

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
June 25, 2018

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Burchette
Gregory Lalevee
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Brian D. Levine, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on December 30, 2017.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on May 23, 2018.
 - A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on May 23, 2018 were approved.

IV. Correspondence

- A. Letter from Gregory Burchette giving notice of resignation from the Somerset County Vocational School Board of Education, effective July 13, 2018.

V. Presentations/Recognitions

- A. Presentation of Student of the Month – Stephanie Melgar, Law & Public Safety, Grade 11

VI. Old or Unfinished Business

- A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) – Mr. Burchette
- SCSBA (Delegate) –
- SCESC (Representative) –
- SCJIF – (Commissioner) – Ms. Catterson
District awarded the SCJIF Safety Award – 3rd place - \$500.00 which will be used for safety related equipment for the Buildings & Grounds employees.
- SCIC – (Commissioner) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Employment of Full-Time Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education appoint Ms. Wenny Susana to the position of Science Instructor (UPC# TCH-HS-SCNC-FL-06), at a salary of \$55,870.00*, Step 4-5/A, effective September 1, 2018. (11-140-100-101-03-0000)

*Based upon 2017-18 salary guide

B. Employment Contract – School Business Administrator/Board Secretary 2018-19 School Year

The Superintendent recommends that the Board of Education approve the annual employment contract and salary in the amount of \$128,438.00 for Ms. Raelene Catterson for the period July 1, 2018 through June 30, 2019. (As reviewed and approved by the Executive County Superintendent.)

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

C. Salary Adjustments – 2017-18 School Year

The Superintendent recommends that the Board of Education approve a salary adjustment for Mr. Jaime Morales retroactive to May 2, 2018 as follows:

<u>Step/Guide</u>	<u>Base Salary</u>	<u>Masters Stipend</u>	<u>Total Base Salary</u>
20/B	\$88,475.63	\$725.00*	\$89,200.63*

***Prorated**

The Superintendent also recommends that the Board of Education approve a salary adjustment for Ms. Johanna Scholl retroactive to May 21, 2018 as follows:

<u>Step/Guide</u>	<u>Base Salary</u>	<u>Masters Stipend</u>	<u>Add'l Assignment</u>	<u>Total Base Salary</u>
21/B	\$74,005.00	\$725.00*	\$21,135.83	\$95,865.83*

***Prorated**

D. Change of Status – 2018-19 School Year

The Superintendent recommends that the Board of Education approve a change of status from .67 FTE to 1.00 FTE for the following instructional staff members effective September 1, 2018.

Lee Ann Falzarano-Alves	Special Education	Step 22/B	\$76,270.00#
Joseph Tirrito	Special Education	Step 4-5/B	\$59,430.00

Note: Based upon 2017-18 salary guide #masters stipend added to base

E. Exempt Staff Salaries – 2018-19 School Year

The Superintendent recommends that the Board of Education approve salaries for exempt staff for the 2018-19 school year as follows:

Stephen Boettger	\$ 69,096.47
G. Andrew Eberhardt	\$117,401.63
Michelle Fresco	\$ 67,324.89
Karen Gleeson	\$ 53,856.65
Valerie Hart	\$ 90,013.91
Elaine Howe	\$ 71,886.96
Carene Jegou	\$ 87,653.58
Michael Kuschyk	\$103,482.70
Michele Sartori	\$ 71,000.31
Duane Wallace, Ph.D.	\$ 98,042.54

F. Employment of Part-Time Hourly Personnel – Summer 2018

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2018:

Performing Arts

Mary Lynne McAnally	Theater Arts - Tap Workshop (for students) (12 hours)	\$ 35.00/hr (11-310-100-101-11-0000)
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Twilight

Jose Gallegos	Student Assistant – Auto Body (75 hours)	\$ 8.60/hr (20-008-200-105-14-0000)
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REM Summer Bridge Program

Keith Johnson	Culinary Arts Instructor (58 hours [48 instruction; 10 curriculum])	\$ 35.00/hr (acct code TBD)
Marlene Perchinske	Employment/Basic Skills Instructor (58 hours [48 instruction; 10 curriculum])	\$ 35.00/hr (acct code TBD)
Anthony Pucci, Jr.	Bus Driver (64 hours)	\$ 25.18/hr (acct code TBD)
Alejandro Ripalda	Bus Driver (72 hours)	\$ 25.18/hr (acct code TBD)
Peggy Prezioso	Substitute Nurse (On-call)	\$ 35.00/hr (acct code TBD)

Employment of Part-Time Personnel Hourly – Summer 2018 (con't)High School

Anthony Pucci, Jr.	Bus Driver – Athletic Scrimmages (20 hours)	\$ 25.18/hr (11-000-270-162-02-0001)
Laurie Reader	Tech Lighting/Inventory/Repair/Setup (188 hours)	\$ 39.82/hr (11-310-100-101-10-0000)
Bonnie Grube	Tech Assistance Repair/Setup	\$ 22.07/hr (11-310-100-101-10-0000)
Keith Johnson	Curriculum Writing/Site visits-Culinary REM (10 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Christopher Miller	Staff Development Leader (not to exceed 115 hours)	\$ 35.00/hr (11-000-223-102-03-0000)
	Curriculum Writing-Writing Skills Units (4 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Johanna Scholl	Staff Development Leader (not to exceed 115 hours)	\$ 35.00/hr (11-000-223-102-03-0000)
	Curriculum Writing-Science NGSS	\$ 35.00/hr (11-000-221-104-04-0001)
Susan Kiser	Guidance Counselor (5 days)	\$305.58/diem (11-000-218-104-05-0001)
Maureen Lawler	Guidance Counselor (5 days)	\$434.93/diem (11-000-218-104-05-0001)
Karen Winfield	Guidance Counselor (5 days)	\$373.65/diem (11-000-218-104-05-0001)
Melissa Norrbom	School Psychologist (5 days)	\$355.85/diem (20-250-200-104-22-0000)
Maria Santiago	LDT/C (5 days)	\$390.25/diem (11-000-219-104-05-0001)
Joseph Alfieri	Curriculum-Graphics Program Re-approval (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
George Byrd	Curriculum-NATEF Certification (50 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Robert Carrig	Curriculum Writing–Honors Social Studies (10 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Wade Cohen	Curriculum Writing-CADD (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Daniel Dalfonzo	Curriculum Writing-MEAM (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Brendan Downey	Curriculum Writing-Writing Skills Units (4 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Lee Ann Falzarano-Alves	Special Projects-IEP Review (7 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Erik Fargo	Curriculum-AgScience Program Re-approval (10 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Julie Francis	Curriculum Writing-Cosmetology Program (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Paige Garruto	Curriculum Writing-Cosmetology Program (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Denise Gotti	Curriculum Writing-Science NGSS (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Rebecca Hovey	Special Project-Evaluation Review (15 hours)	\$ 35.00/hr (11-000-222-100-03-0001)

Employment of Part-Time Personnel Hourly – Summer 2018 (con't)High School (con't)

Bryant Jefopoulos	Curriculum Writing-Medical Math (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Joseph Mancuso	Curriculum Writing-Theater Arts (80 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Katherine Mascia	Special Projects-IEP Review (7 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Mark Mastrobattista	Curriculum Writing/Site visits-Culinary REM (10 hours)	\$ 35.00/hr (acct code TBD)
Mary Lynne McAnally	Curriculum Writing-Dance (75 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Kristen McNerney	Special Projects-IEP Review (11 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Ushma Mehta	Curriculum Writing-Science NGSS (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Shannon Melick	Curriculum Writing-Science NGSS (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Rachel Miller	Curriculum Writing-Writing Skills Units (4 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Alison Mingle	Curriculum Writing-Music Vocal (40 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Paul O'Connor	Curriculum Writing-Theater Arts (8 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Meghan O'Reilly	Curriculum Writing-Honors Social Studies (10 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Jonathon Ostroff	Curriculum-Graphics Program Re-approval (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Pratima Patil	Curriculum Writing-Science NGSS and Medical Terminology (40 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Marlene Perchinske	Special Projects-IEP Review (7 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Cristina Perrone	Curriculum Writing-Writing Skills Units (4 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Peggy Prezioso	Curriculum/District Nursing Services Plan (35 hours)	\$ 35.00/hr (11-000-213-100-05-0001)
Donald Smith	Curriculum-Welding Program Re-approval (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Janeen Sortor	Special Projects-IEP Review (7 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Joseph Tirrito	Special Projects-IEP Review (7 hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Louis Violante	Curriculum Writing-Law & Public Safety (10 hours)	\$ 35.00/hr (11-000-221-104-04-0001)

Buildings & Grounds (29 hours/week)

Jacob Dumont	Maintenance	\$ 10.00/hr (11-000-261-100-02-0000)
Axel Segura	Maintenance	\$ 10.00/hr (11-000-261-100-02-0000)

G. Employment of Part-Time Hourly Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2018-19 school year:

District (July 1, 2018 through June 30, 2019)

Elaine Howe Emergency Preparedness Mgt. Chair \$209.58/month
(11-000-266-100-02-0000)

Teresa Morelli Affirmative Action Officer \$398.93/month*
(11-000-230-100-08-0001)

High School

Christopher Lemongelli Child Study Team Case Manager for Social \$507.90/assessment*
 Assessments (School Social Worker) (approx. 3-6 assessments annually)
 Special Education – IEP’s (11-000-219-104-05-0001)

Performing Arts/Theater Arts

Mary Lynne McAnally Temporary Dance Instructor/Choreographer \$ 45.68/hr (11-310-100-101-11-0000)
 (33 hours [September-November 2018])

School Based Program

Sharleen Leahey Music & Poetry Group Facilitator \$ 20.00/hr
(2x’s per month at 2 hrs. per month not to exceed \$360.00 [meets October-June]) (20-432-200-330-21-0000)

High School – July 1, 2018 - June 30, 2019

Summer 2018 2018-19 SY

M. Cristina Perrone	Basic Skills – Language Arts Literacy	\$ 46.50/hr	\$ 46.50/hr*
Kristen McNerney	Basic Skills – Language Arts Literacy	\$ 52.86/hr	\$ 52.86/hr*
Brendan Downey	Basic Skills - Language Arts Literacy	\$ 39.91/hr	\$ 39.91/hr*
Rachel Miller	Basic Skills - Language Arts Literacy	\$ 43.15/hr	\$ 43.15/hr*
Matthew Dolegiewitz	Basic Skills – Mathematics Literacy	\$ 41.44/hr	\$ 41.44/hr*
Janeen Sortor	Basic Skills – Mathematics Literacy	\$ 50.32/hr	\$ 50.32/hr*
Jeffrey Donaldson	Basic Skills – Mathematics Literacy	\$ 43.15/hr	\$ 43.15/hr*
Bryant Jefopoulos	Basic Skills – Mathematics Literacy	\$ 39.91/hr	\$ 39.91/hr*
Andrew Coslit	Basic Skills – Mathematics Literacy	\$ 49.05/hr	\$ 49.05/hr*

(Title I – 20-231-100-101-23-8001)

*Based upon 2017-18 salary/subject to change upon negotiated agreement

H. Extra-Curricular Appointments – 2018-19 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2018-19 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Rachel Kinlan Weightlifting Coach \$2,971.00

I. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

J. School Business/Professional Development Travel – NJSBA Workshop October 22-25, 2018

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. William Hyncik during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$194.00 Meals - \$160.00 Parking - \$15.00 Tolls - \$16.00 Mileage - \$67.89

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

K. School Business/Professional Development Travel – NJSBA Workshop October 22-25, 2018

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Roger Jinks during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$291.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

L. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

M. NJSIAA Membership Renewal

The Superintendent recommends that the Board of Education approve membership renewal into the New Jersey State Interscholastic Athletic Association (NJSIAA) athletic program.

