

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
July 23, 2018

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Catterson, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Brian D. Levine, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on December 30, 2017.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on June 25, 2018.

- A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on June 25, 2018 were approved.

- IV. Release of Executive Session Minutes

On motion of _____, seconded by _____, the executive session minutes are approved and to be released as listed:

December 16, 2013, January 27, 2014, February 24, 2014, March 24, 2014, April 28, 2014, May 19, 2014, June 23, 2014, August 4, 2014, September 22, 2014, October 27, 2014, November 24, 2014, December 15, 2014, January 29, 2015, February 23, 2015, April 27, 2015, May 18, 2015, June 22, 2015, August 3, 2015, September 28, 2015, October 26, 2015, December 21, 2015, January 25, 2016, March 21, 2016, June 27, 2016, July 25, 2016, August 22, 2016, September 26, 2016, October 24, 2016, November 21, 2016, December 19, 2016, January 23, 2017, February 27, 2017, March 27, 2017, April 24, 2017, May 22, 2017, June 26, 2017, July 24, 2017, August 28, 2017, September 11, 2017, September 25, 2017, November 1, 2017, November 20, 2017, December 18, 2017.

V. Correspondence

A.

VI. Presentations/Recognitions

A. Presentation of Student of the Month –

VII. Old or Unfinished Business

A. Construction Projects

VIII. Report of the Attorney

IX. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Representative) –
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

X. School Communications Report

XI. Superintendent’s Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Ms. Katherine Mascia, Special Education Instructor, effective July 3, 2018.

B. Employment of Full-Time Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education appoint Ms. Brittany McGarry to the position of English Instructor (UPC #TCH-HS-ENGL-FL-02), at a salary of \$55,620.00*, Step 2-3/A, effective September 1, 2018. (11-140-100-101-03-0000)

*Based upon 2017-18 salary guide

C. Employment of Part-Time Hourly Personnel – Summer 2018

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2018:

High School

Ushma Mehta	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Shannon Melick	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Denise Gotti	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Pratima Patil	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
<u>Creative Arts</u>		
Sheila Buttermore	Adult Dance Evening Instructor	\$ 51.43/hr (11-310-100-101-10-0000)

D. Employment of Part-Time Hourly Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2018-19 school year:

High School

Kathleen Caola	Aide – Health Occupations (20 hrs/week)	\$ 28.62/hr (11-310-100-106-11-0000)
Joanne May	Aide – Cosmetology (20 hrs/week)	\$ 28.62/hr (11-310-100-106-11-0000)
Gayle Behot	Title I Paraprofessional (20 hrs/week)	\$ 28.62/hr (20-231-100-106-23-0000)
Mary Lynne McAnally	Tap Dance Company Instructor (45 hrs)	\$ 45.68/hr*(11-310-100-101-10-0000)
Anthony Pucci, Jr.	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
Alejandro Ripalda	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
Roberta Snead	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)

*Based upon 2017-18 salary/subject to change upon negotiated agreement

Employment of Part-Time Hourly Personnel 2018-19 School Year (con't)Performing Arts – Theater Arts

John Conte	Accompanist (380 hrs)	\$31.13/hr (11-310-100-101-10-0000)
Laura Swanson	Acting (435 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Andrew Moore	Acting – Vocal Music (80 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Lauren McCloughlin	Costumier (250 hrs)	\$31.37/hr (11-310-100-101-10-0000)

Performing Arts – Dance Performance/Dance Education

Kathleen Amalfitano	Ballet I, Dance Science, Anatomy, Pilate's cert. (240 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Nora Cotter	Ballet III (215 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Svetlana Volf	Accompanist (230 hrs)	\$31.13/hr (11-310-100-101-10-0000)
David Cheifer	Accompanist (130 hrs)	\$31.13/hr (11-310-100-101-10-0000)
Bonnie Grube	Costumier (300 hrs)	\$31.37/hr (11-310-100-101-10-0000)
	Production Assistant (150 hrs)	\$22.07/hr (11-310-100-101-10-0000)

Creative Arts

Sheila Buttermore	Adult Dance Evening Instructor	\$51.43/hr (11-310-100-101-10-0000)
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E. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitutes at a rate of \$100.00/day for the 2018-19 school year:

Dennis Avenoso	Kelly Avenoso	Gayle Behot
Evangeline Byrd	Kathleen Caola	Garrett Chemey
Ramona Crisafi-DelRocco	Lara Drewes	Ronald Eichner
Ray Esler	Laura Fahey	Adam Fulmore
Raymond Glowacki	Bonnie Grube	Diane Harper
J. Anthony Kennette	Barbara Liedl	Victoria Madzey
Joanne May	Tyler Mylorie	Je'ahna Petties
Nanette Younan		

F. Extra-Curricular Appointments – 2018-19 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2018-19 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Nicholas Pereira	JV Boys’ Soccer Coach	\$2,971.00
Joseph Bush	JV Boys’ Basketball Coach	\$2,971.00
Brittany McGarry	Varsity Girls’ Softball Coach	\$4,619.00

G. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

H. Job Description

The Superintendent recommends that the Board of Education approve job description – School Counselor for Health and Wellness as it appears on Addendum #2.

