.23
11-000-240-600 Supplies and Materials	\$31,907.54	\$28,726.35	\$712.61	\$2,468.58
11-000-240-800 Other Objects	\$6,000.00	\$5,840.00	.00	\$160.00
TOTAL	\$707,851.65	\$528,434.18	\$160,966.24	\$18,451.23
--- Central Services ---				
11-000-251-100 Salaries	\$347,227.20	\$260,420.40	\$86,806.80	.00
11-000-251-330 Purchased Prof. Services	\$11,003.00	\$5,896.24	\$910.23	\$4,196.53
11-000-251-340 Purchased Technical Services	\$29,000.00	\$24,290.00	.00	\$4,710.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	\$297.80	\$1,764.00	\$938.20
11-000-251-600 Supplies and Materials	\$9,146.80	\$4,128.26	\$2,222.00	\$2,796.54
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	\$16,116.00	.00	.00
11-000-251-89X Other Objects	\$5,000.00	\$2,549.63	.00	\$2,450.37
TOTAL	\$420,493.00	\$313,698.33	\$91,703.03	\$15,091.64
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$399,964.49	\$299,972.88	\$99,990.96	\$0.65
11-000-252-500 Other Pur Serv. (400-500 series)	\$34,938.90	\$30,145.69	\$2,892.96	\$1,900.25
11-000-252-600 Supplies and Materials	\$80,250.00	\$77,611.67	\$2,309.66	\$328.67
TOTAL	\$515,153.39	\$407,730.24	\$105,193.58	\$2,229.57
TOTAL Cent. Svcs. & Admin IT	\$935,646.39	\$721,428.57	\$196,896.61	\$17,321.21

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$645,489.16	\$442,297.91	\$156,582.31	\$46,608.94
11-000-261-199 Unused Vac Payment to Term/Ret Staff		\$5,021.94	.00	(\$5,021.94)
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$488,526.86	\$256,890.80	\$108,399.70	\$123,236.36
11-000-261-610 General Supplies	\$83,981.44	\$33,277.05	\$2,670.25	\$48,034.14
11-000-261-800 Other Objects	\$15,000.00	\$8,931.62	\$757.00	\$5,311.38
TOTAL	\$1,232,997.46	\$746,419.32	\$268,409.26	\$218,168.88
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$610.16	\$3,594.95	\$2,794.89
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$303,109.21	\$113,252.79	\$418.00
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$27,068.25	\$31,150.52	\$1,781.23
11-000-262-520 Insurance	\$101,425.00	\$101,425.00	.00	.00
11-000-262-621 Energy (Natural Gas)	\$85,000.00	\$80,591.77	\$4,408.23	.00
11-000-262-622 Energy (Electricity)	\$366,997.00	\$182,493.45	\$89,193.39	\$95,310.16
TOTAL	\$1,037,202.00	\$695,297.84	\$241,599.88	\$100,304.28
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$21,150.00	\$9,026.52	\$2,716.20	\$9,407.28
11-000-263-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$26,150.00	\$9,026.52	\$2,716.20	\$14,407.28
--- Security ---				
11-000-266-100 Salaries	\$78,660.00	\$51,931.62	.00	\$26,728.38
TOTAL	\$78,660.00	\$51,931.62	\$0.00	\$26,728.38
TOTAL Oper & Maint of Plant Services	\$2,375,009.46	\$1,502,675.30	\$512,725.34	\$359,608.82
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$47,280.11	\$34,205.68	\$12,084.30	\$990.13
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	\$13,719.87	\$5,526.38	\$11,353.75
11-000-270-517 Contract Svc (reg std) - ESCs	\$24,000.00	\$10,641.13	\$7,367.62	\$5,991.25
11-000-270-593 Misc. Purchased Svc.- Transp.	\$3,000.00	\$10.48	.00	\$2,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$110,380.11	\$58,577.16	\$24,978.30	\$26,824.65
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,566.48	\$10,034.53	\$3,498.53	\$33.42
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$182,423.70	\$87,671.24	\$12,105.06
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$313,930.00	\$302,315.41	\$4,785.25	\$6,829.34
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$14,281.82	\$20,718.18	\$5,175.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$188,909.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,623,285.52	\$1,172,228.48	\$336,229.19	\$114,827.85
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	\$80,786.02	\$10,209.98	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$73,900.00	\$37,764.70	\$16,755.14	\$19,380.16
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	\$3,185.00	.00	\$1,815.00