N. QSAC (Quality Single Accountability Continuum) Team

The Superintendent recommends that the Board of Education establish the district’s QSAC Team comprised of the following members (as required by the NJ Department of Education):

- Chrys Harttraft, Chief School Administrator
- Maria Johnson, District Administrative Staff Member
- Johanna Scholl, Teacher
- Raelene Catterson, School Business Administrator
- Patrick Pelliccia, Curriculum and Instruction
- Andrew Coslit, Local Collective Bargaining Unit Representative
- William Hyncik, Jr., District Board of Education Member
- Diane Ziegler, Principal

O. School Professional Development Plan

The Superintendent recommends that the Board of Education approve the School Professional Development Plan as it appears on Addendum #3.

P. Curriculum Update

The Superintendent recommends that the Board of Education approve the updated curriculum in the following course:

English 11

Q. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 25, 2018 meeting authorized application for funds for the following:

NJ Department of Education	Carl D. Perkins (FY 2019) Other Districts Reserve	\$277,064.00 \$258,100.00 \$ 18,964.00
NJ Department of Education	ESEA (FY 2019) (Elementary & Secondary Education Act) Title I Part A Basic Title II Part A Title IV	\$ 79,308.00 \$ 60,601.00 \$ 8,707.00 \$ 10,000.00
NJ Department of Education	CTSO-SkillsUSA (FY 2019) (Year 2/ 4)	\$146,500.00
NJ Department of Education	IDEA – Part B (FY 2019)	\$ 81,948.00

Motion_____ Second_____

Discussion

Call the Roll

Roll Call	Yes	No
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

R. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 25, 2018 meeting authorized acceptance of funds for the following:

NJ Department of Children & Families	School Based Program (2018-19)	\$346,477.00
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Motion_____ Second_____
Discussion
Call the Roll

Roll Call Yes No
Mr. Hyncik
Mr. Burchette
Mr. Lalevee
Mr. Jinks

S. SCVTS/Prestige Medical Solutions Agreement

The Superintendent recommends that the Board of Education approve the Agreement between Somerset County Vocational & Technical Schools and Prestige Medical Solutions effective July 1, 2018 through June 30, 2020.

Motion_____ Second_____
Discussion
Call the Roll

Roll Call Yes No
Mr. Hyncik
Mr. Burchette
Mr. Lalevee
Mr. Jinks

T. Superintendent’s Update

- HIB
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason for Suspension
53020182	10	Out	1	06/01/2018	Insubordination
53120183	10	Out	1	06/04/2018	Lateness to class
605201838	09	Out	3	06/06/2018, 06/07/2018, 06/08/2018	Insubordination
61120184	10	Out	3	06/12/2018, 06/13/2018, 06/14/2018	Possession of tobacco products
61420183	12	Out	5	06/15/2018, 06/18/2018, 06/19/2018, 06/20/2018, 06/21/2018	Misconduct

- School Self-Assessment for Determining Grades Under the Anti-Bullying Bills of Rights Act – Grades for the 2016-17 school Year – D. Ziegler
- Donations – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):

<u>Items</u>	<u>Donor</u>
Pad sander, belt sander	Haley Brown

- School Bus Emergency Evacuation Drill Report

Date Conducted – **June 8, 2018**

Time Conducted – 2:20 p.m.

School Name/Location of Drill – Somerset County Voc-Tech High School, 14 Vogt Drive, Bridgewater, NJ

Route Number(s) included in the drill – Rt. #7742 – Joya Transportation, Inc.

Name of Assigned Staff Overseeing Drill – Susan Santiago

Date Conducted – **June 8, 2018**

Time Conducted – 2:10 p.m.

School Name/Location of Drill – Somerset County Voc-Tech High School, 14 Vogt Drive, Bridgewater, NJ

Route Number(s) included in the drill – Rt. #CS-354 – Busy Bee Transportation

Name of Assigned Staff Overseeing Drill – Susan Santiago

U. Submission of Bills

It is recommended the Board of Education approve the bills list for June 2018 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of May 2018 and the Treasurer of School Monies for the month of May 2018, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

B. Budget Transfers – 2017-18 School Year – April and May 2018

It is recommended the Board of Education approve the budget transfers for the 2017-18 school year as they appear on Addendum #5.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2017-18 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are estimates of year to date purchases and may be adjusted when necessary and in compliance with law.

Allied Equipment	\$ 65,000.00	Co-Op	Office Furniture
DIA General Construction, Inc.	\$131,100.00	On-Call Bid	District Wide Renovations
Open Systems	\$131,600.00	Co-Op	Intercom Systems

D. Obsolete Equipment

It is recommended the Board of Education approve the following as obsolete and no longer needed for educational purposes.

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
John Deere Garden Tractor	04180	January 2009	\$2,730.00

E. Approval to Perform Budget Transfers for the 2017-18 School Year Budget

It is recommended the Board of Education designate the district’s Superintendent to approve the necessary budget transfers to close out the 2017-18 school year budget, pursuant to NJSA 18A22-8.1. (The Board will formally ratify these transfers at the July meeting as required by law.)

F. Bills List and Payroll – June 30, 2018

On recommendation of the auditor, it is recommended the Board of Education authorize the School Business Administrator to create a supplemental bills list and payroll dated June 30, 2018.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

G. Transfer of Current Year Surplus to Reserve – 2017-18 School Year

Whereas, NJSA 6A:23A-14.4 et. seq. permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Somerset County Vocational Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

- Capital Reserve – Not to exceed \$750,000.00
- Maintenance Reserve – Not to exceed \$250,000.00

Now therefore be it resolved by the Somerset County Vocational Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

H. Report of Awarded Contracts – 2018-19 School Year

It is recommended pursuant to PL 2015, Chapter 47 the Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (See Addendum #6)

I. Check Signature Authorization

It is recommended the Board of Education authorize the following to sign all checks and pay all bills from these accounts when properly audited beginning July 1, 2018.

Operating #000011199	Board of Education President Treasurer of School Monies School Business Administrator
Payroll #019306	Treasurer of School Monies
Agency #019311	Treasurer of School Monies
Cafeteria #011253	Superintendent School Business Administrator
Scholarship #210100656	Superintendent School Business Administrator
Student Activity #000061043	Superintendent School Business Administrator
Flexible Spending #1101035189	Treasurer of School Monies
Summer Savings #1101036028	School Business Administrator Bookkeeper/Accountant (Payroll)
Foundation #00003390	Superintendent School Business Administrator

J. Authorization of Petty Cash Accounts – 2018-19 School Year

It is recommended the Board of Education grant approval to authorize the establishment of petty cash accounts for the 2018-19 school year in the amount of \$400.00 for the district office; \$800.00 for the high school office; and \$2,000.00 for the performing arts department.

K. Cooperative Purchasing Agreements – 2018-19 School Year

It is recommended the Board of Education authorize continued membership for a Cooperative Pricing System for the 2017-18 school year with the following:

The Educational Services Commission of New Jersey
Hunterdon County Educational Services Commission

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

L. Maintenance Contract Agreements – 2018-19 School Year

It is recommended the Board of Education approve the maintenance contract agreements for the 2018-19 school year effective July 1, 2018 through June 30, 2019 as they appear on Addendum #7.

M. Technology/Contract Maintenance Software Agreements – 2018-19 School Year

It is recommended the Board of Education approve the technology/contract maintenance software agreements for the 2081-19 school year effective July 1, 2018 through June 30, 2019 as they appear on Addendum #8.

N. Bedside and Homebound Instruction – 2018-19 School Year

It is recommended the Board of Education approve the following to provide bedside and homebound instruction agreements for the 2018-19 school year:

Professional Education Services, Inc. (PESI)
Saint Clare’s Hospital
Silvergate Prep

O. Coordinated Transportation Services – 2018-19 School Year

It is recommended the Board of Education approve the Resolution/Agreement for Participation in Coordinated Transportation services with the Somerset County Educational Services Commission for the 2018-19 school year.

P. Award Food Service Management Company Contract

It is recommended the Board of Education award the food service management contract for year one (1) with the option for four (4) additional one-year renewals to Maschio’s Food Services, Inc. of Chester, New Jersey. The food service management fee will be \$12,190 per year or \$1,219 per month for 10 months and a guaranteed breakeven operation for the 2018-19 school year.

Q. Cafeteria Price List – 2018-19 School Year

It is recommended the Board of Education approve the cafeteria price list for the 2018-19 school year as it appears on Addendum #9.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

R. Public Agency Compliance Officer (PACO) – 2018-19 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the Public Agency Compliance Officer (PACO) for the 2018-19 school year as required annually by law.

S. Open Public Records Act (OPRA) Officer – 2018-19 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the primary custodian of records and the Superintendent as the secondary custodian of records for the 2018-19 school year.