I. Harassment, Intimidation and Bullying Coordinator

The Superintendent recommends that the Board of Education appoint Ms. Maria Johnson as the Harassment, Intimidation and Bullying Coordinator for the 2018-19 school year.

J. Harassment, Intimidation and Bullying Specialist

The Superintendent recommends that the Board of Education appoint Mr. Jaime Morales as the Harassment, Intimidation and Bullying Specialist for the 2018-19 school year.

K. Title IX Coordinator

The Superintendent recommends that the Board of Education appoint Ms. Teresa Morelli as the Coordinator of Title IX Amendment of 1972 for the 2018-19 school year.

L. Title 504 Coordinator

The Superintendent recommends that the Board of Education appoint Mr. Patrick Pelliccia as the Title 504 Coordinator of the Rehabilitation Act of 1973 for the 2018-19 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

M. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #3.

N. Clinical Practice (Student Teaching)/Clinical Experience (Practicum)

The Superintendent recommends that the Board of Education approve clinical practice (student teaching)/clinical experience (practicum) as follows:

- William Paterson University/College of Education
- Kate McLaughlin (Undergraduate)
- Matthew Dolegiewitz – Cooperating Teacher, Mathematics
- Fall Semester 2018 & Spring 2019 (clinical practice [student teaching])
- Fall 2018 (Clinical Experience [practicum])

O. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbook:

Medical Terminology for Health Professions, 8th Edition 2017 (\$92.25/each x 20 books - \$1,937.25 [includes s&h])

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

P. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its July 23, 2018 meeting authorized application for funds for the following:

Somerset County Department of Human Services	Twilight Program (2018-19)	\$105,876.00
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Q. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its July 23, 2018 meeting authorized acceptance of funds for the following:

NJ Department of Education	IDEA – Part B (FY 2019)	\$ 81,948.00
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Somerset County Department of Human Services	Twilight Program (2018-19)	\$105,876.00
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

R. Harassment, Intimidation and Bullying Investigation Report

It is recommended that the Board of Education acknowledge receipt of the HIB Investigation Report (Case #201718-002).

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

S. Superintendent's Update

- HIB
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason for Suspension
60720184	10	Out	10	06/08/2018 through end of school year	Misconduct

- Goal Setting – Update
- New Personnel
- Summer Programs
- Reduction in State Aid
- Security Specialist Training

T. Submission of Bills

It is recommended the Board of Education approve the bills list for June 30, 2018 and July 2018 which are included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

XII. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of June 2018 and the Treasurer of School Monies for the month of June 2018, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

B. 2018-19 Budget – Withdraw from Maintenance Reserve

Be It Resolved that the Somerset County Vocational Board of Education received notice “Aid Adjustment Pursuant to FY19 Appropriations Act” dated July 13, 2018. According to the notice the district will receive an Aid Reduction of \$114,449.00 in Adjustment Aid. As per guidance from the NJ Department of Education and pursuant to N.J.A.C 6A:23A-14.2(d), the district may withdraw from Maintenance Reserve.

Therefore, Be It Resolved that the Somerset County Vocational Board of Education approves a withdraw from maintenance reserves in the amount of \$114,449.00.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

C. Budget Transfers – 2017-18 School Year

It is recommended the Board of Education approve the budget transfers for April, May and June 2018.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___

D. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2017-18 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are estimates of year to date purchase and may be adjusted when necessary and in compliance with law.

CDW Government	Technology Equipment	Co-Op	\$433,200.00
JGB Sports	Batting Cage & Backstop	Quote	\$ 44,250.00

E. Maintenance Contract Agreements – 2018-19 School Year

It is recommended the Board of Education approve the following maintenance contract agreement for the 2018-19 school year effective July 1, 2018 through June 30, 2019.

Vent-Tech	Kitchen & Culinary Arts Vent Degrease Service	\$ 5,285.00
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F. Obsolete Equipment

It is recommended the Board of Education approve the following as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
Cybox Exercise Bike	04131	January 2009	\$ 510.00
Campus Products Polishing Brushes	04123	January 2013	\$3,080.01
Berkel Vacuum Packaging Machine	03886	February 2012	\$3,071.02
CPI Rail Tester	04122	January 2011	\$4,590.00

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, and Mr. Jinks.