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 9 Month Period Ending 03/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$2,646,962.00	\$1,991,928.66	\$479,867.51	\$175,165.83
Total Undistributed Expenditures	\$9,414,285.02	\$6,651,609.13	\$1,962,764.41	\$799,911.48
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,131,316.29	\$10,638,257.08	\$3,338,033.57	\$1,155,025.64
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,131,316.29	\$10,638,257.08	\$3,338,033.57	\$1,155,025.64

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 9 Month Period Ending 03/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,240.00	\$238.89	.00	\$10,001.11
Undistributed expenses				
12-000-100-730 Instruction	\$4,432.00	\$4,432.00	.00	.00
12-000-252-730 Admin. Info. Tech.	\$45,010.00	\$16,256.28	.00	\$28,753.72
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$8,768.56	\$8,768.56	\$5,500.00	(\$5,500.00)
Undist. Exp. - Non-instructional Services				
TOTAL	\$68,450.56	\$29,695.73	\$5,500.00	\$33,254.83
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	.00	.00	\$450,000.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Sub Total	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL	\$520,388.00	\$0.00	\$0.00	\$520,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$588,838.56	\$29,695.73	\$5,500.00	\$553,642.83

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 9 Month Period Ending 03/31/2018

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,720,154.85	\$10,667,952.81	\$3,343,533.57	\$1,708,668.47

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10

For 9 Month Period Ending 03/31/2018

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

March 31, 2018

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 11,100.00	\$ 2,879.00	\$ 0.00	\$ 8,221.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 6,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 43,111.83	\$ 42,565.39	\$ 17,935.72	\$ -17,389.28
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,537.08	\$ 5,537.08	\$ 0.00	\$ 0.00
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 1,308.10	\$ 0.00	\$ 2,691.90
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 10,720.00	\$ 10,363.27	\$ 54.50	\$ 302.23
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 1,164.79	\$ 0.00	\$ 585.21
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 200.02	\$ 0.00	\$ 2,299.98
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 905.80	\$ 0.00	\$ 2,094.20
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 9,568.00	\$ 2,723.75	\$ 0.00	\$ 6,844.25
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 1,231.29	\$ 0.00	\$ 768.71
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 22,918.39	\$ 21,566.92	\$ 0.00	\$ 1,351.47
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 28,897.51	\$ 176.00	\$ 926.49
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,450.00	\$ 2,791.64	\$ 452.00	\$ 4,206.36
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 844.00	\$ 844.00	\$ 0.00	\$ 0.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

4/4 7:59am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 9 Month Period Ending 03/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$48,164.11
	Accounts receivable:		
141	Intergovernmental - State	\$27,038.25	
			\$27,038.25

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,391,643.07	
302	Less Revenues	(\$997,760.13)	
			\$393,882.94

Total assets and resources

\$469,085.30

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/18

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$162.60
		\$376.12
	TOTAL LIABILITIES	\$376.12
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$205,690.88
601	Appropriations	\$1,391,643.07
602	Less: Expenditures	\$922,933.89
603	Encumbrances	\$205,690.88 (\$1,128,624.77)
		\$263,018.30
	TOTAL FUND BALANCE	\$468,709.18
	TOTAL LIABILITIES AND FUND EQUITY	\$469,085.30
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$844,681.04	\$544,443.10		\$300,237.94
4XXX	From Federal Sources	\$444,157.00	\$350,512.00		\$93,645.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,391,643.07	\$997,760.13		\$393,882.94
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
	LOCAL PROJECTS:	\$102,805.03	\$86,829.60	\$1,308.96	\$14,666.47
	STATE PROJECTS:				
	Vocational education	\$498,204.04	\$203,367.77	\$75,019.64	\$219,816.63
	Other State Projects	\$346,477.00	\$251,982.67	\$93,247.80	\$1,246.53
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$844,681.04	\$455,350.44	\$168,267.44	\$221,063.16
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$60,137.00	\$52,306.05	\$7,269.48	\$561.47
	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$63,993.00	\$21,351.00	\$112.00
	NCLB Title II - Part A/D	\$9,006.00	\$7,229.00	\$875.00	\$902.00
	NCLB Title IV	\$10,000.00	\$2,716.56	\$369.00	\$6,914.44
	Vocational Education	\$279,558.00	\$254,509.24	\$6,250.00	\$18,798.76
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$444,157.00	\$380,753.85	\$36,114.48	\$27,288.67
		=====	=====	=====	=====
	*** TOTAL EXPENDITURES ***	\$1,391,643.07	\$922,933.89	\$205,690.88	\$263,018.30
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 9 Month Period Ending 03/31/18