T. Purchase of Goods and Services/Qualified Purchasing Agent – 2018-19 School Year

It is recommended the Board of Education appoint Ms. Raelene Catterson, School Business Administrator as the Qualified Purchasing Agent and adopt the following resolution for the 2018-19 Purchase of Goods and Services/Qualified Purchasing as follows:

WHEREAS, NJSA 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, NJSA 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$40,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$6,000 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-10 provides that a board of education may purchase without advertising for vendors pursuant to the Federal Supply Schedules of the General Services Administration as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Somerset County Vocational Board of Education pursuant to the statutes cited above hereby appoints the School Business Administrator as its duly authorized purchasing agent and is duly assigned the authority of the Somerset County Vocational Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold of \$6,000 but less than the bid threshold of \$40,000; and

BE IT FURTHER RESOLVED, that pursuant to NJSA 18A:18A-10 that the School Business Administrator is authorized to purchase goods and services pursuant to the following: a contract or contracts for such goods or services entered into on behalf of the State by the New Jersey Division of Purchase and Property, and the Federal Supply Schedules of the General Services Administration, as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder, as promulgated by the Director of the Division of Purchasing and Property in the Department of Treasury.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Burchette	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

July 23, 2018
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Superintendent’s Evaluation, SCVTEA and PSA negotiations.
Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
 June 25, 2018

ADDENDUM#1

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
July 12, 2018	Diane Ziegler Johanna Scholl Christopher Miller	\$175.00/each		Stronge Evaluation Training	Piscataway, NJ
July 26, 2018	Diane Ziegler Maria Johnson Patrick Pelliccia Ranee Holz Johanna Scholl Christopher Miller	\$175.00/each	Mileage - \$6.88(MJ)	Stronge Evaluation Inter-rater Reliability Training	
August 14, 15, 16, 2018	Kristen McNerney	\$649.00	Mileage - \$73.66	Wilson Reading System Introductory Workshop	Saddle Brook, NJ
September 5, 2018	John Vingara	\$199.00		Communication Seminar	Edison, NJ
October 22-25, 2018	Chrys Harttraft Raelene Catterson Michael Kuschyk	\$1,600.00 (group registration)	Hotel -\$291.00/each Meals-\$200.75/each Parking-\$20.00/each Tolls-\$16.00/each Mileage-\$70.93(RC) Mileage-\$41.91(MK)	NJSBA Annual Workshop	Atlantic City, NJ
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June 2018
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
7/18/2018	Linkages	Medieval Times Lyndhurst, NJ	\$35.95/Each \$5.00/Student \$30.95/Linkages Grant	District
7/25/2018	Linkages	Bowlmor Green Brook Green Brook, NJ	\$18.99/Each \$5.00/Student \$13.99/Linkages Grant	District
9/28/2018	TOPS	Mount Allamuchy Scout Reservation Stanhope, NJ	\$25.00/Student	District
10/4/2018	SkillsUSA	MCVS Sypek Center Pennington, NJ	\$0.00	District
10/5-6/2018	FFA	The Hotel ML Mount Laurel, NJ	\$136.85/Student	District
10/12/2018	TOPS	Paterson Great Falls Nat. Historical Park Paterson, NJ	\$0.00	District
10/27/2018	Theater Arts	FM Kirby Shakespeare Theater Madison, NJ	\$50.00/Student	District
11/2/2018	Hispanic Honor Society	Museo del Barrio NY, NY	\$20.00/Student	District
11/2/2018	TOPS	Morris Museum Morristown, NJ	\$8.00/Student	Outside Agency/District
11/5,6,12,13,19,20,26, 27 12/3,4,10,11, 2018	Health Occupations	Bridgeway Care Center Bridgewater, NJ	\$0.00	District
11/15/2018	Ag Science/FFA	Rutgers New Brunswick, NJ	\$11.00/District	District
11/16/2018	TOPS	Bridgeway Nursing Home Bridgewater, NJ	\$0.00	Outside Agency/District
11/16/2018	Social Studies Students	National Constitution Center Philadelphia, PA	\$11.00/Student	District
11/30/2018	SkillsUSA	Bridgewater Marriott Bridgewater, NJ	\$0.00	District
12/3/2018	Freshmen English Classes	New Brunswick State Theater New Brunswick, NJ	\$4.00/Student	Outside Agency/District
12/8/2018	Ag Science/FFA	Rutgers-Cook Campus New Brunswick, NJ	\$0.00	District
12/17/2018	TOPS	Reading Cinemas Manville, NJ	\$7.50/TOPS Grant	District
12/20/2018	TOPS	Agape House Somerville, NJ	\$0.00	District
1/5/2019	Theater Arts	Double Tree Suites NYC, NY	\$405.00/Student \$30.00/Student (Busing)	District
1/10/2019	SkillsUSA	Gloucester Tech Sewell, NJ	\$0.00	District
1/25/2019	TOPS	Escape Room Bridgewater, NJ	\$25.00/TOPS Grant	District
2/21/2019	Ag Science/FFA	TCNJ Ewing, NJ	\$28.00/District	District

June 2018
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
2/28/2019	TOPS	Museum of the American Revolution Philadelphia, PA	\$10.00/TOPS Grant	District
3/1/2019	SkillsUSA	M CVS Sypek Center Pennington, NJ	\$0.00	District
3/8/2019	Ag Science/FFA	Mercer County Community College W. Windsor Twp., NJ	\$25.00/District	District
3/9/2019	SkillsUSA	Camden Tech Sicklerville, NJ	\$0.00	Outside Agency/District
3/9/2019	SkillsUSA	Gloucester Tech Sewell, NJ	\$0.00	District
3/14/2019	TOPS	Bowlmor Green Brook Green Brook, NJ	\$15.99/TOPS Grant	District
3/15/2019	SkillsUSA	Cumberland Tech Vineland, NJ	\$0.00	District
3/16/2019	SkillsUSA	Burlington Tech Medford, NJ	\$0.00	District
3/16/2019	Theater Arts	McCarter Theatre Center Princeton, NJ	\$50.00/Student and SA Account	Outside Agency/District
03/18, 19, 25, 26, 04/01, 2, 8, 9/2019	Health Occupations	Bright Horizons Child Center Raritan, NJ	\$0.00	District
3/23/2019	SkillsUSA	Sussex Tech Sparta Township, NJ	\$0.00	District
3/28/2019	TOPS	Shake Shack Bridgewater, NJ	\$12.00/TOPS Grant	District
4/4/2019	TOPS	Rutgers University Piscataway, NJ	\$0.00	District
4/5/2019	Hispanic Honor Society	United Nations 2019 Conference NY, NY	\$30.00/Student	District
4/18/2019	Ag Science/FFA	Rutgers-Cook Campus New Brunswick, NJ	\$0.00	District
5/10/2019	TOPS	Grounds for Sculpture Hamilton, NJ	\$5.00/TOPS Grant	District
5/13/2019	English Classes	MPAC Morristown, NJ	\$10.00/Student	District
5/16/2019	TOPS	Bridgeway Nursing Home Bridgewater, NJ	\$0.00	District
5/21/2019	Science Classes	RVCC Planetarium Branchburg, NJ	\$10.00/Student	District
5/23/2019	SkillsUSA	Forest Lodge Warren, NJ	\$0.00	Outside Agency/District
5/23/2019	Ag Science/FFA	Monmouth University W. Long Branch, NJ	\$90.75/Each \$72.75/Student \$25.00/SA Ag. Science	District
5/28/2019	NTHS	Somerset County Wellness Center Bridgewater, NJ	\$0.00	District
5/31/2019	TOPS	Seaside Heights Seaside, NJ	\$0.00	District

June 2018
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
6/6/2019	TOPS	Duke Island Park Bridgewater, NJ	\$0.00	District
6/10/2019	Theater Arts	The John DeSotelle Studio NY, NY	\$250.00/Each \$125.00/Student \$125.00/District	District
6/10/2019	TOPS	Maggiano's Bridgewater, NJ	\$13.00/TOPS Grant	Outside Agency/District
6/14/2019	TOPS	White Oak Park Branchburg, NJ	\$9.60/TOPS Grant	District
6/24-29/2019	SkillsUSA	Louisville Conference Center Louisville, KY	\$1,300.00/Each \$600.00/Student \$700.00/District	District

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School Professional Development Plan (PDP) 2018-2019

District Name	School Name	Principal Name	Plan Begin/End Dates
Somerset	Somerset County Vocational and Technical High School	Diane Ziegler	July 2018 – June 2019

1: Professional Learning Goals

No	Goal	Identified Group	Rationale/Sources of Evidence
1	Improve the academic progress of disenfranchised students	All Teachers	<ul style="list-style-type: none"> PARCC scores from the state provide data on what areas need improvement. Attendance records continue to show that improvement needs to be made in this area.
2	Increase the effectiveness of the Professional Learning Communities to directly impact student learning by using data from standardized testing	All Teachers	<ul style="list-style-type: none"> Scores on standardized tests show that there is area for improvement, especially on the PARCC. Many students have not met their graduation requirement through the PARCC test. Curriculum maps need to be updated to keep up with state standards.
4	Continue to enhance LAL and Math learning in CTE classes	CTE – Professors in residence (PIRs)	<ul style="list-style-type: none"> PARCC test results in reading, writing and Math indicate need for contextual learning
5	Continue to identify professional development needs of new and existing teachers	Teacher Leaders	<ul style="list-style-type: none"> Veteran teachers need help in identifying student data that will inform and enhance instruction. New teachers need assistance in various areas.



6	Encourage all staff to attend at least one off campus or electronic PD workshop	All Teachers	<ul style="list-style-type: none"> Staff need to be exposed to different ideas that they can bring back to district and share in PLCs and department meetings.
7	Improve Communication	All Employees	<ul style="list-style-type: none"> Everyone needs to work on better listening and communication skills

2: Professional Learning Activities

PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1	Review of standardized test scores and curriculum maps/lesson plans.	Edit curriculum maps to address areas of weakness.
2	Formations of data driven PLCs.	Devise strategies to target areas of weakness and then evaluate their effectiveness.
3	Continuation of PLCs such as Technology, Peer Observation, Newbie and Reflective Observation.	Devise strategies on how technology can be used to positively impact the learning of students and evaluate their effectiveness.
4	Integration of LAL and Math in the CTE courses	Assess improvement in LAL and Math scores
5	Use data culled from teacher leader interactions to address areas of need	Develop PD plans based on identified teacher needs for both veteran and new teachers
6	Research outside workshops and webinars to attend	Discuss new ideas at PLC and Department Meetings
7	Internal Workshops/TED Talk	Discussion at DEAC and Supervisory meetings



3: Essential Resources

PL Goal No.	Resources	Other Implementation Considerations
1	Time for group review of data and curriculum maps.	
2	Time for group strategy sessions.	
3	PIR's activities identified via activity logs	
4	Teacher/leader activities highlighting identified needs as indicated by veteran and new teachers	
5	Attend outside Professional Development Conferences	



4: PD Required by Statute or Regulation

State-mandated PD Activities

All state mandated PD is conducted on the Moodle on-line site that was created for the district.