XIII. New Business –

XIV. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

August 27, 2018
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XVI. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
B. The general nature of matters to be discussed relates to SCVTEA and PSA negotiations. Action may or may not be taken.
C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVII. On motion of _____, seconded by _____and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
October 13, 2018	Christopher Miller	\$179	\$72.54/mileage	What Great Educators Do Differently	Egg Harbor Twp., NJ
					Back to Top

**SOMERSET COUNTY VOCTIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

CATEGORY: INSTRUCTIONAL SUPPORT

ADOPTED:

TITLE: SCHOOL COUNSELOR FOR HEALTH AND WELLNESS

CERTIFIED

QUALIFICATIONS:

1. Valid certification as School Counselor, School Social Worker or School Psychologist.
2. Minimum three years of experience in educational setting.
3. Minimum five years of experience in providing individual/group counseling and crisis intervention to adolescents.
4. Must exhibit compassion and commitment to helping students.
5. Strong listening, speaking and organizational skills.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Director of Pupil services or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: To identify, assess and develop plans that help students work through personal issues like anger management, depression, self-image, relational problems and stress.

PERFORMANCE RESPONSIBILITIES:

1. Offers counseling, support and guidance to students having trouble coping emotionally.
2. Assesses students' mental health; provides short-term mental health counseling and/or refers to outside agencies.
3. Helps students with setting and achieving goals; encourages and gives advice on how to reach certain goals.
4. Teaches stress reduction and relaxation techniques.
5. Offers individual and/or group counseling to students dealing with issues that affect their mental health and well-being.
6. Develops therapeutic processes.
7. Works closely with administration to help improve the counseling services provided to our students.
8. Maintains professional competence through in-service education provided by the district, and/or in self-selected professional growth activities.
9. Serves on in-school committees.
10. Maintains consistent communication with students, parents, and staff to enhance student growth and development and ensure quality educational experiences.
11. Maintains contact with parents regarding the welfare of the student.
12. Maintains effective communication and works collaboratively with Administration and staff members.
13. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Ten-month year. In accordance with negotiated agreement.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

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July 2018
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/10/2018	Dance	NY City Center NY, NY	\$15.00/Student	District
10/12/2018	Linkages	Six Flags Great Adventure Jackson, NJ	\$39.99/Each \$5.00/Student \$34.99/Linkages	District/Linkages
10/24/2018	Culinary Arts	Hudson County Community College Jersey City, NJ	\$0.00	District
11/19/2018	Culinary Arts	C.I.A. Hyde Park, NY	\$15.00/SA Culinary	District
12/7/2018	The Tap Co.	Kangaroo Kids Branchburg, NJ	\$0.00	District
12/11/2018	The Tap Co.	Crème de la Crème Bridgewater, NJ	\$0.00	District
12/13/2018	The Tap Co.	Bridgewater Senior Center Bridgewater, NJ	\$0.00	District
12/17/2018	The Tap Co.	Flemington Senior Center Flemington, NJ	\$0.00	District
12/18/2018	The Tap Co.	Kiddie Academy Bridgewater, NJ	\$0.00	District
12/19/2018	The Tap Co.	Franklin Twp. Senior Center Somerset, NJ	\$0.00	District
1/8/2019	Science Olympiad	Union County College Cranford, NJ	\$0.00	District
1/10, 2/13, 3/14, 4/11 2019	Science League	Hillsborough HS Hillsborough, NJ	\$0.00	District
1/18/2019	US History II Class	Museum of Jewish Heritage NY, NY	\$3.00/Student	District
3/13/2019	Linkages	Bowlmor Lanes Green Brook, NJ	\$18.99/Each \$5.00/Student \$13.99/Linkages	District/Linkages
3/14/2019	Science Olympiad	Middlesex County College Edison, NJ	\$0.00	District
4/15/2019	Welding	Paterson Museum Paterson, NJ	\$0.00	District
4/17/2019	Linkages	Bridgewater Sports Arena Bridgewater, NJ	\$15.00/Each \$5.00/Student \$10.00/Linkages	District/Linkages
5/15/2019	Dance	County Teen Arts Festival Branchburg, NJ	\$300.00/Total School Participation Fee/District	District
5/15/2019	Linkages	Tee-rrific Mini Golf Branchburg, NJ	\$6.00/Each \$2.00/Student \$4.00/Linkages	District/Linkages
5/17/2019	Welding	Divers Academy Erial, NJ	\$0.00	District

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7/5 8:47am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 12 Month Period Ending 06/30/2018

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,346,062.97
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$118,836.44	
143	Intergovernmental - Other	\$133,333.32	
			\$259,169.76
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$14,814,085.00)	
		-----	(\$42,187.00)

Total assets and resources		\$3,563,045.73	

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/2018

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year	\$352,041.12
	Reserved fund balance:	

760	Reserved Fund Balance	\$2,338,132.43
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601	Appropriations	\$15,882,154.15
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602	Less : Expenditures	\$14,538,831.36	
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603	Encumbrances	\$352,041.12 (\$14,890,872.48)	
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		\$991,281.67
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	Total Appropriated	\$3,681,455.22
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--- Unappropriated ---