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$102,805.03	\$102,805.03	\$0.00
Total Revenues from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$346,477.00	\$326,001.00	\$20,476.00
32XX Other Restricted Entitlements	\$498,204.04	\$218,442.10	\$279,761.94
Total Revenue from State Sources	\$844,681.04	\$544,443.10	\$300,237.94
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,137.00	\$39,107.00	\$21,030.00
4451-55 Title II	\$9,006.00	\$6,149.00	\$2,857.00
4471-74 Title IV	\$10,000.00	\$1,817.00	\$8,183.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,456.00	\$56,877.00	\$28,579.00
4430-39 Vocational Education	\$279,558.00	\$246,562.00	\$32,996.00
Total Revenues from Federal Sources	\$444,157.00	\$350,512.00	\$93,645.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,391,643.07	\$997,760.13	\$393,882.94
	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 9 Month Period Ending 03/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,391,643.07	\$922,933.89	\$205,690.88	\$263,018.30
T O T A L E X P E N D I T U R E	\$1,391,643.07	\$922,933.89	\$205,690.88	\$263,018.30

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 9 Month Period Ending 03/31/18

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

March 31, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

4/4 7:59am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 9 Month Period Ending 03/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$88,329.10
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
		\$518,257.84	\$518,257.84

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,887,133.31	
302	Less Revenues	(\$461,649.40)	
		\$3,425,483.91	
	Total assets and resources		\$4,032,070.85
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/18

=====
 LIABILITIES AND FUND EQUITY
 =====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$212,977.64
754	Reserve for encumbrances - Prior Year		\$72,768.50
601	Appropriations	\$3,556,601.88	
602	Less : Expenditures	\$480,338.34	
603	Encumbrances	\$285,746.14	(\$766,084.48)
			<u>\$2,790,517.40</u>
	Total Appropriated		\$3,076,263.54

--- Unappropriated ---

770	Fund balance	\$231,075.31
303	Budgeted Fund Balance	\$724,732.00
		<u>\$955,807.31</u>

TOTAL FUND BALANCE \$4,032,070.85

TOTAL LIABILITIES AND FUND EQUITY \$4,032,070.85

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$3,887,133.31	\$461,649.40		\$3,425,483.91
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$3,887,133.31	\$461,649.40		\$3,425,483.91
	=====	=====	=====	=====
	_____	_____	_____	_____
*** EXPENDITURES ***				
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$704.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$208,560.00	\$19,309.13	\$138,265.99	\$50,984.88
30-000-4XX-450 Construction services	\$3,347,337.88	\$460,325.21	\$147,480.15	\$2,739,532.52
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$3,556,601.88	\$480,338.34	\$285,746.14	\$2,790,517.40
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,556,601.88	\$480,338.34	\$285,746.14	\$2,790,517.40
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,556,601.88	\$480,338.34	\$285,746.14	\$2,790,517.40
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 9 Month Period Ending 03/31/18

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

March 31, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: March 31, 2018**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,318,973.92	\$1,457,350.54	-\$1,695,672.15	\$3,080,652.31
Special Revenue Fund (20)	-\$267,211.11	\$397,013.00	-\$81,637.78	\$48,164.11
Capital Project Fund (30)	\$88,329.10	\$85,640.55	-\$85,640.55	\$88,329.10
Total Governmental Funds	<u>\$3,140,091.91</u>	<u>\$1,940,004.09</u>	<u>-\$1,862,950.48</u>	<u>\$3,217,145.52</u>
Summer Savings	\$88,777.08	\$14,419.40	\$0.00	\$103,196.48
Enterprise Fund (60) Cafeteria	\$23,013.02	\$8,717.43	-\$11,399.46	\$20,330.99
Payroll Fund (70)	\$0.00	\$521,501.37	-\$521,501.37	\$0.00
Agency Fund (90)	\$0.00	\$689,771.64	-\$689,771.64	\$0.00
Total Trust & Agency	<u>\$111,790.10</u>	<u>\$1,234,409.84</u>	<u>-\$1,222,672.47</u>	<u>\$123,527.47</u>
Grand Total for all Funds	<u>\$3,251,882.01</u>	<u>\$3,174,413.93</u>	<u>-\$3,085,622.95</u>	<u>\$3,340,672.99</u> <u>\$3,340,672.99</u>