5: Progress Summary

PL Goal No.	Notes on Plan Implementation	Notes on Goal Attainment

Signature:

Principal Signature

Date

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6/5 12:00pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/2018

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$3,546,240.59
121	Tax levy receivable		\$1,064,607.00
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$118,667.87	
143	Intergovernmental - Other	\$133,333.32	
			\$259,001.19

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$14,650,567.88)	
		-----	\$121,330.12

Total assets and resources		\$4,991,178.90
		=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/2018

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year				\$1,829,723.57
	Reserved fund balance:				

760	Reserved Fund Balance				\$2,338,132.43
-----	-----------------------	--	--	--	----------------

601	Appropriations		\$15,882,154.15		
-----	----------------	--	-----------------	--	--

602	Less : Expenditures	\$13,110,698.19			
-----	---------------------	-----------------	--	--	--

603	Encumbrances	\$1,829,723.57	(\$14,940,421.76)		
-----	--------------	----------------	-------------------	--	--

					\$941,732.39
--	--	--	--	--	--------------

					\$5,109,588.39
--	--	--	--	--	----------------

--- Unappropriated ---

770	Unreserved Fund Balance -				\$880,179.51
-----	---------------------------	--	--	--	--------------

303	Budgeted Fund Balance				(\$998,589.00)
-----	-----------------------	--	--	--	----------------

					\$4,991,178.90
--	--	--	--	--	----------------

					\$4,991,178.90
--	--	--	--	--	----------------

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Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$15,882,154.15	\$14,940,421.76	\$941,732.39
Revenues	(\$14,771,898.00)	(\$14,650,567.88)	(\$121,330.12)
	-----	-----	-----
	\$1,110,256.15	\$289,853.88	\$820,402.27
	-----	-----	-----
Less: Adjust for prior year encumb.	(\$111,667.15)	(\$111,667.15)	
	-----	-----	-----
Budgeted Fund Balance	\$998,589.00	\$178,186.73	\$820,402.27
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	\$178,186.73	\$820,402.27
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$998,589.00	\$178,186.73	\$820,402.27
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$13,229,641.98		\$97,578.02
3XXX From State Sources	\$1,444,678.00	\$1,420,925.90		\$23,752.10
TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$14,650,567.88		\$121,330.12
=====				
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,925,317.74	\$1,675,851.08	\$185,534.13	\$63,932.53
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,787,244.83	\$3,237,700.83	\$335,308.38	\$214,235.62
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$92,419.61	\$67,027.89	\$24,522.53	\$869.19
11-402-100-XXX School-Spons. Athletics - Instruction	\$156,505.17	\$126,407.64	\$28,179.14	\$1,918.39
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,268.16	\$31,435.23	\$2,171.68	\$661.25
11-000-213-XXX Health Services	\$213,265.00	\$169,430.75	\$21,827.75	\$22,006.50
11-000-216-XXX Speech, OT,PT & Related Svcs	\$14,250.00	\$2,746.00	\$9,330.00	\$2,174.00
11-000-218-XXX Guidance	\$816,533.02	\$734,161.43	\$80,008.18	\$2,363.41
11-000-219-XXX Child Study Teams	\$242,951.77	\$214,014.95	\$27,031.54	\$1,905.28
11-000-221-XXX Improv of Inst. - Instruc Staff	\$378,437.15	\$345,583.63	\$29,687.05	\$3,166.47
11-000-222-XXX Educational Media Serv/School Library	\$46,832.50	\$42,556.70	\$3,495.90	\$779.90
11-000-223-XXX Instructional Staff Training Services	\$71,499.74	\$62,296.56	\$7,010.80	\$2,192.38
11-000-230-XXX Supp. Serv.-General Administration	\$757,877.11	\$632,814.84	\$110,715.79	\$14,346.48
11-000-240-XXX Supp. Serv.-School Administration	\$697,067.95	\$638,621.01	\$56,615.31	\$1,831.63
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$930,810.32	\$858,790.22	\$66,430.37	\$5,589.73
11-000-261-XXX Require Maint. for School Facilities	\$1,217,474.19	\$873,985.52	\$221,969.81	\$121,518.86
11-000-262-XXX Custodial Services	\$1,002,704.41	\$865,028.11	\$111,631.92	\$26,044.38
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$16,788.32	\$0.00	\$9,361.68
11-000-266-XXX Security	\$83,002.20	\$71,254.91	\$9,714.88	\$2,032.41
11-000-270-XXX Student Transportation Services	\$111,690.25	\$74,463.63	\$15,167.60	\$22,059.02
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,615,123.47	\$2,314,155.21	\$257,211.09	\$43,757.17
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,221,424.59	\$13,055,114.46	\$1,603,563.85	\$562,746.28
=====				

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 11 Month Period Ending 05/31/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$140,341.56	\$35,195.73	\$95,144.72	\$10,001.11
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	\$20,388.00	\$131,015.00	\$368,985.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$660,729.56	\$55,583.73	\$226,159.72	\$378,986.11
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$13,110,698.19	\$1,829,723.57	\$941,732.39
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 11 Month Period Ending 05/31/2018

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$1,218,063.90	\$185,713.10
1XXX	Miscellaneous	\$1,000.00	\$89,135.08	(\$88,135.08)
	TOTAL	\$13,327,220.00	\$13,229,641.98	\$97,578.02
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$451,289.90	\$23,752.10
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
	TOTAL	\$1,444,678.00	\$1,420,925.90	\$23,752.10
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$14,650,567.88	\$121,330.12
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,687,532.80	\$1,513,423.83	\$161,951.38	\$12,157.59
11-140-100-500 Other Purch. Serv. (400-500 series)	\$21,473.16	\$16,155.80	\$149.00	\$5,168.36
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,050.00	\$328.00	\$5,622.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,722,155.96	\$1,531,629.63	\$162,428.38	\$28,097.95
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,873,905.00	\$2,559,242.56	\$269,382.19	\$45,280.25
11-3XX-100-106 Other Sal. For Instruction	\$73,926.13	\$45,029.88	\$10,389.06	\$18,507.19
11-3XX-100-320 Purchased Prof.-Ed. Services	\$386,176.00	\$380,137.27	\$1,800.00	\$4,238.73
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$43,623.96	\$15,409.61	\$6,781.22	\$21,433.13
11-3XX-100-610 General Supplies	\$382,065.74	\$228,373.18	\$45,372.52	\$108,320.04
11-3XX-100-640 Textbooks	\$18,199.00	\$3,831.25	\$0.00	\$14,367.75
11-3XX-100-800 Other Objects	\$9,349.00	\$5,677.08	\$1,583.39	\$2,088.53
TOTAL	\$3,787,244.83	\$3,237,700.83	\$335,308.38	\$214,235.62
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$49,830.32	\$32,560.00	\$17,270.32	.00
11-401-100-500 Purchased Services (300-500 series)	\$19,429.00	\$18,504.00	\$925.00	.00
11-401-100-600 Supplies and Materials	\$17,574.24	\$10,377.84	\$6,327.21	\$869.19
11-401-100-800 Other Objects	\$5,586.05	\$5,586.05	.00	.00
TOTAL	\$92,419.61	\$67,027.89	\$24,522.53	\$869.19
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$77,716.39	\$59,203.14	\$17,522.86	\$990.39
11-402-100-500 Purchased Services (300-500 series)	\$39,918.93	\$36,218.93	\$3,700.00	.00
11-402-100-600 Supplies and Materials	\$16,919.85	\$16,153.07	\$766.78	.00
11-402-100-800 Other Objects	\$21,950.00	\$14,832.50	\$6,189.50	\$928.00
TOTAL	\$156,505.17	\$126,407.64	\$28,179.14	\$1,918.39
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.16	\$23,888.48	\$2,171.68	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	\$7,546.75	.00	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$161.00	.00	.00	\$161.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,268.16	\$31,435.23	\$2,171.68	\$661.25
--- Health services ---				
11-000-213-100 Salaries	\$170,789.63	\$155,559.89	\$15,179.30	\$50.44
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	\$6,928.52	\$2,219.26	\$18,827.59

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,125.00	.00	.00	\$1,125.00
11-000-213-600 Supplies and Materials	\$12,400.00	\$6,617.34	\$4,429.19	\$1,353.47
11-000-213-800 Other Objects	\$975.00	\$325.00	.00	\$650.00
TOTAL	\$213,265.00	\$169,430.75	\$21,827.75	\$22,006.50
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$14,250.00	\$2,746.00	\$9,330.00	\$2,174.00
TOTAL	\$14,250.00	\$2,746.00	\$9,330.00	\$2,174.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$341,351.53	\$307,966.57	\$33,384.96	.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$112,380.00	\$102,127.52	\$9,010.82	\$1,241.66
11-000-218-11X Other Salaries	\$306,907.95	\$281,378.21	\$25,529.62	\$0.12
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$27,216.18	\$22,378.05	\$4,787.50	\$50.63
11-000-218-500 Other Purchased Services (400-500 series)	\$18,814.70	\$17,698.70	\$50.00	\$1,066.00
11-000-218-600 Supplies and Materials	\$9,687.66	\$2,442.38	\$7,245.28	.00
11-000-218-800 Other Objects	\$175.00	\$170.00	.00	\$5.00
TOTAL	\$816,533.02	\$734,161.43	\$80,008.18	\$2,363.41
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$146,804.33	\$134,040.89	\$12,763.44	.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$79,567.15	\$71,567.65	\$7,082.90	\$916.60
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$6,121.32	.00	\$278.68
11-000-219-600 Supplies and Materials	\$8,680.29	\$1,770.09	\$6,910.20	.00
11-000-219-800 Other Objects	\$1,500.00	\$515.00	\$275.00	\$710.00
TOTAL	\$242,951.77	\$214,014.95	\$27,031.54	\$1,905.28
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$202,626.84	\$185,741.16	\$16,885.56	\$0.12
11-000-221-104 Salaries Other Prof. Staff	\$113,513.53	\$105,561.94	\$7,951.54	\$0.05
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,796.78	\$52,107.16	\$4,689.58	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$1,764.07	\$160.37	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$279.30	.00	\$1,220.70
11-000-221-800 Other Objects	\$1,000.00	\$130.00	.00	\$870.00
TOTAL	\$378,437.15	\$345,583.63	\$29,687.05	\$3,166.47
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	\$29,005.16	\$3,114.74	\$27.60
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,000.00	\$885.00	.00	\$115.00
11-000-222-500 Other Purchased Services (400-500 series)	\$5,360.00	\$5,052.27	.00	\$307.73
11-000-222-600 Supplies and Materials	\$8,000.00	\$7,614.27	\$56.16	\$329.57
11-000-222-800 Other Objects	\$325.00	.00	\$325.00	.00
TOTAL	\$46,832.50	\$42,556.70	\$3,495.90	\$779.90
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$41,814.38	\$4,023.82	\$331.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$10,173.00	\$10,145.00	.00	\$28.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,156.74	\$10,337.18	\$2,986.98	\$1,832.58