770	Unreserved Fund Balance -	\$880,179.51
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303	Budgeted Fund Balance	(\$998,589.00)
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	TOTAL FUND BALANCE	\$3,563,045.73
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	TOTAL LIABILITIES AND FUND EQUITY	\$3,563,045.73
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Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,882,154.15	\$14,890,872.48	\$991,281.67
Revenues	(\$14,771,898.00)	(\$14,814,085.00)	\$42,187.00
	<u>\$1,110,256.15</u>	<u>\$76,787.48</u>	<u>\$1,033,468.67</u>
Less: Adjust for prior year encumb.	<u>(\$111,667.15)</u>	<u>(\$111,667.15)</u>	
Budgeted Fund Balance	<u>\$998,589.00</u>	<u>(\$34,879.67)</u>	<u>\$1,033,468.67</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	(\$34,879.67)	\$1,033,468.67
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	<u>\$998,589.00</u>	<u>(\$34,879.67)</u>	<u>\$1,033,468.67</u>
TOTAL Budgeted Fund Balance	<u>\$998,589.00</u>	<u>(\$34,879.67)</u>	<u>\$1,033,468.67</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 12 Month Period Ending 06/30/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$13,393,159.10		(\$65,939.10)
3XXX From State Sources	\$1,444,678.00	\$1,420,925.90		\$23,752.10
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TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$14,814,085.00		(\$42,187.00)
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,925,317.74	\$1,881,787.57	\$591.00	\$42,939.17
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,787,244.83	\$3,590,164.37	\$3,456.91	\$193,623.55
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$92,419.61	\$91,015.06	\$736.00	\$668.55
11-402-100-XXX School-Spons. Athletics - Instruction	\$156,505.17	\$148,693.41	\$5,977.05	\$1,834.71
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,268.16	\$33,606.91	\$0.00	\$661.25
11-000-213-XXX Health Services	\$213,265.00	\$190,521.39	\$4,228.54	\$18,515.07
11-000-216-XXX Speech, OT,PT & Related Svcs	\$14,250.00	\$3,630.00	\$400.00	\$10,220.00
11-000-218-XXX Guidance	\$816,533.02	\$811,280.28	\$1,680.20	\$3,572.54
11-000-219-XXX Child Study Teams	\$242,951.77	\$240,821.99	\$165.00	\$1,964.78
11-000-221-XXX Improv of Inst. - Instruc Staff	\$378,437.15	\$375,479.39	\$0.00	\$2,957.76
11-000-222-XXX Educational Media Serv/School Library	\$46,832.50	\$46,096.44	\$56.16	\$679.90
11-000-223-XXX Instructional Staff Training Services	\$71,499.74	\$69,310.40	\$895.00	\$1,294.34
11-000-230-XXX Supp. Serv.-General Administration	\$757,877.11	\$663,059.35	\$74,778.48	\$20,039.28
11-000-240-XXX Supp. Serv.-School Administration	\$697,067.95	\$698,408.19	\$1,900.72	(\$3,240.96)
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$930,810.32	\$924,327.62	\$1,080.18	\$5,402.52
11-000-261-XXX Require Maint. for School Facilities	\$1,217,474.19	\$1,008,168.84	\$115,388.80	\$93,916.55
11-000-262-XXX Custodial Services	\$1,002,704.41	\$919,080.87	\$1,940.10	\$81,683.44
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$16,788.32	\$0.00	\$9,361.68
11-000-266-XXX Security	\$83,002.20	\$80,340.72	\$0.00	\$2,661.48
11-000-270-XXX Student Transportation Services	\$111,690.25	\$89,972.90	\$0.00	\$21,717.35
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,615,123.47	\$2,512,811.99	\$4,774.98	\$97,536.50
	-----	-----	-----	-----
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,221,424.59	\$14,395,366.01	\$218,049.12	\$608,009.46
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 12 Month Period Ending 06/30/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$140,341.56	\$47,663.45	\$82,177.00	\$10,501.11
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	\$95,801.90	\$51,815.00	\$372,771.10
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$660,729.56	\$143,465.35	\$133,992.00	\$383,272.21
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$14,538,831.36	\$352,041.12	\$991,281.67
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 12 Month Period Ending 06/30/2018