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

4/12/2018

Date

[Back to Top](#)

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va_exaa1.082406

12/31/2017

Current Cycle : December

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	December Transfers	0034	12/31/2017	RCATTERSON	\$1,460.00	\$100.00	\$1,560.00
11-000-216-320-05-0000-	SPEECH/OT/PT/RELATED SVC	December Transfers	0034	12/31/2017	RCATTERSON	\$12,250.00	\$2,000.00	\$14,250.00
11-000-222-890-03-0000-	MEMBERSHIPS/FEES - H.S.	December Transfers	0034	12/31/2017	RCATTERSON	\$50.00	\$275.00	\$325.00
11-000-223-390-03-0000-	TEACH IN-DISTRICT TRAIING	December Transfers	0034	12/31/2017	RCATTERSON	\$9,900.00	\$200.00	\$10,100.00
11-000-230-585-08-0000-	BOE - TRAVEL	December Transfers	0034	12/31/2017	RCATTERSON	\$3,125.00	\$200.00	\$3,325.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	December Transfers	0034	12/31/2017	RCATTERSON	\$14,800.00	\$4,000.00	\$18,800.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	December Transfers	0034	12/31/2017	RCATTERSON	\$39,000.00	\$36,000.00	\$75,000.00
11-000-261-420-02-0000-	COPIER - LEASE	December Transfers	0034	12/31/2017	RCATTERSON	\$17,121.12	\$1,000.00	\$18,121.12
11-000-261-420-02-0005-	RESUR. GYM FLOORS	December Transfers	0034	12/31/2017	RCATTERSON	\$3,000.00	\$500.00	\$3,500.00
11-000-270-517-03-0000-	CONTRACT. SERV.(REG. STU	December Transfers	0034	12/31/2017	RCATTERSON	\$18,000.00	\$1,000.00	\$19,000.00
11-000-291-210-08-0000-	GROUP INSURANCE	December Transfers	0034	12/31/2017	RCATTERSON	\$13,366.48	\$200.00	\$13,566.48
11-000-291-270-08-0001-	FSA-BENEFITS	December Transfers	0034	12/31/2017	RCATTERSON	\$5,000.00	\$1,500.00	\$6,500.00
11-000-291-270-08-0003-	DENTAL INSURANCE	December Transfers	0034	12/31/2017	RCATTERSON	\$133,959.00	(\$20,000.00)	\$113,959.00
11-000-291-290-08-0000-	WAIVERS / OTHER	December Transfers	0034	12/31/2017	RCATTERSON	\$60,000.00	(\$5,000.00)	\$55,000.00
11-140-100-320-16-0000-	PURCHASED SERVICES	December Transfers	0034	12/31/2017	RCATTERSON	\$12,000.00	(\$6,000.00)	\$6,000.00
11-140-100-500-16-0000-	SITE LICENSING	December Transfers	0034	12/31/2017	RCATTERSON	\$50,173.44	(\$21,475.00)	\$28,698.44
11-140-100-610-03-0000-	SUPPLIES - HS	December Transfers	0034	12/31/2017	RCATTERSON	\$39,811.83	\$3,500.00	\$43,311.83
11-310-100-610-16-0000-	SUPPLIES-TECHNOLOGY	December Transfers	0034	12/31/2017	RCATTERSON	\$19,380.27	\$2,000.00	\$21,380.27
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