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$71,499.74	\$62,296.56	\$7,010.80	\$2,192.38
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$296,185.77	\$26,926.06	\$1,642.02
11-000-230-331 Legal Services	\$105,100.00	\$44,564.89	\$60,535.11	.00
11-000-230-332 Audit Fees	\$36,000.00	\$36,000.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$21,080.00	\$8,756.59	\$12,283.00	\$40.41
11-000-230-339 Other Purchased Prof. Svc.	\$9,380.00	\$6,825.24	\$1,924.76	\$630.00
11-000-230-340 Purchased Tech. Services	\$700.00	.00	.00	\$700.00
11-000-230-530 Communications/Telephone	\$91,288.26	\$73,841.37	\$8,262.37	\$9,184.52
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,325.00	\$3,299.25	.00	\$25.75
11-000-230-590 Other Purchased Services	\$135,275.00	\$134,076.90	\$25.00	\$1,173.10
11-000-230-610 General Supplies	\$6,675.00	\$6,255.16	\$30.28	\$389.56
11-000-230-890 Misc. Expenditures	\$17,300.00	\$16,259.92	\$729.21	\$310.87
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$757,877.11	\$632,814.84	\$110,715.79	\$14,346.48
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$138,133.35	\$126,622.10	\$11,511.10	\$0.15
11-000-240-104 Salaries Other Prof. Staff	\$309,417.96	\$283,707.08	\$25,710.88	.00
11-000-240-105 Sal. Secr. & Clerical Asst.	\$184,875.67	\$169,552.19	\$15,323.32	\$0.16
11-000-240-500 Other Purchased Services	\$25,776.80	\$23,521.11	\$953.85	\$1,301.84
11-000-240-600 Supplies and Materials	\$32,864.17	\$29,378.53	\$3,116.16	\$369.48
11-000-240-800 Other Objects	\$6,000.00	\$5,840.00	.00	\$160.00
TOTAL	\$697,067.95	\$638,621.01	\$56,615.31	\$1,831.63
--- Central Services ---				
11-000-251-100 Salaries	\$347,914.92	\$318,979.32	\$28,935.60	.00
11-000-251-330 Purchased Prof. Services	\$7,503.00	\$6,534.06	\$395.41	\$573.53
11-000-251-340 Purchased Technical Services	\$25,000.00	\$24,290.00	.00	\$710.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	\$1,823.16	\$275.00	\$901.84
11-000-251-600 Supplies and Materials	\$7,146.80	\$6,350.26	\$242.80	\$553.74
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	\$16,116.00	.00	.00
11-000-251-89X Other Objects	\$5,000.00	\$2,549.63	.00	\$2,450.37
TOTAL	\$411,680.72	\$376,642.43	\$29,848.81	\$5,189.48
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$401,137.00	\$367,806.68	\$33,330.32	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$33,438.90	\$33,038.65	.00	\$400.25
11-000-252-600 Supplies and Materials	\$84,553.70	\$81,302.46	\$3,251.24	.00
TOTAL	\$519,129.60	\$482,147.79	\$36,581.56	\$400.25
TOTAL Cent. Svcs. & Admin IT	\$930,810.32	\$858,790.22	\$66,430.37	\$5,589.73
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$590,467.22	\$533,470.77	\$42,854.02	\$14,142.43
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$5,021.94	\$5,021.94	.00	.00
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$528,503.59	\$288,052.75	\$173,875.98	\$66,574.86

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$78,481.44	\$37,723.44	\$5,137.86	\$35,620.14
11-000-261-800 Other Objects	\$15,000.00	\$9,716.62	\$101.95	\$5,181.43
TOTAL	\$1,217,474.19	\$873,985.52	\$221,969.81	\$121,518.86
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$610.16	.00	\$6,389.84
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$370,683.31	\$45,814.69	\$282.00
11-000-262-490 Other Purchased Property Svc.	\$62,684.77	\$60,376.78	\$2,307.99	.00
11-000-262-520 Insurance	\$101,425.00	\$101,425.00	.00	.00
11-000-262-621 Energy (Natural Gas)	\$123,755.26	\$123,755.26	.00	.00
11-000-262-622 Energy (Electricity)	\$291,059.38	\$208,177.60	\$63,509.24	\$19,372.54
TOTAL	\$1,002,704.41	\$865,028.11	\$111,631.92	\$26,044.38
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$21,150.00	\$16,788.32	.00	\$4,361.68
11-000-263-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$26,150.00	\$16,788.32	\$0.00	\$9,361.68
--- Security ---				
11-000-266-100 Salaries	\$83,002.20	\$71,254.91	\$9,714.88	\$2,032.41
TOTAL	\$83,002.20	\$71,254.91	\$9,714.88	\$2,032.41
TOTAL Oper & Maint of Plant Services	\$2,329,330.80	\$1,827,056.86	\$343,316.61	\$158,957.33
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$48,590.25	\$44,562.15	\$4,028.10	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	\$15,699.87	\$4,698.63	\$10,201.50
11-000-270-517 Contract Svc (reg std) - ESCs	\$24,000.00	\$14,161.13	\$6,440.87	\$3,398.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$3,000.00	\$10.48	.00	\$2,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	\$30.00	.00	\$970.00
TOTAL	\$111,690.25	\$74,463.63	\$15,167.60	\$22,059.02
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,566.48	\$12,270.31	\$1,262.75	\$33.42
11-XXX-XXX-220 Social Security Contributions	\$270,094.94	\$225,437.59	\$44,657.35	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$306,899.32	\$303,616.86	\$3,282.46	.00
11-XXX-XXX-250 Unemployment Compensation	\$32,180.29	\$32,180.29	.00	.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$188,909.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,618,436.60	\$1,417,509.48	\$193,998.53	\$6,928.59
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	\$81,586.02	\$9,409.98	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$74,040.84	\$49,460.66	\$4,600.02	\$19,980.16
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	\$3,185.00	.00	\$1,815.00
TOTAL	\$2,615,123.47	\$2,314,155.21	\$257,211.09	\$43,757.17
Total Undistributed Expenditures	\$9,259,937.24	\$7,948,127.02	\$1,030,019.67	\$281,790.55
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,018,262.81	\$12,910,893.01	\$1,580,458.10	\$526,911.70

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,018,262.81	\$12,910,893.01	\$1,580,458.10	\$526,911.70

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,240.00	\$238.89	.00	\$10,001.11
Undistributed expenses				
12-000-100-730 Instruction	\$17,399.72	\$4,432.00	\$12,967.72	.00
12-000-252-730 Admin. Info. Tech.	\$16,256.28	\$16,256.28	.00	.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$96,445.56	\$14,268.56	\$82,177.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$140,341.56	\$35,195.73	\$95,144.72	\$10,001.11
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	.00	\$131,015.00	\$318,985.00
12-000-400-800 Other objects	\$20,388.00	\$20,388.00	.00	.00
Sub Total	\$520,388.00	\$20,388.00	\$131,015.00	\$368,985.00
TOTAL	\$520,388.00	\$20,388.00	\$131,015.00	\$368,985.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$660,729.56	\$55,583.73	\$226,159.72	\$378,986.11

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,678,992.37	\$12,966,476.74	\$1,806,617.82	\$905,897.81

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10

For 11 Month Period Ending 05/31/2018

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2018

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 11,100.00	\$ 2,879.00	\$ 0.00	\$ 8,221.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 6,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 82,998.86	\$ 60,501.11	\$ 22,497.75	\$ 0.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,537.08	\$ 5,537.08	\$ 0.00	\$ 0.00
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 1,308.10	\$ 0.00	\$ 2,691.90
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 10,720.00	\$ 10,363.27	\$ 54.50	\$ 302.23
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 1,164.79	\$ 0.00	\$ 585.21
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 200.02	\$ 208.50	\$ 2,091.48
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 905.80	\$ 0.00	\$ 2,094.20
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 9,568.00	\$ 2,723.75	\$ 0.00	\$ 6,844.25
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 1,231.29	\$ 0.00	\$ 768.71
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 23,869.84	\$ 23,869.84	\$ 0.00	\$ 0.00
11-140-100-610-03-0009-	SUPPLIES-ART	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 28,897.51	\$ 176.00	\$ 926.49
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,450.00	\$ 3,471.89	\$ 169.00	\$ 3,809.11
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 1,168.00	\$ 1,168.00	\$ 0.00	\$ 0.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

6/5 12:00pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 11 Month Period Ending 05/31/18

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		(\$12,777.14)
	Accounts receivable:		
141	Intergovernmental - State	\$27,038.25	
		\$27,038.25	\$27,038.25

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,395,643.07	
302	Less Revenues	(\$1,076,584.13)	
		\$319,058.94	
	Total assets and resources		\$333,320.05
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 11 Month Period Ending 05/31/18

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$162.60
		\$376.12
	TOTAL LIABILITIES	\$376.12

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$125,350.36
601	Appropriations	\$1,395,643.07
602	Less: Expenditures	\$1,062,699.14
603	Encumbrances	\$125,350.36 (\$1,188,049.50)
		\$207,593.57
	TOTAL FUND BALANCE	\$332,943.93
	TOTAL LIABILITIES AND FUND EQUITY	\$333,320.05

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$848,681.04	\$585,834.10		\$262,846.94
4XXX	From Federal Sources	\$444,157.00	\$387,945.00		\$56,212.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,395,643.07	\$1,076,584.13		\$319,058.94
		=====	=====	=====	=====
*** EXPENDITURES ***					
		-----	-----	-----	-----
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$102,805.03	\$87,484.12	\$10,349.94	\$4,970.97
STATE PROJECTS:					
	Vocational education	\$498,204.04	\$240,004.37	\$58,805.87	\$199,393.80
	Other State Projects	\$350,477.00	\$318,785.50	\$31,691.48	\$0.02
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$848,681.04	\$558,789.87	\$90,497.35	\$199,393.82
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$63,695.00	\$63,404.37	\$290.63	.00
	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$78,227.00	\$7,117.00	\$112.00
	NCLB Title II - Part A/D	\$9,006.00	\$8,032.98	\$973.02	.00
	NCLB Title IV	\$6,442.00	\$2,786.56	\$3,383.42	\$272.02
	Vocational Education	\$279,558.00	\$263,974.24	\$12,739.00	\$2,844.76
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$444,157.00	\$416,425.15	\$24,503.07	\$3,228.78
		=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		\$1,395,643.07	\$1,062,699.14	\$125,350.36	\$207,593.57
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 11 Month Period Ending 05/31/18