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$1,377,324.70	\$26,452.30
1XXX	Miscellaneous	\$1,000.00	\$93,391.40	(\$92,391.40)
		-----	-----	-----
	TOTAL	\$13,327,220.00	\$13,393,159.10	(\$65,939.10)
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$451,289.90	\$23,752.10
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
		-----	-----	-----
	TOTAL	\$1,444,678.00	\$1,420,925.90	\$23,752.10
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$14,814,085.00	(\$42,187.00)
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,687,532.80	\$1,689,459.99	.00	(\$1,927.19)
11-140-100-500 Other Purch. Serv. (400-500 series)	\$21,473.16	\$21,339.08	.00	\$134.08
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$820.00	\$0.00	\$4,180.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,050.00	\$328.00	\$5,622.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,722,155.96	\$1,713,669.07	\$328.00	\$8,158.89
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,873,905.00	\$2,852,411.77	\$1,250.00	\$20,243.23
11-3XX-100-106 Other Sal. For Instruction	\$73,926.13	\$51,751.00	\$0.00	\$22,175.13
11-3XX-100-320 Purchased Prof.-Ed. Services	\$386,176.00	\$382,587.27	\$0.00	\$3,588.73
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$43,623.96	\$20,239.31	\$549.61	\$22,835.04
11-3XX-100-610 General Supplies	\$382,065.74	\$272,715.77	\$1,424.22	\$107,925.75
11-3XX-100-640 Textbooks	\$18,199.00	\$3,831.25	\$0.00	\$14,367.75
11-3XX-100-800 Other Objects	\$9,349.00	\$6,628.00	\$233.08	\$2,487.92
TOTAL	\$3,787,244.83	\$3,590,164.37	\$3,456.91	\$193,623.55
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$49,830.32	\$49,830.32	.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$19,429.00	\$19,404.00	.00	\$25.00
11-401-100-600 Supplies and Materials	\$17,574.24	\$16,194.69	\$736.00	\$643.55
11-401-100-800 Other Objects	\$5,586.05	\$5,586.05	.00	.00
TOTAL	\$92,419.61	\$91,015.06	\$736.00	\$668.55
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$77,716.39	\$76,566.00	.00	\$1,150.39
11-402-100-500 Purchased Services (300-500 series)	\$39,918.93	\$40,478.93	.00	(\$560.00)
11-402-100-600 Supplies and Materials	\$16,919.85	\$16,850.98	\$85.55	(\$16.68)
11-402-100-800 Other Objects	\$21,950.00	\$14,797.50	\$5,891.50	\$1,261.00
TOTAL	\$156,505.17	\$148,693.41	\$5,977.05	\$1,834.71
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.16	\$26,060.16	.00	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	\$7,546.75	.00	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$161.00	.00	.00	\$161.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,268.16	\$33,606.91	\$0.00	\$661.25
--- Health services ---				
11-000-213-100 Salaries	\$170,789.63	\$171,430.62	.00	(\$640.99)
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	\$7,943.52	\$4,204.26	\$15,827.59

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,125.00	.00	.00	\$1,125.00
11-000-213-600 Supplies and Materials	\$12,400.00	\$10,822.25	\$24.28	\$1,553.47
11-000-213-800 Other Objects	\$975.00	\$325.00	.00	\$650.00
TOTAL	\$213,265.00	\$190,521.39	\$4,228.54	\$18,515.07
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$14,250.00	\$3,630.00	\$400.00	\$10,220.00
TOTAL	\$14,250.00	\$3,630.00	\$400.00	\$10,220.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$341,351.53	\$341,351.53	.00	.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$112,380.00	\$111,138.34	.00	\$1,241.66
11-000-218-11X Other Salaries	\$306,907.95	\$307,028.67	.00	(\$120.72)
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$27,216.18	\$26,368.05	.00	\$848.13
11-000-218-500 Other Purchased Services (400-500 series)	\$18,814.70	\$17,698.70	\$50.00	\$1,066.00
11-000-218-600 Supplies and Materials	\$9,687.66	\$7,524.99	\$1,630.20	\$532.47
11-000-218-800 Other Objects	\$175.00	\$170.00	.00	\$5.00
TOTAL	\$816,533.02	\$811,280.28	\$1,680.20	\$3,572.54
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$146,804.33	\$146,744.83	.00	\$59.50
11-000-219-105 Sal Secr. & Clerical Asst.	\$79,567.15	\$78,650.55	.00	\$916.60
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$6,121.32	.00	\$278.68
11-000-219-600 Supplies and Materials	\$8,680.29	\$8,680.29	.00	.00
11-000-219-800 Other Objects	\$1,500.00	\$625.00	\$165.00	\$710.00
TOTAL	\$242,951.77	\$240,821.99	\$165.00	\$1,964.78
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$202,626.84	\$202,626.72	.00	\$0.12
11-000-221-104 Salaries Other Prof. Staff	\$113,513.53	\$113,513.48	.00	\$0.05
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,796.78	\$57,005.45	.00	(\$208.67)
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$1,924.44	.00	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$279.30	.00	\$1,220.70
11-000-221-800 Other Objects	\$1,000.00	\$130.00	.00	\$870.00
TOTAL	\$378,437.15	\$375,479.39	\$0.00	\$2,957.76
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	\$32,219.90	.00	(\$72.40)
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,000.00	\$885.00	.00	\$115.00
11-000-222-500 Other Purchased Services (400-500 series)	\$5,360.00	\$5,052.27	.00	\$307.73
11-000-222-600 Supplies and Materials	\$8,000.00	\$7,614.27	\$56.16	\$329.57
11-000-222-800 Other Objects	\$325.00	\$325.00	.00	.00
TOTAL	\$46,832.50	\$46,096.44	\$56.16	\$679.90
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$45,838.20	.00	\$331.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$10,173.00	\$10,145.00	.00	\$28.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,156.74	\$13,327.20	\$895.00	\$934.54