01/31/2018

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	January Transfers	0036	01/31/2018	RCATTERSON	\$1,560.00	\$100.00	\$1,660.00
11-000-213-580-05-0000-	TRAVEL	January Transfers	0036	01/31/2018	RCATTERSON	\$1,225.00	(\$100.00)	\$1,125.00
11-000-221-102-03-0000-	SAL OF SUPERVISOR OF INS	January Transfers	0035	01/29/2018	RCATTERSON	\$0.00	\$103,075.92	\$103,075.92
11-000-221-102-07-0000-	SAL OF SUPERVISOR (TOPS)	January Transfers	0035	01/29/2018	RCATTERSON	\$0.00	\$99,550.92	\$99,550.92
11-000-230-890-08-0000-	MISC EXP	January Transfers	0036	01/31/2018	RCATTERSON	\$14,000.00	(\$50.00)	\$13,950.00
11-000-230-890-08-0001-	MEMBERSHIPS - SUPT.	January Transfers	0036	01/31/2018	RCATTERSON	\$14,300.00	\$50.00	\$14,350.00
11-000-240-103-03-0000-	SALARIES - PRINCIPALS	January Transfers	0035	01/29/2018	RCATTERSON	\$549,740.03	(\$411,606.68)	\$138,133.35
11-000-240-103-07-0000-	SALARIES - DIRECTOR	January Transfers	0035	01/29/2018	RCATTERSON	\$99,550.92	(\$99,550.92)	\$0.00
11-000-240-104-03-0000-	SALARIES - SUPERVISORS	January Transfers	0035	01/29/2018	RCATTERSON	\$0.00	\$308,530.76	\$308,530.76
11-000-240-500-03-0000-	PRINTING EXPENSE - HS	January Transfers	0036	01/31/2018	RCATTERSON	\$8,000.00	(\$3,000.00)	\$5,000.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	January Transfers	0036	01/31/2018	RCATTERSON	\$18,800.00	\$3,000.00	\$21,800.00
11-000-252-580-16-0000-	TRAVEL	January Transfers	0036	01/31/2018	RCATTERSON	\$2,000.00	(\$250.00)	\$1,750.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	January Transfers	0036	01/31/2018	RCATTERSON	\$75,000.00	\$250.00	\$75,250.00
11-000-263-420-02-0000-	SNOW REMOVAL - SOMERSET	January Transfers	0036	01/31/2018	RCATTERSON	\$22,150.00	(\$1,000.00)	\$21,150.00
11-000-263-610-02-0000-	SNOW REMOVAL SUPPLIES	January Transfers	0036	01/31/2018	RCATTERSON	\$4,000.00	\$1,000.00	\$5,000.00
11-000-270-517-03-0000-	CONTRACT. SERV.(REG. STU	January Transfers	0036	01/31/2018	RCATTERSON	\$19,000.00	\$2,000.00	\$21,000.00
11-000-270-593-02-0000-	MISC PCHD SVCS	January Transfers	0036	01/31/2018	RCATTERSON	\$5,000.00	(\$2,000.00)	\$3,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	January Transfers	0036	01/31/2018	RCATTERSON	\$43,311.83	(\$200.00)	\$43,111.83
11-310-100-101-10-0000-	PERF ARTS P-T SALARY	January Transfers	0036	01/31/2018	RCATTERSON	\$135,000.00	(\$3,279.00)	\$131,721.00
11-310-100-320-09-0000-	PURCH PROF - THEATER	January Transfers	0036	01/31/2018	RCATTERSON	\$18,390.00	\$3,279.00	\$21,669.00
11-310-100-610-11-0000-	CAREER TECHNICAL ED	January Transfers	0036	01/31/2018	RCATTERSON	\$65,125.00	(\$400.00)	\$64,725.00
11-310-100-610-11-0002-	SUPPLIES - GENERAL	January Transfers	0036	01/31/2018	RCATTERSON	\$15,000.00	(\$400.00)	\$14,600.00
11-310-100-800-11-0000-	OTHER OBJECTS - VOC	January Transfers	0036	01/31/2018	RCATTERSON	\$5,700.00	\$400.00	\$6,100.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	January Transfers	0036	01/31/2018	RCATTERSON	\$15,644.26	\$600.00	\$16,244.26
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