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$350,477.00	\$346,477.00	\$4,000.00
32XX Other Restricted Entitlements	\$498,204.04	\$239,357.10	\$258,846.94
	-----	-----	-----
Total Revenue from State Sources	\$848,681.04	\$585,834.10	\$262,846.94
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,137.00	\$51,555.00	\$8,582.00
4451-55 Title II	\$9,006.00	\$7,454.00	\$1,552.00
4471-74 Title IV	\$10,000.00	\$1,817.00	\$8,183.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,456.00	\$71,111.00	\$14,345.00
4430-39 Vocational Education	\$279,558.00	\$256,008.00	\$23,550.00
	-----	-----	-----
Total Revenues from Federal Sources	\$444,157.00	\$387,945.00	\$56,212.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,395,643.07	\$1,076,584.13	\$319,058.94
	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 11 Month Period Ending 05/31/18

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,395,643.07	\$1,062,699.14	\$125,350.36	\$207,593.57
T O T A L E X P E N D I T U R E	\$1,395,643.07	\$1,062,699.14	\$125,350.36	\$207,593.57

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 11 Month Period Ending 05/31/18

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

6/5 12:00pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 11 Month Period Ending 05/31/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$196,770.18
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
		\$518,257.84	\$518,257.84

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,887,133.31	
302	Less Revenues	(\$577,155.13)	
		\$3,309,978.18	\$3,309,978.18

			\$4,025,006.20
Total assets and resources			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/18

=====
 LIABILITIES AND FUND EQUITY
 =====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$555,150.70
754	Reserve for encumbrances - Prior Year		\$59,951.50
601	Appropriations	\$3,556,601.88	
602	Less : Expenditures	\$487,402.99	
603	Encumbrances	\$615,102.20 (\$1,102,505.19)	
			<u>\$2,454,096.69</u>
	Total Appropriated		\$3,069,198.89

--- Unappropriated ---

770	Fund balance	\$231,075.31
303	Budgeted Fund Balance	\$724,732.00

TOTAL FUND BALANCE \$4,025,006.20

TOTAL LIABILITIES AND FUND EQUITY \$4,025,006.20

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$3,887,133.31	\$577,155.13		\$3,309,978.18
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,887,133.31	\$577,155.13		\$3,309,978.18
	=====	=====	=====	=====
	-----	-----	-----	-----
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$704.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$206,560.00	\$62,614.85	\$99,558.04	\$44,387.11
30-000-4XX-450 Construction services	\$3,349,337.88	\$424,084.14	\$515,544.16	\$2,409,709.58
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,556,601.88	\$487,402.99	\$615,102.20	\$2,454,096.69
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,556,601.88	\$487,402.99	\$615,102.20	\$2,454,096.69
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,556,601.88	\$487,402.99	\$615,102.20	\$2,454,096.69
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 11 Month Period Ending 05/31/18

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: May 31, 2018**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,232,530.44	\$1,538,050.99	-\$1,224,340.84	\$3,546,240.59
Special Revenue Fund (20)	\$37,304.68	\$28,962.00	-\$79,043.82	-\$12,777.14
Capital Project Fund (30)	\$196,770.18	\$74,295.44	-\$74,295.44	\$196,770.18
Total Governmental Funds	<u>\$3,466,605.30</u>	<u>\$1,641,308.43</u>	<u>-\$1,377,680.10</u>	<u>\$3,730,233.63</u>
Summer Savings	\$118,432.61	\$15,081.36	\$0.00	\$133,513.97
Enterprise Fund (60) Cafeteria	\$36,021.37	\$11,258.12	-\$21,407.26	\$25,872.23
Payroll Fund (70)	\$0.00	\$524,207.35	-\$524,207.35	\$0.00
Agency Fund (90)	\$0.00	\$388,096.29	-\$388,096.29	\$0.00
Total Trust & Agency	<u>\$154,453.98</u>	<u>\$938,643.12</u>	<u>-\$933,710.90</u>	<u>\$159,386.20</u>
Grand Total for all Funds	<u>\$3,621,059.28</u>	<u>\$2,579,951.55</u>	<u>-\$2,311,391.00</u>	<u>\$3,889,619.83</u> <u>\$3,889,619.83</u>

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

6/6/2018

Date

[Back to Top](#)

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va_exaa1.082406

04/30/2018

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-211-171-04-0000-	SALARIES-ATTENDANCE OFFI	April Transfers	0042	04/30/2018	RCATTERSON	\$26,060.00	\$0.16	\$26,060.16
11-000-218-104-05-0000-	SAL - GUID. COUNSELORS	April Transfers	0042	04/30/2018	RCATTERSON	\$342,486.46	(\$9,500.00)	\$332,986.46
11-000-218-104-05-0001-	SUMMER WORK	April Transfers	0042	04/30/2018	RCATTERSON	\$7,478.60	\$85.00	\$7,563.60
11-000-218-110-05-0000-	OTHER SALARIES - GUIDANC	April Transfers	0042	04/30/2018	RCATTERSON	\$260,530.76	\$552.19	\$261,082.95
11-000-218-500-05-0000-	PURCH SERVICES	April Transfers	0042	04/30/2018	RCATTERSON	\$17,116.00	\$348.70	\$17,464.70
11-000-218-610-05-0000-	SUPPLIES GUIDANCE	April Transfers	0042	04/30/2018	RCATTERSON	\$5,000.00	\$1,833.95	\$6,833.95
11-000-219-104-05-0001-	SUMMER WORK/EXTRA WORK	April Transfers	0042	04/30/2018	RCATTERSON	\$4,655.15	\$67.90	\$4,723.05
11-000-219-105-05-0001-	SECRETARIES/O.T.-SUMMER	April Transfers	0042	04/30/2018	RCATTERSON	\$1,000.00	\$17.15	\$1,017.15
11-000-219-610-05-0000-	SUPPLIES - CST	April Transfers	0042	04/30/2018	RCATTERSON	\$2,700.00	\$5,980.29	\$8,680.29
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	April Transfers	0042	04/30/2018	RCATTERSON	\$0.00	\$255.09	\$255.09
11-000-230-890-08-0000-	MISC EXP	April Transfers	0042	04/30/2018	RCATTERSON	\$13,950.00	(\$10,000.00)	\$3,950.00
11-000-240-105-03-0001-	SUBSTITUTES/O.T.	April Transfers	0042	04/30/2018	RCATTERSON	\$600.00	\$395.67	\$995.67
11-000-240-110-00-0000-	SAL-WORK STUDY STDS, HS	April Transfers	0042	04/30/2018	RCATTERSON	\$5,000.00	(\$5,000.00)	\$0.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	April Transfers	0042	04/30/2018	RCATTERSON	\$30,005.02	\$794.26	\$30,799.28
11-000-251-100-08-0000-	SALARIES-BUSINESS OFFICE	April Transfers	0042	04/30/2018	RCATTERSON	\$347,227.20	\$687.72	\$347,914.92
11-000-252-100-16-0000-	SALARIES-TECHNOLOGY	April Transfers	0042	04/30/2018	RCATTERSON	\$399,964.49	\$439.69	\$400,404.18
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	April Transfers	0042	04/30/2018	RCATTERSON	\$80,250.00	\$1,303.49	\$81,553.49
11-000-262-490-02-0000-	PUBLIC WATER & SEWER	April Transfers	0042	04/30/2018	RCATTERSON	\$60,000.00	\$2,684.77	\$62,684.77
11-000-262-621-02-0000-	ENERGY - NATURAL GAS	April Transfers	0042	04/30/2018	RCATTERSON	\$85,000.00	\$14,556.34	\$99,556.34
11-000-262-622-02-0000-	ENERGY - ELECTRICITY	April Transfers	0042	04/30/2018	RCATTERSON	\$366,997.00	(\$75,937.62)	\$291,059.38
11-000-266-100-02-0000-	UE S SALS OF SEC G & INV	April Transfers	0042	04/30/2018	RCATTERSON	\$75,160.00	\$4,342.20	\$79,502.20
11-000-291-290-11-0002-	VOC UNIFORM ALLOWANCE	April Transfers	0042	04/30/2018	RCATTERSON	\$3,000.00	\$140.84	\$3,140.84
11-140-100-101-07-0000-	SAL-ALT SCHOOL-REG	April Transfers	0042	04/30/2018	RCATTERSON	\$298,494.60	\$2,324.25	\$300,818.85
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLIES	April Transfers	0042	04/30/2018	RCATTERSON	\$22,918.39	\$951.45	\$23,869.84
11-310-100-101-05-0000-	SALARIES - INSTRUCTION	April Transfers	0042	04/30/2018	RCATTERSON	\$395,692.60	\$5,417.55	\$401,110.15
11-310-100-101-60-0000-	ACADEMY SALARIES-TEACHER	April Transfers	0042	04/30/2018	RCATTERSON	\$309,900.00	\$263.12	\$310,163.12
11-310-100-106-11-0000-	SALARIES - AIDES	April Transfers	0042	04/30/2018	RCATTERSON	\$48,000.00	\$3,988.26	\$51,988.26
11-310-100-500-09-0000-	OTHER PURCH SERV THEATER	April Transfers	0042	04/30/2018	RCATTERSON	\$3,800.00	\$2,898.96	\$6,698.96
11-310-100-610-05-0000-	SUPPL-SPEC ED. RES CTR	April Transfers	0041	04/17/2018	RCATTERSON	\$1,500.00	(\$88.00)	\$1,412.00
11-310-100-610-11-0000-	CAREER TECHNICAL ED	April Transfers	0042	04/30/2018	RCATTERSON	\$65,025.00	\$2,696.68	\$67,721.68

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

va_exaa1.082406

04/30/2018

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-310-100-610-16-0000-	SUPPLIES-TECHNOLOGY	April Transfers	0042	04/30/2018	RCATTERSON	\$21,380.27	\$551.15	\$21,931.42
11-310-100-640-05-0000-	TEXTBOOKS - SPEC ED	April Transfers	0041	04/17/2018	RCATTERSON	\$1,000.00	(\$151.00)	\$849.00
11-310-100-800-05-0000-	OTHER OBJECTS SPEC ED	April Transfers	0041	04/17/2018	RCATTERSON	\$0.00	\$239.00	\$239.00
11-401-100-100-03-0000-	SAL - CO-CURRICULAR	April Transfers	0042	04/30/2018	RCATTERSON	\$46,525.00	\$2,315.00	\$48,840.00
11-401-100-800-03-0000-	OTHER OBJECTS	April Transfers	0042	04/30/2018	RCATTERSON	\$4,421.00	\$578.00	\$4,999.00
11-402-100-100-03-0001-	STIPENDS - COACHES	April Transfers	0042	04/30/2018	RCATTERSON	\$47,190.50	\$5,291.50	\$52,482.00
11-402-100-500-03-0000-	ATH. TRAINER SVS	April Transfers	0042	04/30/2018	RCATTERSON	\$39,551.00	\$117.98	\$39,668.98
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	April Transfers	0042	04/30/2018	RCATTERSON	\$16,244.26	\$675.59	\$16,919.85
12-000-100-730-00-0000-	FURNITURE/EQUIPMENT	April Transfers	0042	04/30/2018	RCATTERSON	\$0.00	\$12,967.72	\$12,967.72
12-000-261-730-02-0000-	EQUIPMENT - FACILITIES	April Transfers	0042	04/30/2018	RCATTERSON	\$14,268.56	\$24,915.00	\$39,183.56
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