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$71,499.74	\$69,310.40	\$895.00	\$1,294.34
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$323,111.83	\$0.00	\$1,642.02
11-000-230-331 Legal Services	\$105,100.00	\$50,405.89	\$54,694.11	.00
11-000-230-332 Audit Fees	\$36,000.00	\$36,000.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$21,080.00	\$11,903.78	\$19,135.81	(\$9,959.59)
11-000-230-339 Other Purchased Prof. Svc.	\$9,380.00	\$7,801.44	\$948.56	\$630.00
11-000-230-340 Purchased Tech. Services	\$700.00	.00	.00	\$700.00
11-000-230-530 Communications/Telephone	\$91,288.26	\$66,983.79	.00	\$24,304.47
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,325.00	\$3,299.25	.00	\$25.75
11-000-230-590 Other Purchased Services	\$135,275.00	\$134,101.90	\$0.00	\$1,173.10
11-000-230-610 General Supplies	\$6,675.00	\$6,285.44	.00	\$389.56
11-000-230-890 Misc. Expenditures	\$17,300.00	\$16,416.28	.00	\$883.72
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$757,877.11	\$663,059.35	\$74,778.48	\$20,039.28
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$138,133.35	\$138,133.20	.00	\$0.15
11-000-240-104 Salaries Other Prof. Staff	\$309,417.96	\$309,417.96	.00	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$184,875.67	\$185,097.99	.00	(\$222.32)
11-000-240-500 Other Purchased Services	\$25,776.80	\$26,192.98	\$588.22	(\$1,004.40)
11-000-240-600 Supplies and Materials	\$32,864.17	\$33,726.06	\$1,312.50	(\$2,174.39)
11-000-240-800 Other Objects	\$6,000.00	\$5,840.00	.00	\$160.00
TOTAL	\$697,067.95	\$698,408.19	\$1,900.72	(\$3,240.96)
--- Central Services ---				
11-000-251-100 Salaries	\$347,914.92	\$347,914.92	.00	.00
11-000-251-330 Purchased Prof. Services	\$7,503.00	\$6,975.97	.00	\$527.03
11-000-251-340 Purchased Technical Services	\$25,000.00	\$24,290.00	.00	\$710.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	\$2,326.03	.00	\$673.97
11-000-251-600 Supplies and Materials	\$7,146.80	\$6,505.90	.00	\$640.90
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	\$16,116.00	.00	.00
11-000-251-89X Other Objects	\$5,000.00	\$2,549.63	.00	\$2,450.37
TOTAL	\$411,680.72	\$406,678.45	\$0.00	\$5,002.27
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$401,137.00	\$401,137.00	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$33,438.90	\$33,038.65	.00	\$400.25
11-000-252-600 Supplies and Materials	\$84,553.70	\$83,473.52	\$1,080.18	.00
TOTAL	\$519,129.60	\$517,649.17	\$1,080.18	\$400.25
TOTAL Cent. Svcs. & Admin IT	\$930,810.32	\$924,327.62	\$1,080.18	\$5,402.52
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$590,467.22	\$577,823.11	\$1,000.00	\$11,644.11
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$5,021.94	\$5,021.94	.00	.00
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$528,503.59	\$369,644.09	\$113,125.65	\$45,733.85

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$78,481.44	\$43,570.63	\$1,263.15	\$33,647.66
11-000-261-800 Other Objects	\$15,000.00	\$12,109.07	.00	\$2,890.93
TOTAL	\$1,217,474.19	\$1,008,168.84	\$115,388.80	\$93,916.55
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$610.16	.00	\$6,389.84
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$404,557.86	\$1,940.10	\$10,282.04
11-000-262-490 Other Purchased Property Svc.	\$62,684.77	\$62,645.49	.00	\$39.28
11-000-262-520 Insurance	\$101,425.00	\$101,425.00	.00	.00
11-000-262-621 Energy (Natural Gas)	\$123,755.26	\$125,609.42	.00	(\$1,854.16)
11-000-262-622 Energy (Electricity)	\$291,059.38	\$224,232.94	.00	\$66,826.44
TOTAL	\$1,002,704.41	\$919,080.87	\$1,940.10	\$81,683.44
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$21,150.00	\$16,788.32	.00	\$4,361.68
11-000-263-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$26,150.00	\$16,788.32	\$0.00	\$9,361.68
--- Security ---				
11-000-266-100 Salaries	\$83,002.20	\$80,340.72	.00	\$2,661.48
TOTAL	\$83,002.20	\$80,340.72	\$0.00	\$2,661.48
TOTAL Oper & Maint of Plant Services	\$2,329,330.80	\$2,024,378.75	\$117,328.90	\$187,623.15
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$48,590.25	\$50,094.42	.00	(\$1,504.17)
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	\$20,465.62	.00	\$10,134.38
11-000-270-517 Contract Svc (reg std) - ESCs	\$24,000.00	\$19,372.38	.00	\$4,627.62
11-000-270-593 Misc. Purchased Svc.- Transp.	\$3,000.00	\$10.48	.00	\$2,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	\$30.00	.00	\$970.00
TOTAL	\$111,690.25	\$89,972.90	\$0.00	\$21,717.35
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,566.48	\$13,453.42	.00	\$113.06
11-XXX-XXX-220 Social Security Contributions	\$270,094.94	\$250,948.56	.00	\$19,146.38
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$306,899.32	\$304,839.07	.00	\$2,060.25
11-XXX-XXX-250 Unemployment Compensation	\$32,180.29	\$32,180.29	.00	.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$188,909.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,618,436.60	\$1,568,331.42	.00	\$50,105.18
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	\$86,221.02	\$4,774.98	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$74,040.84	\$64,744.21	.00	\$9,296.63
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	\$3,185.00	.00	\$1,815.00
TOTAL	\$2,615,123.47	\$2,512,811.99	\$4,774.98	\$97,536.50
Total Undistributed Expenditures	\$9,259,937.24	\$8,683,705.60	\$207,288.16	\$368,943.48
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,018,262.81	\$14,227,247.51	\$217,786.12	\$573,229.18