02/28/2018

Current Cycle : February

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	February Transfers	0037	02/28/2018	RCATTERSON	\$1,660.00	\$500.00	\$2,160.00
11-000-218-104-05-0001-	SUMMER WORK	February Transfers	0037	02/28/2018	RCATTERSON	\$6,478.60	\$1,000.00	\$7,478.60
11-000-218-500-05-0000-	PURCH SERVICES	February Transfers	0037	02/28/2018	RCATTERSON	\$11,650.00	\$5,200.00	\$16,850.00
11-000-221-104-04-0001-	CURRICULUM WRITING	February Transfers	0037	02/28/2018	RCATTERSON	\$17,000.00	\$1,000.00	\$18,000.00
11-000-230-334-08-0000-	ARCHITECTURAL FEES	February Transfers	0037	02/28/2018	RCATTERSON	\$12,800.00	\$3,000.00	\$15,800.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	February Transfers	0037	02/28/2018	RCATTERSON	\$28,505.02	\$1,500.00	\$30,005.02
11-000-252-500-16-0000-	OTHER PURCH SCVS	February Transfers	0037	02/28/2018	RCATTERSON	\$27,888.90	\$600.00	\$28,488.90
11-000-252-500-16-0002-	E-RATE CONSULTING	February Transfers	0037	02/28/2018	RCATTERSON	\$3,700.00	\$1,000.00	\$4,700.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	February Transfers	0037	02/28/2018	RCATTERSON	\$75,250.00	\$5,000.00	\$80,250.00
11-000-262-622-02-0000-	ENERGY - ELECTRICITY	February Transfers	0037	02/28/2018	RCATTERSON	\$430,000.00	(\$19,450.00)	\$410,550.00
11-310-100-610-11-0000-	CAREER TECHNICAL ED	February Transfers	0037	02/28/2018	RCATTERSON	\$64,725.00	\$300.00	\$65,025.00
11-401-100-800-03-0000-	OTHER OBJECTS	February Transfers	0037	02/28/2018	RCATTERSON	\$4,171.00	\$250.00	\$4,421.00
11-402-100-500-03-0000-	ATH. TRAINER SVS	February Transfers	0037	02/28/2018	RCATTERSON	\$39,451.00	\$100.00	\$39,551.00
12-000-252-730-16-0000-	IT EQUIPMENT	February Transfers	0038	02/28/2018	RCATTERSON	\$45,250.00	(\$240.00)	\$45,010.00
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	February Transfers	0038	02/28/2018	RCATTERSON	\$0.00	\$240.00	\$240.00
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

03/31/2018

Current Cycle : March

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-211-500-05-0000-	OTHER PURCHASED SERVICES	March Transfers	0040	03/31/2018	RCATTERSON	\$500.00	(\$339.00)	\$161.00
11-000-218-500-05-0000-	PURCH SERVICES	March Transfers	0040	03/31/2018	RCATTERSON	\$16,850.00	\$266.00	\$17,116.00
11-000-223-390-03-0000-	TEACH IN-DISTRICT TRAING	March Transfers	0040	03/31/2018	RCATTERSON	\$10,100.00	\$73.00	\$10,173.00
11-000-261-100-02-0001-	SALARY - MAINT. O/T/	March Transfers	0040	03/31/2018	RCATTERSON	\$61,321.74	(\$5,021.94)	\$56,299.80
11-000-261-199-02-0000-	UNUSED VAC. PAYMENT RETR	March Transfers	0040	03/31/2018	RCATTERSON	\$0.00	\$5,021.94	\$5,021.94
11-000-261-610-02-0000-	MAINT SUPPL - B&G	March Transfers	0040	03/31/2018	RCATTERSON	\$83,981.44	(\$5,500.00)	\$78,481.44
11-000-262-520-08-0000-	INSURANCE	March Transfers	0039	03/28/2018	RCATTERSON	\$75,008.00	(\$27,183.00)	\$47,825.00
11-000-262-622-02-0000-	ENERGY - ELECTRICITY	March Transfers	0039	03/28/2018	RCATTERSON	\$410,550.00	(\$43,553.00)	\$366,997.00
11-000-291-270-08-0000-	MEDICAL PREMIUM	March Transfers	0039	03/28/2018	RCATTERSON	\$1,224,585.52	\$109,375.00	\$1,333,960.52
11-140-100-500-16-0000-	SITE LICENSING	March Transfers	0040	03/31/2018	RCATTERSON	\$28,698.44	(\$17,389.28)	\$11,309.16
11-140-100-610-03-0000-	SUPPLIES - HS	March Transfers	0040	03/31/2018	RCATTERSON	\$43,111.83	\$17,389.28	\$60,501.11
11-310-100-320-60-0000-	PAYMENT - RVCC	March Transfers	0039	03/28/2018	RCATTERSON	\$398,006.00	(\$38,639.00)	\$359,367.00
12-000-261-730-02-0000-	EQUIPMENT - FACILITIES	March Transfers	0040	03/31/2018	RCATTERSON	\$8,768.56	\$5,500.00	\$14,268.56
Total Current Appr.								\$0.00

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