05/31/2018

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-218-104-05-0000-	SAL - GUID. COUNSELORS	May Transfers	0044	05/31/2018	RCATTERSON	\$332,986.46	\$801.47	\$333,787.93
11-000-218-390-05-0000-	PURCH. PROF. SVS	May Transfers	0044	05/31/2018	RCATTERSON	\$35,216.18	(\$8,000.00)	\$27,216.18
11-000-218-610-05-0000-	SUPPLIES GUIDANCE	May Transfers	0044	05/31/2018	RCATTERSON	\$6,833.95	\$2,853.71	\$9,687.66
11-000-219-104-05-0001-	SUMMER WORK/EXTRA WORK	May Transfers	0044	05/31/2018	RCATTERSON	\$4,723.05	\$35.00	\$4,758.05
11-000-219-105-05-0000-	SALARIES - SECRETARIES	May Transfers	0044	05/31/2018	RCATTERSON	\$85,550.00	(\$7,000.00)	\$78,550.00
11-000-219-320-05-0000-	INDEPENDENT EVALUATIONS	May Transfers	0044	05/31/2018	RCATTERSON	\$2,000.00	(\$2,000.00)	\$0.00
11-000-219-390-05-0000-	CST OTHER PROF SVS	May Transfers	0044	05/31/2018	RCATTERSON	\$7,400.00	(\$1,000.00)	\$6,400.00
11-000-219-500-05-0000-	CST OTHER PURCH SVS	May Transfers	0044	05/31/2018	RCATTERSON	\$2,500.00	(\$2,500.00)	\$0.00
11-000-221-104-04-0001-	CURRICULUM WRITING	May Transfers	0044	05/31/2018	RCATTERSON	\$18,000.00	\$95.00	\$18,095.00
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	May Transfers	0044	05/31/2018	RCATTERSON	\$255.09	\$266.69	\$521.78
11-000-222-300-03-0000-	PUR PROF & TECH SVC	May Transfers	0044	05/31/2018	RCATTERSON	\$3,500.00	(\$2,500.00)	\$1,000.00
11-000-222-610-03-0000-	AVA MATERIALS - HS	May Transfers	0044	05/31/2018	RCATTERSON	\$15,000.00	(\$7,000.00)	\$8,000.00
11-000-223-580-05-0000-	SE TEACH OOD TRAIING	May Transfers	0044	05/31/2018	RCATTERSON	\$2,000.00	\$1,286.74	\$3,286.74
11-000-223-580-60-0000-	ACADEMY OOD TRAINING	May Transfers	0044	05/31/2018	RCATTERSON	\$1,500.00	(\$1,500.00)	\$0.00
11-000-223-610-03-0000-	SUPPLIES AND MATERIALS	May Transfers	0044	05/31/2018	RCATTERSON	\$1,000.00	(\$1,000.00)	\$0.00
11-000-230-339-08-0000-	PURCH PROF SVCS	May Transfers	0044	05/31/2018	RCATTERSON	\$17,500.00	(\$9,000.00)	\$8,500.00
11-000-230-340-08-0000-	PURCH TECHNICAL SVCS	May Transfers	0044	05/31/2018	RCATTERSON	\$8,700.00	(\$8,000.00)	\$700.00
11-000-230-530-08-0000-	TELEPHONE - DISTRICT	May Transfers	0044	05/31/2018	RCATTERSON	\$40,650.00	(\$3,000.00)	\$37,650.00
11-000-230-590-08-0001-	TRAVEL - SUPERINTENDENT	May Transfers	0044	05/31/2018	RCATTERSON	\$3,000.00	(\$1,000.00)	\$2,000.00
11-000-230-610-08-0000-	SUPERINTENDENT-SUPPLIES	May Transfers	0044	05/31/2018	RCATTERSON	\$8,675.00	(\$2,000.00)	\$6,675.00
11-000-230-630-08-0000-	IN HOUSE SUPPLIES - BOE	May Transfers	0044	05/31/2018	RCATTERSON	\$1,000.00	(\$1,000.00)	\$0.00
11-000-230-890-08-0000-	MISC EXP	May Transfers	0044	05/31/2018	RCATTERSON	\$3,950.00	(\$1,000.00)	\$2,950.00
11-000-240-104-03-0000-	SALARIES - SUPERVISORS	May Transfers	0044	05/31/2018	RCATTERSON	\$308,530.76	\$887.20	\$309,417.96
11-000-240-500-03-0000-	PRINTING EXPENSE - HS	May Transfers	0044	05/31/2018	RCATTERSON	\$5,000.00	(\$4,500.00)	\$500.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	May Transfers	0044	05/31/2018	RCATTERSON	\$21,800.00	\$976.80	\$22,776.80
11-000-240-500-03-0002-	OTHER PURCH SERV	May Transfers	0044	05/31/2018	RCATTERSON	\$3,000.00	(\$2,000.00)	\$1,000.00
11-000-240-580-03-0000-	TRAVEL - H.S.	May Transfers	0044	05/31/2018	RCATTERSON	\$4,000.00	(\$2,500.00)	\$1,500.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	May Transfers	0044	05/31/2018	RCATTERSON	\$30,799.28	\$1,662.37	\$32,461.65
11-000-240-610-05-0000-	SUPPLIES - STUDENT SVS.	May Transfers	0044	05/31/2018	RCATTERSON	\$1,900.00	(\$1,500.00)	\$400.00
11-000-251-330-08-0000-	PURCH. PROF. SVS. - OTHE	May Transfers	0044	05/31/2018	RCATTERSON	\$11,003.00	(\$3,500.00)	\$7,503.00

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

05/31/2018

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
11-000-251-340-08-0000-	PURCHASED TECHNICAL SERV	May Transfers	0044	05/31/2018	RCATTERSON	\$9,000.00	(\$4,000.00)	\$5,000.00	
11-000-251-610-08-0000-	SUPPLIES AND MATERIALS	May Transfers	0044	05/31/2018	RCATTERSON	\$9,146.80	(\$2,000.00)	\$7,146.80	
11-000-252-100-16-0000-	SALARIES-TECHNOLOGY	May Transfers	0044	05/31/2018	RCATTERSON	\$400,404.18	\$732.82	\$401,137.00	
11-000-252-580-16-0000-	TRAVEL	May Transfers	0044	05/31/2018	RCATTERSON	\$1,750.00	(\$1,500.00)	\$250.00	
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	May Transfers	0044	05/31/2018	RCATTERSON	\$81,553.49	\$3,000.21	\$84,553.70	
11-000-261-100-02-0000-	SALARIES - MAINTENANCE	May Transfers	0044	05/31/2018	RCATTERSON	\$584,167.42	(\$20,000.00)	\$564,167.42	
11-000-261-100-02-0001-	SALARY - MAINT. O/T/	May Transfers	0044	05/31/2018	RCATTERSON	\$56,299.80	(\$30,000.00)	\$26,299.80	
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	May Transfers	0044	05/31/2018	RCATTERSON	\$76,509.48	\$39,976.73	\$116,486.21	
11-000-262-621-02-0000-	ENERGY - NATURAL GAS	May Transfers	0044	05/31/2018	RCATTERSON	\$99,556.34	\$24,198.92	\$123,755.26	
11-000-270-162-02-0001-	SUBSTITUTES/OT	May Transfers	0044	05/31/2018	RCATTERSON	\$6,999.11	\$1,310.14	\$8,309.25	
11-000-291-220-08-0000-	SOCIAL SECURITY	May Transfers	0044	05/31/2018	RCATTERSON	\$282,200.00	(\$12,105.06)	\$270,094.94	
11-000-291-241-08-0000-	PERS CONTRIBUTION	May Transfers	0044	05/31/2018	RCATTERSON	\$313,930.00	(\$7,030.68)	\$306,899.32	
11-000-291-250-08-0000-	UNEMPLOYMENT	May Transfers	0044	05/31/2018	RCATTERSON	\$40,175.00	(\$7,994.71)	\$32,180.29	
11-000-291-270-08-0001-	FSA-BENEFITS	May Transfers	0044	05/31/2018	RCATTERSON	\$6,500.00	(\$4,848.92)	\$1,651.08	
11-140-100-610-03-0000-	SUPPLIES - HS	May Transfers	0044	05/31/2018	RCATTERSON	\$60,501.11	\$22,497.75	\$82,998.86	
11-140-100-890-03-0000-	OTHER OBJECTS	May Transfers	0044	05/31/2018	RCATTERSON	\$844.00	\$324.00	\$1,168.00	
11-310-100-101-60-0000-	ACADEMY SALARIES-TEACHER	May Transfers	0044	05/31/2018	RCATTERSON	\$310,163.12	\$470.82	\$310,633.94	
11-310-100-106-11-0000-	SALARIES - AIDES	May Transfers	0044	05/31/2018	RCATTERSON	\$51,988.26	\$2,468.76	\$54,457.02	
11-310-100-320-10-0000-	PURCH PROF DANCE	May Transfers	0044	05/31/2018	RCATTERSON	\$2,500.00	\$390.00	\$2,890.00	
11-310-100-610-09-0000-	SUPPLIES - THEATER	May Transfers	0045	05/31/2018	RCATTERSON	\$24,100.00	(\$14,555.00)	\$9,545.00	
11-310-100-610-11-0000-	CAREER TECHNICAL ED	May Transfers	0044	05/31/2018	RCATTERSON	\$67,721.68	\$23,360.62	\$91,082.30	
11-310-100-610-16-0000-	SUPPLIES-TECHNOLOGY	May Transfers	0044	05/31/2018	RCATTERSON	\$21,931.42	\$899.02	\$22,830.44	
11-401-100-100-03-0000-	SAL - CO-CURRICULAR	May Transfers	0044	05/31/2018	RCATTERSON	\$48,840.00	\$990.32	\$49,830.32	
11-401-100-500-03-0000-	PURCHASED SERVICES (300-	May Transfers	0044	05/31/2018	RCATTERSON	\$2,725.00	\$16,704.00	\$19,429.00	
11-401-100-800-03-0000-	OTHER OBJECTS	May Transfers	0044	05/31/2018	RCATTERSON	\$4,999.00	\$587.05	\$5,586.05	
11-402-100-500-03-0000-	ATH. TRAINER SVS	May Transfers	0044	05/31/2018	RCATTERSON	\$39,668.98	\$249.95	\$39,918.93	
12-000-252-730-16-0000-	IT EQUIPMENT	May Transfers	0045	05/31/2018	RCATTERSON	\$45,010.00	(\$28,753.72)	\$16,256.28	
12-000-261-730-02-0000-	EQUIPMENT - FACILITIES	May Transfers	0044	05/31/2018	RCATTERSON	\$39,183.56	\$13,953.28	\$53,136.84	
		May Transfers	0045	05/31/2018	RCATTERSON	\$53,136.84	\$43,308.72	\$96,445.56	
Total For Account # 12-000-261-730-02-0000-								\$57,262.00	