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,018,262.81	\$14,227,247.51	\$217,786.12	\$573,229.18

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,240.00	\$238.89	.00	\$10,001.11
Undistributed expenses				
12-000-100-730 Instruction	\$17,399.72	\$17,399.72	.00	.00
12-000-252-730 Admin. Info. Tech.	\$16,256.28	\$16,256.28	.00	.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$96,445.56	\$13,768.56	\$82,177.00	\$500.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$140,341.56	\$47,663.45	\$82,177.00	\$10,501.11
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	\$75,413.90	\$51,815.00	\$322,771.10
12-000-400-800 Other objects	\$20,388.00	\$20,388.00	.00	.00
Sub Total	\$520,388.00	\$95,801.90	\$51,815.00	\$372,771.10
TOTAL	\$520,388.00	\$95,801.90	\$51,815.00	\$372,771.10
TOTAL CAPITAL OUTLAY EXPENDITURES	\$660,729.56	\$143,465.35	\$133,992.00	\$383,272.21

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,678,992.37	\$14,370,712.86	\$351,778.12	\$956,501.39

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10

For 12 Month Period Ending 06/30/2018

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

June 30, 2018

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 11,100.00	\$ 2,879.00	\$ 0.00	\$ 8,221.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 6,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 82,998.86	\$ 82,998.86	\$ 0.00	\$ 0.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,537.08	\$ 6,530.38	\$ 0.00	\$ -993.30
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 1,308.10	\$ 0.00	\$ 2,691.90
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 10,720.00	\$ 10,363.27	\$ 54.50	\$ 302.23
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 1,164.79	\$ 0.00	\$ 585.21
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 200.02	\$ 208.50	\$ 2,091.48
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 905.80	\$ 0.00	\$ 2,094.20
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 9,568.00	\$ 2,723.75	\$ 0.00	\$ 6,844.25
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 1,468.29	\$ 0.00	\$ 531.71
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 23,869.84	\$ 23,869.84	\$ 0.00	\$ 0.00
11-140-100-610-03-0009-	SUPPLIES-ART	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 28,897.51	\$ 0.00	\$ 1,102.49
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,450.00	\$ 3,640.89	\$ 0.00	\$ 3,809.11
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 1,168.00	\$ 1,168.00	\$ 0.00	\$ 0.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

7/5 8:47am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 12 Month Period Ending 06/30/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$69,764.17)
	Accounts receivable:		
141	Intergovernmental - State	\$27,038.25	
			\$27,038.25

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,395,643.07	
302	Less Revenues	(\$1,119,445.13)	
			\$276,197.94

Total assets and resources

\$233,472.02

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/18

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$162.60
TOTAL LIABILITIES		\$376.12
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$33,184.67
601	Appropriations	\$1,395,643.07
602	Less: Expenditures	\$1,162,547.17
603	Encumbrances	\$33,184.67 (\$1,195,731.84)
		\$199,911.23
TOTAL FUND BALANCE		\$233,095.90
TOTAL LIABILITIES AND FUND EQUITY		\$233,472.02
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 12 Month Period Ending 06/30/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$848,681.04	\$589,834.10		\$258,846.94
4XXX	From Federal Sources	\$444,157.00	\$426,806.00		\$17,351.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,395,643.07	\$1,119,445.13		\$276,197.94
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$102,805.03	\$101,050.16	\$466.61	\$1,288.26
STATE PROJECTS:					
	Vocational education	\$498,204.04	\$282,698.64	\$20,700.20	\$194,805.20
	Other State Projects	\$350,477.00	\$346,568.15	\$3,907.86	\$0.99
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$848,681.04	\$629,266.79	\$24,608.06	\$194,806.19
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$63,695.00	\$63,695.00	.00	.00
	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$85,456.00	.00	.00
	NCLB Title II - Part A/D	\$9,006.00	\$8,306.00	.00	\$700.00
	NCLB Title IV	\$6,442.00	\$6,169.98	.00	\$272.02
	Vocational Education	\$279,558.00	\$268,603.24	\$8,110.00	\$2,844.76
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$444,157.00	\$432,230.22	\$8,110.00	\$3,816.78
		=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		\$1,395,643.07	\$1,162,547.17	\$33,184.67	\$199,911.23
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 12 Month Period Ending 06/30/18

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1XXX	Other Revenue from Local Sources	\$102,805.03	\$102,805.03	\$0.00
		-----	-----	-----
	Total Revenues from Local Sources	\$102,805.03	\$102,805.03	\$0.00
		=====	=====	=====
--- STATE SOURCES ---				
3290	Recovery High School Access Grant	\$350,477.00	\$350,477.00	.00
32XX	Other Restricted Entitlements	\$498,204.04	\$239,357.10	\$258,846.94
		-----	-----	-----
	Total Revenue from State Sources	\$848,681.04	\$589,834.10	\$258,846.94
		=====	=====	=====
--- FEDERAL SOURCES ---				
4411-16	Title I	\$60,137.00	\$63,695.00	(\$3,558.00)
4451-55	Title II	\$9,006.00	\$9,006.00	.00
4471-74	Title IV	\$10,000.00	\$6,170.00	\$3,830.00
4420-29	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$71,222.00	\$14,234.00
4430-39	Vocational Education	\$279,558.00	\$276,713.00	\$2,845.00
		-----	-----	-----
	Total Revenues from Federal Sources	\$444,157.00	\$426,806.00	\$17,351.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,395,643.07	\$1,119,445.13	\$276,197.94
		=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/18

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,395,643.07	\$1,162,547.17	\$33,184.67	\$199,911.23
T O T A L E X P E N D I T U R E	\$1,395,643.07	\$1,162,547.17	\$33,184.67	\$199,911.23

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 12 Month Period Ending 06/30/18

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

June 30, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

7/5 8:47am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 12 Month Period Ending 06/30/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$176,958.87
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
			\$518,257.84

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,887,133.31	
302	Less Revenues	(\$636,430.07)	
			\$3,250,703.24
	Total assets and resources		\$3,945,919.95
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/18

=====
 LIABILITIES AND FUND EQUITY
 =====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$2,388,292.89
754	Reserve for encumbrances - Prior Year		\$59,951.50
601	Appropriations	\$3,556,601.88	
602	Less : Expenditures	\$566,489.24	
603	Encumbrances	\$2,448,244.39	(\$3,014,733.63)
			\$541,868.25
	Total Appropriated		\$2,990,112.64

--- Unappropriated ---

770	Fund balance	\$231,075.31
303	Budgeted Fund Balance	\$724,732.00

TOTAL FUND BALANCE \$3,945,919.95

TOTAL LIABILITIES AND FUND EQUITY \$3,945,919.95

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 12 Month Period Ending 06/30/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$3,887,133.31	\$636,430.07		\$3,250,703.24
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,887,133.31	\$636,430.07		\$3,250,703.24
	=====	=====	=====	=====
	-----	-----	-----	-----
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$704.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$200,000.00	\$118,372.89	\$43,800.00	\$37,827.11
30-000-4XX-450 Construction services	\$3,355,897.88	\$447,412.35	\$2,404,444.39	\$504,041.14
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,556,601.88	\$566,489.24	\$2,448,244.39	\$541,868.25
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,556,601.88	\$566,489.24	\$2,448,244.39	\$541,868.25
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,556,601.88	\$566,489.24	\$2,448,244.39	\$541,868.25
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 12 Month Period Ending 06/30/18

I, Raelene Catterson, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

June 30, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: June 30, 2018**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,546,240.59	\$1,407,192.23	-\$1,607,369.85	\$3,346,062.97
Special Revenue Fund (20)	-\$12,777.14	\$42,861.00	-\$99,848.03	-\$69,764.17
Capital Project Fund (30)	\$196,770.18	\$60,923.50	-\$80,734.81	\$176,958.87
Total Governmental Funds	\$3,730,233.63	\$1,510,976.73	-\$1,787,952.69	\$3,453,257.67
Summer Savings	\$133,513.97	\$15,092.24	\$0.00	\$148,606.21
Enterprise Fund (60) Cafeteria	\$25,872.23	\$13,547.69	-\$15,718.13	\$23,701.79
Payroll Fund (70)	\$0.00	\$568,884.31	-\$568,884.31	\$0.00
Agency Fund (90)	\$0.00	\$402,568.95	-\$402,568.95	\$0.00
Total Trust & Agency	\$159,386.20	\$1,000,093.19	-\$987,171.39	\$172,308.00
Grand Total for all Funds	\$3,889,619.83	\$2,511,069.92	-\$2,775,124.08	\$3,625,565.67
				\$3,625,565.67

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

7/10/2018

Date

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