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

va_exaa1.082406

05/31/2018

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Total Current Appr.</i>								\$0.00

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Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2018-19 SY

Vendor	Description of Services
374 AV	Student AVE Software
ACT	Fire Alarm Maintenance & Monitoring Services
Active Disposal	Waste, Trash, Bulk Material Disposal
Adobe Creative Cloud	Illustrator, Photoshop, After Effects, Premiere - 100 seats
ADP	Easy Labor Management
Aesop	Substitute Placement and Absence Tracking System
American Family - Doctor's Express	Health and Medical Services
ATC	Pneumatic Controls Maintenance
Atlantic Tomorrow	Copier Lease
Boxcast	Livestream Software
Bridgeway Senior Healthcare	Health Occupations - Clinical Affiliation
CDWG	Annual Site License for MS Office 2013
Chalkboard (Web host)	SCVTHS.org Website and Teacher Sites
Charles Nechtem Associates, Inc.	Employee Assistance Program
Chem Aqua	Water Treatment
Circle 3 LLC	Building Envelope Project
Conner Strong & Buckelew	Health Insurance Brokerage Services
Delta Dental	Employee Dental Program
DIA General Construction	On-Call Construction
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum	Legal Services
DigiCert	Digital Signed Certificates - Unified Communications
ERRate Exchange	ERRate Funding Services (+ Level 2)
East Coast Elevators	Elevator Maintenance
Educational Data Services, Inc.	Cooperative Pricing
Exacqvision	IP Camera Support
Family & Community Services of Somerset County	Mental Health Counselor & Substance Abuse Counselor
Faronics	Deep Freeze
Federal Fire Protection	Service Fire Extinguishers , Hydrants
Food Services Solutions	Point of Sale for Cafeteria
Frank D. Valcheck, Inc.	Student Transportation
FSS	Food Service Support
Genesis Educational Services	Student Information System
GoGuardian	Chromebook Management
Honeywell	Flex Automation Service
Honeywell-Rapid Alert Notification	Emergency Communication
Horizon BCBS of NJ	Employee Medical & Prescription Drug Programs
Hunterdon ESC	Cooperative Purchasing
Hutchins HVAC	On-Call HVAC
IEP Direct Frontline	IEP Software - Special Education
Industrial Combustion Associates	Boiler Maintenance
Ingersoll-Rand	Compressors CTE Maintenance
Integrify	Work Flow Processing

**Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2018-19 SY**

J & J Floors	Resurface Gymnasium Floors
Jag Physical Therapy	Athletic Trainer Services
Johnson Controls	Chiller System & Control Service
Jumpcloud	Centralized Authentication Services
Kensington Bus Company, Inc.	Student Transportation
Maschio's Food Service	Food Service Management
Mechanical Preservation Associates	HVAC Upgrade
Meraki	AP & Switch Management
Meraki Firewall Subscription	CIPA Filter and Management
Meraki Insights	Network Performance Optimization
Microsoft	Microsoft Office 2016 Suite
Middle Earth	Recreation/Outreach Coordinator
Moodle	Moodle Rooms
Naviance	Student College and Career Readiness
Network Solutions	DNS Registration
Network Solutions	DNS Name Records
New Wave	RTK Compliance
Nickerson	Gym Bleacher Repair
Nimble Storage Maintained	SAN Support and Maintenance
Nuance	Speech Attendant for Phone System
Paley Construction Company	Buildings B & F Ceiling Replacement Project
Pitney Bowes	Postage & Mailing
Plan Connect	Third Party Administration Services
Pritchard Industries, Inc.	Custodial Cleaning Services
Professional Educational Services, Inc.	Student Bedside Instruction
Promethean Online	Flat Panel Management
Robert Wood Johnson Univeristy Hospital	Athletic Training Services
Safety Kleen	CTE Enviornmental Solvent Fluid Systems
Saint Claire's Hospital	Student Bedside Instruction
Scale Maintenance	Server Virtualization Software and Support
School Dude	Work Order Request System
Somerset County	Gas, Fuel and Repairs for Vehicles
Somerset County Educational Services Commission	Student Transportation
Somerset County Insurance Commission	Health Insurance Joint Insurance Fund
Somerset County Joint Insurance Fund	District Wide Joint Insurance
Sophos Cloud Protection	Server Cloud Antivirus
Stank Environmental	Pest Control and IPM Services
Strauss Esmay Associates, LLP	Board Policy Updates
Suplee, Clooney & Company	Audit/Consulting Services
Systems 3000	Financial / Accounting Software
Telecenter U	Paging System
USA Architects	Architectural Services
Vent Tech	Kitchen and Culinary Vent Degrease Service
Veritime Frontline	Veritime Attendance

Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2018-19 SY

Vision Service Plan	Employee Vision Program
Warshauer	Emergency Generator Maintenance
William Patterson University	Professional Development School Network Services

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**Somerset County Vocational Technical Schools
Maintenance Contracts
2018-19 SY**

Vendor	Amount	Description of Services
ACT	\$ 9,175.00	Fire Alarm Preventative Maintenance
ACT	\$ 1,560.00	MONITORING SERVICES
Active Disposal	\$ 20,000.00	Waste -Trash -Bulk -Material
ATC- Auto Temp.Con.	\$ 4,480.00	Pneumatic Controls Maintenance
Chem Aqua	\$ 4,332.00	Water Treatment
East Coast Elevators	\$ 5,820.00	Elevator Maintenance
FFP	\$ 5,000.00	Fire Ext.Hydrants,Kitchen Fire.
Honeywell	\$ 23,680.00	FLEX AUTOMATION SERVICE
IND COM ASSOC.	\$ 5,975.00	Boiler Maintenance
Ingersoll-Rand	\$ 3,932.00	Compressors CTE Maintenance
J & J Floors	\$ 3,000.00	Resurface Gym Floors
Johnson Controls	\$ 5,815.00	Chiller System & Control Service
Safety Kleen	\$ 4,936.53	CTE Enviromental Solvent Fluid Systems
Somerset County	\$ 19,000.00	Vehicles Repairs /Gas
Stank	\$ 4,800.00	Pest Control & IPM Services
Vent-Tech	\$ 3,635.00	Kitchen & Culinary Vent Degrease Service
Warshauer	\$ 1,300.00	Emergency Generator

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**Somerset County Vocational Technical Schools
Technology/Contract Maintenance Software
2018-19 SY**

Vendor	Amount	Description of Services
ADP	\$ 3,600.00	Easy Labor Management
374 AV	\$ 2,847.00	Student AV Software
Adobe Creative Cloud	\$ 2,500.00	Illustrator, Photoshop, After Effects, Premiere - 100 seats
Aesop Frontline	\$ 3,300.00	Substitute Placement and Absence Tracking System
Boxcast	\$ 2,000.00	Livestream Software
CDWG	\$ 3,021.05	Annual Site License for MS Office 2013
Chalkboard (Web host)	\$ 2,810.00	SCVTHS.org Website and TeacherSites
DigiCert	\$ 917.00	Digital Signed Certificates - Unified Communications
Exacqvision	\$ 5,000.00	IP Camera Support
Food Services Solutions	\$ 1,290.00	Point of Sale for Cafeteria
Food Services Solutions	\$ 3,700.00	Food Service Support
Genesis Educational Services	\$ 14,585.00	Student Information System
GoGuardian	\$ 2,000.00	Chromebook Management
Honeywell-Rapid Alert Notification	\$ 2,500.00	Emergency Communication
IEP Direct Frontline	\$ 5,360.00	IEP Software - Special Education
Integrify	\$ 8,000.00	Work Flow Processing
Jumpcloud	\$ 5,000.00	Centralized Authentication Services
Meraki	\$ 10,000.00	AP & Switch Management
Meraki Firewall Subscription	\$ 7,500.00	CIPA Filter and Managment
Meraki Insights	\$ 5,000.00	Network Performance Opptimization
Microsoft	\$ 6,200.00	Microsoft Office 2016 Suite
Moodle	\$ 3,000.00	Moodle Rooms
Naviance	\$ 8,000.00	Student College and Career Readiness
Network Solutions	\$ 500.00	DNS Registration
Network Solutions	\$ 341.00	DNS Name Recrods
Nuance	\$ 2,199.80	Speech Attendant for Phone System
Promethean Online	\$ 5,000.00	Flat Panel Management
Scale Maintenance	\$ 5,000.00	Server Virtualization Software and Support
School Dude	\$ 1,990.00	Work Order Request System
Sophos Cloud Protection	\$ 600.00	Server Cloud Antivirus
Strauss Esmay Associates, LLP	\$ 4,635.00	Board Policy Updates
Systems 3000	\$ 15,640.00	Financial / Accounting Software
Telecenter U	\$ 4,000.00	Paging System
Veritime Frontline	\$ 2,000.00	Veritime Attendance

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Somerset County Vocational & Technical High School

2018-2019 Proposal Price List

Breakfast

Student Breakfast	\$2.10	Adult Breakfast	\$2.50
Breakfast Entrée Only	\$1.60		
Reduced Breakfast	\$0.30		

Lunch

Student Lunch	\$3.25	Adult Lunch	\$3.75
Reduced Lunch	\$0.40	Adult Entrée Only	\$3.10
Lunch Entrée Only	\$2.75	Side Vegetable	\$0.50
Pizza Slice	\$1.75	Small Salad	\$1.50

Beverages

Milk	\$0.50	100% Juice, 4 oz.	\$0.50
Bottled Water, 16 oz.	\$1.00	Fresh Brewed Coffee 12 oz.	\$1.00

A-la-Carte

Fresh or Chilled Fruit	\$0.50	Fresh Baked Cookie, small	\$0.40
Rice Krispie Treat	\$1.00	Fresh Baked Cookie, large	\$1.00
Baked Chips	\$0.75	Pop Tart 1ea	\$1.00
Bagel with Butter	\$1.50	Mini Donuts	\$1.50
Bagel with Cream Cheese	\$2.00		

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